

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The regular meeting of the Board of Regents of the University of Oklahoma was held at 10:00 A. M., December 14, 1944, at Woolaroc Lodge, Bartlesville, Oklahoma. Dr. Chambers, President of the Board, presided. Members present were: Regents Hopper, Deacon, Noble, McBride, Emery.

The minutes of the meeting held on November 10 were approved, each member having been sent a copy previously.

Roscoe Cate, Financial Assistant to the President, attended the meeting.

President Cross reported on the plans for handling details in connection with the veterans entering the University following discharge from the service, stating that Dr. Guy Y. Williams, Professor of Chemistry, had been designated as the liaison officer between the veterans and the Veterans Bureau at Muskogee. Dr. Williams will be the official through whom the correspondence between the Veterans Bureau and the University will be conducted and he will have charge of complete records of each veteran. This will not involve any increase in salary for Dr. Williams, but he will be placed on a twelve-months' service basis at his present monthly rate and he will be relieved of all teaching in the Department of Chemistry.

President Cross recommended approval of this arrangement and upon motion by Regent McBride, it was voted to approve the President's recommendation which is to become effective at the beginning of the second semester, January 19, 1945.

President Cross reported that the veterans now enrolled had organized a University chapter of the American Legion. He stated they were anxious to be helpful as a group for the development of the University and one of the first projects of the group was to provide housing; more particularly, apartments for those who are married. Discussions have been held on the possibilities in the Masonic Dormitory and the East wing of the Stadium and they plan to see the governor with a request that he take steps to provide housing.

There was a discussion with reference to a budget item for furniture for the President's Home. This matter was taken up at the meetings on January 12 (p. 1520, Minutes) and February 9 (p. 1535). A committee of the Board, consisting of Regents Emery, McBride, and Deacon, recommended that a budget item in the amount of \$ 3,000.00 be set up for the current fiscal year for the purpose of purchasing needed

items for the furnishing of the President's Home.

On motion by Regent Noble, seconded by McBride, this item was approved. The committee was authorized to make a survey with a view to bringing the furnishings in the President's Home up to standard.

President Cross called the Board's attention to an incident involving two members of the faculty of the School of Drama, namely Merwin Elwell, Professor of Drama, and Jere Woode-Dell, Assistant in Drama, and two students, Miss Madgel Hart of Yukon and Miss Mary A. Helms of Norman. He stated that the situation involving indiscretions on the part of the above-named individuals had been called to his attention by Mr. Jones, Director of the School of Drama, and Dean Salter, and that he had had conferences with the respective individuals.

Following a discussion of the matter, it was the sense of the Board that some action be taken and that the President of the University handle it as an administrative matter and report to the Board.

President Cross presented the following resignations:

Mrs. Mabel L. Kidd, Assistant in Physics, has requested a release from her appointment December 11, 1944, the date her present contract expires.

Mrs. Elizabeth Morris Parham, Music Director at WNAD, effective November 1, 1944. Her husband has returned to the States from foreign duty with the Navy.

Mrs. Zona H. Pagenkopf, Secretary, Department of Animal Biology, appointed at the last meeting of the Board, effective November 1, resigned November 25, 1944, when her husband was transferred from Norman to Dallas, Texas.

Mrs. Margaret Roys Stevenson, Employment Secretary in the YWCA, resigned November 15, 1944, because of the illness of her small daughter.

Mrs. Betty Austin, Secretary, School of Chemical Engineering, resigned November 15, 1944. She was paid \$ 75.00 per month from the University and \$ 50.00 per month from the Research Institute.

Elma Armstrong, Stenographer, Utilities Department, off November 1.

On motion by Regent Deacon, the resignations were accepted as submitted.

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The following appointments were submitted by President Cross:

- Dr. Theodore Lester Harris, Associate Professor of Education and Director of Reading Clinic, at a salary of \$ 2,000.00 for the six months, January 1, 1945, to June 30, 1945.
- Dr. John Harrison Rohrer, Associate Professor of Psychology, for the second semester beginning January 19, 1945, at an annual salary of \$ 2,925.00, or \$ 325.00 per month for four and one-half months.
- Mrs. Bertha Maple Connally, Special Assistant Professor (half-time), School of Home Economics, effective January 19, 1945, for one semester at a salary of \$ 600.00 for the semester.
- Mrs. Mildred Mayfield Sturm, Registered Nurse in the Dispensary, Ellison Infirmary, effective November 13, 1944, at an annual salary of \$ 1,200.00.
- Mrs. Elaine Taylor, Secretary, School of Chemical Engineering, effective November 15, 1944, at a salary of \$ 125.00 per month, \$ 75.00 to be paid from the University and \$ 50.00 from the Research Institute. Mrs. Taylor replaces Mrs. Betty Austin, resigned.
- Mrs. Marion Blew-Earl, Secretary, Department of Animal Biology, effective November 22, 1944, at a salary of \$ 100.00 per month. Mrs. Earl replaces Mrs. Pagenkopf, resigned.
- Margaret Wright, Stenographer, Utilities Department, effective November 1, 1944, at a monthly salary of \$ 115.00.

