

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The Board of Regents met on Wednesday, August 15, 1945, in the office of the President of the University. Present were: Regent Hopper, President of the Board, presiding; Regents Wallace, Emery, Noble, McBride, Deacon. Absent: Regent Wimberly.

The minutes of the meeting held on July 11, 1945 were approved, each member having been sent a copy previously.

The Chair reported concerning Mrs. Leona Giles, whose employment was terminated effective September 1, 1945 by President Cross. He asked President Cross to make a report; also, stated that Mrs. Giles had employed William Coe, of Oklahoma City, as her attorney, and had requested a hearing before the Board of Regents.

President Cross stated Mrs. Giles had been employed as Assistant in the Public Information Department of the Extension Division for a number of years and was reappointed for the year beginning July 1, 1945, at a salary of \$1,500.00 on a 12 months' basis. The regular mimeographed notice of her appointment was sent in duplicate with the request that the second copy be returned if she desired to accept under the conditions indicated. Mrs. Giles returned a mimeographed sheet, signed, providing for a salary of \$2,100.00 as the annual salary, and upon being questioned by Mr. Cate concerning the matter, admitted she had cut a new stencil, filled in the amount of salary, and returned it through the Faculty Exchange. She was notified that her services would be terminated effective September 1, 1945, for the above reason.

There was a discussion on the question of granting Mrs. Giles a hearing and the following statement was approved:

"Since it has been the long standing policy of the Board of Regents, and this policy is hereby reaffirmed, all employees of the University who are not on tenure shall be subject to discharge by the President of the University without consideration of the Board of Regents."

The Chair called Mrs. Giles by telephone and read the above statement.

President Cross stated that Paul Fesler, Executive Officer of the University Hospitals, was in the outer office waiting to discuss the situation with reference to the Southern Oklahoma Hospital since Dean Lowry is in Minnesota and will not return until September 3. This matter had been referred to the Medical School and Hospitals Committee consisting of Regents Noble, Emery and Wimberly. Regent Emery reported that the committee had had the matter under consideration but was not making a recommendation. Regent Emery asked President Cross to "make a recommendation as to whom to hear on the matter."

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President Cross stated Mr. Fesler was here to give information and recommended that he be invited.

Mr. Fesler reviewed the beginning of the discussions concerning the plans for establishing the hospital under the supervision of the Board of Regents while he was secretary of the State Medical Associations. That he had discussed the matter with citizens of Ardmore, including the senator and representative from that district.

The Board recessed for luncheon at 12:30 (Spinning Wheel) and resumed the discussion on the Southern Oklahoma Hospital in the president's office at 1:30 p.m.

Following the conference with Mr. Fesler, the Committee presented the following "Application" to the State Regents for Higher Education:

APPLICATION

TO: Oklahoma State Regents for Higher Education  
FROM: Board of Regents of the University of Oklahoma  
RE: Southern Oklahoma Hospital, Ardmore, Oklahoma

WHEREAS, House Bill 200, Twentieth Oklahoma Legislature, indicated the Legislatures' intention to procure the establishment of the Southern Oklahoma Hospital at Ardmore, Oklahoma, as an auxiliary of the University Hospital; and

WHEREAS, said House Bill 200 purported to transfer control of all property, equipment, furniture, livestock and buildings of the Oklahoma Confederate Home to the Southern Oklahoma Hospital, and the control and management of said properties may be vested in the Board of Regents of the University of Oklahoma, as so construed in an opinion to this Board issued by the Attorney General of Oklahoma, under date of July 28, 1945, a copy of which is attached hereto; and

WHEREAS, Article XIII-A, Oklahoma Constitution, provides that the Oklahoma State Regents for Higher Education, "..... Section 2..... shall constitute a co-ordinating board of control for all State institutions described in Section 1 hereof, with the following specific powers: (1) it shall prescribe standards of higher education applicable to each institution; (2) it shall determine the functions and courses of study in each of the institutions to conform to the standards prescribed; (3) it shall grant degrees and other forms of academic recognition for completion of the prescribed courses in

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all of such institutions; (4) it shall recommend to the State Legislature the budget allocations to each institution, and (5) it shall have the power to recommend to the Legislature proposed fees for all of such institutions, and any such fees shall be effective only within the limits prescribed by the Legislature."

"Section 3. Appropriations - Allocation.

"The appropriations made by the Legislature for all such institutions shall be made in consolidated form without reference to any particular institution and the Board of Regents herein created shall allocate to each institution according to its needs and functions."

NOW, THEREFORE, this application is herewith submitted BUT ONLY UPON THE CONDITIONS HEREINAFTER SET FORTH, respectfully requesting the Oklahoma State Regents for Higher Education to do the following:

1. Approve as a proper function of the University of Oklahoma through its Board of Regents the possession and control of the properties described in said House Bill 200 and the maintenance of the same until said properties can be operated and their operation thereafter as a hospital by the Board of Regents of the University of Oklahoma with the approval of the Oklahoma State Board of Regents of Higher Education;

2. Allocate the sum of \$3,500 to the University of Oklahoma to be used to acquire lands suitable for use in connection with said hospital as outlined in Section 7 of said House Bill 200; provided such allocation shall not operate to reduce any allocation otherwise made or to be made for any purpose to the University of Oklahoma or to any administrative agency or subdivision thereof.

