

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The Board of Regents of the University of Oklahoma met in regular session on Friday, November 10, 1944, in the office of the President of the University at 10:30 A. M. Regent Hopper, Vice-President of the Board, presided in the absence of Dr. Chambers, President. Members present were: Regents Noble, Emery, Wallace, Deacon. Absent: Regents Chambers and McBride.

The minutes of the meeting held on October 13 were approved, each member having been sent a copy previously.

President Cross reported on his conference with the State Regents for Higher Education on the University budget for the biennium beginning July 1, 1945. He stated that the Regents had tentatively set the item for salaries for the University at \$ 1,560,000.00 for 1945-46, an increase of \$ 199,959.46 over expenditures for 1943-44; and \$ 1,650,000.00 for 1946-47, an increase of \$ 430,013.21 over expenditures for 1944-45.

He reported, also, that the State Regents had agreed to \$ 250,000.00 for maintenance for each year of the biennium, an increase of approximately \$ 50,000.00; and some increases for communication, travel, repairs to buildings, and repairs to equipment.

On the building program, the State Regents are not making definite commitments, but indicated a favorable attitude towards a building program for the University.

President Cross stated, also, that the State Regents would ask for a contingent fund of \$ 310,000.00 for each year of the biennium for salaries and wages.

The President stated that the above recommendation of the State Regents was below the figure requested by the University and that it would be adequate only for an enrollment of about 6,500.

President Cross reported, also, that the State Regents had tentatively reduced the requests of the Medical School and Hospitals and the Oklahoma Geological Survey. In connection with the Medical School and Hospitals, it has been suggested by the State Regents that the revenues for the Hospitals be separated from the Medical School, the discussion being that it would show a truer picture of the per capita cost of instruction in the Medical School if a major portion of the expenses of operation of the Hospitals was charged to care of patients; whereas, it is estimated that only about 20% of the operating cost is rightfully an instructional cost. He asked that Mr. Cate, Financial Assistant to the President, be called following the noon luncheon to discuss budgetary matters.

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President Cross stated that the University does not qualify for membership in the Association of American Universities because of the inadequacy of salaries, equipment, and buildings.

Following a discussion of the situation, it was the unanimous sentiment of the Board that a request be made for adequate funds for the University to place it on the basis that it should be, and in order that the University may be eligible to become a member of the Association of American Universities.

Regent Wallace made the motion that the Board of Regents present the matter to the State Regents for Higher Education and that it be done immediately in order that the State Regents may present it to the next Legislature.

The motion was unanimously adopted.

Regent Noble suggested that a committee of not more than three members of the Board be named to go over the University needs "to dope out what they consider the most essential to highlight the recommendations and that this committee become familiar with facts. I would gladly invite the Regents for Higher Education to Ardmore to informally discuss the situation. Following a meeting like that, we should adopt a formal statement in which we set out what are the needs for education in Oklahoma and place the whole matter in their lap after the informal discussion."

Regent Deacon moved that the chairman appoint a committee to handle the matter, that the members of the committee familiarize themselves of all the facts and be in a position to act for the Board of Regents as a whole, but that all of the University Regents be present.

The motion was unanimously adopted.

The Chair appointed the following as the committee authorized in the Deacon motion, with the understanding that the committee make its own decision as to who should be its chairman, it being understood that Regent Noble make arrangements for the meeting, and that they handle the matter as they see fit: The committee named consists of Regents Noble, Emery, and Wallace.

President Cross concurred in the suggested arrangements.

At this point, the Board proceeded to the consideration of the President's Recommendations, the first item being the following resignations:

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Mrs. Marjorie S. Bauman, Secretary, School of Journalism, effective November 1, 1944. She is to receive \$ 50.00 during the month of November for part-time work.

Miss M. Jeanne Wilson, Secretary, Department of Chemistry, effective October 26, 1944.

Miss Catherine M. Smith, Secretary, Naval Science, effective November 1, 1944.

The resignations were accepted.

The following requests for leaves of absence were presented:

Lowell C. Brown, Director of Adult Education and Institutional Representative for the Engineering, Science, and Management War Training Program (ESMWT), leave of absence from November 15, 1944, to September 1, 1945, for the purpose of becoming Regional Director for the National Safety Council.

