

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A special meeting of the Board of Regents of the University of Oklahoma, called to consider the budget for the fiscal year beginning July 1, 1943, was held on Wednesday, June 30, 1943 in the Office of the President of the University at 9:00 a.m.

The following members were present: Regent McBride, President, presiding; Regents Emery, Hopper, Wallace, Deacon, Noble, and Chambers. (Regent Deacon arrived at 9:22; Regent Noble arrived at 10:37; Regent Chambers arrived during the noon hour at 12:30).

The Chair welcomed Regent W. R. Wallace, appointed member of the Board of Regents, June 17, replacing John Craig who resigned.

The minutes of the meeting held on June 9, 1943 were approved, each member having been furnished a copy previously.

The Chair asked that Regent Wallace serve with Regents Emery and Hopper as a committee to consider the proposal to offer part-time teaching of Law work in Oklahoma City, the committee to report later. It was understood that this committee would confer with Dean Hervey during the luncheon hour.

President Brandt reported on the enrolment in the 16-weeks semester and the 8-weeks session and gave a detailed statement showing the number of students by classes in various schools and colleges. The total enrolment in the 16-weeks semester was shown as 1343; in the 8-weeks session as 573 or a total combined enrolment of 1916 civilian students.

He stated that a contract had been signed with the Navy and within the next few days the quota of 695 men would arrive. He stated also that the Army Training Program, with approximately an equal number, started on June 14.

The President reported on the complications arising from the beginning dates and length of term of the Training Programs, the Army program being for 12 weeks beginning June 14 and the Navy program for 16 weeks beginning July 12, neither of which will fit into the calendar of the University for civilian students. He stated that consideration had been given to the calendar which would provide termination of part of the civilian program, particularly Engineers, on July 12 and re-enrolment at that time, since the Navy permits civilian students to attend classes with Navy Trainees.

He stated that the calendar for all State schools was under consideration by the State Regents for Higher Education and that the calendar for the University would be reported at a later date.

The President reported that at a ceremony on Sunday, June 27, the house occupied by freshmen girls at 524 West Brooks was officially designated as the Roberta Lawson House, as a memorial to Roberta Campbell Lawson.

President Brandt reported that the contract for the construction of the 900 housing units would be let on July 7th.

President Brandt reported on a recommendation by Dean Meacham, College of Arts and Sciences, and Joe Marshburn, Chairman of the Department of English, that the services of Mr. Martin S. Shockley and Mr. Charles C. Walcutt, Associate Professors in English, be discontinued. He stated that this matter was being referred to the faculty committee on Tenure and Grievances, in accordance with the procedure of the A.A.U.P., and that he would report the findings of this committee to the Board of Regents at a later date.

The President reported that the Welders' Short Courses, which were started in October of 1940, will be discontinued on July 1, 1943. He stated that hundreds of men had been trained and are almost without exception employed in defense industries. The number of applicants now on file will not justify continuing the course; also that there has been considerable difficulty in securing materials.

The President expressed the opinion that the University has rendered an important service in the war effort and has provided training for many men who have been able to secure positions which has enabled them to earn substantially more than before taking the welders' course.

President Brandt reported that the Inter-Fraternity Council held a meeting with Dean Hervey, Fraternity Coordinator, at the Acacia House at 11:00 p.m. on Sunday, April 25, 1943. It was felt that fraternity activities should be frozen, effective on the date that any one of the fraternity houses is taken over by an armed service unit.

He stated also that at a meeting of the Inter-Fraternity Council held on Thursday evening, April 29, the presidents of all fraternities had signed and delivered to Dean Hervey a statement advising the University administration that the properties would be available for the housing of trainees.

In view of the need for fraternity houses and the action of the Inter-Fraternity Council, the President had notified the respective national secretaries and the local fraternities that fraternity activities on the campus would be frozen as of June 28, 1943, subject to approval by the Board of Regents.

President Brandt expressed his appreciation of the sincere and loyal cooperation on the part of the fraternities in the war program.