On motion by Regent McBride, the appointments were approved as submitted.

President Cross submitted the following recommendation for a leave of absence:

Jewel Wurtzbaugh, Professor of English, was granted a sabbatical leave of absence for two semesters beginning March 1, 1944. She returned to assume her teaching duties, at the request of the department, on September 1, 1944, after only one semester's leave. It is recommended that she be granted a sabbatical leave of absence for the second semester of the current school year. She is asking for this leave of absence for the purpose of research and writing concerning three projects: Poetry of Edmund Spenser, Teaching of English, and the Life of William Bennett Bizzell.

On motion by Regent Deacon, the leave of absence was approved.

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The following miscellaneous items were submitted for approval:

1. Major E. R. Page, who has been in military service since July 18, 1942, has been discharged because of his age and will return to his position as Professor of Electrical Engineering, effective December 1, 1944. His term of service for the current school year will end on March 3, 1945, unless he is needed for the V-12 program following that date. Professor Page's salary prior to his entering military service was on the schedule at \$ 3,123.00 on a nine-months' basis and he will be paid at that rate beginning December 1.

2. Maxine Richardson, Instructor in Physical Education for Women, was granted a leave of absence for the current school year, it being her intention to do graduate work at the University of Iowa. These plans did not materialize and during the first semester she has been employed at the Oklahoma College for Women. Because of the increase in enrollment, Miss James, Chairman of the Department, requests that Miss Richardson return to her work effective January 19, 1945, at her previous salary of \$ 200.00 a month on a nine-months' basis.

3. Howard Larsh, Associate Professor of Plant Sciences, was granted a leave of absence August 1, 1943, and his leave was extended for the current school year. Because of the increase in enrollment, the chairman of the department has asked that Mr. Larsh return to his position at the beginning of the second semester at his previous salary which was at the rate of \$ 2,925.00 on a nine-months' basis.

4. E. P. R. Duval, Professor of Mathematics (placed on  $\frac{1}{2}$  time basis, age 70, September 1, 1942), has been teaching full time at the request of the department. He has asked that he be placed on a half-time basis effective December 1, with a corresponding adjustment in his salary from \$ 333.33 to \$ 166.66 per month.

5. Roy E. Heffner, Assistant in Mathematics at \$ 130.00 per month from September 1 to December 1, 1944, is recommended for a salary of \$ 100.00 a month for the months of December, 1944, January and February, 1945.

6. Mrs. Avis C. Slater was appointed Assistant in Mathematics for the first semester of the current school year. It is recommended that her services be continued through the second semester at the same rate, \$ 177.77 per month.

7. Mrs. Gladys LaFon, appointed Special Instructor in Mathematics for the first semester of the current school year, is recommended for re-appointment for the second semester at her present salary of \$ 200.00 a month. Mrs. LaFon is the wife of Earl LaFon, Assistant Professor of Mathematics.

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8. Robert Riffe Murphy, Instructor in Physics, was appointed on June 12, 1944, for a period of six months, ending December 12, at a salary of \$ 225.00 a month. It is recommended that he be reappointed at the same salary to March 1, 1945.

9. Thelma Lucile Rowell, previously appointed as a Graduate Assistant in Physics, was placed on a full-time basis to November 1. It is recommended that she be reemployed on a full-time basis to March 1, 1945, at the same salary, \$ 175.00 per month, and on a part-time basis at \$ 75.00 a month from March 1 to June 1, 1945.

10. Mrs. Ina Annett Ewing, wife of Dr. Cortez A. M. Ewing, was appointed Special Instructor in Art for the first semester of the current school year at a salary of \$ 200.00 a month. Professor Jacobson has been unable to find a replacement for Mrs. Ewing and since enrollment in Art has increased over 100% this year, he has asked that she be reappointed at the same rate for the second semester.

On the reemployment of Mrs. LaFon and Mrs. Ewing, approval by the Board was voted as an emergency, it being contrary to their policy to employ two members of the same family.

On motion by Regent Hopper, the items listed under miscellaneous were approved.

The Board recessed for dinner at which Mr. Frank Phillips was present at 12:30 P. M. The Board reconvened at 1:30 P. M. to resume deliberations.

President Cross presented a statement setting forth the legislative program under consideration by the State Regents for Higher Education to cover salaries and maintenance, including books and periodicals and general equipment for the University at Norman, the Medical School and University Hospitals at Oklahoma City, and the Oklahoma Geological Survey at Norman. The State Regents' recommendations for 1945-46 are as follows:

THE UNIVERSITY OF OKLAHOMA

STATE REGENTS' RECOMMENDATIONS FOR 1945-46 BUDGETS

	<u>Total</u>	<u>From State Funds</u>	<u>From Other Funds</u>
University of Oklahoma (Norman)			
Operations Budget	\$ 2,224,885.00	\$ 1,899,885.00	\$ 325,000.00
Books and Periodicals	22,500.00	22,500.00	
General Equipment	62,500.00	62,500.00	
Totals	<u>\$ 2,309,885.00</u>	<u>\$ 1,984,885.00</u>	<u>\$ 325,000.00</u>

