

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The Board of Regents of the University of Oklahoma met in regular session on Wednesday, February 14, 1945, at 10:45 a. m. in the office of the President of the University. Regent Chambers, President of the Board, presided. Members present were: Regents Hopper, Noble, Deacon, McBride, Wallace, Emery.

The minutes of the meeting held on January 10 were approved, each member having been sent a copy previously.

President Cross reported on the progress of various University bills in the Legislature. He stated that he had been notified of the hearing of the University appropriation bills before the joint House and Senate Committees on Monday evening at seven o'clock, February 19, for the University and the Oklahoma Geological Survey, and on Tuesday evening, February 20, for the Medical School, and asked that such members of the Board as could do so be present at these hearings.

He stated that the bill authorizing the issuance of bonds for dormitories had passed the Senate and it had been amended in the House, which would make it practically inoperative for the University, but that he had had a conference with Wilson Wallace and Sam Singleton who had offered the amendments, and they had agreed to withdraw their amendments in conference.

He stated that the other bill concerning the Union Building had passed the Senate, was on the House calendar, but had not been called up.

President Cross extended an invitation on behalf of the Pan-American Fiesta committee to attend the program and Fiesta April 11-14. The members expressed appreciation for the invitation and suggested that letters be sent to each member of the Board calling attention to this event.

A letter from Captain John F. Donelson extending an invitation to the Board of Regents to attend the annual inspection of the NROTC on June 14, was read. He suggested that the Board hold its regular June meeting on that date instead of Wednesday, the 13th. It was voted to fix the date for the June meeting on the 14th instead of the 13th and to accept Captain Donelson's invitation to attend the formal inspection.

President Cross presented a petition of Goldia Cooksey, formerly an Instructor of English, for reinstatement to the rank of Assistant Professor of English, the petition having been signed by a number of individuals.

~~242~~
1751

February 14, 1945.

Following a discussion of the matter, President Cross recommended that the petition be rejected and on motion by Regent Emery, seconded by Regent Deacon, it was voted to approve the President's recommendation.

President Cross brought up the question of the use of University buildings, or parts of buildings, for purposes other than provided for in the act of the Legislature making an appropriation for a specific building.

It was the sense of the Board that the Attorney General be asked to give an opinion on this question.

Regent Wallace so moved, and the motion was carried unanimously.

In response to the action of the Board at the previous meeting, President Cross submitted a suggested policy with reference to the functions of the Athletic Council and the Director of Athletics, and stated that the Athletic Council had requested that they be permitted to meet with the Board at luncheon to discuss the matter. It was agreed to meet with the Athletic Council during the noon hour and the Board recessed at 12:15 for luncheon.

During the luncheon period, the following members of the Athletic Council were present: Granville Norris, Neil Johnson, Norman Brillhart, L. N. Morgan, Ray Matlock, John Hervey, Captain Donelson, W. W. Kraft. Neil Johnson stated that the Council had met earlier during the morning and gone over the statement prepared by President Cross, and suggested several minor changes, following which there was a discussion.

The Board reconvened in the President's office at 2:00 p. m.

The Chair called attention to the action of the Board at the October meeting when it was decided to hold inaugural ceremonies for President Cross "sometime in the spring". He explained that at his request the University Senate had elected five members to discuss this matter and asked that the committee, consisting of the following, be heard on the plans: S. W. Reaves, C. F. Giard, Leslie Hewes, W. B. Ragan, C. E. Springer, Chairman.

The committee appeared before the Board and submitted the following report:

On January 22, 1945, the University Senate elected the five members of the faculty whose names appear below to compose a committee for the purpose of discussing plans with the Board of Regents for the inauguration of Dr. George L. Cross as President of the University. This committee is wholly enthusiastic in its agreement that an inauguration should be

February 14, 1945.

held, and it feels that it represents the general faculty in this attitude.

