

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The Board of Regents of the University of Oklahoma met at 10:00 A. M. on Wednesday, July 12, 1944, in the office of the president of the University. Present were: Regent Chambers, President of the Board, presiding; Regents Hopper, Noble, Deacon, Wallace, McBride.

The minutes of the meeting held on June 1, 1944, were approved, each member having been sent a copy previously.

President Cross called attention to the discussion at the previous meeting concerning the University Museum building and plan of organization, and stated that Dr. Stovall had asked to appear before the Board to discuss the matter further. He distributed copies of the "Preamble" and "Proposed By-Laws", together with other explanatory material.

The general plan of organization was approved and several minor changes in the Preamble and By-Laws were suggested, the revised documents to be presented for further consideration at a future date.

On motion by Regent Wallace, it was voted to include the Museum building in the future building program of the University to be submitted to the next legislature; and that the president of the University direct the University architect to proceed to make drawings, plans, and specifications for the Museum on the campus at the University.

President Cross brought up the question of the lease payments to the Pi Kappa Alpha fraternity for May and June, 1944, it having been necessary to move Navy trainees following a fire which occurred in the house the latter part of April.

Following a discussion of the matter, Regent McBride moved, and it was voted to pay the \$ 200.00 a month rental for the months of May and June, the lease expiring as of July 1, 1944.

The request of the Cleveland County Children's Clinic to use the University Infirmary for tonsilectomies was presented by Dr. Cross, all expenses to be paid by the Clinic.

Regent Wallace made a motion "that on account of the emergency existing at this time we authorize the use of the Infirmary on a temporary basis only, with the understanding that this service may be discontinued at any time."

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On the vote on the motion, all members voted "Aye" except Regent McBride who voted "No", with the statement that he felt it was setting a precedent that might cause embarrassment at some time.

Motion carried.

Dr. Cross reported that Joe Smay, Professor of Architecture, is working on building plans for the School of Medicine and Hospitals, doing the preliminary work to determine locations, floor space, type of construction, et cetera. He stated that at a previous meeting of the Board the Medical School and Hospitals were authorized to spend \$ 1,000.00 for architectural services, and asked that Professor Smay be paid from that allocation.

It was voted to authorize payment of Professor Smay's salary from the funds as recommended.

Dr. Cross made inquiry concerning the status of the Athletic Council, stating that he had read the Board's minutes and had had conferences with the Director of Athletics and some members of the Council.

Regent McBride suggested that Dr. Cross, after consultation with Lloyd Noble, Erl Deacon, and E. C. Hopper, prepare a recommendation concerning the status of the Athletic Council for the consideration of the Board of Regents at the August meeting. The suggestion was agreeable to all members of the Board.

A sketch of the base for the William Bennett Bizzell memorial statue, prepared by Professor Joe Taylor of the Art School, was presented by Dr. Cross in response to the request of the Board in connection with the estimated cost of \$ 400.00 reported at the previous meeting.

Following a discussion, it was voted to authorize Mr. Kraft to use University funds to construct the base for the memorial.

Dr. Cross recommended that L. N. Morgan, Professor of English, be designated Director of Official Publications - editor of the University catalog, bulletins, et cetera, in Dr. Gittinger's office. There is no change in salary and an adjustment will be made in his teaching schedule.

The recommendation was approved.

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The Board recessed for luncheon in the Union Building at 12:30 P. M. and resumed session at 1:30 in the president's office with Regent Hopper, Vice-President, in the chair during the absence of Regent Chambers.

Dr. Cross presented the following items, the action being as indicated:

Reported the following appointments which were omitted from the list of chairmen and directors submitted at the last meeting of the Board:

DIRECTOR:

J. L. Rader, School of Library Science, to September 1, 1947.

CHAIRMEN:

Ima James, Physical Education for Women, to September 1, 1947.

Hugh McDermott, Physical Education for Men, to September 1, 1947.

On motion by Regent McBride, the above appointments were approved.

RESIGNATIONS:

Willard Gaeddert, Instructor in Physics, July 1, 1944.

William L. Cory, Instructor in Mechanics, July 1, 1944.

Virginia Hawk, Director, WNAD, July 1, 1944. Miss Hawk is resigning to accept a position doing station relations and promotion work with the National Broadcasting Company.

Mrs. Lela Oxsheer Morgan, Graduate Assistant in Mathematics, June 1, 1944.

Elmer Christopher Miller, Assistant Instrument Maker ($\frac{1}{2}$ time) in Physics, July 1, 1944. Mr. Miller has accepted a position in apparatus development work with the Clinton Engineer Works, Tennessee Eastman Corporation.

Mrs. Virginia Sutherlin, Secretary, Correspondence Study Department, June 1, 1944. Mrs. Sutherlin's husband was transferred to Florida and she left to be with him.

Ted Hefley, Assistant in Lecture and Entertainment, Editor of the Extension Division News, July 1, 1944. Due to the curtailment of the budget, this office has been closed for the duration.

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Eleanor Read, Assistant in Photography, Extension Division,
June 1, 1944. Miss Read has left the state to be married.

Miss Jerry Moss, Secretary, Correspondence Study Department,
July 15, 1944. She resigned her full-time position on
June 10 and has been on half-time since that date.

Mrs. Eugenia Roberdeau, Mimeographer, University Press,
June 21, 1944.

Marian Widlake, Stenographer, President's Office, July 10, 1944.

