

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The Board of Regents of the University of Oklahoma met in regular session on Friday, December 10, at 10:45 a. m. Members present were: Regent Joe McBride, President of the Board, presiding; Regents Wallace, Emery, Hopper, Deacon, Wimberly, and Noble. Regent Noble arrived at 11:10 a. m.

The minutes of the meeting on November 12 were approved, each member of the Board having been sent a copy previously.

Regent Wallace reported that he had not had an opportunity to confer with Governor Kerr and Mr. R. T. Stuart concerning the Masonic Dormitory and that he would do so next week and make a report at the next meeting of the Board.

President Brandt called attention to his letter to Mr. Stuart under date of August 31, 1943, asking for an extension of the lease on the dormitory until completion of the war dormitories, but that Mr. Stuart had not replied to the letter. Also, that claims for the monthly rental had been sent to Mr. Stuart but that these claims had not been returned and no payments have been made since the expiration of the lease on August 31.

Regent Wallace reported that he had had one conference with Claude Eurtion, the real estate agent in charge of the residence immediately south of the Huguen Dormitory purchased by the University, which President Brandt thought should be acquired by the University.

Regent McBride reported with reference to the news broadcasts contract which at the present time is with the United Press. He and Regent Wimberly were asked to investigate this matter on the question of either continuing with the United Press or making a contract with one of the other agencies. Regent McBride suggested that the University keep the news broadcasts with the United Press on a month-to-month basis, and it was the sense of the Board that this be done.

President Brandt brought up the question of the establishment of the Graduate School of Public Health, this matter having been presented at the previous meeting of the Board.

On motion by Regent Emery, it was voted that consideration of the Graduate School of Public Health be deferred until the next meeting of the Board.

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President Brandt asked that one of the war dormitories for which the name "Emerson House" was suggested at the last meeting of the Board, be named "Irving House" instead of "Emerson House" for Washington Irving, who was one of the first American authors who was internationally recognized for his works. He made a journey into the interior of the present state of Oklahoma on which is based his work, "A Tour on the Prairies," and is reported to have camped near the townsite of Norman.

It was voted to approve the President's recommendation.

The matter of the instruments for the establishing of the University of Oklahoma Foundation was discussed briefly and was referred back to the committee consisting of Regents Wallace, Hopper, Emery, and Noble for report at a later date.

President Brandt called attention to the broadcasts over the Mutual Network on various dates on which he is scheduled to appear on the title, "Freedom from Confusion," December 27. The broadcasts occur at 9:15 to 9:30 a. m. The general program for the broadcasts is on "Education for Freedom."

President Brandt read the following letters from Mrs. J. L. Daniel concerning the establishment of a fund at the University:

"December 6, 1943

Dr. Joseph A. Brandt, President
University of Oklahoma
Norman, Oklahoma

Dear Dr. Brandt:

"You will find enclosed a statement written for me by Dean Hervey as per our conversation of last February regarding the educational trust my husband and I have set up for your University.

"I do not know how to thank you sufficiently for your splendid suggestion regarding the disbursement of this fund and you will note that I was so captivated with it that I am carrying it out exactly. It is needless for me to tell you that I shall be grateful if you will see that this signed statement is filed in the proper channels.

"The University and the state of Oklahoma is suffering an irreparable loss by your leaving us and my kindest wishes go with

you for your success and happiness in your new field of endeavor."

"I remain

Very truly yours,

/s/ Mrs. J. L. Daniel"

J. L. DANIEL
700 West 16th
Oklahoma City, Okla.

December 6, 1943

"My dear Dr. Brandt:

"This will confirm the conversation of my late husband and myself respecting the gift which he and I have provided should be given to the University of Oklahoma upon our demise. Also, this will confirm my conversation, following the demise of my husband, with you and Dean Hervey respecting the use which is to be made of the said fund by the University.

"It was the thought, both of my husband and myself, that the fund provided shall be subject to the exclusive control of the Board of Regents of the University of Oklahoma and that, in no event, shall the said fund be subject to the control of the State Regents of Higher Education of the State Board of Affairs of the State of Oklahoma. In short, it was and is our thought that said fund shall be subject to the exclusive control of the Board of Regents of the University of Oklahoma, its successors, or assigns.

"It was our further thought that the said fund shall be used solely for educational purposes and that, in no event and under no circumstances, shall any of the fund ever be used for building, construction, or maintenance purposes.

"You will recall that Mr. Daniel was a great lover of books. If it could be arranged, I should like to see space set aside in one of the reading rooms of the University Library to be known as the Joseph and Florence Daniel shelf, and I should like to see the income derived from our gift expended for the purchase of scholarly current and useful volumes and works, to be placed on the said shelf and thereby made available to the student body, with the University students free to browse through them and to take them from the shelves for reading and study. I should like to have each volume bear the names of the donors and as the volumes

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become non-current, to have them withdrawn from the said shelf and placed on the general stacks for the future use of those who may have need for them."

/s/ Florence Taylor Daniel.

It was voted to accept this gift with thanks, and President Brandt was asked to write to Mrs. Daniel stating that the conditions of the deeded gift would be respected in every detail.

