

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The Board of Regents of the University of Oklahoma met in regular session on Wednesday, March 15, in the office of the President of the University. Members present were: Regent Joe W. McBride, President of the Board, presiding; Regents Chambers, Deacon, Hopper, Emery, Wallace. Regent Noble arrived at 11:40 a. m.

The minutes of the meeting held on February 9 were approved, each member having been sent a copy previously.

The Chair reported that the first item of business would be the election of officers for the ensuing year, the offices being those of the president, vice-president, and secretary. He called for nominations for the office of president.

Regent Deacon nominated Dr. Chambers and, as there were no further nominations, Dr. Chambers was elected by acclamation to the office of president.

Regent Emery placed the name of E. C. Hopper in nomination for vice-president of the Board. There being no further nominations, Regent Hopper was elected by acclamation to the office of vice-president.

The name of Emil R. Kraettli was placed in nomination as secretary by Regent Emery. There being no further nominations, Mr. Kraettli was elected secretary by acclamation.

Acting President Cross reported on the following points in connection with his recent trip to Washington, D. C.:

1. Naval properties (North and South Bases)
2. Naval Training Program
3. Army Training Program
4. American Association of University Professors
5. Public Health Program
6. Alumni Dinner and Tea
7. Science Talent Winners
8. Extension of leave of absence for Dean Dodge.

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On motion by Regent Wallace, it was voted to approve the extension of the leave of absence of Dean Homer L. Dodge for the year of 1944-45.

Dr. Cross reported that the entire Army Specialized Training Program was discontinued with the result that we have a loss in revenues in the instructional budget for the balance of the fiscal year to the extent of approximately \$ 100,000.00. He stated, however, that our contract carries a ninety-day cancellation clause and in negotiations for the final settlement with the Army, there is a possibility of reimbursement for some salaries where contracts with the individuals have been made and other employment was not immediately available. The same would be true in contracts for housing of Army personnel. He stated that several instructors had already left and others would be leaving shortly.

He made a brief report on the housing and transferring of Navy personnel to the war dormitories, thus permitting a release of fraternity and other properties to their owners at the earliest possible date.

He made the following recommendations:

1. That the Navy trainees be consolidated in the new units south of the stadium, but retain Jefferson House messing facilities;
2. That the Residential Halls be made available for women;
3. That the Normandie be renovated and made available for civilian men;
4. That Jefferson House be made available for civilian men.

He asked that no announcement be made of points one and two, pending a release from the Navy on the use of the Residential Halls, since these Halls were originally allocated to the Navy, but that he had had assurance while in Washington that this release would be forthcoming in the next few days.

On motion by Regent Wallace, it was unanimously voted to approve the recommendations in items one, two, three, and four.

He reported on the financial situation, stating that funds are available to complete the current fiscal year, but that the reserve would be less than had been anticipated due to the elimination of the A. S. T. P. He reported that progress was being made on the preparation of the annual budget to be presented at the April meeting.

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Dr. Cross reported that the State Regents for Higher Education had made the allocation of \$ 38,611.88 to cover the annual rental of the federal dormitories as requested by resolution at the last meeting.

He reported that the State Regents for Higher Education had made an allocation of \$ 390,000.00 for the construction and equipment of the Research Institute building, this appropriation to be available for expenditure until October 12, 1945.

Dr. Cross stated that he had conferred with the Office of Price Administration in relation to priorities and was told there was a possibility that critical materials might be released later, depending upon the progress of the war.

He reported that Mrs. Lorraine Ketchum Cleveland, who was appointed Special Lecturer in the School of Social Work, effective March 1, has found it impossible to accept this appointment. The appointment was for part-time work only and it was contemplated that she would assist in the field work of the students in the School of Social Work. Mrs. Cleveland is Assistant Director of the Oklahoma Department of Public Welfare and the duties of this position prevent her taking on the additional responsibility.

Dr. Cross called attention of the Board to correspondence from Margaret Stephenson, former Counselor of Women, concerning an extension of her leave of absence. Miss Stephenson cited excerpts from the provisions of the Selective Training and Service Act of 1940 and 1941.

No action was taken on this matter.

Dr. Cross reported on the following matters concerning the Medical School and Hospitals.

Dean Lowry requests an allocation of \$ 50,000.00 from the funds received from the Army and Navy Programs to the Revolving Fund of the University and Crippled Children's Hospitals for the following reasons:

- (a) The additional teaching load for medical students in the out-patient departments and wards of the hospitals as a result of the accelerated program and increased enrollment;
- (b) It is necessary to improve the salary status of the low salary bracket personnel;
- (c) It is necessary to improve the salary status of experienced technical personnel;
- (d) The increased enrollment in the School of Nursing and consequent increased cost.