3. Allocate the sum of \$250,000 from the appropriations contained in House Bill 214, Twentieth Oklahoma Legislature upon the conditions therein suggested to the University of Oklahoma to be used for the construction of The Southern Oklahoma Hospital, at Ardmore, Oklahoma, as recommended by House Concurrent Resolution 16, Twentieth Oklahoma Legislature; provided such allocation shall not operate to reduce any allocation otherwise made or to be made for any purpose to the University of Oklahoma or to any administrative agency or subdivision thereof; provided further that the allocation for capital outlay to the University Medical School shall not be less than \$1,430,000.00 for the current biennium.

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4. Allocate the sums of \$25,040 for the fiscal year ending June 30, 1946, and \$24,170 for the fiscal year ending June 30, 1947, to the Board of Regents of the University of Oklahoma to expend for the purposes specifically listed in House Bill 56, Twentieth Oklahoma Legislature, under the heading "Southern Oklahoma Hospital, Ardmore" for which said appropriations were suggested by the Legislature; provided such allocation shall not operate to reduce any allocation otherwise made or to be made for any purpose to the University of Oklahoma or to any administrative agency or subdivision thereof.

/s/ E. C. Hopper  
President

Attest:

/s/ Emil R. Kraettli  
Secretary

STATE OF OKLAHOMA     )  
                                  ) ss  
COUNTY OF CLEVELAND )

I, Emil R. Kraettli, the duly qualified and acting Secretary of the Board of Regents of the University of Oklahoma, do hereby certify that the foregoing is a true and correct copy of the minutes of the regular meeting of the Board of Regents of the University of Oklahoma held on the 15th day of August, 1945, which minutes and resolution are on file and of record in my office.

WITNESS my hand and the seal of the Board of Regents of the University of Oklahoma this 15th day of August, 1945.

/s/ Emil R. Kraettli  
Secretary, Board of Regents of  
the University of Oklahoma

(Seal)

Regent Noble moved, and it was unanimously voted, that the form of application be approved, and that the President and Secretary of the Board be authorized to sign the same; and that it be transmitted to the State Regents for Higher Education.

Mr. Cate reported progress on the Veterans Housing program, stating the bonds had been approved by the Attorney General, and that the hearing had been set before the Supreme Court on August 21. He reported the architects had completed the plans and specifications, and that the estimates on the cost of construction were higher than contemplated. Also that contractors were reluctant to make bids on account of restrictions and uncertainty of securing materials.

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The Chair called attention to a resolution (copies sent to members of the board by mail) which was received from George J. Fagin, Attorney for the R. J. Edwards Company, one of the purchasers of the Apartment Dormitory Bond issue. The adoption of these parietal rules has been requested by Chapman & Cutler, market attorneys for the purchasers of the bond issue.

On motion by Regent Wallace, seconded by Regent Deacon, the resolution was unanimously adopted. Said resolution was thereupon signed by the President of the Board of Regents, attested by the Secretary, sealed with the seal of the Board of Regents, and is as follows:

RESOLUTION

BE IT RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA ACTING FOR AND IN BEHALF OF THE UNIVERSITY OF OKLAHOMA:

1. It is hereby covenanted and agreed by the Board of Regents of the University of Oklahoma acting for and in behalf of the University of Oklahoma with respect to the apartment dormitories to be erected on the campus of the University of Oklahoma and the \$275,000.00 Apartment Dormitory Bonds dated July 1, 1945 to be issued by the Board of Regents of the University of Oklahoma acting for and in behalf of the University of Oklahoma, that the parietal rules are as follows:

(a) That all covenants and conditions set out in the resolution enacted by the Board of Regents on June 14, 1945 are hereby reenacted as if herein set out in full.

(b) That so long as any of the bonds or coupons authorized to be issued are outstanding, the apartment dormitories constructed in whole or in part with the proceeds of this issue of bonds shall be maintained, preserved and kept in good repair, working order and condition and shall at all times be operated in an efficient manner and at a reasonable cost and no free use of said dormitories shall be permitted.

(c) There shall be carried on said apartment dormitories fire, tornado and explosion insurance in such an amount as will be sufficient to replace or repair the said apartment dormitories so that the payment of the interest coupons and principal of bonds will not be impaired. There shall also be carried on said apartment dormitories use and occupancy insurance sufficient in amount to protect the interest and principal payment on the Apartment Dormitory Bonds during the period of time the apartment dormitories destroyed or damaged are being rebuilt or repaired.

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(d) That so long as any of the bonds or coupons are outstanding the apartment dormitories constructed in whole or in part with the proceeds of said issue of bonds shall not be sold or disposed of, mortgaged or incumbered with other indebtedness of any kind whatsoever, nor shall the revenues, charges, fees and rentals derived from the use of said dormitories be pledged to secure any other indebtedness or subjected to any liens other than that of the \$275,000.00 Apartment Dormitory Bonds of 1945.

(e) The Board of Regents shall keep proper books of records and accounts (separate and apart from all other records and accounts) in which complete and correct entries shall be made of all transactions relating to said apartment dormitories. There shall be supplied to any bondholder on request annual financial statements on operations of the apartment dormitory project and condition of the sinking fund.