The President called attention to the material sent to each member of the Board on the University Statutes, setting forth the regulations and policies of the Board of Regents and other University policies. It was the sense of the Board that this matter be given careful study and that it be carried forward as unfinished business.

President Brandt stated that he felt it desirable to have the material printed and distributed to members of the faculty and new students.

President Brandt called attention to a suggestion by Dr. Grady F. Matthews, State Commissioner of Public Health, that there was a possibility of constructing a building on the campus in Oklahoma City to house the Venereal Disease Clinic which is now located in temporary, barrack-like buildings, formerly a CCC camp, at Rush Springs, Oklahoma, and that this matter had been referred to the Executive Committee of the University of Oklahoma School of Medicine and considered by that Committee in conference Wednesday, December 8, with the following present:

Dr. George A. LaMotte,
Dr. Arthur W. White,
Dr. Cyril E. Clymer,
Dr. Wann Langston,
Dr. Basil A. Hayes,
Dr. John F. Burton.

Others present were:

Dr. George N. Barry, Medical Director, authorized
to preside at the meeting in the absence
of both the Dean and the Assistant Dean,
Mr. H. R. Dickey, Chief Clerk,
Dr. C. P. Bondurant, Professor of Dermatology and
Syphilology,
Dr. C. B. Taylor, Associate Professor of Urology.

President Brandt read the report of the Executive Committee and following a discussion of the matter he recommended that in view of the action of the Executive Committee of the Medical School, we do not pursue the matter further.

It was the sense of the Board that the President's recommendation be approved.

At this point, President Brandt asked that the Graduate Council, members of which were waiting in the outer office, be invited to appear before the Board and present the names of those recommended for the Research Professorships approved at the last regular meeting. The Chair stated that the Board would be in Executive Session for ten minutes, whereupon President Brandt and the Secretary of the Board retired from the meeting at 11:45 a. m.

Following the Executive Session, at 12:35 p. m. President Brandt presented his recommendation that the following be appointed as Research Professors and submitted data in support of the recommendation, these men having been selected by unanimous vote by the Graduate Council in accordance with the policy adopted by the Board for Research Professors:

Oscar Brousse Jacobson, Professor of Art and Director of the School of Art;

Jens Rud Nielsen, Professor of Physics;

Edward Everett Dale, Graduate Professor of History;

Charles Ernest Decker, Professor of Geology on retirement status, half pay, due to his having reached the retirement age of seventy, his title and rank to be that of Research Professor Emeritus.

On motion by Regent Noble, the above were unanimously approved for appointment as Research Professors, effective January 1, 1944. In the case of Dr. Decker, for one-half salary.

The Chair announced that in considering the statute for the Graduate College, a copy of which follows, it was voted to approve the same with the amendment concerning the amount of instruction required to read: "He shall be relieved of such undergraduate instruction as the dean of the Graduate College may deem necessary." This amendment is inserted in the statute on the recommendation of President Brandt.

STATUTE

THE GRADUATE COLLEGE

FUNCTIONS AND OBJECTIVES

The functions and objectives of the Graduate College of the University of Oklahoma are as follows:

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(1) To provide programs of advanced instruction in the main divisions of higher learning and the professions for the purpose of training leaders and practitioners in a free society.

(2) To provide research facilities for competent faculty members and students so that all fields of knowledge may be extended through original and disinterested investigations.

(3) To assume a position of leadership with respect to improving the standards of educational effort throughout the system of higher education in the state.

EXECUTIVE OFFICERS

The executive officers of the Graduate College are the Dean and the Assistant Dean. The Dean is chairman of the Graduate Council and the Graduate Faculty. He is, ex officio, a member of all committees of the Graduate Faculty. The Assistant Dean is secretary of the Graduate Council. The Dean and Assistant Dean are responsible for the administration of the Graduate College.

The Dean also has a voice in all administrative matters that pertain to graduate instruction. Working jointly with the deans of the undergraduate colleges concerned, he makes recommendations to the president concerning appointments (teaching and administrative) and budgets for all departments that offer instruction at the graduate level.

GOVERNING BOARD

The Graduate Council is the governing board of the Graduate College. It consists of eight members who are elected by the Graduate Faculty, the Assistant Dean (Secretary), and the Dean (Chairman). With the exception of the Dean and the Assistant Dean, members of the Graduate Council are elected by the Graduate Faculty for terms of four years, and the terms are staggered so that two new members of the Council are elected each year. The newly elected members of the Graduate Council assume office on July 1 of each year. The Graduate Council considers and prepares recommendations concerning matters to be presented to the Graduate Faculty. It takes final action on all petitions which do not involve a change of the records in the Registrar's Office. It must approve unanimously all appointees to research professorships.

LEGISLATIVE BODY

The legislative body of the Graduate College is the Graduate Faculty. Because the Graduate College, in per-

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forming its functions, cuts across all divisions of the University, the Graduate Faculty consists of individuals from many different departments, schools, and colleges, which function in the Graduate College as well as in one or more of the undergraduate colleges.

