

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

(Wednesday, July 10, 1946)

The Board of Regents of the University of Oklahoma met in regular session on Wednesday, July 10, in the office of the President of the University at 10:00 a.m.

Present were: Regent Wallace, president of the Board, presiding; Emery, Shepler, Dr. White, McBride, Deacon.  
Absent: Noble.

The minutes of the regular meeting held on May 8 were approved.

The minutes of the special meeting held on May 24 were approved.

The minutes of the special meeting held on May 29 were approved.

Dr. Cross requested that the Board consider the appointment of Dr. J. P. Gray as dean of the Medical School in accordance with the recommendation submitted in the agenda. Following the discussion, Regent White moved, seconded by Emery, that Dr. Gray be appointed dean of the Medical School at an annual salary of \$10,000, effective on the date of his arrival. It was unanimously voted to approve the President's recommendation.

Tom Sorley, architect on the Veterans' Apartment Dormitories and the Womens Dormitories, presented photostatic sketches of entrances on the Apartment Dormitories and perspective drawings of the Womens Dormitories, showing the architectural design. The Board expressed approval of the architectural designs of the dormitories.

President Cross presented the perspective drawing showing the architectural design of the Press Building. He stated that Mr. Lottinville had approved the design and that the floor plans were being worked out by Mr. Lottinville with the architects. On motion by Regent Emery, it was voted to approve the exterior architectural design of the Press Building.

President Cross called attention to a letter from Dr. Wann Langston, Dean of the School of Medicine, concerning the Southern Oklahoma Hospital at Ardmore. A copy of this letter was sent to each member of the Board. Following a discussion, it was the sense of the Board that Dr. Langston's suggestions were sound, and the plans as outlined by Dr. Langston were approved. The Secretary was instructed to place a copy of the

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letter in the official Board files for future reference. President Cross was asked to send a copy of Dean Langston's proposal to the Ardmore group interested in the hospital and inform them of the Board's action in the matter.

President Cross reported on the decision by the Supreme Court in connection with the proposed bonds for the prefabricated homettes and the Music Building, stating that the decision was unfavorable so far as the general fee for all students was concerned. He did not have a copy of the decision and stated he would supply each member of the Board with a copy when it is received.

Mr. Cate was called to discuss the temporary financing of the prefabricated homes pending issuance of the bonds. He stated that the bond purchasers had agreed on interest at an average rate of two and one half percent over the life of the bonds, providing the Federal Dormitories—Woodrow Wilson Center—were included, and he submitted a proposal by R. J. Edwards, Inc., and Associates. Following a discussion of the proposal, the Board directed that No. 3 be changed to eliminate the wording, "special obligation of the Board of Regents", and also to adjust No. 6, which limits the monthly expenditures for maintaining the facilities, it being felt that \$2500 would not be sufficient to cover these items.

Regent Emery moved, and it was unanimously voted, that the President of the Board of Regents be authorized to execute the letter agreement dated July 10, 1946, between the Board of Regents on the one hand and R. J. Edwards, Inc., and Associates by John H. Edwards on the other hand subject to the following: That the description in paragraph 3 in said contract describing the obligation as "special obligation of the Board of Regents" be deleted and in lieu thereof the literal statutory language describing the obligation be used; and that the monthly maintenance expenses in paragraph 6 be that recommended in writing by the President of the University; and provided further that if such contract as modified is not acceptable to R. J. Edwards, Inc. and Associates, that the contract authorized by resolution and adopted by the Board of Regents on May 29, 1946, be executed.

The following is a copy of the revised contract. (See No. 3 and No. 6 which were changed to meet the requirements in the Emery motion)

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Board of Regents  
University of Oklahoma  
Norman, Oklahoma

Gentlemen:

We understand that your University desires to borrow \$1,500,000

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to be expended as follows:

\$1,300,000 for the construction of appropriate housing facilities consisting of 500 prefabricated single housing units.

\$175,000 for additions to, the rehabilitation of, and equipment for the eight Wilson Center Dormitories.

For these purposes and for accrued interest during the construction period, we propose to purchase from you at Par and accrued interest from date of issue to date of delivery, \$1,500,000 Par value DORMITORY REVENUE BONDS, to be dated July 1, 1946 and to mature serially on December 1, 1947 to December 1, 1957, both inclusive; the bonds to bear interest at a 2½% average annual rate over the life of the bonds, subject to the following terms and conditions:

1. The schedule of maturities and coupons shall be as specified in Schedule "A" attached hereto, which schedule also provides for certain call features.
2. The bonds shall be of \$1,000 denominations and coupons thereon shall be payable semi-annually on June 1st and December 1st of each year beginning December 1, 1947, at the office of the State Treasurer and at a bank located in the City of New York or other city, which bank shall be of our selection.
3. The bonds shall constitute a special obligation payable solely from the revenues to be derived from the operation of the buildings constructed and improved with the proceeds of this issue.
4. The University will make the customary covenant that it will require all students, married or single, attending the University, to live in the facilities provided by this bond issue until said facilities are fully occupied and until all of these bonds and interest thereon are paid or provision made for the payment thereof.
5. The University will covenant to maintain and to collect rates for the use of said facilities sufficient to pay operating expense and the maintenance charge and to pay promptly the principal of and interest on these bonds as same shall become due and payable and to provide for the establishment of a Debt Service Reserve Fund which shall be maintained in an amount equal to the next succeeding year's debt service requirements. To accomplish the purposes and aims of this paragraph, the University will covenant that the annual revenues available for debt service will be at least 125% of the average annual debt service requirements of this loan.

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6. The University agrees that there will be paid from the gross revenues of these facilities (or properties), the sum of \$3,500.00, each month for the payment of the cost of maintaining these facilities for such month; in consideration of said monthly payment, the University agrees to maintain, in good repair, the facilities and without additional charge to supply to these facilities water, electricity, heat, and to make all repairs and do all interior and exterior painting and decorating as may be necessary to maintain these facilities in reasonable and satisfactory condition. All of the remaining gross revenues of these facilities after such monthly payment of \$3,500.00 and after the cost of operating these facilities, are to be used for debt service, the creation and maintenance of the Debt Reserve Fund and for the retirement of bonds, except as otherwise herein provided.

7. The University shall create a Debt Service Reserve Fund equal to the next succeeding year's debt service requirement by depositing from the net revenues of these facilities in said fund, \$50,000 each year until said fund totals the required amount.

8. All surplus revenues from these facilities after payment, in order named, of the

1. Maintenance charge,
2. Operating cost,
3. Current debt service requirements,
4. Payment to the Debt Service Reserve Fund,

shall be used either for the redemption of bonds on the earliest call date (or by purchase in the open market if bonds are available below par), or may be used for additions to or improvements on these revenue-producing facilities which additions ~~to~~ or improvements on shall become a part of these facilities and the revenues produced therefrom shall become a part of the gross revenues of these facilities.

9. The University will covenant to carry complete comprehensive and adequate insurance on all these buildings and contents thereof so long as any of these bonds shall remain unpaid. Said insurance is to include use and occupancy coverage.

10. The University covenants that it will not encumber dispose of or sell any of these facilities or the equipment therein unless funds shall have been fully provided for the payment of the principal of and the interest on these bonds to their respective maturities or to the earliest call dates thereon.

11. The University will adopt such rent schedules for its

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other facilities so as not to prejudice by rate or nature the desirability of use of the facilities constructed, added to and improved with the proceeds of this issue.

12. The University will supply the duly executed and printed bonds and will deliver said bonds to us in Oklahoma City.

13. It is understood that this contract and delivery of the bonds is subject to our being able to obtain, at our expense, the unqualified approving opinion as to legality of issuance of these bonds of Messrs. Chapman and Cutler, Attorneys, Chicago, and of the Attorney General of Oklahoma within ninety days from date hereof, otherwise at our option.

14. The University will take all necessary and legal steps and will provide such legal papers as may be necessary to facilitate and carry out the intent and provisions of this agreement.