(f) Any holder of the Apartment Dormitory Bonds shall have the right at all reasonable times to inspect the said apartment dormitories and all records, accounts and data relating thereto.

2. This resolution is adopted by the Board of Regents of the University of Oklahoma acting for and in behalf of the University of Oklahoma as a part of the proceedings for the issuance of said Apartment Dormitory Bonds of 1945 and all of the covenants and provisions hereof shall be and remain in full force and effect so long as any of said bonds or interest coupons thereon remain outstanding and unpaid. This resolution shall be irrevocable during such period.

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

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President Cross called attention to the notification from the State Regents for Higher Education on the allocation of funds for capital purposes. He asked that the Board request a change in the designation for "Petroleum Engineering" to read, "Petroleum Engineering Addition and Equipment" since it is contemplated the unit is to be joined to the present engineering building in the interests of economy and efficiency.

Regent Deacon moved, and it was voted, that the allocation of funds for capital purposes be accepted, with the modification on the Petroleum Engineering item as suggested.

The following resolution was proposed, and on motion by Regent Deacon, was unanimously adopted:

RESOLUTION

WHEREAS, the Oklahoma State Regents for Higher Education have notified the University of Oklahoma by letter dated July 28, 1945, that the State Regents at their July 24 meeting made the following tentative allocation of funds for capital purposes at the University of Oklahoma:

General Classroom Building and Equipment	\$400,000
Petroleum Engineering Building and Equipment	350,000
Press Building and Equipment	150,000
Land	92,000
Research Building and Equipment	<u>100,000</u>
Total	\$1,092,000

and,

WHEREAS, the letter from the State Regents indicated that it was intended that the institution concerned should have the opportunity of making further recommendations to the Regents relative to modifying the above items within the total amount available,

NOW THEREFORE, be it resolved by the Board of Regents of the University of Oklahoma, that the only modification requested by this board within the total amount of allocation specified by the State Regents and without commitment as to the adequacy of the total allocation, is to change "Petroleum Engineering Building and Equipment" to "Petroleum Engineering Addition and Equipment," since it is planned that the petroleum engineering unit be joined to the present Engineering Building in the interests of economy and efficiency.

/s/ E. C. Hopper  
President, Board of Regents

/s/ Emil R. Kraettli  
Secretary

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Mr. Cate called attention to the allocation of \$92,000.00 for the purchase of land. He stated the Bymaster tract had been offered at \$85,000.00, and the two lots which had been sold out of the tract were owned by Mr. Rex Whistler and Mrs. Lyra B. Oakes. Mr. Whistler asks \$4,100.00 for his lot; Mrs. Oakes would not set a price on her lot. He suggested, and President Cross, recommended, that the land be acquired through condemnation proceedings, especially in view of the fact that a considerable sum is involved.

Regent Wallace moved, and it was unanimously voted, that the President be authorized to proceed with the purchase of the land through condemnation proceedings, and that an appropriate resolution be sent to the State Board of Public Affairs.

The following resolution was unanimously adopted:

RESOLUTION

WHEREAS, the Board of Regents of the University of Oklahoma has determined that a tract of land known as the "Bymaster tract" and described in detail hereinafter is urgently needed as a site for construction of dormitories to be used by women students attending the University of Oklahoma, the said tract believed to be owned and described as follows:

1. Owned by O. N. Bymaster, subject to a five-year oil and gas lease executed approximately one year ago: Part of Lots One (1) and Two (2) and the South Half of the Northeast Quarter of Section Six (6) in Township Eight (8) North of Range Two (2) West of the Indian Meridian (part of NE $\frac{1}{4}$  6-8N-2W I.M.), described as follows: Beginning at a point 1080 feet West of the Northeast corner of said Lot One (1) and running West 480 feet, thence South 174 feet, thence West 200 feet, thence South 2391.42 feet more or less to the South line of said quarter section, thence East 880 feet, thence North 2391.42 feet, thence West 200 feet, thence North 174 feet to point of beginning, containing 50 acres, more or less;

2. Owned by Rex Whistler: Part of Lots One (1) and Two (2) and the South Half of the Northeast Quarter Section Six (6) in Township Eight (8) North of Range Two (2) West of the Indian Meridian (part of NE $\frac{1}{4}$  6-8N-2W I.M.), described as follows: Beginning at a point 880 feet West of the Northeast corner of Lot One (1), thence West 200 feet, thence South 174 feet, thence East 200 feet, thence North 174 feet to point of beginning.

3. Owned by Lyra B. Oakes: Part of Lots One (1) and Two (2) and the South Half of the Northeast Quarter of Section Six (6) in Township Eight (8) North of Range Two (2) West of the Indian Meridian (part of NE $\frac{1}{4}$  of 6-8N-2W I.M.), described as



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follows: Beginning at a point 1560 feet West of the Northeast corner of said Lot One (1) and running thence South 174 feet, thence West 200 feet, thence North 174 feet, thence East 200 feet to point of beginning; and

WHEREAS, there appears to be no other suitable unimproved site available in sufficient size to accommodate the University's dormitory needs, which are urgent, and

WHEREAS, the University Board of Regents has requested an allocation of \$92,000.00 from the Oklahoma State Regents for Higher Education for the purpose of purchasing land for dormitory sites, and a tentative allocation for this purpose has been approved by the Oklahoma State Regents for Higher Education, and

WHEREAS, officials of the University have been unsuccessful in efforts to arrange purchase of the above described land by negotiation,

NOW THEREFORE, the Board of Regents of the University of Oklahoma hereby requests the State Board of Public Affairs, acting in its capacity as purchasing agent for the University, to proceed, as soon as funds for land purchase are made available to the University, to bring condemnation proceedings for purchase of the above described land including all mineral and lease rights.

