

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The May meeting of the Board of Regents of the University of Oklahoma was held on Wednesday, May 12, 1943, in the Office of the President of the University at 9:00 a.m.

The following members were present: Regent McBride, President, presiding; Regents Craig, Deacon, Emery, and Noble. Regent Noble arrived at 12:00 o'clock.

The minutes of the meeting held on April 14, 1943, were approved, each member having been furnished a copy previously.

President Brandt reported that the enrollment as of this date had reached 1086 on the Norman campus. He stated the enrollment is continuing since few of the high schools have closed, and some upperclassmen who left the campus at the end of the second semester were returning late. The regular summer session, beginning May 31 and closing July 27, should bring the enrollment to above 2000 students.

President Brandt reported that President Emeritus W. B. Bizzell had suffered a heart attack on Sunday night, and that he is in St. Anthony's Hospital in Oklahoma City. He stated Dr. Bizzell's condition as not being critical, but that he will be required to rest approximately three months.

The Board expressed regrets over Dr. Bizzell's illness and asked the secretary to send flowers to the hospital.

The President reported on the activation of medical students, stating that our Medical School is the first in the country in which the medical students were enlisted and placed in uniform. He stated 86% of all students would be in the Army or Navy and 14% of the enrollment would be civilians.

With reference to the War College Training Program at the University, President Brandt stated that 400 basic students had been expected on May 6, but due to a disagreement in Washington on the division of housing facilities, the assignment had been delayed. He stated there is to be a meeting of the Joint Army and Navy Board on the 17th of this month, and that he would be in Washington at that time, and hoped to get some definite information on the whole training program.

President Brandt reported that Dean Hervey had received options for rental agreements for trainee housing on the following fraternity houses:

Phi Kappa Sigma, Phi Beta Delta, Delta Upsilon, Pi Kappa Alpha, Beta Theta Pi, Sigma Chi, and Phi Gamma Delta.

The options are effective until September 1, 1943, and no monthly rental figures have been considered. Other fraternities will be available and options are being secured.

President Brandt read a letter from Mr. Kraft and a report from Dean Hervey on the Phi Mu sorority house located at 815 Jenkins Avenue. This house is owned by the National chapter and since the local chapter is to be disbanded, they are interested in either selling the house or entering into a lease agreement with the University, on which a monthly rental of \$125.00 or \$135.00 was indicated by the National officers. The normal capacity of the house is for 26 students.

There was a discussion of the matter but no action taken.

President Brandt reported that the NROTC students had moved out of the S.A.M. house to Jefferson House, where 92 NROTC students are being housed. They are being fed in Jefferson Commons. It is planned ultimately to feed all Navy trainees at Jefferson Commons. Mr. and Mrs. Copeland and their son have moved into Jefferson House in the quarters for the Head Master and are eating their meals at the Commons. Mr. Copeland will serve as Master of Jefferson House.

President Brandt reported that Hester and Robertson Houses, women's residence halls, had been vacated and the residents moved to Hughen House on the University Boulevard. It had been assumed that Army trainees would be on the campus by May 6. He stated further that Mrs. Wells, Business Director and her staff had been moved to Jefferson House and Commons, and that Miss Alma Gaardsmoe, Social and Educational Director had been placed in charge of Hughen House where freshmen women are being housed, pending arrival of Army trainees, at which time the girls will be moved to the S.A.M. house.

The following appointments in Jefferson House and Commons, effective on the dates indicated in each case, were recommended by President Brandt:

Mrs. Nora V. Wells, Business Director, May 7, 1943 \$200.00 a month
 plus meals and living quarters
 Mrs. Wells is to supervise the kitchen and dining room at Jefferson Commons and also the kitchen and dining room at the Residential Halls. At the present time she receives a salary of \$125.00 a month plus meals and living quarters.

