

BOARD OF REGENTS
Regular Meeting, August 14, 1946

The Board of Regents of the University of Oklahoma met in regular session in the office of the President of the University, at Norman, on August 14, 1946, at 10:00 a.m. There were present W. R. Wallace, President, and the following members: Lloyd Noble, Erl Deacon, Joe McBride, Ned Shepler, Dr. Oscar White. Absent: Don Emery.

The minutes of the regular meeting held on July 10, were approved.

President Cross reported that the Federal Public Housing Authority had requested that some additions be made to equipment in the Federal Dormitories for which the University would receive reimbursement. He proposed the following resolution:

RESOLUTION

RESOLVED, that the President of the University of Oklahoma-- George L. Cross--be, and he is hereby authorized to sign on behalf of the Board of Regents, the Agreement between the University of Oklahoma and the Government for various Dormitory and Cafeteria repairs on Project Okla - 34071, more specifically described as follows:

Item 1. Additional high limit controls duplicating existing units. This is to be done in accordance with established procedures, wherein relief vents are not provided and the alternate method of dual high limit controls is to be used.

Item 2. Asbestos wall board between ceiling and existing duct structures where insufficient clearance has been provided.

This agreement provides that the Government shall pay to the University of Oklahoma the actual cost and/or expense under this contract not to exceed Six Hundred Fifty (\$650.00) Dollars.

On motion by Deacon, the resolution was unanimously adopted.

President Cross submitted a revised fee schedule stating the revisions had been presented as necessary to meet changes in courses, increased costs of supplies and apparatus, and changing from "deposits" to fixed course and laboratory fees to meet accounting procedures of the Veterans' Administration in connection with Veterans' enrolments. He called special attention to the breakdown for the athletic fee

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authorized at the July 10 meeting on which he would make a separate recommendation, and the Sooner Yearbook fee on which a separate recommendation would be made. He called attention also to the \$90.00 per semester fee for Flight Instruction.

Following a discussion of the fee schedule, a copy of which is shown below, Regent McBride moved, and it was un-animously voted to approve the recommendation as submitted by President Cross.

FEE SCHEDULE REVISIONS

General University Fees

Athletic Ticket, Fall Semester	\$6.00
Athletic Ticket, Spring Semester	4.00
Sooner Yearbook, for year	6.00
Fee for change of enrolment (formerly .50)	1.00

Course Fees

Art 71, 72, 75, 76, 123, 124, 127, 128, 223, 224, 423, 424 (formerly \$5)	10.00
Business Management 274	2.00
Chemistry 1, 2, 4, 55, 91, 96, 103, 104, 202, 228, 242, 255, 258, 272, 301, 303, 378, 395, 414, 425, 432, 475, 575 (formerly \$12 deposit)	(9.00 (3.00-D)
Chemistry 61, 356 (formerly \$8 deposit)	(5.00 (3.00-D)
Economics 324	1.50
Flight Instruction, per semester	90.00
Home Economics 2, 10, 38, 53, 332, 341, 424	1.00
Home Economics 403	2.00
Home Economics 5 (formerly \$3)	4.00
Home Economics 142 (formerly .50)	1.00
Journalism 53, 158E (formerly \$2)	(5.00 (5.00-D)
Journalism 318E (formerly \$1)	(5.00 (5.00-D)
Military Science, elementary students (formerly \$2 fee and \$10-D)	2.00 15.00-D
Music Education 117	3.00
Plant Sciences 199	10.00
Plant Sciences 28	8.00
Plant Sciences 1, 392, 345 (formerly \$6 -D)	6.00
Plant Sciences 9, 10, 21, 160, 185, 224, 238, 245, 257, 325, 326, 328, 354, 421, 428, (formerly \$4 deposit)	4.00

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Plant Sciences 53, 180, (formerly \$3 -D	3.00
Plant Sciences 81, 183, 283 (formerly \$8-D	8.00
Plant Sciences 161, 475, 575 (formerly \$2-D	2.00
Plant Sciences 280, 284, (formerly \$10-D	10.00
Plant Sciences 111, 314, 315	13.00
Pharmacy 12, 90, 103, 104, 119, 300, 418	(3.00-D
(formerly \$12-D	(9.00
Pharmacy 101, 102, 326 (formerly \$10-D	(8.00
	(2.00-D
Physical Education for Men 23 (same as PE 23	
for women)	1.00
Psychology 220, 366, 467	2.00
Psychology 385, 463, 465	5.00
Secretarial Science fee for use of typewriters by	
students not enrolled in Secretarial Sciences,	
per semester	5.00
Speech 87, 137, 138	1.00
Statistics 101, 102, 103	1.50
Zoological Sciences 1 (formerly \$2.50-D)	2.50
Zoological Sciences 2 (formerly \$3.50-D)	3.50
Zoological Sciences 10 (formerly \$5-D)	5.00
Zoological Sciences 20 (formerly \$11-D)	12.00
Zoological Sciences 25 (formerly \$11-D	15.00
Zoological Sciences 107, 207, 307	6.00