The above resolution was unanimously adopted by the Board of Regents of the University of Oklahoma at a meeting held on Wednesday, August 15, 1945.

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President, Board of Regents

\_\_\_\_\_  
Secretary, Board of Regents

President Cross reported on the budget. He recommended that in view of the prospects of greatly increased enrolment because of the end of the war, and the expectation that a large proportion of University staff members on leave of absence in the armed forces will return to the campus by the beginning of the second semester, the operating budget for 1945-46 be increased \$85,000.00 by using half of the \$170,000.00 non-fiscal allocation made by the State Regents for Higher Education for books and periodicals and for equipment during the biennium. Before the sudden end of the war, it had been thought that the entire \$170,000.00 might be held in reserve for use in the second year of the biennium.

On motion by Regent Wallace, it was voted to approve the transfer of the \$85,000.00 as recommended by President Cross.

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President Cross reported that Dr. Max Durfee, appointed Director of the Student Health Service, had submitted his resignation because he had been unable to find satisfactory housing, and recommended that the Board accept Dr. Durfee's resignation.

Approved.

President Cross called attention to the copy of the Student Constitution sent to each member of the Board. He recommended approval of the Constitution, including the fee of \$ .25 a semester for each student.

On motion by Regent McBride it was voted to approve the recommendation and that President Cross be authorized to recommend approval of the fee to the State Regents for Higher Education.

Dr. Cross requested action by the Board on a communication from City Manager, R. M. McCool, asking that the University contribute toward the operation of the Sewage Disposal Plant to the extent of \$750.00 a year. Mr. McCool's letter had been sent to each member of the Board.

Following a discussion Regent Wallace moved, and it was voted, that the request be denied because the operation expenses are covered through taxation, and further, the Board is without legal authority to use State funds for operation and maintenance of a municipal utility.

The following resignations were reported:

Mrs. Mary Penoi, Personnel Director of the Residential Halls, September 1, 1945.

Martin S. Kermacy, Architect, Campus Planning, effective August 31, 1945. His salary on the budget was fixed at \$4,800.00 for 12 months. Since he is resigning August 31 he has agreed to accept his previous salary of \$333.33 for July and August, 1945.

Rebecca Miller, Assistant, Office of the Counselor of Women, September 1, 1945.

Myrtle Lancey, Bookkeeper, Printing Division, University Press, August 15, 1945.

Mrs. Doris C. Walker, Secretary to the Director, Infirmary, July 23, 1945.

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Elizabeth G. Smith, Secretary, Dept. of Plant Sciences, July 20, 1945.

Connie Brown, Secretary, Utilities Dept., July 1, 1945.

Mrs. Maronee Janes, Clerical Stenographer, NROTC, August 7, 1945.

Mrs. Ruth Donnelly, Clerical Stenographer, Office of the Counselor of Women, August 1, 1945.

George Naill, Groundskeeper, Intramurals, July 1, 1945.

Roy Thompson, Assistant, Campus Upkeep, July 1, 1945.

E. C. Lynn, Carpenter, Utilities Dept., July 1, 1945.

R. P. Smith, Janitor, Utilities Dept., July 1, 1945.

S. C. Scott, Janitor, Utilities Dept., August 1, 1945.

Mrs. Ruth Ann Terry, Stenographer, Office of the President, July 23, 1945.

Bessie Curtis, Housekeeper, School of Home Economics, August 1, 1945.

Leona Giles, Assistant, Department of Public Information, Extension Division, September 1, 1945.

On motion by Regent Deacon the resignations were accepted.

President Cross submitted the following recommendations:

LEAVES OF ABSENCE:

Elsie J. Ashley, Secretary, Department of University Utilities, has requested a leave of absence effective August 1 for six months because of poor health.

Mrs. Jeanette L. Patterson, Clerical Stenographer, Office of the President, leave from August 17 to August 27.

Mrs. Hertha Jeffers, Housekeeper, School of Home Economics, requests that her leave be extended from September 1, 1945 to January 15, 1946 (Or the beginning of the second semester.)

On motion by Regent McBride the leaves of absence were approved.

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The following were reported returning from Leave of Absence September 1, 1945:

Howard O. Eaton, Professor of Philosophy, at the rate of \$3,000.00 on a 9 months' basis.

Paul Eldridge, Associate Professor of English, at the rate of \$3,000.00 on a 9 months' basis.

Pauline Thrower, Instructor in Social Work, at the rate of \$2,100.00 on a 9 months' basis.

Virginia Morris, Instructor in Physical Education for Women, at the rate of \$2,200.00 on a 9 months' basis.

John Anderson, Dispensing Clerk, Chemistry Department, at the rate of \$1,680.00 on a 12 months' basis.

Filed.

Changes from previous recommendations and action:

Mrs. Charlotte Donnell, appointed Special Instructor in Social Work will not be able to teach during the first semester but will begin work the second semester, 1945-46.