Members of the General Faculty who regularly teach courses numbered 200 or above are voting members of the Graduate Faculty. Appointments to the Graduate Faculty are recommended to the President by the Dean of the Graduate College working jointly with the deans of the undergraduate schools or colleges involved. Similarly, salary increases, promotions and dismissals of members of the Graduate Faculty are made upon the joint recommendation of the Dean of the Graduate College and the deans of the undergraduate schools or colleges in which the faculty personnel have membership.

The Graduate Faculty has authority to create such committees as may be necessary to carry on its work. It may set up and submit to the President for his approval and subsequent transmission to the members of the Board of Regents for their approval, any schools within the Graduate College or other curricular material that may seem necessary or advisable to carry out the functions of the Graduate College. The Faculty may develop and put into effect any rules and regulations concerning the work of the College that appear necessary.

The Graduate Faculty shall meet at least once each month to receive the recommendations of the Graduate Council and to conduct any business that may need attention.

The Graduate Faculty must approve all new courses and changes in courses that are given for credit in the Graduate College. It must approve all student and faculty petitions which involve a change of the records in the Registrar's office.

RESEARCH PROFESSORSHIPS

To encourage sustained research and other scholarly effort on the part of the members of the Graduate Faculty, the chair of Research Professor has been created. (Approved by Regents on November 12, 1943).

The Chair of Research Professor shall carry with it a stipend of not less than \$ 5,000.00 a year for a ten months' period, and shall include, in addition, suitable research aid as approved by the President of the University, on recommendation of the Dean of the Graduate College. The Research Professor

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shall be primarily responsible to the Dean of the Graduate College and the Graduate Council, although he may hold membership in an undergraduate department or an undergraduate division. His salary shall be paid by the Graduate College. He shall be relieved of such undergraduate instruction as the dean of the Graduate College may deem necessary. Each Research Professor shall be provided with adequate office, research and library facilities. The tenure of a Research Professor shall be until he reaches the statutory retirement age established by the Board of Regents. The Chair of Research Professor in any field shall be filled as follows:

The Dean of the Graduate College shall nominate such members of the faculty, or from faculties of other colleges or universities, who fulfill the canon for the Chair. Such nominations shall lie before the Graduate Council for thirty days, whereupon they shall be discussed by the Graduate Council, and on unanimous vote by the Council, the Dean of the Graduate College shall transmit to the President, for his approval and the subsequent approval of the Board of Regents, the name or names of the Research Professor or Professors designated. The Research Professor shall be formally installed at the next Matriculation Convocation of the University by the President and the Dean of the Graduate College.

The canon for the selection of a Research Professor shall be this: distinguished contribution to knowledge: the nominee for a Research Professorship must have demonstrated, over a period of years, to the learned world his vigorous leadership in his field.

Homer L. Dodge, Dean of the Graduate College

G. L. Cross, Acting Dean of the Graduate College.

The Board recessed at 12:40 p. m. for luncheon in the Union Building following which the members inspected the war dormitories and met again in the President's office at 2:00 p. m.

President Brandt reported that in the maintenance and operation of the Housing and Messing Program which involves many separate units, Mr. Kraft has found it impossible to find efficient help to take care of all the details involved without using some of the regular employees, appointed on a monthly basis, for more than eight hours a day. He would much prefer to eliminate overtime for any employee, but under the pressure of work he must have dependable help which is not readily available.

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He recommended that Mr. Kraft be given authority to use regular employees for overtime when necessary, and that they be paid the current rate for the type of work done for such overtime.

It was voted to approve the recommendation with the understanding that a report be made at each meeting of the Board on the amount of overtime for the respective individuals.

President Brandt called attention to the policy of the Board approving extension classes for graduate courses in Education, it being understood that expenditures for such courses be limited to the fees collected from students enrolled. He stated that John T. Hefley is the only extension class teacher this year and that last fall a sufficient number had enrolled to carry the program, but the enrolment has dropped off and the income on the present basis will not pay Mr. Hefley's salary and traveling expenses. He stated that in the past there has been a considerable balance in the fund, the amount last year being approximately \$ 1,800.00.

He recommended that Mr. Hefley be continued for the remainder of this school year and that, while the balances from previous years are placed in the general fund on July 1, he would like to see the program continued, using the balance from previous years to make up the deficit this year.

It was voted to approve the recommendation.

The President called attention to the appropriation of \$ 5,000.00 made by the Nineteenth Legislature to provide rooms under the stadium which are to be used for museum specimens, most of which are now on exhibition in several buildings, or stored in boxes, and not available either for exhibition or research.

He recommended the establishment of The Museum of the University of Oklahoma to include the material in the departments of Anthropology, Classical Languages, Plant Sciences, and the School of Geology.

He recommended further that Willis Stovall, Professor of Paleontology, be named Director of the Museum and submitted a resolution for the establishment of The Museum of the University of Oklahoma and recommended its adoption by the Board of Regents.

On motion by Regent Wallace, it was voted to approve the resolution as proposed.

