

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The Board of Regents of the University of Oklahoma met in regular session in the office of the President of the University at 10:00 a.m. on Wednesday, May 9, 1945. Present were: Regent Hopper, President of the Board, presiding; Regents Wallace, Deacon, Wimberly, Noble, Regent Emery was absent.

The minutes of the meeting held on April 11, 1945, were approved, each member having been sent a copy previously.

Regent Wallace reported that Mr. C. G. Stuart had accepted the invitation to discuss the Masonic Dormitory matter with the Board, and was waiting in the outer office. It was decided to postpone the conference until 11:30 a.m.

The Chair read the following letter from Dr. Chambers, and the secretary was instructed to make the letter a part of the official minutes of the Board:

"Board of Regents,
University of Oklahoma,
Norman, Oklahoma.

All of You -

There has not been a day that I have not been grateful for the friendship and courtesy you have given me. The resolution is certainly one of my cherished possessions. It is hard for me to gather words to express my feeling to each of you, and I am much more pleased with your thoughts in this resolution than any appointment that could have been given me. I am truly sincere. Please believe me.

With best regards, I am

(Signed) Claude Starr Chambers, M.D."

President Cross presented the following resolution:

"RESOLVED: that the President of the University of Oklahoma is hereby authorized to sign contracts on behalf of the University, and the Board of Regents with the Veterans' Administration under the educational program provided for Veterans through the various acts of Congress that have been passed or may be passed in the future. In the absence of the President of the University, the Comptroller of the University shall be authorized to sign contracts in his place."

May 9, 1945.

The resolution was unanimously adopted.

President Cross discussed the policy of granting pay for vacation time to employees resigning and recommended the following as a statement of policy on vacations:

"In general, a vacation on pay shall be granted only for the purpose of providing rest and relaxation after a year's work and resuming work for another year on the University Staff.

No vacation on pay shall be granted at termination of employment.

Subject to above limitation, members of the Non-academic staff who are employed on a 12-months basis beginning not later than October 1, shall be entitled to two weeks vacation with pay the following summer: and those beginning after October, but not later than January 15, shall be entitled to a one-week vacation with pay the following summer. Such vacations shall be arranged at a time between May 1 and September 1, to be designated by the head of the budget unit in which the staff member is employed.

Leave without pay may be granted on approval of the President of the University."

The recommendation was unanimously approved.

President Cross called attention to the commencement on May 27-28; the Baccalaureate Services on the evening of Sunday, May 27, with Dr. John R. Abernathy, Pastor of Crown Heights Methodist Church, Oklahoma City, as the speaker; and the Graduation exercises on Monday morning, May 28, with Eugene Holman, President of the Standard Oil Company, New York City as speaker.

A luncheon will be held immediately following the Graduation Exercises, to which all members of the Board of Regents are invited. The Oklahoma City Chamber of Commerce is giving a dinner, honoring Mr. Holman, on the evening of Monday, May 28, and all members of the Board of Regents will receive invitations to this dinner.

President Cross urged members of the Board to attend the Commencement Exercises.

The President reported that arrangements had been made for a luncheon honoring Captain J. F. Donelson, who is retiring as P. M. S. & T. of the Navy V-12 and NROTC, at 12:15 in the Union building. The Chair designated Lloyd Noble to make appropriate remarks on behalf of the Board of Regents.

May 9, 1945.

Dr. Cross reported that the State Regents for Higher Education had released the last of the 5% withheld of current funds - amount of \$ 29,476.00 and that this amount is approximately the budget for the first month of the Summer School.

Professor J. S. Walton, (Chemical Engineering), has requested a leave of absence for the school year of 1945-46. He has been offered a position in Oregon State College. President Cross stated Dean Carson is not in favor of granting further leaves of absence for the reason that we should be rebuilding our faculty rather than depleting it. President Cross recommended that Professor Walton's request be denied.

On motion by Regent Wallace the President's recommendation was approved.

President Cross reported that the Athletic Council had considered the suggestion for amendments to the Articles of Incorporation at a meeting held on April 27, and "the suggested changes were not agreed to" (Letter from Walter W. Kraft, President of the Athletic Council, May 8, 1945.)

