

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The Board of Regents of the University of Oklahoma met in regular session in the office of the president of the University at 11:00 a. m. January 10, 1945. Regent Chambers, President of the Board, presided; members present were: Regents Hopper, Noble, Deacon, Emery, McBride, and Wallace.

The minutes of the meeting held on December 14, 1944, were approved, each member having been sent a copy previously.

President Cross made a progress report on the legislative program, and called attention to a communication from Chancellor Nash under date of December 20, 1944, concerning the Building and Special Capital Items budget request. A copy of this letter, together with a copy of a reply submitting a revised program, was sent to each member of the Board with the agenda for this meeting. The original request for Buildings and Special Capital Items totalled \$ 3,687,600.00. The total of the revised request is \$ 1,826,424.00. There was also a discussion concerning the building program at the Medical School and Hospitals. After discussing the matter in detail, the following action was taken:

In response to the communication from the State Regents for Higher Education on the Building and Capital Items Program for the University, it was voted that a statement in line with the discussions concerning the Building Program be prepared stating that it is the sense of the Board of Regents of the University of Oklahoma that the recommendation containing the buildings in Group "A", or "12", represents the minimum needs of the Building and Capital Items Program of the University at Norman and that while we concur in the Building Program suggested for the Medical School in Oklahoma City, there are other needs of the University that are just as vital as the needs of the Medical School.

It was agreed that the above statement be signed by the President of the Board of Regents and that it is to be sent to the State Regents for Higher Education and a copy to the Governor. Also, that a copy be sent to each member of the Board of Regents.

President Cross called attention to the regulation of the Board of Regents adopted May 23, 1921, concerning the use of automobiles by students.

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On motion by Regent Emery, it was voted that the car regulation adopted on May 23, 1921, be rescinded and that the subject matter thereof be regarded as the executive prerogative of the President of the University.

President Cross raised the question of his responsibility with respect to intercollegiate athletics. The Board instructed President Cross to submit at the next meeting a recommendation to the Board of Regents setting forth the action necessary to put full executive control of intercollegiate athletics under the President of the University.

President Cross reported that a gift of \$ 1,000.00 had been made to the University of Oklahoma Foundation and recommended that the Foundation be publicized and begin functioning in accordance with the provisions of the trust document as it has been prepared.

It was unanimously voted to approve the recommendation.

A financial statement showing the estimated reserve as \$ 121,207.63 at the end of the current fiscal year was distributed. President Cross stated that his purpose in submitting this was to assure the Board that expenditures were well within available funds and to give a progress report on the University finances.

The revision of the Dormitory-Union bill with the following title, a copy of which had been sent to each member of the Board, was discussed:

AN ACT providing for the construction, equipment and furnishing of buildings on the campuses of the University of Oklahoma and Oklahoma Agricultural and Mechanical College; providing for the financing of the cost thereof either through leases and agreements to be made with non-profit corporations or through the issuance of revenue bonds; providing for the security and payment of such bonds; authorizing the making of appropriate covenants and agreements to effect the purposes of this act; authorizing the making of agreements with the United States of America or any agency or instrumentality thereof; providing for approval of such bonds by the Attorney General; making such bonds lawful investments and collateral security for certain funds; authorizing the approval of such bonds by the Supreme Court of Oklahoma, and giving said court original jurisdiction for such purpose; exempting such buildings from taxation, and declaring an emergency.

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It was voted to approve the bill with the suggestion that the title be changed to make specific reference to fees as a source of income for retirement of bonds.

The Board recessed for luncheon at 12:30 p. m. to meet with members of the Board of Governors of the Oklahoma Memorial Union for discussion on the plans for expansion of the Oklahoma Memorial Union building and activities program.

The Board reconvened at 2:00 p. m. in the office of the President.

President Cross discussed a communication from R. M. McCool, City Manager of Norman, in which he inquired if it would be possible for the University to assist to the extent of approximately \$ 1,000.00 a year towards the expense of the operation of the sewage disposal plant.

It was the sense of the Board that the University is without legal authority to join the City of Norman in providing funds for the operation of the sewage disposal plant.