On motion by Regent Wallace, the recommendation that Willis Stovall be named the Director of The Museum of the University of Oklahoma was approved, A copy of the resolution follows:

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A RESOLUTION OF THE BOARD OF REGENTS OF THE UNIVERSITY OF
OKLAHOMA VITALIZING "THE MUSEUM OF THE UNIVERSITY OF OKLAHOMA"
AT NORMAN, OKLAHOMA, DECEMBER, 1943

Preamble: In view of the great importance of the fine collections of museum material in the departments of Anthropology, Classical Languages, and Plant Sciences and in the School of Geology and Department of Paleontology now in storage, and on limited display, at the University of Oklahoma and believing that the best interests of the university and people of the state of Oklahoma can be served by the creation of a consolidated museum, comprised of the above departments and to be housed in the space provided for below and that the time is now propitious for the formal creation of such a museum:

Resolution: Be it resolved that we, The Board of Regents of the University of Oklahoma, do hereby create "The Museum of the University of Oklahoma." Said museum to include materials suitable for display purposes and having educational value in the departments of Anthropology, Classical Languages, Plant Sciences, and in the School of Geology, and Geography. These displays are to be housed in space now being prepared, by a special grant from the State Legislature, in the north end of the west stadium and/or in any future building or space provided by the state or any private individual or group of individuals, separately or collectively, providing said space is located on the campus at the University of Oklahoma.

Be it further resolved that the management of the museum and its funds be under the supervision of a director, to be named by the Board of Regents of the University of Oklahoma, on the recommendation of the president of the University and the deans of the College of Arts and Sciences and Graduate College, and that the director of the museum be authorized to employ technicians and other assistants with the approval of the president of the university and the dean of the College of Arts and Sciences and the dean of the Graduate College.

Be it further resolved that it shall be the duty of the director to foster a healthful growth of the museum, to plan its displays, assist, and encourage research, and to help the various departments concerned in planning and exhibiting teaching collections, and to develop a public interest in the museum, especially by encouraging the public schools of the state to use the museum displays. To further this program, he may arrange illustrated lectures in all sections of the state in order to encourage an understanding of the laws of nature, and its many wonders, by peoples who are denied the benefits of a university education.

Be it further resolved that the amount of the budget of the museum shall be determined in the same manner as the budgets of other departments of the university.

President, The Board of Regents.

President of the University.

Secretary, The Board of Regents.

The following resignations, effective on the date indicated in each case, were submitted:

Mrs. Celia Graves Leary, Secretary and Research Assistant,
School of Applied Biology, December 1, 1943.

Mrs. Annice Flippo, Secretary, Department of Animal Biology,
December 1, 1943.

Faith Ann Shirey, Laboratory Technologist, University Infirmary,
December 1, 1943.

Mrs. Esther Comfort, Employment Secretary for Women, November 6,
1943.

Mrs. Irlene R. Boyd, Assistant in Faculty Exchange, December 1,
1943.

Lloyd G. Banta, University Photographer, December 15, 1943.

The resignations were accepted.

President Brandt stated that at the beginning of the fiscal year the Board of Regents had established minimum salaries for the ranks of Instructor and Assistant Professor at \$ 1,800.00 and \$ 2,200.00, respectively.

He recommended that, effective January 1, 1944, the minimum salary for Associate Professors be fixed at the rate of \$ 2,600.00 on the nine-months' basis.

On motion by Regent Emery, this recommendation was approved.

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President Brandt recommended further that the salary of Stephen Scatori, Professor of Romance Languages, be increased from the rate of \$ 2,926.00 to \$ 3,150.00 on a nine-months' basis, effective January 1, 1944.

Also, that the salary of W. A. Willibrand, Associate Professor of Modern Languages, be raised from \$ 2,664.00 to \$ 2,925.00 on a nine-months' basis, effective January 1, 1944.

On recommendation by Regent Emery, the recommendations were approved.

President Brandt recommended that the salary of Savoie Lottinville, Director of the University Press, be increased from the rate of \$ 3,800.00 to \$ 4,000.00 on a twelve-months' basis, effective January 1, 1944.

Also, that the salary of Fayette Copeland, Counselor of Men, be increased from the rate of \$ 3,800.00 to \$ 4,000.00 on a twelve-months' basis, effective January 1, 1944. He stated this is the same salary that is being paid the Comptroller, the Librarian, the Registrar, and the Director of State Service and that he felt that the salary of the Director of the University Press and the Counselor of Men should be fixed at the same rate.

On motion by Regent Emery, the recommendations were approved.

He recommended that Mr. Kraft's salary be placed at the rate of \$ 5,400.00 on a twelve-months' basis, which is the salary he received several years ago. At the present time he receives \$ 4,400.00 from the University, \$ 400.00 from the Medical School, and \$ 400.00 from the University and Crippled Children's Hospitals in Oklahoma City. The increase of \$ 200.00 would be from University funds.

On motion by Regent Emery, it was voted to approve the recommendation.

The Secretary reported that the total increases for the above would involve an additional expenditure of \$ 1,273.98 for the current fiscal year.

President Brandt submitted a financial statement from the Athletic Council showing the financial status as of November 30, 1943, listing the income and expenditures to that date with estimates of income and expenditures to June 30, 1944. He called attention to the fact that

the appointments for the football coaching staff are made as of January 1 and discussed the advisability of entering into a contract for a period of years with these men.

