

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The Board of Regents of the University of Oklahoma met in regular session in the office of the President of the University on October 18, 1944, at 10:30 A. M. In the absence of Dr. Chambers, President of the Board, Vice-President Hopper presided. Present were Regents Hopper, McBride, Deacon, Wallace. Absent were Regents Chambers, Emery, and Noble.

The minutes of the meeting held on September 13, 1944, were approved, each member having been sent a copy previously.

President Cross requested that the minutes of the meeting held on August 26 at the time he was elected President of the University show that he retained the title of Professor of Plant Sciences.

On motion by Regent McBride, seconded by Regent Wallace, it was voted to correct the minutes to show that President Cross also has the title of Professor of Plant Sciences.

President Cross stated that a number of individuals were interested in giving money to The University of Oklahoma Foundation. Also, that the alumni in the School of Medicine were making plans to raise funds for research in medicine, and that those in charge had inquired about The University of Oklahoma Foundation. He reported that \$ 600.00 had been received from Dr. Coyne Campbell, to be known as The John Archer Hatchett Memorial Research Fund, and that this money had been tentatively turned over to The University of Oklahoma Research Institute.

Dr. Cross urged that everything possible be done to complete the organization of The University of Oklahoma Foundation. It was the sense of the Board that immediate steps be taken to vitalize the organization, the form of trust having been approved sometime ago.

President Cross reported on the enrollment of civilian students, stating that of the 2,300 enrolled, the University now has the largest number of freshman girls in the history of the University. He stated that our quota for the V-12 program is 695; 63 pre-medical students; and that there are approximately 200 in the seventeen-year-old group.

He reported that there are 67 veterans, 31 of whom are enrolled under the Rehabilitation Program and 36 under the GI Bill; 5 additional applications are now pending.

October 18, 1944.

The President called attention to the critical housing situation, especially for married students, and stated that of the 17 married veterans, only 3 have found accommodations for their families.

President Cross reported on his conference with officials of the American Association of University Professors in Washington. He stated that nothing new had developed and he was under the impression the situation had cleared somewhat.

The President reported that a grant of \$ 25,000.00 had been received from the Rockefeller Foundation "for the preparation of materials on the history and life of the Southwest" for a three-year period ending December 31, 1947. He reported, also, that a committee consisting of Savoie Lottinville, E. E. Dale, Kenneth Kaufman, and Rescoe Cate had been appointed to administer the fund.

There was a discussion concerning an inaugural ceremony for President Cross and it was agreed that plans be made for the inauguration in the spring of 1945, the matter to be discussed further at a future date.

Regent Wallace called attention to a letter from the Secretary of the Association of Governing Boards concerning the annual meeting to be held at Iowa City on November 14, 15, and 16. In accordance with the policy of the Board, Regents Chambers and McBride were named as official representatives of the Board of Regents of the University of Oklahoma. Regent Hopper was named as alternate.

The Board recessed for luncheon at Franklin House and reconvened in the Office of the President at 1:30 P. M.

President Cross distributed copies of the summary of the University budget request to be filed with the State Regents for Higher Education. In explaining the University's situation, President Cross reported as follows:

"The University's original proposal to the administrative officers of the State System of Higher Education, in discussing the University's budget needs for 1945-47, was that the faculty salary budget be based on a fifteen to one student-teacher ratio which is a nationally accepted standard and which is about the average for representative state institutions.

October 18, 1944.

"On this basis, a return to the University's pre-war enrollment level of 6,596 on the Norman campus at one time would require 440 faculty members. It was recommended that the salary averages for each rank be increased 20% above the 1939 levels and that an additional 1/7 be added to the salaries of faculty members changed from a nine to a twelve months' basis, this change having been suggested by the State Regents office in order to eliminate a special summer school budget request. This salary basis would provide average salary scales for year around work as follows: For full professors, \$ 4,400.00; for associate professors, \$ 3,650.00; for assistant professors, \$ 3,000.00; and for instructors, \$ 2,250.00.

"It would not be necessary, however, to apply the full amount of these averages to a faculty of 440 to arrive at the adequate salary budget for 1945-46 since increases in pay would be given only to faculty members who had earned increases and since in changing over from a nine to a twelve months' salary basis only about one-third of the faculty would have to be put on the twelve months' basis the first year.

"The University prepared a budget estimate which called for a total salary and wages budget of approximately \$ 1,970,000.00. At the request of the administrative officers of the State System of Higher Education and in order to cooperate in the plan to work out a consolidated budget for all the institutions, the University revised the original proposed budget and reduced it by approximately \$ 100,000.00.

"It must be pointed out that this leaves the University in a dilemma if the budget is approved in this form. We can pay adequate salaries and have a heavy teaching load, or we can pay low salaries and have enough faculty members to make the teaching load reasonable."

The Board expressed complete approval of the President's report on "Plans for the Future Development of the University of Oklahoma" and it was unanimously agreed that the request for funds be based on this report.

The budget for the Medical School and Hospitals was presented and on motion by Regent Wallace, it was voted to approve the budget request for the biennial years, 1945-47, for presentation to the State Regents for Higher Education.