However, the feasibility of planning an inaugural ceremony for the near future appears doubtful, in the light of the following considerations:

1. The current order of the Office of Defense Transportation prohibits conventions of fifty or more after February 1, 1945.
2. Lack of adequate housing accommodations in Norman, at present, precludes a large attendance of delegates and guests.
3. Persons outside the University would, perhaps, look with disfavor upon any activity which might suggest the elaborate in the present situation.

The committee takes the view that much benefit would accrue to the University by the presence, at the inauguration, of distinguished guests and also of delegates from the leading institutions of learning in the nation. However, the immediate exigencies of the national war effort pose apparently insurmountable difficulties with respect to the question of determining the date for the inauguration. The committee therefore recommends that the inauguration be held after the difficulties of travel and housing are relieved.

Respectfully submitted by

Professors S. W. Reaves
C. F. Giard
Leslie Hewes
W. B. Ragan
C. E. Springer, Chairman.

Following a discussion, it was voted to approve the report and it was the sense of the Board that the committee be continued until it is deemed advisable to hold inaugural ceremonies.

Discussion was resumed on the Athletic matter and it was voted to approve, on motion by Regent Hopper, the statement of functions as amended. The amended statement follows:

THE ATHLETIC COUNCIL:

1. The Athletic Council shall consist of nine members appointed

244
1753

February 14, 1945.

by the President of the University. Five members shall be selected from the faculty, three from the alumni, and one undergraduate from the "O" Club.

2. The Athletic Council shall, if the President so requests, make recommendations to the President concerning the appointment of the Director of Intercollegiate Athletics.
3. The Athletic Council shall consider matters pertaining to eligibility for participation in Intercollegiate athletics. The Council as a whole shall make recommendations to the President concerning the general policies relating to eligibility; and in like manner the five members of the Council selected from the University faculty shall constitute the University Eligibility Committee and this committee shall make recommendations with respect to the eligibility of athletes competing in intercollegiate athletics.
4. The Athletic Council shall make recommendations to the President concerning general policies of scheduling intercollegiate contests.
5. The Athletic Council shall nominate the recipients of all intercollegiate athletic awards after considering the recommendations of the coaches involved.
6. The Athletic Council shall consider the annual budget request prepared by the Director of Athletics, and it shall make recommendations to the President, through the Athletic Director, concerning any matters of policy in the budget.
7. The Athletic Council shall hold regular meetings, the frequency to be determined by the Council. A copy of the minutes of each meeting shall be filed with the President of the University.
8. The Athletic Council shall continue to be incorporated under the laws of the state of Oklahoma.

DIRECTOR OF ATHLETICS:

1. The Director of Athletics shall be appointed by the Board of Regents upon recommendation of the President of the University.
2. The Director of Athletics shall recommend to the President, for transmission to the Board of Regents, the appointments of all members of the coaching staff connected with the Athletic Department.

February 14, 1945

19
1754

3. The Director of Athletics shall prepare the schedule in all intercollegiate sports subject to the approval of the President.
4. The Director of Athletics shall administer the budget under the supervision of the President of the University.

President Cross was asked to submit copies of this statement to the council with instructions to amend the articles of incorporation in such a way as to conform to the above statement.

On motion by regent McBride it was voted that the Treasurer of the Athletic Department be bonded in an amount equal to the cash on hand.

President Cross called attention to the fact that Captain Donelson had completed a three-year tour of duty here and that under normal procedure he would be replaced as commandant of the Naval ROTC. He recommended that the Board of Regents make a request through proper channels that Captain Donelson be retained on this post.

Regent Emery moved, seconded by Regent Deacon, that the President of the Board make such request. The Board was unanimous in its appreciation of the fine work that has been done by Captain Donelson.

President Cross made a report concerning the potential income from the operation of the Masonic Dormitory if it were acquired for the University.

On motion by Regent Emery, it was voted to refer the data prepared by the President and submitted by him to the Regents, to the committee consisting of Regents Wallace, Noble, and Hopper.

President Cross called attention to a letter under date of February 3, from Neil Johnson, President of the Board of Governors of the Oklahoma Memorial Union, on a proposed schedule for financing the expansion of the Union Building.