William O. Baxter, Associate Professor of English, June 26, 1944.
Mr. Baxter has resigned to take a government position.

Anita Underwood, Secretary, Office of the Counselor of Women,

Charles Coles, Janitor, Utilities, May 31, 1944.

Mrs. Frances Evans Pendleton, Assistant Professor of Home Economics,
July 1, 1944. Mrs. Pendleton is now on leave of absence.

Mrs. Evelyn Hickle, Secretary to the Dean, College of Business
Administration, July 8, 1944.

The resignations were accepted.

Dr. Cross reported that Dr. Homer L. Dodge, recently appointed president of Norwich University, Northfield, Vermont, has submitted his resignation effective July 1, 1944. I recommend that his resignation be accepted.

"Dr. Dodge came to the University of Oklahoma as Professor of Physics and head of that department in September of 1919. In 1924 he was appointed Director of the School of Engineering Physics, and in 1926 was named Dean of the Graduate School. Dean Dodge was one of the men responsible for the establishment of the University of Oklahoma Research Institute and has been the director since its beginning in March, 1941. In September, 1942, Dean Dodge was granted a leave of absence to accept an appointment as Director of the Office of Scientific Personnel of the National Research Council with offices in Washington, D. C.

"Dr. Dodge has made a valuable contribution to the University of Oklahoma and his going is a distinct loss to the institution. He was a fine teacher, a scholar, and an able administrator. Norwich University is fortunate in securing him as its president and I predict for him a very

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successful career as a university president."

The resignation of Dean Dodge was accepted.

Dr. Cross submitted the following appointments for approval, effective on the date specified and at the rate indicated:

George Franklin Russell, Assistant Professor of Chemical Engineering, effective July 1, 1944, at a monthly rate of \$ 300.00, or \$ 2,700.00 for nine-months' service (to April 1, 1945). Mr. Russell will take the place of Frank Vance who has been commissioned in the Navy. He has been employed as Special Instructor of Chemical Engineering for the past year.

John Fox, Maintenance Man for the Schools of Petroleum, Chemical, and Electrical Engineering, from July 1 to November 1, 1944, at a monthly salary of \$ 150.00.

John W. Dunn, Associate Professor of Drama and Assistant Director of WNAD, to be appointed Acting Director of WNAD, for the months of July and August, 1944, at a monthly salary of \$ 314.00, which is the same salary he receives during the regular school year.

Maurice Ogden, Announcer and News Editor, WNAD, from June 26 to September 1, 1944, at a monthly salary of \$ 135.00.

Mrs. Mary Alice Bunton, Continuity Writer, WNAD, from June 26 to September 1, 1944, at a monthly salary of \$ 125.00.

Mrs. Betty Haskell, Production and Continuity, WNAD, from June 26 to September 1, 1944, at a monthly salary of \$ 135.00.

Mr. Willis Martin, Transmitter Engineer, WNAD, from June 26 to September 1, 1944, at a monthly salary of \$ 100.00.

Robert Riffe Murphy, Instructor in Physics, effective June 12, 1944, to continue to December 12, 1944, at a monthly salary of \$ 225.00. The appointment may be for six or nine months.

William B. Roberts, Assistant in Physics, effective June 12, 1944, for nine months, at a salary of \$ 60.00 per month.

Langdon Hyman Berryman, who was appointed at the last meeting at a salary of \$ 50.00 per month, should be appointed for \$ 60.00 per month for 8½ months, effective July 1, 1944. Mr. Berryman began service May 15. He is Assistant in Physics.

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Mrs. Mabel L. Kidd, Assistant in Physics, effective June 12, 1944, to continue to September 12, 1944, at a monthly salary of \$ 100.00. This appointment may be continued for six or nine months.

Thelma Lucile Rowell, Graduate Assistant in Physics, full-time at a salary of \$ 175.00 per month, from July 10 to November 1, 1944.

Irene Elliott, Secretary to Roscoe Cate, Assistant to the President in Charge of Finances, effective July 1, 1944, at a salary of \$ 150.00 per month. Miss Elliott was employed as stenographer in the Graduate Records Bureau from June 15 to July 1 at \$ 50.00 in place of Mrs. Rollman, resigned.

Mary Caspersson, Stenographer, Alumni Records Office, July 1, 1944, at a salary of \$ 100.00 per month. This appointment is to replace Mrs. Maxine Rollman, resigned.

Jerry Moss, Secretary in the Correspondence Study Department, to be reduced to half-time at \$ 60.00 per month, from June 12 to July 15, 1944. Miss Moss has resigned her full-time position effective June 12.

Margaret Alice Hott, Stenographer, Correspondence Study Department, at \$ 100.00 a month, for July and August, 1944. Miss Hott has been working as a student.

Virginia M. Follmar, Stenographer, Correspondence Study Department, at \$ 100.00 a month, for July and August, 1944. Miss Follmar has been employed as a student at a student rate. She and Miss Hott are to replace Mrs. Virginia Sutherlin who resigned.

Miss Jean Evelyn Drake, Stenographer, Correspondence Study Department, at \$ 110.00 per month, effective July 1, 1944.

Mrs. Clementine Chamberlain, Secretary, Correspondence Study Department, at \$ 125.00 per month, effective July 1, 1944. Mrs. Chamberlain is being transferred from the Office of the Secretary.

Mrs. Lillian Whitworth, Stenographer, Correspondence Study Department, at a salary of \$ 110.00 a month, effective June 6, 1944, for the month of June.