In response to the Board's request to the representatives of the Board of Governors of the Oklahoma Memorial Union during the luncheon hour, a copy of the proposed legislative act, with the following title, was submitted:

AN ACT relating to the power of the Board of Regents of the University of Oklahoma pertaining to contracts for leasing of portions of the campus of the University of Oklahoma for the purpose of erection of additions to the present student union building; setting out the manner of the payment of the cost of operation and maintenance of the student union building and additions thereto, and the payment on an amortized basis of the cost of constructing and equipping any addition to each building, and declaring an emergency.

On motion by Regent Emery, it was voted to approve submission of the act to the legislature pursuant to the request of the Board of Governors in the letter under date of January 10, 1945.

President Cross presented his recommendations and the action on the various items was as indicated:

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The following resignations were presented and were accepted:

- Mrs. Patrina K. Goins, Instructor in Education, January 15, 1945.
- Mrs. Florence Silliman, Assistant in the Nursery School, December 23, 1944.
- Mrs. Freda Bollinger Frick, Stenographer, School of Social Work, December 19, 1944.
- Mrs. Alma I. McCasland, Secretary to the Dean, College of Engineering, December 7, 1944.
- Mrs. Dorothea L. LaHayne, Secretary, Department of Chemistry, December 26, 1944.
- Mrs. Mary Caspersson, Stenographer, Alumni Office, November 11, 1944.
- Virginia Follmar, Stenographer, Correspondence Study Department, January 1, 1945.
- Elmer Burke, Nightwatchman, Utilities Department, December 15, 1944.

The following appointments were submitted, effective on the date indicated and at the salary specified:

- Robert H. Rucker, Landscape Architect and Assistant Professor of Plant Sciences, effective June 1, 1945, at an annual salary of \$ 3,600.00 on a twelve-months' service basis.
- Edwin C. McReynolds, Special Instructor in History, at a rate of \$ 150.00 per month, beginning December 11, 1944, and running through the second semester, January 19 to May 28, 1945.
- Mrs. L. Virginia H. Dearborn, Special Instructor in Speech, for the second semester, four and one-half months at \$ 100.00 per month.
- Maryelyn Stewart, Special Instructor in Commercial Education, at a salary of \$ 150.00 per month for the second semester ($4\frac{1}{2}$ months).

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Bert Kenneth Lewis, Special Instructor in Chemistry, for the second semester ($4\frac{1}{2}$ months) at a salary of \$ 244.44 a month, as a replacement for Guy Y. Williams.

Rudolph Norman Evjen, Special Instructor (part-time) in Social Work, for the second semester ($4\frac{1}{2}$) at a salary of \$ 50.00 per month, or \$ 225.00 for the semester.

Mrs. Golden Bedford, Assistant in the Nursery School at a monthly salary of \$ 60.00. The appointment was effective January 2, 1945.

Mrs. Gerald Hollman, Music Director, WNAD, at a salary of \$ 175.00 per month from December 15, 1944, to June 1, 1945, replacing Mrs. Elizabeth Parham, resigned.

Mrs. Blanche Tarlton Brixey, Cataloger in the Library, effective January 1, 1945, at an annual salary of \$ 1,200.00, or \$ 100.00 per month, as a replacement for the position formerly filled by Mrs. Mary Nolan.

Mrs. Addie Lee Barker, Secretary to the Dean of the College of Engineering, December 11, 1944, at a salary of \$ 150.00 per month, replacing Mrs. Alma McCasland, resigned.

Mrs. John H. Hooks, Jr., Secretary, Department of Chemistry, effective December 26, 1944, at a salary of \$ 100.00 per month, replacing Mrs. Dorothea LaHayne, resigned.

Levita Bollinger, Secretary, School of Social Work, $\frac{2}{3}$ time at a salary of \$ 70.00 per month, January 1, 1945. Miss Bollinger replaces Mrs. Freda Bollinger Frick, resigned.

Mrs. Esther Poholsky, Stenographer, Alumni Office, November 13, 1944, at a salary of \$ 100.00 a month (\$ 60.00 November 13 to December 1), replacing Mrs. Mary Caspersson, resigned.