Following a discussion of the matter, the Board of Regents voted, on motion by Regent Hopper, to concur in the action of the President with reference to fraternities.

President Brandt reported that the University Housing Committee has negotiated for leases on the following fraternity houses and recommended that the President of the University be authorized to sign the respective leases, attested by the Secretary of the Board of Regents:

1. Kappa Alpha, 601 West Cruce, \$250.00 a month for the months of July and August, 1943 and \$300.00 a month, beginning September 1, 1943.
2. Phi Kappa Psi, 720 South Elm, \$250.00 a month for the months of July and August, 1943 and \$300.00 a month, beginning September 1, 1943.
3. Delta Chi, 930 South Chautauqua, Baker Terry, Lessor, \$250.00 a month,
4. Graduate Men's Club House, 904 College Avenue, Baker Terry, Lessor, \$250.00 a month,
5. Pi Lambda Phi, 704 Lindsey Road, \$275.00 a month, beginning July 1, 1943.
6. Pi Kappa Alpha, 578 South University Boulevard, \$200.00 a month, beginning July 1, 1943.
7. Phi Gamma Delta, 119 West Boyd, \$300.00 a month, beginning July 1, 1943.
8. Sigma Chi, 558 South University Boulevard, \$300.00 a month, beginning July 1, 1943.

On motion by Regent Emery, the recommendation was approved and the Secretary was directed to file a copy of each lease in the official files of the Board.

President Brandt reported that the University is conducting a 24-weeks training course for Signal Corps Engineer Aides for Wright Field, Dayton, Ohio.

Sixty young women have been accepted for this training and twenty-two members of the Engineering staff, in addition to Professor C. L. Farrar who is in charge of this course, will give instruction in this program. The reimbursement for the instruction is through the Engineering Science and Management War Training and there is an allowance of \$4.50 per lecture hour, which includes the use of facilities.

President Brandt recommended that those teachers in charge of the various phases be paid at the rate of \$2.25 per hour in addition to their regular salaries as members of the Engineering staff, since these lectures are given in addition to their regular work. The additional pay for the teachers involved is from \$38.00 to \$100.00 a month and for Mr. Farrar, the supervisor, \$180.00 a month.

On motion by Regent Emery, which was followed by a discussion, it was voted to approve the recommendation, subject to a statement from the State Regents for Higher Education that Federal income from this training course is available for this purpose.

President Brandt made the following statement concerning the salaries of teachers during the third semester and summer session:

"At the meeting of the Board of Regents on April 14, Mr. Wardell, Director of the Summer Session, presented the budget for the 16-weeks summer term and for the 8-weeks summer session. The salaries for all teachers were fixed on the basis of 90 per cent of the regular monthly salaries for full time teaching.

"The Army Training Program began on June 14, and the Navy Training Program will begin on July 12, and these add materially to the teaching loads of most teachers.

"I recommend that the Board rescind its action fixing salaries on the 90 per cent basis and that all teachers be paid the regular monthly salaries during the summer semester and the summer session of the current fiscal year. The additional amount required for June of 1943 is \$5,505.94. The additional money required for July and August, under the recommended budget for the fiscal year beginning July 1 is approximately \$7,000.00 each month. The additional amount for July and August, and June of 1944, is included in the totals in the budget."

On motion by Regent Emery which was followed by a discussion, it was voted to approve the President's recommendation.

President Brandt called attention to the administrative organization charts of the Medical School, University and Crippled Children's Hospitals, which were presented by Acting Dean Shoemaker at the meeting on June 9. In accordance with the Board's request, Dean Shoemaker submitted revised organizations charts and there was a discussion concerning the same. In the absence of Regent Chambers, this matter was postponed temporarily.

President Brandt recommended that Joseph B. Goldsmith, Associate Professor of Histology and Embryology in the School of Medicine, now on leave of absence for military service, be granted an extension of his leave for the school year of 1943-44.

Approved.

