

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The annual meeting of the Board of Regents of the University of Oklahoma was held on Tuesday, June 27, 1953, in the Library of the School of Medicine, at Oklahoma City, at 1:30 p. m.

Regent Bowman, president of the board, presided; others present: Regents Hatchett, Looney, Rosser, Kerr, Ledbetter. (Regent Eugene Ledbetter, of Oklahoma City was appointed on April 1, 1953, to succeed Raymond A. Tolbert. Regent Eugene Kerr, of Muskogee, appointed on June 1, 1953, to succeed Thomas D. Lyons who resigned from the board.)

From 11:00 a. m. to 12:00 noon the board met with the Governor in the State Capitol, at his request. There was some discussion concerning the administration in the University Hospital, due to the resignation of Dr. J. B. Smith, Superintendent. The Governor also discussed the question of submitting estimates of expenditures according to House Bill No. 20, of the Fourteenth Legislature.

Following the conference in the Governor's office the board had luncheon at the University Hospital.

Following the luncheon Regent Bowman, president of the board, called the meeting to order in the Library of the Medical School.

The minutes of the meetings held on February 23, 1953 and March 8, 1953, were approved, copies having been previously furnished members of the board by the secretary.

Mr. Bowman, president of the board, announced that the election of officers for the ensuing year would be held. Mr. Bowman was placed in nomination for re-election as president of the board. There being no other nominations Mr. Bowman was declared elected president of the board. Mr. C. C. Hatchett was placed in nomination for vice-president of the board. There being no other nominations Mr. Hatchett was declared elected vice-president of the board. E. R. Kraetli was re-elected to serve as secretary of the board.

President Bizzell reported on the enrolment in the University at Norman, and the School of Medicine at Oklahoma City, for the school year ending June 5, 1953. The report showed total enrolment of resident students 7,120; correspondence students for college credit 1,109; students enrolled for college credit in Extension class work 1,184; total enrolment for the year, excluding all duplicates 9,413.

President Bizzell reported changes in fees in the School of Art as follows:

- Art 125, Ceramics, present fee \$10.00; change to \$5.00
- Art 126, Ceramics, present fee \$10.00; change to \$5.00
- Art 127, Ceramics, present fee \$10.00; change to \$5.00
- Art 271, Mural, present fee \$10.00; change to \$5.00
- Art 272, Mural, present fee \$10.00; change to \$5.00

Approved.

President Bizzell reported the following resignations effective on the date specified:

- Minnaletta Popejoy, Assistant Professor of Voice, June 1, 1933
- Robert W. Nafe, Assistant Professor of Psychology, June 1, 1933
- Leonard P. Good, Instructor in Art, June 1, 1933
- Cecil Childs, Librarian and Stenographer, Department of Botany, June 1, 1933
- Charles Moore, Blacksmith, April 1, 1933

Oklahoma City:

- Carmen R. Salsbury, Associate Professor of Anatomy, September 1, 1933
- Kitty Shanklin, Assistant Professor of Medical Social Work and Director of Social Service, University Hospital, January 9, 1933.
- Karl J. Haig, Assistant Professor of Anatomy, September 1, 1933
- T. Willard Pratt, Instructor in Physiology, September 1, 1933
- Herbert J. Rinkel, Instructor in Medicine, June 1, 1933
- Fuel P. Hathaway, Instructor in Genito-Urinary Diseases, June 1, 1933

Resignations accepted.

President Bizzell recommended that leave of absence without pay be granted the following from September 1, 1933 to September 1, 1934, unless otherwise indicated:

- George R. Maxson, Associate Professor of Engineering Drawing
- P. L. Gettys, Assistant Professor of Government
- Stella Sanders, Instructor in Romance Languages
- Esse Clement, Instructor in Modern Languages, February 1, 1934 to September 1, 1934.

Johannes Malthaner, Instructor in Modern Languages, September 1, 1933 to September 1, 1935. Approved.