President Cross submitted a summary of estimated Income and Proposed Expenditures, for the fiscal year beginning July 1, 1947, as follows:

Estimated Income

State Regents' Allocations	\$1,720,633.25
Student Fees	230,300.00
Veterans' Instruction	1,714,408.08
Sales and Services	182,550.00
Organized Activities	5,600.00
Other Sources	4,000.00
Total	<u>3,857,491.33</u>
Add unencumbered balance in Revolving Fund, July	
1, 1946	67,500.86
Grand Total	<u><u>\$3,924,992.19</u></u>

Proposed Expenditures

General Administration and General Expense	390,695.08
Instruction:	
College of Arts and Sciences	\$1,007,531.15
College of Business Admin.	138,250.00

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College of Education	109,340.00	
College of Engineering	258,867.76	
College of Fine Arts	189,237.19	
School of Law	57,091.00	
School of Pharmacy	26,470.00	
Departments not in colleges	45,155.30	
Summer School (June, 1947)	<u>76,000.00</u>	1,907,942.40
Organized Research		31,340.00
Extension		165,435.00
Libraries		78,405.00
Operation and Maintenance of Physical Plant:		
Main Campus	348,863.32	
North Campus	111,000.00	
South Campus	<u>139,986.00</u>	599,849.32
Organized Activities Related to Instruction		36,905.39
Service Unit Expenditures for which Cash is Received		107,700.00
Reserve for delayed collections from Veterans Administration		573,200.00
Unappropriated Reserve		<u>33,520.00</u>
		<u>\$3,924,992.19</u>

President Cross discussed the various items and emphasized the statement is the best estimate that can be made at this time.

On motion by Shepler, the statement was approved and ordered filed.

President Cross stated it is desirable that additional cafeteria space be provided at the Woodrow Wilson Center to accommodate the large number of students who will be taking their meals in this facility. Following a discussion a resolution was proposed by President Cross:

RESOLUTION

RESOLVED, that the Service Unit of the Physical Plant Department of the University, under the supervision of Walter W. Kraft, Superintendent of the Physical Plant of the University, is hereby authorized to construct and equip an addition to the Wilson Center dining room at a total cost not to exceed twenty five thousand dollars (\$25,000.00); and the Service Unit shall be re-imbursed for actual cost of labor and materials used in this project, within the limit specified, from the proceeds of the \$1,500,000.00 dormitory bond issue of 1946 issued by the Regents to construct, add to, furnish and equip dormitories, including Wilson Center.

Motion by McBride, seconded by Deacon, and unanimously voted to adopt the resolution.

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President Cross read a letter from Howard Dickey, Chief Clerk in the University Hospital concerning the Blue Cross Hospital Service, asking that the Board of Regents approve the application of the Hospital to become a member hospital in the Blue Cross Hospital Service, and explaining the advantages to the Hospital of such membership.

Moved by Dr. White, and unanimously voted, to authorize the President of the Board of Regents to sign the application on behalf of the Board of Regents.

President Cross asked that the Board authorize an additional temporary loan in connection with the pre-fabricated housing program. He stated the bonds had been signed but would not be ready for delivery to purchasers before approximately September 5, and that additional payments would need to be made to the contractors to cover materials on hand and work completed. He stated an additional loan in the amount of \$300,000.00, above the \$500,000.00 authorized at the meeting on July 10, would be required.

The following resolution was proposed:

RESOLUTION

BE IT RESOLVED by the Board of Regents of the University of Oklahoma that the officers of said Board are severally authorized to borrow from the First National Bank and Trust Company of Oklahoma City additional sums of money not to exceed \$300,000.00 (a loan in the amount of \$500,000.00 was authorized at the meeting on July 10) making a total loan in the amount of \$800,000.00, said indebtedness to bear interest at a rate not to exceed 3% per annum and to become due and payable on or before December 31, 1946, and to use said funds in the construction of dormitories heretofore authorized; to execute and deliver appropriate note evidencing said indebtedness; and for the purpose of securing the payment of said indebtedness to pledge and assign the proceeds of sales of dormitory bonds and such other funds as may lawfully be used to pay said indebtedness.

Provided that the note or notes computed to evidence said indebtedness shall not be a personal obligation of any member of the Board of Regents of the University of Oklahoma; and that said note or notes shall never be sold, transferred, or assigned until after the maturity or maturities thereof; and that the First National Bank and Trust Company of Oklahoma City, upon the delivery of said note or notes shall contemporaneously deliver to the Board of Regents of the University of Oklahoma a written declaration signed by said Bank and Trust Company evidencing the above stated provisos.

Regent McBride moved, seconded by Deacon, that the resolution be adopted. On the vote on the motion all members voted "AYE", and it was declared adopted.

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President Cross stated he had been unable to find a replacement for Dr. Battenfield as Director of the University Infirmary, and that several doctors whom he had interviewed and considered qualified for the position would not accept the salary paid Dr. Battenfield—namely, \$6000.00 on a twelve months basis. He asked authority to employ a Director of the Student Health Service (University Infirmary) at a salary of \$10,000.00 or \$12,000.00 if necessary to secure a competent Director.

