

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A special meeting of the Board of Regents was held Wednesday, March 8, 1933, at 7:30 p. m., Room 619, Skirvin Hotel, Oklahoma City, Oklahoma.

Members present: Regents Hatchett, Tolbert, Barry, Looney, Rosser. In the absence of Regent Bowman, Vice-president Hatchett presided.

The reading of the minutes of the meeting held on February 23, 1933, was dispensed with.

Conforming to instructions at the February 23rd meeting, President Bizzell submitted a revised schedule of salaries for members of the faculty and employees of the University at Norman, and the Medical School at Oklahoma City. He reported that the administration at the hospitals had arranged to transfer the proportionate amount to the Revolving Fund without reducing salaries.

The motion was made, seconded, and passed, that the same schedule of reductions in salaries be applied in the University Hospital, and the Crippled Childrens Hospital as at the University at Norman, and the Medical School at Oklahoma City.

President Bizzell submitted two proposals for salary reductions for the months of March, April, May and June of 1933. The first proposal provided for reductions as follows:

- 5% on all amounts up to and including \$2,200.00
- 10% on the next \$500.00
- 15% on the next \$300.00
- 20% on amount above \$3,500.00

The second proposal provided for reductions as follows:

- Salaries from \$500.00 to \$700.00 per month 10%
- Salaries from \$400.00 to \$500.00 per month 9%
- Salaries from \$335.00 to \$400.00 per month 8%
- Salaries from \$250.00 to \$333.33 per month 7%
- Salaries under \$250.00 per month, 5%

He reported that the net difference in the amount saved under either proposal was less than \$100.00; and the total saving in reduced salaries for the period, \$32,873.00.

He submitted also the following statement showing appropriations and the amounts to revert to the State Treasury at the close of the fiscal year ending June 30, 1933.

		<u>1932-33</u>
Appropriation - University of Oklahoma		\$ 1,431,562.27
Revert to State Treasury	\$ 143,156.22	
Revert to State Treasury additional	<u>61,806.00</u>	<u>204,962.22</u>
Net for University of Oklahoma		1,226,600.05
Appropriation - School of Medicine		94,053.90
Revert to State Treasury	9,405.39	
Revert to State Treasury additional	<u>1,665.20</u>	<u>11,070.59</u>
Net for School of Medicine		82,983.31
Appropriation - University Hospital		308,521.00
Appropriation - Crippled Childrens Hospital		<u>179,187.50</u>
		487,708.50
Revert to State Treasury University Hospital	28,352.10	
Revert to State Treasury Crippled Childrens Hospital	17,918.75	
Revert to State Treasury additional	<u>30,847.23</u>	<u>77,118.08</u>
		410,590.42
<u>Total to Revert to State Treasury</u>		
University of Oklahoma	\$ 204,962.22	
School of Medicine	11,070.59	
Hospitals	<u>77,118.08</u>	
	\$ 293,150.89	

The following statement showing the amount saved as a result of salary reductions and transfers to the Revolving Fund was also submitted:

Salary reduction on Faculty and Employees April 1 to July 1, 1933	\$ 32,873.00	
Salaries transferred to Revolving Fund	28,933.00	
	<hr/>	\$61,806.00

UNIVERSITY OF OKLAHOMA
SCHOOL OF MEDICINE

Oklahoma City, Oklahoma.

Salary reduction on Faculty and Employees April 1 to July 1, 1933	1,665.20
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UNIVERSITY HOSPITAL AND CRIPPLED CHILDRENS HOSPITAL

Additional amount to revert to State from appropriations April 1 to July 1, 1933	<u>30,847.23</u>
Total additional to revert to State Treasury	94,318.43
Previous reduction to revert to State Treasury	<u>198,832.46</u>
Total amount to revert to State Treasury	\$ 293,150.89

Following a discussion of the two proposals it was voted to adopt proposal No. 1, known as the "sliding scale percentage method", to be applied on all salaries for March, April, May, and June 1933, and paid on a monthly basis.

The motion was made, seconded, and carried, that the budget for the University for the remainder of the fiscal year be approved after salaries have been adjusted according to the schedule adopted.