The budget request of the Oklahoma Geological Survey for the next biennial period was discussed, each member having been sent a copy by Director Dott. It was voted to approve this budget for presentation to the State Regents for Higher Education.

October 18, 1944.

President Cross submitted the following resignations, effective on the date specified in each case.

C. C. Walcutt, Associate Professor of English, submitted to the President an oral resignation, effective October 1, 1944.

Ina Griffith, Assistant Professor of Pharmacy, November 4, 1944. Miss Griffith is leaving the University to be married.

James J. Hill, Assistant Librarian and Associate Professor of Library Science, October 1, 1944. Mr. Hill has accepted a position at the University of Nevada.

A. G. Skelton, Librarian, School of Geology and Geological Survey, October 1, 1944. Mr. Skelton has gone to a position with the Mid-Continent Oil and Gas Association, Tulsa, Oklahoma.

Mrs. Faye Johnson, Library Assistant, September 1, 1944.

Mrs. Dorothy Dasing, Librarian, Clerk, Stenographer, College of Engineering, September 30, 1944.

Erma Bickett, Secretary, Graduate College, October 1, 1944. Miss Bickett has accepted a position with Dr. Dodge at Norwich University.

Mrs. Billie M. Smith, Secretary, WNAD, September 9, 1944. Mrs. Smith's husband, who is in service, was transferred to a station in the East and she left to join him.

Maryelyn Stewart, Secretary, University Infirmary, October 1, 1944.

Mrs. Dell Stephenson, Secretary, Department of Physical Education for Men and Intramural Athletics, October 1, 1944.

Mrs. Vernita L. Meade, Secretary, School of Law, Office of the Dean, October 1, 1944.

On motion by Regent Wallace, the resignations were accepted.

The following appointments were submitted by President Cross, effective on the date indicated and at the salary specified in each case:

Dr. John Edward Flocken, Special Instructor in Animal Biology, to teach anatomy, emergency appointment for the first semester, effective September 1, 1944, at a salary of \$ 600.00 for the semester, or \$ 133.33 per month for 4½ months.

October 18, 1944.

- Gladys C. Bellamy, part-time Instructor in English, for the first semester, effective September 1, 1944, at a salary of \$ 75.00 per month for 4½ months.
- Mrs. Lucy H. Finnerty, Librarian, School of Geology, at an annual salary of \$ 1,900.00 (\$ 400.00 to be paid from the Oklahoma Geological Survey, \$ 1,500.00 from the University), effective October 1, 1944, replacing A. G. Skelton, who resigned.
- Mrs. Florence Silliman (Mrs. L. L.) Assistant in the Nursery School, School of Home Economics, effective September 11, 1944, at a salary of \$ 60.00 a month for ten months.
- Mrs. Gladys LaFon, (wife of Earl LaFon, Assistant Professor of Mathematics), Instructor in Mathematics, as an emergency appointment for the first semester, effective September 1, 1944, at a salary of \$ 900.00 for the semester, or \$ 200.00 per month for 4½ months.
- Mrs. Avis Cowling Slater, Assistant in Mathematics, an emergency appointment for the first semester, effective September 1, 1944, at a salary of \$ 800.00 for the semester, or \$ 177.77, per month for 4½ months.
- Roy E. Heffner, Assistant in Mathematics and Astronomy, to teach in the Army term at \$ 130.00 per month for the months of September, October, and November.
- E. P. R. Duval, Professor of Mathematics, on full time at \$ 333.33 (½ time - retirement) for September, October, and November, the current Army term, as an emergency measure.
- Fritz Frauchiger, Associate Professor of Modern Languages, returned from leave of absence October 1, 1944, at the rate of \$ 2,925.00 for nine-months' service, will receive \$ 2,600.00 for the eight months beginning October 1.
- Blanche Sommers, Instructor in Pharmacy since September, 1942, (salary, \$ 1,900.00 at present) to be appointed Assistant Professor of Pharmacy, effective November 4, 1944, at \$ 2,200.00, minimum salary for that rank, replacing Miss Griffith, resigned.
- Mrs. Hulbert Clark, Special Instructor in Physical Education for Women, an emergency appointment for the first semester, effective September 1, 1944, for 1/4 time at a salary of \$ 50.00 per month for 4½ months.

October 18, 1944.

Mrs. Pauline Hanley, now serving as departmental secretary, Special Instructor in Physical Education for Women, an emergency appointment for the first semester, effective September 1, 1944, at a salary of \$ 150.00 per month for 4½ months.

Leonard Haug, Assistant Professor of Music Education and Assistant Director of University Bands, who was given a leave of absence this year, recalled to active duty on a half-time basis, effective September 1, 1944, at a salary of \$ 1,165.50 for the nine months, or \$ 129.50 per month. Professor Haug is employed half-time at the Norman Public Schools.

Mrs. Lucille Osborn Grant, Instructor in Voice, effective September 1, 1944, at a salary of \$ 1,800.00 for nine-months' service.

