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BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA  
(Wednesday, December 12, 1945, 10:30 a.m.)

The Board of Regents of the University of Oklahoma met in regular session in the office of the President of the University on Wednesday, December 12, 1945, at 10:30 a.m. Present were: Regent Wallace, Vice-President, presiding; Regents McBride, Emery, Shepler. Absent: Regents Hopper, Noble, Deacon.

The minutes of the meeting held on November 7, 1945, were approved, each member having been sent a copy previously.

Regent McBride reported on the meeting of the Association of Governing Boards, Columbus, Ohio, which he and Regent Hopper attended as representatives of the Board.

President Cross stated that Regent Emery had sent him copies of correspondence concerning Dr. Willard Z. Park, on leave of absence as Professor of Anthropology, and asked that Regent Emery tell the Board about it.

Regent Emery stated he had received a copy of a letter of resignation from Dr. Park which had been sent to William Coe, the attorney who represented Dr. Park at the recent hearing, and that the letter was "probably sent to him because he was chairman of the committee at that time."

Following a discussion of the matter, Regent Emery moved, and it was voted, "that the President of the University be authorized to accept with reluctance and regret the resignation of Dr. Willard Z. Park, Professor of Anthropology, if and when the resignation is presented to the President."

President Cross suggested that the Board of Regents express appreciation to the Honorable A. P. Murrah and the Honorable Clarence Mills, and suggested adoption of the following resolutions:

RESOLUTION

The Board of Regents desires to express its appreciation to the Honorable A. P. Murrah for his assistance in taking over some of the classes in the Law School at the beginning of the current semester, following the resignations of Dean Hervey and Dr. Wright. The loyalty and cooperation to the Law School of the University of Oklahoma by such men insures the continued

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growth of the Law School. Such service on the part of busy men is appreciated by the Board, far beyond its ability to express.

/s/ W. R. Wallace  
For the Board of Regents

#### RESOLUTION

The Board of Regents desires to express its appreciation to the Honorable Clarence M. Mills for his assistance in taking over some of the classes in the Law School at the beginning of the current semester, following the resignations of Dean Hervey and Dr. Wright. The loyalty and co-operation to the Law School of the University of Oklahoma by such men insures the continued growth of the Law School. Such service on the part of busy men is appreciated by the Board, far beyond its ability to express.

/s/ W. R. Wallace  
For the Board of Regents

Regent Emery moved, and it was unanimously voted, to adopt the resolutions, and that a copy be sent to each one.

President Cross reported on the progress in the selection of a football coach, stating that 25 or 30 applications had been received, and that others were being considered. He stated that the list had been screened and that about five were being considered for this position. It was agreed that it might be possible to settle the matter at the meeting on Monday, December 17, in Oklahoma City.

Regent Wallace was asked to make a report on the conference in the Governor's office, which was held on November 12, with a committee from the State Regents, at which time the subject under discussion was in connection with allocations made by the State Regents. Regent Wallace stated that the meeting was adjourned following considerable discussion, but that no agreements were reached.

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The following resolution was proposed by Regent Emery:

RESOLUTION

RESOLVED, that the Board of Regents of the University of Oklahoma re-affirm its position in respect to allocations for capital outlay as delineated in the application filed by the University Board of Regents with the State Regents for Higher Education under date of July 13, 1945, pursuant to resolution heretofore adopted under date of July 13, 1945.

BE IT FURTHER RESOLVED, that this Board deems the allocation for capital outlay as heretofore made to the Norman Campus by the State Regents for Higher Education to be in the best interests of the University of Oklahoma.

Regent Emery moved the adoption of the resolution and it was unanimously adopted.

President Cross reported that several of the trailer units had been received and were put in shape for occupancy; that, in all, 30 such units were contemplated at the present time. He stated, further, that other housing was being investigated and that everything possible was being done to provide housing for returning veterans.

President Cross called attention to the resolutions concerning the planning on the building program by the University Planning Commission received from Fred. V. Kershner, President of the Oklahoma Association of Architects; and from R. W. Shaw, President of the State Chapter of the American Institute of Architects. No action was taken on this matter.