Mrs. A. B. Balch, Cook, May 7, 1943	\$100.00 a month
Mrs. Susan Stokes, Cook, May 7, 1943	100.00 a month
Miss Frankie Kraus, Cook, May 7, 1943	100.00 a month
Mrs. C. C. Richardson, Cook, May 7, 1943	100.00 a month
Mrs. H. E. Kuykendall, General Assistant, May 7, 1943	100.00 a month
Mr. A. B. Balch, Janitor, May 7, 1943	100.00 a month
Mrs. Goldie Barrow, Cook, May 10, 1943	100.00 a month
Mrs. Ruby Teel, Cook, May 10, 1943	100.00 a month

All of the above employees are those recommended by Mrs. Wells and are to be paid out of the income from the messing of trainees and NROTC.

On motion by Regent Emery the above appointments were approved.

The lease on the 20 acre plot on West Lindsey Street, planted as a Victory Garden, was presented by President Brandt, the rental being \$125.00 from April 1 to December 31, 1943. He recommended that the Board execute the lease with H. Grady Milner, the owner.

On motion by Regent Emery the President of the Board was authorized to sign the lease on behalf of the Board.

President Brandt called attention to the provisions of Senate Concurrent Resolution No. 4 of the Nineteenth Legislature, providing for appropriations for the University for the fiscal year beginning July 1, 1943, the items being as follows:

Salaries and Wages	\$969,530.00
Maintenance	68,000.00
Communication	16,000.00
Travel	6,500.00
Heat, Light, Water and Power	17,500.00
Repairs to Buildings	18,000.00
Repairs to Equipment	10,000.00
Books and Periodicals	10,000.00
Equipment	16,000.00
Repoint Stonework on Chemistry Building	1,500.00
Construct Rooms under Stadium	<u>5,000.00</u>

\$1,138,030.00

Summer School Expense	40,000.00
For the Purchase of Land	10,000.00
For Housing	25,000.00
Research Institute Building	390,000.00

He recommended that the Board of Regents of the University request the State Regents for Higher Education to set up the following accounts in the State Auditor's Office:

Salaries and Wages	\$969,530.00
Maintenance (Maintenance; Communication; Travel; Heat, Light, Water and Power; Repairs to Build- ings; Repairs to Equipment)	136,000.00
Books, Periodicals and Equipment	26,000.00
Repoint Stonework on Chemistry Building	1,500.00
Construct Rooms under Stadium	5,000.00
Summer School Expense	40,000.00
For the Purchase of Land	10,000.00
For Housing	25,000.00
For Research Institute Building	390,000.00

On motion by Regent Craig, the President's recommendation on fund allocations was approved.

The following appropriations for the Oklahoma Geological Survey, for the fiscal year beginning July 1, 1943, in the following amounts, were made through Senate Concurrent Resolution No. 4 of the Nineteenth Legislature:

Salaries and Wages.	\$23,000.00
Maintenance	2,500.00
Communication	200.00
Travel	2,000.00
Repairs to Buildings and Equipment	750.00
Equipment	750.00
Ground Water Investigations (In Coop. with U. S. Geological Survey)	5,000.00
Projects in coop. with Geologic Branch, U. S. G. S.	2,000.00
Coke and By-products (Coop. with U. S. Bureau of Mines)	1,000.00
	<u>\$37,200.00</u>

President Brandt recommended that the Board request the State Regents for Higher Education to set up the following accounts in the State Auditor's Office:

Salaries	\$23,000.00
Maintenance, Additional Employees, and Other Current Expenses	6,200.00
Ground Water Investigations (In Coop. with U. S. Geological Survey)	5,000.00
Projects in Cooperation with the Geologic Branch, U. S. Geological Survey.	2,000.00
Coke and By-products (In Coop. with U. S. Bureau of Mines)	1,000.00

On motion by Regent Deacon the recommendation on fund allocations was approved.

