

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The Board of Regents of the University of Oklahoma met in regular session Wednesday, March 14, 1945, at 10:30 a.m. in the office of the President of the University. Regent Chambers, President of the Board, presided. Members present were Regents Hopper, Noble, Deacon, and Emery. Absent were Regents McBride and Wallace.

The minutes of the meeting held on February, 14, 1945, were approved, each member having been sent a copy previously.

This being the annual meeting of the Board, the chair announced that the next item of business would be the election of officers of the Board for the ensuing year. The following were nominated for the offices of president, vice president and secretary, respectively: E. C. Hopper, President, W. R. Wallace, Vice President, and Emil R. Kraettli, Secretary. The chair asked if there were any other nominations and there were none. The question was called for and the chair declared the above elected.

In the absence of Regent Wallace, chairman of the committee to investigate with reference to the Masonic dormitory, the matter was postponed.

President Cross distributed copies of the revised articles of incorporation and by-laws of the Athletic Association, and it was the sense of the Board that action be postponed until the members had had an opportunity to study the proposals.

President Cross read a letter from Dale Arbuckle under date of January 5th concerning the appointment of coaches and extension of leaves of absence for the members of the staff in service. On recommendation of President Cross, Regent Emery moved, and it was voted, that Dale Arbuckle, instead of being given a one year contract (1945), be named acting director of Intercollegiate athletics at his present salary, for the duration, or until such time as Mr. Haskell is relieved from active duty.

President Cross recommended that Dewey Luster be reappointed head football coach and Professor of Physical Education for the duration. On motion of Regent Emery the motion was approved.

President Cross recommended the appointment of Mr. Harry Phillips as line coach and instructor in physical education effective March 15, 1945, to January 1, 1946, and that his salary be fixed at \$ 4,000.00 per year, or \$ 333.33 per month. On motion by Regent Emery the appointment of Harry Phillips was approved.

President Cross stated that he had had correspondence with Dr. Williard Z. Park on the question of his leave of absence having been terminated effective September 1, 1944. He recommended that the

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previous action terminating Dr. Park's leave be rescinded and that he be placed on the status of a leave of absence for the school year of 1944-45. Following a discussion of the matter, it was unanimously voted to defer action for further investigation.

President Cross read from a letter from Mr. Kraft, March 12, 1945, president of the Athletic Council, on the question of the surety bonds for the various individuals connected with the athletic department, the letter having been written in response to a notice from the President, on the Board's action at the last meeting. At the meeting of the Board on February 14th, it had been voted "that the Treasurer of the Athletic Department be bonded in an amount equal to the amount of cash on hand." Following a discussion, it was voted that the President of the Athletic Council and the Business Manager be bonded in the amount of \$ 10,000.00 each, in view of the letter from Mr. Kraft.

The Board recessed for luncheon at 12:15 o'clock in the Union Building, and following the luncheon met in executive session. The meeting was resumed at 2:30 P.M. in the President's office.

President Cross extended an invitation to the Board to attend a luncheon on Monday, March 19th, at 12:15 o'clock in the Woodruff Room, given in honor of Lord and Lady Halifax, and the assembly in Holmberg Hall Auditorium at which Lord Halifax will give an address. Regent Noble moved that Dr. Chambers be named the official representative of the Board for the occasion, and the other members expressed appreciation for the President's invitation.

President Cross distributed financial statements showing the condition of the University funds as of March 1, 1945. The statement follows.

THE UNIVERSITY OF OKLAHOMA
EDUCATIONAL AND GENERAL BUDGET ESTIMATE
March 1, 1945.