It was the sense of the Board that the matter be postponed until the next meeting.

President Cross reported with reference to various bills passed by the legislature affecting the University, a full report having been sent to each member of the Board with the agenda.

On motion by Regent Wallace it was voted that President Cross prepare a request, on behalf of the Board of Regents to be presented to the State Regents for Higher Education in support of the University's proportion of the appropriations made for the institutions of Higher Education.

President Cross read a letter from Dean Lowry recommending the appointment of Paul H. Fesler as Administrator of Hospitals, effective May 15, 1945, at an annual salary of \$ 7000.00. President Cross recommended that Mr. Fesler be appointed to this position in accordance with Dean Lowry's letter.

Regent Wallace moved, and it was unanimously voted, to approve the recommendation.

President Cross raised a question on the relationship of the president of the University with the School of Medicine and the University and Crippled Children's Hospitals, insofar as the State Regents for Higher Education is concerned.

1797
May 9, 1945.

The following statement was unanimously adopted:

"The Board of Regents of the University of Oklahoma reaffirms the policy that the School of Medicine and the University and Crippled Children's Hospitals are under the same general supervision of the President of the University as the schools and colleges on the Norman campus; and that the President of the University is the representative of the various schools and colleges of the University (including the School of Medicine and the University and Crippled Children's Hospitals) with respect to all relationships of the University with the State Regents for Higher Education except those vested in the Board of Regents of the University of Oklahoma."

Mr. R. T. Stuart was invited to the meeting for a discussion of the Masonic Dormitory. Mr. W. W. Kraft, Superintendent of University Utilities, was also present.

Mr. Stuart gave a history of the Masonic Dormitory and the steps that led up to his acquisition of the property. He told of his conferences with former president Joe Brandt when the proposal to purchase the building first came up. He also presented figures on the income during the time it was operated by himself, and the cost of operation during the period. He stated the land, building and furnishings had been appraised at \$ 276,000.00 and that he was willing to accept \$ 175,000.00 to be financed over a long time period through $3\frac{1}{2}\%$ bonds.

Mr. Kraft presented an analysis of income and expense of operation for a period of 49 months, first under management of the Masons and later by the University. There was a wide discrepancy in the net income as between the statements of Mr. Stuart and Mr. Kraft.

The Board recessed for luncheon at the Union at 12:15 p.m. and it was agreed that the matter be discussed further during the afternoon session. Mr. Stuart, and Mr. Ameringer, who accompanied Mr. Stuart, were invited to the luncheon.

Following the luncheon, at 1:50 p.m. the board reconvened for further discussion on the Masonic Dormitory matter. There was an executive session of the Board, following which it was announced that the Board had come to the conclusion it would be impossible to meet Mr. Stuart's terms on the purchase price of the dormitory, and Regent Wallace was instructed to so notify Mr. Stuart.

President Cross called attention to the statement concerning Logan Apartments whereby it was proposed by the Trustees to transfer the title of this property to the University. Following a discussion of this matter Regent Wallace moved, and it was voted, that Mr. Kraft make an estimate of the cost and repairs, operation, condition of the building, potential income etc., and report at the next meeting of the Board.

May 9, 1945.

There was a discussion concerning the dormitory construction program and President Cross stated he would have preliminary plans for the dormitories at the next meeting.

Other items on the agenda were present^{ed} by President Cross, and the action was as indicated:

The following deaths were reported.

Robert Whitehand, Assistant Professor of Drama, commissioned as a First Lieutenant in the Army Air Force, and granted a leave of absence from his position on the faculty on July 1, 1942. Lt. Whitehand was killed in action in France on March 27, 1945. Professor Whitehand is a graduate of the University of Oklahoma with the degree of Bachelor of Arts in 1933. He came to the University on the teaching staff in 1940.

Kenneth Kaufman, Professor Modern Languages, Chairman of the Department, died on Sunday, April 29, 1945 following an extended illness. Professor Kaufman is a graduate of the University of Oklahoma, with the degrees of Bachelor of Arts in 1916, and Master of Arts in 1919. He came to the University on the teaching staff in 1928.

