

## BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

(Wednesday, February 13, 1946)

The Board of Regents held its regular monthly meeting on Wednesday, February 13, in the office of the President of the University. Present were: Regent E. C. Hopper, presiding; Regents W. R. Wallace, Lloyd Noble, Erl Deacon, and Ned Shepler. Absent were: Regents Joe McBride and Don Emery. On account of inclement weather, Mr. Shepler asked that he be excused so that he could return to his home while the roads were still passable. The meeting was called for 9 a.m. but did not go into session until 2:30 p.m. because of lack of a quorum.

The Minutes of the regular meeting held on January 9 were approved.

The Minutes of the special meeting held on January 23 were approved.

The Minutes of the special meeting held on February 7 were approved.

President Cross asked that the Board invite Tom Sorey, architect for the Veterans Dormitories, to the meeting to show the revised plans and give any information desired. Following this conference and a discussion of the matter, it was voted to approve the plans as submitted by the architects, and that he be instructed to proceed with all possible haste.

Mr. Sorey also presented tentative blue prints on the Women's Dormitories and explained the features of these plans. He compared these plans with those previously considered. The former plans provided for south exposure for all rooms, but the estimated cost would be considerably more than construction under the revised plans. It was voted to instruct Mr. Sorey to proceed with the work on dormitory plans, with preference being given to those which provided for all rooms with south exposures, it being understood that the liquidation of bonds would have to be taken into consideration in reaching a final decision.

The following resolution was proposed.

## RESOLUTION

WHEREAS, working drawings and specifications for a 96-unit housing project for married war veterans prepared by Sorey, Hill and Sorey, architects, from preliminary plans submitted by the

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University of Oklahoma, under terms of a contract with the Board of Regents of the University of Oklahoma dated July 3, 1945, could not be used because of impossibility of securing a satisfactory construction bid within the funds available, and

WHEREAS, Sorey, Hill and Sorey have now proposed to prepare plans and specifications based on a new design which the architects believe will bring the project within a feasible cost, as shown by estimates from contractors,

NOW THEREFORE, be it resolved by the Board of Regents of the University of Oklahoma that the contract between the Board of Regents of the University of Oklahoma and Sorey, Hill and Sorey, architects, dated July 3, 1945, which contract provided for an architects' fee of 2 per cent of the cost of the work, be amended to provide that the Board of Regents of the University of Oklahoma agrees to pay the architects the sum of \$2,500.00 as full payment for work done on the original plans and specifications, and further to pay an additional fee of 2 per cent of the contract cost of the project as fee for preparing the second design and the second set of plans and specifications, along with other professional services as provided in the contract of July 3, 1945; and provided further that the date for completion of plans and specifications be extended to March 1, 1946.

On motion by Regent Wallace, the resolution was approved.

Later in the meeting, the Veterans Dormitory Project was re-considered. There was a feeling that the apartments, especially the bedrooms, were too small. In fact, the entire lay-out was so small and inadequate, fear was expressed that within a few years, as the housing situation becomes less acute, there might not be sufficient demand for these apartments to retire the indebtedness.

A motion was made by Regent Wallace that the previous action approving the Veterans Housing Project be rescinded and that the architects be notified immediately of this decision. The motion was adopted.

President Cross called attention to the recommendation of the staff of the School of Medicine for the establishment of an institute of legal medicine. The Board expressed its approval of this plan and the President was authorized to notify the Dean accordingly.

The following resolution concerning the purchase of land, presented by the Attorney General's office, was presented.

RESOLUTION

WHEREAS, the University of Oklahoma is in need of land upon which to locate dormitories and other buildings and structures to be used in connection with the University of Oklahoma, and

WHEREAS, the Oklahoma State Regents for Higher Education have allocated a sum of money to the University of Oklahoma to be used for the purpose of acquiring suitable land for said purposes, and

WHEREAS, after making a careful survey of lands adjoining or adjacent to the University of Oklahoma, the Board of Regents of said University has found and determined that the hereinafter described real estate is the most desirable lands available and that it is necessary that the fee simple title to said lands be acquired for said building purposes.

NOW, THEREFORE, BE IT RESOLVED by the Board of Regents of the University of Oklahoma that the President of said University be and he is hereby authorized, on behalf of the Board of Regents, to make the following offers to purchase the fee simple title to said lands. Said offers and lands being described as follows:

1. An offer of \$75,000.00 to O. N. Bymaster, a single man, for part of Lots one (1) and Two (2) and the South Half of the Northeast Quarter of Section Six (6) in Township Eight (8) North of Range Two (2) West of the Indian Meridian (part of NE $\frac{1}{4}$ -6-8N-2W I.M.) described as follows: Beginning at a point 1080 feet West of the Northeast corner of said Lot One (1) and running West 480 feet, thence South 174 feet, thence West 200 feet, thence South 2391.42 feet more or less to the South line of said quarter section, thence East 880 feet, thence North 2391.42 feet, thence West 200 feet, thence North 174 feet, to point of beginning, containing 50 acres, more or less, and subject to an oil and gas lease owned by the Gulf Oil Corporation;

2. An offer of \$3,500.00 to Rex Whistler, and wife Helen A. Whistler for part of Lots One (1) and Two (2) and the South Half of the Northeast Quarter of Section six (6) in Township Eight (8) North of Range Two (2) West of the Indian Meridian (part of NE $\frac{1}{4}$ -6-8N-2W I.M.) described as follows: Beginning at a point 880 feet West of the Northeast corner of Lot One (1), thence West 200 feet, thence South 174 feet, thence East 200 feet, thence North 174 feet to point of beginning, subject to an oil and gas lease owned by the Gulf Oil Corporation;

3. An offer of \$3,500.00 to Lyra B. Oakes and husband Malcolm C. Oakes, for Part of Lots One (1) and Two (2) and the South Half of the Northeast Quarter of Section Six (6) in Township Eight (8) North of Range Two (2) West of the Indian Meridian (part of NE $\frac{1}{4}$ -6-8N-2W I.M.) described as follows: Beginning at a point 1560 feet West of the Northeast corner of said Lot One (1)

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and running thence South 174 feet, thence West 200 feet, thence North 174 feet, thence East 200 feet to point of beginning.