The following appointments of the clinical staff of the Medical School were recommended:

- Ralph Otis Clark, Surgical Instructor, effective July 1, 1943.
- J. Moore Campbell, Surgical Instructor, effective July 1, 1943.
- John Williams Records, Obstetrical Assistant, effective July 1, 1943.
- Rudolph J. Reichert, Medical Assistant, effective July 1, 1943.
- Donovan Tool, Medical Assistant, effective July 1, 1943.
- William C. McClure, Medical Assistant, effective July 1, 1943.
- Sanford Matthews, Medical Assistant, effective July 1, 1943.
- Marvin B. Glismann, Medical Assistant, effective July 1, 1943.

Recommended also the appointment of Maxine Bastion as Assistant in Nursing in the School of Nursing at a salary of \$110.00 a month, effective June 14, 1943. Miss Bastion replaces Mrs. Mary K. Schmelzenbach who resigned on May 8, 1943.

Approved.

President Brandt submitted the following recommendations:

"I wish to recommend the appointment of Dr. Tom Lowry as Dean of the Medical School until such time as a permanent Dean may be obtained, his appointment not to carry salary, and to be of an advisory capacity.

"I also wish to recommend the continuance of Dr. H. A. Shoemaker as Acting Dean and Acting Superintendent of the Hospitals or as Assistant Dean of the Medical School until such time as a permanent Dean is named.

"I should like to recommend further that the Board of Regents express its appreciation to Dr. Tom Lowry for the unselfish contribution he has made in spite of his precarious state of health."

Approved.

President Brandt reported that through the will of William Noble the Crippled Children's Hospital has received a bequest of approximately one-half of the estate which, according to the Attorneys, Whitten & Whitten, totals \$44,136.24.

The First National Bank and Trust Company of Oklahoma City is the executor of the estate and is authorized under the will "to expend the other one-half of the residue of my estate in such a manner as it may determine

for the use and benefit of the patients of the Crippled Children's Hospital at Oklahoma City, Oklahoma."

A copy of the will is on file with the Secretary.

President Brandt recommended that the University budget, containing a statement of the Legislative appropriations allocated to the University by the State Regents, the estimated income in the revolving fund, the estimated income from the Army and Navy training units, a summary of the salary budgets for the various schools, colleges, and divisions of the University, and the departmental maintenance allocations, be approved by the Board of Regents.

He stated that before considering the budget, he desired to make certain changes from the mimeographed copies of the budget sent to each member of the Board, with the understanding that these changes represent his recommendations at this time. He stated that these changes would add \$10,329.00 to the total of the budget.

Regent Hopper moved that the budget be adopted.

Before proceeding with a discussion on the budget, President Brandt announced that he had arranged for luncheon at the Union at 12:00 m. and the Board recessed until 1:00 p.m. to meet in executive session.

Following the luncheon the Board met in executive session from 1:00 to 2:10 p.m. in the President's office. Following the executive session, the discussion on the budget was resumed, Regent Chambers being present during the afternoon session.

President Brandt called attention to the recommendation on the appointment of Herbert E. Wrinkle, formerly Superintendent of Schools in Oklahoma City, to the position of Director of State Service. Mr. Wrinkle's duties are to include the correlation of higher education with secondary education and the Junior College program in the State. He discussed other phases of work to be undertaken by Mr. Wrinkle. Recommended that he be given the rank of Professor.

President Brandt requested that \$2,700.00 for an Assistant Professor of Anthropology, be included in the budget; also that George R. Maxson, Associate Professor of Engineering Drawing be promoted to Professor at the salary listed in the proposed budget, and that the resignation of William Bednar, Associate Professor of Petroleum Engineering, be accepted as of August 1, 1943.

The above three changes are in addition to the amendments submitted, a copy of which is in the hands of each member of the Board.

The Chair announced that it was the decision of the Board to transfer the salaries of the coaching staff in the Department of Athletics to the Department of Physical Education for Men, in proportion to the services in the Physical Education Program of the Army or Navy.