Miss Pauline Thrower, Instructor in Social Work, has requested an extension of her leave of absence for another year, i.e., to September 1, 1945.

Elmer L. Lucas, Associate Professor of Geology, on leave of absence for the first semester, to return to teach in the Navy semester, effective November 1, 1944, and return to the status of leave of absence from March 1, 1945, to September 1, 1945.

On motion by Regent Wallace, the leaves of absence were approved.

President Cross reported that Dr. A. J. Williams, Professor of Geology, was granted a leave of absence for the second semester of the current school year at the meeting on September 13, 1944, in order to reduce the staff because of decrease in enrollment. He further stated that the enrollment for the first semester in geology and the fact that Dr. Monnet has been appointed dean of the Graduate College, made it necessary to continue Dr. Williams for the second semester.

On motion by Regent Deacon, the recommendation concerning Dr. Williams was approved.

The Board recessed for luncheon at the Union Building at 12:15 P. M. and reconvened in the Office of the President in executive session from 1:00 to 2:00 P. M.

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Roscoe Cate was invited to the meeting and discussed the budget situation, giving more in detail some of the items discussed in the morning session by President Cross. He emphasized the importance of keeping the entire program of the University together, including the Medical School and the Oklahoma Geological Survey.

There was a discussion with reference to the dormitory building program and Regent Emery made the following motion: "That the President of the University be requested to present at the next meeting in December a plan to finance dormitories without state appropriation and without pledging the credit of the state, but with the income from the dormitories."

In the discussion following the motion, the President was asked to investigate what is necessary to enable the University to build dormitories under the plan now under consideration and, in that connection, prepare a bill to be submitted to the Legislature to do the job.

On the vote on the motion, all members voted "Aye" and the motion was declared carried.

Mr. Cate distributed copies of a financial statement showing the condition of the current University budget. He stated that the contingent fund did not take into consideration the 5% withheld which may still be available in the amount of approximately \$ 48,000.00. Also, that no consideration had been given to the continuation of the Army program beginning December 1, which if extended would produce additional revenue, but would also require the reemployment of some teachers whose term will expire on that date.

Mr. Cate reported on a conference with Mr. Dickey, Chief Clerk of the University Hospitals, and submitted a request for supplementary allocations for the month of December. He stated that in connection with the building program at the Hospitals, it had been necessary to increase expenditures from the revolving fund resulting in a deficit for salaries which otherwise could have been paid from the revolving fund. The request for additional allocations is being made on the agreement by the State Regents that if the amount withheld from the original appropriation was insufficient to complete any six-months' period, the State Regents would consider requests for supplementary allocations.

Regent Wallace moved that the Board of Regents approve a request in the amount of \$ 12,500.00 for salaries for the first six-months' period for the School of Medicine; \$ 15,000.00 for salaries for the University Hospital; \$ 7,500.00 for salaries for the Crippled Children's Hospital.

The motion was unanimously adopted.

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Mr. Cate stated that an appropriation of \$ 500,000.00 had been requested for the Nurses Home and that the State Regents had agreed to include an estimate of \$ 300,000.00 for this building.

It was the sense of the Board that further consideration be given to this matter in the conference with the State Regents.

Mr. Cate made a report concerning the expansion program for the Oklahoma Memorial Union, stating that the Board of Governors was working on plans and would submit details at a later date.

President Cross submitted the following appointments, effective on the date specified and at the salary indicated in each case, for approval:

John Roscoe Chandler, who is at present Field Representative for the Engineering, Science, and Management War Training on the campus, to be appointed Institutional Representative for the ESMWT Program, effective November 15, 1944, at a salary of \$ 3,600.00 per annum, to be paid from the ESMWT funds, replacing Lowell Brown, on leave of absence.

Martin Stephen Kermacy, Assistant Architect on Campus Planning, effective December 1, 1944, the appointment to run for nine months at a salary of \$ 3,000.00, or \$ 333.33 per month.

Mrs. Zona Heggen Pagenkopf, Secretary, Department of Animal Biology, effective November 1, 1944, at a salary of \$ 100.00 per month.

Dorothea L. LaHayne, Secretary, Department of Chemistry, effective October 26, at a salary of \$ 100.00 per month, replacing Miss Jeanne Wilson, resigned.