15. It is understood that Schedule "A" attached hereto, contemplates the issuance of these bonds with an interest rate of 1½% provided that supplemental coupons of an additional 2½% will be attached to the bonds in order that the average interest rate for the life of the loan will be 2½% as of the date the bonds are delivered to us.

Yours very truly,

R. J. EDWARDS, INC. AND ASSOCIATES

By /s/ J. H. Edwards  
(John H. Edwards)

Accepted:

Board of Regents of the University

By /s/ W. R. Wallace  
W. R. Wallace, President

Attest:

/s/ Emil R. Kraettli  
E. R. Kraettli, Secretary

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Schedule "A"

UNIVERSITY OF OKLAHOMA  
DORMITORY REVENUE BONDS 1946

To be dated July 1, 1946		To mature serially as below			
Year	Principal	Interest at <u>1½%</u>	Interest at <u>2½%</u>	Total Requirements	Outstanding at Year End
1946	\$ -0-	\$ 9,375	\$ 15,625	\$ 25,000	\$1,500,000
1947	110,000	22,500	37,500	170,000	1,390,000
1948	115,000	20,850	34,750	170,600	1,275,000
1949	130,000	19,125	27,625*	176,750	1,145,000
1950	130,000	17,175		147,175	1,015,000
1951	135,000	15,225		150,225	880,000
1952	140,000	13,200		153,200	740,000
1953	140,000	11,100		151,100	600,000
1954	140,000	9,000		149,000	460,000
1955	145,000	6,900		151,900	315,000
1956	145,000	4,725		149,725	170,000
1957	<u>170,000</u>	<u>2,550</u>		<u>172,550</u>	<u>-0-</u>
Total	\$1,500,000	\$151,725	\$115,000	\$1,767,225	

\*If bonds were delivered August 1, 1946, coupons totalling \$9,350 would be canceled.

All bonds to bear interest rates as shown above to and including December 1, 1949 or to maturity or call date whichever is the earliest calendar date.

Bonds due 1947 to 1953 inclusive shall be non-callable.  
 Bonds due 1954 & 1955 shall be callable at par on December 1, 1953.  
 Bonds due 1956 shall be callable at par on December 1, 1950.  
 Bonds due 1957 shall be callable at par on December 1, 1948.  
 Bonds are to be callable in inverse order of maturity and by lot within a maturity.

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Average annual debt service as per above schedule is \$158,384.09 for the full years 1947 to 1957 both inclusive.

President Cross stated that owing to the delay in the issuance of bonds, it is necessary that we execute a temporary loan and that the First National Bank of Oklahoma City has agreed to make the loan with interest at 3%. Further consideration of this matter was postponed until later in the meeting.

President Cross discussed with the Board of Regents the status of Dr. Roy Gittinger, Dean of Admissions and Professor of History. At a previous meeting, President Cross reported that Dean Gittinger asked to be relieved of his duties as Dean of Admissions, and at that meeting, he was appointed Professor of History, effective September 1, 1946 at a salary of \$5,000 on a nine months basis. President Cross stated further that Committee C had recommended Dean Gittinger for a David Ross Boyd Professorship, but that Dean Gittinger had expressed a desire to be named a Regents Professor, a title which he stated he had held at one time. No record was found of such title, but it was the sense of the Board in view of Dean Gittinger's long service that he be given this title. It was suggested also that President Cross define the title of Regents Professor. It was unanimously voted to name Dean Gittinger Regents Professor of History, effective September 1, 1946

On the recommendation of President Cross, Regent McBride moved and it was unanimously voted that Dean Gittinger be continued on the payroll during the months of July and August, 1946, at his regular salary.

President Cross brought up again the question of the right-of-way easement requested by the State Highway Department through the grounds of the Southern Oklahoma Hospital at Ardmore. It was previously voted to grant the easement subject to requirements in connection with the utility services and driveways and the payment of an amount comparable to that provided for adjacent land. President Cross stated that the State Highway Department had been very cooperative with the University, especially in connection with the grading and surfacing of the road at the North Base and in other instances, and recommended that the money requirement be waived.

Regent Deacon moved and it was unanimously voted, that the State Board of Public Affairs be asked to execute the easement as recommended by President Cross, and that a letter of appreciation on behalf of the Board of Regents for cooperation by the State Highway Department be sent by the President of the University.

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President Cross reported the damage by lightning to the Fine Arts Building. Mr. Kraft estimated that approximately \$5000 would be required to make the repairs on the building and that he had asked the State Regents for Higher Education for an allocation to cover these damages. The following resolution was proposed:

RESOLUTION

BE IT RESOLVED, that the Board of Regents of the University of Oklahoma approve the request of President Cross to Chancellor Nash under date of July 5, 1946, that the State Regents for Higher Education request from the Governor the sum of \$5,000 to cover repairs to the Fine Arts Building at the University of Oklahoma which was recently struck by lightning. Due to the extent of the damage it was necessary to build the scaffolding and take other measures to protect the building; current maintenance funds are not sufficient to cover the cost of the repairs necessary.

On motion by Regent Emery, the resolution was unanimously adopted.

President Cross asked that the Administrative Assistant to the President be authorized to sign payrolls and claims in place of the President when he is absent from the State.

It was unanimously voted to ratify the signature of Dr. Dangerfield on the payrolls filed during the President's recent absence from the State as authorized by telephone to each member of the Board that could be reached; also

the following resolution was unanimously adopted:

RESOLUTION

RESOLVED, That, when the President of the University is absent from the State of Oklahoma, the Administrative Assistant to the President is authorized to sign for him all University payrolls and claims.

President Cross recommended the reappointment of Mr. Dial Currin as a member of the Board of Control of the Will Rogers Memorial Scholarship Fund for a five-year term effective June 6, 1946.

Approved.

Recommended that those students enrolled for courses in the School of Religion during the current summer be given credit on the same basis as heretofore.

Approved.



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Requested that the President of the Board be authorized to sign, on behalf of the Board of Regents, the "Supplementary Accounting and Receipt" by the First National Bank of Kansas City, Mo., Trustee for the William T. Clark Trust, whereby the Security National Bank of Norman would be authorized to turn the bonds and other assets over to Mr. Lindsey, Comptroller, and Treasurer of the Student Loan Aid Association. The following assets are involved:

U. S. Series D & G Bonds	\$71,900.00
Board of Education, Oklahoma City	2,000.00
Cash	177.88
	<u>\$73,677.88</u>

Approved.

President Cross recommended that the following hospitals be approved for the training of clinical laboratory technicians in connection with the course of Medical Technology:

University Hospital, Oklahoma City  
 St. Anthony's Hospital, Oklahoma City  
 St. John's Hospital, Tulsa

Approved.

Reported the following resignations:

- Mrs. Lucy Ellen McElroy, Secretary, Zoological Sciences, June 1, 1946.
- Mr. Harold Tacker, Head of Photography Department, Extension Division, May 31, 1946.
- Dr. Howard G. Glass, Assistant Professor Pharmacology, June 30, 1946.
- John T. Boyer, Jr., Chief Engineer, WNAD, June 1, 1946
- Christie B. Cathey, Reviser, Library Science, June 1, 1946.
- Frank Crider, Assistant Football Coach, March 7, 1946
- Marylou Stiemert, Custodian, Plant Sciences, May 1, 1946
- John A. Griswold, Professor of finance, Business Administration, May 28, 1946.
- Virginia E. Nation, Secretary, Extension Division, April 30, 1946.
- Virginia Acher, Resident Counselor of Resident Halls, May 5, 1946.
- Dr. Gilbert Harold, Professor of Finance, effective immediately.
- Mr. Wilfrid J. Dixon, Associate Professor Mathematics, June 1, 1946.

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Mrs. Lida Jean Moore, Clerical Secretary, Department of Plant Sciences, May 4, 1946.

James W. Henderson, Instructor in English, resigned July 1, 1946

Mrs. Frankie Roberts, Assistant Mailing Clerk, May 31, 1946.

Miss Odema King, assistant in Department of Visual Education, June 1, 1946.

R. O. Corbin, Counselor, Veterans Guidance Center, May 31, 1946.

Fern Dickinson, Clerk, Comptroller's Office, May 31, 1946.