Mrs. Lola Gene Chaudoin, Special Instructor in Vocal Music Education, for ¾ time service, an emergency appointment effective September 1, 1944, at a salary of \$ 1,350.00.

Maurine Wagnon, Special Instructor in Piano, effective September 1, 1944, at a salary of \$ 1,800.00 for nine-months' service.

Ruth Gober, Special Instructor in Drama and English, emergency appointment effective September 1, 1944. Miss Gober will receive \$ 1,000.00 for nine-months' service in the School of Drama - \$ 111.11 per month - and \$ 225.00 from the Department of English for one-fourth time service for the first semester (4½ months). Her monthly salary for the first semester will be at the rate of \$ 161.11, thereafter, \$111.11.

Mary Belle George, Special Instructor in the University High School, effective September 1, 1944, at a salary of \$ 1,100.00 for nine-months' service. Miss George is taking the place of Mrs. Katharyn Buchanan, on leave of absence this year.

Alberta McCann, transferred from Secretary, Department of History, to the position of Assistant to the Dean of the Graduate College, replacing Erma Bickett, resigned, effective October 1, 1944, at a salary of \$ 2,000.00 per annum (\$ 166.66 per month).

Mrs. Jeanette L. Patterson, Stenographer in the Administrative Offices, effective September 19, 1944, at a monthly salary of \$ 125.00.

October 18, 1944.

Mrs. Lydia K. Evans, Secretary, Department of History, replacing Alberta McCann, transferred, effective September 25, 1944, at a salary of \$ 125.00 per month (\$ 1,500.00 per annum).

Mrs. Phyllis Little, Secretary, Office of the Dean, School of Law, effective October 4, 1944, at a salary of \$ 125.00 per month, \$1,500.00 per annum, replacing Mrs. Vernita Meade, resigned.

Mrs. Christie Black Cathey, Revisor, School of Library Science, effective September 1, 1944, for nine months at a salary of \$ 100.00 per month.

Mrs. Ethel M. Locke, Librarian, Frank Phillips Collection, effective September 15, 1944, at a monthly salary of \$ 50.00.

Mary Josephine Nicholson, Secretary to Dr. E. E. Dale, effective September 12, 1944, at a monthly salary of \$ 75.00.

Virginia Follmar, Secretary, Correspondence Study Department, September 1, 1944, at \$ 100.00 per month. This is a re-appointment to January 1, 1945.

John A. March, Assistant Librarian and Associate Professor of Library Science, effective October 1, 1944, at an annual salary of \$ 3,000.00 (12 months), replacing J. J. Hill, resigned.

Dixie Potter Chenault, Secretary and Traffic Manager, WNAD, effective September 18 at a salary of \$ 125.00 per month (\$ 54.48 for September), replacing Mrs. Billie Smith, resigned.

Mrs. Doris Walker, Secretary to the Director of the Infirmary, effective October 1, 1944, at a salary of \$ 100.00 per month, her salary to be increased to \$ 125.00 per month on January 1 if her services are satisfactory. Mrs. Walker replaces Maryelyn Stewart, resigned.

Theodore Elizabeth Hall, Laboratory Technician, University Infirmary, effective September 18, 1944, at a salary of \$ 1,500.00 per annum with maintenance.

Mrs. Elizabeth Cowan Ledeon, Secretary, YMCA, September 1, 1944, to December 31, 1944, at a salary of \$ 83.33 per month.

Theodore John Ledeon, Secretary, YMCA, January 1, 1945, to July 1, 1945, at a salary of \$ 116.66 per month. Salary on July 1, 1945, is to be fixed at the rate of \$ 100.00 per month.

October 18, 1944.

Mrs. Margaret Roys Stevenson, Secretary, YWCA, at present receiving \$ 83.33 per month, is to receive \$ 116.66 per month effective January 1, 1945, salary on July 1, 1945, to be fixed at \$ 100.00 per month.

Mrs. Louise Agnes DeWeerd, Clerk, Librarian, College of Engineering, October 1, 1944, at a salary of \$ 110.00 per month (\$ 1,320.00 per annum), to July 1, 1945, replacing Mrs. Dorothy Doeing, resigned.

On motion by Regent Deacon, the appointments were approved as recommended.

President Cross submitted for approval the appointment of the following women as hostesses in University houses, effective on the date specified and at the salary indicated in each case:

Houses for Women

- Mrs. Glyn Fultz, SAE House, September 1, \$ 50.00 per month, plus maintenance, for nine months.
- Mrs. May Clark, Phi Kappa Sigma House, September 1, \$ 50.00 per month, plus maintenance, for nine months.
- Mrs. Maude Woods, Lawson House, September 5, \$ 50.00 per month, plus maintenance, for nine months.
- Mrs. Lee Gragg, Phi Psi House, September 11, \$ 50.00 per month, plus maintenance, for nine months.
- Mrs. Phyllis Erwin (Mrs. N. H.), Delta Tau Delta House, September 12, \$ 50.00 per month, plus maintenance for self and husband, for nine months.
- Mrs. Frances Maxwell (Mrs. Wilbur), Delta Upsilon House, September 4, \$ 50.00 per month, plus maintenance for self and husband, for nine months.
- Mrs. Elizabeth Ledeen, Beta Theta Pi House, September 12, \$ 75.00 per month, plus maintenance, to November 1.
- Mrs. Glover Appleby, ATO House, September 1, \$ 75.00 per month without maintenance, for nine months.
- Mrs. Mary Harriet Penci, Personnel Director of the Residential Halls, Robertson Hall, \$ 100.00 per month, plus maintenance, September 1, on a twelve-months' basis.