Mrs. Lillian Whitworth, Stenographer, Correspondence Study Department, January 1, 1945, at a salary of \$ 115.00 per month, replacing Virginia Follmar, resigned.

Thomas Phillips, Nightwatchman, Utilities Department, December 17, 1944, at a salary of \$ 125.00 per month, replacing Elmer Burke, resigned.

Mrs. Elizabeth Ledeen, who has been serving as acting secretary of both the YM and YWCA, to continue as Acting Secretary of the YWCA through the month of January at the rate of \$ 83.33 a month. Owing to the resignation of Mrs. Stevenson, Mrs. Ledeen has temporarily served as acting secretary of the YW at a combined salary of \$ 166.66 per month, November 20 to January 1, 1945.

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On motion by Regent Emery, the appointments were approved.

The following changes in dormitory personnel were reported:

- Mrs. William Q. Jensen, Hostess at Acacia House, paid from December 1 through December 10, at which time the Acacia House was closed.
- Mrs. Maude Wood, Hostess at Roberta Lawson House, resigned December 15, 1944.
- Mrs. Bertha Downing, Hostess at Roberta Lawson House, December 15, to January 19, 1945, the remainder of the first semester, at the rate of \$ 50.00 per month.

On motion by Regent Wallace, the changes were approved.

The following reports concerning leaves of absence were made:

- Orie J. Eigsti, whose leave of absence was to end with the termination of the current semester, has requested an extension of his leave to September 1, 1945.
- L. M. Rohrbaugh, Assistant Professor of Plant Sciences, on leave of absence, to return with the beginning of the second semester on the basis of 9/10 of full time. He is to receive \$ 266.66 per month for this part time basis, effective January 15 to June 1, 1945.
- Howard Larsh, Associate Professor of Plant Sciences, who was reported at the last meeting of the Board as returning with the beginning of the second semester, is not to return. His leave should be continued to September 1, 1945.
- John H. Casey, Professor of Journalism, who has been on leave of absence without pay during the first semester, 1944-45, will return to his duties for the second semester of the current school year at his regular salary, namely \$ 377.77 per month.

On motion by Regent Deacon, the leaves were approved.

The President recommended the following changes in rank and salary:

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James W. Fitzgibbon, Assistant Architect on Campus Planning, to be promoted to the rank of Assistant Professor of Architecture at an annual rate of \$ 3,000.00 for nine months, effective February 1 to June 15, 1945, a total of $4\frac{1}{2}$ months.

Bernard O. Heston, Assistant Professor of Chemistry, salary to be increased from the rate of \$ 2,500.00 to \$ 2,900.00 effective January 1, 1945.

F. F. Blankenship, Assistant Professor of Chemistry, salary to be increased from the rate of \$ 2,300.00 to \$ 2,700.00, effective January 1, 1945.

On motion by Regent Wallace, the recommendations were approved.

Professor J. O. Hassler, Chairman of the Department of Mathematics, has requested that the appointment of Mrs. Gladys LaFon, Special Instructor in Mathematics, approved the second semester at the last meeting of the Board, be cancelled. Professor Hassler does not anticipate the need for Mrs. LaFon's services at this time.

On motion by Regent Wallace, the request was approved.

Professor W. S. Campbell has recommended the following students for the Regents' scholarships in English 167, course in Professional Writing:

Miss Frances Freeman
Mr. Maurice Ogden.

President Cross recommended approval of these scholarships.

On motion by Regent Deacon, the scholarships were approved.

Early in 1943 when the training program contracts with the Army and Navy were being negotiated, the Board specified "that Dean John Hervey examine all contracts in advance of signing". Dean Hervey has suggested "in view of the fact that the reason which prompted the resolution in the first place has ceased, the resolution be withdrawn."

The President recommended that Dean Hervey be relieved of the responsibility as provided in the resolution. Dean Cheadle is available

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in the President's office for legal counsel if such becomes necessary.

On motion by Regent Emery, the resolution was withdrawn.

The President submitted the following overtime reports for employees of the Utilities Department for the months of October and November, 1944.