Dr. White moved, and it was unanimously voted, to authorize the President to pay the salary indicated.

President Cross brought up the question of the Articles of Incorporation of the Athletic Council, this matter having been discussed a year ago without reaching a final solution to several problems. He suggested a meeting of the Board with the members of the Athletic Council.

Following a discussion during which it was suggested that copies of all material concerning this question be re-submitted to refresh the memory of each member.

Regent Noble moved, and it was voted, that President Cross arrange for the meeting as suggested.

It was suggested also that President Cross prepare plans for expansion of the field house, intramural, physical training, and other athletic facilities.

In discussing the housing situation, President Cross urged that "we proceed on the Women's Dormitory program". He stated there are no additional rooms for girls, the only housing being in the sorority houses and the Women's Residence Halls; that due to FPMA restrictions the Masonic Dormitory could not be used for girls since 80% veteran occupancy is required.

The Board expressed itself as in favor of proceeding with the Women's Dormitories.

President Cross stated further that the plans for developing the veterans' college at the South Base would have to be postponed due to lack of housing for faculty. He called attention to the communication from Messrs. Rambo and Crew, a copy of which was sent to each member of the Board.

The matter was referred to "the President and his assistants" and that he prepare a breakdown of the whole plan, the total cost, plan of liquidation, overhead expense, etc. The President was asked to bring in a report at a later date.

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President Cross reported that the Fisheries Laboratories, of the Oklahoma State Fish and Game Commission would be located on the North Base instead of on the south end of the drill field as previously planned, that a building is available for temporary use, and more space for test ponds. If and when a title to the base is acquired the Department will construct its own permanent building.

Regent Noble suggested the importance of contracts in the state through this project, and assistance to the public in solving problems with reference to ponds, soil erosion, etc. He suggested that qualified persons be added to the staff of the Oklahoma Biological Survey.

President Cross made the following reports and recommendations, and the action in each case was as indicated:

"I regret to inform you that James Huston Felgar, Dean Emeritus of the College of Engineering, died on July 19, 1946, following a brief illness. I recommend that a suitable resolution be adopted and that a copy be sent to Mrs. Felgar."

The Board expressed sincere regrets in the death of Dean Felgar, and asked that President Cross convey this message to Mrs. Felgar with an appropriate resolution.

Recommended that the previous action concerning the School of Religion (severance of relations May 29, 1946--page 2082) be rescinded.

Approved on motion by Regent Deacon.

President Cross called attention to the action of the Board of Regents at the meeting held on July 10, providing for a compulsory athletic fee in the amount of \$10.00 for each student effective with the fall term, 1946. He asked that the previous action be amended to provide for a breakdown of the fee which would provide for a payment of \$6.00 for the fall, or first semester, and a payment of \$4.00 for the second or spring semester.

On motion by Deacon, it was unanimously voted to approve the President's recommendation, and that the fee schedule be changed accordingly.

President Cross called attention to the discussion concerning the compulsory yearbook fee at the meeting on July 10, no action having been taken at that meeting. He stated he had had further conferences on the matter and that he desired to recommend that a compulsory fee of \$6.00 for the yearbook (Sooner) be established effective with the fall enrolment in September, 1946.

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On motion by Dr. White it was unanimously voted to approve the President's recommendation, and that the fee be included on the fee schedule for the fall semester of 1946.

Recommended that effective on this date (August 14, 1946) the Department of Music, in the School of Music of the College of Fine Arts, be known as the Department of Applied Music and Theory.

Approved.

Lytle Powell, Associate Professor of Music (Piano), who was granted a leave of absence under the regulations governing Sabbatical leaves, has asked that this action be rescinded. Recommended approval.

Approved.

Recommended naming of various University Housing projects as follows:

- (1) That the house formerly known as the Graduate House be named "Terry House". The house was purchased from Mr. Terry through the University of Oklahoma Housing Authority.
- (2) That the Masonic Dormitory be named "Whitehand House" in the memory of Robert Whitehand, the only University Faculty member who lost his life in the war.
- (3) That the prefabricated project be named "Sooner City".
- (4) That the four apartment dormitories be known as the "Nieman Apartments" in memory of Hal Nieman, a former student for whom the memorial which stands adjacent to the apartment dormitories was built. That the four separate buildings be named "Chickasaw", "Seminole", "Cherokee", and "Choctaw" after the five civilized tribes.

Approved, on motion by McBride.

Reported the following resignations:

Faculty:

Findley Weaver, Professor of Marketing, effective September 1, 1946.

Charlotte C. Donnell, Special Instructor, Social Work, effective September 1, 1946.

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Chauncey B. King, Assistant Professor, Music Education, effective September 1, 1946.

Charles N. Paxton, Associate Professor Mechanical Engineering, effective September 1, 1946.

Samuel B. Chew, Assistant Professor of English; has been on leave of absence, resignation effective September 1, 1946.

Non-Faculty Resignations:

Martha Jane Judson, Secretary, Military Science Department, effective August 1, 1946.