October 18, 1944.

Houses For Men

Mrs. J. S. Walton, Kappa Alpha House, September 1, \$ 50.00 per month, plus maintenance for self and husband, for nine months.

Mrs. William Q. Jensen, Acacia House, September 1, \$ 50.00 per month, plus maintenance for self and husband, for nine months.

Mrs. Robert Daniel, Pi Kappa Alpha House, \$ 50.00 per month, plus maintenance for self and husband, for nine months, September 10.

Mrs. J. Kester Svendsen, Franklin House, \$ 50.00 per month, 12 months (July 1, 1944) plus maintenance for self and husband.

Mrs. Joe Keeley, Sigma Chi House, September 1, \$ 50.00 per month plus maintenance for self and husband, for nine months.

Mrs. Dean Breedlove, Phi Gamma Delta House, September 1, \$ 50.00 per month plus maintenance for self and husband, for nine months.

On motion by Regent Wallace, the hostess appointments were approved as submitted by President Cross.

President Cross submitted the following changes in the personnel of the University Press (Printing Division) on the recommendation of Savvie Lottinville, Director of the Press:

The appointment of Mr. Kenneth Edward Benson as Floor Man at a salary of \$ 225.00 per month, or \$ 2,700.00 per annum, effective September 29, 1944. Mr. Benson is to replace George Rufus Huckaby, who resigned effective September 30, 1944.

Mr. Lottinville further recommends adjustment in salaries of the following members of the Printing Division, to be effective October 1, 1944:

<u>Name</u>	<u>Position</u>	<u>Present Salary</u>	<u>Recommended Salary</u>
Van Endicott	Superintendent	\$ 3,000.00	\$ 3,000.00
Ector Reynolds	Linotype Operator	2,520.00	2,856.00
*M. D. Kilman	Linotype Operator		2,856.00
**K. E. Benson	Floor Man		2,700.00

1697

October 18, 1944.

<u>Name</u>	<u>Position</u>	<u>Regular Salary</u>	<u>Recommended Salary</u>
Charles Gregory	Pressman	\$ 2,340.00	\$ 2,700.00
E. L. Danley	Pressman	2,220.00	2,700.00
Melvin Frantz	Bindery Foreman	2,220.00	2,700.00
Claire Fisher	Linotype Operator	2,340.00	2,340.00
***Peter Joyal	Linotype Operator	2,340.00	
Ethelyn Coleman	Proofreader	1,908.00	2,100.00
Palma Hieronymus	Proofreader	1,620.00	1,680.00

\* Mr. Kilman will replace Mr. Peter Joyal, who will be retired to one-half time at \$ 100.00 per month, or \$ 1,200.00 per year.

\*\* Mr. K. E. Benson replaces Mr. George Rufus Huxaby, resigned as of 12 noon September 30, 1944, whose salary has been \$2,520.

\*\*\* Mr. Peter Joyal will be placed on one-half time at \$100.00 per month, or \$ 1,200.00 per year, Mr. M. D. Kilman replacing him at the Linotype machine which Mr. Joyal has previously been operating.

Mr. Lottinville further states: "Our purpose in equalizing the salaries for Mr. Gregory, Mr. Frantz, and Mr. Danley is that the two latter are now much underpaid in relation to rates prevailing in the industry. We wish to stabilize their situation so completely that we will not have to compete with other plants, almost from week to week, to retain their services."

On motion by Regent Deacon, the changes in the University Press (Printing Division) were approved as recommended.

Following are the overtime reports for members of the Utilities Department for the months of August and September, 1944, submitted by Mr. Kraft and transmitted by President Cross:

Regular University Employees Working with the Trainee Housing and Messing Program during the month of

August, 1944

October 18, 1944.

<u>Name and Regular Position with Utilities Department</u>	<u>Regular Salary</u>	<u>Type of Work with War Program</u>	<u>Hrs</u>	<u>Rate</u>	<u>Amount</u>
Elsie Ashley, Secretary	\$ 140.00	Clerical	27	\$ .80	\$ 21.60
L. R. Benning, Plb. & Heating Foreman	250.00	Repair and Maintenance	23	1.50	34.50
A. C. Bernier, Spec. Officer	185.00	Asst. Supervisor	65	1.15	74.75
R. L. Brown, Accountant	185.00	Accountant	38	1.05	39.90
Lendon Hunt, Chief Engineer	260.00	Repair and Maintenance	16	1.50	24.00
Sam Wilson, Storekeeper and Locksmith	150.00	Clerical	26	.85	22.10
Earl Brown, Mechanic	175.00	Repair Work	23	1.00	23.00
Total					<u><u>\$ 239.85</u></u>