Petitions were presented by a number of students requesting classification as residents under the regulation of the Board concerning tuition. It was the sense of the board that no changes in this regulation be made and it was voted not to approve the petitions submitted.

The petitions by students employed in the State Hospital at Norman requesting exemption from the payment of the Infirmary fee was presented. It was voted not to make exceptions in the regulation which provides that all students be required to pay the Infirmary fee.

President Bizzell presented the following resolution concerning the re-naming of Hygeia Hall in honor of Dr. Cayfree Ellison, deceased.

WHEREAS, we feel that in the death of Dr. Gayfree Ellison the University has lost both an able scientist and a most loyal and unselfish citizen, and

WHEREAS, we feel that the University Infirmary was built largely through his unceasing efforts to establish a health program that would adequately care for the students of the University of Oklahoma, and

WHEREAS, we feel that such unselfish effort should receive appropriate and lasting recognition,

THEREFORE, to that end be it resolved that we the members of the Norman Alumni Club of the University of Oklahoma recommend that Hygeia Hall be renamed Ellison Infirmary.

A petition bearing the signatures of members of the faculty who for many years were associated with Dr. Gayfree Ellison, requesting the change was also presented. It was voted that Hygeia Hall be renamed Ellison Infirmary.

President Bizzell recommended the appointment of the following teachers for the Extension classes which were organized in May, the work to be completed by August 1; the maximum salary in each case to be as specified, with the understanding that only such fees as are collected may be used in the payment of the salaries:

- Emily Smith, Instructor in Extension Classes in History, from May 15, 1933 to August 1, 1933, \$350.00
- Irene Walker, Instructor in Extension Classes in English, from May 15, 1933 to August 1, 1933, \$400.00
- Bessie Herrin, Instructor in Extension Classes in Modern Languages, from June 1, 1933 to September 1, 1933, \$250.00.
- Herman ~~W~~ Becker, Instructor in Extension Classes in Mathematics, from May 1, 1933 to August 1, 1933, \$500.00

Approved

President Bizzell presented a recommendation by Dr. J. B. Smith, Superintendent of the University Hospitals, that the salary of Nora Lewis Holman, Secretary to the Superintendent, be increased from \$125.00 per month to \$142.50 per month, for the months of April, May and June 1933. The recommendation was not approved.

President Bizzell recommended that Arlena Trayler, Assistant to the Dean of Women, be granted a leave of absence, without pay, for the months of June, July, and August, 1933; and that Margaret Behringer be employed in that position at the same salary, namely \$118.75 per month.

Approved

President Bizzell recommended that Georgia Byron, Secretary of the College of Business Administration, be granted two weeks' vacation without pay in addition to the regular two weeks' vacation on pay, being absent during the month of June; and that Estelle Cooper be employed in this position for the month of June at \$75.00 per month.

Approved

President Bizzell submitted a request by John N. Frank, Instructor in Art, that he be permitted to devote a small portion of his time as designer and advisor for a small pottery company in Norman, to be operated by his father and brother, with the understanding that he continue to teach his full schedule of work, but that he be relieved of a small part of the administrative and conference work. Mr. Frank also stated that he would be willing to accept a twenty per cent reduction in salary in order to be considered a part time employee of the University.

Attention was called to the regulation of the board which provides that "no member of the faculty or employee of the University be permitted to own or operate any private competitive enterprise." On the basis of the development of a new industry and on recommendation of President Bizzell, it was voted to permit Mr. Frank to assist his father and brother in the work, but that the arrangement of part time employment be limited to one year only.

President Bizzell presented a communication from Walter W. Kraft, Superintendent of University Utilities, concerning sick leave and retirement age of employees. It was the sense of the board that no definite regulation could be adopted to fit all cases, but that in general sick leave on pay, not to exceed two weeks, be granted with the special authorization of the president of the University. No action was taken in regard to retirement age for general employees.

President Bizzell recommended that members of the faculty reaching the retirement age of seventy years, be given half time duties and placed on half pay, and reported that Professor Patricio Gimsho, in the Department of Modern Languages, and Edmund Berrigan, Professor of Accounting in the College of Business Administration, had reached the age of seventy. It was voted to approve the president's recommendation for members of the faculty.