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The following resolution was proposed and, on motion, unanimously adopted:

RESOLUTION

WHEREAS, the University and Crippled Children's Hospitals are having great difficulty in retaining an adequate staff for the proper operation of said institutions because of low salaries; and

WHEREAS, the funds allocated by the State Regents for Higher Education following the close of the Nineteenth Legislature for the fiscal years ending June 30, 1944, and June 30, 1945, are not sufficient to maintain an adequate staff without increasing salaries of many positions; and

WHEREAS, funds are available from income through Army and Navy contracts of the School of Medicine Revolving Fund above current needs;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Regents of the University of Oklahoma, that the State Regents for Higher Education be requested to transfer Fifty Thousand Dollars (\$ 50,000.00) from the Revolving Fund of the School of Medicine to the Revolving Funds of the University and Crippled Children's Hospitals to become available immediately and on a non-fiscal basis.

President, Board of Regents.

ATTEST:

Secretary, Board of Regents.

Dean Lowry requests that the Board authorize the construction of an addition to the University Hospital by adding three floors above the present kitchen, providing an allotment of \$ 25,000.00 or \$ 30,000.00 can be obtained from funds available under the Lanham Act. Also, that the Board of Regents request an allocation of approximately \$ 25,000.00 from the income from the Army and Navy Programs to be submitted to the State Regents for Higher Education to match funds contemplated from the Lanham Act.

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"This addition to the Hospital would provide office space, dining room space, and temporary housing for 25 to 30 student nurses. Under the U. S. Cadet Nurse Program, we must provide quarters for this number of nurses. If we use single beds, the quarters will house 25; if double beds are used, the quarters would house 50 persons. A representative of the F. W. A. will make a survey at an early date to determine if funds may be obtained under the Lanham Act."

The following resolution was proposed and unanimously adopted:

RESOLUTION

WHEREAS, it is imperative that additional space be provided at the University Hospital to provide office space, dining room space, and housing for 25 to 30 student nurses under the United States Cadet Nurse Program; and

WHEREAS, there is a possibility of securing a grant under the Lanham Act to the extent of \$ 25,000.00 to \$ 30,000.00 to supplement expenditures from local funds; and

WHEREAS, funds are available in the School of Medicine Revolving Fund as income from the Army and Navy contracts in excess of the needs for the operation of the School of Medicine;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Regents of the University of Oklahoma, that the State Regents for Higher Education be requested to transfer Twenty-five Thousand Dollars (\$ 25,000.00) from the Revolving Fund of the School of Medicine to the Revolving Fund of the University Hospital, contingent upon at least a like amount becoming available under the Lanham Act;

BE IT FURTHER RESOLVED, that the funds so transferred, and the amount received under the Lanham Act be used for the purpose of constructing three floors above the present kitchen of the University Hospital, thereby providing additional office space, dining room space, and housing for 25 or 30 nurses under the United States Cadet Nurse Program.

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President, Board of Regents.

ATTEST:

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Secretary, Board of Regents.

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Dr. Cross read a letter from Dean Lowry requesting authorization to drill an additional water well with necessary installations, and to repair the present water well in order to provide an adequate water supply for the School of Medicine and the Hospitals, stating that funds are available for this purpose.

Following a discussion, it was voted to approve the recommendation concerning the water wells.

He reported that Dean Lowry is investigating the possibility of securing federal funds under the Lanham Act to supplement the appropriation of \$ 50,000.00 by the last legislature for the construction of additional hospital beds for the care of Negro patients. Governor Kerr and the State Board of Public Affairs are cooperating in this matter.

Pending further information on this matter, no action was taken.

Dr. Cross brought up the question of Dean Hervey's request for compensation for nine hours of History taught during the 1943 summer session.

Following a discussion, the following resolution was proposed by Regent Wallace:

RESOLUTION

BE IT RESOLVED, that the Board of Regents reject the request of Dean Hervey for compensation for teaching in the History Department during the months of June, July, and August of 1943 on the ground that under his contract with the University, he has received full compensation for such services.

On the vote on the motion, all members voted "aye", except Regents Hopper and McBride who requested that they be recorded as voting "no."

The Board recessed at 12:30 p.m. for luncheon in the Union, following which they were taken on an inspection tour of the building by Roscoe Cate, the Acting Secretary of the University of Oklahoma Association.

The Board reconvened at 2:00 p.m. in the office of the President.

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Dr. Cross reported on investigations he had made with reference to the student publications and School of Journalism situation.

Following a discussion on this matter, and on motion by Regent Chambers, it was voted that the Acting President continue his study of this matter and make recommendations to the Board of Regents at a future date.

The Board met in executive session from 3:00 to 4:00 p.m.

Following the executive session, the question concerning the holding of political meetings on the campus was brought up.

It was the sense of the Board that this matter be passed over and that Dr. Cross make a recommendation at a future meeting.

Dr. Cross stated that in response to the direction of the Board of Regents "to make a study of the University College plan and recommend a workable plan," he was submitting for consideration of the Board the proposal as per the copy which was supplied each member of the Board.