Mrs. Jane M. Conkling, Stenographer, Correspondence Study Department, at a salary of \$ 110.00 a month, effective June 6, 1944, for the month of June. These two for the month of June replace one person who resigned and another one who has gone on half-time from full-time. The balance will come from student funds.

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Mrs. Faye Johnson, Library Assistant, Order Department, effective June 1, 1944, at a salary of \$ 100.00 per month.

Marguerite Smith, Secretary, Office of the Counselor of Women, effective July 1, 1944, at a monthly salary of \$ 110.00, replacing Anita Underwood, resigned.

Martha Jane Judson, Clerk and Typist, Military Science, effective July 1, 1944, at a salary of \$ 125.00 per month. Mrs. Judson was employed in this position last year at \$ 110.00 per month. The amount for her salary is to be repaid to the University from the Army contracts.

Edna L. Beck, Mimeographer, University Press, effective June 22, 1944, at a salary of \$ 90.00 per month, replacing Mrs. Eugenia Roberdeau, who resigned.

Mrs. Libbia Mae Bobo, Night Supervisor of Practice Rooms, Fine Arts, at a monthly salary of \$ 75.00, effective June 1, 1944. Mrs. Bobo is to be off for August, beginning again in September.

Gertrude Billings, Assistant in the Faculty Exchange, at a monthly salary of \$ 75.00 for July and August. Miss Billings has been employed in the Faculty Exchange as a Student Assistant for the past year.

L. L. Banks, Janitor, Utilities Department, at a salary of \$ 100.00 per month. This appointment is only for the month of June.

Bert Kenneth Lewis, Special Instructor in Chemistry, for the ASTRP, for July and August, 1944, at a monthly salary of \$ 175.00.

Edwin C. McReynolds, Special Instructor in History, for the ASTRP, for July and August, 1944, at a salary of \$ 125.00 per month.

Helen Edwards, Instructor in English, for the ASTRP and the Summer Session, for July and August, 1944, at a salary of \$ 200.00 per month.

Raymond C. Dragoo, Assistant Professor of Mathematics, July 1, 1944, to March 31, 1945, for the ASTRP, at a salary of \$ 266.66 per month.

Roy E. Heffner, Instructor in Mathematics, July and August for the ASTRP, at a salary of \$ 200.00 per month.

Audrey Christian, Secretary, Animal Biology, for July and August at a salary of \$ 100.00 per month. She has been employed during the past school year as part-time secretary in this department.

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Mrs. Jane McPherson Richmond, Secretary, University College, effective July 1, 1944, at a salary of \$ 125.00 per month; Mrs. Richmond has been employed in this position since May 10.

Mrs. Marguerite Hinkel, Nurse, Infirmary, effective June 20, 1944, at a salary of \$ 100.00 a month on a temporary basis.

Mrs. Virginia Ann Cleveland Weddle, Secretary, Physics Department, from July 1, 1944, to April 1, 1945, at \$ 100.00 per month, and from April 1, 1945, to June 30, 1945, at \$ 50.00 per month. Mrs. Weddle has served as secretary in this department for the past six months.

Charles Marvin Richards, Graduate Assistant in Physics, nine months, from July 1, 1944, to April 1, 1945, at \$ 75.00 per month.

Scott Liner, Janitor, Utilities Department, effective July 1, 1944, at a salary of \$ 120.00 per month. Mr. Liner is to replace Mr. R. P. Smith, leave of absence, and will be dropped upon the return of Mr. Smith.

Ann Hardy, temporary Secretary to the Dean, College of Business Administration, effective July 10, at a salary of \$ 125.00 per month. Miss Hardy will not stay longer than September 1, and will be glad to relinquish the temporary job after at least one month's work should a permanent secretary be found before that time.

Marie Simeroth, Stenographer in the Extension Division to assist with work connected with the August term, and to assist Mr. Ragan. She will work from July 3, 1944, to August 15, 1944, at a monthly salary of \$ 110.00 - \$ 95.58 for July, and \$ 55.00 for August. The salary is to be charged against the summer school budget.

Mrs. Hester Hughes Sickles, transferred from Secretary to the State Service Director and Receptionist in the President's Office, to Stenographer in the President's Office, at a salary of \$ 1,680.00 per annum (\$ 140.00 a month), effective July 10, 1944, replacing Marian Widlake, resigned.

On motion by Regent Wallace, the appointments were approved.

President Cross submitted the following requests for leaves of absence and recommended that the leaves be granted:

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C. J. Bollinger, sabbatical leave of absence from September 1, 1944, to February 1, 1945, for the purpose of field study and research in connection with a book on wheat to be written in collaboration with Mr. A. W. Erickson and the University of Oklahoma Press. Mr. Bollinger is associate professor of geography.

Virgle G. Wilhite, Professor of Economics, leave of absence without pay to begin June 1, 1944, and to end September 1, 1945, with the understanding that the leave be further extended for another year if the government at that time desires to continue his services. Mr. Wilhite has accepted an appointment as Economic Research Analyst with the Army Industrial College in Washington, D. C.

R. P. Smith, Janitor, Utilities Department, because of a recent illness and on the advice of his doctor, has requested a leave of absence for three months, without pay, July 1, 1944.

On motion by Regent Wallace, the leaves of absence were granted as recommended.