Reba Dix, Clerk-Stenographer, Veterans Liaison Office, effective July 22, 1946.

Mildred S. Dillon, Secretary, Department of History, effective June 30, 1946.

Bernice C. Moore, Secretary, Counselor of Men's Office, effective September 1, 1946.

Blanche T. Brixey, Assistant in Catalog Department of Library, effective July 1, 1946.

Annabelle Smith Black, Clerical Secretary, Department of Home Economics, effective August 17, 1946.

Peggy R. Standridge, Clerical Secretary, University Guidance Service, August 24, 1946.

Mr. M. R. Denny, Vocational Adviser, Veterans Guidance Center, effective August 15, 1946.

Gertrude El Kouri, Veterans Liaison Office, effective August 1, 1946.

Mary Lee Foor, Clerical Stenographer, School of Chemical Engineering and Petroleum Engineering, effective August 15, 1946.

Kathleen L. Baston, Clerical Stenographer, President's Office, August 1, 1946

Elizabeth Trent Rogers, Secretary, Zoological Sciences, September 1, 1946.

Kay Mitchell, Secretary, University Housing, effective July 31, 1946.

Dorothea Leffler, Infirmary Nurse, effective June 1, 1946.

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Elizabeth Boardman, Infirmary Nurse, effective July 1, 1946.

Elizabeth Temple, Clerk Typist, University Housing, effective August 7, 1946.

Thomas C. Quaid, Meat Cutter, University Housing, effective July 4, 1946.

Resignations accepted.

Recommended following appointments for the August session:

William Noel McAnulty, Instructor of Geology, \$200 for the month of August, 1946.

Leo F. Cain, Professor of Education, \$400 for the month of August, 1946.

Garold Holstine, Associate Professor of Education, \$340 for the month of August 1946.

F. F. Gaither, Associate Professor of Secondary Education, \$320 for the month of August.

Approved.

Recommended the following appointments to the position and at the salary indicated in each case:

Instructional:

John E. Mertes, Jr., Associate Professor of Marketing, College of Business Administration, \$3600 for nine months service, effective September 1, 1946.

Earl Clevenger, Assistant Professor of Accounting, College of Business Administration, \$3200 for nine months service, effective September 1, 1946.

George Robert Sullivan, Instructor of Accounting, College of Business Administration, \$2600 for nine months service, effective September 1, 1946.

Leon F. Lee, Instructor of Economics, College of Business Administration, \$2600 for nine months service, effective September 1, 1946.

Weldon Stone, Associate Professor of Drama, \$3600 for nine months service, effective September 1, 1946.

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Richard Norton Kuhlman, Assistant Professor Architecture,
\$3800 for nine months service, effective September 1, 1946.

Raymond Barnett, Instructor in Engineering Drawing,
\$2400 for nine months service, effective September 1, 1946.

Claude Rodney Wright, Instructor in Engineering Drawing,
\$2400 for nine months service, effective September 1, 1946.

Floyd Lowell Jackson, Instructor in Industrial Education,
\$2800 for nine months service, effective September 1, 1946.

Donabel Linney, Teaching Assistant in English, \$960 for nine
months service, effective September 1, 1946, on B Budget.

Ralph Walter Marsden, Associate Professor of Geology,
\$4200 for nine months service, effective September 1, 1946.

Carl Allphin Moore, Associate Professor of Geology, \$3900
for twelve months service (five months including September, October,
November, December, 1946 and January of 1947 on University budget;
balance of year on Oklahoma Geological Survey budget as associate
geologist).

William R. Hogan, Associate Professor, Department of
History, \$3400 for nine months service, effective September 1, 1946.

Lowell Dunham, Assistant Professor Modern Languages,
\$2800 for nine months service, effective September 1, 1946.

Donald Wayne Peters, Instructor in Spanish and French,
\$2000 for nine months service, effective September 1, 1946.

Vivian Nemecek, Instructor in Mathematics, \$2200 for
nine months service, effective September 1, 1946.

John B. Lennes, Instructor in Mathematics, \$2400 for nine
months service, effective September 1, 1946.

Avis Cowling Slater, Instructor in Mathematics, \$2025 for
nine months service, effective September 1, 1946.

Lillian Tarlton Morgan, Teaching Assistant in Mathematics,
\$1800 for nine months service, effective September 1, 1946.

Chester L. Francis, Associate Professor of Music Education,
\$3600 for nine months service, effective September 1, 1946.

William G. Bray, Assistant Professor of Pharmacology, \$2700
for nine months service, effective September 1, 1946.

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Porter Howard Stovall, Instructor in Pharmacy on 2/3 time, \$1125 for nine months service, effective September 1, 1946.

Henrietta Greenberg, Assistant Professor, Physical Education for Women, \$2400 for nine months service, effective September 1, 1946.

Eleanor Jane Graham, Assistant Professor, Physical Education for Women, \$2700 for nine months service, effective September 1, 1946.

Dorothy Minerva White, Instructor, Physical Education for Women, \$2600 for nine months service, effective September 1, 1946.