Eleanor B. Miller, Stenographer, Office of the Counselor of Men, effective November 1, 1944, at a salary of \$ 120.00 per month. Mrs. Miller is doing work in connection with the veteran enrollments and has been working since September on the student pay roll.

Mrs. Ellen Oliver, Assistant in the Faculty Exchange, effective November 1, 1944, at a salary of \$ 75.00 per month.

Ruth Gober, Special Instructor in Drama and English, is to receive \$ 150.00 per month from the School of Drama (instead of \$ 111.11) for an additional section in Drama 7, effective November 1, 1944. Miss Gober will continue to receive \$ 50.00 per month from the Department of English during the first semester. Her appointment was approved at the last meeting of the Board at \$ 111.11 a month and the increased schedule of teaching will add \$ 39.99 a month for the balance of the current school year.

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Mrs. Hulbert Clark, appointed Special Instructor of Physical Education for Women at the last meeting of the Board, was to receive \$ 225.00 for the first semester, four and one-half months. This is not in accordance with the understanding Mrs. Clark had with Miss James and she has recommended an increase from \$ 225.00 to \$ 270.00 for the semester's work for Mrs. Clark. President Cross recommended approval.

On motion by Regent Wallace, the appointments were approved.

Dr. F. T. Gastineau, Acting Director of the Student Health Service, has recommended an adjustment in the salary of Miss Katherine Fleming, Superintendent of Nurses.

President Cross recommended that Miss Fleming's salary be fixed at the rate of \$ 2,100.00 per annum, plus maintenance, effective October 1, 1944.

The recommendation was approved.

President Cross transmitted for approval the following changes in the Utilities Department recommended by Mr. Kraft:

C. L. Wilkerson, Night Watchman, resigned October 15, 1944.

Roy Thompson, General Assistant, Campus Upkeep, resigned October 5, 1944. Mr. Thompson has been called to the armed service.

Elmer Burke, employed October 16, 1944, at a salary of \$ 125.00 per month to take the place of C. L. Wilkerson, Night Watchman, resigned.

N. L. Hart, employed as Janitor at a salary of \$ 115.00 per month, effective October 1, 1944.

J. B. Blankenship, Janitor, transferred to Construction Department at his regular salary, \$ 120.00 per month. Transferred from pay roll 6005A to pay roll 19.03.

George Boston, salary increased from \$ 115.00 to \$ 120.00 per month, effective October 1, 1944. Mr. Boston will take the place of J. B. Blankenship, transferred.

The changes in personnel for the Utilities Department were approved.

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President Cross recommended that the sociology books given to the University Library by Dr. William Bennett Bizzell be officially recognized as The William Bennett Bizzell Memorial Collection.

In 1935, when the Recognition Dinner was given for Dr. Bizzell, and from time to time since that date, contributions have been made to establish a memorial to Dr. Bizzell, and friends have expressed a desire to add to the collection. It seems fitting and desirable to combine all funds for the one purpose.

The recommendation was approved.

Professor W. S. Campbell has recommended the following students enrolled in the English writer's course, English 167, for scholarships for the first semester of the current school year:

Miss Catherine Smith
Miss Margaret Ritter
Miss Nigel Stoutz.

These scholarships provide for the waiving of the \$ 25.00 fee in this course, and the Board of Regents has previously authorized five such scholarships each year.

President Cross recommended approval of the above scholarships.

The recommendation was approved.

The Committee on Scholarships recommends that ten scholarships for Canadian students be established on the same basis as those already approved for Latin-American students. These scholarships would provide for the waiving of the non-resident and departmental fees.

President Cross recommended approval of the scholarships for Canadian students.

On motion by Regent Noble, the scholarships were approved.

President Cross reported that in admitting returning soldiers to the University under the Veterans Administration, the University is required to enter into contracts and that it is necessary to designate someone who is authorized to sign such contracts, and proposed the following resolution:

RESOLVED: That the President of the University of Oklahoma be authorized to enter into contracts on behalf of the University with the Veterans Administration for

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the housing and care of veterans assigned to the University of Oklahoma by the Veterans Administration as students or for reclassification; and that he be authorized to contract for tuition and fees on behalf of the University for the training of Veterans under Public Laws 16 and 346.

The resolution was unanimously adopted.