President Bizzell reported with reference to the appropriations for the several divisions of the University including the University at Norman, the School of Medicine, University Hospital, and the Crippled Childrens Hospital, at Oklahoma City, for the fiscal year beginning July 1, 1933 and ending June 30, 1934. Appropriations being as follows:

Salaries	\$786,000.00
Maintenance	<u>214,000.00</u>
Total	1,000,000.00
MEDICAL SCHOOL	
Salaries	54,000.00
Maintenance	<u>12,000.00</u>
Total	66,000.00
CRIPPLED CHILDREN'S HOSPITAL	
Salaries	54,000.00
Maintenance	<u>71,000.00</u>
Total	125,000.00

UNIVERSITY HOSPITAL

Salaries	\$113,000.00
Maintenance	71,500.00
Veterans' Ward	13,500.00
Total	198,000.00

He called attention also to the special provision in House Bill No. 20 regarding quarterly estimates of expenditures to be submitted to the Governor for his approval, and stated that the budgets of the several departments had been made, and the budgets for the several divisions would come within the amount of money available.

In connection with the question of revenues for the University, President Bizzell recommended the adoption of the following resolution concerning expenditures from the Revolving Fund, this resolution having been prepared in the office of the Attorney General:

RESOLUTION

WHEREAS, a Revolving fund has been created at the University of Oklahoma (Section 5437, Oklahoma Statutes, 1931), and

WHEREAS, Section 5440, Oklahoma Statutes, 1931, sets forth the purposes of said Revolving Fund and the use thereof as follows:

The revolving fund for the University of Oklahoma to be known as the 'University Revolving Fund' so as to distinguish it from the Hospital Revolving Fund, shall consist of all appropriations made for such purpose and as a part of such revolving fund, and of all incidental, registration, library and laboratory fees established by the State Board of Education. The financial clerk of the University shall collect all laboratory deposits and other fees, and after all proper refunds have been made shall transfer the net proceeds to the revolving fund. The State Board of Education shall fix a reasonable rental for the use of musical instruments, scientific instruments, and engineering instruments, with a view to keeping said instruments in repair and yielding an annual income of at least six (6) per cent on the cost of said instruments, which rental shall be paid into said revolving fund. Said revolving fund may be used for the purchase of material, apparatus, equipment, books, supplies, and for the repair of instruments, but shall not be used for salaries, except that fees collected for service rendered may be used to pay the persons employed to render such services. Expenditures from the revolving fund shall be made by the State Board of Control, or the successors of said board, under the rules and regulations and by means of such vouchers as may be prescribed by the State Examiner and Inspector, the voucher to bear the verification of the chairman or vice-chairman of said Board of Control, and its secretary, and shall not be authorized or approved by said board unless properly vouchered or approved by the President of the University of Oklahoma and the financial clerk. Provided, that with the consent given in writing by the Governor, a fund in cash not to exceed one thousand dollard (\$1,000.00) may be drawn from said revolving fund to be used in making cash payments in cases of emergency.

and

WHEREAS, certain fees for services rendered by instructors or other persons are collected by the University of Oklahoma and paid into the University Revolving Fund, under the provisions of the said Section 5440, Oklahoma Statutes, 1951, and

WHEREAS, the Board of Regents of the University of Oklahoma is authorized to pay for said fees so collected the said instructors or other persons for services so rendered by them,

NOW, THEREFORE, BE IT RESOLVED BY THE SAID BOARD OF CONTROL, same being the Board of Regents of the University of Oklahoma, that the President of said University be authorized to designate the personnel of said instructors and other persons rendering and to render said service and to fix the amount of compensation therefor in accordance with the salary schedule established by the said Board of Regents.

Approved by the Board of Regents at its meeting on _____

President, Board of Regents

Secretary, Board of Regents

The resolution was approved and the President was instructed to designate employees to be paid from the Revolving Fund in accordance with the resolution.

