

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The meeting of the Board of Regents was called for 9:00 a. m. on Tuesday, September 14, 1943. The members present were: Regent McBride, President, presiding; Regents Chambers, Hopper, Wallace, Deacon, Noble (arrived at 10:18 a. m.), and Emery (arrived at 11:10 a. m.).

Those members of the Board who arrived by 9:00 a. m. attended the Matriculation ceremonies which were held in the University Auditorium.

The minutes of the meeting held on August 11, 1943, were approved, each member having been sent a copy previously.

President Brandt reported on the enrolment of civilian students, stating that a total of 1,847 had completed their enrolments. He stated also that Army trainees had reached a total of 1,027, of an authorized quota of 1,034, and Navy trainees had reached a total of 666, of an authorized quota of 695; and that there was a possibility that there would be approximately 50 more Army trainees if, and when, the Junior R. O. T. C. men are returned. He stated that Captain V. C. Griffin had cooperated with the University in permitting 150 of the Army trainees to be housed at the South Base and that these men were given two meals per day (the noon meal being served on the campus), pending completion of arrangements for housing and messing by the University. He suggested that the Board authorize the President to express thanks to Captain Griffin for his cooperation. The suggestion was also made that President Brandt express appreciation to Captain Donelson for his assistance in connection with the Housing Program.

President Brandt reported on the progress of the dormitory construction, stating that it was moving along, but that there was a shortage of bricklayers. He stated also that he had received word from the Public Works Agency that the dormitories would be completely furnished. He could not give any reliable indication of the date when the project would be completed and ready for occupancy, but expressed the opinion that it would be sometime in November.

President Brandt stated that he had discussed the possibility of securing Colonel E. A. Keyes, who is being relieved of his duties with the Eighth Service Command, to be in charge of housing; that he had not made a definite decision and that it may not be necessary to employ him. The matter is to be brought up again later.

President Brandt reported that the kitchen at the Residence Halls has been completed and the equipment installed, and that the Army trainees are now being fed in the Residence halls instead of the Union, where they have been fed since the middle of June.

He reported that Dr. Bizzell, who has been ill, has taken charge of his classes and that his health is very much improved. He reported also that Dean Gittinger, who underwent an operation in the hospital, has had a slight relapse, but is on the road to recovery.

President Brandt reported that there is a vacancy on the Board of Control of the Will Rogers Memorial Fund due to the death of George D. Davis, who was appointed on March 19, 1943, and that the Board should appoint a successor. Mr. Deacon nominated Phil Kidd of Norman. Dr. Chambers nominated Mr. J. B. Milam, a banker of Claremore, stating that Mr. Milam was related to the Rogers family through marriage and that he thought it advisable, whenever possible, to have someone from the home town of Will Rogers; or, at least, that members of the Board should be distributed in the various sections of the state.

Following a discussion, Regent Deacon asked that his nomination be withdrawn, and Mr. Milam was unanimously elected a member of the Board of Control of the Will Rogers Memorial Fund.

President Brandt reported that the purchase of the five-acre tract from Mabel Smithson had been completed; also, the purchase of the Normandie (Hughen Hall). The Nineteenth Legislature appropriated \$ 10,000.00 for the purchase of the five-acre tract, and \$ 25,000.00 was appropriated for War Housing. This appropriation was used on the \$ 45,000.00 purchase price of the Normandie (Hughen Hall). Twenty thousand dollars was secured from the State Regents' Revolving Fund with the agreement that the University is to repay \$ 1,000.00 per month, beginning November 1, 1943, and the balance of \$ 5,000.00 in December of 1944.

Attention was called to the action of the Board of Regents limiting a monthly rental of \$ 300.00 on a fraternity or sorority house, furnished, for civilian housing. President Brandt stated that the Beta Theta Pi fraternity property, which is the largest and one of the newest houses in Norman, was designated for Army trainees. He stated that the Housing Committee had agreed on a price of \$ 475.00 and recommended that the Board authorize that amount for this house, which accommodates 132 men.

On motion by Regent Emery, seconded by Regent Noble, it was voted to approve the committee's recommendation.

President Brandt reported that the present contract with the United Press for news service on WNAD would expire on September 17 and recommended that the contract be renewed for one year. Following a discussion of the matter, it was the sense of the Board that the United Press be notified that it is the desire of the Board to continue the present contract for two months, and during that time give further consideration to the question of renewing this contract, or continuing the news service through one of the other agencies.

President Brandt proposed that the Administration Building be named Evans Hall for A. Grant Evans, president of the University of Oklahoma from 1908 to 1911. He stated that the building was constructed during the administration of President Evans and that he was responsible for the Gothic type of architecture.

He proposed further that the Education Building, which was originally a Carnegie Library, be named Andrew Carnegie Building.

He recommended further that the Normandie (Huchen Hall), recently acquired by the University, be named Franklin House from the time that it is no longer needed for the War College Training Program and that it be operated as a house for freshman men.

On motion by Regent Noble, seconded by Regent Chambers, it was voted to approve the recommendations concerning the naming of the buildings.

The Board recessed at 12:05 to inspect the new dormitories and for luncheon at 12:30 p. m. The Chair announced that an executive session would be held at 1:30 p. m. following the luncheon. The President invited the following new members of the faculty to attend the luncheon: Dudley Williams, Assistant Professor of Physics; Leslie Hilbert Rice, Assistant Professor of Journalism; John N. Cooner, Assistant Professor of Physics; and Randolph W. Luccock, Assistant Professor of Mechanical Engineering.

At 2:30 p. m. following the executive session, the Chair announced that the following resolution had been unanimously adopted:

"Believing it to be for the best interests of the University of Oklahoma, it is hereby resolved by the Board of Regents that any member of the faculty or any employee of the University, who becomes a candidate in any primary or general election for any county, state, or federal office, said faculty member or employee, announcing his candidacy for any of said offices shall first offer his resignation to the Board of Regents, without reservation."

In making the announcement of the adoption of the resolution, the Board stated: "In adopting this resolution, the Board of Regents does not want to be understood as offering discouragement to faculty members or employees from becoming candidates for public office. As an American citizen, a faculty member or any employee may regard it his duty to become a candidate."

President Brandt explained that during the past years the Board of Regents has approved the granting of various special scholarships which provided for the waiving of General Service fees, and in some cases non-resident fees. He recommended that, effective at the beginning of the next term on November 1, 1943, recipients of such scholarships be paid the amount of the scholarships instead of remitting fees. The General Service fees include the Infirmary, Union, Library, A. W. S., and Oklahoma Daily fees, and it is impractical to waive these fees since an accounting must be made showing the total of fees collected, and this should correspond to the number of students enrolled. This change in policy will not make any difference in the ultimate cost of such scholarships.

The recommendation, on motion by Regent Noble, was approved.