Regular University Employees Working with the Trainee,
Housing and Messing Program during
the month of

October, 1944

<u>Name and Regular Position with Utilities Department</u>	<u>Regular Salary</u>	<u>Type of Work with War Program</u>	<u>Hrs</u>	<u>Rate</u>	<u>Amount</u>
Elsie Ashley, Secretary	\$ 140.00	Clerical	29	\$.80	\$ 23.20
L. R. Benning, Plb. & Heating Foreman	250.00	Repair & Mntnce	23	1.50	34.50
A. C. Bernier, Spec. Officer	185.00	Asst. Supervisor	62	1.15	70.30
R. L. Brown, Accountant	185.00	Accountant	39	1.05	40.95
Lendon Hunt, Chief Engineer	260.00	Repair & Mntnce	17	1.50	25.50
Sam Wilson, Storekeeper and Locksmith	150.00	Clerical	25	.85	21.25
Earl Brown, Mechanic	175.00	Repair Work	25	1.00	25.00
		Total			\$ 240.70

November, 1944

Elsie Ashley, Secretary	\$ 140.00	Clerical	28	.80	\$ 22.40
L. R. Benning, Plb. & Heating Foreman	250.00	Repair & Mntnce	24	1.50	36.00
A. C. Bernier, Spec. Officer	185.00	Asst. Supervisor	62	1.15	71.30
R. L. Brown, Accountant	185.00	Accountant	37	1.05	38.85
Lendon Hunt, Chief Engineer	260.00	Repair & Mntnce	16	1.50	24.00
Sam Wilson, Storekeeper and Locksmith	150.00	Clerical	26	.85	22.10
Earl Brown, Mechanic	175.00	Repair Work	23	1.00	23.00
		Total			\$ 237.65

The reports were accepted and ordered filed.

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- The following resolution was presented and approved, it being understood that a program for physical education and military courses for all students be submitted to the Board at a later date.

RESOLUTION

RESOLVED: That the resolution adopted by the Board on April 29, 1942, requiring that all freshmen including those in military drill be required to take a one-hour credit course in physical education in three periods per week in their freshman year, be modified so that this requirement shall apply only to those freshmen having a health rating by the Student Health Service of D or less.

On recommendation of Dean Lowry, President Cross presented the following changes in the staff of the University School of Medicine. Dr. Lowry recommends approval of these changes.

- Dr. Carl T. Steen, Assistant Professor of Psychiatry and Acting Chairman of the Department of Mental Diseases, resigned December 1, 1944.
- Dr. Hubert E. Doudna, Professor of Anesthesiology and Chairman of the Department of Anesthesia, resigned December 31, 1944.
- Dr. Charles E. Leonard, Assistant in Medicine, resigned January 1, 1945.
- Dr. Charles B. Taylor, Professor of Urology and Acting Chairman of the Department of Urology, resigned as he has reached the retirement age of 65. It is recommended that the resignation be accepted, but that Dr. Taylor be appointed Professor Emeritus of Urology as of January 1, 1945, and that he be presented with an appropriate certificate for his long and faithful service as a member of the faculty of the Medical School.
- Dr. Ward Loren Shaffer, Associate in Dental Surgery, who was granted a leave of absence for duty with the Army July 3, 1942, is being discharged and will return to an active status with the University School of Medicine and Hospitals. effective January 7, 1945..
- Dr. Basil Augustus Hayes, promoted from Professor of Clinical Urology to Professor of Urology, effective January 1, 1945. It is also recommended that Dr. Hayes be appointed Acting Chairman of the Department of Urology, effective January 1, 1945, during the absence of Dr. Rex Bolend, Chairman of the Department.

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Dr. Charles E. Leonard, resigned as Assistant in Medicine, appointed Instructor in Psychiatry, effective January 1, 1945.

On motion by Regent Wallace, the above changes were approved as presented.

President Cross presented the recommendation of Dean Lowry that Dr. Ernest Lachmann be promoted from the rank of Associate Professor to Professor of Anatomy at an annual salary of \$ 6,000.00 for twelve months' service; effective February 1, 1945; also, that Dr. Lachmann be named Chairman of the Department of Anatomy effective February 1, 1945, to supersede Dr. Charles F. DeGaris.

