

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The third quarterly meeting of the Board of Regents of the University of Oklahoma was held on Thursday, December 8, 1932, at 10:00 a. m., in the office of the President of the University, Norman, Oklahoma.

Regent Bowman, president of the board, presided; other present: Regents Hatchett, Tolbert, Looney, Rosser, Lyons, Barry. (W. N. Barry, of Okemah appointed on November 11, 1932 to succeed W. J. Milburn, of Sayre, whose resignation was accepted by Governor Murray on that date.)

The minutes of the meeting held on Tuesday, June 7, 1932, were approved as read.

President Bizzell reported with reference to the bonds of university employees, in accordance with instructions at a previous meeting of the board. The board expressed approval of the bonds as written.

President Bizzell reported with reference to the land that had been left to the Crippled Children's Hospital through the will of Rosalie Powell, deceased; that one J. E. Powell had attempted, in an action (#4767) filed in the District Court of Custer County, State of Oklahoma, to establish his heirship in and to the estate; that the Attorney General's Office, appearing for the Board of Regents of the University of Oklahoma had reported the action of the Court as follows:

" IT, THEREFORE, IS ORDERED, ADJUDGED AND DECREED by the District Court of Custer County, Oklahoma, that said defendant's amended motion to dismiss be and the same is sustained; and that the plaintiff's action and petition be and the same is dismissed; to all of which the plaintiff asks and is allowed an exception."

Regent Bowman reported that the case had been appealed and had been set for hearing in the near future, and that the Attorney General would again represent the Board of Regents.

President Bizzell reported that George McGehee, Scholarship Adviser for the Sigma Alpha Epsilon fraternity, had been exempted from the payment of non-resident tuition fee, in accordance with the provisions of a resolution adopted by the Board of Regents at a previous meeting.

Approved.

The following course fees as listed were approved:

Journalism 51	\$1.00
Journalism 52	1.00
Journalism 170	1.00
Journalism 209	1.50
School Supervision 151, 152 153, 154, 155, 156, 157, 158, 191, 192, 193, 194, 195, 196, 197, 198, 401, 402, 403, 404, 405, 406	5.00 each

President Bizzell reported a vacancy in the trustees of Kingfisher College on account of the death of H. V. L. Sapper. In accordance with a provision of the trust agreement the Board of Regents of the University of Oklahoma is directed to appoint a graduate of the University as one member of the trustees. Ray Trosper, of Oklahoma City was appointed by the board to fill the vacancy.

The following resignations were reported by President Bizzell:

Joseph H. Rhoads, Assistant Professor of Business Administration, October 17, 1932.
 Lucy Hart, Library Assistant and Head of the Periodical Department, August 1, 1932.
 Belle W. Goodman, Librarian, State Industrial Chemistry Library and Department of Chemistry, September 1, 1932.
 Virginia Ballard, Stenographer, Financial Clerk's Office, August 1, 1932.

President Bizzell made the following recommendations:

That J. Rud Nielsen, Professor of Theoretical Physics on leave of absence to February 1, 1933, be granted a leave of absence to June 1, 1933.

Approved

That Thomas M. MacDonald, Assistant Professor of Pathology, be granted leave of absence from September 1, 1933 to June 1, 1933.

Approved

President Bizzell recommended the following appointments to the position and at the salary indicated in each case effective on the date specified:

* Findley Weaver, Assistant Professor of Business Administration, October 17, 1932, \$2,660.00
 Alfred B. Sears, Assistant Professor of History, September 1, 1932, \$2,280.00
 Joseph MacGlashan Hill, Assistant Professor of Pathology, September 1, 1932, \$2,600.00
 Martha O'Daniel Rinsland, Special Instructor in Kindergarten Education, September 1, 1932, \$500.00
 Lynden Mannen, Instructor in Government, September 1, 1932, \$1,600.00
 James W. Ward, Instructor in Zoology, 3/4 time, September 1, 1932, \$1,350.00
 Leslie Hewes, Instructor in Geography, September 1, 1932, \$1,000.00
 Clement B. Waterfield, Assistant in English, September 1, 1932, \$1,000
 Glen C. Couch, Assistant in Botany, July 1, 1932, \$1,500.00
 William Howard Ekins, Assistant Physician, University Health Service, September 1, 1932 to June 1, 1933, \$2,400.00
 John Skelton, Library Assistant, September 1, 1932, \$1,400.00
 Lila B. Heck, Librarian, Department of Chemistry, September 1, 1932, \$1,200.00
 Frances Aycock, Stenographer, Financial Clerk's Office, September 1, 1932, \$90.00 per month
 Arlena Traylor, Assistant to the Dean of Women, September 1, 1932, \$1,500.00

Approved

President Bizzell recommended adjustments in salaries in the Physics Department as follows; effective September 1, 1932:

	<u>Regular Salary</u>	<u>Adjusted Salary</u>
Homer L. Dodge, Professor of Physics	\$555.00	\$430.00
Duane E. Roller, Asso. Prof. of Physics	295.00	345.00
J. Rud Nielsen, Professor of Physics, on Leave of Absence	337.77	
Graduate Assistants		1,300.00

Approved

President Bizzell recommended appointments as follows in the Extension Division at the salary indicated, the term of service as specified in each case. It was voted that the appointments be approved with the understanding that no teacher receive more salary than the amount collected by the individual teacher:

- Otis L. McCord, Instructor, Extension Classes in Education and Mathematics, August 1, 1932, \$125.00 per month
- John Milton Ashton, Instructor, Extension Classes in English and Education, September 1, 1932 to February 1, 1933, total salary of \$400.00
- Fred Lyman Tibbitts, Instructor, Extension Classes in Sociology, October 1, 1932 to February 1, 1933, at a total salary of \$300.00
- Cecil John Doty, Instructor, Extension Classes in Architectural Engineering, September 1, 1932, \$20.00 per month
- Nina Irene Burton, Instructor, Extension Classes in Home Economics, September 1, 1932 to February 1, 1933, at a total salary of \$300.00
- Paul Webster Myers, Instructor, Extension Classes in French, Spanish, and German, September 1, 1932 to February 1, 1933, at a total salary of \$400.00
- Maurice Ambrose DeVinna, Jr., Instructor, Extension Classes in French and German, September 1, 1932 to February 1, 1933, at a total salary of \$300.00
- Frances Hope Holway, Instructor, Extension Classes in English, September 1, 1932 to February 1, 1933, at a total salary of \$600.00
- Celia Titt Harville, Instructor, Extension Classes in English and Education, September 1, 1932 to February 1, 1933, at a total salary of \$1,000.00
- John Bryan McTaggart, Instructor, Extension Classes in Government, September 1, 1932 to February 1, 1933, at a total salary of \$600.
- Savoie Lottinville, Instructor, Extension Classes in Government and English, September 1, 1932 to February 1, 1933, at a total salary of \$300.00
- Merle Campbell Montgomery, Instructor, Extension Classes in Theory of Music, September 1, 1932 to February 1, 1933, \$130.00 per month
- Sterling Price Smith, Instructor, Extension Classes in Government and Education, September 1, 1932 to February 1, 1933, at a total salary of \$600.00
- Charles Sumner Whitney, Instructor, Extension Classes in Mathematics, September 1, 1932 to February 1, 1933, at a total salary of \$500

Hermon Duncan Wall, Instructor, Extension Classes in Journalism,
September 1, 1932 to February 1, 1933, at a total salary of
\$300.00

Mary Houk, Instructor, Extension Classes in Public Speaking,
September 1, 1932 to February 1, 1933, at a total salary
of \$600.00

Approved

President Bizzell submitted the question of the payment of unpaid salaries of several members of the staff of the Oklahoma Geological Survey, during the latter part of the fiscal year ending June 30, 1931. No action was taken because "the board has neither the authority nor the funds to approve the claims".