President Cross reported with reference to the grant of \$ 25,000.00 from the Rockefeller Foundation, stating that the committee had recommended that Dr. E. E. Dale, Research Professor of History, be granted a sabbatical leave of absence (half pay) for the second semester of the current school year in order to carry on some of the work for which the grant was made. He stated that he hoped the University would be in a position to approve this leave, which would be an indication of an added interest in the program on the part of the University, and that the committee felt that further grants might be forthcoming under such a plan of cooperation.

On motion by Regent Emery, it was unanimously voted to approve the leave of absence for Dr. Dale as outlined by President Cross.

Attention of the Board was called again to the plan of organization of the University of Oklahoma Museum, previously submitted by Dr. Stovall, and the President read a letter from Dr. Stovall requesting that the Board formally approve the Rules and Regulations for the Establishment of The University of Oklahoma Museum,

Action on this matter was held over until the next meeting.

On the recommendation of Dr. Tom Lowry, Dean, President Cross submitted for approval the following changes for the School of Medicine:

Resignation:

Mrs. Mildred T. Gossett, Executive Secretary, November 1, 1944.

Appointment:

Dr. Robert Shaver, Assistant in Oto-Rhino-Laryngology, effective November 1, 1944, on the clinical staff of the School of Medicine.

The recommendations were approved.

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On recommendation of Dr. Lowry, President Cross presented for approval the following changes in the rate of pay for the members of the clinical staff of the School of Medicine;

	<u>Present Rates</u>			<u>Recommended Rates</u>		
	<u>Lecture</u>	<u>Clinic</u>	<u>Dispensary</u>	<u>Lecture</u>	<u>Clinic</u>	<u>Dispensary</u>
Professor and Assoc. Professor	\$ 3.00	\$ 2.00	\$ 1.00	\$ 5.00	\$ 3.00	\$ 2.00
Assistant Professor Associate Lecturer	2.50	1.50	1.00	3.50	2.00	1.50
Instructor and Assistant	2.00	1.00	1.00	2.50	1.50	1.00

The changes in the rate of pay for the members of the clinical staff of the School of Medicine were approved.

The following changes in the personnel of the School of Medicine and the University and Crippled Children's Hospitals were presented:

SCHOOL OF MEDICINE:

Item No. 28. Julian Marie Riddle, Technician, resigned September 10, 1944, salary \$ 125.00. Pansy Ruth Brooke, Technician, employed September 12, 1944, vice Julian Marie Riddle, resigned, salary \$ 110.00. Decrease of \$ 15.00 in salary budget.

Item No. 43. Opal Brookes, Technician, resigned August 31, 1944, salary \$ 125.00. Adeline Anne Johnson, Technician, employed September 1, 1944, salary \$ 150.00. (Miss Johnson's appointment has previously been approved by the Board of Regents.) Increase of \$ 25.00 per month in salary budget.

No Item No. Tresa J. Garofoli, Secretary in the Department of Medicine, employed September 7, 1944, salary \$ 125.00. Increase of \$ 125.00 in salary budget.

Net increase, \$ 135.00 per month.

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Item No. 28. Paulette Campbell, Messenger, employed September 18,

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1944, salary \$ 85.00. This position has been vacant for some time. No change in salary budget.

Item No. 33. Lorraine Combs, General Staff Nurse, resigned September 30, 1944, salary \$ 115.00. Position temporarily vacant.

Item No. 42. June Gilbert, Medical Social Worker, resigned September 8, 1944, salary \$ 125.00. Mary Evelyn Irby, Medical Social Worker, employed September 18, 1944, vice June Gilbert, resigned, salary \$ 115.00. Decrease of \$ 10.00 in salary budget.

Item No. 51. Margaret Murphy, Technician, resigned September 12, 1944, salary \$ 170.00. Position temporarily vacant.

Item No. 52. Genelle McClung, Technician, employed October 1, 1944, salary \$ 150.00. This position has been vacant for some time. No change in salary budget.

Item No. 53. Hazel M. Clay, Technician, employed September 1, 1944, salary \$ 150.00. This position has been vacant. No increase.

Item No. 56. Betty Earl, Recorder, resigned September 30, 1944, salary \$ 100.00. Natoma McAllister, Recorder, employed October 1, 1944, vice Betty Earl, resigned, salary \$ 100.00.