He explained that the faculty of the University College had voted to refer the matter to the University Senate; that the University Senate had considered the question and had voted to appoint a committee, the committee being composed of six members of the Senate and five from the General Faculty. The committee report was presented to the Senate and was unanimously adopted. Later, the plan was presented to the General Faculty and unanimously adopted. Dr. Cross stated that he was presenting this to the Board for thought and that he would like to study the matter further.

It was the sense of the Board that Dr. Cross study the matter further and present a plan for action by the Board of Regents at the next meeting.

Dr. Cross reported that The Will Rogers Commission has sent a check in the amount of \$ 73,379.33 to be added to The Will Rogers Memorial Scholarship Fund established in 1939 with an original donation of \$ 76,620.67, making a total of \$ 150,000.00.

He recommended that the Board formally accept the addition to the Fund by the following resolution:

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The Board of Regents of the University of Oklahoma hereby accepts the donation of Seventy-three Thousand, Three Hundred and Seventy-nine Dollars and Thirty-three Cents (\$ 73,379.33), from The Will Rogers Memorial Commission for "The Will Rogers Memorial Scholarship Fund," check for which, dated December 8, 1943, has been received. This donation is in addition to the original allocation of Seventy-six Thousand, Six Hundred and Twenty Dollars and Sixty-seven Cents (\$ 76,620.67) in 1939.

In accepting this additional sum, the Board of Regents reaffirms its pledge to use the funds for the purposes as set forth in the Trust Agreement between The Will Rogers Memorial Commission and The University of Oklahoma.

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President, Board of Regents.

ATTEST:

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Secretary, Board of Regents.

The resolution was unanimously adopted.

Dr. Cross submitted the following report by Mr. Kraft on the overtime by employees in the Utilities Department for the month of February, 1944:

Regular University Employees Working with the Trainee Housing and Messing Program During the month of February, 1944

Name and Regular Position with Utilities Department	Regular Salary	Type of Work with War Program	Hrs.	Rate	Amount
Elsie Ashley, Secretary	\$ 140.00	Clerical	32	\$ .80	\$ 25.60
L. R. Benning, Plb. & Heating Foreman	250.00	Repair & Maintenance	24	1.50	36.00



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Name and Regular Position with Utilities Department	Regular Salary	Type of Work with War Program	Hrs.	Rate	Amount
A. C. Bernier, Special Officer	\$ 185.00	Ass't. Supervisor	100	\$ 1.15	\$ 115.00
R. L. Brown, Accountant	185.00	Accountant	39	1.05	40.95
Emmett C. Graham, Watchman	125.00	Laundry Helper	32	.65	20.80
Lendon Hunt, Chief Engineer	260.00	Repair & Maintenance	17	1.50	25.50
Roy Thompson, Landscape Assistant	110.00	Cleaning	97	.65	63.05
Sam Wilson, Storekeeper and Locksmith	150.00	Clerical	30	.85	25.50
Charley Goins, Janitor	115.00	Cleaning	68	.65	44.20
				TOTAL	\$ 396.60

Dr. Cross stated that service men and the wives of service men enrolled in the University receive hospitalization in Army and Navy hospitals and consequently request that they not be required to pay the Infirmary fee.

In view of the fact that the University has bonds outstanding on the Infirmary building, and further that the operation of the health service is dependent upon income from fees, he recommended that all students enrolled in more than four hours of residence work be required to pay the Infirmary fee established by the Board of Regents.

The recommendation was approved.

He recommended that physical examinations be required for all men participating in competitive sports, not only before participation, but also at the end of the season. Further, that a copy of the report be filed in the office of the Director of Student Health Service, with the understanding that no student be permitted by the Director of Athletics to participate until a clearance has been received from the Director of the Student Health Service.

The recommendation was approved.

At the request of Robert H. Dott, Director of the Oklahoma Geological Survey, the following resolution requesting the transfer of funds was proposed:

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RESOLUTION

WHEREAS, the State Regents for Higher Education has allocated \$ 1,000.00 to what is known as Account No. 17d7 - Coke and By-Products - in cooperation with the U. S. Bureau of Mines, for the fiscal year ending June 30, 1944; and

WHEREAS, the above allocation has not been used for the reason that it has, by mutual agreement, been deemed inexpedient to continue the cooperative project with the U. S. Bureau of Mines for this fiscal year; and

WHEREAS, the U. S. Geological Survey is cooperating on a coal investigation project on funds set up in Account No. 17d6 - Cooperation with the U. S. Geological Survey (Coal Mapping Project) - in the amount of \$ 2,000.00;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Regents of the University of Oklahoma in regular meeting on this the fifteenth day of March, 1944, that we request the State Regents for Higher Education to transfer the \$ 1,000.00 from Account No. 17d7 to Account No. 17d6 for the last half of the fiscal year ending June 30, 1944.

President, Board of Regents.

ATTEST:

Secretary, Board of Regents.

The resolution was unanimously adopted.