Joseph K. Peaslee, Counselor, Veterans Guidance Center, June 15, 1946.

June McFarland, Secretary Geology Department, May 31, 1946.

Ima James, Chairman, Physical Education for Women, June 1, 1946

Mrs. Frances Maurer, IBM Operator, June 1, 1946.

Georgia Marshall, Bookbindery, June 5, 1946

August William Kluge, Graduate Assisnat Chemistry, June 15, 1946.

Lois Kaufman, Admissions Office, June 15, 1946.

Arthur T. Meyer, Assistant Professor Music, September 1, 1946.

Cecil G. Lalicker, Professor Geology, September 1, 1946 .

Maxine Richardson, Instructor Physical Education for Women, June 1, 1946.

Martha Bourne, Press Relations Division, June 30, 1946.

Eleanor K. Bittner, Clerical Stenographer, Home Economics, July 1, 1946

Dr. Jack Milowsky, Assistant Professor Anesthesiology, August 6, 1946.

Dr. Lewis C. Taylor, Instructor Anesthesiology, June 1, 1946.

Mr. Gordon Fuller, Inventory Clerk, Utilities, July 1, 1946..

Harold Huneke, Instructor Mathematics, September 1, 1946.

Jack Carver, previously appointed as announcer WNAD; recommendation for his appointment effective the 1st of July, 1946, has been withdrawn by Mr. Dunn.

Dorothy Freeman, Clerical Secretary, President's Office, June 22, 1946.

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E. M. Edmondson, Assistant Professor Secondary Education; Mr. Edmondson has been on leave of absence during the past year (sabbatical leave) and will repay to the University the amount paid him as half salary during the past year.

Reported that Mrs. Sam Corry Smith (Dorothy Jean), graduate assistant in Physics, previously appointed, had declined to accept.

Recommended that William E. Ham, Assistant Geologist in the Oklahoma Geological Survey, be given the title of Associate Geologist, effective July 1, 1946, without change of salary.

Approved.

Recommended that the hourly rate of pay for student assistants working on a part-time basis be increased from thirty-five cents per hour to forty cents per hour for the first year of employment; and from forty cents per hour to forty-five cents per hour for those who have had one year of service.

Recommended also that a rate of fifty cents per hour be authorized for those who have special qualifications for particular work, and provided such a rate has the approval of the Director of the Placement Service after an investigation of the individuals' qualifications.

Approved.

Recommended that the following changes in the staff of the summer school term for the eight and twelve weeks respectively be made:

	<u>June</u>	<u>July</u>	<u>August</u>
Merl Creech, Assoc. Prof. Mechanics	\$360	\$360	\$360
W. S. Taylor, Assist. Prof. Mech. Engr.	310	310	310
William Foster Harris, Asst. Prof. Eng.	280		
Claude A. Campbell, Assoc. Prof. Finance	320	320	320
George R. Sullivan, Spec. Inst. Acct.	240	240	240
Warren J. McGonnagle, Inst. Physics	250	250	250
C. A. Reed, Inst. Physics	250	250	
Arthur Dale Fox, Inst. Pet. Engr.	266.66	266.66	266.66
Lowell Shannon, Assistant Physics	200	200	200
Langdon H. Berryman, Asst. Physics	100	100	100
Maudine Martini Prunty, Asst. Eng.	125	125	125
LeRoy Stewart, Inst. Government, pt time	100	100	100
Raymond C. Drago, Mathematics	270	270	270
Harold V. Huneke, Inst. Math.	220	220	220

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Mrs. Sybil Green, Spec. Inst. Math.	\$180	\$180	\$180
Gene Levy, Inst. Math.	100	100	100
Harold A. Palmer, Inst. Math.	100	100	100
Otis S. Spears, Inst. Math. Pt time	200	200	200
Dora McFarland			360
Marie Clark, Spec. Inst. Math.	210	210	210
Garland Hammer, Asst. Prof. Ind. Educ. (started June 24)	360	360	360
Isabel H. Grim, Assistant English	100	100	100
Martha Veal, Assistant English	125	125	125
Wave Spires Elliott, Secy-Librarian	125	125	125
Donabel Linney, Teaching Asst. Eng. (for 21 days in June)	35	50	
J. O. Hassler, Professor Math.			430
Norene Marshall, Pt. time Inst. Violin	60	60	
Lyman Stanley, Prof. Piano	370	370	
Lucille Grant, Inst. Voice	240	240	
Anna Ebel, Inst. Okla City Workshop	200	300	
E. C. McReynolds, Inst. History	200	200	200
Martha Downing Dodson, Spec. Inst. Speech	85	85	
E. Thayer Curry, Asst. Prof. Speech			310
Laurance S. Reid, Prof. Chem. Engr.	377.50	377.50	377.50
Clyde Farrar, Prof. Electrical Engr.	440	440	
Dorothy Gleason, Librarian, Okla. City Workshop, June 10-July 12	150	100	

Change Floyd Vaughan from the twelve weeks' term to the eight weeks' term.

Ralph Dorsett is to be taken from the twelve weeks summer term and placed on the eight weeks summer term on 3/4 time basis at \$202.50 per month.

A. I. Ortenburger, Professor, Zoological Sci. 430 430 430  
Change Dorothy Branson's salary for the summer term from \$160 per month to \$180 per month.

Approved.

Recommended for retirement status:

Mr. J. H. Burke, who has been on the janitor payroll for a great number of years has reached the age of 70 years as of March 19, 1946. In conformity with the Board of Regents' policy concerning retirement, Mr. Burke should be placed on the retirement payroll effective July 1, 1946, at the rate of \$470 per year.

Mr. W. M. Lockett, an employee in the janitor service, will be 70 years of age on April 10, 1947. Mr. Lockett has been in poor health and requests that he be placed on the retirement list effective July, 1946. His retirement allowance would be \$530 per year. As

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with the other men who are on our retirement list, these men are required to put in approximately one third of the normal time in some useful work so long as they are physically able.

Approved.

Recommended adjustments in salaries for the employees listed below. This shows the present rate of salary, recommended rate, and the annual increase to become effective July 1, 1946.

<u>Name</u>	<u>Position</u>	<u>Present Rate</u>	<u>Proposed Annl Salary Rate</u>	<u>Increase</u>
<u>Office of Superintendent</u>				
Bennie Shultz	Asst. Superintendent	\$4,200	\$4,500	\$300
Sam Wilson	Storekeeper	2,100	2,400	300
	Inventory Clerk		2,700	2,700
Elsie J. Ashley	Adm. Secy	1,980	2,100	120
Dixie Lee Talley	Secretary	1,620	1,800	180
<u>Power Plant</u>				
George Foree	Head Operator	2,160	2,460	300
Lee Brown	Operator	2,100	2,400	300
John G. Evertson	Operator	2,100	2,400	300
Elvis Corbin	Operator	2,100	2,400	300
Zander Willcox	Operator		2,400	2,400
<u>Carpenter Shop</u>				
C. C. Huddleston	Assistant	1,440	1,500	60
<u>Campus Upkeep</u>				
Robert H. Rucker	Landscape Architect			
		2,000 PT	2,200	200
J. N. Houston	Athletic Grounds Foreman	1,620	1,680	60
W. D. Hooper	Assistant	1,440	1,500	60
Ollie Jones	Assistant	1,440	1,560	120
L. W. Wadley	Assistant	1,440	1,500	60
Roy Thompson	Assistant	1,500	1,560	60
<u>Janitor Service</u>				
C. M. Mitchell	Foreman	1,920	2,100	180
J. L. Sullivan	Janitor	1,500	1,560	60
George Boston	Janitor	1,500	1,560	60
Roy E. Thompson	Janitor	1,320	1,380	60