President Brandt presented for approval the recommendation of Robert H. Dott, Director of the Oklahoma Geological Survey, for the staff appointments and salaries for the fiscal year beginning July 1, 1943, as follows, subject to fund allocations by the State Regents as proposed:

Individual	Position	Present Salary	Recommended Salary	Regular Salary Account	Cooperative Accounts
Robert H. Dott	Director	\$4,500	4,800	4,800	\$
Malcolm C. Oakes	Field Geologist	3,300	3,600	2,400	\$1,200*
Albert L. Burwell	Chemical Engineer	3,000	3,600	3,600	
J. O. Beach	Secretary-Editor	2,700	3,000	3,000	
William E. Ham	Mineralogist	2,100	2,400	2,400	
Neal T. Dilday	Draftsman	1,800	2,100	2,100	
Jack F. Eberle	Chemist	900**	1,800***	1,800	
Mrs. C. W. Shannon	Clerk	1,200	1,500	1,500	
Eloise Tittle	Stenographer	720**	900**	900	
Alan G. Skelton	Librarian (2 months)	300	400		
Totals				\$22,900	\$1,200
Total Appropriation, regular Salary Account, Senate Concurrent Res. No. 4				23,000	

* Arrangement has been made with the U. S. Geological Survey for Mr. Oakes to collaborate on one or more of the cooperative projects. His salary will be accepted as part of our participation, and can be charged against the cooperative account. It is estimated that he will spend a minimum of 4 months on cooperative work.

** Half-time.

*** Full-time.

On motion by Regent Emery, the staff appointments at the salaries indicated were approved as recommended, subject to fund allocations.

The following adjustments in the salaries of employees in the Oklahoma Geological Survey for the months of May and June, 1943, were recommended by President Brandt:

Eloise Tittle, Stenographer and Claim Clerk, on half time basis during the school year at \$60.00 a month, to full time for May and June at \$120.00 a month.

Jack F. Eberle, Chemist, on half time during the school year at \$75.00 a month, to three-fourths time during May and June at \$125.00 a month.

It was recommended also that Mr. Dott be permitted to spend not to exceed \$650.00 during May and June, 1943, to employ additional technical staff. Funds for the adjustments in salaries and additional staff are available in the Oklahoma Geological Survey budget.

On motion of Regent Craig the recommendations were approved.

President Brandt presented the following resignations, effective on the date indicated in each case:

- Lara Hoggard, Assistant Professor of Music Education and Director of University Choral Organizations, June 1, 1943.
- Belle W. Goodman, Assistant in Chemistry, June 1, 1943.
- Martha E. Perry, Stenographer, Counselor of Women's Office, May 1, 1943.
- Ruth Walton, Stenographer, Correspondence Study Department, Extension Division, May 15, 1943.
- Richard V. Carter, Chief Announcer and Traffic Manager, Radio Station WNAD, Extension Division, services discontinued April 30, 1943.
- Dwight Mitchell, Receptionist in the President's Office, May 1, 1943.
- Marcus Anderson, Typewriter Maintenance Man, May 1, 1943.
- Lois Jean Osborne, Secretary in Bureau of Business Research, May 1, 1943.

On motion by Regent Emery the resignations were accepted.

Recommended that leave of absence be granted each of the following:

- Leonard Logan, Professor of Sociology, has requested that his leave of absence be extended from September 1, 1943 to September 1, 1944.
- Howard O. Eaton, Professor of Philosophy, has requested that his leave of absence be extended to September 1, 1944.
- Antonio de la Torre, Associate Professor of Romance Languages, has requested a leave of absence from May 13, 1943 for the purpose of employment by the Office of Strategic Services, Washington D. C.
- R. W. Harris, Associate Professor of Paleontology, has requested that his leave of absence be extended from September 1, 1943 to September 1, 1944 for the purpose of continuing work on Petroleum Research with Phillips Petroleum Company at Midland, Texas.
- Lester A. Kirkendall, Associate Professor of Educational Guidance, has requested a leave of absence from September 1, 1943 to September 1, 1944 without obligation to re-employ.
- Robert E. Whitehand, Assistant Professor of Drama, has requested that his leave of absence for military service be extended to September 1, 1944.