President Bizzell submitted for consideration the question of the non-resident tuition fee for dependents of members of the faculty who are not legal residents of this state. He explained that in a number of cases members of the faculty have taken relatives into their homes, paying all their expenses, and on this basis were claiming exemption from the payment of the non-resident fee. There was some discussion on the question but it was the sense of the board that to exempt cases of this kind would be contrary to the policy adopted with reference to non-resident fees.

President Bizzell reported there had been some question concerning the Nurses' Home in Oklahoma City, more specifically the amount of rent being paid, and submitted a communication from Mr. H. C. Smith, Business Manager of the University Hospital concerning the same. President Bizzell was directed to confer with the State Board of Public Affairs with a view to securing a material reduction in the amount of rent paid.

President Bizzell made a report on the operation of the Out-Patient Department in connection with the University Hospital and submitted the following communication from Dr. L. J. Moorman, Dean of the Medical School, setting forth a program of retrenchment which would place the Out-Patient Department on a self sustaining basis.

*Supplementing my letter of December 2nd, referring to our program of retrenchment in the Out-Patient Department, I should like to submit the following figures which represents the contemplated savings:

Drugs	\$15,000.00
X-Rays	3,000.00
Salaries	2,280.00
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Total	20,280.00

Under drugs investigation reveals the fact that the drug room expenses have amounted rapidly during the period of financial depression and we have definitely committed ourselves to the program of extending free drugs only in the direst emergency. We also find that we can economize by insisting that only the simpler and less expensive drugs be employed. While this policy is going to work a hardship upon many people who are not able to pay for medicine we feel that if free diagnostic service and medical advice are extended it should be possible for such individuals to find some way to pay for drugs.

Consequently, we have determined to stay within a very limited budget, which will effect a saving of \$15,000.00.

Under X-ray service we have declared a similar policy, through which we expect to save at least \$3,000.00. This saving will work an additional hardship upon the members of the staff but by more careful attention to physical examination and the more frequent use of the fluoroscope, which is available in the Out-Patient Department, the X-ray service can be materially curtailed.

Under salaries the proposed reduction of \$2,280.00 is to be effected through the volunteer services of medical students, by which means we hope to replace a good deal of the clerical work and financial investigations of patients, making it possible to save salaries to the amount of \$2,280.00.

In addition to this total saving of \$2,280.00 we have had a conference with the City Manager making an appeal for additional help from the city and the county. As a result of this conference we are assured of \$250.00 per month in addition to the \$500.00 we now receive, making a total of \$750.00. We are now receiving through the small fees collected from those who are able to pay the same, \$250.00 to \$300.00 per month. According to these figures we can safely count upon an average of \$1,000.00 per month income. Under this plan the Out-Patient Department will be wholly self-sustaining.

Trusting that I have made the plan clear in this statement, I am

Very truly yours,

(Signed) L. J. Moorman, Dean

STATE UNIVERSITY HOSPITAL
COST OF OUT-PATIENT DEPARTMENT

SALARIES	Present Estimated Yearly Expense	Estimated Future Yearly Exp.
Administrative	900.00	300.00
Part time Social Service Workers	1,200.00	550.00
Part time Clerical	1,400.00	1,400.00
Sup. Clinical Clerks	780.00	-----
Dispensary Clerks	1,260.00	1,260.00
Asst. Disp. Clerks	3,267.60	3,480.00
Dispensary Attendants	1,589.03	1,500.00
Dispensing Nurse	887.99	900.00
Dispensary Janitors	<u>1,040.00</u>	900.00
	<u>12,324.62</u>	
 DRUGS	 17,360.00	 2,360.00
 MEDICAL SUPPLIES	 1,200.00	 1,200.00
 X-RAY Expense	 <u>3,500.00</u>	 <u>500.00</u>
Minus approx. \$8,500 Income from	Total	14,350.00
Out-Patient department based on Fiscal Year 1932	54,384.62	14,350.00
Receipts, plus \$3,000.00 additional from Okla. Cty.	8,500.00	<u>11,500.00</u>
APPROXIMATELY NET EXPENSE	25,884.62	<u>2,850.00</u>