Dr. Cross recommended approval of budget allocations as follows for the fiscal year, 1944-45, for the Oklahoma Geological Survey for presentation to the State Regents for Higher Education:

Salaries and Wages	\$ 23,000.00
Maintenance	4,700.00
Repairs to Buildings and Equipment	500.00
Equipment	750.00
Ground Water Investigation (In Co- operation with the U. S. G. S.)	5,000.00
Projects in Cooperation with the U.S. Geological Survey and/or U. S. Bureau of Mines	3,000.00
Total	\$ 36,950.00

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The amount of \$ 4,700.00 requested for "Maintenance" includes "Maintenance, Communication, and Travel."

The amount of \$ 3,000.00 requested as a cooperative project with the U. S. Geological Survey and/or U. S. Bureau of Mines. The original allocation was for \$ 2,000.00 in cooperation with the U. S. Geological Survey and \$ 1,000.00 in cooperation with the U. S. Bureau of Mines.

The recommendation was approved.

Dr. Cross reported the following resignations, effective on the date indicated in each case:

Doris Waldby, Secretary, Department of Geology, March 1, 1944.

Mrs. Betty Lou Amspacher, Secretary, College of Fine Arts, March 1, 1944.

Ernestine R. Graham, Secretary, School of Journalism, February 29, 1944. Miss Graham's appointment was made from November 8, 1943, to continue through February 29, 1944.

Mrs. Rosemary K. Heitert, Secretary, Department of Visual Education, Extension Division, February 29, 1944.

Mrs. Mary Ellen West, Secretary, Office of the Counselor of Men, effective March 1, 1944. Mrs. West is being transferred to her former position as Instructor in Latin in the Department of Classical Languages to replace Lloyd W. Daly, on leave of absence for military service.

Charlotte Shepherd, Director of the Lecture and Entertainment Bureau, Extension Division, March 2, 1944. She is being transferred to the Office of the Counselor of Men.

Lemuel A. Dougherty, Supply Sergeant, Military Department, transferred February 15, 1944.

George Naill, Groundkeeper, Golf Course, February 19, 1944.

B. W. Cooper, Carpenter, Utilities Department, February 10, 1944.

Lum Williams, Janitor, Utilities Department, February 29, 1944.

The resignations were accepted.

He reported that the services of the following teachers had been discontinued on account of the reduction in the number of trainees

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in the Army Specialized Training Program. The date of termination for each teacher is indicated.

Lerol Beck, Jr., Graduate Assistant in Physics, effective March 15, 1944.

James E. Kamitchis, Graduate Assistant in Physics, effective March 15, 1944.

Howard H. Claassen, Instructor in Physics, effective March 15, 1944.

Dorothea A. Sudduth, Instructor in Mathematics, effective March 1, 1944.

Lillian T. Morgan, Assistant in Mathematics, effective March 1, 1944.

Roy E. Heffner, Instructor in Mathematics, effective March 1, 1944. Mr. Heffner is to be reappointed as Assistant in Mathematics (Astronomy) in his former position, at \$ 50.00 a month, March 1, 1944.

Phyllis Barclay, Instructor in Mathematics, effective March 1, 1944.

Gladys LaFon, Special Instructor in Mathematics, effective March 1, 1944.

Donald E. Mitchell, Graduate Assistant in Physics, effective March 15, 1944.

Mrs. Dorothy M. Shirley, Laboratory Instructor in Physics, effective March 1, 1944.

Annette E. Herald, Graduate Assistant (one-third time), Physics, effective March 1, 1944.

Mary Catherine Fitter, Laboratory Assistant in Physics, effective March 15, 1944.

Elmer C. Miller, Instructor in Physics, effective March 1, 1944. Mr. Miller is to continue in his position as Instrument Maker on half-time at \$ 75.00 per month until July 1, 1944.

Mrs. Christine Adkins, Assistant in Mathematics, effective March 1, 1944.

The report was received and filed.

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Dr. Cross recommended that the following be granted leaves of absence, effective on the date indicated in each case:

Lloyd W. Daly, Associate Professor of Classical Languages, has requested a leave of absence for military service, effective March 1, 1944. Mr. Daly is on permanent tenure. (He has been called through selective service.)

Wilfrid Dixon, Assistant Professor of Mathematics, has requested a leave of absence beginning March 1, to take a position in war research at Princeton University. Mr. Dixon is not on permanent tenure.

Truman Pouncey, Assistant Professor of Journalism, on leave of absence for military service, has requested an extension of his leave. Mr. Pouncey is on permanent tenure.

Frank C. Hughes, Instructor in Theory of Music, on leave of absence for military service, has requested an extension of his leave. Mr. Hughes is not on permanent tenure.

The recommendations were approved.

He recommended that Miss Katherine Fleming, Superintendent of Ellison Infirmary, be granted a three-months' leave of absence with pay in order to do graduate work. The work in the Infirmary will be light during the summer months and the exact time for the leave of absence is to be determined at a later date.