Following a discussion of the matter, Regent Emery moved and it was unanimously voted, that the Board of Regents consider the making of a contract with Dewey Luster and Dale Arbuckle and the fixing of their salaries for a definite period at the next regular meeting of the Board.

President Brandt recommended that Frank Crider, Assistant Professor of Physical Education and Freshman Football Coach, on leave of absence for military service from December 1, 1942, be given an extension of his leave for the year beginning January 1, 1944. Leaves of absence for members of the coaching staff are subject to conditions under which appointments are made.

On motion by Regent Hopper, the extension was approved.

President Brandt recommended the following appointments to the positions and at the salary indicated in each case, and effective on the date specified:

Charles Guy Keiger, Special Instructor in Civil Engineering, on a temporary basis, at \$ 250.00 per month, effective December 1, 1943.

Ralph B. Shead, Technician in the Museum of the University of Oklahoma, at a salary of \$ 200.00 per month, on a twelve months' basis, beginning December 1, 1943.

Rosemary Straub, Laboratory Technologist, Infirmary, at a salary of \$ 100.00 per month with maintenance, beginning December 1, 1943, replacing Faith Ann Shirey, resigned.

Marjorie Evelyn Givens, Roll Clerk, Registry Office, at a salary of \$ 125.00 per month, beginning November 9, replacing Mrs. Genevieve Cobb, resigned.

Mrs. Bruce Hankins, Employment Secretary for Women, at \$ 83.33 per month, beginning November 8, 1943, replacing Mrs. Esther Comfort, resigned.

George Naill, Groundkeeper, Intramural Golf Course, at a salary of \$ 125.00 per month, beginning December 1, 1943.

E. M. Sims, Professor of Mechanical Engineering, at an annual salary of \$ 3,200.00, beginning March 1, 1944.

The appointments were approved.

The Secretary reported that the total increase in the budget for the new appointments for the remainder of the current school year is \$ 4,572.20.

President Brandt recommended that the following be reappointed, their present term of appointment expiring on the date indicated:

W. Hansen Hall, Instructor in Physics, from January 18, 1944, to June 30, 1944, at \$ 200.00 a month.

Leroi Beck, Jr., full time graduate assistant, from January 1, 1944 to June 30, 1944, at \$ 175.00 a month.

The recommendation was approved.

President Brandt submitted recommendations from the Medical School and Hospitals as follows. He stated that Dr. Chambers had approved the recommendations.

MEDICAL SCHOOL: APPOINTMENT:

Dean Tom Lowry, Assistant Dean Shoemaker, and Dr. W. K. West, Professor of Orthopedic Surgery, have tentatively submitted the name of Dr. Walter Andrew Lewis Thompson for appointment as Assistant Professor of Orthopedic Surgery in the Crippled Children's Hospital effective January 1, 1944, at a salary of \$ 6,000.00 per annum. Dean Lowry has been in New York this week and was to have a personal interview with Dr. Thompson. Appointment forms showing his credentials are on file in the Dean's office.

President Brandt recommended that the Board authorize this appointment subject to the recommendation of Dean Lowry when he returns from his trip East.

Approved subject to the recommendation of Dean Lowry.

LEAVES OF ABSENCE:

Dr. H. J. Binder, Associate in Pediatrics, requests a leave of absence for military service, effective November 16, 1943.

Dr. Turner Bynum, Visiting Lecturer in Medicine, requests a leave of absence for military service, effective November 15, 1943.

Approved.

SALARY ADJUSTMENTS:

Item No. 11. Alice Nichols Rankin, salary increased from \$ 135.00 to \$ 150.00 November 1, 1943. (Increase of \$ 15.00 per month in salary budget.) Inter-Dept. Secretary.

Item No. 58. Martha Ann Hait, salary increased from \$ 90.00 to \$ 100.00 November 1, 1943. (This was reported on November 3, 1943, at \$ 90.00, but should have been \$ 100.00. Position formerly paid \$ 110.00. Saving of \$ 10.00 per month.)

Total net monthly increase in salary budget, \$ 121.67 per month.

Approved.

UNIVERSITY HOSPITAL:

Item No. 17. Wilbur H. Young, Storeroom Clerk, employed November 15, 1943, salary \$ 100.00. Replacing Junior Hoover, transferred to Item No. 16 October 1, 1943, salary \$ 85.00. (Increase of \$15.00 per month over salary budget.)

Item No. 18. Elmer Payton, Storeroom Clerk, transferred to Item 27, University Hospital, salary to remain \$ 85.00 per month. (Temporary saving of \$ 85.00 per month as no replacement available for this position.)

Item No. 27. Bobby McCart, Messenger, resigned November 6, 1943, salary \$ 75.00. Elmer Payton, Messenger, transferred from Item 18, University Hospital, salary to remain \$ 85.00 per month. (Increase of \$ 10.00 per month over salary budget.)

Item No. 37. Imogene Nelson, Stenographer, employed November 3, 1943, salary \$ 100.00. Replacing Sherron Bronson, resigned October 16, 1943, salary \$ 100.00. (No increase in salary budget.)