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B. M. Russell	Janitor	1,620	1,560	-60
W. F. Haxel	Assistant	1,620	1,740	120
S. C. Scott	Janitor	1,440	1,500	60
Floyd Koonce	Truck Driver	1,500	1,560	60
New	Janitor	1,320	1,380	60
Ralph Whitworth	Janitor	1,500	1,560	60
Thurman Burkett	Assistant	1,620	1,680	60
Orville C. Collins	Janitor	1,500	1,560	60
James H. Collins	Janitor	1,440	1,500	60
Howard L. Moody	Janitor	1,440	1,500	60
Harold Smith	Janitor	1,500	1,560	60
Sam L. Bennett	Janitor	1,320	1,440	120
L. L. Banks	Janitor	1,320	1,440	120
J. M. Richardson	Janitor	1,320	1,440	120
A. Karl Balden	Janitor	1,500	1,560	60
W. W. Chinnis	Janitor	1,320	1,380	60
R. P. Smith	Janitor	1,500	1,560	60
New	Janitor	1,320	1,380	60
New	Janitor	1,320	1,380	60

Campus Police

A. C. Bernier	Spec. Ofcr.	2,400	2,700	300
Johnson R. Hignite	Spec. Police Officer	2,100	2,160	60
Emmett C. Graham	Watchman	1,560	1,680	120
Thomas Phillips	Watchman	1,560	1,680	120
New	Relief Watch.	1,320	1,500	180

Total Budget Increase

\$10,220Service Unit

Lendon Hunt	Chief Engr.	3,600	3,900	300
Earl Brown	Master Mech.	2,520	2,700	180
Paul Warren	Mechanic	2,100	2,400	300
J. B. Kelso	Chief Elec.	3,300	3,720	420
Carl Blackert	Electrician	2,520	2,700	180
Jesse Bolin	Asst. Mech	1,560	1,860	300
Dewey Hoover	Carpenter Fore- man	3,300	3,600	300
W. G. Davis	Carpenter	2,400	2,460	60
W. E. Pray	Carpenter	1,800	2,000	200
J. B. Blankenship	Assistant	1,440	1,560	120
John Gallagher	Assistant	1,440	1,560	120
Jake Kaplan	Paint Foreman	3,300	3,600	300
L. R. Benning	Plumbing & Heating Fore- man	3,420	3,720	300
Carl Wagner	Plumber	2,520	2,700	180

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J. B. Davenport	Plumber	2,520	2,700	180
Samuel W. Bunch	Carpenter Helper	1,680	1,800	120
Clyde Lee Teavault	Carpenter Helper	1,680	1,800	120
W. W. McCracken	Carpenter Helper	1,680	1,800	120
E. Byington+	Carpenter Helper	1,680	1,800	120
E. C. Smith	Cement Finisher	2,040	2,100	60
Dale Houser	Apprentice Plumber	2,280	2,400	120
Otho Burks	Carpenter Helper	1,680	1,800	120
J. H. Black	Carpenter Helper	1,680	1,800	120

\$4,340

Approved.

Recommended adjustments in the salaries of the employees in the University Press—printing, publishing, and sales divisions—effective July 1, 1946. The following individuals are affected in this recommendation. The employees in the printing division are on a 40-hour week schedule, 5 days per week, with the following holidays: New Year's, July 4, Labor Day, Thanksgiving, and Christmas Day (in each case when the holiday falls on a regular work day).

PRINTING DIVISION:

Kenneth E. Benson, Floor Man, increase from \$3000 to \$3182.40  
 William T. Lester, Floor Man, increase from \$3000 to \$3182.40  
 M. E. Reynolds, Linotype Op., increase from \$3000 to \$3182.40  
 Clay F. Webber, Linotype Op., increase from \$3000 to \$3182.40  
 Lawrence W. Snow, Linotype Op., increase from \$3000 to \$3182.40  
 Melvin Frants, Binderyman, increase from \$3000 to \$3182.40  
 R. Paul Webb, Pressman, increase from \$3000 to \$3182.40  
 Clark Long, Job Pressman, increase from \$3000 to \$3182.40  
 E. L. Danley, Job Pressman, increase from \$3000 to \$3182.40  
 Mrs. Wilma Woods, Mimeographer, increase from \$1320 to \$1380

PUBLISHING DIVISION:

Mary Stith, Assistant Editor, increase from \$2400 to \$2520

SALES DIVISION:

Mrs. Norma Jones Drewry, Billing Clerk, increase from \$1320 to \$1380  
 Mrs. Margery Smith, Clerk, increase from \$1200 to \$1380

Approved.

Recommended that Dr. Guy Y. Williams, Professor of Chemistry and Veterans Liaison Officer, be relieved from the duties in the Veterans Office and be permitted to return to full time work in the Department of Chemistry; also that he be placed on the payroll of the Department of Chemistry, ef-

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fective September 1, 1946, at a salary of \$4400 for nine months.

Approved.

Recommended the following appointments:

James B. Watson, Associate Professor of Anthropology, \$3600 for nine months service, effective September 1, 1946.

Stewart C. Wilcox, Associate Professor of English, \$3500 for nine months service, effective September 1, 1946.

Frank McDonald Collins, Instructor, \$2200 for nine months service, effective September 1, 1946; Department of English

Zannie May Manning, Teaching Assistant \$480 for  $4\frac{1}{2}$  months service, effective September 1, 1946 to end of first semester; Department of English

Carlton W. Berenda, Assistant Professor of Philosophy, \$2800 for nine months service, effective September 1, 1946

Don Leslie Bowen, Instructor of Government, \$2600 for nine months service, effective September 1, 1946.

Rufus George Hall, Jr., Instructor of Government, \$2200 for nine months service, effective September 1, 1946.

C. C. Bush, Assistant Professor of History, \$3000 for nine months service, effective September 1, 1946.

Nels Martin Bailkey, Assistant Professor of History, \$3200 for nine months service, effective September 1, 1946

Edwin C. McReynolds, Assistant Professor of History, \$2400 for nine months service, effective September 1, 1946.

John S. Wiggins, Assistant Professor of Physics, \$3000 for nine months service, effective September 1, 1946.

Emil John Hellund, Associate Professor of Physics, \$3800 for nine months service, effective September 1, 1946.

Walter H. Byers, Assistant Professor of Physics, \$3400 for nine months service, effective September 1, 1946.

Richard Gildart Fowler, Assistant Professor of Physics, \$3600 for nine months service, effective September, 1946.

Charles A. Reed, Special Instructor in Physics on half time \$1200 for nine months service, effective September 1, 1946.



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Howard H. Rowley, Associate Professor of Chemistry, \$3800 for nine months service, effective September 1, 1946.

George L. Trager, Professor Linguistics, \$4300 for nine months service, effective September 1, 1946.

Frank Reginald Thompson, Assistant Professor Spanish, \$3400 for nine months service, effective September 1, 1946.

Gerhard Wiens, Assistant Professor of Modern Languages, \$3000 for nine months service, effective September 1, 1946

Willis Herbert Bowen, Assistant Professor French, \$3000 for nine months service, effective September 1, 1946.

J. Wesley Thomas, Assistant Professor, \$3000 for nine months service, effective September 1, 1946; Modern Languages

McClelland R. Fellows, Teaching Assistant in Modern Languages and English, \$1350 for nine months service, effective September 1, 1946.

William Stanley Paxson, Jr., Instructor in Modern Languages, \$2000 for nine months service, effective September 1, 1946

Miss Peggy Lee Morris, Instructor in Modern Languages, \$2000 for nine months service, effective September 1, 1946.

Shirley Ann Russell, Instructor in Modern Languages, \$2000 for nine months service, effective September 1, 1946.

Palmer Louis Zickgraf, Assistant Professor of Literatures and Classical Languages, \$2700 for nine months service, effective September 1, 1946.

Elsie B. Taylor, Assistant, Nursery Schools, \$700 part time for nine months service, September 1, 1946 to July 1, 1947.

Jennie Locke Fitzgerald, Reviser, \$1200 for nine months service, effective September 1, 1946; Library

Dr. Kenneth Carlander, Limnologist, \$3300 for eleven months service, effective July 1, 1946; Oklahoma Biological Survey.

Emilio Amero, Visiting Professor, \$3600 for nine months service, effective September 1, 1946; Art Department

Mrs. Blanche Marshall Ratliff, Special Instructor in Art, \$2200 for nine months service, effective September 1, 1946.