Following a discussion, Regent Wallace moved and it was voted that the matter be deferred until the next regular meeting and that the President, in the meantime, work out a plan for the operation of the Oklahoma Memorial Union similar to the one approved for the operation of the Athletic Department.

The following resolution was presented by President Cross and was unanimously approved:

RESOLVED, That limited scholarships be given to hospital corpsmen of the Navy Hospital at Norman and to patients who are held in the Hospital for treatment;

20
1755

February 14, 1945.

The Benefits to be conferred by these scholarships to be as follows:

Waiver by the University of Oklahoma of the following fees for the above classes of service men and women;

1. Non-resident tuition where the service men are not residents of Oklahoma;
2. Waiver of the Health and Infirmary fee of \$ 6.50;
3. Waiver of the Union fee of \$ 4.00;
4. Waiver of the \$ 1.00 fee for the Oklahoma Daily distributed to students;
5. The corpsmen and patients shall pay the Library and Special Course fees, such as laboratory and deposits for breakage of materials on the same terms as other students;
6. That the privileges of these scholarships be retroactive to the beginning of the present semester.

President Cross submitted the following resignations, effective on the date specified in each case;

Jean Evelyn Drake, Stenographer, Correspondence Study Department, January 20, 1945.

Marguerite Brown, half-time Secretary, Bureau of Business Research, January 16, 1945.

Mrs. Eleanor B. Miller, Secretary, Office of the Counselor of Men, January 17, 1945.

Mrs. Marion Blew Earl, Secretary, Department of Animal Biology, January 20, 1945

Mrs. Mary Curl, Secretary, Office of the Comptroller, January 24, 1945.

Mrs. Ruth Roys, Secretary, Office of the Counselor of Women, February 7, 1945.

February 14, 1945.

247
1756

Mrs. Dorothy White, Secretary, Department of Plant Sciences,
February 15, 1945.

Mrs. Phyllis Erwin, Hostess in the Delta Tau Delta House which
has been closed, off January 31, 1945.

Jessie Mae Long, PBX Operator, Utilities, January 15, 1945.

W. W. Chinnis, Janitor, Utilities, January 31, 1945.

The resignations were accepted.

The following appointments, effective on the date specified and
at the salary indicated in each case, were submitted:

Acting
Roy Bondurant, Director of Visual Education and Short Courses,
Extension Division, effective February 1, 1945, for five
months at \$ 250.00 per month. Mr. Bondurant is to replace
W. B. Ragan who has returned to his work in the College of
Education.

Dr. William B. Ragan, returned full time to the College of
Education, effective January 15, 1945. Dr. Ragan has
been serving 3/4 time with the Extension Division and
1/4 time with the College of Education.

C. C. Callarman, Acting Assistant Professor of Secretarial
Science at a salary of \$ 277.77 per month for the two
months of the summer session, June and July, 1945.

Charles Edward Foree, Departmental Assistant, School of Drama,
effective January 15 at a monthly salary of \$ 175.00.

Gladys Bellamy, Special Instructor in English, effective
January 22, 1945, at a monthly salary of \$ 167.00 for four
and one-half months of the second semester. Miss Bellamy
served during the first semester at \$ 75.00 per month for
part-time service.

Mrs. Myra B. Brown, Secretary, Office of the Comptroller, effective
February 2, 1945, at a salary of \$ 125.00 per month, replacing
Mrs. Mary Curl, resigned.

Mrs. Marjorie S. Bauman, Secretary, Placement Service, effective
February 1, 1945, at an annual salary rate of \$ 1,680.00
(\$ 140.00 per month).

Mrs. Jean Jones Langelle, Secretary, School of Journalism,
effective January 15, 1945, at a salary of \$ 125.00 per
month. This position has been vacant since the resignation
of Mrs. Bauman on November 1, 1944.

Rice, Leslie H., Assistant Professor of Journalism, returned to
position February 7, 1945.

February 14, 1945.