Item No. 47. Ruby Chronister, Stenographer, resigned November 21, 1943, salary \$ 110.00. Elmina Jo Phipps, Stenographer, employed November 20, 1943, vice Ruby Chronister, resigned, salary \$ 100.00. (Saving of \$ 10.00 per month in salary budget.)

Item No. 57. Neoma Burgess, Stenographer, resigned October 31, 1943, salary \$ 135.00. Gladys Young, Stenographer, employed November 2, 1943, salary \$ 120.00, vice Neoma Burgess, resigned. (Saving of \$15.00 per month in salary budget.)

Item No. 83. Jeanette Bailey, Ward Teaching Supervisor, leave of absence without pay since November 6, 1943, salary \$ 130.00.

Bessie Souders, Ward Teaching Supervisor, employed November 15, 1943, vice Jeannette Bailey, leave of absence, salary \$ 130.00. (No increase in salary budget.)

Item No. 94.. Emogene Johnston, promoted from Item 102, University Hospital, General Staff Nurse to Head Nurse, vice Imogene Dick, resigned September 30, 1943, salary increased from \$ 110.00 to \$ 120.00 November 15, 1943. (No increase in salary budget.)

Item No. 102. Anna Baty, General Staff Nurse, employed November 15, 1943, salary \$ 110.00, vice Emogene Johnston, promoted to Item No. 94, University Hospital. (No increase in salary budget.)

Item No. 103. Judy Lytle, General Staff Nurse, transferred to Item No. 65, Children's Hospital, salary \$ 110.00. Aileen Barbo, General Staff Nurse, employed November 22, 1943, vice Judy Lytle, transferred, salary \$ 110.00. (No increase in salary budget.)

Item No. 104.. Loreen Wells, General Staff Nurse, employed October 18, 1943, salary \$ 110.00, vice Eloise Renner, resigned October 16, 1943, salary \$ 110.00. (No increase in salary budget.)

Item No. 107. Dorothy Goshow, General Staff Nurse, employed November 15, 1943, salary \$ 110.00, replacing Helen Roberts, transferred to Item No. 72, Children's Hospital. (Saving of \$ 5.00 per month in salary budget.)

Item No. 109. Rosemary Temple, General Staff Nurse, leave of absence without pay from October 31, 1943, salary \$ 110.00. Neva Hannifin, General Staff Nurse, employed November 23, 1943, vice Rosemary Temple, leave of absence, salary \$ 110.00. (No increase in salary budget.)

Item No. 110. Jeanne Shryock, General Staff Nurse, employed October 24, 1943, salary \$ 115.00. This item approved in blank on budget. However, a saving of \$ 57.50 per month is made as this Nurse works only half time.

Item No. 121. Elva E. Sands, Emergency Room Aide, employed November 1, 1943, salary \$ 75.00. Position approved in blank on revised budget at \$ 70.00 a month. (\$75.00 a month paid for night duty. Increase of \$ 5.00 per month in salary budget.)

Item No. 126. Jesse R. Hodges, Orderly, resigned November 23, 1943, salary \$ 75.00. (No replacement available, creating temporary saving of \$ 75.00 per month.)

- Item No. 168, Leona Whipple, Asst. Dietitian, transferred from University Hospital to Item No. 114, Children's Hospital December 1, 1943. Present salary \$ 120.00. Marian Helbing, Asst. Dietitian, employed November 1, 1943, vice Leona Whipple, transferred, salary \$ 160.00 for two months. To be increased to \$ 120.00 January 1, 1944. No increase in salary budget other than the \$ 100.00 for month of November, less \$ 20.00 saving for December, a total increase of \$ 80.00. (Necessary to employ Miss Helbing one month early in order that both employees might familiarize themselves with new position.)
- Item No. 169. Ellen McMurray, Asst. Dietitian, entered Armed Services October 31, 1943, salary \$ 120.00. Florine Craig, transferred from Item No. 115, Children's Hospital, vice Ellen McMurray, salary \$ 120.00. (No increase in salary budget.)
- Item No. 204. William E. Abram, Asst. Laundryman, resigned November 13, 1943, salary \$ 80.00. Frank Carder, Asst. Laundryman, transferred from Item No. 137, Children's Hospital, salary increased from \$75.00 to \$80.00 November 1, 1943. (No increase in salary budget.)
- Item No. 206. James Shockley, Asst. Laundryman, transferred from Item No. 207, University Hospital, salary increased from \$ 75.00 to \$ 80.00 per month. (No increase in salary as this position has been vacant since September 6, 1943.)
- Item No. 207. James Shockley, Asst. Laundryman, transferred to Item No. 206. (Temporary saving of \$75.00 per month as this position is not filled at the present time.)
- Item No. 232. (New Position) C. L. Haggard, Painter, employed November 18, 1943, salary \$ 120.00. (Increase of \$ 120.00 per month in salary budget.)
- Item No. 91. Vera Moroney, Stenographer, salary increased from \$115.00 to \$120.00 November 1, 1943. (Increase of \$5.00 per month in salary budget.)
- Item No. (None). M'Elaine B. Waters, Stenographer in Nursing Department, employed November 8, 1943, salary \$ 120.00. To assist in records of U. S. Nurse Cadet Corps. This is an increase of \$ 120.00 per month over salary budget, but is to be paid from Revolving Fund and this fund will be reimbursed in this amount from funds allocated under Nursing Corps Program.