Frances E. Pendleton, Assistant Professor of Home Economics, has requested a leave of absence from September 1, 1943 to September 1, 1944 in order to join her husband who is in military service.

Lois S. Nelson, Instructor in Physical Education, has requested that her leave of absence be extended to September 1, 1944. Mrs. Nelson is working with the U. S. O. at Alpine, Texas.

Frank Hughes, Instructor in Theory of Music, has requested that his leave of absence for military service be extended to September 1, 1944.

Pauline Thrower, Instructor in Social Case Work, has requested a leave of absence from September 1, 1943 to September 1, 1944 for the purpose of working with the Red Cross.

Herbert G. Allphin, Instructor in Physical Education, has requested a leave of absence from September 1, 1943 to September 1, 1944 for the purpose of working for the American National Red Cross in the military and naval welfare service.

Irene Elliott, Secretary, Office of the University Secretary, has requested a leave of absence from June 1, 1943 to September 1, 1943.

Francis R. Hunter, Assistant Professor of Physiology, has requested that his leave of absence for military service be extended to September 1, 1944.

Grace B. Smiley, Clerk, Department of Military Science, has requested a leave of absence from April 8, 1943. Mrs. Smiley has received a Civil Service appointment in the same position.

Murry J. Flippo, Secretary, School of Geology, has requested a leave of absence for military service from June 1, 1943.

Dorothy Gram, Special Instructor in Social Work, has requested a leave of absence from September 1, 1943 to September 1, 1944, to accept an appointment with War Relocation Service.

On motion by Regent Emery the leaves of absence recommended were approved.

President Brandt reported that Goldia Cooksey, Instructor in English, was notified a year ago that her services would end at the close of the current school year. He recommended, in view of her 20 years of service, she be paid one-half of her present annual salary.

There was a discussion on this matter, following which Regent Emery moved that the legality of the proposal by President Brandt be determined by referring the matter to the Attorney General.

In voting on the motion a majority voted "No" and it was declared lost.

Recommended that Dr. M. T. Gastineau, Physician in the University Infirmary be given a leave of absence with full pay during the summer months in order to take a refresher course in either neuropsychiatry or ophthalmology and otolaryngology. He is considering going either to the Mayo Clinic or the University of Minnesota.

Approved.

President Brandt reported that Savoie Lottinville, while on a trip to the Annual Meeting of University Presses held in New York in January, was asked to stop off in Washington for some special assignments in connection with the War College Training Program, and that the additional time required for this work had resulted in expenses totaling \$58.21 above the amount for which he had been reimbursed. He recommended that Mr. Lottinville be reimbursed that amount.

On motion by Regent Emery it was voted to reimburse Mr. Lottinville in the amount of \$58.21 out of any available funds.

The following adjustments in salaries were recommended:

W. H. Atkins, Physician, University Infirmary, to be placed on part-time basis at \$90.00 a month beginning May 10, 1943.

David A. Baerreis, Museum Assistant, Department of Anthropology, originally appointed at \$100.00 a month for full time service and salary adjusted to \$75.00 a month during school year for part-time work, to be placed on payroll for \$100.00 a month beginning May 1, 1943.

Marian Widlake, Stenographer in President's Office, salary increased from \$125.00 to \$150.00 a month, May 1, 1943.

John Fox, Mechanician, School of Petroleum Engineering, salary increased from \$125.00 to \$165.00 a month, May 1, 1943.

Lee Jones, General Assistant, Department of University Utilities, to be paid \$14.00 additional for over-time work during the month of May, 1943.

Approved.

The following appointments were recommended:

Cecil H. Brite, General Manager of Student Publications, salary at the rate of \$241.00 a month, July 1, 1943, salary to be paid from Student Publications Funds.

Roger D. Corsaw, Museum Assistant, Department of Anthropology, June, 1943, salary \$211.11.

Elizabeth Jane Suggett, Secretary, Office of the University Secretary, salary at the rate of \$125.00 a month, May 1, 1943.