The following changes and appointments on the faculty of the School of Medicine were recommended by President Bizzell, and the recommendation was approved.

- W. W. Wells be promoted from Associate Professor of Obstetric to Professor of Obstetrics
- E. P. Allen be promoted from Associate Professor of Obstetrics to Professor of Clinical Obstetrics
- Dick Lowry be promoted from Assistant Professor of Obstetrics to Associate Professor of Obstetrics
- J. B. Eskridge be promoted from Assistant Professor of Obstetrics to Associate Professor of Obstetrics
- James P. McGee be promoted from Instructor in Ophthalmology to Assistant Professor of Ophthalmology
- Cecil W. Lemon be changed from Assistant Professor of Physiology to Instructor in Physiology, \$1,500.00
- Hull W. Butler be changed from Assistant Professor of Histology and Embryology to Laboratory Assistant in Histology and Embryology, \$900.00
- Joseph M. Hill be changed from Assistant Professor of Pathology to Assistant Professor of Anatomy, \$2,100.00.

Appointments -

- Lee K. Emenhiser, Associate Professor of Anatomy, \$2,500.00
- Ralph E. Chase, Instructor in Anatomy, \$1,500.00 for nine Months' service

Coyne Campbell, Instructor in Anatomy, \$450.00 for nine months' service.

The following on the clinical staff to be paid on salary schedule for clinical, lecture or laboratory periods:

Fenton Mercer Sanger, Instructor in Gynecology
 Walter Howard Miles, Instructor in Epidemiology and Public Health
 Forrest Merle Lingenfelter, Instructor in Surgery
 Ellis Moore, Instructor in Genito-Urinary Diseases and Syphilology
 Clarence Edgar Bates, Instructor in Medicine
 James Garfield Binkley, Instructor in Obstetrics
 Herbert Dale Collins, Instructor in Surgery
 Charles Palmer Bondurant, Instructor in Dermatology and Radiotherapy
 William Edgar Eastland, Instructor in Dermatology and Radiotherapy
 Norphleete Price Eley, Instructor in Medicine
 Lawrence Chester McHenry, Instructor in Otology, Rhinology, and Laryngology
 Don Horatio O'Donoghue, Instructor in Orthopedic Surgery
 Francis J. Reichmann, Instructor in Dental Surgery
 James Byron Snow, Instructor in Pediatrics
 Joseph Willard Kelso, Instructor in Gynecology
 George Lumar Borecky, Instructor in Genito-Urinary Diseases and Syphilology
 Leo F. Gailley, Instructor in Ophthalmology
 Ephriam Goldfain, Instructor in Neurology
 Rufus Quitman Goodwin, Instructor in Medicine
 Charles Ralph Rayburn, Instructor in Neurology
 Charles Ross Bountree, Instructor in Orthopedic Surgery
 Fannie Lou Brittain Loney, Instructor in Pediatrics
 Carl Langley Brundage, Instructor in Dermatology and Radiotherapy
 George Harry Garrison, Instructor in Pediatrics
 Robert Howe Akin, Instructor in Genito-Urinary Diseases and Syphilology
 Bert Fletcher Keltz, Instructor in Medicine
 Walker Morledge, Instructor in Medicine
 John Alfred Moffett, Instructor in Anesthesia
 Francis Asbury DeHann, Instructor in Obstetrics
 William Marcus Mussil, Instructor in Otology, Rhinology, and Laryngology
 Elmer Ray Musick, Instructor in Medicine
 Darrell Gordon Duncan, Instructor in Dermatology and Radiotherapy
 Ward Shaffer, Instructor in Dental Surgery
 John Flack Burton, Instructor in Surgery
 Patrick Sarsfield Nagle, Instructor in Surgery
 Hugh Clifford Jones, Instructor in Gynecology
 Floyd Gray, Instructor in Obstetrics
 John Harrison Robinson, Instructor in Obstetrics
 Fenton Almer Sanger, Instructor in Surgery
 Walter Archibald Lybrand, Lecturer in Medical Jurisprudence
 William Lawrence Bonham, Instructor in Otology, Rhinology, and Laryngology.