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	<u>Total</u>	<u>From State Funds</u>	<u>From Other Funds</u>
<b>Medical School</b>			
Operations Budget	\$ 281,640.00	\$ 236,640.00	\$ 45,000.00
Books and Periodicals	1,500.00	1,500.00	
General Equipment	2,000.00	2,000.00	
Totals	<u>\$ 285,140.00</u>	<u>\$ 240,140.00</u>	<u>\$ 45,000.00</u>
<b>University Hospitals</b>			
Operating Budget	\$ 825,580.00	\$ 765,580.00	\$ 60,000.00
General Equipment	7,500.00	7,500.00	
Totals	<u>\$ 833,080.00</u>	<u>\$ 773,080.00</u>	<u>\$ 60,000.00</u>
<b>Geological Survey</b>			
Operations Budget	\$ 57,200.00	\$ 57,200.00	
General Equipment	5,000.00	5,000.00	
Totals	<u>\$ 62,200.00</u>	<u>\$ 62,200.00</u>	
<b>GRAND TOTAL ALL DIVISIONS</b>			
	<u><u>\$3,490,305.00</u></u>	<u><u>\$3,060,305.00</u></u>	<u><u>\$ 430,000.00</u></u>

The State Regents also agreed to recommend for the University an operations budget for 1946-47 in the amount of \$ 2,137,385.00, and in addition, the same amounts for books and periodicals \$ 22,500.00, general equipment \$ 62,500.00 as during the year 1945-46. The President stated that the requests for special items of equipment, non-structural improvements and land purchases will be considered at the next meeting of the State Regents for Higher Education Monday, December 18.

President Cross submitted the requests for special equipment, non-structural improvements and land, totaling \$ 245,870.00 for 1945-46 and \$ 200,745.00 for 1946-47. He called especial attention to the request for purchase of land in the amount of \$ 80,000.00, the tract being known as the Barry Property on which a number of houses are located. He emphasized the importance of acquiring additional land lying west of the government dormitories and drill field. After a discussion of the matter, it was the sense of the Board that the item for the purchase of land be increased to \$ 150,000.00 and that the attention of the State Regents be called to the importance of acquiring the land before it is sold in smaller tracts.

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On motion by Regent Hopper, it was voted to approve the request for special equipment, non-structural improvements, and land with the request for land increased from \$ 80,000.00 to \$ 150,000.00.

President Cross distributed copies of a mimeographed booklet on "Building Program of the University of Oklahoma" setting forth the building needs on the University campus with an explanation concerning each project. The following were listed as the immediate needs:

SUMMARY OF BUILDING PROGRAM  
(Norman Campus)

<u>Priority</u>			<u>Estimated Cost,</u>
<u>By</u>	<u>By</u>	<u>Name of Project</u>	<u>Building and Equipment</u>
<u>No.</u>	<u>Group</u>		
		<u>Present Needs</u>	
1.	A	General Classroom	\$ 375,000.00
2.	A	Engineering Unit	425,000.00
3.	A	Geology and Mineral Resources	400,000.00
4.	A	Graduate Education	225,000.00
5.	A	Chemistry Addition	350,000.00
6.	A	Power Plant Addition	175,000.00
7.	A	Library Wing	300,000.00
8.	A	Remodel Administration Building	25,000.00
9.	A	Home Economics	275,000.00
10.	A	Press	150,000.00
11.	A	Music	300,000.00
12.	A	Complete Physical Education for Men	450,000.00
		TOTAL PRESENT NEEDS	<u>\$ 3,450,000.00</u>

Following a discussion, Regent Noble moved and it was voted to approve items 1 to 12, both inclusive, as the minimum needs of buildings for the next biennium and that the entire list be presented to the State Regents for Higher Education.

President Cross called attention to the proposed legislative act to permit dormitory and student union bond issues, a copy of which had previously been sent to each member of the Board. Mr. Cate stated that the bill had been submitted to a bond attorney for study and that it would be submitted to the Attorney General before it is introduced in the legislature. The Board expressed approval of the plan and general outlines of the bill.

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Regent Deacon brought up the question of advisability of the University sponsoring a tax clinic to which specialists would be invited to give information on the question of taxes. It was the sense of the Board that President Cross investigate the feasibility of holding a tax clinic and make a report at a subsequent meeting.

Regent McBride reported on the meeting of the Association of Governing Boards which was held at Iowa City November 14 and 15 and which he attended as a representative of the Board of Regents. He stated that the meeting was very interesting and that many helpful suggestions had been made.

Regent McBride made a motion that the Board of Regents express to Mr. and Mrs. Phillips the thanks of the Board for their generous hospitality and entertainment during the day and that the Secretary of the Board prepare a letter to be signed by the President of the Board and sent to Mr. and Mrs. Phillips.

The motion was unanimously adopted.

The meeting was adjourned, following which there was a tour of the Phillips Ranch and a dinner at 6:00 P. M. with Mr. and Mrs. Frank Phillips as hosts. A number of other persons from Bartlesville attended the dinner. After the dinner, Mr. Phillips with Pat Patterson, Curator, conducted an inspection of the Museum.

Emil R. Kraettli, Secretary.