President Cross was asked to write letters of sympathy to the respective families.

Reported that the Chief of the Bureau of Yards and Docks, acting under the direction of the Secretary of the Navy, has notified this office of its intention to renew the lease on the Max Westheimer Flying Field for another year beginning July 1, 1945.

President Cross stated that the original lease provides for optional renewal for five years following the war.

On motion by Regent Wallace it was voted to approve renewal of the lease for the year beginning July 1, 1945.

The following resignations were presented and approved.

Robert E. Fullerton, Assistant Professor of Mathematics, effective April 7, 1945.

George F. Russell, Assistant Professor of Chemical Engineering, effective May 1, 1945.

Addie Lee Barker, Secretary, Office of the Dean, College of Engineering, effective April 21, 1945.

54
1799

May 9, 1945.

Mrs. Julia Walder, Secretary, Department of Plant Sciences, effective April 13, 1945.

Margaret Wright, Stenographer, Superintendent University Utilities, effective March 31, 1945.

Mrs. Florence T. Minner, Secretary, University Press, May 26, 1945.

Mrs. Sara Smoot Oesch, Secretary School of Journalism, effective May 3, 1945.

Barbara Williams, PBX Operator, effective March 31, 1945.

Mrs. Gracie C. Gore, Record Librarian, University Infirmary, effective June 1, 1945.

Ann Cotton, X-Ray Technician, University Infirmary, effective June 1, 1945.

Duff Underwood, Plasterer and Cement Finisher, University Utilities, effective April 14, 1945.

Betty Ruyle, Appointed at the last meeting as Secretary, Alumni Records Bureau did not accept the appointment.

The following salary adjustments were recommended and approved.

Dr. J. Teague Self, Associate Professor Zoology. Dr. Self will teach one course in the School of Medicine in addition to his work on the campus in Norman. His salary is \$300.00 a month. I recommend he be paid \$425.00 from the University during the month of April for extra work done in March and April substituting for Dr. Donald B. McMullen; and \$400.00 for the month of May from the University Medical School. He will pay transportation expenses to and from Oklahoma City.

E. C. McReynolds, Special Instructor in History, salary increased from \$150.00 to \$175.00 a month for March, April and May because of additional teaching in the Army Program.

Ruth Gober, Special Instructor in Drama, salary increased from \$150.00 to \$200.00 a month for March, April and May because of additional teaching, following the resignation of Merwin Elwell.

Mrs. Jeanette L. Patterson, Stenographer in Administration Offices, salary increase from \$125.00 to \$140.00 a month, effective April 1, 1945.

Mrs. Lillian Whitworth, Stenographer in Correspondence Study Department, salary increase from \$115.00 to \$125.00 a month, effective April 10, 1945.

May 9, 1945.

Lee Jones, Assistant on Campus Upkeep, salary decreased from \$120.00 to \$110.00 a month effective April 1, 1945.

Miss Pearl Scales, appointed for the 1945 Summer Session at the meeting on March 14, has declined the position.

The following appointments were recommended and approved.

Winthrop Wiggin Dolan, Instructor in Mathematics, effective September 1, 1945, at \$2,025.00 on a nine months basis.

John W. Keys, Assistant Professor of Speech, effective September 1, 1945 at \$3000.00 on a nine months basis.

William Burton Lemmon, Assistant Professor of Psychology and Director of Testing and Guidance Service, effective August 1, 1945 at \$3600.00 on a twelve months basis.

John Chaney, Special Instructor in Accounting, director of Statistical Service Laboratory, effective May 1, 1945 at \$300.00 a month.

Leslie Rice, Assistant Professor Journalism, Assistant to Counselor of Men, effective June, July and August, at \$266.66 a month.

Robert Quillian, Assistant in Drama, effective March 1 to June 1, 1945 at \$75.00 a month, replacing Merwin Elwell, resigned.

Clay Fitch Weber, Linotype Operator, University Press Printing, effective May 1, 1945; at \$238.00 a month, replacing Claire Fisher, resigned.