Gilbert R. Waller, Associate Professor in Music Education, \$3600 for nine months service, effective September 1, 1946.

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Walter L. Haderer, Assistant Professor Music Education, \$2700 for nine months service, effective September 1, 1946.

Maurine Timmerman, Assistant Professor, Music Education, \$2700 for nine months service, effective September 1, 1946.

Ruth Doak, Instructor in Piano, \$2000 for nine months service, effective September 1, 1946.

Gus C. Lease, Instructor in Voice, \$2400 for nine months service, effective September 1, 1946.

Donald Vinson Allgeier, Instructor, \$2500 for nine months service, effective September 1, 1946; Business Communication.

Burton H. Gildersleeve, Associate Professor of Finance, \$3800 for nine months service, effective September 1, 1946.

Everett Palmer Truex, Assistant Professor of Economics and Statistics, \$2400 for nine months service, effective September 1, 1946.

Harry Douglas Huskey, Assistant Professor Mathematics, \$3400 for nine months service, effective September 1, 1946.

Joe Reeder Foote, Part time Instructor in Mathematics, \$2025 for full time for nine months service, effective September 1, 1946. \$90 mo. if 2/5 time.

Maurice L. Lawson, Instructor in Mathematics, \$2025 for nine months service, effective September 1, 1946.

John J. Long, Instructor in Mathematics, \$2025 for nine months service effective September 1, 1946.

Lysle C. Mason, Instructor in Mathematics, \$2400 for full time service, \$1200 if employed for half time, effective September 1, 1946.

Sybil Sebastian Green, Special Instructor in Mathematics, \$1800 for nine months service, effective September 1, 1946

Russell Lowell Wine, Instructor in Mathematics, \$2400 for nine months service, effective September 1, 1946.

Harold Arthur Palmer, Instructor in Mathematics, \$1800 if employed on full time, \$80 a month if employed on 2/5 time, effective September 1, 1946.

Gene Levy, Part-time Instructor in Mathematics, \$1800 if employed on full time service, and \$150 per month if employed on 3/4 time, effective September 1, 1946.

Charles Jefferson Pipes, Jr., Instructor, \$2200 for nine months service, Mathematics Department, effective September 1, 1946.

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Garland G. Hammer, Assistant Professor of Industrial Education, \$3600 for nine months service, effective September 1, 1946.

Joe Glander, Assistant Trainer and Swimming Coach; \$3600 for twelve months service, \$2500 for Assistant Trainer, and \$1100 for Swimming Coach) effective June 15, 1946 to June 15, 1947.

John Wesley Reed, Associate Professor of Law, \$4000 for nine months service, effective September 1, 1946.

✓ Jean Brown, Instructor in Pharmacy, \$2200 for nine months service, effective September 1, 1946.

William Jack Howard, Instructor in Engineering, \$2400 for nine months service, effective September 1, 1946.

Hugo Leipziger, Professor Architecture, \$4000 for nine months service, effective September 1, 1946.

Cecil Dean Elliott, Instructor Architecture, \$2500 for nine months service, effective September 1946.

John C. Calhoun, Associate Professor Petroleum Engineering, \$4000 for nine months service, effective September 1, 1946.

#### GRADUATE ASSISTANTS:

Berton James Scull, Graduate Assistant in Geology, \$75 per month for two months service, effective June 1, 1946 to July 31, 1946.

William Noel McAnulty, Graduate Assistant in Geology, \$75 per month for two months service, effective June 1, 1946 to July 31, 1946.

John Wallace Branson, Graduate Assistant in Geology, \$75 for each month for two months service, effective June 1, 1946 to July 31, 1946.

Wilburn Holt Akers, Graduate Assistant in Geology, \$75 per month for three months service, effective June 1, 1946 to August 31, 1946.

Clifford Eugene Smith, Graduate Assistant in Chemistry, \$75 per month for three months service, effective June 19, 1946 to August 31, 1946.

Virgil Logan Seale, Graduate Assistant in Chemistry, \$75 per month for three months service, effective June 1, 1946 to August 31, 1946.

Thomas Barton Gage, Graduate Assistant in Chemistry, \$75 per month for three months service, effective June 1, 1946 to August 31, 1946.

August William Kluge, Graduate Assistant in Chemistry, \$75 per month for three months service, effective June 1, 1946 to August 31, 1946.

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Sam Russell Faris, Graduate Assistant in Chemistry, \$75 per month for three months service, effective June 1, 1946 to August 31, 1946.

George Wheeler Edwards, Graduate Assistant in Chemistry, \$75 per month for three months service, effective June 1, 1946 to August 31, 1946.

Roland Leroy Clifton, Jr., Graduate Assistant in Physics (half time) \$720 for nine months service in eight payments, effective September 1, 1946 to May 31, 1947.

Helene Hope Klau, Graduate Assistant in Zoological Sciences, \$720 in eight payments, effective September 1, 1946 to June 1, 1947.

Ella Mae Hall, Graduate Assistant in Zoological Sciences, \$720 in eight payments, effective September 1, 1946 to June 1, 1947.

Thomas Edwin Rogers, Graduate Assistant in Zoological Sciences, \$666 (1/3 time) in eight payments, effective September 1, 1946 to June 1, 1947.

Frank Joseph Palas, Graduate Assistant in Mathematics, \$720 for nine months service in eight payments, effective September 1, 1946 to June 1, 1947.

Leo Dana Harman, Jr., Graduate Assistant in Mathematics, \$600 for eight months service, effective September 1, 1946 to June, 1947.

John M. Durward, Graduate Assistant in English, \$720 in eight payments for nine months service, effective September 1, 1946.

George N. Bennett, Graduate Assistant in English, \$720 in eight payments for nine months service, effective September 1, 1946.

Wilma Ruth Cole, Graduate Assistant, \$720 in eight payments, effective September 1, 1946, Department of English

Ann Hardy, Graduate Assistant in English, \$720 in eight payments, effective September 1, 1946.

Juanita Smith Kytte, Graduate Assistant in English, \$1000 in eight payments, effective September 1, 1946.

Dorothy Reeves, Graduate Assistant, \$720 in eight payments, effective September 1, 1946, Department of English.

Jean Morrison, Graduate Assistant in Spanish, \$720 for nine months service, effective September 1, 1946 to June 1, 1947.

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Erwin Clarence Bleckley, Graduate Assistant in French, \$720 in eight payments for nine months service, effective September 1, 1946 to May 31, 1947.

Jeannette Bartleson Edmondson, Graduate Assistant in French, \$720 in eight payments for nine months service, effective September 1, 1946 to May 31, 1947.

Leroy Rutherford Shelton, Graduate Assistant, Modern Languages, \$720 for nine months service, effective September 1, 1946 to June 1, 1947.

Nigel Virginia Stoutz, Graduate Assistant in Spanish, \$720 for nine months service, September 1, 1946 to June 1, 1947.

Alfred Sullivan, Graduate Assistant in Speech, \$75 per month for June and July, 1946.

Wanda Jean Granot, Graduate Assistant in Art, \$720 for nine months service, effective September 1, 1946 to June 1, 1947.

Marguerite Green Ebel, Graduate Assistant in Music, \$600 in eight payments for nine months service, effective September 1, 1946 to June 1, 1947.

Elizabeth Lucile Long Hudson, Graduate Assistant in Music, \$720 in eight payments for nine months service, effective September 1, 1946 to June 1, 1947.

Florence Hammons Kennedy, Graduate Assistant in History, \$1000 for nine months service, effective September 1, 1946 to June 1, 1947.

Ruth Ann Alexander Hanson, Graduate Assistant in Psychology, \$720 for nine months in eight payments of \$90 each, effective September 1, 1946 to June 1, 1947.

NON-INSTRUCTIONAL:

Marcelle B. Richardson, Secretary in Department of History, \$125 per month for twelve months service, effective July 1, 1946.

Robert Bruce Bohacek, in charge of laundry and assistant to equipment man, Department of Athletics, \$1200 for twelve months service, effective April 15, 1946 to April 15, 1947.