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President Brandt recommended the establishment of ten scholarships for valedictorians and salutatorians in the high schools of Oklahoma, with stipends as follows:

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| First Prize | \$ 25.00 |
| Second Prize | 20.00 |
| Third, Fourth, and Fifth Prizes | 15.00 |
| Sixth, Seventh, Eighth, Ninth, and Tenth Prizes | 10.00. |

The awards are to be made in a competition in which valedictorians and salutatorians would submit copies of their speeches to the Extension Division through the Department of Public Information. The payment on the scholarships is to be made when the student enrolls, but no scholarship will be valid longer than two years following his graduation from high school.

In discussing this recommendation, it was suggested that in some cases valedictory addresses and salutatory addresses are not always original compositions. It was voted that the scholarships be authorized, but that contestants be required to certify that the compositions or essays submitted are original and that they have not been previously given.

President Brandt presented a recommendation by the Publications Board that Cecil Brite, General Manager of Student Publications, who was reappointed to that position on July 1, 1943, at \$ 241.00 a month, be employed on a part time basis effective August 23, 1943, at \$ 191.00 a month. He was asked to take over a position in Oklahoma City in accounting and tax work on a part time basis, but is to continue to do the work of his present position, this arrangement to remain in effect as long as it may be mutually agreeable to the parties concerned. He recommended that the Board of Regents approve the recommendation of the Publications Board.

The matter was discussed and, on motion by Regent Hopper, it was voted to approve the President's recommendation tentatively, but that the matter be reviewed at the November meeting of the Board.

President Brandt reported that William H. Butterfield, Associate Professor of Business Communications in the College of Business Administration, who was appointed Assistant Dean of Admissions on September 1, 1942, to work part time in both positions, had asked that he be relieved of his duties in the office of the Dean of Admissions, owing to the fact that he is the only remaining teacher in the Department of Business Communications and that his full time was required for teaching. He recommended that Mr. Butterfield's resignation as Assistant Dean of Admissions be accepted, effective October 1, 1943, and that he be placed on the salary schedule at the rate of \$ 2,988.00, his former salary, on a nine months basis on that date.

The recommendation was approved.

President Brandt submitted the following resignations, effective on the date indicated in each case:

E. M. Sims, Assistant Professor of Mechanical Engineering, October 1, 1943.

Alma Gaardsmoe, Instructor in Educational Guidance and Director of the Residential Halls, September 1, 1943.

William H. McCullough, Instructor in Social Work now on Leave of Absence, has submitted his resignation, effective August 23, 1943.

Mrs. Mary Bullard Gibson, Assistant in Press Relations, September 14, 1943.

Jean A. Porter, Assistant in Chemistry, August 1, 1943.

Mrs. Eunice H. Edmonds, Librarian in the Department of Chemistry, September 1, 1943.

Joan Thomas, Secretary in the Department of Chemistry, August 30, 1943.

The resignation of Brunette Shanklin, secretary in the office of the Counselor of Men, was reported at the last meeting to become effective September 1, 1943. At Mr. Copeland's request, she is continuing to September 15 in order to assist Mrs. West in becoming familiar with office routine.

Mrs. Joyce H. Bowerman, secretary to the Dean of the College of Arts and Sciences, September 1, 1943.

Mrs. Frankie Culwell, secretary to Dr. Bizzell, August 28, 1943.

Mrs. Thelma Eley, secretary to the Dean of Admissions, August 16, 1943. Mrs. Eley was on Leave of Absence from March 15 to August 1 to be with her husband who is in service. She expected to return to her position permanently, but resigned on the above date.

Betty Brown, stenographer in the Graduate Placement and Records Bureau, September 1, 1943.

Mrs. Bettye Kellerman, secretary at WNAD, August 14, 1943.

Carland Moore, WNAD Announcer and Traffic Manager, September 4, 1943.

Elizabeth Comfort, Acting Employment Secretary for Women, effective September 1, 1943.

Mary Elizabeth Scott, Revisor in the School of Library Science, September 1, 1943. Miss Scott has been on leave of absence from January 15, 1943.

Mrs. Juanita Adee, Assistant in Faculty Exchange, September 1, 1943.

Mrs. Lillian Jeffries, Engineering Librarian, August 1, 1943.

Bill Deskin, Assistant Greenkeeper of the Golf Course, September 1, 1943.

The resignations were accepted.

President Brandt recommended the following leaves of absence or extensions of leaves:

Gilbert Harold, Professor of Finance, beginning November 1, 1943, for the school year 1943-44.

Homer L. Dodge, on leave of absence to serve with the Office of Scientific Personnel in Washington, requests an extension for the school year of 1943-44.

E. Richard Page, on leave of absence for military service from his position as Professor of Electrical Engineering, requests an extension for the school year of 1943-44.

W. C. Randels, Associate Professor of Mathematics, on leave of absence, requests an extension for the school year of 1943-44.

Edward A. Frederickson, Jr., on leave of absence for military service from his position as Assistant Professor of Geology, requests an extension for the school year of 1943-44.

Samuel P. Chew, Assistant Professor of English, on leave of absence, requests an extension for the school year of 1943-44.

Arthur T. Meyer, on leave of absence from his position as Assistant Professor of Music, requests an extension for the school year of 1943-44.

Gerald Tuma, on leave of absence for military service from his position as Instructor in Electrical Engineering, requests an extension for the school year of 1943-44.

Mrs. Margaret J. Moore, Assistant Professor of Spanish, requests a leave of absence under the provisions for sabbatical leaves (half pay) for two months, from September 8 to November 1, to complete research begun during the second semester of the last school year.

Genevieve Kern, Assistant Professor of Piano, requests a leave of absence from September 1, 1943, for the school year of 1943-44.

Joe Whiteside, Linotype Operator, University Press, from August 1 to October 1, 1943, on account of illness.

The recommendations were approved with the exception of that of W. C. Randels on which action was withheld pending further investigation, in view of the fact that the Mathematics Department has had serious difficulty in finding mathematics teachers for the War Training Program.

It was recommended that the following be granted leaves of absence under the regulations governing sabbatical leaves. Both applicants are eligible under the regulations, and the purposes for which the leaves have been requested meet the requirements of the Board of Regents.

F. A. Melton, Professor of Geology, for the sixteen weeks autumn-winter semester beginning November 1, and ending February 26 to
(1) do research work in aerial photographic interpretation,
(2) perform a certain amount of travel in the United States for the purpose of enlarging his collection of aerial photographs,
(3) visit a few of the larger universities in order to observe first-hand the impact of some of the newer tools of the geological sciences upon geological teaching at the university level.

Jewel Wurtzbaugh, Professor of English, for two semesters, beginning March 1, 1944, for research to complete (1) a book on the East Texas Negro, and (2) a book on the English Renaissance.

The recommendation was approved.

Regent Noble stated that Sullivan Ashby, attorney for Lloyd Noble, was in the outer office and would discuss with the Board the proposed trust documents looking toward the establishment of the University of Oklahoma Foundation. He stated that Mr. Ashby had done a great deal of work on the two proposals, one providing for a self-perpetuating Board of Trustees, and the other for a Board with limited terms of office. He explained the history of the movement to create the Foundation.