The form of contract between the University and Sorey, Hill and Sorey for architectural services on the Women's Dormitory project was presented by President Cross. He stated the form had been "checked, approved, and initialed" by the following: Dr. J. B. Cheadle, legal adviser to the President; R. J. Dangerfield, administrative assistant; Roscoe Cate, financial assistant; W. W. Kraft, superintendent of utilities; Joe E. Smay, director of the School of Architecture; and Henry L. Kamphoefner, campus planning architect. Each member of the Board had been sent a copy with the agenda.

Following a discussion of the form of contract, Regent Emery proposed that paragraph two (2), Section 1, be amended to

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read as follows: "The Owner agrees to furnish to the Architect for his guidance, a preliminary lay-out prepared by his staff and showing the requirements of the project. Subject always and in every event to the cost determination and final approval of the Owner, this data shall be used by the Architect in developing the finished preliminary sketches, from the standpoint of practical planning, and pleasing architectural design. The Owner also agrees to make available to the Architect the facilities of campus Planning Office for consultation and assistance."

The proposed change by Regent Emery was unanimously approved.

Regent Emery called attention to Section 8 - "Arbitration," questioning the adequacy of this clause. It was suggested that Dean Cheadle be consulted concerning this matter.

On motion by Regent Emery, it was voted to authorize the President of the Board of Regents to execute the contract, after the corrections as above-noted have been made.

President Cross requested that the Board re-affirm the resolution adopted at the meeting on September 12, authorizing the President to make application to the Bureau of Community Facilities, Federal Works Agency, for advances to pay cost of preparing plans in connection with the building program at the Medical School and Hospitals in Oklahoma City. The application will be in the amount of approximately \$36,000.00. The recommendation was unanimously approved.

President Cross called attention to the death of Dean Tom Lawry, on Tuesday, December 11.

Regent Emery moved, and it was unanimously voted, that President Cross write a letter to Mrs. Lowry and family, on behalf of the Board, expressing regrets and sympathy. The secretary of the Board was instructed to send flowers on behalf of the Board.

The Board recessed at 12:15 for lunch, and met again at 1:30.

President Cross reported that the Committee on Promotions, Salaries and Tenure have had under consideration nominees for David Ross Boyd Professorships in accordance with the regulations adopted by the Board of Regents. The committee recommended the following to be appointed to David Ross Boyd Professorships:

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Dr. Morris L Wardell, Professor of History

Dr. Wardell's selection was approved by Dr. Edgar D. Meacham, Dean of the College of Arts and Sciences;  
Dr. Glenn Couch, Dean of the University College;  
Dr. Victor E. Monnett, Dean of the Graduate College.

Dr. Charles F. Giard, Professor of Music

Professor Giard's selection was approved by Lewis S. Salter, Dean of the College of Fine Arts;  
Dr. Glenn C. Couch, Dean of the University College;  
Dr. Victor E. Monnett, Dean of the Graduate College.

Dr. John B. Cheadle, Professor of Law; Legal Adviser to the President.

Dr. Victor H. Kulp, Professor of Law

The selections of Dr. Cheadle and Dr. Kulp were approved by Acting Dean of the Law School, Maurice H. Merrill.

President Cross recommended approval of the appointments to become effective January 14, 1946 (the beginning of the second semester of the current school year.)

Regent Emery moved, and it was voted, that the President's recommendation be approved.

Regent Emery moved, and it was voted, that the salaries of Dr. Wardell and Professor Giard be fixed at the rate of \$5,000.00 on a ten-months' basis (September 1 to July 1), and that the salaries of Dr. J. B. Cheadle and Dr. V. H. Kulp be fixed at the rate of \$6,000.00 on a twelve months' basis.

President Cross submitted a statement of policy of the University of Oklahoma Research Institute with respect to the amount of time the staff members may devote to Research Institute projects, and recommended its adoption. The statement follows:

1. It is recognized that faculty members of the University who are teaching (or doing other work) on a full-time basis may spend on study or research not directly related to their teaching (or other work) a maximum of one fourth of the time they devote to their regular duties.