Mrs. Elizabeth C. Smith, Secretary, Department of Plant Science, effective April 14, 1945 at \$100.00 a month, replacing Mrs. Julia Walder, resigned.

Mrs. Betty Frances Jones, Stenographer, Correspondence Study Department, effective April 13, 1945 at \$115.00 a month, replacing Mrs. Clementine Chamberlain, transferred to Office of the Secretary.

Helen Kemp, Secretary, Office of the Dean of Admission, Committee on University Publications, effective May 1, 1945, at \$1800.00 a year, replacing Mrs. Cox, resigned.

Barbara M. Frame, Secretary Alumni Records Office, effective April 2, 1945 at \$125.00 a month.

May 9, 1945.

Mrs. Margaret Neff Lord, Secretary Department of Chemistry, substituting for Mrs. John H. Hooks, effective April 23 to June 1, 1945 at \$100.00 a month.

Mrs. E. Jean Ponce, temporary Secretary, Office of the President, effective April 11 to April 28, 1945 at \$75.00.

Mrs. Marjorie F. Geatches, Temporary receptionist and stenographer, Office of the President, effective April 11 to April 28 at \$75.00

J. L. Martin, Accountant, Department of University Utilities, effective April 1, at \$225.00 a month, replacing R. L. Brown, who has been called in the service.

Mrs. Sara Smoot Oesch, Secretary, University Press, May 4, 1945 (transferred from School of Journalism), salary \$135.00 a month, replacing Mrs. Florence T. Minner, resigned.

Mary Berrian, PBX Operator, effective April 16, 1945 at \$80.00 a month.

The following Leaves of Absence were recommended.

Betty Blanton, Assistant Director of Visual Education and Short Courses, Extension Division, effective April 12 to June 1, 1945 without pay.

Mrs. John H. Hooks, Jr., Secretary Department of Chemistry effective April 21 to June 1, 1945 on account of an appendectomy.

R. L. Brown, Accountant, Department of University Utilities, effective May 16, 1945 for Military Service.

The leaves of absence were approved.

SUMMER SESSION FACULTY APPOINTMENTS

June and July, 1945

<u>Name</u>	<u>Title</u>	<u>June</u>	<u>July</u>	<u>Total</u>
<u>Animal Biology</u>				
A. I. Ortenburger	Professor	\$ 388.88	\$388.88	\$777.76
Dixie Young	Assoc. Prof.	322.22	322.22	644.44
<u>Chemistry</u>				
Bruce Houston	Professor	388.88	388.88	777.76
Bernard O. Heston	Asst. Prof.	322.22	322.22	644.44

May 9, 1945.

57
1802

SUMMER SESSION FACULTY APPOINTMENTS

June and July, 1945.

<u>Name</u>	<u>Title</u>	<u>June</u>	<u>July</u>	<u>Total</u>
<u>Classical Languages</u>				
Lloyd Stow	Professor	\$344.44	\$344.44	\$688.88
<u>English</u>				
J. H. Marshburn	Professor	411.11	411.11	822.22
John P. Pritchard	Professor	377.77	377.77	755.54
Thomas Pyles	Professor	400.00	400.00	800.00
K. V. Svendsen	Asst. Prof.	277.77	277.77	555.54
Harry E. Smith	Asst. Prof.	255.55	255.55	511.10
L. N. Morgan	Professor	422.22	422.22	844.44
W. S. Campbell	Professor	366.66		366.66
W. F. Harris	Instructor	222.22		222.22
<u>Geology & Geography</u>				
Leslie Hewes	Assoc. Prof.	311.11	311.11	622.22
A. J. Williams	Professor	355.55	355.55	711.10
<u>Government</u>				
Cortez A. M. Ewing	Professor	366.66	366.66	733.32
H. V. Thornton	Professor	344.44	344.44	688.88
<u>History</u>				
C. C. Rister	Professor	411.11	411.11	822.22
A. K. Christian	Professor	366.66	366.66	733.32
S. R. Tompkins	Professor	333.33	333.33	666.66
Ralph Records	Professor	333.33	333.33	666.66
<u>Home Economics</u>				
Helen B. Burton	Professor	377.77	377.77	755.54
Lila M. Welch	Professor	300.00	300.00	600.00
Nell R. Evans	Asst. Prof.	255.55	255.55	511.10
Jeanette A. Schmedt	Instructor	200.00	200.00	400.00
Hedwig Schaeffer	Asst. Prof.	255.55		255.55
<u>Journalism</u>				
Grace Ray	Assoc. Prof.	288.88	288.88	577.76
<u>Mathematics</u>				
J. O. Hassler	Professor	411.11	411.11	822.22
Dora McFarland	Assoc. Prof.	322.22	322.22	644.44
John C. Brixey	Assoc. Prof.	322.22	322.22	644.44