Estimated Funds Available

State Appropriations, 1944-45		
Salaries	\$ 921,054.00	
Supplemental Salary Allocation	19,000.00	
Maintenance	162,000.00	\$1,102,054.00
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Revolving Fund Balance, July 1, 1944		222,368.49
Income from Fees, Sales, Services		
Student Fees	92,500.00	
Sales and Services	97,500.00	
Organized activities	1,200.00	
Army-Navy Instruction	246,412.50	
Total		437,612.50
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		1,762,034.99

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Estimated Expenditures

Salaries and Wages Already Budgeted	\$1,182,446.10	
Additional Salaries During Third Navy Semester	48,127.37	
Summer Term Salaries, July	<u>32,000.00</u>	\$1,262,573.47
Maintenance		342,858.24
Reserve		<u>156,603.28</u>
Total		\$1,762,034.99

President Cross called special attention to the reserve of \$ 156,603.28, but explained that this was an estimate as of March 1, 1945.

The President reported that the Attorney General has ruled on the question of the use of University buildings in a letter dated February 21, 1945, as follows: "that if the Board of Regents of the University of Oklahoma finds that only a designated portion of the building referred to by you is necessary for carrying on the course of study of the 'College of Business Administration' of the University, it may, by the passage of an appropriate resolution, provide that said college shall thereafter use only said designated portion and that the remainder of said building shall be used in accomplishing certain other designated objects for which the University was founded."

Regent Noble moved the adoption of the following resolution:

RESOLUTION, When the President, after investigation, finds that the facilities in any building on the grounds of the University of Oklahoma are not necessary for the functioning of the primary purpose for which the building was constructed, he be authorized and directed to make such use of the building as he deems necessary.

The resolution was unanimously adopted.

President Cross called attention to the plan of departmental organization including the naming of departmental chairmen as printed in the University Gazette recently. No action was requested or taken on this matter.

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President Cross called attention to the "Statement of Principles on Academic Freedom and Academic Tenure" as published in the 1943 bulletin of the American Association of University Professors, and explained that this statement of principle has been approved by the North Central Association, of which University of Oklahoma is a member. He stated he would make a recommendation on the matter at a later date.

There was a report on the progress of the legislative program, President Cross stating that the House and Senate Appropriations Committees had met in executive sessions to consider the bills, but that no official announcement had been made, He stated that the Dormitory and Union bill was passed by both House and Senate and was signed by the Governor.

President Cross recommended that he be authorized to enter into preliminary negotiations with an attorney in connection with the issuance of bonds as authorized in the bill with the understanding that no contracts be entered into and no commitments made. He estimated that an expenditure of approximately \$1,500.00 would be needed for an attorney.

On motion by Regent Noble, seconded by Regent Emery, it was voted to approve the President's recommendation as above stated.

President Cross called attention to the critical housing situation, especially for married veterans who are entering the University. He stated that Roscoe Cate made a trip to Dallas to investigate pre-fabricated houses that were being manufactured at a cost approximately \$600.00 per unit. He asked Mr. Cate to explain further with reference to these houses. Mr. Cate had some blueprints showing the dimensions and inside plans, each unit being 16 feet square. He estimated that the total cost for each unit including furnishings and utilities would be approximately \$1,500.00 and that on a basis of a monthly rental of \$ 25.00 to \$30.00, the units could be paid for in from five to seven years. Mr. Cate also exhibited plans showing the proposed location, this being south of the federal dormitories on the drill field facing Jenkins Avenue, this space being large enough to accommodate 100 units. He stated also that inquiry had been made of the Federal Housing Agency concerning a loan to the University Housing Authority and that he had been encouraged in the prospect of securing funds.

Following the discussion, President Cross recommended approval of the plan as to principle, and the site, subject to later approval of the details.

The recommendation was unanimously approved.

President Cross stated that the University architects were working on various building plans and raised the question concerning the type of architecture both for classrooms and dormitories and he

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felt that a decision on this matter should be made by the Board. Following a discussion, Regent Hopper moved, and it was voted, that the style of architecture for the classroom buildings harmonize with the outward architecture of the present buildings. Regent Hopper moved that the plans for dormitories be so drawn that the comfort of students be the primary objective, but that the style of architecture not clash too much. The motion was unanimously approved.

Dr. Chambers asked that he be excused, whereupon Judge Hopper took the chair.