BE IT FURTHER RESOLVED, that in the event any owner of any of the above described lands refuses to sell and convey the same for the consideration hereinabove expressed, that then and in that event the President of the University of Oklahoma is directed to request the Attorney General of Oklahoma to bring appropriate action, or actions in condemnation to acquire the fee simple titles which cannot be acquired by amicable purchase.

Following discussion and a motion by Regent Wallace, it was voted to approve the resolution.

President Cross reported that Chancellor Nash, Oklahoma State Regent for Higher Education, had suggested that the Board re-submit its request for a loan for emergency housing in two separate applications, replacing the request approved at the special meeting held on January 23 (see Minutes, page 1968). One application in the amount of \$38,611.88 and another in the amount of \$120,000.00 were proposed.

President Cross submitted the following application.

APPLICATION FOR LOAN

FROM REGENTS' REVOLVING FUND (Session Laws 1943, Page 230)

To the  
Oklahoma State Regents  
For Higher Education

Date February 1, 1946

1. The University of Oklahoma, Norman, Oklahoma hereby applies to the Oklahoma State Regents for Higher Education for a loan from the Regents Revolving Fund No. 295 as provided in H. B. No. 403, 1943 Session Laws, Page 230, in the amount of \$38,611.88.
2. This institution proposes to use said loan, in compliance with the law and pertinent opinions of the Attorney General of Oklahoma, to activate an agreement with the Veterans Administration to provide education and training for war veterans receiving educational benefits under provisions of Public Law 346, 78th Congress, as amended by Public Law 268, 79th Congress, which agreement cannot be fulfilled unless sufficient housing facilities are provided. The institution requests the loan in order to convert barracks buildings at the Naval Air Station, Norman, and other government-owned buildings that might become available, into emergency housing for war veterans desiring to attend the University of Oklahoma.

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3. If the loan is made, this institution proposes and agrees to pay to the State Regents Revolving Fund annually on June 30, the total amount of net rental receipts from housing units converted with this loan after deduction of necessary operation, maintenance and repair expenses, until such time as the entire amount of the loan has been repaid.

4. The board of control of this institution has approved this application on the above terms.

Approved \_\_\_\_\_ (date) Submitted by:

By \_\_\_\_\_ (Name of Board of Control) \_\_\_\_\_ (President)

\_\_\_\_\_ (Chairman) For: \_\_\_\_\_ (Name of Institution)

On motion by Regent Noble it was unanimously voted to approve the application.

The following application was submitted by President Cross.

APPLICATION FOR LOAN

FROM REGENTS' REVOLVING FUND (Session Laws 1943, Page 230)

To the  
Oklahoma State Regents  
For Higher Education

Date February 1, 1946

1. The University of Oklahoma, Norman, Oklahoma hereby applies to the Oklahoma State Regents for Higher Education for a loan from the Regents Revolving Fund No. 295 as provided in H. B. No. 403 1943 Session Laws, Page 230, in the amount of \$120,000.00.

2. This institution proposes to use said loan, in compliance with the law and pertinent opinions of the Attorney General of Oklahoma to activate an agreement with the Veterans Administration to provide education and training for war veterans receiving educational benefits under provisions of Public Law 346, 78th Congress, as amended by Public Law 268, 79th Congress, which agreement cannot be fulfilled unless sufficient housing facilities are provided. The institution requests the loan in order to convert barracks buildings at the Naval Air Station, Norman, and other government-owned buildings that might become available, into emergency housing for war veterans desiring to attend the University of Oklahoma.

3. If the loan is made, this institution proposes and agrees to pay to the State Regents Revolving Fund annually on June 30, the total amount of net rental receipts from housing units converted

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with this loan after deduction of necessary operation, maintenance and repair expenses, until such time as the entire amount of the loan has been repaid.

4. The board of control of this institution has approved this application on the above terms.

Approved \_\_\_\_\_ (date)

Submitted by:

By

\_\_\_\_\_  
(Name of Board of Control)

\_\_\_\_\_  
(President)

For

\_\_\_\_\_  
(Chairman)

\_\_\_\_\_  
(Name of Institution)

On motion by Regent Noble, it was unanimously approved.

President Cross was instructed to file these applications with the State Regents for Higher Education.

President Cross submitted the following resolution concerning the allocation of funds for buildings, equipment, etc., for the School of Medicine and University Hospitals.