President Bizzell made a report on the enrolment in the University for the current semester as compared with the enrolment for the school year 1931-32. The report was as follows:

	<u>1931</u>	<u>1932</u>
Freshmen	1,219	1,210
Sophomores	1,072	1,044
Juniors	1,085	1,117
Seniors	1,014	1,060
Nurses	131	106
Medics	233	255
Graduates	397	378
Unclassified	66	78
T O T A L	<u>5,217</u>	<u>5,248</u>

President Bizzell reported with reference to the conferences on the budget with the Governor's Economy Committee, and that the committee would recommend the following amounts for the several divisions of the University.

	Appropriation 1932-33	Recommendation of Economy Committee for each year of the Biennium - 1933-34 1934-35
UNIVERSITY OF OKLAHOMA		
Salaries	\$ 1,122,867.67	\$ 786,000.00
Maintenance	<u>308,694.60</u>	<u>214,000.00</u>
	1,431,562.27	1,000,000.00
MEDICAL SCHOOL		
Salaries	77,267.10	54,000.00
Maintenance	<u>16,786.80</u>	<u>12,000.00</u>
	94,053.90	66,000.00
UNIVERSITY HOSPITAL		
Salaries	161,804.00	113,000.00
Maintenance	121,717.00	85,000.00
Soldiers Relief	<u>25,000.00</u>	<u> </u>
	308,521.00	198,000.00
CRIPPLED CHILDREN'S HOSPITAL		
Salaries	77,187.50	54,000.00
Maintenance	<u>102,000.00</u>	<u>71,000.00</u>
	179,187.50	125,000.00

He reported also that the committee would recommend a uniform tuition law for the state supported institutions of higher education, the income from the tuition to supplement appropriations under the proposed thirty per cent reduction from the appropriations during the current biennium. It was the sense of the Board that the tuition for resident students should be at the rate of \$20.00 per year during the first two years of the academic course and \$32.00 per year for the third and fourth years; and that the tuition in the professional schools be as follows:

Law	\$50.00	per year
Medicine	100.00	" "
Engineering	50.00	" "
Pharmacy	50.00	" "
Commerce and Business Administration	50.00	" "
Graduate School	50.00	" "

That the non-resident tuition in all divisions be not less than twice the amount of the resident tuition and that in no case would the fee be less than \$50.00 per year for the general academic courses, or \$100.00 per year in the professional schools (\$200.00 in the Medical School).

There was some discussion on the administration of the University Hospital, more particularly with reference to the illness of Dr. J. B. Smith, Superintendent. President Bizzell reported that Dr. Smith had been ill during the major part of his term as superintendent of the hospital, but that his condition at the present time was somewhat improved but not such that he could not give full time service to the hospital. President Bizzell stated that the conditions in the hospital were entirely satisfactory and that the entire staff is cooperating with Dr. Smith and the other administrative officers. Regent Hatchett reported that Dr. Smith was willing to resign at any time the board felt it desirable to appoint a new superintendent. It was the sense of the board that no change be made at this time.

Regent Hatchett reported that Governor Murray had requested that H. C. Smith, Business Manager, be discharged on account of purported disloyalty to the chief executive and discourteous remarks. It was the sense of the board that Mr. Smith arrange for a conference with Governor Murray with a view to a better understanding of the situation.

It was the sense of the Board that the University Hospital should be conducted, in so far as possible, in accordance with the original provisions for the establishment thereof, namely, that of a teaching institution in connection with the School of Medicine, and not primarily as a charity hospital. President Bizzell was instructed to draft a bill to be presented to the legislature limiting the functions of the hospital, providing for a more equitable distribution of patients from the several counties in proportion to the population, and also, to provide for the collection of accounts against counties for charity patients.

On motion adjourned.

Emil R. Kraettli
Emil R. Kraettli, Secretary.