September, 1944

<u>Name and Regular Position with Utilities Department</u>	<u>Regular Salary</u>	<u>Type of Work with War Program</u>	<u>Hrs</u>	<u>Rate</u>	<u>Amount</u>
Elsie Ashley, Secretary	\$ 140.00	Clerical	28	\$ .80	\$ 22.40
L. R. Benning, Plb. & Heating Foreman	250.00	Repair and Maintenance	21	1.50	31.50
A. C. Bernier, Spec. Officer	185.00	Asst. Supervisor	60	1.15	69.00
R. L. Brown, Accountant	185.00	Accountant	36	1.05	37.80
Lendon Hunt, Chief Engineer	260.00	Repair and Maintenance	16	1.50	24.00
Sam Wilson, Storekeeper and Locksmith	150.00	Clerical	23	.85	19.55
Earl Brown, Mechanic	175.00	Repair Work	24	1.00	24.00
Total					<u><u>\$ 228.25</u></u>

1699  
October 18, 1944.

The overtime reports were ordered accepted and filed in the Secretary's office.

On the recommendation of Dean Lowry, Dr. Cross submitted the following changes in the personnel of the School of Medicine for approval by the Board of Regents:

**RESIGNATIONS:**

Dr. George R. Felts, Associate in Pediatrics, October 10, 1944.

Dr. Larry N. Farnam, Jr., Associate Director of the Outpatient and Admitting Departments, University Hospitals, September 15, 1944.

**APPOINTMENTS:**

Dr. Wam Langston, appointment to be changed from Professor of Clinical Medicine to Professor of Medicine and Chairman of the Department of Medicine, effective September 1, 1944.

Dr. Howard G. Glass, Instructor in Pharmacology, at an annual salary of \$ 2,800.00 for twelve-months' service, effective October 1, 1944.

Dr. Nathaniel A. Jones, Assistant Director of the Admitting and Outpatient Departments, University Hospitals, at a salary of \$ 150.00 per month, effective October 1, 1944.

Mrs. Frances Williamson, Assistant in Histology and Embryology, at a salary of \$ 1,800.00 per annum, September 26, 1944, to February 1, 1945.

**CHANGES IN RANK:**

Dr. George A. LaMotte, from Professor of Medicine to Professor Emeritus of Medicine. Dr. LaMotte has given 34 years' service on the staff of the Medical School, September 1, 1944.

Dr. George N. Barry, from Associate in Medicine to Assistant Professor of Clinical Medicine, September 1, 1944.

Dr. Harry A. Daniels, from Instructor in Medicine to Assistant Professor of Clinical Medicine, September 1, 1944.

Dr. Peter E. Russo, from Assistant in Roentgenology to Instructor in Radiology, September 1, 1944.

1700  
October 18, 1944.

On motion by Regent Deacon, the personnel changes in the School of Medicine were approved as recommended.

Dr. Lowry has recommended that Dr. Donald B. McMullen, Associate Professor of Preventive Medicine and Public Health, take the course in tropical medicine given at the Army Medical School, Washington, D. C., beginning October 1, 1944. Dr. McMullen will be absent from the School of Medicine approximately two months. Inasmuch as Dr. McMullen has not taken a vacation during 1944, the Advisory Council of the School of Medicine recommends that he receive full salary during the two months of his absence. Expenses for travel and maintenance while attending the Army Medical School will be paid from funds supplied by the John and Mary Markle Foundation.

On motion by Regent Wallace, the above recommendation was approved.

On further recommendation by Dr. Lowry, President Cross submitted for approval the following changes in the personnel of the University and Crippled Children's Hospitals; and the School of Medicine:

SCHOOL OF MEDICINE:

Item No. 28. Virginia Bonar, Technician, resigned July 23, 1944, salary \$ 100.00. Julian Marie Riddle, Technician, employed July 24, 1944, salary \$ 125.00, vice Virginia Bonar, resigned. Increase of \$ 25.00 per month in salary budget.

Item No. 34. Mary Lewis, Technician, resigned July 5, 1944, salary \$ 90.00.

Item No. 37. Ruth Logan, Secretary, resigned August 13, 1944, salary \$ 125.00.

Item No. 44. Joan Lima, Technician, resigned August 20, 1944, salary \$ 80.00.

Items affecting salary budget:

Item No. 28, increase of \$ 25.00

Net Increase, \$ 25.00 per month.

UNIVERSITY HOSPITAL:

Item No. 8. Bonnie Quaranto, Assistant Cashier, resigned June 27, 1944, salary \$ 110.00. Nadine Nolen, Assistant Cashier, employed July 26, 1944, vice Bonnie Quaranto, resigned, salary \$ 110.00. Decrease of \$ 5.00 per month in salary budget as this position set up for \$ 115.00.