Helen L. Wagner, Instructor in Physical Education for Women, \$2000 for nine months service, effective September 1, 1946.

James Herbert Taylor, Assistant Professor Plant Sciences, \$2800 for nine months service, effective September 1, 1946.

Carl Riley Oldroyd, Assistant Professor Psychology, \$3000 for nine months service, effective September 1, 1946.

Gwyn Raymond Stone, Assistant Professor Psychology, \$3400 for nine months service, effective September 1, 1946.

Lottie L. Johnson, Special Instructor Field Work; School of Social Work, \$450 for nine months service part-time, effective September 1, 1946.

John Gilman Mackin, Limnologist, University of Oklahoma Biological Survey, \$3600 for twelve months service, effective September 1, 1946.

Dorothy J. Branson, Special Instructor in Zoology, \$2000 for nine months service, effective September 1, 1946.

Thomas Edwin Rogers, Instructor in Zoological Sciences, \$2400 for nine months service, effective September 1, 1946.

William Alfred Jones, Special Instructor in Chemistry, \$2200 for nine months service, effective September 1, 1946.

Albert Kirby Tillotson, Special Instructor in Chemistry, \$2400 for nine months service, effective September 1, 1946.

Otis S. Spears, was appointed on May 8, 1946 as full-time Instructor of Mathematics at the rate of \$2025 for nine months service effective September 1, 1946. Recommended that his status be changed to that of part-time Instructor at the rate of \$1700 for nine months service, effective September 1, 1946.

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Mrs. Dorothy Manes Shirley, Special Instructor in Mathematics, \$2025 for nine months service, effective September 1, 1946.

John M. Campbell, Instructor in Chemical Engineering, \$1800 for nine months service, effective September 1, 1946.

Donnell M. Owings, Assistant Professor of History, \$3000 for nine months service, effective September 1, 1946.

William Guy Pendergraft, Dispensing Clerk and Assistant Instructor, \$1350 for nine months service, Pharmacy School, effective September 1, 1946.

GRADUATE ASSISTANTS:

Ferne Holden Slack, Graduate Assistant in Reading Clinic, College of Education, \$720 in eight payments for nine months service, effective September 1, 1946.

Ruth Collier McSpadden, Graduate Assistant in Classical Languages and Literatures, \$720 in eight payments for nine months service, effective September, 1946. B Budget

Jim Payne Artman, Graduate Assistant in Spanish, \$720 in eight payments for nine months service, effective September 1, 1946.

George Charon, Graduate Assistant in Spanish, \$720 in eight payments for nine months service, effective September 1, 1946.

Juanita Ellanora Kaiser, Graduate Assistant in Mathematics, \$720 in eight payments for nine months service, effective September 1, 1946.

Margene Clark, Graduate Assistant in Music, \$720 in eight payments for nine months service, effective September 1, 1946.

Georgia Lou Dunn, Graduate Assistant in Plant Sciences, effective September 1, 1946, \$720 in eight payments for nine months service

June Rawley, Graduate Assistant in Zoological Sciences, \$720 in eight payments for nine months service, effective September 1, 1946.

NON-INSTRUCTIONAL APPOINTMENTS:

Margaret Askew, Clerical Stenographer, Office of Admissions and Records, \$1500 for twelve months service, effective August 1, 1946.

Geraldine Senft, Clerical Secretary, Office of Admissions and Records, \$1500 for twelve months service, effective August 1, 1946.

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Ada Rose Arnold, Scholarship Assistant, Office of Admissions and Records, \$2100 for twelve months service, effective August 15, 1946.

Marjorie G. McBurnette, Admissions Assistant, Office of Admissions and Records, \$2400 for twelve months service, effective August 1, 1946.

Ida Maude Brett, Receptionist and Information Clerk, Office of Admissions and Records, \$1500 for twelve months service, effective July 15, 1946.

Eva Delle Hughes, Receptionist and File Clerk, Office of Admissions and Records, \$135 per month for seven months service, effective July 1, 1946 to February 1, 1947.

Betty Louise January, Office of Admissions and Records, \$140 per month, effective July 1, 1946.

Howard Arthur McCasland, Aeronautical Assisat, \$3000 for twelve months service, effective August 15, 1946.

Betty P. Washington, Secretary, School of Chemical Engineering, \$125 per month for twelve months service, (\$75 from School of Chemical Engineering, \$50 from Research Institute) effective September 1, 1946.

Shirley Love, Clerical Secretary, English, \$1500 for twelve months service, effective August 12, 1946.

James H. Bragg, Head of Department of Photography, Extension Division, \$3000 for twelve months service, effective August 1, 1946.

Joseph E. Coulter, ~~Head of Department of Photography, Extension Division~~, \$4000 for twelve months service, effective August 15, 1946. Manager, Max Westheimer Flying Field

Margarett Ward Cassidy, Secretary at Max Westheimer Flying Field, \$125 per month for twelve months service, effective July 18, 1946.

Juanita Autrey, Infirmary Nurse, \$130 for twelve months service, plus room, meals, and laundry, effective July 15, 1946.