No Item No. M'Elaine B. Waters, Cadet Corps Secretary, resigned September 10, 1944, salary \$ 120.00. No change in salary budget as this item was not included for this fiscal year.

Item No. 111. Merilee Jennings, promoted from Cadet Nurse to General Staff Nurse, September 5, 1944, salary increased from \$ 50.00 to \$ 115.00. No change in salary budget as this position is set up for \$ 115.00.

Item No. 113. Leah Adling, General Staff Nurse, transferred to Item No. 66, Children's Hospital. Martha Zaleski, promoted from Cadet Nurse to General Staff Nurse, salary increased from \$ 50.00 to \$ 115.00 October 5, 1944. No change in salary budget.

Item No. 114. Estelle Smith Horner, General Staff Nurse, transferred to Item No. 71, Children's Hospital. Virginia Hester, promoted from Cadet Nurse to General Staff Nurse, salary increased from \$ 50.00 to \$ 115.00 October 5, 1944. No change in salary budget.

Item No. 119. Aileen Barbo, General Staff Nurse, resigned September 9, 1944, salary \$ 120.00. Position temporarily vacant.

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Item No. 120. Ruby Blakely, promoted from Cadet Nurse to General Staff Nurse, salary increased from \$ 50.00 to \$ 120.00 September 9, 1944. This position has been vacant for some time. No change in salary budget.

Item No. 127. Elva L. Sands, Emerg. Rm. Aide, transferred to Item No. 15, Children's Hospital. Position temporarily vacant.

Item No. 138. Herman Jo Cunningham, Orderly, resigned August 31, 1944, salary \$ 75.00. Position temporarily vacant.

Item No. 170. I. C. Newell, Janitor, resigned September 17, 1944, salary \$ 90.00. Claud T. Hinds, Janitor, employed September 18, 1944, vice I. C. Newell, resigned, salary \$ 90.00. No change in salary budget.

Item No. 171. Claude Laccorce, Janitor, resigned September 9, 1944, salary \$ 90.00. Position temporarily vacant.

Item No. 200. Winnie Weaver, Second Cook, resigned August 31, 1944, salary \$ 95.00. Mina Guinn, promoted from Supply Woman to Second Cook September 1, 1944, vice Winnie Weaver, resigned, salary increased from \$ 65.00 to \$ 95.00. No change in salary budget.

No Item No. W. A. Landers, Plumber, employed September 1, 1944, salary \$ 200.00. Increase of \$ 200.00 in salary budget.

Item No. 252. C. D. Birch, Mechanic, employed October 1, 1944, salary \$ 140.00. Increase of \$ 100.00 per month.

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Item No. 6. Harold W. Holmes, Storeroom Clerk, employed September 19, 1944, salary \$ 125.00. Decrease of \$ 25.00 per month.

Item No. 15. Virgie Haynes, Admitting Clerk, resigned September 12, 1944, salary \$ 100.00. Elva L. Sands, promoted from Emergency Rm. Aide, Item No. 127, University Hospital, to Admitting Clerk, October 1, 1944, vice Virgie Haynes, resigned. Salary increased from \$ 75.00 to \$ 100.00. No change in salary budget.

Item No. 58. Helen Roberts, promoted from Item No. 60, Asst. O. R. Supv., to Item No. 58, Operating Room Supervisor, salary increased from \$ 130.00 to \$ 140.00 September 1, 1944. Decrease of \$ 5.00 per month in salary budget as this position set up for \$ 145.00. Item No. 60 temporarily vacant.

Item No. 61. Betty McLemore, promoted from Item No. 79, General Staff Nurse, to Item No. 61, Head Nurse 1-E, salary increased from \$ 115.00 to \$ 125.00 September 1, 1944. No change in salary budget.

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Item No. 79. Temporarily vacant.

Item No. 66.. Leah Adling, transferred from Item No. 113, University Hospital, to Head Nurse, 3-W, salary increased from \$ 115.00 to \$ 125.00 September 1, 1944. Decrease of \$ 25.00 in salary budget. This position set up for \$ 150.00.

Item No. 71. Estelle Horner, General Staff Nurse, transferred to Item 71 from Item No. 114, University Hospital, salary \$ 115.00. No change in salary budget.