Mr. Ashby was invited and he went over in detail the two proposals and explained the provisions thereof. The Board expressed appreciation to Mr. Ashby for the work that he has done. The Chair suggested that the following members of the Board study this matter, copies of the two plans having been sent to each member sometime ago, and report at the November meeting: Mr. Wallace, Chairman; Don Emery, E. C. Hopper, Lloyd Noble, and President Brandt, ex officio.

President Brandt recommended adjustments in salaries for the following employees in the University Press to the amount shown in each case:

Rufus Huckaby, Assistant Superintendent, from \$ 185.00 to \$ 205.00 a month, effective September 1, 1943.

Clare Fisher, Linotype Operator, from \$ 180.00 to \$ 190.00 a month, effective September 1, 1943.

Peter Joyal, Linotype Operator, from \$ 180.00 to \$ 190.00 a month, effective September 1, 1943.

Ector Reynolds, Linotype Operator, from \$ 180.00 to \$ 190.00 a month, effective September 1, 1943.

A. C. Gregory, Pressman, from \$ 180.00 to \$ 190.00 a month, effective September 1, 1943.

E. L. Danley, Cylinder Pressman, from \$ 160.00 to \$ 170.00 a month, effective September 1, 1943.

Paul Burns, Job Pressman, from \$ 160.00 to \$ 170.00 a month, effective September 1, 1943.

Melvin Frantz, Bindery man, from \$ 160.00 to \$ 170.00 a month, effective September 1, 1943.

Ethelyn Coleman, Proof Reader, from \$ 130.00 to \$ 140.00 a month, effective September 1, 1943.

Palma M. Hieronymous, Proof Reader, from \$ 100.00 to \$ 110.00 a month, effective September 1, 1943.

On motion by Regent Wallace, it was voted to approve these adjustments "if it does not violate the Fair Labor Standards Act or any applicable executive order issued by the President or any other authority, the salary to be for forty-four hours a week plus straight time for overtime, if any."

President Brandt recommended the following appointments at the salary specified and effective on the date indicated in each case:

Dr. W. H. Atkins, appointed on a part time basis at \$ 90.00 a month beginning July 1 as Physician in the University Infirmary with the rank of Associate Professor of Hygiene and Public Health, has been placed on a half time basis at \$ 175.00 a month, which is one-half of the monthly rate for this position, effective September 1, 1943.

Dudley Williams, Assistant Professor of Physics, beginning September 1, 1943, at \$ 325.00 a month.

Leslie Hilbert Rice, Assistant Professor of Journalism, salary at the rate of \$ 266.66 a month for the school year beginning September 1, 1943, and ending June 30, 1944. The budget provides for two assistant professors at \$ 2,400.00.

Stella Mae Roberts, Secretary, School of Journalism, at \$ 100.00 a month from September 1 to November 1, 1943.

Arthur Fred Bernhart, Assistant Professor of Mathematics, on temporary appointment September 1, 1943, to August 31, 1944, at \$ 300.00 a month.

Phyllis Jane Barclay, Instructor in Mathematics, from September 1, 1943, to June 30, 1944, at a salary of \$ 200.00 a month.

Maurice L. Cotton, Assistant in Mathematics, for the months of September and October effective September 13 at \$ 150.00 a month.

Lillian Tarlton Morgan, Assistant in Mathematics, temporary appointment from September 1, 1943, to March 1, 1944, at \$ 150.00 a month.

Mrs. Reba Hodge, Assistant in Mathematics, at a monthly salary of \$ 150.00 from September 1, 1943, to August 31, 1944.

Mrs. Christine Adkins, Assistant in Mathematics, Temporary appointment from September 1, 1943, to March 1, 1944, at a salary of \$ 150.00 a month.

Mrs. L. S. Salter, Special Instructor in Mathematics, for two months at a salary of \$ 125.00 a month for 2/3 time, beginning September 1, 1943. Mrs. Salter is the wife of Dean Lewis S. Salter.

Mrs. Gladys Q. LaFon, Special Instructor in Mathematics, for three months at a monthly salary of \$ 200.00 beginning September 1, 1943. Mrs. LaFon is the wife of Earl LaFon. She has taught as an emergency teacher on several occasions heretofore.

Tapley G. Arnold, Assistant Professor of Electrical Engineering, beginning September 1, 1943, at \$ 300.00 a month, to serve for the duration of the war.

Mrs. Dorothy M. Doeing, Engineering Librarian, effective September 1, 1943, at \$ 100.00 a month, replacing Mrs. Lillian Jeffries, resigned.

Clarence Rufus Roberts, Special Instructor of History, beginning September 1, 1943, to June 30, 1944, at a monthly salary of \$ 250.00. Mr. Roberts is the brother of Mrs. Maurice Merrill and Mrs. Stephen Scatori.

Edwin Clarence McReynolds, Teaching Assistant in History, at a monthly salary of \$ 75.00, beginning September 13 to December 13, 1943.

Jeanette Alexander, Instructor in Home Economics, temporary appointment from September 1, 1943, to August 31, 1944, at \$ 191.11 a month.

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Garnette Leona Fittro, Instructor in Home Economics, from September 1, 1943, to August 31, 1944, at \$ 175.00 a month.

Elsie Rapiet Taylor, Assistant in Home Economics (Assistant in Kindergarten) at \$ 60.00 a month, from September 1, 1943, to August 31, 1944. Mrs. Taylor is the wife of Professor Joe Taylor.

Elinor S. Edmonson, Assistant in Home Economics (Nursery School Teacher), at \$ 60.00 a month from September 1, 1943, to August 31, 1944. Mrs. Edmonson is the wife of Assistant Professor Vol G. Edmonson.

Carrie Ellen Sadberry, University Nursery School Housekeeper-cook, at \$ 65.00 a month from September 6, 1943, to September 11, 1943.

Mrs. Stella Summers, University Nursery School Housekeeper-cook, at \$ 65.00 a month from September 13, 1943 to August 31, 1944.

Mrs. Lazelle Laughlin Dunn, Special Instructor in Drama, at a monthly salary of \$ 100.00 for the school year beginning September 1, 1943, and ending June 30, 1944. Wife of John W. Dunn.

Betty Douglas Evans, Special Instructor in English, at a monthly salary of \$ 200.00, on a temporary appointment from September 1, 1943, to June 30, 1944.

Mrs. Mary Ann Zoeller, Librarian in the Department of Chemistry, beginning September 1 at \$ 100.00 a month, replacing Mrs. Eunice H. Edmonds, resigned.

Catherine Marion Smith, Stenographer, Department of Chemistry, beginning August 30, 1943, at a salary of \$ 100.00 a month.

Mrs. Betty Jean Grigg, Revisor in the School of Library Science, at \$ 85.00 a month for two months beginning September 1, 1943. Mrs. Grigg replaces Mary Elizabeth Scott, who resigned.