- Mrs. Loyce Watson, Secretary, Veterans' Record Office, effective January 15, 1945, at an annual rate of \$ 1,500.00.
- Mary Ann Raleigh, Secretary, Department of Modern Languages, effective January 15, 1945, at an annual rate of \$ 1,800.00.
- Essie Wanda Warden, Machine Operator and Accounting Clerk, Office of the Comptroller, effective February 1, 1945, at an annual rate of \$ 1,800.00. Miss Warden has been employed previously at \$ 75.00 a month for part-time work on the student pay roll.
- Mrs. Dorothy Evert Green, Secretary, Department of Animal Biology, effective January 20, 1945, at an annual rate of \$ 1,200.00, replacing Mrs. Marion B. Earl, resigned.
- Mrs. Frances Bontrager, Secretary, Counselor of Women, effective February 8, 1945, at a salary of \$ 110.00 per month, replacing Marguerite Smith, advanced to position formerly held by Mrs. Ruth Roys, resigned.
- Marguerite Smith, Secretary, Counselor of Women, from \$ 110.00 to \$ 150.00 per month, effective February 8, 1945, replacing Mrs. Ruth Roys, resigned.
- Mrs. Wynema Caswell, Hostess, Lawson House, Counselor of Women's office, effective January 21, 1945, at a salary of \$ 50.00 per month with maintenance.
- Roy E. Heffner, Assistant in Mathematics and Astronomy, to be paid at the rate of \$ 150.00 per month for February and March, and returned to the usual rate of \$ 50.00 per month beginning the first of April, 1945.
- Robert R. Murphy, Instructor in Physics, temporarily transferred to the Department of Mathematics for the months of March, April, and May, 1945.
- At the meeting of the Board on December 14, Mrs. Elizabeth Ledeem was appointed Acting Secretary of the YWCA for the month of January. Mrs. Ledeem was unable to serve due to illness in her family and the YMCA AND YWCA Board asked Mrs. Margaret Stevenson to take over the work. I recommend that Mrs. Stevenson be appointed Secretary of the YWCA at \$ 116.66 per month from January 1, to July 1, 1945.
- Mrs. Julia Walder, Secretary, Department of Plant Sciences, effective February 15, 1945, at a monthly salary of \$ 100.00, replacing Mrs. Dorothy White, resigned.

The appointments were approved as recommended.

February 14, 1945.

The following recommendations concerning leaves of absence were approved:

C. J. Bollinger has requested an extension of his sabbatical leave of absence to April 1, 1945. Mr. Bollinger is Associate Professor of Geography.

Mrs. Jeanette Patterson, Stenographer in Administrative Offices, leave of absence without pay from January 15 to February 15, 1945.

President Cross reported that the Department of Psychology had requested permission to charge fees for the following courses, effective September 1, 1945, and recommended approval:

<u>Course</u>	<u>Fee</u>	<u>Course</u>	<u>Fee</u>
Psychology 55	\$ 1.50	Psychology 266	\$ 2.00
Psychology 210	1.50	Psychology 315	1.50
Psychology 215	1.50		

The recommended fees were approved.

Dr. Cross reported to the Board the death on December 17, 1944, of Andrew R. Ramey, Professor of English at the University for many years.

Professor W. S. Campbell has recommended Miss Georgiana Guest for one of the Board of Regents' scholarships in English 167, Professional Writing Course, for the second semester of 1944-45, and President Cross recommended approval.

The scholarship was approved.

President Cross stated that Mr. Dott has reported that Neal T. Dilday, formerly draftsman with the Oklahoma Geological Survey, left their service December 1, 1944, to accept employment with the Superior Oil Company of California, at a very great increase in salary.

Mr. Dott has arranged for the part-time service of Guy W. Steele, a student in petroleum engineering. The United States Geological Survey is to pay part of his salary, in the total amount of \$ 540.00 per year, and the Oklahoma Geological Survey is to pay the balance. His pay is at the rate of \$ 1.00 per hour, for approximately 100 hours a month, or a total of about \$ 100.00 per month.

250
1759

February 14, 1945.

Mr. Dott has recommended that Mr. Steele be appointed to the Geological Survey staff with a salary of \$ 100.00 per month, effective March 1, 1944, and President Cross recommended approval.

