

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The Board of Regents of the University of Oklahoma met in regular session in the office of the President of the University at 10:00 A. M. on Wednesday, August 9, 1944. In the absence of Dr. Chambers, President of the Board, Regent Hopper, Vice-President, presided. Others present were: Regents Noble, Emery, Deacon, McBride. Regent Wallace was not present at the morning session, but arrived at 2:00 P. M.

The minutes of the meeting held on July 12 were approved, each member having been sent a copy previously.

Dr. Cross stated that he had given some consideration to the problem in the Graduate office, looking toward the appointment of a member of the teaching staff to take over some of the work in that office since it was impossible for him to give the time required while he is serving as Acting President of the University.

He stated that the enrollment in the Graduate College is increasing, and that the details in connection with the Research Institute are demanding more direct attention.

It was the sense of the Board that Dr. Cross present a recommendation on this matter at the next meeting of the Board.

Dr. Cross stated that the question of the admission of Japanese students had been brought up a number of times and asked the Board to pass on the matter.

Following a discussion, Regent Wallace made the following motion:

"That the University of Oklahoma accept Japanese-American citizens on the same basis as other citizens recognized under the constitution and laws of the United States and the constitution and laws of the State of Oklahoma, provided their status as loyal citizens has been certified by the F. B. I."

The motion was unanimously adopted.

Dr. Cross called attention to the recommendation that had been made previously for the establishment of a Graduate School of Public Health, the matter having come before the Board on November 12 and December 10, 1943, through a recommendation by President Brandt, which Dr. Cross as Acting Dean of the Graduate College had initiated after numerous conferences with members of the Graduate Faculty.

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It was the sense of the Board, after calling Dr. Chambers by telephone, that the President proceed with the establishment of a Graduate School of Public Health and take such steps as may be necessary to present the matter to the Oklahoma State Regents for Higher Education for approval.

Dr. Cross reported that there are good prospects of receiving some grants from the Rockefeller Foundation for various writing projects by members of the faculty.

The President reported that the graduation exercises for the Medical School will be held on September 15 and plans are being made to hold these exercises in the auditorium of Oklahoma City University.

The Board expressed approval of this arrangement for this year in view of the fact that Commencement comes just at the time of the opening of the fall semester on the campus of the University.

Dr. Cross discussed the situation in the University Infirmary, stating that the medical staff is entirely inadequate and stressed the importance of appointing a Director of the Student Health Service. Dr. Fowler, Director of the Health Service, left the University more than a year ago and Dr. Gastineau has been serving as Acting Director. Dr. Eleanora Schmidt is applying for a leave of absence because of ill health, which leaves only Dr. Gastineau and Dr. Atkins.

Dr. Cross recommended that he be authorized to secure a Director and that adequate funds be made available for this purpose.

On the motion by Regent Emery, it was voted to authorize the President to secure an adequate staff for the Student Health Service. It was the sense of the Board that Dr. Cross consult Dr. Chambers in this matter.

Dr. Cross called attention to the tenure regulations now in effect, stating that these regulations needed some clarification. After discussion of the matter, the recommendation by President Cross was amended and it was the sense of the Board that the matter be presented again at the meeting in September.

Dr. Cross called attention to the need for expansion in the radio station, both as to physical equipment and personnel; and that application for frequency modulation and an increase in power from 1,000 to 5,000 watts ~~had been~~ filed with the Federal Communications Commission.

WOULD

HAD BEEN FILED

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The Board concurred in the importance of developing the University radio station and the President was authorized to proceed along the lines as outlined by him, and to bring his recommendations before the Board.

Members of the Board recessed for luncheon in the Union Building at 12:30 p. m.

The Board met in executive session at 1:15 P. M. and resumed its deliberations in regular session at 3:00 P. M.

A chart showing the organization of non-academic student functions under the Director of Student Affairs, Glenn Couch, was explained by President Cross. The suggestion was made that photostatic copies of this chart be prepared, together with a statement of the functions of each official working under the program and sent to each member of the Board.