RESOLUTION

BE IT RESOLVED, that the Board of Regents of the University, in regular meeting on this, the 13th day of February, 1946, respectfully request the Oklahoma State Regents for Higher Education for the following allocation of funds for buildings, equipment, etc., for and at the School of Medicine, and University Hospitals, as follows:

- |  |              |
|--|--------------|
| (1) Power plant and laundry            | \$159,574.47 |
| (2) School of Nursing (for 175 Nurses) | 478,723.40   |
| (3) Hospital additions and re-modeling | 420,705.23   |

TOTAL \$1,059,003.10

Since we are not yet certain as to the availability of Federal funds, we are respectfully requesting that these allocations be made and set up in the Auditor's office, subject to revision, if and when Federal funds are available for participation in the Building Program.

BOARD OF REGENTS UNIVERSITY OF OKLAHOMA

By

\_\_\_\_\_  
President, Board of Regents

\_\_\_\_\_  
Secretary, Board of Regents

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On motion by Regent Wallace, the resolution was unanimously adopted.

The following resolution concerning the modification of the lease agreement with the National Housing Agency, Federal Public Housing Authority, was proposed.

RESOLUTION

WHEREAS, on October 13, 1943, the Board of Regents of the University of Oklahoma adopted a resolution authorizing the President of the Board of Regents to enter into a lease agreement with the National Housing Agency, Federal Public Housing Authority, for the leasing of said dormitories by the University in order to provide housing and messing facilities for Army and Navy trainees assigned to the University of Oklahoma.

WHEREAS, all Army and Navy trainees are now withdrawn from the campus and consent has been given to the University by the Federal Public Housing Authority to use the said dormitories previously leased by the University of Oklahoma for veterans who may apply for such facilities and for civilian students when the veteran applicants have been provided for,

THEREFORE, BE IT RESOLVED, that the President of the Board of Regents be authorized to enter into any further agreements or modifications of existing leases covering the use of said dormitories by the University for the housing and messing of veterans and for the housing and messing of civilian students when or to the extent that the use of such dormitories is no longer needed for use of veterans.

PRESIDENT, BOARD OF REGENTS

By \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Regents

\_\_\_\_\_, 19\_\_

On motion by Regent Wallace, the resolution was unanimously adopted.

The following resolution concerning a modification of the lease between the University and the Federal Public Housing Authority permitting the conversion of rooms in the war dormitories into apartments was proposed.

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MODIFICATION OF LEASE  
between  
THE UNITED STATES OF AMERICA  
acting through the  
FEDERAL PUBLIC HOUSING AUTHORITY, LESSOR,  
and the  
UNIVERSITY OF OKLAHOMA, LESSEE.

WHEREAS, The University of Oklahoma is desirous of increasing facilities for the housing of married veterans on the campus by the preparation of small apartment units in the dormitories of the war housing project designated as Project No. Okla. 34071 and known as University of Oklahoma Project; and,

WHEREAS, funds cannot be obtained for such project by the lessee except by loan on a self-liquidating basis;

IT IS, THEREFORE, agreed by and between the Federal Public Housing Authority and the University of Oklahoma that the amended lease of the above premises executed \_\_\_\_\_ by said parties as lessor and lessee, respectively, be amended in the following particulars, to wit:

1. The lessor and lessee agree that the lessee may, at its own expense, convert one or more dormitories to small apartment units, according to the plan for each unit, attached hereto as exhibit "A" hereof; such units to be subleased to married veterans at a rental of \$30.00 per month each, or at such other rental as may be established by agreement in writing between the parties hereto.

2. That the provisions of Section 3 be modified by the addition of a proviso thereto as follows:

Provided, that if, and to the extent that a dormitory or dormitories may be converted to apartment units by the lessee under agreement with the lessor, that the rental from such converted dormitory or dormitories, after payment of the total expenses of such units, properly incurred by the lessee for the operation, administration and management thereof, be retained and used by the lessee as a fund for the liquidating of any loan made to the University by the Oklahoma State Regents of Higher Education, or others, for the purpose of effecting such conversion. That the lessee agrees to account to the lessor for the use of such rental reserved; and the lessee agrees that when the loan from said Oklahoma State Regents or others is fully repaid, that thereafter all the rental from such converted dormitories shall be applied to the payment of rental to the lessor in accordance with the terms of the lease above described.



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And provided further, that when the present lease, as amended herein, expires, either by its terms or otherwise, the lessee agrees, upon demand of the lessor, to restore the premises, converted into apartments under the last above paragraph, to their original condition at the expense of the lessee.

THE BOARD OF REGENTS OF  
THE UNIVERSITY OF OKLAHOMA

By /s/ E. C. Hopper  
President

THE UNITED STATES OF AMERICA  
FEDERAL PUBLIC HOUSING AUTHORITY

By \_\_\_\_\_

On motion by Regent Wallace, the resolution was unanimously adopted.

President Cross recommended that the Board of Regents authorize an application for funds from the Bureau of Community Facilities to prepare plans for the addition to the Engineering Building, and the following resolution was proposed.

RESOLUTION

BE IT RESOLVED, by the Board of Regents of the University of Oklahoma, in regular meeting on the 13th day of February, 1946, that the President of the University of Oklahoma, G. L. Cross, be authorized to renew the application to the Bureau of Community Facilities for an advance of funds with which to prepare plans for the addition to the Engineering Building, for which funds were made available by the 20th Oklahoma Legislature, such renewal to be subject to revised regulations of the Bureau of Community Facilities which became effective January 1, 1946.

BOARD OF REGENTS OF THE  
UNIVERSITY OF OKLAHOMA

By \_\_\_\_\_  
President, Board of Regents

\_\_\_\_\_  
Secretary, Board of Regents

\_\_\_\_\_  
Date

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On motion by Regent Deacon, the resolution was unanimously adopted.