Ferne S. Shreve, IBM Key Punch and Verifier Operator, \$1500 for twelve months service, effective May 22, 1946; Statistical Service Laboratory.

Phyllis M. Peterson, Typist, \$125 per month for twelve months service, effective May 11, 1946; Comptroller's Office.

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Mary Jane Noble, Clerical Stenographer, Counselor of Women's Office, \$1500 for twelve months service, effective August 15, 1946.

John Robert Anderhub, Binderyman, \$2080 for twelve months service, University Press, effective June 4, 1946.

Dick G. Underwood, Assistant to Art Editor, Publishing Division, University Press, \$1200 for twelve months service, effective July 1, 1946

Nancy Audine Bramlett, Clerical Stenographer, President's Office, \$125 per month for twelve months service, effective June 13, 1946.

Betty Katherine McGuire, Clerical Stenographer, President's Office, \$125 per month for twelve months service, effective June 10, 1946.

Avahlene Joyce Bristol, Assistant Secretary, University College, \$1080 for twelve months service, effective July 1, 1946.

Mrs. Aglae Edwards Webster, Clerical Secretary, \$125 per month, Interschool Speech Activities, Extension Division, effective July 1, 1946.

Sybil Reynolds Weaver, Clerical Secretary, Extension Division, \$1500 for twelve months service, effective July 1, 1946.

Billie Lee Anderson, Clerical Stenographer, Correspondence Study, \$1380 for twelve months service, effective July 1, 1946.

D. Gene Clarke, Clerical Stenographer, Correspondence Study, \$1380 for twelve months service, effective July 1, 1946.

W. B. Corbin, Assistant Visual Education, \$1500 for twelve months service, effective July 1, 1946.

G. Lyle Griffin, Head of Department of Photography, Extension Division, \$3000 for twelve months service, effective July 1, 1946 to July 1, 1947.

Mildred Smith Morris, Clerical Stenographer, Extension Division, \$1500 for twelve months service, effective May 6, 1946

Berdine Frances Sharp, Clerical Stenographer, Short Courses and Conferences, \$1500 for twelve months service, effective May 1, 1946.

Allie Mary Martin, Clerical Stenographer, Extension Division, \$1380 for twelve months service, effective July 1, 1946

Wiley Richard White, Senior Announcer, WNAD, \$2000 for twelve months service, effective July 1, 1946; on a monthly basis.

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Beulah Esther Brown, Secretary, Plant Sciences, \$1620 for twelve months service, effective July 1; \$125 per month for May and June, effective May 6, 1946.

Anita Dunn Records, Bookbinder, \$1500 for twelve months service, effective June 1, 1946; Bookbindery.

Paul Phillips, Head of Order Department, Library, \$2200 for twelve months service, effective July 1, 1946.

Mrs. Anne H. Gurnutt, Supervisor, Reserve Room, Library, \$1200 for twelve months service, effective May 1, 1946.

Garner G. Collums, Director of Housing, \$4000 for twelve months service, effective July 1, 1946.

Phyllis Storms, Assistant Rolls Clerk, Registry Office, \$1500 for twelve months service, effective May 20, 1946.

Mary G. Watson, Assistant Recorder, \$1500 for twelve months service, Registry Office, effective April 22, 1946.

Ruth Arnold, Admissions Assistant, Admissions and Records Office, \$2500 for twelve months service, effective July 15, 1946.

George P. Haley, Veterans Liaison Officer, \$4500 for twelve months service, effective July 1, 1946; replacing Mr. Guy Y. Williams who has been transferred to the Department of Chemistry.

Cecil Leroy Thompson, Office Manager and Assistant, \$2400 for twelve months service, effective May 14, 1946.

Helen Ruth Byrd, Clerical Stenographer, Veterans Liaison Office, \$1560 for twelve months service, effective June 5, 1946.

Winefred Lee Brooks, Clerk-Stenographer, Veterans Liaison Office, \$1560 for twelve months service, effective June 14, 1946.

Gertrude Lorene El Kouri, Clerk Typist, \$1560 for twelve months service, effective May 10, 1946, Veterans Liaison Office.

Barbara Jeanne Smith, Clerk-Stenographer, Veterans Liaison Office, \$1560 for twelve months service, effective July 1, 1946.

Annabelle Smith Black, Clerical Stenographer, Home Economics, \$1380 for twelve months service, effective July 1, 1946.

Earl G. Hopkins, Storekeeper in Chemical Engineering, \$1800 for twelve months service, effective June 10, 1946.

Approved.

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Recommended approval of the following miscellaneous items:

H. C. Peterson, Associate Professor of History, salary increased from \$3200 to \$3400, effective September 1, 1946.

E. A. Frederickson, Associate Professor Geology, salary increased from \$3400 to \$3600, effective September 1, 1946.

Gustav Mueller, Professor Philosophy, salary increased from \$3600 to \$3800, effective September 1, 1946.

W. B. Lemmon, Assistant Professor Psychology, Director of Guidance Testing and Veterans' Center, salary increased from \$4200 to \$4800 on a twelve months basis, effective September 1, 1946. His salary is to be charged equally to the Guidance Service and Psychology budgets.

John W. Dunn, Director of Radio Station, WNAD, formerly held the rank and title of Associate Professor of Drama. Recommended that his rank and title, effective July 1, 1946, be Director of WNAD and Associate Professor of Radio Education.

William H. Tonn, Jr., approved for appointment of Assistant Professor, Chemical Engineering at a salary of \$3600 on May 8, 1946, declined to accept this appointment. His training and experience are such that the committee recommended he be offered the position of Associate Professor of Chemical Engineering at a salary of \$4000 for nine months service and he has agreed to accept such an appointment.

The salary of A. L. Cosgrove, Associate Professor of Business Communications in the College of Business Administration, was fixed on the budget at the rate of \$3300 for nine months service, effective September 1. Recommended that his salary be fixed at the rate of \$3500, effective September 1, 1946 for nine months service.

The salary of Victor E. Ricks, assistant to the Coordinator of Radio Instruction is fixed at the rate of \$2500 for the school year, effective September 1, 1946. Recommended that his salary be fixed at the rate of \$2700 for nine months service, effective September 1, 1946.

At the meeting of the Board on May 8, there was a discussion concerning the salary of Ted Owen, which was shown on the budget at the rate of \$2800 on a twelve months basis. Mr. Haskell recommends that Mr. Owen's salary be at the rate of \$3000, effective July 1, 1946.

C. Joe Holland was appointed Assistant in Press Relations. Recommended that his title be that of Assistant Director of Press Relations, effective July 1, 1946, without change in salary.



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The salary of Margaret Smith in the Veterans Guidance Center was approved at the rate of \$1800 on a twelve months basis effective July 1, 1946. Recommended that her salary be fixed at the rate of \$2400 effective July 1, 1946, and that she be given the title of Senior Psychometrist.

Harriet Bliss Hardeman, Assistant Cataloger in the Catalog Department of the Library, \$1500 for twelve months service, effective July 1, 1946.

Frances Bontrager was appointed clerical secretary in the School of Art at an annual salary of \$1500 on the budget. Recommended a redistribution of her salary to provide that she is to receive \$150 a month from September 1, 1946 to June 1, 1947, and \$75 a month in June and July of 1947.

Charles E. Foree, Shop Assistant in the School of Drama, was approved on the budget for a salary of \$1620 for nine months. It is recommended that his salary be fixed at the rate of \$1800 for nine months effective September 1, 1946.

The appointment of Peggy Standridge on a part time basis to full time status of full time stenographer in the University Guidance Service at salary of \$110 a month from May 6, 1946 to September 1, 1946.

The salary of Ellen M. Hall, clerical Stenographer in the Office of the Secretary, appears on the budget at \$125 a month effective July 1. Recommended that her salary be fixed at the rate of \$140 effective July 1.

Frankie A. Roberts, Assistant in the Faculty Exchange, has submitted her resignation effective May 31, 1946. Recommended that Mrs. C. A. Nothstein, postal clerk for the NROTC, be transferred to the Faculty Exchange effective September 1, 1946 and that her salary be fixed at the rate of \$125 a month.