The recommendation was approved.

The following changes in the personnel of the Utilities Department were approved:

Walter R. Starr, appointed as Janitor effective February 1, 1945, at a monthly salary of \$ 100.00, replacing W. W. Chinnis, resigned.

Duff Underwood, Plasterer and Cement Finisher, January 1, 1945, at a salary of \$ 205.00 per month.

Barbara Ruth Williams, PBX Operator, effective January 15, at a salary of \$ 80.00 per month, replacing Jessie Mae Long, resigned.

W. L. Wilkerson, Carpenter, salary increased January 1, 1945, from \$ 210.00 per month to \$ 225.00 per month.

Ed Maddon, Carpenter, salary increased from \$ 210.00 per month to \$ 225.00 per month.

All of the above changes will be charged to account 19.02 and do not affect the financial budget of the University.

The following overtime reports for employees of the Utilities Department for the months of December, 1944, and January, 1945, were submitted:

Regular University Employees Working with the Trainee
Housing and Messing Program during
the month of
December, 1944

<u>Name and Regular Position with Utilities Department</u>	<u>Regular Salary</u>	<u>Type of work with War Program</u>	<u>Hrs</u>	<u>Rate</u>	<u>Amount</u>
Elsie Ashley, Secretary	\$140.00	Clerical	27	\$.80	\$ 21.60
L. R. Benning, Plb Foreman	250.00	Repair & Mntnce	23	1.50	34.50
A. C. Bernier, Spec Officer	185.00	Asst. Supervisor	65	1.15	74.75
R. L. Brown, Accountant	185.00	Accountant	38	1.05	39.90
Lendon Hunt, Chief Engineer	260.00	Repair & Mntnce	16	1.50	24.00
Sam Wilson, Storekeeper	150.00	Clerical	26	.85	22.10
Earl Brown, Mechanic	175.00	Repair Work	23	1.00	23.00

\$ 239.85

February 14, 1945.

213
1760

Regular University Employees Working with the Trainee
Housing and Messing Program during
the month of
January, 1945

<u>Name and Regular Position with Utilities Department</u>	<u>Regular Salary</u>	<u>Type of work with War Program</u>	<u>Hrs</u>	<u>Rate</u>	<u>Amount</u>
Elsie Ashley, Secretary	\$ 140.00	Clerical	29	\$.80	\$ 23.20
L. R. Benning, Plb Foreman	250.00	Repair & Mntnce	22	1.50	23.00
A. C. Bernier, Spec Officer	185.00	Asst Supervisor	65	1.15	74.75
R. L. Brown, Accountant	185.00	Accountant	39	1.05	40.95
Lendon Hunt, Chief Engineer	260.00	Repair & Mntnce	14	1.50	21.00
Sam Wilson, Storekeeper	150.00	Clerical	25	.85	21.25
Earl Brown, Mechanic	175.00	Repair work	24	1.00	24.00
					<u>\$ 228.15</u>

The reports were accepted and ordered filed.

On the recommendation of Dean Tom Lowry, President Cross submitted the following changes in the personnel of the School of Medicine, Oklahoma City, for approval:

Lorenzo Matthew Farnam, appointed Instructor in Surgery, effective January 1, 1945.

Dr. Hubert E. Doudna, resigned as Professor of Anesthesiology on December 31, 1944, to be appointed Professor of Clinical Anesthesiology, effective January 1, 1945. This appointment will not carry any salary except that which is paid on an hourly basis to the part-time clinical members of the faculty and staff.

Dr. Albert Douglas Foster, Jr., to be appointed as Professor of Anesthesiology, vice Dr. Hubert E. Doudna, effective February 1, 1945, at an annual salary of \$ 5,000.00.

Dr. Otey Johnson, appointed Assistant Director of the Outpatient and Admitting Departments, University Hospitals, at a salary of \$ 250.00 per month, effective January 22, 1945.

Henry W. Hooper, to be appointed Instructor in Histology and Embryology, at an annual salary of \$ 2,600.00 for twelve-months' service, effective January 15, 1945. He will take the place of Mrs. Frances Williamson who was appointed Assistant in Histology and Embryology until February 1, 1945.