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2. It shall be the policy, therefore, to permit members of the faculty to devote not more than one-fourth as much time to Research Institute research, or the supervision thereof, as they devote to their regular University duties. This restriction would apply only to the months of the year during which they are on full-time University salary.
3. If it should become desirable for a member of the faculty to devote a greater amount of time to Research Institute work, his University duties and salary shall be reduced by arrangement between the President of the University (or his delegate) and the Director of the Research Institute.
4. No faculty member or graduate student may be assigned to any Research Institute project except after consultation with the chairman of his department and the dean of the college and with the written approval of the President of the University.
5. All arrangements as to time to be spent on Research Institute work and remuneration for such work are subject to the approval by the Executive Committee of the Research Institute.

On motion by Regent Emery, it was voted to approve President Cross's recommendation.

The following items were presented by President Cross, and the action was as indicated:

The following RESIGNATIONS were submitted and were accepted:

- ✓ C. Guy Brown, Assistant Professor of Commercial Education, effective November 10, 1945.
- J. L. Martin, Accountant, University Utilities Department, effective November 30, 1945.
- ✓ Mrs. Clementine Chamberlain, Clerical Secretary, Office of the Secretary, effective November 17, 1945.
- ✓ Mrs. Marie B. Hooks, Departmental Secretary, Chemistry Department, effective November 10, 1945.
- ✓ Miss Katie B. Gay, Preparator, Department of Animal Biology, effective September 1, 1945.
- Elsie Hughes, Clerical Stenographer, Correspondence Study Department, Extension Division, effective November 12, 1945.
- ✓ Mrs. Edna L. Beck, Mimeograph Operator, University Press, effective November 17, 1945.
- Mrs. Lee Jane Owen, Secretary, University Utilities Department, effective October 31, 1945.

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- Mrs. Elizabeth Hill, Secretary, University Utilities Department, effective November 17, 1945.
- Ben Bramley, Mechanic Helper, University Utilities Department, effective November 1, 1945.
- Margaret Elizabeth Dixon, Assistant, Faculty Exchange, December 14, 1945.
- Joseph P. Harris, Limnologist, Oklahoma Biologist, Oklahoma Biological Survey, on leave of absence for military service, effective December 1, 1945.
- Clariece Warren Claflin, Secretary, Chemical Engineering and Petroleum Engineering, effective November 30, 1945.
- Mrs. Gertrude Stevens, Billing Clerk, University Press Printing, Sales Division, effective November 30, 1945.

The following LEAVES OF ABSENCE WITHOUT PAY were approved:

- C. C. Rister, Professor of History, from January 15 to June 1, 1946, for research of The History of Oil in the Southwest.
- H. C. Roys, Associate Professor of Physics, November 1 to December 1, 1945, for a rest, due to ill health.
- Mrs. Louise DeWeerd, Librarian Clerk, College of Engineering, six weeks, from November 15, 1945, to January 1, 1946, due to ill health.
- Miss Vera Dixon, Assistant Professor of Library Science, extension of leave, throughout the second semester of the current school year, 1945-46.

The following TO RETURN FROM LEAVE OF ABSENCE to their respective positions on the date and at the salary indicated were approved:

- Dudgeon Giezentanner, Chief Accountant in the Office of the Comptroller, effective November 12, 1945, at \$3,000.00 for twelve months of service.
- Spencer Norton, Professor of Piano, School of Music, effective January 14, 1946, at \$3,600.00 on a nine-months basis.

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Frank C. Morris, Associate Professor of Engineering Drawing, College of Engineering, effective January 14, 1946, at \$3,000.00 on a nine-months basis.

E. Thayer Curry, Assistant Professor of Speech, effective January 1, 1946, at \$2,700.00 on a nine-months basis.

Frank C. Hughes, Assistant Professor of Music, January 14, 1946, at \$2,400.00 on a nine-months basis.