1701  
October 18, 1944.

- Item No. 19. Nora Mae Smith, Stenographer, resigned August 11, 1944, salary \$ 90.00. No replacement available at the present time.
- Item No. 24. Elwilda Jackson, Stenographer, salary increased from \$ 110.00 to \$ 125.00, August 1, 1944. Increase of \$ 15.00 per month in salary budget.
- Item No. 33. Lorraine Combs, General Staff Nurse, employed August 30, 1944, salary \$ 115.00, temporarily replacing Della Cunningham who is on leave of absence without pay. No change in salary budget.
- No Item No. Jeanette Kraker, Stenographer, employed as temporary vacation relief August 21, 1944, salary \$ 90.00.
- Item No. 50. Doris L. Miller, Technician, resigned August 31, 1944, salary \$ 160.00. No replacement available at the present time.
- Item No. 53. Mary Dot Colhoun, Technician, resigned August 31, 1944, salary \$ 150.00. No replacement available at the present time.
- Item No. 54. Doris Pitts, Technician, employed August 1, 1944, vice Virginia Sitter, resigned July 31, 1944, salary \$ 130.00. Decrease of \$ 20.00 per month in salary budget.
- Item No. 56. Betty Earl, Recorder, employed August 10, 1944, salary \$ 100.00 vice Fannie Mae Jones, resigned April 24, 1944. Increase of \$ 10.00 per month in this position.
- Item No. 55. Dorothy Foreman, Laboratory Technician, employed August 1, 1944, vice Mary Hangen, resigned May 19, 1944, salary \$ 130.00. Decrease of \$ 20.00 per month in salary budget.
- Item No. 58. Louise Jameson, Stenographer, resigned July 27, 1944, salary \$ 125.00. Bette Kibler, promoted from Lab. Assistant, Item No. 59, to Stenographer, vice Louise Jameson, resigned, salary increased from \$ 120.00 to \$ 125.00 August 1, 1944. No replacement available for Item No. 59 at the present time.
- Item No. 66. James G. Phillips, Assistant Resident in Surgery, called to Armed Services August 19, 1944, salary \$ 75.00. No replacement available at the present time.
- Item No. 86. Kathlyn Krammes, Sup't. of Nurses, granted one year's leave of absence without pay, August 1, 1944, salary \$ 250.00/ Clara Jones, promoted from Item No. 87 to Item No. 86, vice Kathlyn Krammes, leave of absence, salary increased from \$160.00 to \$ 225.00 per month. Increase of \$ 16.67 per month over amount set up in budget.

October 18, 1944.

- Item No. 87. Bessie Souders, promoted from Item No. 90, Ward Teaching Supervisor to Assistant Educational Director August 1, 1944, vice Clara Jones, promoted, salary increased from \$135.00 to \$150.00. Decrease of \$10.00 per month in salary budget as Item No. 87 set up for \$160.00.
- Item No. 88. Juanita Granger, Nursing Arts Instructor, part time, employed September 1, 1944, salary \$75.00. Decrease of \$85.00 per month in salary budget.
- Item No. 89. Maxine Bastion, Assistant Instructor, resigned August 27, 1944, salary \$135.00. No replacement available at present time.
- Item No. 91. Jeanette Bailey, Ward Teaching Supv., transferred to Item No. 102, University Hospital. No replacement available.
- Item No. 98. Mimie Ella Bell, Stenographer, employed August 7, 1944, vice Vera Moroney, resigned June 30, 1944, salary \$120.00. No change in salary budget.
- Item No. 102. Ruth Cleo Brighton, Head Nurse, transferred to Item No. 3, Children's Hospital, August 1, 1944. Jeanette Bailey, transferred from Item No. 91, Ward Teaching Supervisor, to Item No. 102, vice Ruth Cleo Brighton, transferred, salary reduced from \$135.00 to \$125.00.
- Item No. 110. May Yount, General Staff Nurse, employed August 24, 1944, salary \$115.00, vice Anna Baty, resigned June 27, 1944. No change in salary budget.
- Item No. 113. Leah Adling, General Staff Nurse, reemployed August 16, 1944, salary \$115.00. No change in salary budget.
- Item No. 114. Estelle Smith Horner, promoted from Senior Cadet Nurse to General Staff Nurse, August 17, 1944, salary increased from \$50.00 to \$115.00 per month. Replacing Dorothy Goshaw, resigned May 31, 1944. No change in salary budget.
- Item No. 116. LaVerne Klein, General Staff Nurse, resigned August 20, 1944, salary \$115.00. No replacement available at the present time.
- Item No. 117. Mary J. Kennedy, General Staff Nurse, promoted from Senior Cadet Nurse to General Staff Nurse August 30, 1944, salary increased from \$50.00 to \$115.00. This position has been vacant for some time. No increase in salary budget.
- Item No. 196. Jean Gartung, Asst. Adm. Dietitian, salary increased from \$100.00 to \$120.00 August 1, 1944. No increase in salary budget as this item set up for \$120.00, and this person was employed on trial basis with the understanding the salary would be increased if services satisfactory.

October 18, 1944.