It has been customary to permit one member of the Infirmary staff to spend the summer for further study. Miss Fleming has been with the Student Health Service since September, 1937, and Dr. Gastineau recommends approval of her request.

The recommendation was approved.

Dr. Cross stated that at the last meeting of the Board of Regents he reported that C. G. Lalicker, on leave of absence, was returning to his position as Associate Professor of Geology on March 1, 1944.

He recommended that Mr. Lalicker be promoted to the rank of professor and that he be placed on the salary schedule at the rate of \$ 3,200.00 for the regular school year, September 1 to June 1, and that this promotion and increase in salary become effective March 1, 1944. His salary as associate professor has been \$ 2,925.00.

The recommendation was approved.

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Dr. Cross recommended that the rank of Dr. George E. Davis, who was appointed on August 9, 1943, as Assistant Professor of Physics, be changed to Visiting Associate Professor, effective on the date of his original appointment, and that his appointment be terminated on June 30, 1944.

Dr. Davis formerly held the rank of professor at Duquesne University, and accepted the temporary appointment here in the hope that the position would be permanent. The curtailment of the Army Specialized Training Program makes it unwise to add more permanent members to the physics staff at this time.

The change in rank does not involve any increase in salary.

The recommendation was approved.

Dr. Cross recommended the following appointments to the position and at the salary specified in each case. The appointments are to become effective on the date indicated:

Anthony Stephen Reiner, Special Instructor in Geography, effective March 1, 1944, at a monthly salary of \$ 300.00. This appointment is for one year.

Mrs. Mary Ellen West, Instructor in Latin, effective March 1, 1944, at a salary of \$ 200.00 per month for March, April, May, and June, 1944.

Mrs. Ruth Ashton Nelson, Herbarium Assistant, Department of Plant Sciences, at a salary of \$ 100.00 a month for April, May, 1944, with a leave of absence in June, July, August, and September, 1944, without salary, and at \$ 100.00 a month beginning October 1, 1944, to May 31, 1945.

Mrs. Elizabeth Morris Parham, Music Supervisor, WNAD, effective April 1, 1944, at a monthly salary of \$ 175.00. Mrs. Parham replaces Roger J. Goeb who resigned January 31, 1944.

Mary Evelyn West, Secretary, College of Fine Arts, effective March 1, 1944, at a salary of \$ 133.33 a month, replacing Mrs. Betty Lou Amspacher, resigned.

Charlotte Shepherd, Secretary, Office of the Counselor of Men, transferred from the Extension Division without change of salary for the balance of the current fiscal year, salary to be \$ 125.00 a month to July 1, 1944, and at the rate of \$ 150.00 a month beginning July 1, 1944.

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Gloria June McFarland, Secretary, Department of Geology and Geography, effective March 1, 1944, at a monthly salary of \$ 75.00, replacing Doris Waldby, resigned.

Mrs. Marjorie S. Bauman, Secretary, School of Journalism, effective March 1, 1944, at a salary of \$ 125.00 a month, replacing Ernestine R. Graham, whose appointment terminated February 29, 1944.

Mrs. Virginia E. West Sutherlin, Stenographer, Correspondence Study Department, effective February 21, 1944, at a salary of \$ 110.00 a month.

Mrs. Thelma J. Johnson, Stenographer, Correspondence Study Department, from February 26, 1944, to March 17, 1944, at \$ 75.00 for the three weeks' service.

Mrs. Eugenia Roberdeau, Mimeograph Operator, University Press, effective February 2, 1944, at an annual salary of \$ 1,080.00. Mrs. Roberdeau is a cousin of Mary Stith, another Press employee, and Mr. Lottinville desires to replace Mrs. Roberdeau as soon as possible since it is against the policy of the University Press to employ relatives of those already working there.

Arthur Thomas, Supply Sergeant, Military Department, at a monthly salary of \$ 37.00, effective February 15, 1944, replacing Lemuel A. Dougherty, transferred.

Mary Thompson, Cook, University Infirmary, effective February 1, 1944, at a salary of \$ 100.00 per month. This is a temporary appointment.

Maryelyn Stewart, Secretary, University Infirmary, effective March 1, 1944, at a salary of \$ 125.00 per month. Miss Stewart will replace Gladys Smith who resigned January 31, 1944.

Sam L. Bennett, Janitor, Utilities Department, effective March 1, 1944, at a salary of \$ 100.00 per month.

The appointments were approved.

Dr. Cross submitted for approval, on the recommendation of Dean Lowry, the request of Dr. John F. Hackler, Professor of Preventive Medicine and Public Health, to visit the DeLamar Institute of Public Health at Columbia University for a period of eight weeks, and to assist in the teaching of some of the work of medical students, and also to visit other medical schools in New York and vicinity. The expenses to cover the necessary travel and subsistence will be furnished by the Commonwealth Fund.

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✓ Dean Lowry recommends that Dr. Hackler be given a leave of absence on pay from May 1 to July 1, 1944.