The recommendation was approved.

President Cross reported that in the postwar planning for the School of Medicine there was a discussion concerning post-graduate work through clinics to be conducted throughout the state. He called attention to a resolution of the Board of Regents under date of June 27, 1933, concerning Extension activities, which reads as follows:

"It was voted to abandon all Extension activities except correspondence work, public information, and post-graduate medical courses, with the provision that no part of the post-graduate medical budget be used unless the clinics be open to any person who pays the regular fees, whether a member of the state or county medical association or not."

He recommended, as requested by Dean Lowry, that this resolution be rescinded.

The recommendation was unanimously approved.

President Cross submitted the following resolution adopted by the students in the School of Medicine providing for a student activity fee of \$ 2.00 per student per semester, the fee to become effective at the beginning of the next semester, February, 1945..

President Cross stated that he had discussed this matter with Dean Lowry, and stated that in view of the fact that there are no recreational facilities available and no state funds may be used for the purposes outlined in the resolution, the Board would be justified in authorizing the fee, thus giving the students some latitude in carrying on their program under the direction of the dean of the School of Medicine, or other faculty supervision.

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RESOLUTION FOR THE ENACTMENT OF A STUDENT ACTIVITY FEE

Whereas there exists a desire on the part of the student body for better understanding and coordination between the students, between the student body, the faculty, the administration and the alumni, and

Whereas it is felt that a well rounded student movement needs to have the following: a student equipped and maintained lounge, a student periodical, a student physical education program, social functions for the entire student body, visiting lecturers, possible subsidization of a school annual and any such, at present unforeseen items as may be deemed worthy by the Student Council,

Therefore be it resolved that funds for the aforementioned projects be raised by the collection of a student activity fee of two dollars (\$ 2.00) each semester, the first such collection to be made at the beginning of the term which starts in February, 1945, the money to be collected and held in trust by the Treasurer's Office of the University of Oklahoma School of Medicine and to be expended only after approval by the Student Council upon the signature of the Student Council Treasurer and the Dean of the School of Medicine.

(Submitted to the student body December 1, 1944, and passed with only one (1) dissenting vote.)

/s/ P. D. Casper
President, Student Council

On motion by Regent Hopper, the resolution was adopted.

On the recommendation of Dean Lowry, President Cross submitted the following changes in personnel of the School of Medicine and the University and Crippled Children's Hospitals:

SCHOOL OF MEDICINE:

- Item No. 28. Pansy Ruth Brooke, Technician, salary increased from \$110.00 to \$120.00 per month November 1, 1944. Increase of \$ 10.00 per month in salary budget.
- Item No. 37. Betty Lou Morris, Secretary, employed November 1, 1944, salary \$ 125.00. No change in salary budget.
- Item No. 44. Lucy Pitts, Technician, employed December 1, 1944, salary \$ 75.00. (Had been on payroll one and one-half months at salary under \$ 75.00.) Salary to be increased to \$ 100.00 February 1, 1945, if services continue satisfactory.

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No Item No. Ruby Durham, Technician in Pathology Department, employed December 1, salary \$ 150.00. Increase of \$ 150.00 per month in salary budget.

Item No. 80. Albert E. Newcomb, Animal Caretaker, salary increased from \$ 100.00 to \$ 125.00 per month December 1, 1944. Increase of \$ 25.00 per month in salary budget.

Net increase, \$ 220.00 per month.

UNIVERSITY HOSPITAL:

Item No. 14. Jean Adams, Relief Inf. Clerk, transferred to Item No. 37, Relief Clerk in Record Office, salary to remain \$ 85.00. no change in salary budget. November 1, 1944.

Item No. 17. Wheeler Hudson, Storeroom Clerk, employed November 17, 1944, vice Phoebe Whaley, transferred to Item No. 18, salary \$ 85.00. Decrease of \$ 5.00 in salary budget.

Item No. 18. Phoebe Whaley, transferred from Item No. 17, vice Clara Hoffman, transferred to Item No. 37, Children's Hospital, salary increased from \$ 90.00 to \$ 100.00 November 1, 1944. No change in salary budget.