President Cross reported the death of Helen Hamill, Assistant Professor of Home Economics, on March 9, 1945. President Cross was asked to express regrets and sympathy to the members of Miss Hamill's family.

The following resignations were reported:

Dorothy White, Secretary, Department of Plant Sciences, February 15, 1945.

Ruby Ragsdale Cox, Secretary, Office of the Dean of Admissions, March 1, 1945.

Miss Theodore Hall, Laboratory Technician, University Infirmary, February 20, 1945.

Betty Evans, Special Instructor in English, services terminated as per contract March 1, 1945.

Dr. Felix T. Gastineau, Acting Director of the Student Health Service, June 1, 1945. Dr. Gastineau expects to enter private practice in Tulsa, Oklahoma.

Merwin Elwell, Professor of Drama, March 7, 1945.

On motion by Regent Deacon, the resignations were accepted.

Recommended that the following teachers be granted leaves of absence under the regulations governing sabbatical leaves:

Clyde Bollinger, Professor of Geography, on sabbatical leave during the first semester; leave extended to April 1, 1945, to continue research.

Mildred Andrews, Assistant Professor of Music, from September 1, 1945 to September 1, 1946, for advanced study in organ.

Walter S. Campbell, Professor of English, from September 1, to January 15, 1946, study on "The Advancement of Literature in the Southwest" in cooperation with the Rockefeller grant.

Paul S. Carpenter, Professor of Music (Violin), from September 1, 1945, to January 15, 1946, in cooperation with the Rockefeller grant.

E. M. Edmondson, Assistant Professor of Education, Director of the Laboratory School, from September 1, 1945, to September 1, 1946, for graduate study at New York University.

On motion by Regent Emery, recommendation approved.

Recommendation that the following teachers be granted leaves of absence without pay:

Findley Weaver, Professor of Marketing, College of Business Administration, without pay, from September 1, 1945, to September 1, 1946. Professor Weaver has recently accepted an assignment as Senior Economic Analyst in the American Embassy, at Lima Peru. He was granted leave of absence August 15, 1942, for government service in Washington.

W. J. Dixon, Assistant Professor, of Mathematics, granted leave of absence on March 1, 1944, for one year has requested an extension of his leave to September 1, 1945.

Carl T. Almquist, Associate Professor of Electrical Engineering, granted leave for military service on February 26, 1941, has requested extension. Major Almquist is overseas.

C. R. Sandifer, Professor of Mechanics and Civil Engineering was granted leave on March 1, 1944, for one year. He requests an extension, and it is recommended that the leave be extended to September 1, 1946, unless his services are required prior to that date.

Katherine Fleming, Superintendent of Ellison Infirmary, effective April 1, 1945. Miss Fleming is going into the Army Nurses' Corps.

Edith Doosing, Assistant Superintendent of Ellison Infirmary will enter the Navy Nurses' Corps. The exact date has not been determined, but it will be approximately April 1, 1945.

On motion by Regent Emery, recommendation approved.

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Recommended the following appointments:

Mrs. Julia Walder, Secretary, Department of Plant Sciences, effective February 15, 1945, at \$100.00 a month, replacing Dorothy White, resigned.

Mrs. Duane R. (Etta) Johnson, Secretary, Correspondence Study, effective February 12, 1945, at \$110.00 a month, replacing Jean Drake, resigned.

Mrs. Helen L. Leppert, Laboratory Technician, University Infirmary, Effective February 22, 1945, at \$125.00 a month, replacing Miss Theodore Hall, resigned.

Mrs. Betsy Pace, Secretary to Dr. Logan, substituting for Mrs. O'Connor (on leave of absence) from March 12 to 31, 1945. Salary for twenty days \$80.64.