Beth Reichstadt, Secretary, Office of the Counselor of Women, salary at the rate of \$125.00 a month, May 1, 1943.

Martha Jane Judson, Clerk and Typist, Department of Military Science and Tactics, salary at the rate of \$110.00, May 1, 1943.

Eunice Chambers, Secretary, Department of Government, salary at the rate of \$80.00, May 6, 1943.

Norma Deane Morrell, Stenographer, Dean of Admission, salary at the rate of \$90.00, May 7, 1943, in place of Thelma Eley who is temporarily absent.

Betty Steen, Stenographer, Correspondence Study Department, Extension Division, salary at the rate of \$100.00, May 20, 1943.

Fern Dickinson, Assistant in the Comptroller's Office, salary at the rate of \$100.00, March 24, 1943.

Faith Ann Shirey, Medical Technologist, University Infirmary, salary at the rate of \$1020.00 a year plus maintenance and uniform laundry, April 1, 1943.

Nathalie Rayl, Secretary, Bureau of Business Research, salary at the rate of \$45.00 a month, May 1, 1943.

Garland Moore, Chief Announcer and Production Manager, WNAD, salary at the rate of \$125.00, May 1, 1943 to July 1, 1943.

Approved.

Recommended the following staff and salaries in HUGHEN HOUSE:

Alma Gaardsmoe, Social and Educational Director, salary at the rate of \$100.00 a month, May 5, 1943. Miss Gaardsmoe was transferred from the Women's Residential Halls when they were vacated.

Mrs. Elsie L. Turney, Manager of Kitchen and Dining Room, salary at the rate of \$75.00 a month, May 5, 1943.

Mrs. Lucille Mills, Cook, salary at the rate of \$50.00 a month, May 1, 1943.

Housekeeper to be employed, salary at the rate of \$50.00 a month.

President Brandt stated Miss Gaardsmoe would be employed only for the summer semester—to September 1, 1943.

Approved.

President Brandt discussed the purchase of Hughen Hall, stating that Mr. Hughen had given an option to June 1 at a price of \$45,000.00. He called attention to the appropriation by the 19th Legislature in the amount of \$25,000.00 for "Housing". He asked that the Board inspect the building with a view to purchasing the same.

During the discussion doubt was expressed that the appropriation could be used to make partial payment on any housing project on account of the prohibition against creating a debt against the state. Also, the bill creating the "University Housing Authority" provides that no state funds may be used for its operation.

The Chair appointed Regents Noble, Emery, and Craig as a committee to investigate the legal aspects of this matter.

The Board recessed at 12:30 to inspect Hughen Hall and for luncheon at the Union Building.

Following the luncheon the Board met again in executive session in the President's Office from 2:00 to 2:45 p.m.

President Brandt asked that he be excused since he was leaving out of Oklahoma City for Washington, D. C. on the afternoon train. He asked that the Board take up with Dr. Shoemaker the Medical School and Hospital Budgets, as he had gone over the budgets and recommended approval.

It was voted to consider the budgets for the Medical School, the University Hospital, and the Crippled Children's Hospital. Dr. Shoemaker, Acting Dean, distributed copies of the budgets. Lester Jesse, Bookkeeper, was also present.

Dr. Shoemaker called attention to the summary and explained the budget of the Medical School, item by item. He stated faculty salaries were adjusted to a twelve-month basis beginning July 1, whereas in the past they had been paid on a ten-month schedule. He called attention to the salaries of Chairmen of Departments which were fixed at \$6000.00 and salaries of Associate Professors at \$4000.00, regardless of length of service, except Dr. Hellbaum, Associate Professor of Physiology, now on leave of absence, whose salary appears at \$4200.00. He stated President Brandt had recommended a salary of \$4500.00 for Dr. Hellbaum.

at the current monthly rate

Regent Noble made the motion, which was seconded by Regent Craig, that salaries in the Medical School be approved, making provision for adjustments to compensate going from a ten to twelve month basis for teachers, and that the Dean make recommendations at the next meeting of the Board for further adjustments on the basis of merit.