Mrs. Helen Leppert, Laboratory Technician, University Infirmary has been doing both laboratory and X-ray work during the month of July, and it will be necessary for her to continue doing this until an X-ray technician can be obtained. I recommend that Mrs. Leppert receive \$150.00 a month for July and August, plus maintenance beginning August 1, and continuing until such time as an X-ray technician may be obtained.

Helen Jo Johnson, Reading Clinic, will not be needed for work during the month of August, due to a change in the plans of Mr. Harris.

Since the Veterans' Administration has failed to meet their minimum schedule of veterans, it is necessary that the following changes in the staff be made:

Dr. Edward M. Clark, Assistant, will be terminated July 31, 1945.

Mrs. Rosemary Mullen, Test Administrator, will have a reduced working schedule, with her salary reduced accordingly to \$90.00 for August. This was previously approved at \$125.00 a month.

Approved.

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SALARY ADJUSTMENTS:

Dr. Gilbert Harold, Professor of Finance, has requested that his salary be fixed at \$2,988.00 rather than \$3,000.00 as approved on the budget. Dr. Harold is on leave of absence.

Name	Title	Sal. Appr. Bud. 45-46	Sal. Red. 45-46	Date Effect.
Bill Deskin	Greenskeeper	\$1,500.00	\$1,800.00	Aug. 1
Paul Webb	Miehle Pressman	2,880.00	3,000.00	Aug. 1
Guy Y. Williams	Prof. Chemistry, Vet. Liaison Officer	4,800.00	5,200.00	July 1
Dewey L. Barnes	Prof. Accounting	3,100.00	3,500.00	Sept. 1
Kate C. Barbour	Asst. Prof., Sec. Ed.	2,300.00	2,400.00	Sept. 1
Roy T. House	Prof. Modern Lang., Ed., Books Abroad	4,800.00	5,000.00	July 1
Stewart Harral	Dir. Press Relations, Dir. School Journalism	4,000.00	4,600.00	July 1

UTILITIES DEPARTMENT:

Walter W. Kraft	Superintendent	5,400.00	5,700.00	July 1 (\$4850 from Univ. & \$850 from Med. Sch. & Hosp.)
Lendon Hunt	Chief Engineer	3,120.00	3,600.00	July 1
J. B. Kelso	Chief Electrician	3,000.00	3,300.00	July 1
Jake Kaplan	Paint Foreman	2,800.00	3,120.00	July 1
L. R. Benning	Foreman, Heat. & Plb.	3,000.00	3,420.00	July 1
Earl Brown	Master Mechanic	2,400.00	2,520.00	July 1
Carl Blackert	Electrician	2,400.00	2,520.00	July 1
Ed. Maddon	Asst. Carpenter (Change in title)	2,640.00	2,700.00	July 1
W. L. Wilkerson	Asst. Carpenter (Change in title)	2,640.00	2,700.00	July 1
Carl Wagner	Plumber	2,400.00	2,520.00	July 1
J. B. Davenport	Plumber	2,400.00	2,520.00	July 1
Lee Jane Owen	Clerical Stenographer	1,500.00	1,650.00	Aug. 1

On motion by Regent McBride the salary adjustments were approved.

The following adjustments in salary were made in the Athletic Department:

John Jacobs, Track Coach, Associate Professor of Physical Education for Men, increased from \$3,774.00 to \$4,100.00 on a 12 months' basis, effective July 1, 1945.

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Bruce Drake, Basketball Coach, Assistant Professor of Physical Education for Men, increase from \$3,974.00 to \$4,200.00 on a 12 months' basis, effective July 1, 1945.

Ted Owen, Trainer, increased from \$2,400.00 to \$2,600.00 on a 12 months' basis, effective July 1, 1945.

J. J. Dempsey, Equipment Man, increased from \$1,500.00 to \$1,800.00 on a 12 months' basis, effective July 1, 1945.

On motion by Regent Deacon these adjustments were approved.

The following appointments were made for the August Session:

Thomas Pyles	Professor of English	\$ 400.00
W. B. Ragan	Assoc. Prof., Elem. Ed.	311.11
James H. Hodges	Spec. Instr., Ed.	300.00
F. F. Gaither	Asst. Prof., Sec. Ed.	288.88

On motion by Regent McBride the appointments were approved.

The following temporary appointments were recommended by President Cross for approval:

William Wehrend, Band Director, for the month of August at \$75.00 for doing the navy band work.

Earl LaFon, Assistant Professor of Mathematics, July at \$100.00.

H. C. Roys, Associate Professor of Physics, July and August at \$311.11 a month.

Langdon H. Berryman, Assistant in Physics, to help Mr. Fearnow for six days, salary, \$34.61.

Mrs. Faye B. Byers, Secretary to the Director of the Infirmary, July 21 to July 30, 1945, salary \$40.30.

Rose Verue Kirkpatrick, Secretary, Bureau of Press Relations, August at \$90.00.

Virginia Follmar, Stenographer, Correspondence Study Dept., July and August, at \$100.00 a month.

Mrs. Nancy K. Barberii, Employed for July and August, at a salary of \$175.00 a month to make drawings for preparation of a promotional booklet for the library extension.

