

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A meeting of the Board of Regents of the University of Oklahoma was held on Tuesday, June 7, 1932, at 2 p. m., in the office of the President of the University, Norman, Oklahoma.

Regent Bowman, president of the board, presided; others present: Regents Hatchett, Tolbert, Milburn, Rosser, Looney.

The minutes of the meeting held on Wednesday, March 30, 1932, approved as read.

President Bizzell presented the annual report for the fiscal year beginning July 1, 1931 and ending June 30, 1932, and discussed the various phases of the report. The report was accepted and approved.

President Bizzell made the following recommendations, the action in each case being as indicated:

That the previous action fixing the salary of E. A. Dillard, Auditor in the University Hospital, at \$150.00 per month, to date from April 1, 1932, be rescinded and that his salary be fixed at that rate beginning May 1, 1932, and until otherwise ordered by the Board.

Approved.

That the rank and title of Dr. John Evans Heatley now Associate Professor of Radiology be changed to that of Professor of Diagnostic Radiology without change in salary, effective September 1, 1932.

Approved.

That the title of Dr. Everett Samuel Lain now Professor of Dermatology, Electrotherapy, and Radiology be changed to that of Professor of Dermatology and Radio-Therapy without change in salary, effective September 1, 1932.

Approved.

That the non-resident fee for the summer school in the School of Medicine at Oklahoma City be fixed at the rate of \$50.00, effective at the beginning of the summer school on June 8, 1932 and until otherwise ordered by the Board, this fee to be in addition to the regular course and laboratory fees previously approved.

Approved.

That beginning with the fall semester of 1932 the deposit of ten dollars (\$10.00) for Military Science be made to cover also the cost of shoes, which has formerly been fixed at four dollars (\$4.00), this being in addition to the regular ten-dollar deposit.

Approved.

Also, that the following fees be changed:

- Mechanical Engineering 300, \$5.00 - eliminate
- Mechanical Engineering 269, \$5.00 - eliminate
- P. E. 304 - Elements of Mining - Discontinue (fee \$3.00 if laboratory is taken) and substitute, deposit \$5.00
- P. E. 305 - Oil Field Management - add, deposit \$5.00

Approved.

That Dr. F. A. Balyeat, Associate Professor of Secondary Education be permitted to continue in the cooperative arrangement with the city schools at Oklahoma City on one-fourth time basis, and that one-fourth of his salary in the University, \$700.00, be deducted, fixing his total salary on a three-fourths time basis in the University, at the rate of \$2,150.00.

Approved.

That F. C. Dickinson be appointed Janitor in the University Library, effective April 1, 1932, at a salary of \$100.00 per month.

Approved.

That leaves of absence without pay be granted the following:

Charles M. Perry, Professor of Philosophy, from September 1, 1932 to February 1, 1933.

Carl A. Nau, Assistant Professor of Physiology in the School of Medicine, from September 1, 1932 to September 1, 1933.

Dixie Young, Assistant Professor of Zoology, from September 1, 1932 to September 1, 1933.

Evert J. Phillips, Assistant in the Department of Educational Cooperation, Extension Division, now on leave of absence and recommended that his leave be extended from September 1, 1932 to September 1, 1933.

That the resignations of the following be accepted:

Approved.

Vera I. Moore, Associate Professor of Home Economics, now on leave of absence without pay, April 22, 1932.

Ivar Axelson, Assistant Professor of Economics, now on leave of absence without pay, September 1, 1932.

Mary Virginia Sawyer Sheppard, Assistant Professor of Bacteriology, now on leave of absence without pay, September 1, 1932.

Margaret Marie Schnitzer, Instructor in Physical Education, June 1, 1932.

Approved.

Reported the death of Mr. S. G. Ashby, Janitor in the University Library, on March 2, 1932.

That the following be appointed to the position and at the salary specified in each case, effective on the date indicated:

Stuart Ramsay Tompkins, Associate Professor of History, September 1, 1932 to June 1, 1933, \$2,660.00

Hull Wesley Butler, Assistant Professor of Histology and Embryology, half time, September 1, 1932 to February 1, 1933, \$600.00.

Cecil W. Lemon, Assistant Professor of Physiology, September 1, 1932 to June 1, 1933, \$2,470.00.