President Cross stated that Walter Driskill, assistant coach, was on the campus, and since several members of the Board had not had an opportunity to meet him, suggested that he be invited for a visit with the Board. Mr. Driskill was called and, following introductions, there was a discussion concerning the general athletic program. Mr. Driskill expressed appreciation for the opportunity to meet the members of the Board and also his pleasure in being a member of the athletic staff, following which Mr. Driskill retired from the meeting.

President Cross stated that the Campus Planning Committee recommended that the Press Building be located immediately south of the present Press Building.

On motion by Regent Deacon, it was voted to approve this location.

The following resignations were submitted.

Herbert H. Scott, Director of the Extension Division, effective February 10, 1946.

R. D. Cool, Assistant Professor of Chemistry, effective January 24, 1946.

Edward E. Keso, Visiting Associate Professor of Geography, effective February 15, 1946, to accept a position with Oklahoma A. & M. College.

Miss Laura Dester, Special Instructor in Social Work, effective January 12, 1946. (On account of illness).

Thornburg Brock, now on leave of absence for military service, effective January 8, 1946. (Declined to accept appointment offered after his discharge from military service.)

Miss Veronica Lynn Doty, Assistant Continuity & Women's Editor for Radio Station W N A D, effective February 1, 1946.

Mary Berrian, PBX Operator, effective January 1, 1946.

C. H. Bullett, Utilities Department, effective January 1, 1946.

Robert B. Close, Janitor, effective January 18, 1946.

Mrs. Mary Lee Foor, Stenographer in the Alumni Office, effective February 1, 1946, to accept position in the Schools of Chemical and Petroleum Engineering.

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Mrs. Emma Hill, housekeeper in the School of Home Economics, effective January 5, 1946.

Thomas McCoy, Stockroom Custodian, Department of Zoological Sciences, effective February 1, 1946.

Mrs. Rosemary Mullen, Typist and Test Administrator, Veterans Guidance Service, effective January 14, 1946.

Bettylee Nothstein, now on leave of absence for military service, clerk in the Registry Office, effective January 17, 1946.

Mrs. Sara Oesch, Secretary, University of Oklahoma Press, effective February 16, 1946, at noon.

Mrs. Lee Jane K. Owen, Clerical Stenographer in the Chemical Engineering Department, effective January 10, 1946.

Mrs. Katherine M. Paul, Secretary in the Department of Zoological Sciences, effective December 31, 1945.

Colonel A. Richardson, Jr., Utilities Department, effective January 11, 1946.

Mrs. LuVersha Talley, Mimeograph Operator, University of Oklahoma Press, effective January 19, 1946, at noon.

Mrs. Loyce Watson, Clerk-stenographer, Veterans Liaison Office, effective February 1, 1946.

Mrs. Maryelyn Woodard, Special Instructor in Commercial Education, Laboratory Schools, effective February 1, 1946.

Sue Young, Secretary to the Dean of the School of Law, effective January 19, 1946.

Resignations accepted.

President Cross reported the death of W. S. Morris, employee in the Utilities Department on retirement, on December 22, 1945.

President Cross reported that Dr. Max Moorhead whose appointment as professor of history "to become effective at the close of the war" was approved by the Board of Regents at the meeting on May 5, 1944, reported for service on September 1, 1945.

President Cross reported the following, whose appointments had been previously approved, had declined to accept.

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B. B. Burke, Special Assistant Professor of Petroleum Engineering for the second semester on a 3/4 time basis, at the rate of \$300.00 a month.

Henry C. Reitz, Associate Professor of Chemistry, at \$3200.00 on a nine-months basis.

President Cross recommended that the leave of absence of Dr. Dudley Williams, Associate Professor of Physics, be extended through the second semester of 1945-46.

Approved.

President Cross recommended that Roger D. Corsaw, Assistant Professor of Art, recently discharged from military service, be granted a leave of absence under the regulations governing sabbatical leaves, February 1, 1946 to February 1, 1947 for the purpose of completing a master degree in art at the Institute of Design in Chicago, Illinois.

Approved.

President Cross recommended that Irene Elliott, secretary in the office of the financial assistant to the President, be placed on the status of leave of absence for the period June 1, 1943 to June 15, 1944. Miss Elliott was granted a leave from June 1 to September 1, 1943, but failed to request an extension. She was employed by the University for nineteen years and five months prior to taking leave of absence.

Approved.

President Cross reported the following, who had been on leave of absence, had returned to their respective positions.

Oliver Benson, Associate Professor of Government, returned from leave of absence for military service, at \$3200.00 for nine months of service, effective January 15, 1946.

Paul S. Carpenter, Professor of Music, returned from sabbatical leave of absence, at \$4,000.00 for nine months of service, effective January 14, 1946.

Miss Vera Dixon, Assistant Professor of Library Science, returned from leave of absence, at a salary rate of \$2400.00 for nine months of service, effective January 14, 1946 to June 1, 1946.

Dr. E. A. Frederickson, Associate Professor of Geology and Geography, returned from leave of absence for military service, at \$3,000.00 for nine months of service, effective January 16, 1946.

Barre Hill, Professor of Music, returned from leave of absence for military service, at \$3600.00 for nine months of service, effective January 14, 1946.

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Frank C. Hughes, Assistant Professor of Music, returned from leave of absence for military service, at \$2400.00 for nine months of service, effective January 14, 1946.