May 9, 1945.

<u>Name</u>	<u>Title</u>	<u>June</u>	<u>July</u>	<u>Total</u>
<u>Modern Languages</u>				
L. E. Winfrey	Professor	\$ 366.66	\$366.66	\$733.32
Stephen Scatori	Professor	350.00	350.00	700.00
Fritz Frauchiger	Assoc. Prof.	325.00	325.00	650.00
<u>Physical Education for Women</u>				
Ima James	Professor	366.66	366.66	733.32
Maurine Bowling	Asst. Prof.	244.44	244.44	488.88
<u>Physics</u>				
William Schriever	Professor	411.11	411.11	822.22
Charles A. Reed	Instructor	225.00	225.00	450.00
<u>Plant Science</u>				
H. L. Chance	Assoc. Prof.	325.00	325.00	650.00
<u>Psychology</u>				
M. O. Wilson	Professor	355.55	355.55	711.10
L. B. Hoisington	Professor	366.66	366.66	733.32
<u>Social Work</u>				
J. J. Rhyne	Professor	366.66	366.66	733.32
<u>Sociology</u>				
Wyatt Marrs	Professor	366.66	366.66	733.32
<u>Speech</u>				
Charles P. Green	Professor	366.66	366.66	733.32
Perrill M. Brown	Asst. Prof.	255.55	255.55	511.10
<u>Accounting</u>				
D. L. Barnes	Professor	344.44	344.44	688.88
<u>Business Law</u>				
James C. Powell	Professor	355.55	355.55	711.10
<u>Economics</u>				
George A. Hoke	Professor	333.33	333.33	666.66
Charles F. Daily	Assoc. Prof.	311.11	311.11	622.22

May 9, 1945.

<u>Name</u>	<u>Title</u>	<u>June</u>	<u>July</u>	<u>Total</u>
<u>Finance & Business Management</u>				
Claude A. Campbell	Assoc. Prof.	\$288.88	\$288.88	\$577.76
<u>Secretarial Science</u>				
E. E. Hatfield	Assoc. Prof.	311.11	311.11	622.22
Raymond R. White	Asst. Prof.	277.77	277.77	555.54
C. C. Callarman	Acting Ast. Prof.	277.77	277.77	555.54
<u>Education</u>				
A. M. Ruggles	Professor	355.55	355.55	711.10
Elmer J. Ortman	Professor	355.55	355.55	711.10
John F. Bender	Professor	377.77	377.77	755.54
F. A. Balyeat	Professor	366.66	366.66	733.32
Wm. R. Ragan	Assoc. Prof.	311.11	311.11	622.22
Lonnie Huddleston	Instructor	222.22	222.22	444.44
B. A. Cartwright	Assoc. Prof.	288.88	288.88	577.76
John T. Hefley	Asst. Prof.	122.22	122.22	244.44
Chas. L. Caldwell	Asst. Prof.	255.55	255.55	511.10
F. F. Gaither	Asst. Prof.	288.88	288.88	577.76
Kate C. Barbour	Asst. Prof.	255.55	255.55	511.10
Kathryn Buchanan	Asst. Prof.	244.44	244.44	488.88
Suzanne Lasater	Asst. Prof.	255.55	255.55	511.10
Ruth E. Elder	Asst. Prof.	288.88	288.88	577.76
Mary H. Marable	Asst. Prof.	266.66	266.66	533.32
Susie Mae Bowling	Assistant	150.00	150.00	300.00
James Hodges	Special Instr.	300.00	300.00	600.00
Rhey Fry	Special Instr.	175.00	175.00	350.00
John T. Wade	Special Instr.	300.00	300.00	600.00
C. Benton Manley	Special Instr.	300.00	300.00	600.00
Blanche Ratliff	Special Instr.	175.00	175.00	350.00
Leona Dale Hulet	Special Instr.	275.00	275.00	550.00
Susan Crutchfield	Special Instr.	300.00	300.00	600.00
Edith Bunch	Special Instr.	225.00	225.00	450.00
Mildred York Chisolm	Special Instr.	277.77	277.77	555.54
Lee Ola Cox	Special Instr.	100.00	100.00	200.00
<u>Art</u>				
William H. Smith	Professor	334.00	334.00	668.00
Joseph R. Taylor	Professor	344.44	344.44	688.88
<u>Drama</u>				
Rupel Jones	Professor	400.00	400.00	800.00
<u>Music</u>				
*Paul S. Carpenter	Professor	411.11	411.11	822.22
C. F. Giard	Professor	433.33	433.33	866.66
Ernest J. Shultz	Professor	388.88	388.88	777.76
Wm. R. Wehrend	Professor	388.88	388.88	777.76