CRIPPLED CHILDREN'S HOSPITAL:

- Item No. 9. Bruce Burdick, Storeroom Clerk, resigned November 9, 1943, salary \$ 80.00. (Temporary saving of \$ 80.00 per month as no replacement available.)

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- Item No. 23. Billie Owen, X-ray Technician, salary increased from \$ 100.00 to \$ 125.00 per month November 1, 1943. Salary increase of \$ 25.00 per month. (This increases the salary budget \$ 25.00 per month. However, Item No. 22 in this same department is still vacant, the salary being set up for \$ 150.00 per month.)
- Item No. 26. Jane Dandridge, Laboratory Technician, resigned November 6, 1943, salary \$ 135.00 per month. Dorothy Geason, Laboratory Technician, employed December 1, 1943, salary \$135.00. (No increase in salary budget.)
- Item No. 31. Ella E. Smith, Physical Therapist, salary increased from \$ 160.00 to \$ 175.00 per month November 1, 1943. (Increase of \$ 15.00 per month in salary budget.)
- Item No. 36. Gerald Meyers, Asst. Bracemaker, employed November 9, 1943, salary \$ 75.00, replacing Lester Sabolich, resigned October 31, 1943. (Saving of \$ 60.00 per month on salary budget as Lester Sabolich was paid \$135.00 per month.)
- Item No. 60. Betty Killough, promoted from General Staff Nurse to Head Nurse, vice Anna Walker, promoted, salary increased from \$ 110.00 to \$ 120.00 per month November 1, 1943. (No increase in salary budget.) Transferred from Item No. 65.
- Item No. 65. Judy Lytle, General Staff Nurse, transferred from Item No. 103, University Hospital, vice Betty Killough, promoted to Item No. 60, same salary \$ 110.00 per month. (No increase in salary budget.)
- Item No. 71. Gisela M. Estenfelder, General Staff Nurse, employed November 5, 1943, salary \$ 110.00. (Approved in blank on budget.)
- Item No. 73. Joy Hanson Miller, General Staff Nurse, employed November 8, 1943, salary \$ 110.00. (Saving of \$ 5.00 per month as was approved for \$ 115.00 in blank on budget.)
- Item No. 74. Jonita Bonham, General Staff Nurse, employed November 15, 1943, salary \$ 115.00. (Approved in blank on budget.)
- No Item No. Viola K. Steger, General Staff Nurse, employed November 22, 1943, salary \$110.00. (Increase of \$ 110.00 per month in salary budget.)
- Item No. 95. Helen Smith Waggoner, General Staff Nurse, employed November 15, 1943, salary \$ 110.00. (Saving of \$ 5.00 per month as approved in blank on budget for \$ 115.00.)
- Item No. 115. Natalie McIntire, Assistant Dietitian, employed November 1, 1943, vice Florine Craig, transferred to Item No. 169 University Hospital. Salary \$120.00 per month. (No increase in salary budget.)

Item No. 137. Frank Carder, Assistant Laundryman, transferred to Item No. 204, University Hospital. (Temporary saving of \$75.00 per month.)

Items affecting totals of revised salary budget.

University Hospital:

	<u>Increase</u>	<u>Decrease</u>
Item No. 17	\$ 15.00	
Item No. 27	10.00	
Item No. 47		\$ 10.00
Item No. 57		15.00
Item No. 107		5.00
Item No. 110		57.50
Item No. 110	5.00	
Item No. 121	120.00	
Item No. 91	5.00	

Children's Hospital:

Item No. 23	25.00	
Item No. 31	15.00	
Item No. 36		60.00
Item No. 73		5.00
Item No. 95		5.00

Totals	<u>\$ 305.00</u>	<u>\$ 157.50</u>
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Net monthly increase \$ 147.50 per month.

However, there are listed on these sheets vacancies that amount to \$ 540.00 per month and this does not include vacancies on items under \$ 75.00.

The \$ 110.00 increase listed for an additional general staff nurse, and other nursing salaries will be returned to the Revolving Fund under the U. S. Nurse Cadet Program.

On motion by Regent Noble, the recommendations were approved.

President Brandt asked that the newly elected Research Professors be invited to appear before the Board and suggested that the Chair inform these men of their selection. It was the sense of the Board that the suggestion be carried out and Professors Dale, Neilsen, and Decker were invited. Professor Jacobson was absent because of illness. Following is the statement by the President of the Board:

1508

"It gives me the greatest pleasure, as president of the Board of Regents, to inform each of you that on recommendation of the president of the University, following the unanimous approval of the Graduate Council and the Dean of the Graduate College, each of you has been elected to the chair of Research Professor of the Graduate College of the University of Oklahoma. We of the Board feel that this is an historic occasion, for it marks the beginning of a dream toward which all of us have been working faithfully all these years, a University in which research, the contribution to knowledge, is given the major place. We hope that each of you will regard the chair of Research Professor not so much as an honor as an even greater opportunity to advance knowledge through greater opportunity to do research and to guide those students who work with you in your research projects. Gentlemen, I congratulate you."