Gertrude Burchard, Assistant in Library, \$1800 for twelvemonths service, effective September 1, 1946.

Margaret Mardol Sneed, Secretary in Military Sciences, \$1500 for twelve months service, effective July 22, 1946.

Pauline B. Kenyon, Clerk, University Press Sales Division, \$115 per month for twelve months service, effective July 1, 1946.

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Winona Clark Roberts, Assistant in Press Relations, \$1800 for twelve months service, effective July 8, 1946.

Kenneth Harris, Public Relations Assistant, President's Office, \$80 per month for half time service for twelve months service, effective August 1, 1946.

Elizabeth Rice, Clerical Secretary, President's Office, \$125 per month for twelve months service, effective August 5, 1946.

Mary Louise Blood, Clerical Secretary, University Publications, \$1560 for twelve months service, effective August 1, 1946.

Kathrine L. Woodruff, Clerical Stenographer, Veterans' Liaison Office, \$1560 for twelve months service, effective August 1, 1946.

Earldean H. Malone, Counselor, University Guidance Service, \$2500 for 5/6 time, effective August 1, 1946; twelve months service.

Deryle K. Allen, Counselor, University Guidance Service, \$3000 for twelve months service (half time to September 1), effective August 15, 1946.

James C. Barker, Assistant Liaison Officer on part-time basis, effective September 1, 1946; at \$75 per month.

Buford Hixon, Assistant Photographer, part-time for July and August, \$60 per month.

Anne C. Bailey, Clerical Typist, University Housing, August 5, \$125 per month.

Elaine M. Hopper, Clerical Secretary, July and August, \$125 per month in Extension Division, Photography Division.

John Cunningham, Property Custodian for the Housing Office during the absence of J. L. Martin, July 15 to August 31, \$200 per month. Mr. Cunningham has been operator of the recreational hall at Woodrow Wilson Center at \$135 per month. This position will not be filled during Mr. Cunningham's absence for other work.

Charlene Petty, Clerical Secretary, University Housing, August 1, 1946, \$125 per month.

Betty J. Thornburg, Clerical Stenographer, July 29, 1946, \$125 per month for twelve month service.

Conrad Leffler, Meat Cutter, University Housing, effective July 15, \$225 per month.

Elsloo, Betty Lou, \$125 per month effective July 1, 1946, University Housing.

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Kermit Butler, half-time photographer in the Extension Division, \$75.00 per month, August 1, 1946.

Approved.

Recommended for approval the following miscellaneous items:

John C. Calhoun, Jr., appointed at the meeting of the Board on July 10 on the staff of the School of Petroleum Engineering, effective September 1. He will report for service on August 16 at the request of Dean Carson for work in the interests of the School of Petroleum Engineering and promoting an American Institute Research Project. Recommended he be placed on the payroll effective August 16.

LeRoy Stewart, now teaching half-time in the Department of Government was approved for an additional class from August 3-10 at an increase in salary of \$25.00 above his regular salary of \$100 for the month of August. He was to handle Dr. Thornton's classes, due to his participation in the Boys' State Program at Sulphur. This program was canceled, and it is recommended that the action previously recommended concerning Mr. Stewart be rescinded.

Recommended that the salary of John Begg Cheadle, who was appointed to a David Ross Boyd Professorship in the School of Law, be paid in twelve installments at \$500 each instead of nine installments of \$666.66 each, effective July 1, 1946.

J. L. Martin, Property Custodian, granted leave of absence without pay from July 15 to September 1, 1946.

Professor Hugh V. McDermott, in charge of the swimming pool in the Mens' Physical Education Department for the month of August at \$355.00.

Paul S. Carpenter, becomes Director of the School of Music, effective September 1, 1946. Recommended that Mary Evelyn West, secretary to the Dean of the College of Fine Arts, be transferred to secretary to the Director of the School of Music on the above date without change in salary.

Dr. Hans Weltin was appointed Assistant Professor of Physics at the meeting on April 10 at a salary of \$3200. Recommended that his salary be fixed at the rate of \$3600 effective September 1, 1946, which will place him on the same schedule as other teachers with similar qualifications.

Frank C. Fowler was appointed Assistant Professor of Chemical Engineering at the meeting on January 9, 1946 at a salary of \$3200. Recommended that he be given the rank of Associate Professor and that his salary be fixed at \$3600 for nine months effective September 1, which will place him on the same schedule as other teachers with similar qualifications.

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E. A. Frederickson's salary was fixed at the July 10 meeting at the rate of \$3600. It is recommended that his salary be fixed at the rate of \$3800 effective September 1, 1946.

Elizabeth Barclay was appointed Assistant Photographer for April, May, and June. Recommended that her appointment at \$75 a month be continued through the months of July and August.

Henry Kamphoefner was appointed for the months of June and July for work on Campus Planning. Recommended that he be continued through the month of August at his regular salary of \$410.

Dr. Carl B. Cass's salary be raised from \$3400 to \$3600. He is associate professor of Drama.