May 9, 1945.

<u>Name</u>	<u>Title</u>	<u>June</u>	<u>July</u>	<u>Total</u>
<u>Music (cont.)</u>				
*Joseph H. Benton	Professor	\$333.33	\$333.33	\$666.66
*Mildred Andrews	Asst. Prof.	255.55	255.55	511.10
*Genevieve Kern	Asst. Prof.	255.55	255.55	511.10
*Lyman Stanley	Professor	364.00	364.00	728.00
		<u>\$27,989.31</u>	<u>\$27,144.88</u>	<u>\$55,134.19</u>

*Conditional upon sufficient enrolment for full-time teaching loads.

The Summer Session Appointments were approved.

Report on the overtime for employees in the Utilities Department for the month of April, 1945.

Regular University Employees working with the Trainee Housing and Messing Program during the month of

April, 1945

<u>Name and Regular Position with Utilities Department</u>	<u>Regular Salary</u>	<u>Type of work with War Program</u>	<u>Hrs.</u>	<u>Rate</u>	<u>Amount</u>
Elsie Ashley, Secretary	\$140.00	Clerical	27	\$.80	\$ 21.60
L.R. Benning, Plb Foreman	250.00	Repair & Maint.	23	1.50	34.50
A.C. Bernier, Spec. Officer	185.00	Ass't Supervisor	60	1.15	69.00
R.L. Brown, Accountant	185.00	Accountant	37	1.05	38.35
Lendon Hunt, Chief Eng.	260.00	Repair & Maint.	16	1.50	24.00
Sam Wilson, Storekeeper	150.00	Clerical	25	.85	21.25
Earl Brown, Mechanic	175.00	Repair Work	24	1.00	24.00
					<u>\$233.20</u>

On the recommendation of Dean Lowry, President Cross submitted the following changes in the personnel of the School of Medicine, Oklahoma City, for approval:

Dr. George N. Barry, Medical Director of the University Hospital has submitted his resignation effective May 15, 1945, for the reason that he is applying for a commission in the United States Navy.

I recommend that Dr. Barry's resignation as Medical Director of the University Hospital be accepted.

May 9, 1945.

I recommend further that Dr. Barry be granted a leave of absence from his duties as Assistant Professor of Clinical Medicine on the Staff of the School of Medicine, effective May 15, 1945.

I recommend that Dr. Morphleete Price Eley, Assistant Professor of Medicine be granted a leave of absence from the faculty of the School of Medicine, effective May 1, 1945 for the reason that he has been called to active duty in the United States Navy.