Item No. 75. Margaret Phillips, promoted from Cadet Nurse to General Staff Nurse September 18, 1944, salary increased from \$ 50.00 to \$ 115.00. No increase in salary budget as item no. 75 set up for \$ 115.00.

Item No. 78. Kirsten Malone, General Staff Nurse, employed October 4, 1944, salary \$ 115.00. No change in salary budget.

Item No. 123. Edmond K. Riddle, Janitor, resigned August 31, 1944, salary \$ 90.00. Charles Haase, Janitor, employed September 9, 1944, vice Edmond K. Riddle, resigned, salary \$ 90.00. No change in salary budget.

Item No. 171. W. M. Brewer, Engineer, resigned August 31, 1944, salary \$ 140.00. H. O. Fahl, Engineer, employed September 1, 1944, vice W. M. Brewer, resigned, salary \$ 140.00. No change in salary budget.

Item No. 173. C. L. McGuffee, Electrician, employed September 24, 1944, salary \$ 140.00. Increase of \$ 15.00 per month as this position set up for \$ 125.00.

Items affecting totals on salary budget:

	<u>Increase</u>	<u>Decrease</u>
University Hospital:		
Item No. 42		\$ 10.00
No Item No. (Plumber)	\$ 200.00	
Item No. 252	10.00	
Children's Hospital:		
Item No. 6		25.00
Item No. 58		5.00
Item No. 66		25.00
Item No. 173	15.00	
	<u>\$ 225.00</u>	<u>\$ 65.00</u>

Net monthly increase of \$ 160.00 per month.

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- Item No. 4. J. D. Everett, Head Bookkeeper, resigned October 8, 1944, salary \$ 175.00. Lavada Smith, promoted from Claim Clerk to Head Bookkeeper, vice J. D. Everett, resigned, salary increased from \$ 140.00 to \$ 150.00 November 1, 1944. Decrease of \$ 25.00.
- Item No. 5. Ella Campbell, promoted from Invoice Clerk to Claim Clerk, vice Lavada Smith, promoted, salary increased from \$ 115.00 to \$ 125.00. Decrease of \$ 15.00. November 1, 1944.
- Item No. 7. Vera Bracken, Cashier, salary increased from \$ 125.00 to \$ 130.00 November 1, 1944. Increase of \$ 5.00.
- Item No. 9. Juanita Edwards, promoted from Item No. 16, Storeroom, Clerk, vice Ella Campbell, promoted, salary to remain \$ 115.00.
- Item No. 10. Ina Marie Newton, Purchase Order Clerk, salary increased from \$ 125.00 to \$ 130.00 November 1, 1944. Increase of \$ 5.00.
- Item No. 11. Harriett Lehrling, Personnel Clerk, salary increased from \$ 110.00 to \$ 115.00 November 1, 1944. Increase of \$ 5.00.
- Item No. 16. June Miller, promoted from Item No. 7, Childrens Hospital, vice Juanita Edwards, promoted, salary increased from \$ 100.00 to \$ 115.00. No change in salary budget, as this position paid \$ 115.00.
- Item No. 19. Dwight Embry, Storeroom Clerk, employed October 17, 1944, salary \$ 90.00. Resigned October 31, 1944. Position temporarily vacant. No change in salary budget.
- Item No. 28. Paulette Campbell, Messenger, salary increased from \$ 85.00 to \$ 90.00 October 1, 1944. Increase of \$ 5.00.
- Item No. 30. Nathaniel A. Jones, Assistant Director Outpatient Department, part time, employed October 1, 1944, salary \$ 150.00, vice Larry Farnam, resigned September 15, 1944, salary \$ 140.00. Increase of \$ 10.00.
- Item No. 52. Genelle McClung, Technician, resigned October 29, 1944, salary \$ 150.00. Position temporarily vacant. No change in salary budget.
- Item No. 65. Alice Hull, Photographer, resigned October 16, 1944, salary \$ 100.00. Glenna Rae Powell, Photographer, employed October 18, 1944, vice Alice Hull, resigned, salary \$ 100.00. No change in salary budget.