- Item No. 197. Lorraine Lemont, Ward Dietitian, salary increased from \$ 100.00 to \$ 120.00 August 1, 1944. No increase in salary budget as this item set up for \$ 120.00, and this person was employed on trial basis with the understanding the salary would be increased if services satisfactory.
- Item No. 235. Vera Moyer, Laundress, employed August 1, 1944, salary \$ 80.00 vice Peggy Owens, resigned July 31, 1944. No change in salary budget. Vera Moyer, Laundress, resigned, August 31, 1944, salary \$ 80.00. No replacement available.
- Item No. 252. S. G. Shepherd, Mechanic, resigned August 31, 1944, salary \$ 130.00. No replacement available.
- Item No. 258. C. E. Williford, Painter, resigned August 8, 1944, salary \$ 120.00. No replacement available.

**CHILDREN'S HOSPITAL:**

- Item No. 3. Ruth Cleo Brighton, transferred from Item No102, University Hospital, to Orthopedic Stenographer, vice Sally Jarrott, resigned May 14, 1944, salary decreased from \$ 125.00 to \$ 110.00 per month. Increase of \$ 35.00 per month in salary budget as Item No. 3 set up for only \$ 75.00.
- Item No. 7. Don Blackert, Storeroom Clerk, resigned August 31, 1944, salary \$ 80.00.
- Item No. 8. Jack Lawter, Storeroom Clerk, resigned August 31, 1944, salary \$ 80.00.
- Item No. 10. Charles Edwards, Storeroom Clerk, resigned August 31, 1944, salary \$ 80.00.
- Item No. 15. Mildred Sell, Admitting Clerk, resigned August 31, 1944, salary \$ 100.00. Virgie Haynes, Admitting Clerk, employed August 17, 1944, vice Mildred Sell, resigned, salary \$ 100.00. No change in salary budget.
- Item No. 16. Doris Stranathan, Nurse-Supervisor, granted leave of absence without pay August 31, 1944, salary \$ 130.00. Jessie Bynum, promoted from Senior Cadet Nurse to Nurse-Supervisor, vice Doris Stranathan, leave of absence, salary increased from \$ 50.00 to \$ 125.00 per month August 30, 1944. Decrease of \$ 5.00 per month in salary budget.
- Item No. 22. Delcie Bartles, Technician, resigned August 31, 1944, salary \$ 150.00. Theo Wells, Technician, employed September 5, 1944, vice Delcie Bartles, resigned, salary \$ 150.00. No change in salary budget.



October 18, 1944.

Item No. 24. Mildred Marsh, Stenographer, salary increased from \$ 110.00 to \$ 125.00 August 1, 1944. No change in salary budget.

Item No. 26. Betty Buckingham, Technician, salary increased from \$ 130.00 to \$ 140.00 August 1, 1944. Increase of \$ 10.00 per month.

Item No. 59. Ruby Roepe, Pediatric Supv., granted year's leave of absence without pay August 1, 1944, salary \$ 150.00. Trebreh Ringler, promoted from Item No. 68 to Item No. 59, vice Ruby Roepe, leave of absence, salary increased from \$ 125.00 to \$ 150.00. No replacement will be made in Item No. 68, creating a decrease of \$ 125.00 per month.

Item No. 61. Beulah Riley, Head Nurse, resigned August 31, 1944, salary \$ 125.00. No replacement available at present time.

Item No. 66. Viola Steger, Head Nurse, resigned August 24, 1944, salary \$ 150.00. No replacement available at present time.

Item No. 76. Grace Cutler, promoted from Senior Cadet Nurse to General Staff Nurse August 31, 1944, salary increased from \$ 50.00 to \$ 120.00. No change in salary budget as this position set up for \$ 120.00.

No Item No. Joseph Donnelly, Janitor, resigned August 1, 1944, salary \$ 90.00.

Item No. 136. Janice Eckler, Ward Dietitian, salary increased from \$ 100.00 to \$ 120.00 August 1, 1944. No increase in salary budget as this item set up for \$ 120.00, and this person was employed on trial basis with the understanding the salary would be increased if services satisfactory.

Items affecting totals on salary budget:

	<u>Increase</u>	<u>Decrease</u>
University Hospital:		
Item No. 8		\$ 5.00
Item No. 24	\$ 15.00	
Item No. 54		20.00
Item No. 56	10.00	
Item No. 55		20.00
Item No. 86	16.67	
Item No. 87		10.00
Item No. 85		85.00
Children's Hospital:		
Item No. 3	35.00	

October 18, 1944.

Children's Hospital (Continued):	<u>Increase</u>	<u>Decrease</u>
Item No. 16		\$ 5.00
Item No. 26	\$ 10.00	
Item No. 68		125.00
	<hr/>	<hr/>
	\$ 86.67	\$ 270.00

Net monthly decrease of \$ 183.33 per month.

On motion by Regent Wallace, the changes in the personnel of the School of Medicine, University and Crippled Children's Hospitals were approved.