480

Edmund Gordon Ferguson, Instructor in Ophthalmology
Floyd Moorman, Instructor in Medicine
Frederick Redding Hood, Instructor in Biochemistry and Pharmacology
James Robert Reed, Instructor in Ophthalmology
Louis Harry Charney, Instructor in Medicine
Ben Hamilton Nicholson, Instructor in Pediatrics
William Ward Rucks, Jr., Instructor in Medicine
Herman Fagin, Instructor in Medicine
Nesbitt Ludson Miller, Instructor in Medicine
John Copeland Pickard, Instructor in Otology, Rhinology, and
Laryngology
Fay Maxey Gooper, Instructor in Ophthalmology
Euel Park Hathaway, Instructor in Genito-Urinary Diseases and
Syphilology
Oscar White, Instructor in Surgery
Francis E. Dill, Instructor in Gynecology
Pat Lawson, Instructor in Genito-Urinary Diseases and Syphilology
W. Floyd Keller, Instructor in Medicine
Ralph Bowen, Instructor in Medicine
S. F. Wildman, Instructor in Urology

President Bizzell presented the executive order by the Governor concerning the Union Soldiers' Home, which under this order directs the Board of Public Affairs to take charge of the property and turn same over to the Board of Regents at the University to be used as an annex to the University Hospital for the exclusive use of crippled children. President Bizzell was instructed to take charge of the Union Soldiers' Home in accordance with the Governor's order and take such action as may be necessary to provide facilities for the patients now in residence, until such time as they may be taken care of elsewhere. President Bizzell was instructed to see that an inventory is made of all property and equipment and that this inventory be approved in advance by George A. Davis, Chairman of the Board of Directors of the Union Soldiers' Home, and President Bizzell on behalf of the Crippled Children's Hospital.

President Bizzell submitted the resignation of Dr. J. B. Smith, as Superintendent of the University Hospital, effective July 1, 1933. The resignation was accepted. President Bizzell was requested to prepare a resolution commending the services of Dr. Smith and forward a copy of the same to him; and the secretary was instructed to incorporate a copy of the resolution in the minutes. The resolution being as follows:

R E S O L U T I O N

WHEREAS, Dr. J. B. Smith has for the past two years served as Superintendent of the University Hospital and the Crippled Children's Hospital in Oklahoma City, and

WHEREAS, his reputation in the medical profession, as a citizen of the state, and his ability as an administrator has resulted in efficient management of the institution, and

WHEREAS, he has rendered great service to the State of Oklahoma, and

WHEREAS, on account of his health it has become necessary for him to submit his resignation as Superintendent of the University Hospitals, effective July 1, 1933,

NOW THEREFORE BE IT RESOLVED, that we the Board of Regents of the University of Oklahoma, in session this the twenty-seventh day of June 1933, extend to Dr. Smith our thanks and appreciation for the faithful and constant service so cheerfully and effectively given, and express the wish that he may soon regain his health and enjoy many more years of health and happiness,

BE IT RESOLVED FURTHER, that the President of the University forward to Dr. J. B. Smith a copy of this resolution, and that it be spread upon the minutes of this board.

Adopted by the Board of Regents of the University of Oklahoma at its meeting on Tuesday, June 27, 1933.

George L. Bowman,
President, Board of Regents

Emil R. Krastli,
Secretary, Board of Regents.

W. B. Bizzell,
President, University of Okla.

The question of the management of the University Hospital was discussed. President Bizzell recommended that Dean L. J. Moorman be appointed Superintendent of the University Hospital in charge of all medical and laboratory divisions thereof, to date from July 1, 1933, and on motion of Regent Hatchett the recommendation was approved. Dr. Moorman's salary was fixed on the basis of \$6,000.00 per annum, of which \$3,500.00 is to be paid from the Medical School funds, and \$2,500.00 from the University Hospital funds.