Dr. Francis R. Hunter, Assistant Professor of Physiology, returned from leave of absence for military service, at \$2500.00 for nine months of service, effective January 14, 1946.

Spencer H. Norton, Professor of Music, returned from leave of absence for military service, at \$3600.00 for nine months of service, effective January 14, 1946.

Gerald Tuma, Special Instructor in Electrical Engineering, returned from leave of absence for military service, at \$2200.00 for nine months of service, effective January 14, 1946.

Walter Evans, Assistant Studio Engineer, at a salary of \$100.00 per month, effective January 9, 1946, returned from leave of absence for military service.

William B. Hill, Engineer-Draftsman in the Utilities Department, returned from leave of absence for military service, at a salary of \$225.00 per month, effective January 1, 1946.

Roy Thompson, Grounds Department of the Utilities Department, at a salary rate of \$120.00 per month, effective December 17, 1945. Mr. Thompson has returned from leave of absence for military service.

Miss Elsie J. Ashley, Secretary in the Department of University Utilities, at a salary rate of \$165.00 per month, effective January 15, 1946.

President Cross called attention to the proposal and recommendation that the members of the faculty shown on the sheets sent to the Board in the Agenda be given salary increases effective February 1, 1946. The recommendation provided for a \$400.00 raise in the annual rate of each faculty member listed, of the rank of instructor or higher, excepting:

- a. Emeritus professors
- b. Part-time faculty members
- c. Those whose work is primarily administrative
- d. Those who began on or after September 1, 1945
- e. Special cases where large raises have been made recently
- f. Temporary employees, or those whose re-appointed has not been requested
- g. Those whose salary for nine months is \$4,500.00 or more, and those whose salary for twelve months is \$5,000.00 or more (other than deans).

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Also, a raise of \$300.00 in the annual salary rate of each Dean now receiving less than \$6,000.00 a year except Glenn C. Couch who received a raise of \$800.00 last July 1.

President Cross gave the following reasons for raises at this time:

(1) The Veterans Administration has interpreted the recent amendment of Public Law 346 to permit payments for cost of instruction of war veterans to Oklahoma educational institutions, and the prospect of this revenue makes it now financially feasible to raise the general salary level.

(2) It is becoming increasingly difficult to hold the competent members of our present faculty without a general increase in the salary level; particularly in view of the fact that higher salaries than our current scale have to be paid to bring in new faculty members.

On motion by Regent Wallace, seconded by Regent Deacon, it was voted to approve the recommendation for salary increases.

President Cross recommended the salary adjustments and corrections in dates in time of service, for the following:

Mrs. Marian Hetherington, Supervisor of Reserve Room, the University Library, salary increase from an annual rate of \$900.00 to \$1200.00 for twelve months of service, effective February 1, 1946.

Assistant Professor Kenneth G. Orr in the Department of Anthropology, to begin employment on January 1, 1946, instead of on January 14, 1946, as previously approved.

Mrs. Louise DeWeerd, Librarian, College of Engineering, to begin employment on January 3 instead of on January 7, 1946, as previously approved. Returned from leave of absence.

Boyce Timmons, Assistant Registrar, salary increase from an annual rate of \$2800.00 to \$3000.00, effective January 1, 1946.

Roy E. Heffner, increase in salary for the months of February, March, and April, 1946, in the amount of \$70.00 per month, to compensate for teaching a Physics laboratory. He is now on the Mathematics payroll at the rate of \$105.00 a month.

On motion by Regent Wallace, recommendations were approved.

President Cross recommended the appointment of Claire H. Gruss as X-ray and Laboratory Technician at the University Infirmary.

On motion by Regent Wallace, the appointment was approved.

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The following appointments to the positions and at the salary indicated, effective on the date specified, were recommended.

Leo Francis Cain, Professor of Education, at an annual salary of \$4,000.00 effective September 1, 1946, on a nine-months basis.

Garold Delbert Holstine, Associate Professor of Education, at an annual salary of \$3,400.00 for nine-months of service, effective September 1, 1946.

Mrs. Dorothy J. Branson, Special Instructor in Zoology, for the second semester of 1945-46 only, at a salary of \$800.00 for the semester, effective January 16, 1946.

Vivia Jean Brown, Instructor in the School of Pharmacy, for the second semester 1945-46 only, at a salary of \$1,000.00 for  $4\frac{1}{2}$  months of service, effective January 14, 1946. This is a transfer from Dispensary Clerk and Laboratory Assistant status.

Martha Downing Dodson, Special Instructor in Speech, in the Department of Speech, for the second semester of 1945-46 only, at a salary of \$800.00 for the semester, effective January 16, 1946.

Joe R. Foote, Special Instructor in Mathematics, for the second semester of 1945-46 only, at a salary of \$900.00 for the semester. Mr. Foote served as part-time instructor during the first semester.

Mrs. Sybil Green, Special Instructor in Mathematics, for the second semester of 1945-46 only, at a salary of \$700.00 for the semester.

W. Hanson Hall, Teaching Assistant in Mathematics, for the second semester of 1945-46 only, at a salary of \$550.00 for  $4\frac{1}{2}$  months of service. Mr. Hall was employed as a Graduate Assistant during the first semester.

Mrs. Maude Kitchens, Assistant in Mathematics, second semester, at a salary of \$250.00 for the semester. This temporary appointment is in addition to her regular appointment in the Correspondence Study Department of the Extension Division.

Mr. Gene Levy, Teaching Assistant in Mathematics, for the second semester only, at a salary of \$450.00 for the semester.