President Cross presented the following overtime report for the regular employees of the Utilities Department which has been submitted by Mr. Kraft:

Regular University Employees Working with the Trainee
Housing and Messing Program during
the month of
May, 1944

<u>Name and Regular Position with Utilities Department</u>	<u>Regular Salary</u>	<u>Type of work with War Program</u>	<u>Hrs.</u>	<u>Rate</u>	<u>Amount</u>
Elsie Ashley, Secretary	\$ 140.00	Clerical	28	\$.80	\$ 20.40
L. R. Benning, Plb. & Heating Foreman	250.00	Repair & Mntnce.	21	1.50	31.50
A. C. Bernier, Spec. Offcr.	185.00	Asst. Supervisor	50	1.15	57.50
R. L. Brown, Accountant	185.00	Accountant	34	1.05	35.70
Charley Goins, Janitor	115.00	Cleaning	40	.65	26.00
Landon Hunt, Chief Engineer	260.00	Repair & Mntnce.	14	1.50	21.00
Floyd Koonce, Truck Driver	120.00	Cleaning	88	.65	57.20
Sam Wilson, Storekeeper and Locksmith	150.00	Clerical	24	.85	20.40
					<u>\$ 269.70</u>

On motion by Regent Deacon, the report was accepted and ordered filed.

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President Cross recommended approval of the following budget for the radio station, WNAD, effective July 1, 1944. The positions of Chief Engineer, Production Manager, and Script Editor, are not likely to be filled until September 1. The work is temporarily being done by the individuals recommended in the list of appointments. This involves an increase of \$ 5,190.00 in the regular staff of the budget previously approved, but President Cross stated that he was convinced that the radio station could not be satisfactorily operated without an adequate staff.

		<u>Monthly Salary</u>	<u>Annual Rate</u>
John Dunn	Acting Director	\$ 314.00	\$ 3,768.00
Elizabeth M. Parham	Music Supervisor	175.00	2,100.00
Billie M. Smith	Secretary	125.00	1,500.00
Maurice Ogden	Chief Announcer	135.00	1,620.00
_____	Chief Engineer	250.00	2,700.00*
_____	Production Manager	225.00	2,520.00**
_____	Script Editor	200.00	2,250.00***

* \$ 200.00 for July and August
 ** 270.00 for July and August
 *** 250.00 for July and August.

On motion by Regent McBride, the budget for the radio station was approved.

On the recommendation of Dr. Tom Lowry, Dean, President Cross submitted the following recommendations concerning personnel in the School of Medicine in Oklahoma City for approval by the Board of Regents:

RESIGNATION:

Dr. Anderson Nettleship, Associate Professor of Pathology, effective August 1, 1944.

LEAVE OF ABSENCE:

Dr. T. M. MacDonald, Associate Professor of Pathology, was granted a sabbatical leave of absence at the meeting of the Board on February 9, 1944. This leave was dated September 1, 1944, to September 1, 1945. It is more in the interest of the Medical School that the leave be dated July 1, 1944, to July 1, 1945, and Dr. MacDonald has so requested.

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SALARY ADJUSTMENT:

It is recommended that Mrs. Clara Wolfe Jones, who has been appointed Acting Director of the School of Nursing, receive a salary of \$ 2,700.00 per annum, instead of \$ 2,500.00. This is recommended because of the excessive load that must be carried by the Director of the School of Nursing during the period of Miss Krammes' leave of absence, August 1, 1944, to July 31, 1945.

APPOINTMENTS:

Dr. Howard C. Hopps, Assistant Professor of Pathology at the University of Chicago, is recommended for appointment as Professor of Pathology and Chairman of the Department of Pathology, at a salary of \$ 7,000.00 per annum, effective September 1, 1944.

Dr. Louis Alvin Turley, is recommended as Professor Emeritus of Pathology, at a salary of \$ 3,600.00 per annum for part-time work, effective September 1, 1944.

The above changes were approved as recommended.

Dr. Cross reported that the faculty of the School of Medicine had adopted the following resolutions and that Dean Lowry had requested approval by the Board of Regents:

RESOLUTION

RESOLVED THAT the School of Medicine continue the admission of students to the first year class at nine (9) months intervals during the period of acceleration, but that the size of the class be reduced from seventy-five (75) to sixty (60) students.

This is in line with the resolution adopted by the Executive Council of the Association of American Medical Colleges.

Approved.

RESOLUTION

RESOLVED THAT the admission requirements of the School of Medicine revert to the prewar requirements of ninety (90) semester hours exclusive of military science or physical education effective after January 1, 1946, with the following exceptions:

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(a) Students who have completed the minimum requirements of the Council on Medical Education and Hospitals and the Association of American Medical Colleges in a satisfactory manner and who are eligible for induction may be admitted with less than ninety (90) semester hours if their deferment is dependent on being enrolled in an approved School of Medicine.

(b) This requirement will not interfere with the enrollment of Army and Navy trainees who have completed the minimum requirements.

This resolution was adopted pursuant to a recommendation made by the Executive Council of the Association of American Medical Colleges.

Approved.

Pursuant to the selective service requirements, the faculty of the University of Oklahoma School of Medicine approved the following resolution at the meeting on May 18, 1944:

RESOLUTION

RESOLVED THAT those premedical students who will complete their requirements on or before July 1, 1944, and who have been accepted will be enrolled in the School of Medicine on June 30, 1944, and that they be assigned a schedule of class and laboratory work designed to orient them in the study of medicine.

(The selective service regulations are that no young man who has reached the age of 18 years will be eligible for deferment to continue in premedical or medical work, unless he has been accepted, enrolled, and in class attendance in an approved School of Medicine on or before July 1, 1944.)