Item No. 30. Nathaniel A. Jones, Asst. Director Outpatient Department, expires November 14, 1944, salary \$ 150.00. Position temporarily vacant.

Item No. 33. Virginia Hester, transferred from Item No. 114, University Hospital, General Staff Nurse, vice Lorraine Combs, resigned September 30, 1944, salary to remain \$ 115.00, November 1, 1944. No change in salary budget.

Item No. 37. Leah Dean Moore, Relief Clerk, transferred to Item No. 17, Children's Hospital. Replaced by Jean Adams reported above. No change.

Item No. 40. Amelia Capshaw, Medical Social Worker, salary increased from \$ 120.00 to \$ 125.00 December 1, 1944. Increase of \$ 5.00 in salary budget.

Item No. 41. Mildred Connally, Cancer Research Secretary, salary increased from \$ 125.00 to \$ 130.00 December 1, 1944. Increase of \$ 5.00 in salary budget.

Item No. 44. Margaret Wolf, Medical Social Worker, returned from leave of absence December 1, 1944, salary \$ 120.00. No change.

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- Item No. 47. Jewel Ross, X-ray Technician, employed December 2, 1944, salary \$ 175.00. This position has been vacant for some time. Increase of \$ 50.00 per month in salary budget.
- Item No. 50. Hazel Clay, Laboratory Technician, transferred from Item No. 53, salary increased from \$ 150.00 to \$ 160.00. No increase in salary budget as this item set up for \$ 160.00. December 1, 1944.
- Item No. 54. Doris Pitts, Laboratory Technician, returned to Student Technician December 1, 1944, salary \$ 130.00. Wanda Frazier, Laboratory Technician, promoted from Student Technician to full time December 1, 1944, vice Doris Pitts, Student, salary \$ 130.00.
- Item No. 55. Dorothy Foreman, Laboratory Technician, salary increased from \$ 130.00 to \$ 140.00 November 1, 1944. Increase of \$ 10.00 in salary budget.
- Item No. 56. Natoma McAllister, Recorder, resigned November 6, 1944, salary \$ 100.00. Position temporarily vacant.
- Item No. 67. Wm. O. Davis, Asst. Res. in Surgery, completed Residency November 30, 1944, salary \$ 75.00.
- Item No. 68. Ralph O. Shwen, promoted from Asst. Resident to Resident in Medicine, salary increased from \$ 75.00 to \$ 85.00 December 1, 1944. No increase in salary budget as this position set up for \$ 85.00.
- Item No. 70. Virgle Walke, promoted from Asst. Resident to Resident in Obstetrics, salary increased from \$ 100.00 to \$ 110.00 December 1, 1944. No increase in salary budget as this position set up for \$ 110.
- Item No. 98. Minnie Ella Bell, Stenographer, salary increased from \$ 120.00 to \$ 125.00 November 1, 1944. No increase.
- Item No. 99. Ruby Blakely, promoted from General Staff Nurse, Item No. 120, to Asst. Oper. Room Supv., November 1, 1944, salary increased from \$ 120.00 to \$ 130.00. No increase in salary budget.
- Item No. 101. Margaret Merrill, Head Nurse, 1-E, resigned November 30, 1944, salary \$ 125.00. Peggy Wilson, promoted from Item No. 122, General Staff Nurse to Head Nurse, 1-E, December 1, 1944, vice Margaret Merrill, resigned, salary increased from \$ 115.00 to \$ 125.00. No change in salary budget.
- Item No. 113. Martha Zaleski, General Staff Nurse; transferred to Item No. 78, Children's Hospital, December 1, 1944, salary to remain