Recommended that Mrs. Helen Forrest Lauterer's salary be raised from \$3200 to \$3400. She is associate professor of Drama.

M Miss Charlotte Shepherd, secretary to the Counselor of Men, will return September 1, 1946 from a six months leave of absence.

Approved.

Recommended the following salary adjustments:

Jeanne E. Smith, increase from \$140 to \$150 a month, effective August 1, 1946. Clerk, Housing Office.

Juanita G. Art, Clerical Secretary, Veterans Liaison Office, increase from \$130 to \$140 per month, effective August 1, 1946.

Janet Schneck Friedman, Infirmary Nurse, increase from \$130 to \$160 per month, plus meals and professional laundry, effective July 1, 1946.

Otis Johnson; recommended that he be paid \$78.40 for overtime work in the Residential Halls during the absence of another employee. His regular salary is \$150.00 a month.

Recommended adjustments in salary for the following, each of whom holds a position of responsibility:

Irene Elliott, from the annual rate of \$2220 to \$2400, effective September 1, 1946. Secretary to Mr. Roscoe Cate, Financial Assistant to the President.

Brunette Shanklin, from the annual rate of \$2220 to \$2400, effective September 1, 1946. Clerical Secretary, Secretary's Office.

Dovie South, from the annual rate of \$2300 to \$2400, effective September 1, 1946. Deputy Comptroller.

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Alberta McCann, from the annual rate of \$2100 to \$2400, effective September 1, 1946. Secretary to Dean of Graduate College.

Mrs. Bonnie Houston, University Golf Course Custodian, increase in salary from the rate of \$1320 to \$1500, effective August 1, 1946.

Lonnie Huddleston, Instructor in Education at a salary of \$260 for the month of August. Mr. Huddleston is assisting Dean Joyal in making preparations for the moving of the laboratory schools to their new location on the North Base.

Jack Milton; recommended that his salary be fixed at the rate of \$300 per month; Storekeeper, Commissary #1, University Housing, effective July 4, 1946.

Approved.

Recommended the following items in the Utilities Department:

Janitor Service:

R. D. Chesser, \$1380 for twelve months service, effective July 1, 1946.
 Jack Findley, \$1380 for twelve months, effective July 1, 1946.
 Newton Knight, \$1380 for twelve months service, effective July 1, 1946.
 Arthur M. Greenwood, \$1200 for twelve months, effective July 1, 1946.

Other departments:

G. W. Ragsdale, General Assistant, Landscape, North Campus, at a yearly salary of \$1380. His salary for the month of July will be \$63.07. Effective July 15, 1946.

W. I. Murphy, Foreman, \$2220.00, Landscape, North Campus, effective July 1, 1946. This is a transfer from the Landscape Department of the main campus.

S. E. Atkisson, General Assistant, Landscape, North Campus, \$1440 effective July 1, 1946.

W. H. Bassett, General Assistant, Landscape, North Campus, \$1440 effective July 1, 1946.

John T. Curren, General Assistant, Landscape, North Campus, \$1440 effective July 1, 1946.

L. C. Johnson, General Assistant, Landscape, North Campus, \$1440 effective July 1, 1946.

L. H. Moon, General Assistant, Landscape, North Campus, \$1440 effective July 1, 1946.

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Kenneth Farris, Assistant Superintendent, Administration, North Campus, \$3300, effective July 1, 1946.

Moody A. Bowman, Storekeeper, Administration, North Campus, \$2000, effective July 1, 1946.

Jack M. Gilmore, Bookkeeper-Typist, \$1980, Administration, North Campus, effective July 1, 1946.

David L. Rodke, Warehouseman and Labor Foreman, Administration, North Campus, \$1620, effective July 1, 1946.

Claude Summers, Fire Chief, Fire Protection, North Campus, \$200 per month, effective July 1, 1946.

Boise Fulkerson, Assistant Fire Chief, Fire Protection, North Campus, \$175.00 per month, effective July 1, 1946.

Eugene Yandell, Assistant Fire Chief, Fire Protection, North Campus, \$165.00 per month, effective July 1, 1946.

Earl Akin, Fireman, Fire Protection, North Campus, \$135.00 per month, effective July 1, 1946.

James Clark, Fireman, Fire Protection, North Campus, \$135.00 per month, effective July 1, 1946.

Charles Tuell, Jr., Fireman, Fire Protection, North Campus, \$135 per month, effective July 1, 1946.

Don Burris, Fireman, Fire Protection, North Campus, \$125 per month, effective July 1, 1946.

P. B. Burris, Fireman, Fire Protection, North Campus, \$75 per month, effective July 1, 1946.

Wm. E. Dickerson, Fireman, Fire Protection, North Campus, \$75.00 per month, effective July 1, 1946.

Norman G. Honea, Fireman, Fire Protection, North Campus, \$75 per month, effective July 1, 1946.

Earnest E. Kelly, Fireman, Fire Protection, North Campus, \$75 per month, effective July 1, 1946.

Roy F. Marlow, Fireman, Fire Protection, North Campus, \$75 per month, effective July 1, 1946.