Approved.

On the recommendation of Dr. Lowry, President Cross submitted the following routine changes in the personnel of the School of Medicine and the University and Crippled Children's Hospitals for approval:

SCHOOL OF MEDICINE:

Item No. 20. W. J. Craig, Embalmer and Technician, salary increased from \$ 110.00 to \$ 125.00 May 1, 1944. Increase of \$ 15.00 per month in salary budget. The salary of \$ 125.00 is approved on the budget effective July 1, 1944, but this additional two months' increase is granted for additional duties in connection with Operative Surgery course.

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- Item No. 38. Marion M. Buchanan, Technician, employed May 11, 1944, salary \$ 100.00. Decrease of \$ 25.00 per month as this position is set up for \$ 125.00.
- Item No. 39. Mary Lewis, Technician, employed May 9, 1944, salary \$ 90.00. Replacing Evelyn Cornish, resigned March 24, 1944. No increase in salary budget as this position is set up for \$ 90.00.
- Item No. 58. Fern Jackson, Technician, employed April 28, 1944, salary \$ 100.00. No change in salary budget as Anne Hait, Technician, resigned April 11, 1944, salary \$ 100.00.
- Item No. 83. George Morse, Yard Man, resigned April 30, 1944, salary \$ 90.00. James Chastain, Yard Man, transferred from University Hospital June 1, 1944, salary \$ 90.00, vice George Morse, resigned. No increase in salary budget.
- Item No. 84. Albert E. Newcomb, Animal Caretaker, employed May 8, 1944, salary \$ 100.00. Replacing George Jennings, resigned April 20, 1944, salary \$ 105.00. Decrease of \$ 5.00 per month in salary budget.

Items affecting salary budget for the School of Medicine:

	<u>Increase</u>	<u>Decrease</u>
Item No. 20	\$ 15.00	
Item No. 38		\$ 25.00
Item No. 84		5.00
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	\$ 15.00	\$ 30.00

Net decrease of \$ 15.00 per month.

UNIVERSITY HOSPITAL:

- Item No. 16. Wilbur H. Young, Storeroom Clerk, salary increased from \$ 110.00 to \$ 125.00, May 1, 1944. Increase of \$ 15.00 per month in salary budget.
- Item No. 17. Harriett Lehrling, Storeroom Clerk, employed May 12, 1944, salary \$ 90.00. Replacing Nathaniel Wilson, transferred to Laboratory April 1, 1944, salary \$ 90.00. No increase in salary budget.
- Item No. 19. Mary Gibson, Chief Operator, resigned May 31, 1944, salary \$ 95.00. Eunice Waller, promoted from Operator to Chief Operator, transferred from Item No. 12, Children's Hospital, vice Mary Gibson, resigned, salary increased from \$ 85.00 to \$ 95.00, June 1, 1944.

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- New Position. Elda Warren, Record Clerk, employed May 8, 1944, salary \$ 75.00. Increase of \$ 75.00 per month. See item no. 56 below.
- Item No. 37. Catharene Purdy, Stenographer, resigned May 3, 1944, salary \$ 100.00. Jo Ann Ikard, Stenographer, employed May 9, 1944, vice Catharene Purdy, resigned, salary \$ 100.00. No increase.
- Item No. 49. Doris L. Miller, Laboratory Technician, salary increased from \$ 150.00 to \$ 160.00 May 1, 1944. Increase of \$ 10.00 per month.
- Item No. 50. Margaret Murphy, Laboratory Technician, salary increased from \$ 160.00 to \$ 170.00 May 1, 1944. Increase of \$ 10.00 per month.
- Item No. 52. Mary Dot Calhoun, Laboratory Technician, salary increased from \$ 140.00 to \$ 150.00 May 1, 1944. Increase of \$ 10.00 per month.
- Item No. 53. Virginia Sitter, Laboratory Technician, salary increased from \$ 140.00 to \$ 150.00 May 1, 1944. Increase of \$ 10.00 per month.
- Item No. 54. Mary Hangen, Laboratory Technician, salary increased from \$ 140.00 to \$ 150.00 May 1, 1944. Increase of \$ 10.00 per month in salary budget. Mary Hangen, resigned May 19, 1944, salary \$ 150.00. Temporary saving of \$ 150.00 per month in salary budget.
- Item No. 56. Fannie Mae Jones, Record Clerk, resigned April 24, 1944, salary \$ 85.00. Not replaced in this department. See "New Position" above. Decrease of \$ 85.00 per month.
- Item No. 58. Bette Kibler, Stenographer, salary increased from \$ 110.00 to \$ 120.00 May 1, 1944. Increase of \$ 10.00 per month.
- Item No. 64. Lorene D. Summers, Photographer, resigned May 4, 1944, salary \$ 100.00. Alice Joyce Hull, Photographer, employed May 6, 1944, vice Lorene D. Summers, resigned, salary \$ 100.00. No change.
- Item No. 87. Peggy Huff, Operating Room Supervisor, salary increased from \$ 125.00 to \$ 145.00 May 1, 1944. This is an increase of \$ 20.00 per month, but is the same salary set up on the budget for this position.
- Item No. 92. Betty Warhurst, Assistant Operating Room Supervisor, salary increased from \$ 120.00 to \$ 125.00 per month May 1, 1944. This is an increase of \$ 5.00 per month, but is the same salary set up on the budget for this position.
- Item No. 101. Anna Bieberle, promoted from General Staff Nurse to Plastic Surgery Nurse, Children's Hospital, salary increased from \$ 110.00 to \$ 125.00 per month May 14, 1944. Increase of \$ 15.00 per month.
- Item No. 105. Leah Adling, General Staff Nurse, resigned May 23, 1944, salary \$ 115.00. Temporary saving of \$ 115.00 per month.