Regent Kerr made the motion, which was duly seconded and carried, that Mr. P. B. Bostic, of Muskogee, be appointed Business Manager of the University Hospitals and Grippled Children's Hospital, to date from July 1, 1933, and that he be given control of the non-medical personnel, subject to the approval of the President of the University, Mr. Bostic to replace H. C. Smith, the present Business Manager.

Regent Kerr made a motion that Mr. Bostic's salary be fixed at the rate of \$4,500.00 annually.

On the vote all members voted "aye" except Regent Looney who requested that his vote be recorded as "no".

It was voted that H. C. Smith be retained during the month of July at his present salary in order to assist Mr. Bostic in beginning his work as Business Manager.

President Bizzell recommended that the following senior internes in the University Hospital receive the bonus of \$250.00 each as approved at the annual meeting in 1932.

- A. C. Schmidt
- L. B. McBain
- Dan Roy Sewell
- Milton John Serwer
- Charles Leo McGehee
- Clarence Mitchell
- P. C. Burnett
- William Wallace Alexander

Approved.

President Bizzell submitted the budget for the University at Norman, and reported that with the elimination of a large part of the Extension program and other economies, the total would come within the estimated revenues. He reported that the total expenditure for salaries and wages on the budget was \$925,697.00; and the sources of income -

Salary appropriation	\$786,000.00
Estimated Revolving Fund	75,000.00
Salaries and wages to be paid from the Maintenance appropriation	<u>66,000.00</u>
T O T A L	\$927,000.00
Leaving a balance of	\$ 1,305.00

It was voted to abandon all Extension activities except correspondence work, public information, and post-graduate medical courses, with the provision that no part of the post-graduate medical budget be used unless the clinics be open to any person who pays the regular fees, whether a member of the state or county medical association or not. That the total expenditure for the Extension division be limited to \$20,160.

On recommendation of President Bizzell it was voted to approve the University budget as submitted aggregating approximately \$925,000.00, and that the President be requested to submit the quarterly estimate, as required by law, for each quarter, to the Governor for approval and that in making appointments all contracts be made subject to conditions set forth by law.

President Bizzell presented the budget for the School of Medicine, at Oklahoma City. He reported that the total expenditure on the budget was \$81,559.00 including maintenance. The sources of income -

Salary appropriation	\$54,000.00
Maintenance appropriation	12,000.00
Estimated Revolving Fund	<u>16,000.00</u>
T O T A L	\$82,000.00
Leaving a balance of	\$ 461.00

It was voted to approve the budget for the School of Medicine at Oklahoma City subject to the same conditions as for the University at Norman.

President Bizzell submitted the budgets for the University Hospital and Crippled Children's Hospital at Oklahoma City. He reported that the total expenditures on the University Hospital budget was \$331,200.00, including maintenance. The sources of income -

Salary appropriation	\$113,000.00
Maintenance	71,500.00
Veterans' Ward	13,500.00
Revolving Fund	<u>135,000.00</u>
T O T A L	<u>\$333,000.00</u>

Leaving a balance of \$ 1,800.00

It was voted to approve the budget for the University Hospital aggregating approximately \$336,000.00, and that the president be requested to submit quarterly estimates as required by law, for each quarter, to the Governor for approval, with the further provision that all appointments in the medical and laboratory divisions be made subject to the approval of the superintendent of the University Hospital, and the president of the University; and all appointments of employees in the non-medical departments be made subject to the approval of the business manager and the president of the University.

President Bizzell reported that the total expenditure on the Crippled Children's Hospital was \$220,800.00, including maintenance. The sources of income -

Salary appropriation	\$54,000.00
Maintenance	71,000.00
Revolving Fund	<u>102,000.00</u>
T O T A L	<u>\$227,000.00</u>

Leaving a balance of \$ 6,200.00

It was voted to approve the budget for the Crippled Children's Hospital subject to the same conditions as for the University Hospital.

On motion adjourned.

Emil R. Kraettli
Emil R. Kraettli, Secretary.