Augustin L. Cosgrove, <sup>Associate</sup> ~~Assistant~~ Professor of Business Communication, January 14, 1946, at \$2,600.00, on a nine-months basis.

Joseph C. Pray, Assistant Professor of Government, January 14, 1946, at \$3,000.00 on a nine-months basis.

Frank Crider, Freshman Coach, November 1 to December 31, 1945, at \$2,700.00 on a twelve-months basis.

Ansel P. Challenner, Assistant Professor of Electrical Engineering, promoted to the rank of Associate Professor; salary increase from \$2,800.00 to \$3,200.00 on a nine-months basis. Professor Challenner will return to the University from military service on January 14, 1946.

Henry D. Rinsland, Professor of School Measurements, College of Education, January 14, 1946, at \$3,200.00 on a nine-months basis.

The following SALARY ADJUSTMENTS were approved:

Raymond Crews, Assistant Auditor, Office of the Comptroller, from \$2,700.00 to \$3,000.00 for twelve months of service, effective November 1, 1945.

Martha Teegardin, Clerical Secretary, Office of the Counselor of Women, from \$1,620.00 to \$1,680.00 for twelve months of service, effective December 1, 1945.

Mrs. Jeanne Scott, Clerical Secretary, University Library, salary increase from \$100.00 to \$110.00 a month, effective December 1, 1945.

Dr. Jewel Wurtzbaugh, Professor of English, increase from the rate of \$3,100.00 to \$3,200.00 effective at the beginning of the current school year, on a nine-months basis.



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Miss Hedwig Schaefer, Director of the University Nursery School; Assistant Professor of Home Economics, increase from the rate of \$2,300.00 to \$2,400.00 on a nine-months basis, effective at the beginning of the current school year.

Miss Laura A. Miller, Associate Professor of Home Economics, increase from the rate of \$2,700.00 to \$2,800.00, effective at the beginning of the current school year, on a nine-months basis.

Dr. Loyd Harris, Professor of Chemistry, on leave of absence, increase from \$3,600.00 to \$3,800.00 on a nine-months basis, effective at the time of Dr. Harris's return to the University teaching staff.

The following TEMPORARY APPOINTMENTS were approved:

Mrs. Frances Morse, Librarian Clerk, College of Engineering, effective November 15, 1945 to January 1, 1946, at \$120.00 per month.

Jack Leach, Sportscaster for Radio Station WNAD, effective November 10 to November 26, 1945, at \$50.00 for the two weeks of service.

Clifton Caldwell, Photographic Assistant, Photography Department, Extension Division, effective November 15, 1945 to January 15, 1946, at \$150.00 per month, and half-time for 4½ months, January 16 to June 1, 1946, at \$75.00 per month.

The following APPOINTMENTS were approved:

Francis Raymond Cella, Director of the Bureau of Business Research; Associate Professor of Statistics, effective January 14, 1946, at an annual salary of \$4,400.00 on a twelve-months basis.

Victor E. Ricks, Assistant to the Co-ordinator of Radio Instruction, Speech Department, effective January 1, 1946, at a salary of \$2,500.00 on a nine-months basis.