Dr. Cross discussed the relations of the Oklahoma School of Religion with the University. It was the sense of the Board that this matter be passed over and that the President supply the members of the Board with further information on the work of the School of Religion.

The following resignations, effective on the date specified in each case, were presented:

Mrs. Joyce E. Bowerman, Secretary to Dr. Leonard Logan,
August 1, 1944.

Mrs. Mary Barney Holland, Secretary, School of Home Economics,
August 12, 1944.

Pauline Marshall, Night Operator PBX, Utilities Department,
August 1, 1944.

Betty Coe Armstrong, Instructor in Drama, September 1, 1944.

Mrs. Jane McPherson Richmond, Secretary, University College,
September 1, 1944.

The resignations were accepted.

The following requests for leaves of absence were presented by President Cross with the recommendation that they be approved:

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Charles H. Bumstead, Associate Professor of Psychology, has requested a leave of absence from September 1, 1944, to September 1, 1945, without pay.

Stella Sanders, Assistant Professor of Romance Languages, has requested a leave of absence without pay from September 1, 1944, to September 1, 1945.

Dr. Eleanora Schmidt, Resident Physician for Women, because of illness, has requested a leave of absence without pay from August 1, 1944, to August 1, 1945.

Dr. Orie J. Eigsti, Associate Professor of Plant Sciences, who is on leave of absence to October 30, 1944, has requested an extension of his leave. Recommend that his leave be extended to cover the first semester of the school year 1944-45. He expects to return to his teaching work at the beginning of the second semester.

Charles Elson, Associate Professor of Drama, on leave of absence from September 1, 1943, requests an extension of his leave for the school year, 1944-45. Mr. Elson is working with the Bureau of Naval Personnel, U. S. Naval Training Aids Development Center in New York.

On motion by Regent Deacon, the leaves of absence were approved.

The application of John Casey, Professor of Journalism, for a leave of absence under the regulations governing sabbatical leaves was presented.

Professor Casey has requested a leave from September 1, 1944, to September 1, 1945, to work in Midwest City, Oklahoma County, stating that he was planning to do research in community development and, at the same time, act as real estate sales representative for the founder of Midwest City.

Dr. Cross stated that the faculty of the School of Journalism had approved Mr. Casey's request, but that neither he nor Dean Meacham felt that Mr. Casey's plans would come within the spirit of the regulations governing sabbatical leaves.

On motion by Regent Wallace, the request of Mr. Casey was not approved.

Dr. Cross stated that the Oklahoma Geological Survey was carrying on some important investigations and had employed Professor A. C. Shead, of the Department of Chemistry, during the months of July and

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August as a research chemist and that Mr. Dott was very anxious to continue Mr. Shead for the remainder of the year, but that with the withholding of funds by the State Regents, it would not be possible to carry on Mr. Shead's work.

He recommended that the Board of Regents request the State Regents for Higher Education to allocate the \$ 1,150.00 withheld from Account No. 1; also, the \$ 1,000.00 recommended by the Legislature "for cooperation with the U. S. Bureau of Mines", and an additional \$ 850.00, making a total of \$ 3,000.00, to Account No. 1 for the Oklahoma Geological Survey.

On motion by Regent McBride, it was voted to authorize President Cross to request on behalf of the Board of Regents the allocation from the State Regents for Higher Education in order to continue Mr. Shead's work in the Survey.

If the allocation of additional funds is approved, Professor Shead will apply for a leave of absence from the Department of Chemistry and President Cross recommended that the leave be granted under these conditions.

Regent McBride moved, and it was voted, to grant the leave of absence to Mr. Shead as recommended.

The following appointments, effective on the date specified and at the salary indicated, were recommended:

Dr. Thomas Pyles, Professor of English, effective September 1, 1944, at an annual salary of \$ 3,600.00.