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No Item No. Mildred Henson, General Staff Nurse, resigned May 1, 1944, salary \$ 115.00. Temporary saving of \$ 115.00 per month.

Item No. 110. Nora Averitte, General Staff Nurse, employed May 30, 1944, salary \$ 115.00. Replacing Jeanne Shryrock, General Staff Nurse, resigned April 15, 1944, salary \$ 115.00. No increase in salary.

Item No. 126. William Murry, Surgery Orderly, employed May 22, 1944, salary \$ 75.00. Replacing Clyde T. Barnes, resigned April 9, 1944, salary \$ 75.00. No change.

Item No. 128. Willie Blackwell, Orderly, reemployed, May 5, 1944, salary \$ 80.00. No increase.

Item No. 166. Vera Parman, Teaching Dietitian, off duty indefinitely since April 7, 1944, due to automobile accident, salary \$ 150.00 per month.

Leona W. Whipple, temporarily transferred from Item No. 114, Children's Hospital, to Item No. 166, vice Vera Parman, leave of absence without pay, salary increased from \$ 125.00 to \$ 140.00. Decrease of \$ 10.00.

Item No. 167. Ethel Guilford, Administrative Dietitian, resigned May 31, 1944, salary \$ 140.00. Mattie Lou Robertson, promoted from Item No. 169 Ward Dietitian, to Item No. 167, vice Ethel Guilford, resigned, salary increased from \$ 100.00 to \$ 120.00 June 1, 1944. Decrease of \$ 20.00 per month.

Item No. 168. Marian Helbing, Assistant Dietitian, resigned May 25, 1944, salary \$ 120.00. Jean Gartung, Assistant Dietitian, employed June 1, 1944, vice Marian Helbing, resigned, salary \$ 100.00. Decrease \$ 20.00 per month.

Item No. 169. Lorraine Lemont, Ward Dietitian, employed June 1, 1944, vice Mattie Lou Robertson, promoted to Item No. 167, salary \$ 100.00. No change.

Item No. 229. James Chastain, Yard Man, transferred to Medical School June 1, 1944, salary \$ 80.00. Neil Woolley, Yard Man, employed June 1, 1944, vice James Chastain, transferred, salary \$ 75.00. Decrease of \$ 5.00 per month.

CHILDREN'S HOSPITAL:

Item No. 3. Sally Jarrott, Orthopedic Stenographer, part-time, resigned May 14, 1944, salary \$ 75.00. Temporary saving of \$ 75.00 per month.

Item No. 7. Madeline Osborne, Storeroom Clerk, resigned May 31, 1944, salary \$ 90.00. Helen Light, Storeroom Clerk, employed May 29, 1944, vice Madeline Osborne, resigned, salary \$ 90.00. No change.

Item No. 8. Glenn D. Magill, Storeroom Clerk, employed May 5, 1944, salary \$ 80.00. Replacing Bob Salmons, resigned April 17, 1944. No change.

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- Item No. 12. Eunice Waller, Operator, promoted to Item No. 19, University Hospital, salary \$ 85.00, June 1, 1944. Grace Humphries, Operator, employed June 1, 1944, vice Eunice Waller, promoted, salary \$ 85.00. No change in salary budget.
- Item No. 13. Lora Hughes, Operator, resigned May 31, 1944, salary \$ 85.00. Mary A. Wescott, Operator, employed June 1, 1944, vice Lora Hughes, resigned, salary \$ 85.00. No change.
- Item No. 15. Josephine Burney, Admitting Clerk, resigned May 15, 1944, salary \$ 100.00. Mildred Sell, Admitting Clerk, employed May 1, 1944, vice Josephine Burney, resigned, salary \$ 100.00. No change.
- Item No. 26. Betty Buckingham, Laboratory Technician, promoted from part-time to full-time technician, salary increased from \$ 50.00 to \$ 130.00 May 1, 1944, replacing Sara Beth Ames, resigned April 30, 1944, salary \$ 130.00. No increase.
- Item No. 61. Gisela M. Estenfelder, Head Nurse and Teaching Supervisor, resigned April 30, 1944, salary \$ 145.00. Viola Steger, promoted from no position number to Head Nurse and Teaching Supervisor, June 1, 1944, vice Gisela M. Estenfelder, resigned, salary increased from \$ 110.00 to \$ 145.00. Decrease of \$ 110.00 per month in salary budget for position of General Staff Nurse.
- Item No. 83. Leacy O'Hagan, Ward Aide, employed June 1, 1944, salary \$ 75.00. Increase of \$ 5.00 per month for night duty.
- Item No. 114. Eileen Haxel, promoted from Ward Dietitian to Assistant Dietitian, vice Leona Whipple, transferred to Item No. 166, University Hospital, salary increased from \$ 100.00 to \$ 120.00 May 1, 1944. Decrease of \$ 5.00 per month in salary budget, as Leona Whipple was paid \$ 125.00.
- Item No. 115. Position temporarily vacant due to transfer of Eileen Haxel to Item No. 114. Temporary saving of \$ 100.00 per month.