The motion was unanimously adopted.

Regent Noble made the motion, and it was seconded by Regent Craig, that the Board of Regents request the State Regents for Higher Education to allocate the total amount required for the positions and at the salaries from state appropriations recommended in the budget for the School of Medicine, the amount being for the fiscal year beginning July 1, 1943, \$150,000.00 for salaries; that the following amounts, other than salaries be requested:

MEDICAL DEPARTMENT OF THE UNIVERSITY OF OKLAHOMA

Medical Research other than salaries	\$ 6,000.00
Maintenance	16,000.00
Communication	1,050.00
Travel	300.00
Heat, Light and Power	2,200.00
Repairs to Equipment	900.00
Repairs to Buildings	750.00
Equipment	12,500.00

The motion was unanimously adopted.

The University Hospital and Crippled Children's budgets were reviewed following which Regent Emery made the motion that these budgets as recommended be approved, subject to approval by Regent Chambers, Chairman of the Medical Committee.

The motion was unanimously adopted.

Regent Noble made the motion, and it was seconded by Regent Craig, that the Board of Regents request the State Regents for Higher Education to allocate the total amount required for the positions and at the salaries from state appropriations recommended in the budgets for the University Hospital and the Crippled Children's Hospitals, the amounts being for the fiscal year beginning July 1, 1943, \$217,486.00 for the University Hospital and \$135,000.00 for the Crippled Children's Hospital.

That the following amounts, other than salaries be requested:

STATE UNIVERSITY HOSPITAL

Maintenance	\$50,000.00
Food and Clothing	45,000.00
Milk and Dairy Products	14,000.00
Communication	5,000.00
Heat, Light, Power and Water	12,000.00
Repairs to Equipment	3,000.00
Repairs to Buildings	2,000.00
Equipment	10,000.00
Veteran's Ward	12,500.00

CRIPPLED CHILDREN'S HOSPITAL

Maintenance	\$60,000.00
Food and Clothing	37,500.00
Milk and Dairy Products	10,500.00
Communication	2,000.00
Heat, Light, Power and Water	9,000.00
Repairs to Equipment	4,000.00
Repairs to Buildings	2,000.00
Equipment	10,000.00

The motion was unanimously adopted.

Dr. Shoemaker recommended the appointment of Dr. Peter Russo as Assistant in Roentogenology, effective July 1, 1943, at a salary of \$200.00 a month. This appointment has been approved by President Brandt as a replacement for Dr. Ackermann who resigned December 10, 1942, his salary being \$100.00 a month for two hours service each day. This arrangement was unsatisfactory and Dr. Russo will give four hours per day, six days each week and be available for emergency calls on Sundays and holidays.

The recommendation was approved.

The following routine changes in the University and Crippled Children's Hospitals, including resignations, promotions and salary adjustments, and appointments, were submitted for acceptance and approval:

Resignations

Lilly Shuck, Janitor, salary \$80.00, April 10, 1943.
 James Barton, Janitor, salary \$80.00, April 6, 1943.
 Irene Morris, Photographer, salary \$80.00, April 14, 1943.
 Maude Welch, Head Nurse, salary \$95.00, April 18, 1943.
 Denton L. Field, Janitor, salary \$80.00, April 18, 1943.
 Florine Fox, Assistant Chashier, salary \$100.00, April 30, 1943.
 Eva Deardorf, Supervisor of Central Supply Room, salary \$125.00, April 30, 1943.
 Anna Bell Betts, General Staff Nurse, salary \$85.00 May 2, 1943.
 Ruth Sweeney, General Staff Nurse, salary \$85.00, May 1, 1943.
 Mabel Rook, General Staff Nurse, salary \$85.00, April 30, 1943.
 Dolores Ann Day, Stenographer, salary \$90.00, April 11, 1943.
 Mildred Gossett, Secretary, salary \$160.00, April 11, 1943.
 Ruth Corn, Stenographer, salary \$85.00, April 15, 1943.
 John E. Heatley, Roentogenologist, salary \$100.00, December 31, 1942.
 William A. Coots, Painter, salary \$100.00, April 30, 1943.
 A. C. Outlaw, Maintenance Man, salary \$120.00, April 30, 1943.