Dean Cross offered congratulations and each of the men expressed appreciation to the Board. The individual members of the Board offered their congratulations, following which Dean Cross and the Research Professors retired from the meeting.

President Brandt reported that the staff situation in the University Infirmary had become very acute and that since Dr. Fowler left, the staff has consisted of Dr. Gastineau and Dr. Schmidt and one half time of Dr. Atkins, that the University is under contract to provide medical services for the Army and the Navy, although the Navy does have its own staff. With the present flu, which has practically reached the epidemic stage, it is imperative that an additional full time physician be employed and that Dr. Atkins be requested to give his full time.

He recommended that Dr. Gastineau be authorized to arrange for an adequate staff, both doctors and nurses, to take care of the situation, at such salaries as may be necessary.

On motion by Regent Noble, it was voted to approve the recommendation with instructions to the President to work the situation out in the best way possible and report at the next meeting of the Board.

President Brandt discussed the situation with reference to the operation of WNAB, stating that in his opinion, WNAD should be separated from the Extension Division and placed under the direct supervision of the president of the University. He stressed, also, the importance of appointing an assistant director who could take over in case of illness or absence of the director.

He recommended that John Dunn, Associate Professor of Drama, who has been working for some time with Virginia Hawk in the radio station, be named Assistant Director.

1519

On the motion by Regent Wallace, the recommendation that Mr. Dunn be appointed assistant director was approved.

Following a discussion of the recommendation that WNAD be operated independently of the Extension Division, it was the sense of the Board that the President discuss the matter with Mr. Wardell, Director of the Extension Division, and upon his approval, this change be authorized.

President Brandt stated that he desired to make additional reports to the Board, these reports being as follows:

1. One of the war dormitories is now occupied. Recently an inspection party headed by Commander Adams of Washington made an inspection from the offices of the Navy. He stated the inspection party expressed themselves as well pleased with the accommodations that these dormitories would provide for the trainees. He stated, also, that the inspection party had gone over the contract for the Navy training program and had agreed to payment of \$ 26.01 per man per month for instruction, whereas originally they had agreed to a token payment of \$ 20.00 until the details of the contract had been worked out.

2. The State Examiner and Inspector is making an inspection of the financial records of the University and will complete the inspection up to the time of President Brandt's leaving January 1.

3. The University Press reports that more than 20,000 copies of "Plowman's Folly" have been sold to date and that for some time the average sales have been approximately 700 per day.

4. The first class of Army graduates under the Army Specialized Training Program completed its work on December 3. Eighteen men were graduated and the ceremonies were held in the University auditorium following a military inspection in the afternoon. Dean Cheadle presided at the exercises in the evening and President Emeritus W. B. Bizzell gave the address. Certificates were awarded to the men by the University.

5. The mid-winter commencement exercises will be held on Thursday, December 23, at 10:00 a. m. President Brandt invited the members of the Board to attend these exercises. He stated that in addition to graduation, commissions as first lieutenants would be given to graduates of the Medical School, commissions as lieutenants, junior grade, for the graduates from the Navy Training Program, and commission of ensign to graduates of the Naval R. O. T. C.

Regents McBride, Emery, Noble, Deacon, and Emery indicated that they would be present at the exercises.

6. Professor Stuart R. Tompkins, who wrote a history of Russia, has been asked for permission to have this work translated into Portuguese.

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7. The sewage disposal plant which is being constructed south of Norman is to be used jointly by the City of Norman, the Navy bases, the University, and the Central State Hospital, and in a conference with representatives, an agreement was reached that each would share in the expenses of operation. Mr. Kraft represented the University at this conference. Final details have not been worked out.

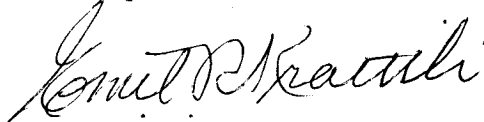
8. The conference with the Rockefeller Foundation which was to have been held this month, has been postponed to January 17. President Brandt stated it is unlikely that it will be possible for him to return from Chicago for the conference, but that the conference would be held and the University represented.

9. President Brandt gave a report on the budget situation. He stated that at the end of the calendar year there would be a balance of approximately \$ 92,000.00 against a possible deficit of \$ 160,000.00 at the beginning of the fiscal year. President Brandt stated he was anxious to turn over to the new president a comfortable financial balance so that he would have some latitude in making whatever adjustments may be necessary.

President Brandt stated that this would probably be his last report to the Board of Regents and expressed appreciation for the Board's understanding and cooperation at all times. He stressed the importance of looking forward with a view to making the University of Oklahoma an outstanding institution of learning in Oklahoma and the nation and that he would always have a keen interest in the University.

The Chair expressed appreciation to President Brandt for what he has done for the University, stating, "You have laid a great foundation and I feel that the University has moved forward under your administration and that what you have done will, in time, produce good results."

The meeting was adjourned at 4:10 p. m.



Emil R. Kraettli, Secretary.

NOTE: The Oklahoma Supreme Court - **WIMBERLY v. DEACON** - No. 31578, Dec. 21, 1943, held that Erl Deacon is legally a member of the Board of Regents.