Items affecting totals on salary budget:

UNIVERSITY HOSPITAL:	<u>Increase</u>	<u>Decrease</u>
Item No. 16	\$ 15.00	
New Position (Record Clerk)	75.00	
Item 49	10.00	
Item 50	10.00	
Item 52	10.00	
Item 53	10.00	
Item 54	10.00	
Item 56		\$ 85.00
Item 58	10.00	

July 12, 1944.

(Continued)	<u>Increase</u>	<u>Decrease</u>
Item 87	\$ 20.00	
Item 92	5.00	
Item 101	15.00	
Item 166		\$ 10.00
Item 167		20.00
Item 168		20.00
Item 229		5.00
 CHILDREN'S HOSPITAL:		
Item 61		110.00
Item 83	5.00	
Item 114		5.00
	<u>\$ 195.00</u>	<u>\$ 255.00</u>

Net monthly decrease of \$ 60.00 per month.

Additional changes in personnel for the School of Medicine and the University and Crippled Children's Hospitals follow:

SCHOOL OF MEDICINE:

Item No. 46. Joan Lima, Technician, returned to duty full time June 16, 1944, salary \$ 80.00. No increase in salary budget as this position set up in original budget for \$ 125.00 per month.

No Item Number. Thelma Lane, Stenographer in Department of Surgery, resigned May 31, 1944, salary \$ 120.00. Jessie Collier, transferred from Record Office, University Hospital, to Department of Surgery, June 1, 1944, salary \$ 160.00.

UNIVERSITY HOSPITAL:

Item No. 7. Florine Fox, Cashier, resigned June 30, 1944, salary \$ 125.00. Vera Brackeen, Cashier, employed June 12, 1944, vice Florine Fox, resigned, salary \$ 125.00. No change.

Item No. 9. Avis Ferguson, Assistant Cashier, resigned May 31, 1944, salary \$ 110.00. Ella Campbell, transferred from Personnel Clerk, Item No. 11, to Assistant Cashier, vice Avis Ferguson, resigned, salary to remain the same, \$ 110.00.

Item No. 11. Harriet Lehrling, promoted from Storeroom Clerk, Item No. 17, to Personnel Clerk, June 1, 1944, vice Ella Campbell, transferred to Item No. 9, salary increased from \$ 90.00 to \$ 100.00. Decrease of \$ 10.00 per month in budget; item 11 set up for \$ 110.00.

July 12, 1944.

- Item No. 13. Lou Ella Holden, Information Clerk, resigned June 9, 1944, salary \$ 85.00. Mabel Phillips transferred from Relief Information Clerk (no item number) to Information Clerk, vice Lou Ella Holden, resigned, salary \$ 85.00. Leah Dean Moore, Relief Information Clerk, employed June 8, 1944, vice Mabel Phillips, transferred, salary \$ 85.00. No change in salary budget.
- Item No. 17. Joe Davis, Storeroom Clerk, employed June 9, 1944, salary \$ 80.00, vice Harriet Lehrling, promoted to Item No. 11. Decrease of \$ 10.00 in salary budget.
- Item No. 27. Glenn McGill, transferred from Storeroom Clerk, Item no. 8, Children's Hospital, to Messenger, vice Edna Mae Waller, resigned April 13, 1944, salary to remain \$ 80.00. Increase of \$ 5.00 per month, as only \$ 75.00 set up for item no. 27.
- Item No. 33. Naomi Alford, Record Librarian, salary increased from \$ 145.00 to \$ 160.00 June 1, 1944. Increase of \$ 15.00 in budget.
- Item No. 34. Jessie Collier, Stenographer, transferred to Medical School June 1, 1944, salary \$ 140.00. Doris Buchanan, Stenographer, employed June 1, 1944, salary \$ 125.00, vice Jessie Collier, transferred. Decrease of \$ 15.00 in salary budget.
- Item No. 36. Ora Clark, Relief Clerk, transferred to item no. 18, Children's Hospital, salary \$ 85.00. Leah Dean Moore, transferred from Relief Information Clerk to Relief Clerk, vice Ora Clark, Relief Information Clerk, transferred, salary to remain \$ 85.00. Jean Adams, Relief Information Clerk, employed June 27, 1944, vice Leah Dean Moore, transferred, salary \$ 85.00. No change in salary budget.
- Item No. 37. Jo Ann Ikard, Stenographer, resigned June 15, 1944, salary \$ 100.00. Frances G. Walker, Stenographer, employed July 1, 1944, vice Jo Ann Ikard, resigned, salary \$ 100.00. No change.
- Item No. 65. Wendell L. Smith, Resident in Surgery, Residency completed May 31, 1944, salary \$ 85.00.
- Item No. 66. Paul B. Rice, Ass't. Resident in Surgery, residency completed June 30, 1944, salary \$ 75.00.
- Item No. 67. J. D. Ashley, Resident in Medicine, residency completed June 30, 1944, salary \$ 85.00.
- Item No. 68. J. Paul Shively, Resident in Obstetrics, residency completed June 30, 1944, salary \$ 110.00.
- Item No. 69. C. W. McClure, Resident in E. E. N. T., residency completed June 30, 1944, salary \$ 85.00. No change in salary budget. New residents will be reported on July 31.

July 12, 1944.