Mrs. Mary Ellen West, secretary in the office of the Counselor of Men, beginning September 1 at \$ 125.00 a month, and at \$ 150.00 a month beginning December 1, 1943, replacing Brunette Shanklin, resigned.

Mrs. Naomi H. Wall, who was granted a leave of absence on August 1, 1943, for the duration, has returned to her position as secretary in the office of the Dean of the College of Arts and Sciences, effective September 1, 1943.

Mrs. Joyce H. Bowerman, secretary to Dr. Pizzell, beginning September 1, 1943, at \$ 125.00 a month, replacing Mrs. Frankie Culwell, who resigned.

Hubert Eugene Bale, Special Instructor in Geology, at a monthly salary of \$ 100.00 beginning September 1, 1943, to March 1, 1944.

Mrs. Maxine Rollman, Stenographer in the Graduate Placement and Records Bureau, beginning September 1 at \$ 100.00 a month, replacing Betty Brown, resigned.

Ruby Ragsdale, Secretary to the Dean of Admissions, effective August 19, at \$ 125.00 a month. Miss Ragsdale will replace Norma Deanne Morrell who will be employed on a student rate basis effective September 6.

Eunice Chambers, Secretary, Department of Government, on part time at \$ 50.00 a month, beginning September 1, 1943. Her original appointment was at the rate of \$ 80.00 a month for full time.

Mrs. Billie M. Smith, Secretary at WNIAD, effective September 3 at \$ 100.00 a month, replacing Mrs. Pettye J. Kellerman, resigned.

Mrs. Esther Cbee Comfort, Employment Secretary for Women, beginning September 15, 1943, at \$ 83.33 a month, replacing Elizabeth Comfort who was temporarily appointed.

Marguerite Daulton, Librarian, College of Fine Arts, beginning September 1, 1943, at \$ 75.00 a month.

Celia Graves Leary, Secretary, School of Applied Biology, beginning September 6, 1943, at a monthly salary of \$ 75.00.

Mary Alice Dunlap, Secretary to Librarian, University Library, at a monthly salary of \$ 60.00, beginning September 1, 1943.

In discussing these appointments, Regent Noble stated: "I am always opposed to employing kinfolks. I think it is an excuse and not a reason."

President Brandt called special attention to these cases, stating that they are employed during the emergency on temporary appointment, and that they would be discontinued at the earliest possible date.

It was voted to approve the appointments as recommended.

The following recommendations in the Medical School, University and Crippled Children's Hospitals were presented, and on motion by Regent Chambers they were approved.

MEDICAL SCHOOL: APPOINTMENTS:

- ✓ Mrs. Margaret Cleverdon, Assistant in Clinical Pathology, at a salary of \$ 200.00 a month, effective August 16, 1943.
- ✓ Fowler Cross (Miss), Assistant Librarian, at a salary of \$ 150.00 a month, effective September 1, 1943.
- ✓ Mrs. Bess F. Clay, second Assistant Librarian, at a salary of \$ 125.00 a month, effective August 21, 1943.

SALARY ADJUSTMENTS:

- Item No. 33. Josephine Briceno, Department of Biochemistry, from \$ 90.00 to \$ 100.00 a month, effective September 1, 1943.
- Item No. 67. Lilah B. Heck, Librarian, from \$ 166.00 to \$ 175.00 a month, effective September 1, 1943.
- Item No. 78. Grover Ladd, Janitor, from \$ 85.00 to \$ 90.00 a month, effective September 1, 1943.
- Item No. 79. E. C. Battey, Janitor, from \$ 55.00 to \$ 70.00 a month, effective September 1, 1943.
- Item No. 81. Patsy Carbajal, Maid, from \$ 55.00 to \$ 70.00 a month, effective September 1, 1943.
- Item No. 82. Maid, from \$ 55.00 to \$ 70.00 a month, effective September 1, 1943.
- Item No. 83. George Morse, Yard Man, from \$ 80.00 to \$ 90.00 a month, effective September 1, 1943.
- Item No. 84. George Jennings, Animal caretaker, from \$ 100.00 to \$ 105.00 a month, effective September 1, 1943.

UNIVERSITY AND CRIPPLED CHILDREN'S HOSPITALS:SALARY ADJUSTMENTS:

- Item No. 49. Doris L. Miller, Laboratory Technician, salary increased from \$ 125.00 to \$ 135.00 per month. Univ. Hosp.
- Item No. 50. Margaret Murphy, Laboratory Technician, salary increased from \$ 140.00 to \$ 150.00 per month. Univ. Hosp.
- Item No. 51. Mildred Flynn, Laboratory Technician, salary increased from \$ 140.00 to \$ 150.00 per month. Univ. Hosp.
- Item No. 52. Eleanor H. Carlston, Laboratory Technician, salary increased from \$ 125.00 to \$ 135.00 per month. Univ. Hosp.
- Item No. 26. Jane Dandridge, Laboratory Technician, salary increased from \$ 125.00 to \$ 135.00 per month. C. C. Hosp.

RESIGNATIONS:

Golda Rudd, Laundress, August 1, 1943, salary \$ 55.00.
 Sarah Townsend, Maid, August 8, 1943, salary \$ 55.00.
 Vivian Townsend, Laundress, August 1, 1943, salary \$ 60.00.
 Leona Lemons, Maid, August 1, 1943, salary \$ 55.00.
 Dealua McNeil, Laundress, August 13, 1943, salary \$ 55.00.
 Mrs. O. L. McGhee, Laundress, August 11, 1943, salary \$ 55.00.
 Sally Ticer, Laundress, August 1, 1943, salary \$ 60.00.
 Charles M. Cooper, Elevator Operator, August 6, 1943, salary \$ 60.00.
 Jennie V. Davis, Ward Aide, August 16, 1943, salary \$ 55.00.
 W. K. Orman, Resident, August 15, 1943, salary \$ 70.00.
 Creatha Beatty, Maid, August 3, 1943, salary \$ 55.00.
 Gene McCollum, Orderly, August 21, 1943, salary \$ 70.00.
 Emma Ward, Central Supply Worker, August 18, 1943, salary \$ 55.00.
 Bill Murray, Orderly, August 22, 1943, salary \$ 70.00.
 Betty Jo McLemore, Central Supply Worker, Sept. 1, 1943, salary \$ 55.00.
 Agnes Smith, Ward Aide, July 7, 1943, salary \$ 55.00.
 Roy Earl O'Neill, Jr., September 1, 1943, salary \$ 60.00.
 Ollie Mae Foster, Laundress, September 4, 1943, salary \$ 55.00.
 Rosella Goldsmith, Maid, September 2, 1943, salary \$ 55.00.
 George Palmer, Elevator Operator, September 4, 1943, salary \$ 60.00.
 Mable L. Brown, Laundress, September 5, 1943, salary \$ 60.00.
 Junior Reynolds, Ass't. Laundryman, Sept. 5, 1943, salary \$ 70.00.
 Marion House, Maid, September 3, 1943, salary \$ 55.00.
 Lillie Smith, Maid, August 31, 1943, salary \$ 55.00.
 Lula Mae Carter, Ward Aide, August 31, 1943, salary \$ 55.00.
 Charles M. Beilstein, Resident, August 31, 1943, salary \$ 60.00.
 Addie Burris, Ward Aide, August 19, 1943, salary \$ 55.00.
 Bob Harris, Orderly, August 26, 1943, salary \$ 60.00.
 Ethel Thompson, Ward Aide, August 28, 1943, salary \$ 55.00.
 Hannah Larning, Ward Aide, August 28, 1943, salary \$ 55.00.
 Louella Peters, Ward Aide, August 29, 1943, salary \$ 55.00.
 Maxine Saunders, Ward Aide, August 31, 1943, salary \$ 55.00.
 Helen Virginia Morse, Ward Aide, August 31, 1943, salary \$ 55.00.
 Minor Caraway, Orderly, September 1, 1943, salary \$ 60.00.
 Nellie Starks, Maid, August 31, 1943, salary \$ 55.00.
 Deborah Williams, Maid, August 30, 1943, salary \$ 55.00.
 Myrtle Johnson, Maid, September 2, 1943, salary \$ 55.00.
 Alzo McCrumby, Maid, September 1, 1943, salary \$ 55.00.
 Mrs. Richard Selby, Laundress, September 1, 1943, salary \$ 60.00.
 Cora Walker, Laundress, September 1, 1943, salary \$ 60.00.
 Lucile Brown, Laundress, September 1, 1943, salary \$ 65.00.
 Minnie Johnston, Laundress, September 1, 1943, salary \$ 65.00.
 Maud Carter, Laundress, August 17, 1943, salary \$ 55.00.
 Estelle Agee, Stenographer in Nursing Dept., Aug. 8, 1943, salary \$ 115.00.
 Allen Wagon, Asst. Laundryman, August 11, 1943, salary \$ 75.00.
 George Jones, Janitor, August 7, 1943, salary \$ 85.00.
 Virginia Goodwin, Head Nurse, August 16, 1943, salary \$ 100.00.
 Adell Anderson, Storeroom Clerk, August 16, 1943, salary \$ 75.00.

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RESIGNATIONS: (Continued)

Elodee Juanita Tennant, Plastic Surgery Nurse, July 31, 1943, salary \$ 125.00. (Transferred to pay roll of Oklahoma Commission for Crippled Children, but still doing the same work for the Crippled Children's Hospital.)

Verna Jean Pierson, General Staff Nurse, August 9, 1943, salary \$ 90.00.

Allie Radcliff, Kardex Clerk, August 27, 1943, salary \$ 90.00.

Eleanor Callaway, Laboratory Technician, August 31, 1943, \$ 90.00.

Ruth A. McKinney, Asst. Director of Laboratories, August 31, 1943, salary \$ 233.33.

Trebreh Ricks, Head Nurse, August 31, 1943, salary \$ 100.00.

Bernice Marsella, General Staff Nurse, August 30, 1943, salary \$ 90.00.

John A. Warren, Nightwatchman, August 31, 1943, salary \$ 85.00.

Claude C. Lacorce, Janitor, August 28, 1943, salary \$ 85.00.

Hulda Gunther, Nursing Arts Instructor, Aug. 31, 1943, salary \$ 150.00.

A. M. Davenport, Janitor, August 31, 1943, salary \$ 85.00.

Bette Jo Kibler, Stenographer, August 31, 1943, salary \$ 80.00.

Frank Morrison, Jr., Admitting Clerk, Aug. 31, 1943, \$ 100.00.

Susie Taylor, Dishwasher, resigned August 2, 1943, salary \$ 55.00.

Flossie Emo, Relief Woman, July 31, 1943, salary \$ 60.00.

Dorothy Newsom, Waitress, resigned August 6, 1943, salary \$ 50.00.

Eula Taylor, Night Cook, July 31, 1943, salary \$ 65.00.

Elwanda Pike, Tray Girl, resigned July 11, 1943, salary \$ 50.00.

Christine Watson, Tray Girl, August 9, 1943, salary \$ 50.00.

Rachael Watson, Tray Girl, August 12, 1943, salary \$ 50.00.

Leota Rowland, Relief Woman, August 15, 1943, salary \$ 60.00.

Geneva Laughlin, Waitress, August 14, 1943, salary \$ 50.00.

Marian Christenson, Waitress, August 17, 1943, salary \$ 50.00.

Winifred Lepley, Tray Girl, August 19, 1943, salary \$ 50.00.

Faye McKee, Diet Kitchen Maid, August 23, 1943, salary \$ 50.00.

Irene Elkins, Waitress, August 22, 1943, salary \$ 50.00.

Belle Connally, Waitress, August 22, 1943, salary \$ 50.00.

Juanita O'Bannon, Waitress, August 19, 1943, salary \$ 50.00.

John McDonald, Yard Man, August 23, 1943, salary \$ 60.00.

Willa Dean Wilburn, Waitress, August 24, 1943, salary \$ 50.00.

Irene Dubiak, Waitress, August 20, 1943, salary \$ 50.00.

Doris Mercer, Tray Girl, August 31, 1943, salary \$ 50.00.

Margaret Stidham, Waitress, August 29, 1943, salary \$ 50.00.

Elizabeth Malon, Waitress, August 29, 1943, salary \$ 50.00.

Floyd Banks, Potwasher, August 31, 1943, salary \$ 60.00.

Etta M. Baldwin, Waitress, August 31, 1943, salary \$ 50.00.

Hazel Aston, Tray Girl, August 31, 1943, salary \$ 50.00.

C. H. Shults, Yard Man, September 1, 1943, salary \$ 60.00.

Bama Hudson, Tray Girl, September 1, 1943, salary \$ 50.00.

Priscilla Holt, Relief Waitress, September 1, 1943, salary \$ 55.00.

Eva Baldwin, Dishwasher, August 31, 1943, salary \$ 55.00.

Anita Weston, Tray Girl, September 3, 1943, salary \$ 50.00.

Myrtle Cunningham, Relief Woman, September 3, 1943, salary \$ 60.00.

Julia Remmer, Dishwasher, September 7, 1943, salary \$ 55.00.

Leota Rowland, Waitress, August 28, 1943, salary \$ 50.00.

Lillian Tramel, Waitress, September 7, 1943, salary \$ 50.00.