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Herh True, Announcer, WNAD, July and August at \$125.00 a month.

Zannie May Manning, Women's Editor and Script Writer, WNAD,  
July, \$125.00.

Marjorie James, Women's Editor and Script Writer, WNAD, August,  
\$125.00.

June Cobb, Music Librarian and Control Board Operator, WNAD,  
July and August at \$100.00 a month.

Mary E. Wilmuth, Machine Operator, Comptroller's Office, August  
1 to September 15, at \$150.00 a month.

Doris L. Hoffecker, Temporary Clerical Stenographer, Comptroller's  
Office, \$125.00 per month. (Assisting ROTC Auditor in check-  
ing government property.) Began service June 24 to August 11.

Orah Rabon, Clerical Stenographer, Office of Admissions, \$125.00  
per month August 1 to August 15, 1945.

Nita Pratt, Clerical Stenographer, Office of Admissions, \$125.00  
per month, August 16 to September 15, 1945.

On motion by Regent Wallace the temporary appointments  
were approved.

The following appointments were recommended:

Lillian Belle Knudson, Assistant Professor of Home Economics,  
effective September 1, 1945, at the rate of \$2,800.00 on  
a 9 months' basis.

Mary Rose Blazek, Assistant Professor of Home Economics, effective  
September 1, 1945, at the rate of \$3,000.00 on a 9 months'  
basis.

A. Laurence Mortensen, Associate Professor of Drama, effective  
September 1, 1945 at the rate of \$3,600.00 on a 9 months'  
basis.

Barbara Bennett, Instructor in Drama, effective September 1,  
1945 at the rate of \$2,200.00 on a 9 months' basis.

William Eugene Hollon, Assistant Professor of History effective  
September 1, 1945 at the rate of \$2,800.00 on a 9 months'  
basis.

John R. Chandler, Assistant Professor of Education (Adult Edu-  
cation) effective September 1, 1945, at the rate of \$2,700.00  
on a 9 months' basis. (Appointment is for one year only.)

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- Jack E. Douglas, Assistant Professor and Director of High School and Junior College Speech Activities, effective September 1, 1945 at the rate of \$2,700.00 on a 9 months' basis.
- Lois Kathleen Mahaffey, Instructor of English, effective September 1, 1945 at the rate of \$2,000.00 on a 9 months' basis.
- Maurice Ray Denny, Instructor in Psychology and Counselor, Veteran's Guidance Center, effective September 1, 1945, at the rate of \$2,400.00 with \$266.66 for June, 1945, making a total of \$2,666.66 on a 10 months' basis.
- Dorothy VanDyke Leake, Instructor in Plant Sciences, effective September 1, 1945 at the rate of \$2,400.00 on a 9 months' basis.
- Mrs. Dorothy Warren, Special Instructor of Field Work in the School of Social Work, effective September 1, 1945. Since the Oklahoma Department of Public Welfare has adopted the policy that employees of the Department may accept a salary if they teach during other than working hours, and Mrs. Warren's field work supervision comes during her regular working hours, Mrs. Warren is contributing her services to the School of Social Work.
- Fred Grover Fulkerson, Graduate Assistant, School of Social Work, effective September 1 at \$75.00 a month for 8 months' service.
- Margaret Fisher, Assistant in the Office of the Counselor of Women, effective September 1, 1945 at the rate of \$1,500.00 for 12 months' service.
- Enid Pauline Mahaffey, Assistant in Visual Education, Extension Division, effective August 1, 1945 at the rate of \$1,560.00 on a 12 months' basis.
- Geraldine Lou Thornbrough, Assistant in Visual Education, Extension Division, effective August 1, 1945 at a salary of \$150.00 a month.
- Helen Mary Ross, Graduate Assistant in Speech, effective September 1, 1945, at \$75.00 a month for 8 months' service.
- Delora Tinsley, Service Manager, Sales Division, University Press, effective August 13, 1945, at the rate of \$2,100.00 for 12 months' service.



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Cordelia Hayes, Proofreader, Printing Division, University Press, effective August 20, 1945 at the rate of \$1,800.00 for 12 months service.

Rusha Faye Shaw, Secretary to the Director of the Infirmary, effective July 28, at the rate of \$1,500.00 on a 12 months' basis.

Carol Ellen Felt, Record Librarian, University Infirmary, Mrs. Felt will work July 9 to August 1 at the rate of \$80.00 per month; effective September 1, her salary will be fixed at the rate of \$100.00 a month.

Mrs. Bernice C. Moore, Clerical Stenographer, Office of the Counselor of Men, effective September 1, 1945 at the rate of \$125.00 a month.

Mrs. Jerrelldine C. Houck, Clerk-Stenographer, NROTC, effective August 1, 1945 at \$125.00 a month.

Clara Boyd, Transmitter Operator, WNAD, effective July 1, 1945, at \$125.00 a month. (Salary provided in approved budget.)

Mary Hill, Secretary, Utilities Department, effective August 1 at the rate of \$1,650.00 on a 12 months' basis.

Dewey Hoover, Carpenter Foreman, Utilities Department, effective July 16, at \$3,120.00 on a 12 months' basis.

Samuel W. Bunch, Mechanic Helper, Utilities Department, effective August 1, at \$135.00 a month.