I recommend that Dr. James Patton McGee, Professor of Clinical Ophthalmology be named Professor of Ophthalmology and Chairman of the Department of Ophthalmology, effective May 1, 1945, replacing Dr. Westfall, retired.

Dr. Leslie Marshall Westfall, Professor of Ophthalmology, and Chairman of the Department of Ophthalmology in the School of Medicine, Oklahoma City, having reached the retirement age of 65 under the regulations of the Board of Regents, is retiring from active service effective May 1, 1945. Dr. Westfall has been on the staff of the School of Medicine since 1917, and has been faithful in his duties and loyal to the School.

I recommend that Dr. Westfall be appointed Professor Emeritus of Ophthalmology effective on the date of his retirement from active service; and that he be presented with an appropriate certificate of service. I recommend also that a letter be sent to him expressing the appreciation of the Board of Regents.

I recommend the following appointments and promotions in the School of Medicine, Oklahoma City:

Dr. V. F. Dougherty, appointed on a half-time basis as an Assistant in the Medical Outpatient Clinics, at a salary of \$150.00 a month from April 23 to June 30, 1945.

Dr. J. Teague Self, Associate Professor of Zoology in the University, at Norman will teach the course in Parasitology in the Medical School, replacing Dr. Donald McMullen, who had been called for service by the Surgeon General. Dean Lowry recommends that Dr. Self be paid \$400.00 from the Medical School budget during the month of May as compensation for his services effective March 26, to June 1, 1945.

22
1807
May 9, 1945.

The following Promotions in the School of Medicine, Oklahoma City, were recommended by Dean Lowry, effective April 1, 1945.

- Dr. Joseph C. Macdonald, Associate Professor of Oto-Rhino-Laryngology, to be promoted to the rank of Professor of Clinical Oto-Rhino-Laryngology.
- Dr. Lawrence Chester McHenry, Assistant Professor of Oto-Rhino-Laryngology, to be promoted to the rank of Associate Professor of Oto-Rhino-Laryngology.
- Dr. William Lawrence Bonham, Assistant Professor of Oto-Rhino-Laryngology, to be promoted to the rank of Associate Professor of Oto-Rhino-Laryngology.
- Dr. Lee Kenneth Emenhiser, Associate in Oto-Rhino-Laryngology, to be promoted to the rank of Assistant Professor of Oto-Rhino-Laryngology.
- Dr. William Marcus Mussil, Lecturer in Oto-Rhino-Laryngology, to be promoted to the rank of Associate in Oto-Rhino-Laryngology.
- Dr. Harry Cummings, Ford, Instructor in Oto-Rhino-Laryngology, to be promoted to the rank of Associate in Oto-Rhino-Laryngology.

The changes were approved.

President Cross recommended the following changes in the University and Crippled Children's Hospitals:

UNIVERSITY HOSPITAL:

Item No. 14. Mildred Childress, Relief Information Clerk, resigned April 3, 1945, salary \$85.00. Position temporarily vacant.

Item No. 19. Rex Daniels, Clerk, resigned April 4, 1945, to enter armed services. Salary \$125.00. George M. Fields, Clerk in Store-room, promoted from Item No. 10, Children's Hospital to Item No. 19, University Hospital, vice Rex Daniels resigned, salary increased from \$110.00 to \$125.00, April 1, 1945. No change in salary budget.

Item No. 27. James Yell, Ambulance Driver, salary increased from \$100.00 to \$110.00, April 1, 1945. Increase of \$10.00 per month in salary budget.

Item No. 37. Euphama Carr, Relief Clerk, resigned April 21, 1945, salary \$85.00. Marie Burroughs, Relief Clerk, employed April 19, 1945, vice Euphama Carr, resigned, salary \$85.00. No change in salary budget.

Item No. 65. Edna Kemp, Photographer, resigned April 15, 1945, salary \$100.00. Mildred Johnson, Photographer, employed April 25, 1945, vice Edna Kemp, resigned, salary \$100.00. No change in salary budget.

May 9, 1945.

Item No. 90. Effie Hughes, Ward Teaching Supervisor, employed April 16, 1945, salary \$135.00. No change in salary budget as this item has been vacant for some time.