NEW EMPLOYEES:

- Bertha F. Garriott, Laboratory Assistant, August 4, 1943, salary \$ 90.00, replacing Bernita Stacey, resigned July 14, \$ 110.00.
- Judy MacLytle, General Staff Nurse, August 9, salary \$ 90.00, replacing Verna Jean Pierson, resigned August 9, \$ 90.00.
- A. M. Davenport, Janitor, August 10, 1943, salary \$ 85.00, replacing E. M. Murphy, resigned June 19, salary \$ 85.00.
- Vera Moroney, Secretary, August 16, salary \$ 115.00, replacing Estelle Agee, resigned August 8, salary \$ 115.00.
- A. B. Haggard, Asst. Laundryman, August 18, salary \$ 75.00, replacing Allen Wagnon, resigned August 11, \$ 75.00.
- Clare Jones, Educational Director in Nursing Department, August 24, salary \$ 150.00, replacing Elizabeth Fair, resigned July 24, salary \$ 150.00.
- Doris E. Racher, Stenographer in Social Service, August 25, salary \$ 85.00, replacing Juanita Edwards, transferred to Storeroom.
- J. T. Morrison, Storeroom clerk, August 30, salary \$ 75.00, replacing Adell Anderson, resigned August 16, \$ 75.00.
- Ruth Adkins, Admitting Clerk, August 23, salary \$ 85.00, replacing Frank Morrison, Jr., resigned August 31, \$ 100.00.
- Billie Owen, X-Ray Technician, September 1, salary \$ 100.00, replacing Alma Nicklas, X-Ray Technician, promoted, salary \$ 110.00.
- Claude Nettles, Janitor, September 1, 1943, salary \$ 85.00.
- E. M. Graham, Janitor, September 3, 1943, salary \$ 85.00, replacing George Owens, resigned August 7, salary \$ 85.00.
- Lucille Moad Patterson, General Staff Nurse, August 31, salary \$ 110.00.
- Anna Rieberle, General Staff Nurse, September 1, 1943, salary \$ 110.00.
- Betty Ann Killough, General Staff Nurse, September 6, salary \$ 110.00.
- Helen Roberts, General Staff Nurse in Oper. Rm., September 6, \$ 115.00.

(The above nurses are graduates of this school and are filling positions that have been vacant for several months.)

- Beulah Bump, Head Nurse, September 1, 1943, \$ 120.00, replacing Trebreh Ricks, resigned August 31, \$ 100.00.
- Emma Thompson, Ward Aide, August 9, 1943, salary \$ 55.00.
- Thomas J. Smith, Orderly, August 12, 1943, salary \$ 60.00.
- Minnie Johnston, Laundress, August 13, 1943, salary \$ 55.00.
- Mrs. Richard Selby, Laundress, August 12, 1943, salary \$ 60.00.
- Gladys Thornton, Maid, August 17, 1943, salary \$ 55.00.
- Maud Carter, Laundress, August 17, 1943, salary \$ 55.00.
- Emma M. Ward, Central Supply Worker, August 18, 1943, salary \$ 55.00.
- Lucile Weaver, Ward Aide, August 20, 1943, salary \$ 55.00.
- J. W. Mullen, Orderly, August 23, 1943, salary \$ 60.00.
- Hannah Lanning, Ward Aide, August 23, 1943, salary \$ 55.00.
- Lula Mae Carter, Ward Aide, August 11, 1943, salary \$ 55.00.
- Sarah Alice Musgrave, Laundress, August 23, 1943, salary \$ 55.00.
- Ella Morgan, Laundress, August 23, 1943, salary \$ 55.00.
- Mary Helen DeLancey, Laundress, August 23, 1943, salary \$ 55.00.
- Arthur Weston, Orderly, August 24, 1943, salary \$ 70.00.

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NEW EMPLOYEES (Continued):

Rosella Goldsmith, Maid, August 26, 1943, salary \$ 55.00.
Ethel Thompson, Ward Aide, August 28, 1943, salary \$ 55.00.
Deborah Williams, Maid, August 30, 1943, salary \$ 55.00.
Martha Gibbs, Maid, September 1, 1943, salary \$ 55.00.
Thelma Coleman, Maid, September 1, 1943, salary \$ 55.00.
Mattie Hollaway, Maid, September 3, 1943, salary \$ 55.00.
Marion House, Maid, September 3, 1943, salary \$ 55.00.
C. P. Holcomb, Elevator Operator, September 7, 1943, salary \$ 60.00.
Letha May Dry, Ward Aide, September 6, 1943, salary \$ 70.00.
Stephana Morris, Central Supply Worker, September 4, \$ 70.00.
Frances D. Parker, Laundress, September 7, 1943, salary \$ 55.00.
Ray Evelyn Wright, Ward Aide, September 3, 1943, salary \$ 70.00.
Janie Williams, Maid, September 3, 1943, salary \$ 55.00.
Bertha Paschall, Central Supply Worker, September 8, \$ 70.00.
Julia Remmer, Dishwasher, August 5, 1943, salary \$ 55.00.
Leota Rowland, Relief Woman, August 5, 1943, salary \$ 60.00.
Juanita O'Bannon, Waitress, August 5, 1943, salary \$ 50.00.
Irene Kubiak, Waitress, August 7, 1943, salary \$ 50.00.
Emily Balston, Relief Waitress, August 7, 1943, salary \$ 55.00.
John McDonald, Porter, August 9, 1943, salary \$ 65.00.
Christine Watson, Tray Girl II, August 7, 1943, salary \$ 50.00.
Rachel Watson, Tray Girl, employed August 8, 1943, \$ 50.00.
Doris Mercer, Tray Girl, August 11, 1943, salary \$ 50.00.
Winifred Lepley, Tray Girl, August 12, 1943, salary \$ 50.00.
Myrtle Cunningham, Relief Woman, August 19, 1943, salary \$ 60.00.
Belle Connally, Waitress, August 17, 1943, salary \$ 50.00.
Irene Elkins, Waitress, August 19, 1943, salary \$ 50.00.
Hazel Aston, Tray Girl, August 20, 1943, salary \$ 50.00.
Susie Helms, Diet Kitchen Maid, employed August 23, \$ 50.00.
Willa Wilburn, Waitress, August 24, 1943, salary \$ 50.00.
Leota Rowland, Waitress, August 26, 1943, salary \$ 50.00.
Elizabeth Malon, Waitress, August 26, 1943, salary \$ 50.00.
C. H. Sults, Yard Man, August 26, 1943, salary \$ 60.00.
Margaret Stidham, Waitress, August 26, 1943, salary \$ 50.00.
Bessie Lowery, Waitress, August 25, 1943, salary \$ 50.00.
Bama Hudson, Tray Girl, September 1, 1943, salary \$ 50.00.
Blanquita Davis, Waitress, employed September 1, 1943, salary \$ 50.00.
Lucile Bozarth, Waitress, September 1, 1943, salary \$ 50.00.
Nellie Stewart, Waitress, September 1, 1943, salary \$ 50.00.
Richard Loyd, Potwasher, September 1, 1943, salary \$ 60.00.
Irene Lott, Tray Girl, August 30, 1943, salary \$ 50.00.
David Hilton, Yard Man, September 2, 1943, salary \$ 60.00.
Anita Weston, Tray Girl, September 3, 1943, salary \$ 50.00.
Neva Shanley, Relief Waitress, September 2, 1943, salary \$ 55.00.
Etta Ayers, Dishwasher, September 4, 1943, salary \$ 55.00.
Ellen Benson, Tray Girl, September 4, 1943, salary \$ 50.00.
Lorene Boucher, Relief Woman, September 8, 1943, salary \$ 60.00.
Aline Dowling, Dishwasher, September 7, 1943, salary \$ 55.00.
Irene Bowne, Waitress, September 8, 1943, salary \$ 50.00.
Lucille Ann Lueb, Waitress, September 8, 1943, salary \$ 50.00.