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- \$ 120.00. Marie Blaekly, promoted from Cadet Nurse to General Staff Nurse December 1, 1944, vice Martha Zaleski, transferred, salary increased from \$ 50.00 to \$ 120.00.
- Item No. 114. Wanda Beauregard, General Staff Nurse, employed December 4, 1944, salary \$ 115.00, vice Virginia Hester, transferred to Item No. 33.
- Item No. 116. Grace Cutler, General Staff Nurse, transferred to Item No. 66, Children's Hospital, Position temporarily vacant.
- Item No. 117. Alicemarian Flesher, General Staff Nurse, resigned November 21, 1944, salary \$ 115.00. Naomi Hardman, General Staff Nurse, employed December 1, 1944, salary \$ 115.00, vice Alicemarian Flesher, resigned.
- Item No. 119. Eloise Baker, General Staff Nurse, employed November 13, 1944, salary \$ 115.00. No change in salary budget.
- Item No. 120. Ruby Blakely, promoted to Item No. 99. Reported above. Position temporarily vacant.
- Item No. 122. Peggy Wilson, General Staff Nurse, employed November 13, 1944, salary \$ 115.00. Promoted to Item No. 101 December 1, 1944. Position temporarily vacant.
- Item No. 139. Jess Warren, Orderly, salary increased from \$ 75.00 to \$ 85.00 November 1, 1944. Increase of \$ 10.00 per month in salary budget.
- Item No. 233. Carl Laengrich, Asst. Laundryman, resigned November 28, 1944, salary \$ 85.00. L. B. Ward, Asst. Laundryman, employed November 30, 1944, vice Carl Laengrich, resigned, salary \$ 85.00.
- Item No. 232. Frank Carder, Asst. Laundryman, salary increased from \$ 80.00 to \$ 85.00 November 1, 1944. Increase of \$ 5.00 per month in salary budget.
- Item No. 234. Roy Stewart, Asst. Laundryman, resigned November 2, 1944, salary \$ 95.00. J. B. Tracey, Asst. Laundryman, employed October 23, 1944, vice Roy Stewart, resigned, salary \$ 85.00. Decrease of \$ 10.00 in salary budget.
- No Item No. C. M. Head, Asst. Laundryman, resigned October 31, 1944, salary \$ 80.00. Decrease of \$ 80.00 in salary budget.
- Item No. 252. F. W. Davis, Mechanic, employed November 8, 1944, salary \$ 140.00. No change in salary budget.

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Item No. 257. Bob Schlotz, Yard Man, employed November 6, 1944, salary \$ 80.00. No change in salary budget.

CHILDREN'S HOSPITAL:

Item No. 9. Melba Howe, Storeroom Clerk, employed November 2, 1944, salary \$ 85.00. Increase of \$ 5.00 per month.

Item No. 13. Mary Westcott, Operator, resigned November 18, 1944, salary \$ 90.00. Lorene Hare, Operator, employed November 20, 1944, vice Mary Westcott, resigned, salary \$ 90.00. No change in salary budget.

Item No. 17. Leah Dean Moore, Record Clerk, transferred from Item No. 37, University Hospital, salary increased from \$ 85.00 to \$ 90.00 November 1, 1944. Decrease of \$ 5.00 per month as this position set up for \$ 95.00.

Item No. 23. Theo Wells, X-ray Technician, transferred from Item No. 22 to Item No. 23, salary increased from \$ 150.00 to \$ 175.00 November 1, 1944. No change in salary budget as this item set up for \$ 175.00. Item No. 22 temporarily vacant.

Item No. 20. Ruth Lowry, Medical Social Worker, salary increased from \$ 135.00 to \$ 140.00 December 1, 1944. Increase of \$ 5.00 per month in salary budget.

Item No. 25. Margaret Cleverdon, Technician, resigned October 16, 1944, salary \$ 250.00. Position temporarily vacant.

Item No. 26. Betty Buckingham, Technician, salary increased from \$ 140.00 to \$ 150.00 November 1, 1944. Increase of \$ 10.00 per month in salary budget.

Item No. 31. Ella E. Smith, Therapist, returned November 13, 1944, salary \$ 175.00.

Item No. 36. Gerald Meyars, Asst. Bracemaker, transferred to Item No. 35, salary increased from \$ 95.00 to \$ 125.00 December 1, 1944. Item No. 36 temporarily vacant.

Item No. 37. Ann Willard, Clerk, resigned November 15, 1944, salary \$ 110.00. Clara Hofman, transferred from Item No. 18, University Hospital, vice Ann Willard, resigned, salary to remain \$ 100.00. Decrease of \$ 10.00 a month.