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- William W. Whiteman, Jr., Assistant Professor of Accounting, College of Business Administration, effective January 14, 1946 to June 1, 1946, at a total salary for the second semester, of \$1,500.00.
- Henry C. Reitz, Associate Professor of Chemistry, effective January 14, 1946, at a salary of \$3,200.00 on a nine-months basis.
- Olin Lorraine Browder, Jr. (rank to be determined), School of Law, effective January 15, 1946, salary at the rate of \$4,500.00 for nine months of service (\$2,250.00 for the second semester, January 15 to June 1, 1946.)
- Jim Coley Newman, Production Manager of Radio Station WNAD, effective November 15, 1945, at \$3,000.00 for twelve months of service.
- Joseph Quincey Snyder, Graduate Assistant in Chemistry, effective November 13, 1945, at a monthly salary of \$75.00.
- L. S. Ethington, Accountant, University Utilities Department, effective December 1, 1945, at \$2,800.00 a year.
- Frank Allen Rinehart, Stockroom Custodian, Department of Plant Sciences, effective November 20, 1945, at \$2,400.00 for twelve months of service.
- Vada Ozell Nelms, Special Instructor in Field Work, School of Social Work (part-time), effective January 1, 1946, at \$450.00 on a nine-months basis, for five months.
- Ted R. King, Field and Laboratory Assistant, Oklahoma Geological Survey, effective November 1, 1945 to January 14, 1946 at \$125.00 per month. Beginning January 14, 1946, he will work half-time at \$1.00 per hour.
- Raymond O. Corvin, Counselor, (half-time) Veterans Guidance Service, effective December 1, 1945 to June 30, 1946, at \$125.00 per month.
- Brunette Howell Shanklin, Clerical Secretary, Secretary's Office, effective December 1, 1945, at \$150.00 per month.

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Mrs. Mary Lee Foor, Clerical Stenographer, Alumni Office, effective November 1, 1945, at \$125.00 a month.

Mrs. Virginia Riddle Hall, Clerical Secretary to the Director of the Extension Division, effective November 6, 1945, at \$125.00 a month.

Mrs. Lee Jane Owen, Clerical Secretary, Chemical and Petroleum Engineering, effective December 3, 1945, at \$125.00 per month. \$75.00 to be paid from University and \$50.00 from Research Institute funds.

Mrs. Esta Lee Kysér, Clerical Stenographer, Department of Chemistry, effective November 12, 1945, at \$125.00 per month.

Mrs. Virginia E. Nation, Clerical Stenographer, Visual Education and Short Courses, Extension Division, effective November 19, 1945, at \$125.00 per month.

Mrs. Barbara Jeanne Smith, Clerical Secretary, University Utilities Department, effective November 1 to December 1, 1945, at \$130.00 a month.

Miss Dixie Lee Talley, Clerical Secretary, University Utilities Department, effective November 19, 1945, at \$1,620.00 for twelve months of service.

Joseph S. Bower, Janitor, effective November 1, 1945, at \$100.00 a month.

Mrs. Sibyl Reynolds Weaver, Clerical Stenographer, Correspondence Study Department, Extension Division, effective November 12, 1945, at \$1,380.00 for twelve months of service.

Mrs. Norma Jones Drewry, Billing Clerk, University of Oklahoma Press, Sales Division, effective November 19, 1945, at \$1,200.00 for twelve months of service.

Mrs. Lu Versha Talley, Mimeograph Operator, University of Oklahoma Press, Printing Division, effective November 19, 1945, at \$1,200.00 for twelve months of service.

Othor Burks, Mechanic Helper, University Utilities Department, effective November 1, 1945, at \$140.00 a month.

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Elbridge D. Phelps, (rank to be determined), School of Law, effective January 15, 1946, at \$4,500.00 on a nine-months basis.

Mrs. Susan Perry Whitis, Laboratory Technician and Assistant, Department of Chemical Engineering, effective December 17, 1945, at \$1,800.00 for twelve months of service.

Wirt L Peters, Associate Professor of Business Law, College of Business Administration, effective January 14, 1946, at \$3,200.00 for nine months of service.

The following PREVIOUSLY-REPORTED APPOINTMENTS DECLINED:

Dr. M. E. Griffith, whose appointment as Associate Professor of Animal Biology, at a salary of \$3,600.00 effective January 15 (if relieved of military service) or September 1, 1946, was approved on October 10, has declined to accept.

Dr. Otto J. Baltzer, whose appointment as Assistant Professor of Physics at a salary of \$2,700.00 effective September 1, 1946, was approved on October 10, has declined to accept.

The following UNIVERSITY INFIRMARY CHANGES were approved:

RESIGNATIONS:

Floriene Cecil, Infirmary Nurse, November 15, 1945.

Helen Leppert, X-ray Technician, November 1, 1945.