214
1761

February 14, 1945.

Dr. Jack Valin, Assistant Professor of Anesthesiology, salary to be increased from \$ 3,300.00 to \$ 4,500.00 per annum, effective January 1, 1945.

Dr. John W. Cavanaugh, Assistant Professor of Surgery, salary to be increased from \$ 5,000.00 to \$ 6,000.00 per annum, effective January 1, 1945. An agreement was made with Dr. Cavanaugh at the time of his appointment that his salary would be increased to \$ 6,000.00 per annum after one year of satisfactory service. He began his duties on December 1, 1943.

The changes were approved.

President Cross further recommended the following changes in the school of Medicine, University and Crippled Children's Hospitals:

SCHOOL OF MEDICINE:

Item No. 5. Velma Norman, Secretary, salary increased from \$ 125.00 to \$ 150.00, January 1, 1945. Increase of \$ 25.00 in salary budget.

Item No. 12. Alice Rankin, Secretary, salary increased from \$ 150.00 to \$ 160.00, January 1, 1945. Increase of \$ 10.00 in salary budget.

Item No. 28. Pansy Ruth Brooke, Technician, resigned December 31, 1944, salary \$ 120.00. Gladys Jones, Technician, employed January 1, 1945, vice Pansy Ruth Brooke, resigned, salary \$ 125.00. Increase of \$ 5.00.

Item No. 33. Fannie Fakas, Technician, employed January 1, 1945, salary \$ 100.00. Decrease of \$ 25.00 in salary budget as this position set up for \$ 125.00.

Item No. 55. Fern Jackson, Technician, resigned December 5, 1944, salary \$ 110.00. Nadine Thompson, Technician, employed January 1, 1945, vice Fern Jackson, resigned, salary \$ 100.00. Decrease of \$ 10.00 in salary budget.

Net increase, \$ 5.00 per month.

UNIVERSITY HOSPITAL:

Item No. 7. Vera Brackeen, Cashier, resigned December 12, 1944, salary \$ 130.00. Gearlean Shipman, Cashier, employed December 1, 1944, vice Vera Brackeen, resigned, salary \$ 125.00. Decrease of \$ 5.00 in salary budget.

Item No. 10. Ina Marie Newton, Purchase Order Clerk, resigned December 31, 1944, salary \$ 130.00. June Miller, transferred from Item No. 16, Storeroom Clerk, to Purchase Order Clerk, January 1, 1945, vice Ina Marie Newton, resigned, salary to remain \$ 115.00. Decrease of \$ 15.00 per month.

February 14, 1945.

Item No. 14. Estelle Smith, Relief Information Clerk, employed January 17, 1945, salary \$ 85.00. Position has been vacant for some time. No change.

Item No. 16. Phoebe Whaley, Storeroom Clerk, transferred from Item No. 18, vice June Miller, transferred to Business Office, salary increased from \$ 100.00 to \$ 110.00, January 1, 1945. Decrease of \$ 5.00 in salary budget.

Item No. 17. Wheeler Hudson, Storeroom Clerk, salary increased from \$ 85.00 to \$ 90.00 January 1, 1945. Increase of \$ 5.00 in salary budget.

Item No. 18. Margie Noble, Clerk, employed December 18, 1944, vice Phoebe Whaley, transferred to Item No. 16, salary \$ 100.00. Resigned December 31, 1944. Margie Chantlas, Clerk, employed January 29, 1945, vice Margie Noble, resigned, salary \$ 100.00. No change in salary budget.

Item No. 19. Rex Daniels, from part time to full time Storeroom Clerk, January 15, 1945, salary increased from \$ 45.00 to \$ 125.00. Increase of \$ 35.00 per month in this position, as originally set up for \$ 90.00.