Approved.

Promotions and Salary Adjustments

- Doris Pace, promoted from General Staff Nurse to Head Nurse, salary increased from \$85.00 to \$95.00 a month, April 16, 1943.
- Jesse C. White, Promoted from Yardman to Night Watchman, salary increased from \$75.00 to \$80.00 a month, April 1, 1943.
- H. J. Stieferman, Janitor, salary increased from \$70.00 to \$80.00 a month, April 1, 1943.
- Lizzie Jackson, promoted from Supervisor of O.P.D. to Supervisor of Central Supply Room, salary increased from \$100.00 to \$125.00 a month, May 1, 1943.
- Doris Jane Stranathan, promoted from General Staff Nurse to Supervisor of O.P.D., salary increased from \$85.00 to \$100.00 a month, May 1, 1943.
- Vernice Nehring, promoted from General Staff Nurse to Heae Nurse, salary increased from \$85.00 to \$95.00, May 1, 1943.
- Dora Alice Vinson, Assistant O. R. Supervisor, salary increased from \$95.00 to \$100.00 a month, May 1, 1943.
- Peggy Oberhouse, Assistant O. R. Supervisor, salary increased from \$95.00 to \$100.00 a month, May 1, 1943.
- Margaret Williams, promoted from Storeroom Clerk to Stenographer in Dietary Department, salary increased from \$70.00 to \$80.00 a month, May 1, 1943.
- C. W. Burton, Janitor, salary increased from \$75.00 to \$80.00 a month, April 1, 1943.
- Marvin Hall, Assistant Laundryman, salary increased from \$100.00 to \$110.00 a month, April 1, 1943.
- Eleanor H. Carlston, Laboratory Technician, salary increased from \$100.00 to \$105.00 a month, April 1, 1943.

Approved.

Appointments

- Mary B. Lent, Stenographer, salary \$85.00 a month, April 7, 1943.
- Steve Carder, Head Laundryman, salary \$150.00 a month, April 9, 1943.
- Marie Watkins Porter, Secretary, salary \$125.00 a month, April 10, 1943.
- Virginia Goodwin, General Staff Nurse, salary \$85.00 a month, April 15, 1943.
- Avis L. Ferguson, Invoice Clerk and Assistant Cashier, salary \$90.00 a month, April 15, 1943.
- Dolly Ann Wilson, General Staff Nurse, salary \$85.00 a month, April 15, 1943.
- Wanda Beauregard, General Staff Nurse, salary \$85.00 a month, April 12, 1943.
- Ruth Sweeney, General Staff Nurse, salary \$85.00 a month, April 16, 1943.
- Anna Bell Betts, General Staff Nurse, salary \$85.00 a month, April 19, 1943
- Patricia Marie Cosgrove, Assistant Photographer, salary \$80.00 a month, April 24, 1943.
- Guss Bryant, Janitor, salary \$80.00 a month, April 27, 1943.
- Ruby Chronister, Stenographer, salary \$100.00 a month, April 26, 1943.
- Doris L. Miller, Medical Technologist, salary \$115.00 a month, April 29, 1943.

Approved.

The Chair called attention to the By-Laws of the Housing Authority, a copy of which was sent to each member of the Board. The matter was passed over until the next meeting.

Dean Adams appeared before the Board to discuss the organization of the Industrial Relations Institute. After hearing Dean Adams, the Board issued the following statement:

"A proposal has been made that an Institute of Industrial Relations be created in which the University of Oklahoma may be asked to play a responsible part.