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- Item No. 66. Herman F. Flanigin, promoted from Intern to Asst. Res. in Surgery October 1, 1944, salary increased from \$ 35.00 to \$ 75.00. Decrease of \$ 10.00 in salary budget as this item set up at \$ 85.00.
- Item No. 69. Arthur W. Stickle, Jr., promoted from Intern to Asst. Res. in Medicine October 1, 1944, salary increased from \$ 35.00 to \$ 75.00. No change in salary budget as this item set up at \$ 75.00.
- Item No. 89. Barbara Amdall, Asst. Instructor, employed October 31, 1944, salary \$ 135.00. Position has been vacant for some time. No change in salary budget.
- Item No. 90. Janet Kyle, promoted from Item No. 122, University Hospital, General Staff Nurse to Ward Teaching Supervisor, salary increased from \$ 120.00 to \$ 130.00 September 1, 1944. Decrease of \$ 5.00 as this position set up for \$ 135.00.
- Item No. 91. Margaret Hamburger, promoted from Cadet Nurse to Ward Teaching Supervisor, salary increased from \$ 50.00 to \$ 135.00 September 29, 1944. No change in salary budget.
- Item No. 94. Betty Valin, promoted from Assistant Operating Room Supervisor, Item No. 99, to Operating Room Supervisor, salary increased from \$ 130.00 to \$ 150.00 October 1, 1944. No change in salary budget. Vice Peggy Huff, resigned September 30, 1944.
- Item No. 99. Asst. Operating Room Supervisor. Position temporarily vacant.
- Item No. 108. Doris Pace, Head Nurse, Nursery, resigned September 30, 1944, salary \$ 125.00. Evalyn Lewis, promoted from Cadet Nurse to Head Nurse, salary increased from \$ 50.00 to \$ 125.00 October 7, 1944, vice Doris Pace, resigned. No change in salary budget.
- Item No. 109. Edna Moss, General Staff Nurse, granted leave of absence without pay October 15, 1944, salary \$ 115.00. Norean Anderson, General Staff Nurse, employed October 23, 1944, vice Edna Moss, leave of absence, salary \$ 115.00. No charge in salary budget.
- Item No. 116. Grace Cutler, General Staff Nurse, employed October 13, 1944, salary \$ 115.00. No change in salary budget as this position set up for \$ 115.00. Replaces Nancy Yost, resigned October 8, 1944, salary \$ 115.00. Nancy Yost employed only a short time.
- Item No. 117. Alicemarian Flesher, General Staff Nurse, employed October 18, 1944, salary \$ 115.00. No change in salary budget. Position has been vacant for some time.

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Item No. 118. Geraldine Grimmett, General Staff Nurse, employed October 19, 1944, salary \$ 115.00. No change in salary budget.

Item No. 121. Margaret Harmon, General Staff Nurse, employed October 23, 1944, salary \$ 120.00. No change in salary budget.

Item No. 138. Floyd Swinney, Orderly, employed October 12, 1944, salary \$ 75.00. No change in salary budget.

No Item No. J. B. Regier, Asst. Laundryman, resigned September 30, 1944, salary \$ 100.00. C. M. Head, Asst. Laundryman, employed October 16, 1944, vice J. B. Regier, resigned, salary \$ 80.00. Decrease of \$ 20.00.

Item No. 250. C. C. Newton, Electrician, salary increased from \$ 150.00 to \$ 160.00 October 1, 1944. Increase of \$ 10.00.

Item No. 248. Wilbur Young, Maintenance Man, resigned September 30, 1944, salary \$ 135.00. Position temporarily vacant.

Item No. 254. J. C. Frazier, Mechanic, salary increased from \$ 145.00 to \$ 155.00 October 1, 1944. Increase of \$ 10.00.

Item No. 252. C. D. Birch, Mechanic, employed October 1, 1944, salary \$ 140.00. Increase of \$ 10.00. Resigned October 31, 1944. Position temporarily vacant.

CHILDREN'S HOSPITAL :

Item No. 2. Warren O. Havelly, Machine Bookkeeper, salary increased from \$ 140.00 to \$ 150.00 November 1, 1944. Increase of \$ 10.00.

Item No. 3. Cleo Brighton, Orthopedic Stenographer, resigned October 8, 1944, salary \$ 110.00, Jeanette Kraker, promoted from Vacation Relief in Social Service Department to Orthopedic Stenographer, salary to remain \$ 90.00, vice Cleo Brighton, resigned. No change in salary budget.