Item No. 43. Richard A. Clay, promoted from Asst. Resident in E. E. N. T. to Resident, salary increased from \$ 75.00 to \$ 85.00 December 1, 1944. Increase of \$ 10.00 per month in salary budget.

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Item No. 44. John B. Gilbert, Resident in Pediatrics, Residency completed November 30, 1944, salary. \$ 75.00.

Item No. 61. Betty McLemore, Head Nurse, resigned November 9, 1944, salary \$ 125.00. Edith Brewer, transferred from Item No. 62 to Item No. 61, vice Betty McLemore, resigned, salary to remain \$ 125.00. No change.

Item No. 62. Kirsten Malone, promoted from Item No. 78, General Staff Nurse, to Head Nurse, vice Edith Brewer, transferred, salary increased from \$ 115.00 to \$ 125.00 November 1, 1944, no change.

Item No. 66. Leah Adling, Head Nurse, resigned November 30, 1944, salary \$ 125.00. Grace Cutler, promoted from General Staff Nurse, Item No. 116, University Hospital, to Head Nurse, vice Leah Adling, resigned, salary increased from \$ 115.00 to \$ 125.00 December 1, 1944. No change.

Item No. 69. Estelle Horner, promoted from Item No. 71, General Staff Nurse, salary increased from \$ 115.00 to \$ 125.00 November 1, 1944. No change. Item No. 71 temporarily vacant.

Item No. 75. Shirley Nolze, General Staff Nurse, employed November 20, 1944, salary \$ 115.00. No change in salary budget.

Item No. 78. Martha Zaleski, General Staff Nurse, transferred from Item No. 113, University Hospital, December 1, 1944, salary \$ 120.00. No change.

Item No. 76. Wilma Hood, General Staff Nurse, employed November 1, 1944, salary \$ 120.00. No change.

Item No. 98. Dock Tumbson, Orderly, salary increased from \$ 75.00 to \$ 85.00 November 1, 1944. Increase of \$ 10.00 per month in salary budget.

Item No. 158. W. O. Rounsaville, Asst. Laundryman, employed November 16, 1944, salary \$ 90.00. Increase of \$ 5.00 per month in salary budget as this position set up for \$ 85.00.

Items affecting totals in salary budget:

	<u>Increase</u>	<u>Decrease</u>
University Hospital:		
Item No. 17		\$ 5.00
Item No. 40	\$ 5.00	
Item No. 41	5.00	

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	<u>Increase</u>	<u>Decrease</u>
Item No. 47	\$ 50.00	
Item No. 55	10.00	
Item No. 139	10.00	
Item No. 232	5.00	
No Item No. (Asst. Laundryman)		\$ 80.00
Item No. 234		10.00
CHILDREN'S HOSPITAL:		
Item No. 9	5.00	
Item No. 20	5.00	
Item No. 26	10.00	
Item No. 37		10.00
Item No. 43	10.00	
Item No. 98	10.00	
Item No. 158	5.00	
	<u>\$ 130.00</u>	<u>\$ 105.00</u>

Net monthly increase of \$ 25.00 per month.

The routine changes were approved.

Dr. Cross submitted a resolution concerning the signing of contracts and release of contracts with the federal government in connection with the training programs. A copy of the resolution follows:

Resolution

RESOLVED: That the President of the University of Oklahoma is hereby authorized to sign contracts on behalf of the University and the Board of Regents and to sign releases of contracts where the obligations of the same have been complied with with the Army or the Navy for training of military personnel under the Specialized Army and Navy Training Programs. In the absence of the President of the University, the President of the Board of Regents shall be authorized to sign such contracts or releases in his place.

The resolution was unanimously adopted.

Regent Wallace stated that he had had some conferences in connection with the Masonic Dormitory. Following a discussion of the matter, a committee was authorized to work with the President of the University to investigate this matter. The Chair appointed the following on the committee: Wallace, Noble, and Hopper.

There being no further business, the meeting was adjourned.

Emil R. Kraettli, Secretary.