Item No. 94. Ruthe Woods, Operating Room Supervisor, resigned March 1, 1945, salary \$150.00. Ruby Blakely, promoted from Item No. 99, Ass't operating Room Supervisor, to Operating Room Supervisor, vice Ruthe Woods, resigned, salary increase from \$130.00 to \$150.00 per month, April 1, 1945. No change in salary budget. Item No. 99. temporarily vacant.

Item No. 108. Evelyn Lewis, Head Nurse, Nursery, transferred to Part Time, Plastic Surgery Nurse, salary reduced from \$125.00 to \$45.00. This item No. 108 temporarily vacant.

Item No. 195. Mattie Lou Robertson, Ass't Administrative Dietitian, resigned, February 28, 1945, salary \$140.00. Marjory McCollom, promoted from Student Dietitian to Ass't. Administrative Dietitian April 1, 1945, vice Mattie Lou Robertson, resigned, salary \$110.00. Decrease of \$30.00 per month in salary budget.

Item No. 196. Jean Gartung, Ass't Administrative Dietitian, resigned March 31, 1945, salary \$120.00. Frances Gentile, promoted from Student Dietitian to Ass't Administrative Dietitian April 1, 1945 vice Jean Gartung, resigned, salary \$110.00. Decrease of \$10.00 per month in salary budget.

No Item No. Elizabeth Wall, promoted from Student Dietitian to Ward Dietitian, April 1, 1945, salary \$110.00. Increase of \$110.00 in salary budget.

Item No. 203. Dora Bartunek, Vegetable Cook, resigned January 31, 1945, salary \$90.00. Agnes Mitchell, transferred from Waitress, Crippled Children's Hospital to Vegetable Cook, University Hospital, vice Dora Bartunek, resigned, salary increased from \$55.00 to \$90.00. No change in salary budget.

Item No. 233. Charley Payne, Ass't Laundryman, transferred to Item No. 156, Crippled Children's Hospital, April 1, 1945, salary \$100.00. Elmer Roundtree, Ass't Laundryman, employed April 16, 1945, vice Charley Payne, transferred, salary \$85.00. Decrease of \$15.00 per month in salary budget.

Item No. 253. John Watkins, Carpenter, has been on leave of Absence without pay since August 9, 1944 due to illness, salary \$140.00. Position No. 253 temporarily vacant.

CRIPPLED CHILDREN'S HOSPITAL:

Item No. 10. Position temporarily vacant due to transfer of George Fields to Item No. 19, University Hospital.

~~26~~
1809

May 9, 1945.

Item No 24. Geneva Ransbarger, Stenographer, resigned March 31, 1945, salary \$125.00. Annabelle Almand, Stenographer, employed April 1, 1945 vice Geneva Ransbarger, salary \$120.00. Decrease of \$5.00 per month in salary budget.

Item No. 79. Ethel McKerracher, General Staff Nurse, resigned March 31, salary \$120.00. Position temporarily vacant.

Item No. 158. Earl D. Chew, Ass't Laundryman, resigned April 2, 1945, salary \$130.00. Charley Payne, Ass't Laundryman transferred from Item No. 233, University Hospital to Item No. 156, Crippled Children's Hospital, salary increased from \$100.00 per month to \$130.00 per month. No change in salary budget.

Item No. 173. C. L. McGuffee, Electrician, resigned April 22, 1945, salary \$140.00. Position temporarily vacant.

The routine changes were approved.

Items affecting totals in salary budget:

	<u>Increase</u>	<u>Decrease</u>
UNIVERSITY HOSPITAL:		
Item No. 27	\$ 10.00	
Item No. 195		\$ 30.00
No Item No. (Ward Dietitian)	110.00	
Item No. 196.		10.00
Item No. 233.		15.00
CHILDREN'S HOSPITAL:		
Item No. 24		5.00
	<u>\$120.00</u>	<u>\$60.00</u>

Net Monthly increase of \$60.00

There being no further business the meeting was adjourned at 3:10 p.m.

Emil R. Kraettli, Secretary.