APPOINTMENTS:

Dr. Francis Whittaker, part-time physician, effective November 15, 1945, at the rate of \$150.00 a month, for an indefinite time.

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**SALARY ADJUSTMENTS:**

Dr. Marvin S. Terrell, Physician, previously appointed on a temporary basis, at an annual rate of \$4,200.00 to be appointed on a regular basis, effective November 1, 1945, at an annual rate of \$5,000.00, to July 1, 1946.

Bernice Crocker, Superintendent of Nurses, salary increase from \$175.00 to \$185.00 per month, effective November 1, 1945. Miss Crocker receives in addition to salary, meals and quarters.

Three Day Nurses, salary increase from \$120.00 (plus meals) to \$125.00 (plus meals) per month, effective November 1, 1945.

Two Night Nurses, salary increase from \$125.00 (plus meals) to \$130.00 (plus meals) per month, effective November 1, 1945.

One Dispensary Nurse, salary increase from \$125.00 (plus meals) to \$130.00 (plus meals) per month, effective November 1, 1945.

There is a vacancy in the position of X-ray and Laboratory Technician. I recommend that a salary of \$175.00 per month be approved for this position.

President Cross reported that the Department of Athletics had agreed to pay the salary of Dr. W. H. Atkins, physician in the Infirmary, for the balance of the fiscal year, beginning December 1, 1945, since a large part of his time is given to athletics.

The following **MEDICAL SCHOOL CHANGES** were approved:

**RESIGNATIONS:**

Jack L. Valin, Assistant Professor of Anesthesiology, effective November 5, 1945. Dr. Valin is entering into the private practice of medicine.

**RETURNED FROM LEAVE OF ABSENCE:**

Dr. Bert Ernest Mulvey, Assistant Professor of Clinical Medicine will serve as Assistant Supervisor of Clinical Clerkships effective November 1, 1945, at \$2,000.00 per year.

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PROMOTIONS:

Dr. Paul W. Smith, promoted from Assistant Professor of Pharmacology to Associate Professor of Pharmacology, effective January 1, 1946, at an increase of salary from \$4,000.00 to \$4,200.00 for twelve months of service.

APPOINTMENTS:

Dr. Jim Mabury Taylor, Instructor in Urology, on the clinical staff of the Medical School and Hospital, effective November 1, 1945.

Dr. Harvey Mac Richey, Instructor in Surgery, effective December 15, 1945, at an annual salary (twelve months) of \$3,500.00.

Dr. Lewis C. Taylor, Instructor in Anesthesiology, effective November 5, 1945, at an annual salary (twelve Months) of \$3,000.00.

Dr. Wiley T. McCollum, Fellow in Pathology, effective November 26, 1945, at an annual salary (twelve months) of \$2,400.00.

President Cross recommended routine changes in the University and Crippled Children's Hospitals, as shown in the agenda. These changes were approved, as recommended.

There was a discussion concerning the appointment of an Acting Dean of the Medical School.

On motion by Regent Emery it was voted "that the President of the University be authorized and directed to expedite the naming of an Acting Dean of the Medical School.

Regent McBride stated that he had been approached on the desirability of awarding "Distinguished Service Citation" certificates jointly by the Alumni and the University.

It was the sense of the Board that this matter be placed on the agenda for the next meeting.

President Cross called attention to Regent Hopper's letter concerning a meeting in Oklahoma City on Monday, December 17,

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at 1:30 p.m. in the Blue Room, State Capitol, to be attended by the Board of Regents, the State Regents for Higher Education, and the Governor.

There was a discussion also on the requests of various groups desiring hearings before the Board.

It was decided to hold a preliminary meeting of the Board of Regents at 10:00 a.m. at the Medical School, arrangements for a room to be made by the Secretary of the Board, and to meet again at the same place with a committee of the Alumni and the Trustees of The University of Oklahoma Foundation at 4:00 p.m., following the meeting at the Capitol.

There being no further business, the meeting was adjourned at 3:45 p.m.



Emil R. Kraettli, Secretary.