Clyde L. Teavault, Mechanic Helper, Utilities Department, effective August 1, at \$135.00 a month.

Ben Brantley, Mechanic Helper, Utilities Department, effective August 1, at \$135.00 a month.

W. W. McCracken, Mechanic Helper, Utilities Department, effective August 1, at \$135.00 a month.

Rufus Smith, Assistant, Campus Upkeep, effective July 1 at \$1,320.00 on a 12 months' basis.

E. L. Stewart, Assistant, Campus Upkeep, effective July 1 at \$1,320.00 on a 12 months' basis.

R. P. Hagood, Assistant, Campus Upkeep, effective July 1 at \$1,320.00 on a 12 months' basis.

Artie O. Wilkins, Janitor, Utilities Department, effective July 1 at \$100.00 a month.

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- W. W. Chinnis, Janitor, Utilities Department, effective August 1, 1945 at \$110.00 a month.
- Robert W. Clouse, Janitor, Utilities Department, effective August 1 at \$110.00 a month.
- Joseph Kemp Peaslee, Counselor, Veterans Guidance Center, effective September 1, 1945, at \$187.00 per month, three-fourths time for 10 months.
- Mary Ann Warren, Instructor in Home Economics, effective September 1, 1945 at the rate of \$2,400.00 on a 9 months' basis.
- Blanche Marshall Ratliff, Special Instructor in Art, effective September 1, 1945, at the rate of \$2,000.00 on a 9 months' basis.
- Dorothy Virginia Shellman, Continuity Editor, Radio Station WNAD, beginning August 15, 1945, at the rate of \$2,400.00 on a 12 months' basis.
- Helen Frances Cullins, Assistant Continuity Editor, WNAD, effective August 6, 1945 at the rate of \$1,500.00 on a 12 months' basis.
- Gertrude Stevens, Billing Clerk, Sales Division, University Press, at the rate of \$1,344.00 on a 12 months' basis effective August 1, 1945. (Mrs. Stevens has been employed since September, 1944 on an hourly basis.)
- Edward E. Keso, Visiting Associate Professor of Geography, effective September 1, 1945, at the rate of \$300.00 a month on a 9 months' basis.
- Gilbert C. Fite, Assistant Professor of History, effective September 1, 1945, at the rate of \$2,600.00 on a 9 months' basis.
- Frances J. Coleman, Graduate Assistant in Geology, effective September 1, 1945 at \$75.00 a month for 8 months service.

On motion by Regent Noble the appointments were approved.

President Cross recommended the following promotions in rank:

Geology and Geography

Elmer L. Lucas, from Associate Professor to Professor

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Library Science

Mary H. Marable, from Assistant Professor to Associate Professor.

Physical Education for Men

Hugh V. McDermott, from Associate Professor to Professor.

Social Work

Fern O. Boan, from Associate Professor to Professor.

Economics

Charles F. Daily, from Associate Professor to Professor.

Civil Engineering

Joe W. Keeley, from Assistant Professor to Associate Professor.

On motion by Regent Emery the promotions were approved.

The following changes in the Medical School were submitted:

Dr. John Walter Barnard, promoted from Assistant Professor to Associate Professor of Anatomy, July 1, 1945.

Dr. Alton Clair Kurtz, promoted from Assistant Professor to Associate Professor of Biochemistry, July 1, 1945.

Dr. Charles Allen Winter, promoted from Assistant Professor to Associate Professor of Physiology, July 1, 1945.

Dr. John Powers Wolff, promoted from Lecturer to Associate Professor of Surgery, effective July 14, 1943. On that date several members of the surgical staff were recommended for advancement to Associate Professorships. Dr. John Wolff was then serving in the Armed Forces and through an oversight his name was omitted. I recommend that this rank be conferred on him as of that date.

Dr. James G. Binkley, promoted from Associate Professor of Obstetrics to Professor of Clinical Obstetrics, effective July 1, 1945.

Recommended that Dr. T. M. MacDonald, Associate Professor of Pathology be granted an extension of his present leave of absence from October 1, 1945 to October 1, 1946 without salary for the purpose of further study.

On motion by Regent Emery these were approved.

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President Cross called attention to a communication from Dean Lowry concerning a postgraduate one-month refresher course for doctors returning from military service and also for civilian doctors, the fee for such a course to be \$50.00 or \$100.00.

On motion by Regent Noble it was voted to approve the program and the fee as recommended.

The following salary adjustments for teachers in the Crippled Childrens Hospital were recommended:

Grace M. Smith, salary increased from \$1,800.00 to \$2,200.00 on a 12 months' basis.

Genevieve Pemberton, salary increased from \$1,500.00 to \$1,900.00 on a 12 months' basis.

On recommendation by Regent McBride these were approved.

The following supplementary items were recommended for approval by the President:

APPOINTMENTS:

Dr. Carl B. Cass, Associate Professor of Drama, effective September 1, at the rate of \$3,400.00 on a 9 months' basis.

Mrs. Sue Young, Secretary to the Dean of the Law School, effective August 1, at the rate of \$125.00 a month.

Mrs. Lida Jean Moore, Secretary, Department of Plant Sciences, effective September 1, at the rate of \$1,500.00 on a 12 months' basis.

Helen Forrest Lauterer, Assistant Professor of Drama, effective September 1, 1945 at the rate of \$2,800.00 on a 9 months' basis.