Item No. 7. Verene Mathews, Storeroom Clerk, employed October 17, 1944, vice June Miller, transferred to University Hospital, salary \$ 100.00. No change in salary budget.

Item No. 8. J. D. Storer, Storeroom Clerk, employed October 25, 1944, salary \$ 75.00. Decrease of \$ 5.00, as this position is set up for \$ 80.00, but has been vacant for some time.

Item No. 23. Billie Owen, Technician, resigned October 22, 1944, salary \$ 175.00. Position temporarily vacant.

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- Item No. 31. Ella E. Smith, Therapist, resigned September 30, 1944, salary \$ 175.00. Position temporarily vacant.
- Item No. 41. Wm. E. Knight, promoted from Intern to Resident in Orthopedics October 1, 1944, salary \$ 75.00. No change in salary budget. Salary increased from \$ 35.00 to \$ 75.00.
- No Item No. Rhonald Whiteneck, promoted from Intern to Resident in Pediatrics, October 1, 1944, salary increased from \$ 35.00 to \$ 75.00. This is only a temporary increase as Dr. Whiteneck will replace Dr. Gilbert, Item No. 44, when Dr. Gilbert's residency is completed.
- Item No. 69. Evelyn Norman, Head Nurse, resigned October 28, 1944, salary \$ 125.00. Position temporarily vacant.
- Item No. 70. Maxine Dickson, Head Nurse, resigned September 27, 1944, salary \$ 125.00. Margaret Phillips, Head Nurse, promoted from Item No. 75, General Staff Nurse to Head Nurse, vice Maxine Dickson, resigned, salary increased from \$ 115.00 to \$ 125.00 October 1, 1944. No change in salary budget.
- Item No. 77. Ruth Coats, General Staff Nurse, employed October 9, 1944, salary \$ 120.00. Increase of \$ 5.00 as this position set up for \$ 115.00.
- Item No. 79. Ethel McKerracher, General Staff Nurse, employed September 20, 1944, salary \$ 120.00. Increase of \$ 5.00 as this position set up for \$ 115.00.
- Item No. 123. Charles Haase, Janitor, resigned October 18, 1944, salary \$ 90.00. George Puckett, Janitor, employed October 6, 1944, vice Charles Haase, resigned, salary \$ 90.00. No change in salary budget.
- Item No. 136. Janice Eckler, resigned October 3, 1944, salary \$ 120.00. Juanita Hope, Dietitian, employed October 5, 1944, vice Janice Eckler, resigned, salary \$ 120.00. No change in salary budget.
- Item No. 158. Gene Paine, Asst. Laundryman, resigned October 3, 1944, salary \$ 85.00. Clifton Cook, Asst. Laundryman, employed from October 5, 1944, to October 25, 1944, vice Gene Paine, resigned, salary \$ 85.00. No change in salary budget. Position temporarily vacant.
- Item No. 172. Charles Stickney, Carpenter, salary increased from \$ 140.00 to \$ 150.00 October 1, 1944. Increase of \$ 10.00.

November 10, 1944.

Item No. 174. A. L. Kelly, Mechanic, salary increased from \$ 140.00 to \$ 150.00 October 1, 1944. Increase of \$ 10.00.

Items affecting totals in salary budget:

	<u>Increase</u>	<u>Decrease</u>
UNIVERSITY HOSPITAL:		
Item No. 4		\$ 25.00
Item No. 5		15.00
Item No. 7	\$ 5.00	
Item No. 10	5.00	
Item No. 11	5.00	
Item No. 28	5.00	
Item No. 30	10.00	
Item No. 66		10.00
Item No. 90		5.00
No Item No. (Asst Laundryman)		20.00
Item No. 250	10.00	
Item No. 252	10.00	
Item No. 254	10.00	
CHILDREN'S HOSPITAL:		
Item No. 2	10.00	
Item No. 3		20.00
Item No. 77	5.00	
Item No. 79	5.00	
Item No. 172	10.00	
Item No. 174	10.00	
	<u>\$ 100.00</u>	<u>\$ 95.00</u>

Net monthly increase of \$ 5.00 per month.

Approved.

The date for the next meeting of the Board of Regents was fixed for Wednesday, December 13.

There being no further business, the meeting adjourned at 3:45 P. M.



Emil R. Kraettli, Secretary.