"This matter has not yet been considered by the Board of Regents. Until the matter may be considered thoroughly, the Board of Regents of the University of Oklahoma can make no announcements."

Mr. Kraft submitted a temporary construction easement for right-of-way for the construction of a five-foot concrete sidewalk extending from the north side of Lindsey Street on the west side of Jenkins Avenue to, and connecting with, the sidewalk lying on the east side of the east stadium. He stated the State Highway Department in conjunction with the Bureau of Public Roads is constructing a concrete pavement on Jenkins Street extending from Brooks Street south to the entrance of the South Naval Base and the sidewalk is to run parallel to the pavement.

The Temporary Construction Easement provides: "It is a condition of this easement that it shall not be filed for record and that all rights conveyed to the State of Oklahoma and the State Highway Commission by this instrument shall terminate upon completion of construction of Oklahoma Federal Aid Project No. 3 (1) said project being 0.727 miles of paving on Access Highway South of Norman."

It was voted to authorize the President of the Board to sign the Temporary Construction Easement on behalf of the Board provided Dean Hervey finds the Board of Regents has authority to execute the easement. (In the absence of Dean Hervey the matter was submitted to Dean Cheadle and it was his opinion the Board of Regents has the authority to grant the easement).

Dale Arbuckle, Director of Athletics, recommended to President Brandt appointments on the coaching staff, and other employees, of the athletic department. President Brandt recommended approval of the following, the time of service and salary as indicated in each case:

		Paid by <u>University</u>	Paid by <u>Council</u>	<u>Total</u>
Dale Arbuckle,	Jan. 1st. 1943 to Dec. 31st. 1943		\$4,100.00	\$4,100.00
Dewey Luster	" " " " " "		5,000.00	5,000.00

						Paid by University	Paid by Council	Total
Bruce Drake	July 1st. 1943	to	June 30th. 1944			\$2,000.00	1,474.00	3,474.00
John Jacobs	"	"	"	"	"	1,000.00	2,474.00	3,474.90
Harold Keith	"	"	"	"	"	1,200.00	2,000.00	3,200.00
W. J. Cross	"	"	"	"	"		3,000.00	3,000.00
Ted Owen	"	"	"	"	"		1,800.00	1,800.00
J. J. Dempsey	"	"	"	"	"		1,080.00	1,080.00

The Football Budget for 1943-44 (estimated receipts and expenditures) as follows was submitted:

RECEIPTS

Oklahoma A. and M. Okla. City at Night	\$15,000.00
Texas at Dallas	16,000.00
Tulsa at Oklahoma City at Night	15,000.00
Kansas State at Manhattan	2,350.00
Iowa State at Norman	2,500.00
Kansas at Norman	5,000.00
Missouri at Columbia	5,000.00
Nebraska at Lincoln	8,150.00

Total Estimated Receipts----- \$69,000.00

EXPENSE-FOOTBALL ONLY

Equipment	\$ 2,000.00
Travel	8,000.00
Scouting	800.00
Officials	1,000.00
Awards	400.00
Advertising	2,500.00
Ticket and Game expense, rent stadium, Okla. City	6,350.00
Paid Visiting Schools	17,350.00
Medical	600.00
Medical Supplies	1,200.00
Salaries	20,928.00
Postage, Telephone, Telegraph	800.00
Office Labor	200.00
Auditing	300.00
Office Travel	300.00
Comp Ticket Account	4,200.00
Insurance	300.00
Miscellaneous	3,000.00

Total Estimated Expenses----- \$70,228.00

Estimated Cash on H and June 30th 1943----- \$12,000.00
 Estimated loss on Football fall 1943----- 1,228.00

Estimated cash on hand June 30th 1944----- \$10,772.00

Following a discussion on the report and recommendations, Regent Emery moved, and it was unanimously voted that the appointments as recommended be approved.

The date for the next meeting was fixed for Wednesday, June 9, 1943.

There being no further business the meeting was adjourned at 6:00 p.m.



Emil R. Kraettli, Secretary