James W. Henderson, Secretary in the University College with Dr. Blickensderfer and on leave of absence for military service, has submitted his resignation effective July 1, 1946.

Elizabeth Trent Rogers, previously appointed Secretary in the Department of Zoological Sciences, effective September 1, 1946, reported for service, effective June 1 following the resignation of Lucy Ellen McElroy.

Myra Lael Brown, Clerical Stenographer, Comptroller's Office, to be transferred to the Woodrow Wilson Center in charge of the Veterans' Accounts office, and that her salary be fixed at \$140 a month effective July 1, 1946

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Lucy Mae Wilson, Clerical Stenographer, Veterans' Liaison Office, transferred to the Office of the Comptroller, effective July 1, 1946, salary \$135.00 per month.

Juanita Art, Clerical Secretary, previously approved at a salary of \$1620 in the Veterans' Liaison Office, change salary to \$1560 on a twelve months basis effective July 1, 1946.

Murray J. Flippo, on leave of absence for military service, reappointed as Secretary, part time basis, in the School of Geology, salary \$75 per month, effective June 1, to August 28, 1946.

Clyde Farrar, professor of Electrical-Engineering, July 1946, salary \$440 for work in the Electronics and Communications Laboratory.

Laurence S. Reid, Professor of Chemical Engineering, June, July, August, \$377.50 a month, to be engaged full time in designing, overhauling, and supervising the installation of equipment of the Chemical Engineering Laboratory. This work is necessary because we are to have a re-inspection of the School of Chemical Engineering Education and Accrediting under the auspices of the American Institute of Chemical Engineers. The inspection is to be made late in August or early in September.

Frank C. Morris, in charge of Campus Planning, June, July, and August, \$360 per month.

Joe E. Smay, Architectural work on Campus Planning, June-\$440 from the School of Medicine; July-\$440 from the University.

Henry Kamphoefner, Architectural work on Campus Planning, June and July, \$410 each month.

Nat Baker, architectural work on Campus Planning, May 15 to September 1, 1946, \$250 per month.

Violet Widlake, Secretary to the Dean of the College of Business Administration, May 13 to 25, at a total salary of \$62.50 (B budget).

Utilities Department Employees May 1 to July 1:

Newton S. Knight, \$110 per month

R. D. Chesser, \$110 per month

Jack Findley, \$110 per month.

Mary Elizabeth Cox, Temporary secretary in the School of Law, from May 6 to May 18 at a total salary of \$60.00.

Beulah Burgess, Hostess, Residential Halls, May 31 to August 28, \$100 a month plus board and room.

Danny Lou Miller, Secretary in the Office of the Counselor of Women from May 13 to August 15, at \$110 a month.

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Betty Louise January, salary increase from \$110 a month to \$120 a month for May and June, 1946.

Eva Dell Hughes, Clerical Assistant in the Office of Admissions, May 6 to July 1, 1946 at \$110 a month.

Fred Barbee, from half time service at \$125 a month to 3/4 time service at \$187.50 a month effective May 1, 1946 in the Veterans Guidance Service.

Remy Marshall Perot, Acting Chief Engineer, WNAD, May 15 to October 1, 1946, salary \$250 per month.

Kermit William Butler, Photographer, Photographic Service, Extension Division, May 6 to August 1, 1946, salary \$75.00 per month on 1/2 time.

Betty Jane Walton White, Stenographer, Office of Admissions, May 4 to May 31, 1946, salary \$120 per month.

Jeannette Alessandri, Editorial Assistant, Books Abroad, July 1 to August 31, 1946, half time service, \$141.66 a month.

Victor E. Ricks, Assistant to Coordinator, Radio Instruction, June and July, 1946, \$277.77 a month.

Marian Dennis Grantham, Assistant Mail Clerk, Faculty Exchange, June 1 to September 1, 1946, \$100 a month.

Paul Ramey Cutter, Instructor of Chemistry on 3/4 time, \$1500 for nine months service, effective September 1, 1946.

Sam Russell Faris, Instructor of Chemistry on 3/4 time, \$1500 for nine months service, effective September 1, 1946.

John T. Krattiger, Instructor of Mathematics, \$2400 for nine months service, effective September 1, 1946.

Approved.

Recommended approval of following appointments in the Veterans' Guidance Center; the University is reimbursed for administrative expense by the Veterans' Administration:

F. S. Barbee, Counselor, V. A. 12 months (5/6 time), \$2,500  
 H. E. Davis, Counselor, V. A., 12 months (5/6 time), \$2,500  
 L. H. Rook, Counselor, V. A., 12 months (5/6 time), \$2,500  
 E. C. Petty, Counselor, V. A., 2 months (5/6 time), \$417.  
 B. Van Schuyver, Counselor, V. A., 12 months (1/2 time), \$1,500  
 M. R. Denny, Counselor, V. A., 1 1/2 months, \$375.00  
 P. R. Standridge, Clerical Secretary, V. A., 2 months, \$220  
 D. Powell, Clerk Typist, V. A. 2 months (1/2 time), \$130.00

Approved.

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President Cross requested approval of the fees indicated below for courses in Geology, effective with the next enrolment, 1946, and that he be authorized to report approval by the Board of Regents to the State Regents for Higher Education:

Geology 104	\$ 3.00
Geology 132	7.00
Geology 123	25.00
Geology 319	5.00 per credit hour.

President Cross stated similar fees, for expenses of field trips, have been charged in the past, and are now being charged in Geology 1 & 2. The field trips are necessary and integral part of the laboratory work and no student is given credit unless he attends. During recent years it has been customary for students in the four courses shown above to pay their transportation expenses. Veterans enrolled under such an arrangement would not be able to secure reimbursement for transportation expenses.

Regent Emery moved, and it was voted, to approve the President's recommendation.

President Cross recommended approval of a compulsory fee in the amount of \$6.00 for the University Annual, to become effective with the opening of the fall term, 1946, with the understanding that a committee be appointed to pass on hardship cases and make recommendations concerning the refunding of fees to students who cannot afford to pay the fee. The recommendation has the approval of the Thomas C. Reynolds Post No. 303 of the American Legion, The Student Senate, The Associated Women Students, and the Director of Student Affairs.

Following a discussion President Cross suggested that action on this matter be deferred until the next meeting, and the Board passed the matter for future consideration.

Reported the following teachers who have, or will return from leave of absence on the date indicated in each case:

Howard O. Eaton, Professor of Philosophy, September 1, 1946.

Lloyd Daly, Associate Professor of Classical Languages, June 1, 1946.

Recommended that Lytle Powell, Associate Professor of Piano be granted leave of absence under the regulations governing sabbatical leaves.

Approved.

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Recommended appointments as follows in the Department of Athletics:

Mrs. Mary Woods, secretary at a salary of \$115 a month, effective January 15, 1946 to May 1, 1946; \$125 a month effective May 1, 1946.

Mrs. Elveta Hughes, Secretary at a salary of \$130 a month, effective February 18, 1946 to July 1, 1946.

Approved.

President Cross reported that Dr. W. H. Atkins, Physician in the University Infirmary be placed on the status of a leave of absence, without pay, effective June 1, 1946. Dr. Atkins has been in ill health for some time.

Approved.

Recommended the following changes in personnel in the University Infirmary:

Mrs. Elsie F. Vick, Assistant Housekeeper on leave of absence from May 1 to September 1, 1946, without pay on account of illness.

Appointment of Janet Schneck Friedman, Infirmary Nurse, \$130 a month effective May 5, 1946.

Appointment of Virginia Wells, Assistant Housekeeper, effective May 16, 1946, at \$100 a month replacing Mrs. Vick.

Approved.

President Cross submitted for approval the recommendation of Dean Langston, and the Advisory Committee of the School of Medicine that the titles and academic ranks for clinical staff members be changed to eliminate the ranks of "Assistant" and "Associate" which were created at the time General Patterson became Dean of the School. A revised list of the faculty, with the ranks in accordance with the recommendation, including some changes in ranks and titles, was submitted.