Item No. 30. Otey Johnson, Asst. Director Outpatient Department, employed January 22, 1945, salary \$ 250.00. Increase of \$ 100.00 per month in salary budget. (Position now full time - was part time)

Item No. 33. Virginia Hester, General Staff Nurse, resigned January 21, 1945, salary \$ 115.00. Suzanne Sanders Bilger, promoted from Cadet Nurse to General Staff Nurse, January 29, 1945, salary increased from \$ 50.00 to \$ 115.00. No change in salary budget.

Item No. 37. Jean Adams, Relief Clerk, resigned December 12, 1944, salary \$ 85.00. Euphama Carr, Relief Clerk, employed December 16, 1944, vice Jean Adams, resigned, salary \$ 85.00. No change in salary budget.

Item No. 44. Margaret Wolf, Medical Social Worker, resigned January 15, 1945, salary \$ 120.00. Margaret Eskridge, Medical Social Worker, employed January 24, 1945, vice Margaret Wolf, resigned, salary \$ 115.00. Decrease of \$ 5.00 in salary budget.

Item No. 50. Hazel Clay, Technician, salary increased from \$ 160.00 to \$ 180.00 January 1, 1945. Increase of \$ 20.00 in salary budget.

Item No. 51. Margrete Brown, Technician, employed January 15, 1945, salary \$ 160.00. Decrease of \$ 10.00 per month in salary budget, as this item increased to \$ 170.00 during fiscal year and reported to Board of Regents.

Item No. 55. Dorothy Foreman, Technician, salary increased from \$ 140.00 to \$ 150.00 January 1, 1945. Increase of \$ 10.00 in salary budget.

Item No. 59. Faye Williams, Stenographer, employed January 16, 1945, salary \$ 125.00. No change in salary budget. This position set up for \$ 125.00, but has been vacant for some time.

February 14, 1945.

Item No. 62. H. E. Doudna, Anesthetist, resigned December 31, 1945, salary \$ 458.33.

Item No. 65. Glenna Rae Powell, Photographer, resigned December 20, 1944, salary \$ 100.00. Clara E. Haskin, Photographer, employed from December 18 to January 13, 1945, salary \$ 125.00. Edna Kemp, Photographer, employed January 27, 1945, vice Glenna Rae Powell, resigned, salary \$ 100.00. No change.

Item No. 72. Richard A. Clay, Resident in E. E. N. T., transferred from Item No. 43, Children's Hospital, salary to remain \$ 85.00. No change.

Item No. 88. Bonnie Hewitt, Nursing Arts Instructor, employed December 7, 1944, salary \$ 160.00, vice Juanita Granger, who has been employed part time in this position. No change in salary budget as this position set up for \$ 160.00.

Item No. 92. Frances Henry Powell, Ward Teaching Supervisor, employed half time January 22, 1945, salary \$ 67.50. Decrease of \$ 67.50.

Item No. 94. Betty Valin, Operating Room Supervisor, resigned December 31, 1944, salary \$ 150.00. Ruth Woods, Operating Room Supervisor, employed January 16, 1945, vice Betty Valin, resigned, salary \$ 150.00. No change in salary budget.

Item No. 109. Noreen Anderson, General Staff Nurse, resigned December 24, 1944, salary \$ 115.00. Position temporarily vacant.

Item No. 110. May Yount, General Staff Nurse, transferred to Item No. 66 Children's Hospital. This position temporarily vacant, salary \$ 115.00.

Item No. 112. Emily Rocque, General Staff Nurse, resigned December 15, 1944, salary \$ 115.00. Position temporarily vacant.

Item No. 171. Henry Thomas, Janitor, employed December 5, 1944, salary \$ 90.00. No change in salary budget, as this position has been vacant for some time.

Item No. 197. Lorraine Lemont, Ward Dietitian, resigned December 15, 1944, salary \$ 120.00. Carolyn Kuhr, promoted from Student Dietitian to Ward Dietitian, December 16, 1945, salary \$ 100.00. To be increased to \$ 120.00 February 1, 1945. No change in salary budget.

Item No. 232. J. P. Hallman, Asst. Laundryman, salary increased from \$ 90.00 to \$ 100.00 January 1, 1945. Increase of \$ 10.00 in salary budget.