Mrs. Jeanne LeNeve, Instructor in Piano for the second semester, at a salary of \$900.00 for the semester. She was employed during the first semester, 1945-46.

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Miss Odeal Locke, Instructor in English, second semester, at a monthly salary of \$222.22, effective January 12 to June 1, 1946. She was employed during the first semester, 1945-46.

Florence Maney, Special Instructor in Field Work in the School of Social Work. Miss Maney is already a state employee and will not receive compensation from the University. This appointment is effective January 14 to May 7, 1946.

Miss Ethelyn Markley, Special Instructor of Library Science, for the second semester, 1945-46, at a salary of \$266.66 a month. She was employed during the first semester, 1945-46.

H. A. Palmer, Special Instructor in Mathematics, for the second semester 1945-46 only, at a salary of \$900.00 for the semester.

Donald Elvin Savage, Special Instructor in Geology, for the second semester, 1945-46, at a salary of \$1,000.00 for the semester.

George Milton Small, Jr., Special Instructor in Architectural Engineering, for the second semester 1945-46 only, at a salary of \$1,000.00 for four months, effective January 15, 1946, on a part-time basis.

Hubert H. Terry, Special Assistant Professor of History, for the second semester, 1945-46 only, at a salary of \$1,000.00 for four months of service, effective January 14 to May 15, 1946.

R. Wade Vliet, Special Instructor of Art, School of Art, for the second semester, 1945-46 only, at a salary of \$100.00 per month for four months, effective January 14, 1946.

George Irwin Burkett, Teaching Assistant in Modern Languages, for second semester 1945-46 only, at a salary of \$525.00 for the semester, effective January 15 to May 15, 1946.

Miss Cornelia Ann Lasley, Teaching Assistant in Modern Languages, for the second semester 1945-46 only, at a salary of \$900.00 for the semester. She was employed during the first semester, 1945-46.

Marian Mowry, Teaching Assistant in English, for the second semester 1945-46 only, at a salary of \$400.00 for the semester, effective January 15, 1946.

Margie Harms Shannon, Teaching Assistant in English, for the second semester 1945-46 only, at a salary of \$400.00 for the semester, effective January 15, 1946.

J. H. Black, Mechanic Helper, in the Utilities Department, at an annual salary of \$1,680.00 for twelve months of service, effective January 1, 1946.



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W. J. Kempe, Custodian, in Zoological Sciences Department, at an annual salary of \$2,400.00 on a twelve months basis, effective February 1, 1946, replacing Thomas McCoy.

Mrs. Kathleen L. Baston, Clerical Stenographer in the office of the President of the University, at an annual salary of \$1500.00 for twelve months of service effective January 15 to July 1, 1946.

Mrs. Bessie H. Bettles, P.B.X. Operator, at a salary of \$90.00 a month, effective January 1, 1946, replacing Mary Berrian.

Miss Vera Gatch, half-time Clinician in the University Veterans Guidance Office, at a salary of \$100.00 per month, effective February 1 to July 1, 1946. Miss Gatch was employed as a Graduate Assistant during the first semester.

Miss Dorothy F. Mitchell, half-time Clinician in the University Testing and Guidance Service office, at a salary of \$100.00 per month effective February 1 to July 1, 1946. Miss Mitchell was employed as a Graduate Assistant during the first semester.

Miss Jane Seemans, half-time Clinician in the University Testing and Guidance Office at a salary of \$100.00 per month effective February 1 to July 1, 1946. Miss Seemans was employed as a Graduate Assistant during the first semester.

Charles Jefferson Pipes, Instructor in Mathematics, for the second semester 1945-46 only, at a salary of \$900.00 for the period February 1 to June 1, 1946.

Fred Barbee, Counselor (one-half time basis) in the Veterans Guidance Center, at a salary rate of \$125.00 per month effective January 15 to July 1, 1946.

Victor E. Ricks, Assistant to the Co-ordinator of Radio, from June 15 to July 31 and from August 15 to August 31, 1946, on the basis of his present salary of \$2500.00 for nine months of service. Previously appointed January 1 to June 1, 1946.

George Robert Sullivan, Instructor in Accounting for the second semester 1945-46, at a salary of \$150.00 per month from January 15 to May 15, 1946.

John Wesley Moore, Special Instructor in Chemistry, for the second semester 1945-46 at a salary rate of \$800.00 for the period February 1 to June 1, 1946. Mr. Moore served as a Graduate Assistant during the first semester.

Mrs. Betty Jane McClain, Assistant Continuity and Women's Editor for Radio Station W N A D, at an annual salary of \$1500.00, effective February 4, 1946, replacing Veronica Lynn Doty.