Mrs. Ruth Ashton Nelson, Special Instructor in the Department of Plant Sciences, at a salary of \$ 200.00 a month for the first semester, 1944-45, or a total of \$ 900.00 for the semester, in place of Dr. Oris J. Eigsti, who is on leave of absence. And that Mrs. Nelson be appointed Herbarium Assistant in the Department of Plant Sciences, at the beginning of the second semester at \$ 100.00 a month, or a total of \$ 450.00 for the second semester. The amount of her salary by months for the school year beginning September 1, 1944, will be as follows: September, October, November, and December @ \$ 200.00; January @ \$ 150.00; February, March, April, and May @ \$ 100.00 a month.

L. L. Adams, Supervisor of War Housing and Subsistence of Civilian Housing, be made Director of Housing, but continue at his present salary rate of \$ 300.00 per month.

Mrs. Dorothy Waldrep Defenbaugh, Dietitian, Housing Program, effective August 10, 1944, at an annual salary of \$ 2,400.00.

Mrs. Frankie Culwell, Secretary to the Dean of the College of Business Administration, effective August 7, 1944, at a salary of \$ 150.00 per month.

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- Mrs. Betty Austin, Secretary in the Comptroller's office, from June 27 to July 21, 1944, at \$ 125.00 per month; and as Secretary in the School of Chemical Engineering at a salary of \$ 125.00 a month, beginning July 21. \$ 75.00 of Mrs. Austin's salary is to be paid from University funds, and \$ 50.00 a month is to be paid from the Research Institute.
- Mrs. Gladys T. O'Connor, Secretary to Dr. Leonard Logan, effective August 1, 1944, at a salary of \$ 125.00 per month, replacing Mrs. Joyce Bowerman, resigned.
- Mrs. Beryl Capshaw Ballard, Secretary, School of Home Economics, effective August 14, 1944, at a salary of \$ 100.00 a month, replacing Mrs. Mary B. Holland, resigned.
- Mrs. Marie E. Moss, Assistant in the Faculty Exchange, effective August 1, 1944 - \$ 58.30 for part-time work during August, and \$ 75.00 per month, beginning September 1, 1944.
- Mrs. Mary Harriett Penoi, Personnel Director in the Residential Halls, at a salary of \$ 150.00 for the months of July and August. Mrs. Penoi is to have the hostess' suite of rooms and will take her meals in the Halls when the dining room is in operation, for which she is to pay at the rate of \$10.00 a week. When the dining room is not in operation, the charge is to be at the rate of \$ 2.50 a week for her quarters.
- Mattie Lee Hardy, Librarian, Animal Biology Library, for the month of August at a salary of \$ 70.00. Miss Hardy is taking care of the Library while Mrs. Jeffs, Librarian, is on vacation. This salary for August is to be paid out of the General Library budget.
- Jessie Mae Long, Night Operator, PBX, Utilities Department, effective August 1, 1944, at a monthly salary of \$ 80.00, replacing Pauline Marshall, resigned.
- Betty Jane Swanson, Secretary, University College, effective August 21, at a salary of \$ 125.00 per month (\$ 1,500.00) replacing Mrs. Jane Richmond, resigned.

On motion by Regent Wallace, the appointments were approved.

In the original appointment of Glenn Couch, his title was designated as "Director of Student Relations". It seems more appropriate to have his title as "Director of Student Affairs."

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In order to correct the official records, Dr. Cross recommended that the change be authorized and that the official records of the Board be changed accordingly.

On motion by Regent McBride, the recommendation was approved.