Dr. Chambers stated that he had gone over all of the recommendations for the Medical School and Hospitals and indicated his approval.

The leave of absence for Dr. Hackler was approved.

On the recommendation of Dean Lowry, Dr. Cross submitted for approval the appointment of Dr. Byron W. Aycock as Instructor in Oto-Rhino-Laryngology on the clinical staff.

The recommendation was approved.

Dr. Cross stated that Dr. T. M. MacDonald, Associate Professor of Pathology was granted a sabbatical leave of absence from September 1, 1944, to September 1, 1945. During this time he will receive one-half of his regular salary. He has been approved for internship in the University Hospital which provides for a stipend of \$ 35.00 per month.

Dean Lowry recommends that Dr. MacDonald be permitted to accept this internship and receive the stipend customarily paid interns.

The recommendation was approved.

Dr. Cross submitted for approval of the Board the routine changes in the personnel of the Medical School and the University and Crippled Children's Hospitals, effective on the date specified in each case.

#### MEDICAL SCHOOL:

Item No. 5. Velma Norman, Secretary to Admissions Committee, salary increased from \$ 115.00 to \$ 125.00 per month, January 1, 1944. (This is no increase in salary budget as this position was approved by the Board of Regents at \$ 125.00 per month.)

#### UNIVERSITY HOSPITAL:

Item No. 17. Junior Hoover, Storeroom Clerk, resigned January 31, 1944, salary \$ 90.00. Nathaniel Wilson, Storeroom Helper, employed February 9, 1944, vice Junior Hoover, resigned, salary \$ 90.00. (No increase in salary budget.)

Item No. 18. Alice Brammer, Storeroom Clerk, resigned January 31, 1944, salary \$ 85.00. Letha Patterson, Storeroom Clerk, em-



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employed February 1, 1944, vice Alice Brammer, resigned, salary \$ 85.00. (No increase in salary budget.)

Item No. 27. Kenneth Mount, Messenger, employed January 31, 1944, salary \$ 75.00. (Replacing Elmer Payton, resigned December 10, 1943, salary \$ 85.00. Saving of \$ 10.00 per month in salary budget.)

Item No. 31. Dorlye Hinkelman, General Staff Nurse, resigned February 13, 1944, salary \$ 110.00. Thelma Muir, General Staff Nurse, transferred from position listed as new position on January 31 report, vice Dorlye Hinkelman, resigned. (This will create a saving of \$ 110.00 over increase reported on January report.)

Item No. 37. Imogene Nelson, Stenographer, resigned February 6, 1944, salary \$ 100.00. Bucilla Blair, Stenographer, employed February 5, 1944, vice Imogene Nelson, resigned, salary \$ 100.00. (No increase in salary budget.)

Item No. 26. James Yell, Ambulance Driver, salary increased from \$ 90.00 to \$ 100.00 February 1, 1944. (Increase of \$ 10.00 per month in salary budget.)

Item No. 42. Marguerite Moyer, Stenographer, resigned February 29, 1944, salary \$ 85.00. Mary Lent, Stenographer, employed March 1, 1944, vice Marguerite Moyer, resigned, salary \$ 90.00. (Increase of \$ 5.00 per month in salary budget.)

Item No. 47. Jo Phipps, Stenographer, salary increased from \$ 100.00 to \$ 110.00 February 1, 1944. (Increase of \$ 10.00 per month in salary budget.)

Item No. 49. Doris L. Miller, Technician, salary increased from \$ 140.00 to \$ 150.00 March 1, 1944. (Increase of \$ 10.00 per month in salary budget.)

Item No. 50. Margaret Murphy, Technician, salary increased from \$ 150.00 to \$ 160.00 March 1, 1944. (Increase of \$ 10.00 per month in salary budget.)

Item No. 51. Mildred Flynn, Technician, resigned January 31, 1944, salary \$ 150.00. (Temporary saving of \$ 150.00 per month.)

Item No. 53. Virginia Sitter, Technician, salary increased from \$ 130.00 to \$ 140.00 March 1, 1944. (Increase of \$ 10.00 per month in salary budget.)

Item No. 54. Mary Hangen, Technician, salary increased from \$ 130.00 to \$ 140.00 March 1, 1944. (Increase of \$ 10.00 per month in salary budget.)