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- Mrs. Mary Lee Foor, (Mrs. R. T.) clerical secretary in the Schools of Chemical and Petroleum Engineering, at a monthly salary rate of \$150.00, \$50.00 from Research Institute and \$75.00 from Chemical Engineering and \$25.00 from Petroleum Engineering, effective February 1, 1946, replacing Mrs. Lee Jane K. Owen.
- Mrs. Ruth Dilworth Fell, Special Instructor in Commercial Education, (Laboratory Schools) at an annual salary of \$1600.00 for nine months of service, effective February 1, 1946, replacing Mrs. Maryelyn Woodard. Mrs. Fell is being transferred from Dean Gittinger's office.
- Reba Southard Dix (Mrs. C. Walker Dix) clerical stenographer in the Veterans Liaison Office at an annual salary of \$1500.00 for twelve months of service, effective January 10, 1946.
- Carol Foss Eubanks, Clerk-typist in the Veterans Liaison Office, at an annual salary of \$1320.00 for twelve months of service, effective January 12, 1946.
- Mrs. Helen Hicks, clerk typist in the Veterans Liaison Office, at an annual salary of \$110.00 per month effective February 1, 1946.
- Mrs. Adrienne Howard, clerical secretary in the University of Oklahoma Press Division, at an annual salary of \$1620.00 for twelve months of service, effective February 11, 1946.
- Mrs. Wilna Bynum Lane, Secretary to the Registrar, effective January 11, 1946, at a salary of \$125.00 per month until July 1, 1946 when the salary is to be increased to \$150.00 per month.
- Mrs. C. D. Lyons, Jr., Clerical Secretary in the School of Law, at a monthly salary of \$125.00, effective January 21, 1946.
- Mrs. Lucy Ellen McElroy, clerical stenographer in the Department of Zoological Sciences at an annual salary of \$1500.00 for twelve months of service, effective January 1, 1946.
- Mrs. Betty M. Raisig, clerk-stenographer in the office of the Dean of the College of Engineering at a monthly salary of \$125.00, effective January 11 to July 1, 1946.
- Mrs. Gloria Wood Stewart, clerical stenographer in the Department of Physical Education and Intramurals, at an annual salary of \$1500.00 for twelve months of service, effective January 12, 1946.

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Mrs. Richard E. (Dorothy) Vernor, clerical stenographer in the Correspondence Study Department, Extension Division at an annual salary of \$1380.00 for twelve months of service, effective January 17, 1946.

Mrs. Lucy Mae Wilson, clerical stenographer in the Veterans Liaison Office, at an annual salary of \$1500.00 for twelve months of service, effective January 10, 1946.

Mrs. Wilma Woods, Mimeograph Operator in the Printing Division of the University of Oklahoma Press, at an annual salary of \$1320.00 for twelve months of service, effective at noon on January 11, 1946, replacing Mrs. LuVersha Talley.

On motion by Regent Wallace, the appointments were approved.

President Cross reported a vacancy in the office of the Dean of Admission and stated the only qualified person available was Mrs. Lois Peyton Kaufman, formerly employed as secretary of admissions. He recommended that Mrs. Kaufman be given a temporary appointment effective February 1, 1946 at a salary of \$175.00 a month.

On motion by Regent Noble, it was voted to make an exception in the regulation concerning the employment of relatives and that Mrs. Kaufman's appointment be approved.

President Cross submitted the appointments on the coaching staff as recommended by the Director of Athletics.

President Cross called attention to the fact that Mr. James Tatum had previously been appointed as Head Coach of Football effective January 1, 1946. He recommended that Mr. Tatum be given the rank of Professor of Physical Education for Men. He recommended, also, that if his contract is not renewed at the end of the present three-year contract he shall receive \$3,000.00 extra payment.

On motion by Regent Wallace, the recommendation was approved.

President Cross recommended that Charles Burnham Wilkinson be appointed Assistant Football Coach, at an annual salary of \$6,000.00 and that his title be that of Associate Professor of Physical Education for Men. Mr. Wilkinson will work part-time during the year and his salary is to be fixed accordingly.

On motion by Regent Wallace, the recommendation was approved.

President Cross recommended that Walter Scott Driskill be appointed Assistant Football Coach, with the title of Associate Professor of Physical Education for Men and that his salary be at

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the rate of \$5,000.00 for 1946, effective January 28, 1946; \$5,250.00 for 1947; \$5,500.00 for 1948.

On motion by Regent Wallace, the recommendation was approved.

President Cross recommended that Frank Crider be appointed as Assistant Football Coach and Boxing Coach, with the title of Associate Professor of Physical Education for Men; that his salary be \$4,000.00 for 1946, effective January 1, 1946.

On motion by Regent Wallace, the recommendation was approved.

President Cross recommended that Jack Baer be appointed Baseball Coach and Assistant Football Coach, with the title of Assistant Professor of Physical Education for Men; that his salary be at the rate of \$3,500.00 for 1946, effective January 14, 1946.

On motion by Regent Wallace, the recommendation was approved.

Attention was called to the regulation which provides that the tenure of assistant football coaches is the same as that of the head coach and that the assistant football coaches be informed of the Board's policy in this respect.

President Cross discussed with the Board the status of Dale Arbuckle who served as Acting Director of Athletics while Jap Haskell was in military service. Also, Orville Tuttle who was assistant football coach until he entered military service. He recommended that Dale Arbuckle be paid one year's salary for the fiscal year 1946 in a lump sum (\$4200.00) and that he be immediately relieved of further duties on the athletic staff.

On motion by Regent Wallace, the recommendation was approved.

President Cross recommended that Orville Tuttle be paid one year's salary for the fiscal year 1946, in a lump sum (\$2700.00) and that he be immediately relieved of further duties as assistant football coach on the athletic staff.

On motion by Regent Wallace, the recommendation was approved.

President Cross recommended that Boyd Gunning, Assistant Director of the Extension Division, be named Acting Director of the Extension Division following the resignation of Herbert H. Scott, and that his salary be fixed at the rate of \$3800.00 for twelve months of service, effective February 11, 1946.

Approved.

President Cross recommended that Thurman J. White, Director of the Visual Education Department several years prior to entering military service, be named Acting Assistant Director of the Extension

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Division at an annual salary of \$3600.00 for twelve months of service, effective February 11, 1946. Mr. White returned from military service on February 1, 1946.