TRANSFERS:

Jennie Osborne, Porter, transferred back to position as Supply Woman August 7, 1943, salary \$ 60.00.
 Position of Porter not replaced as yet.
 George Palmer, transferred from Dishwasher to Housekeeping Dept., August 7, 1943, salary \$ 55.00.
 Ida Smallwood, transferred from Waitress to Dishwasher, August 7, 1943, salary \$ 55.00.
 Thecla Roland, transferred from Tray Girl II to Night Cook, August 8, 1943, salary \$ 65.00.
 Louis Baze, transferred from Yard Man to Porter, August 5, 1943, salary \$ 65.00.
 John McDohald, transferred from Porter to Yard Man, August 9, 1943, salary \$ 60.00.

SALARY ADJUSTMENTS:

Lester Sabolich, Asst. Bracemaker, salary increased from \$ 125.00 to \$ 135.00 a month, July 1, 1943.
 Margaret Williams, Stenographer in Dietary Department, salary increased from \$ 80.00 to \$ 90.00 August 1, 1943. (This position set up at \$ 90.00 on our budget.)
 Barbara Amdall, promoted from General Staff Nurse to Head Nurse August 23, 1943, salary increased from \$ 90.00 to \$ 100.00.
 Jeanette Bailey, promoted from Head Nurse to Surgical Ward Teaching Supervisor, September 8, 1943, salary increased from \$ 100.00 to \$ 125.00.
 Imogene Dick, promoted from General Staff Nurse to Head Nurse, September 6, 1943, salary increased from \$ 90.00 to \$ 120.00.
 George Palmer, promoted from Dishwasher, to Elevator Operator, salary increased from \$ 55.00 to \$ 60.00, August 7, 1943.
 Mattie Eathcart, Maid, salary increased from \$ 55.00 to \$ 60.00, August 1, 1943.
 Florence Server, Maid, salary increased from \$ 55.00 to \$ 60.00, August 1, 1943.
 Patsy Allen, Maid, salary increased from \$ 55.00 to \$ 60.00, August 1, 1943.
 Lucile Watson, Maid, salary increased from \$ 55.00 to \$ 60.00, August 1, 1943.
 Lillie Castleberry, Laundress, salary increased from \$ 55.00 to \$ 60.00, August 1, 1943.
 Ollie Mae Foster, Laundress, salary increased from \$ 50.00 to \$ 55.00.
 Jerry Hopper, Relief Man, salary increased from \$ 60.00 to \$ 65.00, August 1, 1943.
 Bill Murray, Orderly, salary increased from \$ 60.00 to \$ 70.00, August 1, 1943.
 Juniva Short, Laundress, salary increased from \$ 55.00 to \$ 60.00, August 1, 1943.
 Bessie Taylor, Laundress, salary increased from \$ 55.00 to \$ 60.00, August 1, 1943.

The following revised schedule of salaries for the nursing staff in the University and Crippled Children's Hospitals was submitted for approval:

| POSITION | NO. EMPLOYEES | MONTHLY SALARY | |
|---|------------------|----------------|--------------------|
| | | <u>Present</u> | <u>Recommended</u> |
| Director, School & Nursing Service | 1 | \$ 250.00 | \$ 250.00 |
| Educational Dir. (Asst. to Director) | 1 | 150.00 | 160.00 |
| Nursing Arts Instructor | 1 | 150.00 | 150.00 |
| Instructor in Pediatrics & Orthopedics (In charge of affiliated program) | 1 | 125.00 | 150.00 |
| Assistant Instructor | 1 | 110.00 | 130.00 |
| Ward Teaching Supervisors | 3 | 110.00 | 125.00 |
| Supervisor in Charge--Univ. Hospital | 1 | 135.00 | 150.00 |
| Supervisor in Charge--C. C. Hospital | 1 | 135.00 | 150.00 |
| Operating Rm. Supervisor--Univ. Hosp. | 1 | 130.00 | 145.00 |
| Operating Rm. Supervisor--C. C. Hosp. | 1 | 130.00 | 140.00 |
| Out-patient Dept. Supervisors (Univ. & CC) | 2 | 105.00 | 125.00 |
| Obstetrics Supervisor | 1 | 110.00 | 125.00 |
| Supervisor in Central Supply | 1 | 125.00 | 130.00 |
| Assistants in Operating Rooms (Univ. & CC) | 2 | 105.00 | 125.00 |
| Head Nurses | 16 | 100.00 | 120.00 |
| General Staff Nurses--Day Duty | 15 | 90.00 | 110.00 |
| General Staff Nurses--Night Duty | 10 | 90.00 | 115.00 |
| Orderlies (Head Orderly; O.R. Orderlies) | 3 | 65.00 | 75.00 |
| Orderlies--Regular | 13 | 60.00 | 70.00 |
| Ward Aides | 30 | 55.00 | 70.00 |

The above schedule was approved.

President Brandt reported that under the Bolton Act an allocation of \$ 93,408.00 has been made to the School of Nursing for the current fiscal year ending June 30, 1944. Payment of \$ 33,564.00 for the first quarter has already been received. This allocation is in connection with the Cadet Nurse Corps which has been approved for the University of Oklahoma School of Nursing. From this allocation the incidental and maintenance fees, uniforms, and other items of expense for cadets will be paid.

President Brandt submitted the following changes in the personnel in the Utilities Department. He stated that the changes, although they involved salary adjustments and new appointments, do not increase the budget because the budget for the Utilities Department provides for additional employees whose names were not supplied when the original budget was approved.

RESIGNATIONS:

Oscar Flinn, Campus Upkeep, September 1, 1943, salary \$ 105.00.

C. L. Wilkerson, Campus Police, September 1, 1943, salary \$ 120.00.

APPOINTMENTS:

- H. R. Thompson, Campus Upkeep, September 1, 1943, at \$ 105.00 a month.
- S. N. Matthews, Campus Police, September 1, 1943, at \$ 120.00 a month.
- W. G. Davis, Carpenter, September 1, 1943, at \$ 190.00 a month.
- E. C. Lynn, Carpenter, September 1, 1943, at \$ 150.00 a month.
- W. E. Pray, Carpenter, September 1, 1943, at \$ 150.00 a month.
- J. R. Davenport, Plumber, September 1, 1943, at \$ 200.00 a month.