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- Item No. 57. Gladys Young, Stenographer, resigned January 31, 1944, salary \$ 125.00. Louise Jameson, Stenographer, employed February 1, 1944, vice Gladys Young, resigned, salary \$ 110.00 for one month. Increased to \$ 125.00 March 1, 1944. (No increase in salary budget.)
- Item No. 58. Bertha Garriott, Laboratory Assistant, resigned effective March 11, 1944, salary \$ 110.00. Bette Kibler, Stenographer, employed March 1, 1944, vice Bertha Garriott, resigned, salary \$ 110.00. (No increase in salary budget.)
- Item No. 64. Marion Roan, Photographer, salary increased from \$ 90.00 to \$ 100.00 February 1, 1944. Resigned February 6. Hazel Bain, Photographer, employed February 21, 1944, vice Marion Roan, resigned, salary \$ 100.00. (Increase of \$ 10.00 per month in salary budget.)
- Item No. 84. Jeanette Bailey, Ward Teaching Supv., employed February 23, 1944, salary \$ 130.00. (No increase in salary budget as this position has not been filled until this time.)
- Item No. 94. Anna Bieberle, Head Nurse, returned to position of General Staff Nurse, Item No. 101, salary reduced from \$ 120.00 to \$ 110.00, February 1, 1944. Cleo Brighton, Head Nurse, transferred from Item No. 97 to Head Nurse, Item No. 94, vice Anna Bieberle, transferred, salary to remain \$ 120.00. (No change in salary budget.)
- Item No. 97. Leola Stewart, promoted from Item No. 101, General Staff Nurse to Head Nurse, vice Cleo Brighton, transferred, salary increased from \$ 110.00 to \$ 120.00. (No change in salary budget as \$ 120.00 set up for this position.)
- Item No. 98. Lucille Moad, Head Nurse, resigned February 29, 1944, salary \$ 120.00. Loreen Wells, promoted from Item No. 104, General Staff Nurse to Head Nurse, vice Lucille Moad, resigned, salary increased from \$ 110.00 to \$ 120.00 March 1, 1944. (No change in salary budget.)
- Item No. 101. Anna Bieberle, transferred from Item No. 94, vice Leola Stewart, promoted, salary reduced from \$ 120.00 to \$ 110.00. (No change in salary budget.)
- Item No. 104. Emily Rocque, General Staff Nurse, employed March 1, 1944, vice Loreen Wells, promoted to Item No. 98, salary \$ 110.00. (No increase in salary budget.)
- Item No. 108. Florence Wilson, General Staff Nurse, resigned February 29, 1944, salary \$ 110.00. (Temporary saving of \$ 110.00 per month.)

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- Item No. 125. Jesse Hodges, Orderly, resigned February 29, 1944, salary \$ 75.00. (Temporary saving of \$ 75.00 per month.)
- Item No. 206. James Shockley, Ass't. Laundryman, resigned January 31, 1944, salary \$ 80.00. Carl Laengrich, Ass't. Laundryman, employed March 1, 1944, vice James Shockley, resigned, salary \$ 80.00. (No change in salary budget.)
- No Item No. E. E. Brown, Painter, resigned January 29, 1944, salary \$ 120.00. (Saving of \$ 120.00 per month in salary budget.)
- Item No. 232. H. E. Crumrine, Painter, services discontinued February 20, 1944, salary \$ 120.00. (Saving of \$ 120.00 per month in salary budget.)

CHILDREN'S HOSPITAL:

- Item No. 9. Jessie Smith, Storeroom Clerk, resigned January 31, 1944, salary \$ 80.00. Cecil Cooper, Storeroom Clerk, employed February 21, 1944, salary \$ 80.00, vice Jessie Smith, resigned. (No change in salary budget.)
- Item No. 17. Ruth Carroll, Clerk, resigned January 31, 1944, salary \$ 95.00. Bonnie Smith, transferred from Relief Information Clerk to Clerk in Record Office, vice Ruth Carroll, resigned, salary to remain \$ 85.00. (Saving of \$ 10.00 per month in salary budget.)
- Item No. 21. Doris Bacher, Stenographer, salary increased from \$ 85.00 to \$ 90.00 March 1, 1944. (No increase in salary budget as this item set up originally for \$ 90.00.)
- Item No. 23. Billie Owen, Technician, salary increased from \$ 125.00 to \$ 175.00 February 1, 1944. (Increase of \$ 50.00 per month in salary budget.)
- Item No. 26. Sara Beth Ames, Technician, salary increased from \$ 120.00 to \$ 130.00 March 1, 1944. (Increase of \$ 10.00 per month in salary budget.)
- New Position. Marie Andrews, Relief Supervisor, Nursing Department, employed February 1, 1944, salary \$ 145.00. (Increase of \$ 145.00 in salary budget.)
- Item No. 58. Barbara Amdall, Head Nurse, resigned January 31, 1944, salary \$ 120.00. Winifred Batman, promoted from Item No. 66, General Staff Nurse to Head Nurse, salary increased from \$ 110.00 to \$ 120.00 February 1, 1944, vice Barbara Amdall, resigned. (No change in salary budget.)
- Item No. 60. Betty Killough, Head Nurse, resigned January 31, 1944,

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salary \$ 120.00. Evelyn Brown, Head Nurse, employed February 21, 1944, vice Betty Killough, resigned, salary \$ 120.00. (No change in salary budget.)