Dr. White moved (disqualified on the recommendation affecting his own status), that the recommendation be approved.

It was voted to approve the recommendation.

Recommended the following changes in the personnel of the Medical School:

Dr. Jack Milowsky to be appointed Assistant Professor of Anaesthesiology at an annual salary of \$4,500 on a twelve

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months basis, effective June 1, 1946. This appointment appears on the budget.

Dr. Kenneth M. Richter, promotion from Assistant Professor to Associate Professor of Histology and Embryology.

Dr. Reynold Patzer, promotion from Assistant Professor to Associate Professor of Surgery, and that his salary be increased from \$5,500.00 to \$6,500.00 on a twelve-months' basis effective July 1, 1946. Dr. Patzer's name appears in the budget, page 3.

Dr. H. Thompson Avey, Jr., Director of the Out Patient Department, recommended for appointment to the rank of assistant professor of Medicine without change in salary. This appointment becomes effective July 1, 1946.

Dr. James R. Ricks, appointment as Clinical Assistant effective June 1, 1946, no salary.

Dr. A. Ebner Blatt, appointment as Clinical Assistant effective June 1, 1946, no salary.

Dr. John A. Cunningham, appointment as Clinical Assistant, effective June 1, 1946, no salary.

Approved.

Recommended that Dr. W. L. Haywood (Negro) be designated Chief of the Adjunct Staff of the colored ward in the University hospital, without salary.

Approved.

Recessed for luncheon at 12:30 p.m. in the Union Building, with Mayor Vern Thornton, City Manager Thompson, and Commissioners Lindquist, Appleby, Burch, Parduhn, Ash, Collins, of the City of Norman, as guests.

Following the luncheon City Manager Thompson discussed the problems in connection with the sewage disposal plant, and the cost of operation. He gave a statement of the cost of operation and stated it would be very difficult for the City to carry the entire cost since the Navy has reduced its pro-rata participation, and would, in the near future, be discontinued entirely. He asked that the Board of Regents reconsider the question of bearing a part of the cost of operation in proportion to the load to be determined on the basis of the number of students enrolled.

Mayor Thornton confirmed the report by Mr. Thompson.

Mr. Wallace stated the Board would consider the matter in the afternoon meeting.

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Reconvened in the President's Office at 1:45 p.m.

There was a further discussion on the request of the city manager and city commissioners and the mayor on the question that the University participate in the operation of the City Disposal Plant which was discussed during the luncheon hours. President Cross was asked to look into the situation, to check the use by the University and to make a report to the Board later. The Board expressed sympathy to the problems of the city administration.

President Cross stated that the amount of the bonds for the Veterans' Apartment Dormitories (\$175,000.00) would not be sufficient to cover the entire cost, including furnishings and equipment, and asked that the following resolution be adopted:

RESOLUTION

RESOLVED, that the President of the University apply to the Oklahoma State Regents for Higher Education for authorization to use \$39,500.00 from the University Revolving Fund for furnishings and equipment for the Apartment-Dormitory Project; and that the said amount, subject to approval of the State Regents, is hereby set aside and pledged for use for this purpose only.

On motion by Regent Emery the resolution was adopted.

President Cross asked that the Board consider the budget of the University Medical School and Hospitals. He called attention to the letter from Dean Langston and Mr. Fesler sent to each member of the Board in the agenda. The budget shows the salary for the past fiscal year and the recommended salary for the fiscal year beginning July 1, 1946. He stated the budget was made on the assumption that additional funds could be made available from the Governor's Contingency Fund and that he had requested the State Regents for Higher Education for such an allocation to cover the period from July 1 to December 31, 1946, in the amount of \$138,444.31, for operation and maintenance of the University Hospitals. He asked that the Board of Regents adopt a resolution in support of this request and the following resolution was presented:

RESOLUTION

BE IT RESOLVED, that the Board of Regents of the University of Oklahoma approve the request of President Cross to Chancellor Nash under date of July 5, 1946, that the State Regents for Higher Education request from the Governor's Contingency Fund a supplementary allocation in the amount of \$138,444.31 to be used during the first half of the fiscal year of 1946-47 by the University Hospitals to cover opera-

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tion and maintenance of the institutions. The allocations previously made will be totally inadequate because of increasing costs of hospital supplies, employment of personnel, and general operations.

Following a discussion, it was unanimously voted to approve the resolution and President Cross was directed to transmit the resolution to the State Regents for Higher Education.

Dr. White stated that he had gone over the budgets in detail and recommended approval. The motion was unanimously adopted.

President Cross called attention to the proposal that Oklahoma City and Oklahoma County join in the building of a city-county hospital. The proposal that a hospital, if built adjacent to the University Hospital would be a very great asset so far as clinical teaching is concerned. Dr. Langston requested consideration by the Board on this matter and a decision as to whether the University administration would invite the county and city authorities to build the hospital on the Medical School campus and also determine the legal arrangement to be entered into between the University and the local authorities. Dr. White recommended and it was unanimously voted that the authorities be invited to construct a hospital on the Medical School campus; that the University assume jurisdiction of the hospital, and that the recommendation for approval be sent to the State Regents for Higher Education.

President Cross stated he had had a letter from the Superintendent of Nurses and Dean Langston concerning graduation exercises for the nurses. He stated that the completion of the nurses' training course does not correspond with graduation dates at the University. He suggested that separate graduation ceremonies is the only solution to the problem. Regent Emery moved and it was unanimously voted that President Cross work out the details of this problem.

A contour map of the University Hospital grounds showing the proposed location of the nurses' home, power plant, and addition to the University Hospital was presented by President Cross, who recommended approval by the Board. On motion by Regent White, the President's recommendation was approved.

Discussion was resumed on the question of a temporary loan in connection with the prefabricated homettes. Mr. Cate presented a note by the First National Bank in Oklahoma City. Regent Emery moved that the loan be approved subject to conditions specified in the following resolution:

#### RESOLUTION

BE IT RESOLVED by the Board of Regents of the University of Oklahoma that the officers of said Board are severally authorized to



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borrow from The First National Bank and Trust Company of Oklahoma City sums of money not to exceed \$500,000.00, said indebtedness to bear interest at a rate not to exceed 3% per annum and to become due and payable on or before December 31, 1946, and to use said funds in the construction of dormitories heretofore authorized; to execute and deliver appropriate note evidencing said indebtedness; and for the purpose of securing the payment of said indebtedness to pledge and assign the proceeds of sales of dormitory bonds and such other funds as may lawfully be used to pay said indebtedness.

Provided that the note or notes executed to evidence said indebtedness shall not be a personal obligation of any member of the Board of Regents of the University of Oklahoma; and that said note or notes shall never be sold, transferred, or assigned until after the maturity or maturities thereof; and that the First National Bank and Trust Company of Oklahoma City, upon the delivery of said note or notes shall contemporaneously deliver to the Board of Regents of the University of Oklahoma a written declaration signed by said Bank and Trust Company evidencing the above stated provisos.

On the vote on the motion, all members voted Aye.

Mr. Cate presented the following "Pledge" which the First National Bank and Trust Company of Oklahoma City asked that the Board approve after the loan from the bank is authorized:

#### PLEDGE

For a valuable consideration, the receipt of which is hereby acknowledged, the undersigned, the Board of Regents of the University of Oklahoma, hereby assigns and pledged to The First National Bank and Trust Company of Oklahoma City all of the proceeds from the sale of certain dormitory bonds heretofore authorized.

This assignment and pledge is made to secure loans made by said bank to the undersigned in connection with the construction of dormitories, and upon payment of said indebtedness and the interest thereon this assignment and pledge shall become void.

On motion by Regent Emery, it was voted to authorize the President of the Board to sign the Pledge.

Regent Emery proposed the following resolution:

#### RESOLUTION

BE IT RESOLVED that the President of the University instruct the financial officers, or anyone discharging the duties of a financial officer, in cases where the University requests are to incur indebtedness, to indulge in full discussion with money

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lenders, the limitations of the Board of Regents.

The resolution was unanimously adopted.

There being no further business, the meeting was adjourned.

Emil R. Kraettli  
Secretary