Mrs. Verna Parham Ellzey, Assistant in Reading Clinic, effective September 1, 1945 at the rate of \$1,800.00 on a 9 months' basis.

LEAVE OF ABSENCE:

Mrs. Della Brunstetter Owl, requests a leave of absence without pay for the first semester of the school year, 1945-46 on account of illness.

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PROMOTIONS (Members of the faculty on leave of absence)

<u>Name</u>	<u>Department</u>	<u>Present Rank</u>	<u>Rec. Rank</u>
Henry S. Robinson	Class. Lang.	Instructor	Asst. Prof.
E. A. Frederickson	Geol. & Geog.	Asst. Prof.	Assoc. Prof.
F. Dudley Williams	Physics	Asst. Prof.	Assoc. Prof.
A. L. Cosgrove	Bus. Com.	Asst. Prof.	Assoc. Prof.
C. T. Almquist	Elect. Engr.	Assoc. Prof.	Professor
A. P. Challenner	Elect. Engr.	Instructor	Asst. Prof.
Frank C. Morris	Engr. Dr.	Asst. Prof.	Assoc. Prof.
L. A. Comp	Mechanics	Assoc. Prof.	Professor
Frank C. Hughes	Music	Instructor	Asst. Prof.

<u>INFIRMARY:</u>	<u>Present Rate</u>	<u>Recommended Rate</u>	<u>Remarks</u>
Dr. W. H. Atkins, Physician, Assoc. Prof. Hygiene & Public Health.	\$5,100.00	\$5,400.00	
Dr. Eleanora Schmidt, Physician, Assoc. Prof. Public Health.	(4,200.00)	4,800.00	
*Two day nurses, each	1,200.00	1,440.00	Meals and professional laundry
*Two night nurses, each	1,200.00	1,500.00	Meals and professional laundry
Mildred Sturm, Dispensary Nurse	1,200.00	1,500.00	one meal and professional laundry
* Night and day duties to be rotated among four persons: Belva Houston Catherine Saxton Betty Jane Sullivan Florine Cecil			

Dr. Ellsworth Collings submitted his resignation as Dean of the College of Education to become effective upon the appointment of a Dean of Education. Dr. Joyal has been appointed as Dean of the College of Education and will assume his duties October 1. I recommend that Dean Collings' resignation as Dean be accepted as of that date. Dr. Collings will continue as Professor of School Supervision in the College of Education, and I recommend that his salary be fixed at the rate of \$4,050.00 for the school year - September 1 to June 1.

On motion by Regent McBride the supplementary items were approved.

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President Cross recommended that the following whose terms as Dean expire September 1, 1945, be reappointed for a one-year term effective September 1, 1945 to August 31, 1946:

- A. B. Adams, College of Business Administration
- Lewis S. Salter, College of Fine Arts
- D. B. R. Johnson, School of Pharmacy

On motion by Regent McBride the recommendation was approve.

President Cross recommended that the salaries of deans, action on which was postponed at the July 11 meeting, be fixed on a 12 months' basis effective July 1, 1945, at the amounts shown in the budget, namely:

E. D. Meacham	Dean, College of Arts and Sciences	\$5,700.00
Arthur B. Adams	Dean, College of Bus. Adm.	5,700.00
William H. Carson	Dean, College of Engineering	5,700.00
V. E. Monnett	Dean, Graduate College	5,700.00
Lewis S. Salter	Dean, College of Fine Arts	5,400.00
John Hervey	Dean, School of Law	6,000.00
D. B. R. Johnson	Dean, School of Pharmacy	4,005.00 (9 mo. basis.)

President Cross recommended also that the salaries in the School of Law, for members of the faculty be fixed at the amounts indicated:

Maurice H. Merrill, Professor of Law, 9 months teaching - September 1 to June 1, \$5,250.00; \$750.00 for 3 months as legal adviser to the Research Institute; total salary for 12 months, \$6,000.00.

John B. Cheadle, Professor of Law, 9 months teaching - September 1 to June 1, \$5,250.00; \$750.00 for 3 months as legal adviser to the President; total salary for 12 months \$6,000.00.

Victor H. Kulp, Professor of Law, 9 months teaching - September 1 to June 1, \$5,250.00.

Regent Wallace moved that the President's recommendations as to salaries in the Law School, and the deans in the other schools and colleges, be approved. On the vote on the motion all members present voted "Aye" on all salaries except for the Dean of the School of Law; Regent Hopper voted "No" on the salary for Dean Hervey.

Motion carried.

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President Cross called attention to the letter from Professor Wright requesting a reconsideration of his salary as approved at the meeting on July 11. No action was taken.

President Cross discussed the proposed Articles of Incorporation for the University of Oklahoma Foundation, stating there was sentiment in favor of incorporating on the part of some prospective donors rather than under the trust as heretofore contemplated. He stated the document sent each member of the Board was a condensed statement from the trust document.

Some members of the Board expressed the opinion that a corporation is more likely to be subject to statutory changes, whereas a Trust would operate more independently under the trustees. It was the sense of the Board that a much shorter document for contacts with prospective donors would be desirable.

The matter was passed over without definite action.

The meeting was adjourned at 5:30 p.m.

  
Emil R. Kraettli, Secretary.