President Bizzell recommended the following schedule of salaries for the teachers in the summer session, June and July 1933, and that the maximum expenditure for the summer school be fixed at \$40,000.00.

Director of the Summer School	\$ 300.00 per month
Deans	300.00 per month
Professors, Heads of Departments	250.00 per month
Professors, not heads of Departments	
and Associate Professors	200.00 per month
Assistant Professors	175.00 per month
Instructors	150.00 per month
Assistants	100.00 per month

The President's recommendation was approved.

The President submitted for consideration the question of conducting summer classes in the Medical School at Oklahoma City. He explained the methods in which classes had been financed in the past. He recommended that owing to the

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lack of funds no classes be conducted during the summer of 1933. The recommendation was approved.

President Bizzell discussed the difficulties in some of the student boarding houses in Norman on account of the bank moratorium. He stated that credit would be extended by merchants to fraternity and sorority houses with established credit, but that some of the boarding houses were having difficulty in securing supplies since students are unable to tender cash for board and room charges, and that in all probability some of these houses would be forced to close leaving students without cash in a very distressing situation. President Bizzell requested authority to use money from the Revolving Fund to purchase supplies in feeding students at the University Cafeteria. He stated that in most cases students have regular allowances from home, but would be unable to cash checks.

A motion was made, and seconded, that President Bizzell be permitted to use not to exceed \$2,500.00 from the Revolving Fund for the above purpose, with the understanding that applications be strictly scrutinized and that meal tickets be issued on collateral to be approved by President Bizzell. Also, that only those students making satisfactory progress in their school work be considered for assistance.

A vote was had on the motion with the following result: Regents Hatchett, Barry, and Looney voting yes; Rosser and Tolbert, no. The motion was declared adopted.

President Bizzell reported the following resignations effective on the date indicated in each case:

Ruth Moore, Instructor in Piano, June 1, 1933.
Betty Kirk, Associate Editor, University Press, February 1, 1933
Edna Bickett, Librarian and Stenographer, Department of Botany,
February 10, 1933
Lucy Tandy, Stenographer, Correspondence Study Department,
Extension Division, November 1, 1932 *leave of absence*
J. B. Beard, Nightwatch, December 1, 1932
I. L. Eastwood, Pressman, University Press, March 1, 1933.

President Bizzell reported the following deaths on the dates indicated:

Gayfree Ellison, Director of Student Health Service and Infirmary and
Professor of Epidemiology and Public Health, December 22, 1932.
Royal Edgar Jeffs, Associate Professor of Botany, February 16, 1933.

President Bizzell recommended the following appointments effective on the date indicated in each case and at the salary specified:

Leslie Hewes, Instructor in Geography, from one-half time at \$1,000.00 for the year to full time at \$800.00 for the second semester, beginning February 1, 1933. This adjustment is necessary on account of the transfer of Dr. Thornthwaite to Botany, due to the death of Dr. Jeffs.

Savoie Lottinville, Associate Editor, University Press, February 1, 1933, at the rate of \$1,710.00 per annum.

Louise Postlewaite, Stenographer, Correspondence Study Department, Extension Division, November 1, 1932, \$100.00 per month.

James R. Fessenbeck, Nightwatch, December 1, 1932, \$90 per month

Cecil Childs, Librarian and Stenographer, Department of Botany, February 10, 1933, \$75.00 per month

John Archer Hatchett, Professor of Obstetrics, School of Medicine, since 1911 to Professor Emeritus of Obstetrics, February 1, 1933.

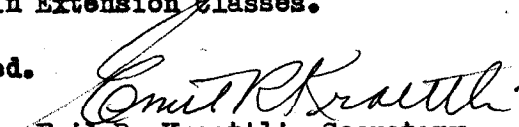
Onis G. Hazel, Instructor in Epidemiology and Public Health, School of Medicine, February 1, 1933.

Mrs. Ward H. Green, Instructor in Extension Classes in English, January 1, 1933 to June 1, 1933, a maximum of \$500.00 to be paid from receipts in Extension Classes.

Margaret Hastings Willson, Instructor in Extension Classes in English, January 1, 1933 to June 1, 1933, a maximum of \$500.00 to be paid from receipts in Extension Classes.

Approved.

On motion adjourned.


Emil R. Kraettli, Secretary.