CHILDREN'S HOSPITAL:

Item No. 3. Jeanette Kraker, Stenographer, salary increased from \$ 90.00 to \$ 100.00 January 1, 1945, increase of \$ 100.00 per month.

February 14, 1945.

217
176.4

Item No. 6. Harold E. Holmes, Clerk, salary increased from \$ 125.00 to \$ 135.00 January 1, 1945. Increase of \$ 10.00 in salary budget.

Item No. 7. Verene Mathews, Clerk, salary increased from \$ 100.00 to \$ 110.00 January 1, 1945. Increase of \$ 10.00 in salary budget.

Item No. 9. Melba Howe, Clerk, salary increased from \$ 85.00 to \$ 100.00 January 1, 1945. Increase of \$ 15.00 in salary budget.

Item No. 11. Kathryn Ewing, Operator, resigned December 31, 1944, salary \$ 90.00. Dorothy Bierend, Operator, employed December 4, 1944, vice Kathryn Ewing, resigned, salary \$ 90.00. No change in salary budget.

Item No. 13. Lorene Hare, Operator, resigned January 15, 1945, salary \$ 90.00. No change in salary budget. Helen Pyle, Operator, employed January 11, 1945, vice Lorene Hare, resigned, salary \$ 90.00.

Item No. 24. Mildred Marsh, Stenographer, resigned December 31, 1944, salary \$ 125.00. Geneva Ransbarger, Stenographer, employed December 15, 1944, vice Mildred Marsh, resigned, salary \$ 125.00. No change in salary budget.

Item No. 26. Betty Buckingham, Technician, salary increased from \$ 150.00 to \$ 160.00 January 1, 1945. Increase of \$ 10.00 per month.

Item No. 66. Grace Cutler, Head Nurse, resigned December 31, 1944, salary \$ 125.00. May Yount, promoted from General Staff Nurse, Item No. 110, University Hospital, to Item No. 66, vice Grace Cutler, resigned, salary increased from \$ 115.00 to \$ 125.00 January 1, 1945. No change in salary budget.

Item No. 71. Edna Miller, General Staff Nurse, employed January 22, 1945, salary \$ 115.00. No change in salary budget.

Item No. 76. Wilma Hood, General Staff Nurse, resigned January 11, 1945, salary \$ 120.00. Mary Jones, General Staff Nurse, employed January 22, 1945, vice Wilma Hood, resigned, salary \$ 115.00. Decrease of \$ 5.00 in salary budget.

Item No. 158. W. O. Rounsaville, Asst. Laundryman, resigned January 13, 1945, salary \$ 90.00.

Geo. Perry, Asst. Laundryman, employed December 30, 1944, vice W. O. Rounsaville, resigned, salary \$ 95.00. Increase of \$ 5.00 in salary budget.

Items affecting totals in salary budget:

	<u>Increase</u>	<u>Decrease</u>
University and Children's Hospitals	\$ 240.00	\$ 112.50

Net monthly increase of \$ 127.50 per month.

The routine changes were approved.

218
1765

February 14, 1945.

Regent Wallace called attention to the need of employing someone at the University to write articles about scientific investigations at the University, stating that it was his opinion that it would be helpful if the public knew more about the important work along such lines that was being done by members of the University staff. President Cross stated he had given this matter considerable thought and was very anxious to find someone qualified and asked for suggestions in locating the person for that work.

It was voted that the President of the Board of Regents express on behalf of the Board appreciation to Mr. E. K. Gaylord, Managing Editor of the Oklahoman and Times, for his editorials and articles urging adequate support for the University. Also, to Mr. Horace Thompson for his articles on the University's needs.

There was a discussion concerning the desirability of giving some recognition to those who had served on the Board of Regents. The suggestion was made that an identification card be prepared and sent to all present and former members of the Board. It was suggested, also, that these cards provide for life complimentary admission to all events held on the University campus. It was suggested further that an annual meeting be held on the campus, the time to be arranged, when all members could get together.

There being no further business, the meeting adjourned at 4:30 p. m.



Emil R. Kraettli, Secretary.