- Item No. 91. Vera Moroney, Stenographer, resigned June 30, 1944, salary \$ 120.00. Temporary saving of \$ 120.00 per month.
- Item No. 102. Anna Baty, General Staff Nurse, resigned June 27, 1944, salary \$ 110.00. Temporary saving of \$ 110.00 per month.
- Item No. 103. Wanda Beauregard, General Staff Nurse, resigned June 8, 1944, salary \$ 110.00. LaVerne Klein, General Staff Nurse, employed June 6, 1944, salary \$ 110.00, vice Wanda Beauregard, resigned.
- Item No. 107. Dorothy Goshaw, General Staff Nurse, resigned May 31, 1944, salary \$ 110.00. Temporary saving of \$ 110.00 per month.
- Item No. 110. Nora F. Averitte, General Staff Nurse, resigned June 2, 1944, salary \$ 115.00. Temporary saving of \$ 115.00 per month.
- Item No. 127. Carthel Hilton, Orderly, resigned June 3, 1944, salary \$ 75.00. Temporary saving of \$ 75.00 per month.
- Item No. 148. C. P. Holcomb, promoted from Elevator Man to Janitor June 16, 1944, salary increased from \$ 70.00 to \$ 90.00. Increase of \$ 20.00 per month. This man had not been reported to the Board when employed as Elevator Man, as the salary was less than \$ 75.00.
- Item No. 166. Vera Parman, Teaching Dietitian, returned to duty after illness without pay July 1, 1944, same salary of \$ 150.00 per month. Leona Whipple, Dietitian, transferred back to Item No. 114, Children's Hospital July 1, 1944, same salary of \$ 140.00 per month. Has been relieving Miss Parman. No change.
- Item No. 177. Ruth Gilliam, Head Waitress, resigned May 20, 1944, salary \$ 75.00. Laverne Adams, promoted from Assistant Head Waitress to Head Waitress May 21, 1944, vice Ruth Gilliam, resigned, salary increased from \$ 60.00 to \$ 75.00. No change in salary budget.
- Item No. 229. Neil Woolley, Yard Man, transferred to Dietary Department, July 1, 1944, salary \$ 75.00. Temporary saving of \$ 75.00 per month.

CHILDREN'S HOSPITAL:

- Item No. 7. Helen Light, Storeroom Clerk, resigned June 7, 1944, salary \$ 90.00. Don Blackert, Storeroom Clerk, employed July 5, 1944, vice Helen Light, resigned, salary \$ 80.00. Decrease of \$ 10.00.
- Item No. 8. Jack Lawter, Storeroom Clerk, employed June 1, 1944, vice Glenn Magill, transferred to Item 27, Univ. Hospital, salary \$ 80.00.
- Item No. 10. Charles Edwards, Storeroom Clerk, employed June 1, 1944, salary \$ 80.00. No increase, this item has been vacant for some time.

July 12, 1944.

- No Item Number. Corydon Hatt, Storeroom Clerk, employed June 5, 1944, salary \$ 80.00. Temporary for vacation relief.
- Item No. 18. Urba Nigh, Clinic Record Clerk, resigned June 5, 1944, salary \$ 90.00. Replaced by Ora Clark from Item no. 36, University Hospital, salary \$ 85.00. Decrease of \$ 5.00 per month in budget.
- Item No. 25. Margaret Cleverdon, Technician, returned from leave of absence without pay June 14, 1944, salary \$ 250.00. Increase of \$ 50.00.
- Item No. 39. John B. Jarrott, Resident in Orthopedics, residency completed June 30, 1944, salary \$ 85.00.
- Item No. 65. Judy MacLytle, General Staff Nurse, resigned June 4, 1944, salary \$ 110.00. Temporary saving of \$ 110.00 per month.
- Item No. 94. Hilda Cooper, General Staff Nurse, resigned June 15, 1944, salary \$ 82.50. Temporary saving of \$ 82.50.
- Item No. 115. Eileen Haxel, Ward Dietitian, resigned June 30, 1944, salary \$ 120.00. Janice Eckler, Ward Dietitian, employed July 1, 1944, vice Eileen Haxel, resigned, salary \$ 100.00. Decrease \$ 20.00.
- Item No. 117. Helen Edwards, Cook, resigned April 30, 1944, salary \$ 90.00. Georgia Patterson, Cook, employed May 3, 1944, vice Helen Edwards, resigned, salary \$ 90.00. No change.
- Item No. 151. R. H. Hillman, Maintenance Man, resigned June 30, 1944, salary \$ 125.00. Temporary saving of \$ 125.00 per month.

Items affecting totals on salary budget.

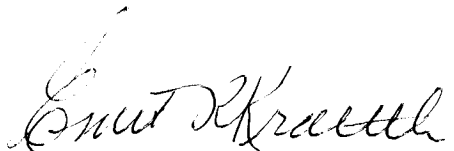
	<u>Increase</u>	<u>Decrease</u>
UNIVERSITY HOSPITAL:		
Item No. 11		\$ 10.00
Item No. 17		10.00
Item No. 27	\$ 5.00	
Item No. 33	15.00	
Item No. 34		15.00
Item No. 148	20.00	
CHILDREN'S HOSPITAL:		
Item No. 7		10.00
Item No. 18		5.00
Item No. 25	50.00	
Item No. 115		20.00
	<u>\$ 90.00</u>	<u>\$ 70.00</u>

Net monthly increase of \$ 20.00 per month.

July 1, 1944.

The routine changes in the School of Medicine and Hospitals were approved.

There being no further business, the meeting adjourned at 2:30 p. m.



Emil R. Kraettli, Secretary.