SALARY ADJUSTMENTS:

- Roy Thompson, Campus Upkeep, September 1, 1943, from \$ 105.00 to \$ 110.00 a month.
- Luther Wadley, Campus Upkeep, September 1, 1943, from \$ 105.00 to \$ 110.00 a month.
- Ernett Graham, Campus Police, September 1, 1943, from \$ 120.00 to \$ 125.00 a month.
- W. B. Corbin, Janitor, September 1, 1943, from \$ 115.00 to \$ 120.00 a month.
- Harold* ~~R. P.~~ Smith, Janitor, from \$ 95.00 to \$ 100.00 a month, September 1, 1943.
- W. F. Haxel, Janitor, September 1, 1943, from \$ 120.00 to \$ 130.00 a month.
- Thurman Burkett, Janitor, September 1, 1943, from \$ 120.00 to \$ 130.00 a month.
- W. B. Cooper, Carpenter, September 1, 1943, from \$ 200.00 to \$ 210.00 a month.
- Ed Maddon, Carpenter, September 1, 1943, from \$ 200.00 to \$ 210.00 a month.
- W. L. Wilkerson, Carpenter, September 1, 1943, from \$ 200.00 to \$ 210.00 a month.
- Carl Wagoner, Plumber, September 1, 1943, from \$ 165.00 to \$ 185.00 a month.

The recommendations were approved.

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President Brandt submitted appointments in connection with the Housing and Messing Program for Army and Navy trainees:

L. L. Adams, Supervisor, at \$ 250.00 a month, plus car expense of \$ 50.00, September 1, 1943.

J. L. Martin, Property Custodian, at \$ 190.00 a month, September 1.

Vera Berry, Bookkeeper, at \$ 190.00 a month, September 1, 1943.

J. A. Ward, Supervisor of Subsistence, at \$ 250.00 a month, September 1.

R. L. Shelton, Commissary Storekeeper, at \$ 150.00 a month, from July 1 to September 1, 1943.

C. L. Wilkerson, Commissary Storekeeper, at \$ 150.00 a month, September 1, 1943.

Thomas C. Quaid, Meat cutter, at \$ 200.00 a month, September 1, 1943.

Otis Johnson, Truckdriver, at \$ 135.00 a month, September 1, 1943.

The appointments were approved.

President Brandt called attention to the action of the Board of Regents at the previous meeting, designating Lloyd Noble as the representative of the Board to work out the problem of broadcasting the football games. Regent Noble suggested that Dale Arbuckle be called for a discussion of the matter, and this was done. Mr. Arbuckle expressed the opinion that each of the stations should have an equal opportunity to submit bids.

Mr. Noble and Mr. Arbuckle were given authority to complete negotiations for the broadcasting.

President Brandt reported that it had not been possible to work out a satisfactory plan for vacations for members of the faculty and suggested that nothing be done at this time. He stated that in those departments having the heaviest loads, such as Mathematics, Physics, Chemistry, and Engineering, no teachers could be spared, and it is here that the vacations are most needed.

The Board was agreeable to postponing action on this matter.

Regent Emery moved, and the motion was seconded, that the President of the University be directed to file a request with supporting data for supplementary allocation of funds from the State Regents for Higher Education for salaries and maintenance in the University and Crippled Children's Hospitals on account of the necessity of adjusting salaries of employees, increased costs of materials and supplies, and the Polio epidemic which has

overtaxed the hospitals during the past few months.

The motion was unanimously adopted.

President Brandt brought up the question of an extension of a leave of absence for Professor G. A. Van Lear of the Department of Physics. Professor Van Lear was granted a leave of absence on September 1, 1943, for one year. With the arrival of the Army and Navy trainees, it was necessary to increase the staff of the Department of Physics and Mr. Van Lear was asked to return to his position. Professors Whitmer and Hemmendinger, who were granted leaves under similar circumstances were also asked to return, and Mr. Whitmer submitted his resignation. Mr. Hemmendinger's leave of absence was terminated and his position declared vacant. Since Professor Van Lear had indicated it would be impossible for him to return, the Board of Regents at a meeting on June 30, 1943, declared his position vacant, terminating the leave of absence.

Following a discussion of the matter, it was the sense of the Board that Professor Van Lear's case not be reopened and that the previous action of the Board be reaffirmed.

President Brandt reported on appointments in the various houses that have been taken over by the University for civilian housing, and recommended the following employees:

Mrs. Margaret Svendsen, hostess at Franklin House, September 1, 1943, at \$ 50.00 a month.

Mrs. L. E. Widlake, hostess-manager in the Kappa Sigma house, at a salary of \$ 35.00 a month, with an allowance of \$ 60.00 a month in lieu of meals.

Mrs. May Clark, Phi Kappa Sigma, hostess-manager, \$ 50.00 a month, plus maintenance.

Mrs. Ralph Woods, Acacia, hostess-manager, \$ 50.00 a month, plus maintenance.

Mrs. F. D. Appleby, Alpha Tau Omega, hostess-manager, \$ 50.00 a month, plus maintenance.

Sigma Delta Tau, hostess-manager, \$ 50.00 a month, plus maintenance.

Marguerite Smith, Graduate Counselor to assist in all houses, \$ 25.00 a month plus maintenance, plus enrolment fees.

Mrs. Mary H. Penoi, Personnel Director of all University Houses for Women, \$ 100.00 a month, plus maintenance, with faculty rank.

The recommendation was approved.

President Brandt called attention to the extension of the lease on the Masonic Dormitory, now used for the housing of Navy trainees, about which he wrote to Mr. R. T. Stuart under date of August 31, 1943, a copy of the letter having been sent to each member of the Board. He stated he had not had a reply from Mr. Stuart.

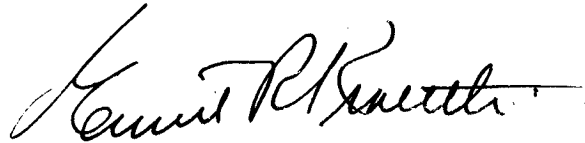
It is contemplated that the dormitory units being constructed by the Federal Housing Agency will be completed soon and that the Navy Trainees now housed in the Masonic Dormitory will be transferred to the new dormitories and that the lease on the Masonic Dormitory be surrendered at that time.

The Board discussed the matter, and on motion by Regent Emery, seconded by Regent Hopper, it was voted to approve President Brandt's letter to Mr. Stuart with a notification that the lease on the Masonic Dormitory will be terminated when the Navy trainees are transferred to the new dormitories.

The date for the next meeting of the Board of Regents was fixed as October 13, this being the date on which the Shockley-Walcott hearing is to be held.

President Brandt distributed copies of recommendations concerning the University College, and it was agreed that the Board assemble for dinner in the Union Building at 6:00 on Tuesday evening, October 12, for a discussion on the University College.

There being no further business, the meeting was adjourned at 5:45 p. m.



Emil R. Kraettli, Secretary.