Approved.

UTILITIES RESIGNATIONS:

Roy E. Thompson, effective June 30, 1946, Janitor
Joseph E. Bower, effective June 30, 1946, Janitor
W. L. Wilkerson, effective July 18, 1946, Carpenter.

Approved.

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President Cross reported with reference to the material on the drama which Mrs. Mort L. Bixler has collected over many years, and which would be very valuable to the School of Drama for research and instruction. He stated Mrs. Bixler had asked \$7,500 for this material, but another proposal, that she be employed for the remainder of her life (she is now 77) would appeal to her more than an outright purchase. President Cross suggested the possibility of an offer of \$5,000 or \$6,000 and one year of services, a total not to exceed \$7,500 for the material and one year salary.

Regent McBride moved, and it was voted, to authorize President Cross to work the problem out on the best basis possible.

Regent Noble suggested that President Cross make an attempt to get someone to give the collection to the University.

President Cross discussed the chairmanships in the Medical School, Oklahoma City. He recommended "that the appointments of departmental chairmen and other administrative officials in the School of Medicine and the University Hospitals be on a one-year basis to July 1, 1947 and that time appointments, or reappointments shall be made in line with the policy on the Norman campus.

On motion by Dr. White, the recommendation was approved.

Recommended that the Departments of Physiology and Pharmacology be combined under one chairman, effective at the beginning of the fall semester, 1946. President Cross explained that Physiology and Pharmacology are closely related subjects, and it is the opinion of the Dean that such a combination is feasible and that the efficiency of both departments can thereby be enhanced economically.

On motion by Dr. White, the recommendation was approved.

President Cross reported on several conferences he had had with the Dean of the School of Medicine, and others on the staff, concerning Dr. T. M. McDonald, Associate Professor of Pathology. Dr. H. C. Hopps, Chairman of the Department of Pathology recommends that the appointment of Dr. McDonald be terminated, the reason being that his services as an instructor have not been satisfactory. This situation has been under discussion for a number of years and it was the hope of the staff that this matter would be remedied during Dr. McDonald's leave of absence. Dean Langston concurs in Dr. Hopps' recommendation.

President Cross stated he had discussed the matter with Dr. McDonald and that he has agreed to submit his resignation to become effective at the close of the school year 1946-47 on conditions that he receive his full salary \$3,840.00 during the year. This conforms to the policy of the AAUP and the North Central Association.

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President Cross recommended that Dr. McDonald be placed on the status of a leave of absence, with full salary, during the school year 1946-47; also that he be relieved of the obligation to return to the University the amount paid him while he was on sabbatical leave of absence, on condition that he submit his resignation at this time to become effective at the close of the year, June 30, 1947.

On motion by Regent Noble, the recommendation was unanimously approved.

Recommended the following appointments in the School of Medicine:

Alice M. Brues, Assistant Professor of Anatomy, \$3600 for twelve months service, effective September 1, 1946 (\$600 of her salary is to be paid by the University at Norman, so for the month of September and October, the University will pay her at the monthly rate of \$300. The School of Medicine will pay her for the remainder of the year.

Wandell L. Smith, M.D., Clinical Assistant in Surgery, effective August 1, 1946, at no salary.

Maude M. Masterson, M. D., Clinical Assistant in Internal Medicine, effective August 1, 1946 at no salary.

Zola Katharine Cooper, Assistant Professor of Histology, \$4000, September 1, 1946.

Approved.

Reported the following resignations and recommended acceptance:

Dr. H. Thompson Avey, resigned position as Director of Outpatient Department, effective July 31, 1946. Dr. Avey will retain his position as Assistant Professor of Medicine.

Dr. Charles A. Winter, Associate Professor of Physiology, effective August 1, 1946.

Mr. Henry W. Hooper, Instructor in Department of Histology and Embryology, resigned August 15, 1946.

Resignations accepted.

President Cross reported that the Alumnae Association of the School of Medicine is establishing the Oklahoma Medical Research Foundation. This foundation is collecting funds to build a research

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institute and a cancer hospital. The Park Board of Oklahoma City has advised the Oklahoma Research Foundation that Block 11, 2nd State Capitol Addition of Oklahoma City, formerly belonging to Oklahoma City, now belongs to the State of Oklahoma. In order to satisfy donors it is necessary that the foundation secure the deed to the land on which its proposed buildings will be built. The Foundation has approached the University and asked me to take steps to secure for the Oklahoma Medical Research Foundation title to the land described above.

Following the discussion of the matter, it was the sense of the Board that this matter be referred to the Attorney General for a decision on the question of the Oklahoma Medical Research Foundation securing title to the land. Regent Wallace explained with reference to conferences he had had with its most active members in the Foundation. He stated that articles of incorporation had been prepared and that the Foundation was contemplating the employment of a man in September to raise funds for the Foundation. Regent Noble asked that each member of the Board be furnished a copy of the by-laws and the articles of incorporation.

There being no further business, the meeting was adjourned at 12:30 noon.

Emil R. Kraettli
Secretary