Mrs. Ruth S. Ferris, was appointed Assistant Professor of Journalism in April, 1944, the appointment to continue while Leslie H. Rice was in service, Mr. Rice has been discharged from service, effective February 7, 1945; and is taking up a part of his work in journalism and will assist in the veterans' guidance program in the office of the Counselor of Men. Recommended that Mrs. Ferris be continued in her present position to June 1, 1945. Professor Rice and Mrs. Ferris receive \$ 266.66 a month.

Edward E. Keso, Visiting Associate Professor of Geography, was appointed for the first semester of 1944-45 at \$ 300.00 a month. Since Professor Bollinger is continuing on leave of absence it is recommended that Professor Keso's appointment be extended to April 1, 1945.

On motion by Regent Deacon, recommendation approved.

President Cross recommended that Dr. Max Durfee, at the present time director of Health Service, Iowa State Teachers College, Cedar Falls, Iowa, be offered the position of director of Health Service at a salary of \$ 6,000.00 per year affective June 1, 1945, replacing Dr. Felix T. Gastineau whose resignation has been accepted, effective on that date. On motion by Regent Emery it was voted to approve the appointment of Dr. Durfee.

Recommended that the appointment of Robert H. Rucker- approved at the January 10th Meeting effective June 1, 1945, be changed to become effective May 1, 1945. Mr. Rucker spent several days on the campus last month, he will make other trips

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during the planting season, and is in constant touch with Mr. Kraft and the Plant Sciences Department with reference to the landscape work. The service he will render prior to the original date of appointment will be equivalent to, or more than, one month's work. On motion by Regent Noble, recommendation approved.

Recommended the following salary adjustments:

Suzanne Lasater, Assistant Professor of Secondary Education, (English Supervisor in University Laboratory School), \$ 45.00 a month for March, April and May, 1945, as compensation for extra service in tutoring veterans three nights each week. Her present salary is \$ 255.55 a month and with the increase her salary will be \$ 300.55 for the three months.

Roy Heffner, Special Instructor in Mathematics, \$45.00 a month for March, April and May, as compensation for extra service in tutoring veterans. His present salary is \$150.00 for the month of March, and \$50.00 beginning April 1, 1945. With the Increase his salary will be \$ 195.00 for the month of March and \$95.00 for April and May.

Bertha Maple Connally, Special Assistant Professor of Home Economics, was appointed effective January 19, 1945, at \$133.33 a month for the second semester for part time work. Due to the illness of Miss Helen Hamill it is necessary to increase Mrs. Connally's schedule. Recommended that she be paid \$100.00 a month additional for February, March, April and May, 1945.

Gladys T. O'Connor, Secretary to Dr. Logan, has requested a leave of absence without pay from March 12, to 31, 1945. Recommended that she be paid \$44.33 from March 1, to 11, 1945.

Nell Culp Ryan, Secretary in the office of the Secretary of the University has requested a leave of absence without pay for the month of March 1945.

Leo Thompson, previously appointed Assistant in the Book Exchange on an hourly basis has been transferred to duties in connection with the Navy stores and Veterans' accounts. Recommended that he be paid \$85.00 a month beginning February 1, 1945, for approximately 3/4 time.

On motion by Regent Noble recommendation approved.

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President Cross reported that the following teachers who were hired on a nine-months schedule when the 1944-45 budget was approved, are required for teaching beyond the original contract on account of the extension of the service programs. The expiration date of service in each case for the current fiscal year is shown. President Cross recommended approval of the additional service at the salary indicated:

SUPPLEMENTARY APPOINTMENTS
March 1, to July 1, 1945

COLLEGE OF ARTS AND SCIENCES	Monthly Rate	Additional Months	New Termination Date
<u>Chemistry</u>			
J. E. Belcher	\$ 311.11	3	July 1
Kenneth E. Crook	333.33	3	July 1
F. E. Blankenship	300.00	1	July 1
<u>English</u>			
J. Kester Svendsen	277.77	3	July 1
E. M. Clark	277.77	3	July 1
<u>Geology and Geography</u>			
C. G. Lalicker	355.55	3	July 1
E. L. Lucas (March 1 to May 1)	311.11	2	May 1
C. A. Merritt (May 1 to July 1)	344.44	2	July 1
<u>Government</u>			
H. V. Thornton	344.44	2	June 1
<u>History</u>			
Ralph Records	333.33	2	June 1
William E. Sivezey	277.77	3	July 1
<u>Mathematics</u>			
J. O. Hassler	411.11	1	June 1
C. E. Springer	366.66	3	July 1
Dora McFarland	322.22	2	June 1
A. F. Bernhart	300.00	3	July 1
Ralph Dorsett	255.55	3	July 1
Earl LaFon	277.77	3	July 1
<u>Physical Education for Men</u>			
Hugh V. McDermott	388.88	3	July 1
Paul Keen	300.00	3	July 1

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March 1 to July 1, 1945

	<u>Monthly Rate</u>	<u>Additional Months</u>	<u>New Termination Date</u>
<u>Physics</u>			
H. C. Roys	\$ 311.11	3	July 1
Charles A. Reed	225.00	2	June 1
Edwin Fast	225.00	2	June 1
Thelma Lucile Rowell (Previous- appointed at \$75.00 a month for March, April and May)	116.66	1	July 1
Langdon H. Berryman	20.00	3 1/2	July 1
Charles M. Richards	40.00	1 1/2	May 18
Kjersti Swanson	40.00		March 1
<u>Sociology</u>			
Leonard Logan	366.66	3	July 1
COLLEGE OF BUSINESS ADMINISTRATION			
<u>Accounting</u>			
Vol G. Edmondson	288.88	3	July 1
<u>Economics</u>			
Edward C. Petty	311.11	3	July 1
COLLEGE OF ENGINEERING			
<u>Architecture</u>			
Joe E. Smay	433.33	1	July 1
Henry L. Kamphoefner	366.66	1	July 1
<u>Chemical Engineering</u>			
R. L. Huntington	433.33	3	July 1
George F. Russell	300.00	3	July 1
J. S. Walton	415.00	3	July 1
<u>Civil Engineering</u>			
J. Ray Matlock	333.33	3	July 1
J. F. Brookes	423.00	3	July 1
M. E. Mills	355.55	3	July 1
Joe W. Keeley	288.88	3	July 1
<u>Engineering Drawing</u>			
Sam C. Holland	311.11	3	July 1
George R. Maxson	355.55	3	July 1
R. N. Luccock	340.00	3	July 1

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	Monthly Rate	Additional Months	New Termination Date
<u>Electrical Engineering</u>			
Frank G. Tappan	\$ 433.33	3	July 1
Clyde L. Farrar	413.00	3	July 1
Robert A. Church	325.00	3	July 1
J. Bruce Wiley	311.11	3	July 1
E. R. Page	347.00	4 - 3 da.	July 1
<u>Industrial Education</u>			
Robert A. Hardin	356.66	3	July 1
L. E. Dieterich	275.00	3	July 1
T. K. Davis	200.00	1	July 1
<u>Petroleum Engineering</u>			
Wilbur F. Cloud	388.88	3	July 1
<u>Mechanical Engineering</u>			
E. F. Dawson	433.33	3	July 1
E. M. Sims	355.55	3	July 1
Winston O. Smith	300.00	3	July 1
Wendell S. Taylor	300.00	3	July 1
<u>Mechanics</u>			
R. V. James	433.33	3	July 1
Merl D. Creech	300.00	3	July 1
V. E. Willoughby	288.88	3	July 1
Fred R. Mouck	288.88	3	July 1

On motion by Regent Noble, the recommendation was approved.

Recommended the following appointments in the 1945 summer session.