The following report on overtime for employees of the Utilities Department submitted by Mr. Kraft was presented:

Regular University Employees Working with the Trainee
Housing and Messing Program during
the month of
June, 1944

Name and Regular Position with Utilities Department	Regular Salary	Type of Work with War Program	Hrs.	Rate	Amount
Elsie Ashley, Secretary	\$ 140.00	Clerical	28	\$.80	\$ 22.40
L. R. Benning, Plb. & Heating Foreman	250.00	Repair and Maintenance	24	1.50	36.00
A. C. Bernier, Special Officer	185.00	Asst. Supervisor	60	1.15	69.00
R. L. Brown, Accountant	185.00	Accountant	37	1.05	38.85
Lendon Hunt, Chief Engineer	260.00	Repair and Maintenance	17	1.50	25.50
Floyd Koonce, Truck Driver	120.00	Cleaning	93	.65	60.45
Sam Wilson, Storekeeper and Locksmith	150.00	Clerical	27	.85	22.95
Total					<u>\$ 275.15</u>

The report was accepted and ordered filed.

MEDICAL SCHOOL

Resignation:

Dr. John A. Roddy, Instructor in Medicine, effective September 1,
1944.

Accepted.

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MEDICAL SCHOOL (Continued)

Appointments:

Dr. Robert H. Bayley, Professor of Clinical Medicine and Vice-Chairman of the Department of Medicine, effective September 1, 1944, at a salary of \$ 7,500.00 per annum.

Dr. Florene C. Kelly, Assistant Professor of Bacteriology, effective September 15, 1944, at a salary of \$ 3,000.00 per annum.

Miss Mary Leidigh, Assistant Administrative Dietitian, at a salary of \$ 1,800.00 per annum, with meals and laundering of uniforms, effective July 24, 1944.

Approved.

President Cross read the following communication:

"At the meeting on April 12, which was held in Oklahoma City, Dean Lowry reported that there was a possibility of securing a government grant of \$ 25,000.00 to construct an addition to the Hospital to provide for the housing of nurses, on the condition that the state match this amount with \$ 25,000.00, which the State Regents for Higher Education had indicated would be allocated. At that time the Board was favorable to such a program.


"In a letter from Dean Lowry under date of July 17, he states that in order to secure approval of the total project amount of \$ 73,500.00, of which we were originally to furnish \$ 25,000.00, it is necessary that we provide an additional \$ 11,750.00, or a total of \$ 36,750.00, one-half of the total project cost. The additional allocation can be covered indirectly from collections from the Nurses Cadet Program."

He recommended that the Board approve the allocation of \$ 36,750.00 for this project in lieu of the \$ 25,000.00 authorized at the meeting on April 12; and, further, that the President of the University and the Secretary of the Board of Regents be authorized to sign such resolutions and furnish such information as may be required by the federal government through the Federal Works Agency.

The recommendation was approved, and the resolution appearing on the next page was unanimously adopted by the Board.

Consideration of the University Museum was postponed until a later date.

There being no further business, the meeting adjourned at 5:30 P. M.


Emil R. Kraettli, Secretary.

RESOLUTION

Re - PROJECT CONTROL: eeb
Project No. Okla. 34-199N
Oklahoma City - Nurses Home

WHEREAS, the Federal Government through the Federal Works Agency has made a proposal for a grant of Thirty-six Thousand Seven Hundred Fifty Dollars (\$ 36,750.00) to assist in financing the construction of an addition to an existing building to provide housing facilities for approximately thirty-nine (39) student nurses, together with study room, living room, dining room, classroom, office space, matron's quarters and necessary appurtenances;

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents of the University of Oklahoma provide Thirty-six Thousand Seven Hundred and Fifty Dollars (\$ 36,750.00) from State Funds to match an equal amount to be provided by the Federal Government through the Federal Works Agency for said purpose; and

BE IT FURTHER RESOLVED that the President of the University and Secretary of the Board of Regents be, and they are hereby authorized, on behalf of the Board of Regents of the University of Oklahoma, to accept said grant and sign such contracts or agreements in connection with the said grant as may be required by the Federal Government through the Federal Works Agency.

(Signed) E. C. HOPPER
Vice-President, Board of Regents
University of Oklahoma

ATTEST:

EMIL R. KRAETTLI (Signed)
Secretary, Board of Regents
University of Oklahoma