Mr. Deacon was called to the telephone by Governor Kerr and following the telephone conversation, Mr. Deacon announced to the Board that the Governor had informed him he had received the resignation, as a member of the Board of Regents, of Lieutenant C. O. Hunt, now in the Air Corps, and that at the time of Mr. Deacon's appointment by Governor Phillips on August 17, 1942, there was no vacancy, and therefore, Mr. Deacon's appointment was not valid. Mr. Deacon asked that he be excused. The Board expressed regret over the situation and Mr. Deacon left the meeting at 3:10 p.m.

In considering the budget recommendation for the various schools and colleges, the respective Deans were called in the order as they appear in the budget, and discussions were had on the recommendations in the various departments.

In discussing the situation with reference to Bruce Drake who receives \$2,000.00 of his salary from the University and \$1,474.00 from the Athletic Association on a twelve-months basis. President Brandt called attention to a conference with Bruce Drake last summer at which Jap Haskell, Director of Athletics, was also present during which Mr. Drake requested that he be given his summers off, it being his understanding that the salary, while paid on a twelve-months basis, was for nine-months service. In this conference Mr. Drake expressed a preference for the three summer months, rather than to accept a \$500.00 increase in his salary which was proposed by President Brandt at that time.

By an arrangement with Jap Haskell, concurred in by President Brandt, Mr. Drake was relieved of any services for the three months of last summer, 1942. President Brandt agreed with the contention of Bruce Drake that this was a permanent arrangement and not just for the summer of 1942.

Following a discussion Regent Emery moved that Bruce Drake's salary be increased \$500.00, effective July 1st and that his total salary of \$3,974.00 be paid on a twelve-months basis for twelve months service. President Brandt recommended this adjustment in Bruce Drake's salary.

It was the sense of the Board that President Brandt consult with Dale Arbuckle, Acting Director of Athletics, and ask him for a recommendation on this matter.

In considering the items for the Department of University Utilities, the Chair designated Regent Wallace as a committee of one to be responsible for the affairs of that Department, replacing Mr. Craig who was formerly serving in that capacity.

Vote was called for on the Hopper motion to adopt the budget as amended by President Brandt. All members voted "Aye".

Regent Chambers announced his approval of the recommendation on the Medical School and Hospitals presented prior to his arrival, but requested postponement of action on the organization charts submitted by Acting Dean Shoemaker.

There was a discussion concerning the income from the Training Programs, this income having been included as part of the revenues on which the University budget is based.

It was the sense of the Board that the President of the Board write a letter to Mr. John H. Kane, Chairman of the State Regents for Higher Education, for confirmation of the understanding of an agreement made by the Governor and the Regents for Higher Education in the presence of the President of the University and the President of the Oklahoma A. & M. College, that any income from the Specialized Army and Navy Programs be given to the respective institutions to supplement the amount appropriated by the Legislature, in lieu of the 15 per cent reduction in appropriations.

Lloyd Noble reported that he had conferred with Mabel Smithson of Tulsa concerning the sale of the 5-acre tract intersecting the drill field, for which an appropriation of \$10,000.00 was made by the Legislature. Miss Smithson agreed to sell the land for that amount, the abstract being forwarded to the Secretary of the Board.

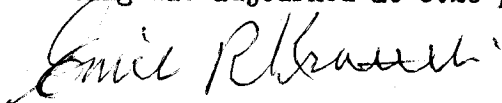
The Chair expressed appreciation to Mr. Noble for his efforts in consummating this transaction.

It was the sense of the Board that President Brandt write a letter to Mrs. Eugene M. Kerr, expressing sympathy of the Board in the death of Major Kerr on June 16, 1943.

The Chair was asked to write a letter of appreciation to John Craig for his services on the Board.

It was voted to hold the next meeting of the Board on the regular date for the monthly meeting, July 14.

There being no further business, the meeting was adjourned at 6:20 p.m.



Emil R. Kraettli, Secretary