	June	July
John T. Wade, Special Instructor in Secondary Education	\$ 300.00	300.00
Pearl B. Scales, Special Instructor in Elementary Education Half Time	100.00	100.00
Blanche Ratliff, Special Instructor in Art Education	175.00	175.00
Charles Benton Manley, Special Instructor in Secondary Education	300.00	300.00
Leona Dale Hulet, Special Instructor in Commercial Education	275.00	275.00

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	June	July
James Henry Hodges, Special Instructor in Elementary School Administration	\$300.00	300.00
Rhey Fry, Special Instructor in Primary Education	175.00	175.00
Susan Crotchfield, Special Instructor in Elementary Workshop	300.00	300.00
Edith Frances Bunch, Special Instructor in Elementary Education	225.00	225.00

On motion by Regent Deacon the Summer School appointments were approved.

Report on overtime for employees in the Utilities Department for the Month of February, 1945.

Regular University Employees working with the Trainee Housing and Messing Program during the month of February, 1945

<u>Name and Regular Position with Utilities Department</u>	<u>Regular Salary</u>	<u>Type of work with War Program</u>	<u>Hrs.</u>	<u>Rate</u>	<u>Amount</u>
Elsie Ashley, Secretary	\$140.00	Clerical	28	\$.80	22.40
L. R. Benning, Plb Foreman	250.00	Repair & Mntnce	21	1.50	31.50
A. C. Bermier, Spec Officer	185.00	Ass't Supervisor	63	1.15	72.45
R. L. Brown, Accountant	185.00	Accountant	39	1.05	40.95
London Hunt, Chief Eng.	260.00	Repair & Mntnce	14	1.50	21.00
Sam Wilson, Storekeeper	150.00	Clerical work	24	1.85	20.40
Earl Brown, Mechanic	175.00	Repair work	23	1.00	23.00
					<u>\$ 231.70</u>

The President submitted a condensation of the by-laws of the University of Oklahoma Museum, as approved by the Board of July 12, 1944. He recommended approval of the statement which follows and the appointment of the respective curators of the various divisions.

We, the Regents of the University of Oklahoma, having previously established the Museum of the University of Oklahoma with division of anthropology, classical ethnology, botany, and geology and paleontology, do hereby amend the previous acts as follows:

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The Museum of the University of Oklahoma shall consist of the following divisions, each with its respective curator as named:

American Indian --- E. E. Dale.
Anthropology --- J. W. Stovall, Acting.
Classical Ethnology --- Lloyd H. Stow.
Botany --- Milton Hopkins.
Geology and Paleontology --- V. E. Monnett.
History --- Carl Coke Rister.
Zoology --- A. I. Ortenburger.

The museum shall be under the supervision of a director who shall be appointed by the Regents of the University of Oklahoma, upon the recommendation of the President of the University of Oklahoma, at a salary to be determined by the Regents.

The museum shall have a Board of Governors consisting of 25 members, of whom one shall be the director of the museum, who shall serve as secretary to the board.

The rules and regulations governing the museum shall be determined by the Board of Governors subject to the approval of the Board of Regents.

On motion by Regent Deacon the recommendation was approved.

President Cross reported that Dr. Charles Ralph Rayburn, Professor of Mental Diseases, who was granted leave of absence for duty with the Army of the United States on June 15, 1942, has returned to active status with the University of Oklahoma School of Medicine, effective February 1, 1945.

Recommended that the following be granted leave of absence from their duties in the School of Medicine effective March 1, 1945, for service in the United States Navy:

Dr. Hubert Eugene Doudna, Professor of Clinical Anaesthesiology

Dr. William Gerald Rogers, Associate in Gynecology

On motion by Regent Noble, recommendation approved.

Reported the resignation of Dr. Wayne McKinley Hull, instructor of medicine, effective March 1, 1945. Dr. Hull is moving to Omaha, Nebraska. The resignation was accepted.

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The Board expressed regrets that Dr. Chambers is not to continue as a member of the Board of Regents beyond the expiration of his term on March 29, 1945. It was voted that Regents Emery, Noble and Deacon prepare a suitable resolution on behalf of the Board to be sent to Dr. Chambers.

There being no further business, the meeting adjourned at 5:00 p. m.

Emil R. Kraettli, Secretary.