On motion by Regent Deacon, the recommendation was approved.

President Cross recommended that John F. Malone, who is to return from military service on March 1, 1946, be named Director of the Short Courses and Conferences Department, at an annual salary of \$3400.00 for a twelve months period effective March 1, 1946. Mr. Malone, prior to entering military service, was Director of the Lecture and Entertainment Bureau of the Extension Division.

On motion by Regent Wallace, the recommendation was approved.

President Cross stated that he had been approached with a request that he appear on commercially-sponsored radio programs, and asked that the Board determine a policy on this matter. There was a discussion, following which Regent Wallace moved, and it was unanimously voted, that it be the policy of the Board of Regents that, on account of the extreme pressure of the President's duties at the University, the Board deems it best that he does not participate in commercially-sponsored programs.

President Cross discussed budgetary matters in connection with the University Hospitals, stating that the present rate of expenditures would result in a deficit at the end of the year and that this situation was caused through the operation of the colored ward for which no appropriation was provided, the operation of the Southern Oklahoma Hospital, and the large purchase of penicillin. This matter was discussed at considerable length during which attention was called to the constitutional prohibition against incurring deficits. President Cross was directed to notify Dean Langston and the administrative staff of the University Hospitals that immediate steps be taken to restrict expenditures to available funds and that services in the Hospitals be limited to accomplish this purpose.

President Cross submitted the plan for group insurance that the School of Medicine and Hospitals had submitted and the Board expressed approval of a group insurance plan as proposed.

President Cross recommended the following appointments in the School of Medicine.

Dr. Nasry Fayad Vander Barkett, Assistant in Surgery, effective January 1, 1946.

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Dr. Robert Chester Lowe, full-time Assistant Professor of Medicine, at an annual salary of \$5,000.00, effective February 1, 1946.

Robert L. Jones, bookkeeper to replace Mr. Lester Jesse who is resigning as soon as Mr. Jones has learned the work, at a salary of \$200.00 a month, plus lunch. In the event that Mr. Jones is able to assume the duties satisfactorily, the salary is to be increased at the end of a three-months period, in the amount of \$25.00; his salary at that time to be \$225.00 per month.

On motion by Regent Wallace, appointments as recommended were approved.

President Cross reported the resignation of Dr. Floyd Gray, Associate Professor of Obstetrics, effective January 8, 1946.

Resignation accepted.

President Cross recommended the following promotions in rank.

Dr. Clifford Cannon Fulton, from Lecturer in Surgery to Associate in Surgery, effective January 1, 1946.

Dr. Ben Hamilton Nicholson, from Assistant Professor to Associate Professor of Pediatrics, effective March 1, 1946.

Approved.

President Cross reported the following on the staff at the School of Medicine as returned from leave of absence.

Dr. Henry G. Bennett, Assistant in Gynecology, from military service, effective November 15, 1945.

Dr. Frederick Redding Hood, Assistant Professor of Medicine, from military service, effective January 7, 1946.

Dr. William W. Rucks, Jr., Assistant Professor of Medicine, from military service, effective January 7, 1946.

Dr. William K. Ishmael, Lecturer in Medicine, from military service, effective January 7, 1946.

Dr. James R. Huggins, Assistant in Medicine, from military service, effective January 7, 1946.

Dr. Newman Sanford Matthews, Assistant in Medicine, from military service, effective January 7, 1946.

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- Dr. Jess Duval Hermann, Assistant Professor of Neurosurgery, from military service, effective January 7, 1946.
- Dr. George Henry Kimball, Assistant Professor of Plastic Surgery, from military service, effective January 7, 1946.
- Dr. Fenton A. Sanger, Associate in Surgery, from military service, effective January 7, 1946.
- Dr. Dan Roy Sewell, Associate in Surgery, from military service, effective January 7, 1946.
- Dr. Austin Holloway Bell, Associate in Surgery, from military service, effective January 7, 1946.
- Dr. Everett Baker Neff, Associate in Surgery, from military service, effective January 7, 1946.
- Dr. Tom Lyon Wainwright, Associate in Surgery, from military service, effective January 7, 1946.
- Dr. Robert Bruce Howard, Associate in Surgery, from military service, effective January 7, 1946.
- Dr. Clifford Cannon Fulton, Lecturer in Surgery, from military service, effective January 7, 1946.
- Dr. Jack Paul Birge, Assistant in Surgery, from military service, effective January 7, 1946.
- Dr. John Frederick Kuhn, Associate in Gynecology, from military service, effective January 22, 1946.
- Dr. Donald B. McMullen, Associate Professor of Preventive Medicine and Public Health, from special duty with the office of the Surgeon General to study tropical diseases in the Philippines and Japan, effective January 28, 1946.
- Dr. Nesbitt Ludson Miller, Associate in Medicine, from military service, effective January 21, 1946.
- Dr. Moorman Percy Prosser, Associate in Psychiatry, from military service, effective January 21, 1946.
- Dr. LeRoy Huskins Sadler, Associate in Gynecology, from military service, effective January 22, 1946.

President Cross submitted routine changes in personnel in the School of Medicine and University Hospitals as shown in the Agenda. These changes were approved.

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There being no further business, the meeting was adjourned at 5:30 p.m., and the members of the Board of Regents as Directors of the University Housing Authority, met in regular session.



Emil R. Kraettli, Secretary  
Board of Regents.