- Item No. 61. Francile Clark, Head Nurse, leave of absence without pay from January 1, 1944, salary \$ 120.00. Gisela Estenfelder, promoted from Item No. 71, General Staff Nurse, to Head Nurse and Ward Teaching Supervisor February 1, 1944, vice Francile Clark, leave of absence, salary increased from \$ 110.00 to \$ 145.00 per month. (Increase of \$ 25.00 per month in this position. However, the entire salary is now to be paid from U. S. Nurse Cadet Corps Funds.)
- Item No. 63. Eloise Carter, Head Nurse, resigned February 17, 1944, salary \$ 120.00. Maxine Dickson, Head Nurse, employed February 14, 1944, vice Eloise Carter, resigned, salary \$ 120.00. (No change in salary budget.)
- Item No. 64. Beulah Bump, Head Nurse, resigned February 29, 1944, salary \$ 120.00. Trebreh Ricks Ringler, Head Nurse, employed March 1, 1944, vice Beulah Bump, resigned, salary \$ 120.00. (No change in salary budget.)
- Item No. 66. Position temporarily vacant due to transfer of Winifred Batman to Item No. 58. (Temporary saving of \$ 110.00 per month.)
- Item No. 70. Dorothy Lind, General Staff Nurse, resigned January 31, 1944, salary \$ 110.00. Loveda Scharnhorst, General Staff Nurse, employed January 26, 1944, vice Dorothy Lind, resigned, salary \$ 110.00. (No change in salary budget.)
- Item No. 71. Position temporarily vacant due to transfer of Gisela Estenfelder to Position No. 61. (Temporary saving of \$ 110.00 per month.)
- Item No. 72. Sada Majors, General Staff Nurse, resigned February 20, 1944, salary \$ 110.00. (Temporary saving of \$ 110.00 per month.)
- Item No. 73. Joy Miller, General Staff Nurse, resigned January 31, 1944, salary \$ 110.00. (Temporary saving of \$ 110.00 per month.)
- Item No. 74. Jonita Bonham, General Staff Nurse, resigned February 10, 1944, salary \$ 115.00. Pansy Murray, General Staff Nurse, employed from February 9 to February 29, 1944, vice Jonita Bonham, resigned, salary \$ 115.00. Resigned February 29, 1944. (Temporary saving of \$ 115.00 per month.)

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Mable R. Miller, General Staff Nurse, resigned December 31, 1944, salary \$ 110.00. (This will mean a saving of \$ 110.00 per month on the salary budget, as it was reported as a New Position on the January 10, 1944, report.)

Item No. 92. C. B. Jarnagin, Orderly, employed February 15, 1944, salary \$ 75.00. (Increase of \$ 5.00 per month as this position is set up at \$ 70.00.)

Item No. 95. Helen Waggoner, General Staff Nurse, resigned February 13, 1944, salary \$ 110.00. (Temporary saving of \$ 110.00 per month.)

Item No. 137. John Foster, Ass't. Laundryman, resigned February 11, 1944, salary \$ 80.00. R. H. Thompson, Ass't. Laundryman, employed from February 11 to February 29, 1944, vice John Foster, resigned, salary \$ 80.00. Resigned February 29, 1944. (Temporary saving of \$ 80.00 per month.)

Items affecting totals of revised salary budget:

<u>University Hospital:</u>	<u>Increase</u>	<u>Decrease</u>
Item No. 27		\$ 10.00
Item No. 31 (Gen. Staff Nurse)		110.00
Item No. 26	\$ 10.00	
Item No. 42	5.00	
Item No. 47	10.00	
Item No. 49	10.00	
Item No. 50	10.00	
Item No. 53	10.00	
Item No. 54	10.00	
Item No. 64	10.00	
No Item No. (Painter)		120.00
No Item No. (Painter)		120.00
 <u>Children's Hospital:</u>		
Item No. 17		10.00
Item No. 23	50.00	
Item No. 26	10.00	
Item No. (Relief Supervisor)	145.00	
Item No. 61	25.00	
No Item No. (Gen. Staff Nurse)		110.00
Item No. 92	5.00	
Total	\$ 310.00	\$ 480.00

Net monthly decrease of \$ 170.00 per month.

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The recommendations concerning the routine changes in the Medical School and the University and Crippled Children's Hospitals were approved.

There was further discussion concerning the instrument for the establishment of the University of Oklahoma Foundation. Regent Wallace made a progress report and the matter was carried over for further consideration.

Regent Wallace reported that he had had a conference with Mr. R. T. Stuart concerning the Masonic Dormitory. He stated Mr. Stuart had supplied him with appraisals of the building by building contractors and other individuals. Action on this matter was passed over to a future date.

Prior to adjournment, Regent McBride expressed appreciation for the fine cooperation during his year as president of the Board.

Dr. Chambers expressed appreciation in being elected president of the Board for the ensuing year. He stated that being President of the Board of Regents of the University of Oklahoma is one of the highest honors to which one may aspire.

There being no further business, the meeting was adjourned at 5:30 p. m.



Emil R. Kraettli, Secretary.