President Cross stated that the members of the Board of Control of the Will Rogers Memorial Scholarship Foundation Fund are appointed for five-year terms. The term of Errett R. Newby expired on June 6, 1944, and I recommend that Mr. Newby be reappointed for another five-year term to expire on June 5, 1949.

The other members of the Board of Control, and the expiration date of each appointment follow:

- Joe N. Hamilton, Oklahoma City, June 5, 1945
- Dial Currin, Shawnee, June 5, 1946
- J. B. Milam, Claremore, June 5, 1947
- Dr. V. C. Tisdall, Elk City, June 5, 1948.

On recommendation of the president and on motion by Regent McBride, it was voted to reappoint Mr. Newby as stated above.

In connection with the sale of Union Pacific Railroad Company stock owned by the Board of Control of the Will Rogers Memorial Scholarship Fund, the following resolution was presented and unanimously adopted by the Board:

**RESOLUTION**

BE IT HEREBY RESOLVED: That, we, the Board of Regents of the University of Oklahoma, do hereby authorize and empower the Board of Control of the Will Rogers Memorial Scholarship Fund to sell the 100 shares of Union Pacific Railroad Company stock - Stock Certificate # 83214, purchased on December 30, 1941 - and by these presents we do hereby ratify and confirm the sale of the said shares; and

October 18, 1944.

BE IT FURTHER RESOLVED That Emil R. Kraettli, Secretary of the Board of Regents of the University of Oklahoma, and Secretary of the Board of Control of the Will Rogers Memorial Scholarship Fund, be and he is hereby authorized and empowered to endorse by, and on behalf of said board or boards, the stock certificate # 83214 of the Union Pacific Railroad Company held by the said Board of Control of the Will Rogers Memorial Scholarship Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

BE IT FURTHER RESOLVED That the President and the Secretary of the Board of Regents of the University of Oklahoma be and they are hereby empowered to certify the action hereby taken to Harris-Upham and Company, the stock certificate transfer agent, and to the officers of the Board of Control of the Will Rogers Memorial Scholarship Fund.

President, Board of Regents

ATTEST:

Secretary, Board of Regents

The following resolution was presented:

RESOLUTION

*rescinded 11/10/55*

WHEREAS, The Will Rogers Memorial Commission, by Trust Agreement under date of January 6, 1939, donated the sum of Seventy-six Thousand Six Hundred and Twenty Dollars and Sixty-seven Cents (\$ 76,620.67) for The Will Rogers Memorial Scholarship Fund and for the purposes thereof as set forth in the Trust Agreement between The Will Rogers Memorial Commission and The University of Oklahoma;

*see p. 5278-9*

NOW, THEREFORE, BE IT RESOLVED: That the administration of said fund is herewith entrusted to a board of five members called the Board of Control of The Will Rogers Memorial Scholarship Fund. The members of said board shall be appointed for a term of five years, provided that the members of the first board shall serve for designated terms of one, two, three, four, and five years, respectively. Said members shall be appointed by the President of the University upon approval of the Board of Regents. The secretary of the Board of Regents is hereby designated as Secretary of said Board, but he shall not be a member of said Board.



October 18, 1944.

It shall be the duty of said board to invest this trust fund in accordance with the provisions of said Trust Agreement, and it shall have authority, from time to time, to sell or surrender any of the securities, and reinvest the funds; the income therefrom shall be used for the purposes set forth in said Trust Agreement.

The Board of Regents hereby authorizes and empowers G. L. Cross, President of the University, to endorse by, and on behalf of the said board, all forms, documents, contracts or securities necessary for the administration of said Fund by the Board of Control of the Will Rogers Memorial Scholarship Fund.

The Board of Regents hereby delegates G. L. Cross, President of the University of Oklahoma, to vote in person or by proxy upon all stocks or other securities held by said Board.

It shall be the further duty of this board to receive applications from those seeking the benefits from the income accruing from this trust fund and to make recommendations to the President of the University of those selected. When approved by the President of the University, the Comptroller of the University shall be authorized to make payments to the students so approved on a monthly or quarterly basis as it may seem advisable.

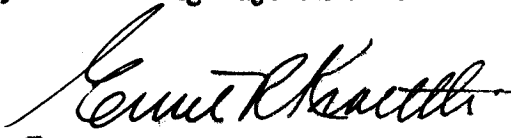
Said Comptroller shall also be the treasurer of all funds, securities, and other assets of The Will Rogers Memorial Scholarship Fund; and it shall be his duty to keep a complete record of all financial transactions incident thereto. Said board shall require said Comptroller to give proper surety company bond for the faithful performance of his duty as such treasurer.

The records and accounts of said Trust shall be audited annually, and said Board shall make an annual report at the close of each fiscal year to The Will Rogers Memorial Commission and to the Board of Regents of the University.

On motion by Regent Wallace, the above resolution was adopted by the Board of Regents.

There was a discussion concerning the next meeting of the Board and on motion by Regent McBride, it was voted to fix the date as of November 10 in order to avoid the necessity of making two trips during the same week, Homecoming being on November 11.

There being no further business, the meeting adjourned at 2:30 P. M.

  
Emil R. Kraettli, Secretary.