Elgin Groseclose, Assistant Professor of Secretarial Work, September 1, 1932 to June 1, 1933, \$2,280.00.

Joseph Richard Tayler, Instructor in Art, September 1, 1932 to June 1, 1933, \$1,800.00

Helen Gregory, Instructor in Physical Education for Women, September 1, 1932 to June 1, 1933, \$1,800.00.

Ida Lucille Brown, Instructor in Bacteriology, September 1, 1932 to June 1, 1933, \$1,800.00

Approved.

That the previous action fixing salaries of the teachers in the summer school of 1932, be rescinded, and that the salaries be fixed at 10% below the schedule adopted at the meeting on March 30, 1932.

Approved.

That the budget as indicated be approved for the Residence Halls for the fiscal year beginning July 1, 1932, and ending June 30, 1933:

<u>Position</u>	<u>Per Month</u>
Director and Hostess, Hester Hall	\$ 100.00
Hostess, Robertson Hall	75.00
Janitor	90.00
Housekeeper	80.00
Supervisor of Kitchen and Dining Hall	90.00
Range Cook	80.00 ✓ 60
Bake Shop	70.00 ✓ 60
General Kitchen Helper	65.00 ✓ 60
Half-time Help	30.00
Half-time Help	30.00
Bookkeeper	20.00
	<u>730.00</u>

Approved.

That the budget as indicated be approved for the Infirmary

<u>Name</u>	<u>Position</u>	<u>Per Month</u>
Dr. Gayfree Ellison	Physician for Men (11 mos.)	\$ 462.50
Dr. Eleanora Schmidt-Peaster	Physician for Women (12 mos.)	285.00
Willie Fanning	Superintendent (12 mos.)	150.00
Bernice Crocker	Nurse (12 mos.)	100.00
Mrs. Claude Sanders	Nurse (11 mos.)	100.00
Marie Kuhlman	Nurse (11 mos.)	100.00
Elsie Fisher	Cook (11 mos.)	82.50
Fredia Kuhlman	Maid (11 mos.)	45.00
Fannie Hair	Maid (11 mos.)	45.00
J. M. Campbell	Janitor (12 mos.)	83.33
		<u>1,453.33</u>

Approved.

President Bizzell submitted a list of employees in the University, including fiscal office, the book exchange, athletic department, the Medical School and Hospitals at Oklahoma City, showing the amount of surety bonds in effect.

President Bizzell was instructed to make some investigation regarding the reliability of bonding companies, and it was suggested that the larger bonds be split up and distributed among several companies with a maximum of \$5,000 each.

442

President Bizzell presented rules and regulations of the University Housing Committee governing the approval of rooming houses for students enrolled in the University. It was the sense of the Board that matters of this kind should be left to the discretion of university officials.

President Bizzell discussed the University's cooperation with the Oklahoma Municipal League. He explained that for the past two years the University had employed Roy Eaton as instructor in government on a part time basis but that practically all of his time had been given to League work; that he was expecting to devote all of his time in the future to field work for the League since with the reductions in all departments his time would not be required in the department of government. President Bizzell reported also that there had been some friction between the officers of the League, Professor Alley, head of the department of government, and Mr. Eaton.

It was the sense of the board that since the University would be operating on a very close margin due to reductions in the budget, and since Mr. Eaton's services would not be required for teaching, his services with the League, so far as the university funds were concerned, be discontinued at the end of his present contract - June 1, 1932. President Bizzell concurred, and recommended that Mr. Eaton be not employed for the next school year. The recommendation was approved.

President Bizzell presented the appointments in the University Hospital and the Crippled Children's Hospital, Oklahoma City, action on these appointments having been deferred at the meeting on March 30. After some discussion the appointments were approved, with the understanding that there be no increases in salaries for any employees unless there were special cases involving additional duties, and that in all such cases President Bizzell make an investigation to determine the facts.

President Bizzell presented the budget of the department of physical education, and the coaching staff in athletics, action on this part of the budget having been deferred at the meeting on March 30. He submitted also the report of the special committee consisting of Regents Milburn, Kolbert, and Rosser, appointed at the meeting on March 30, to investigate certain official acts of Mr. Ben G. Owen, ~~acting~~ Director of Athletics. The report was as follows:

"We, your committee appointed to investigate certain official acts of Ben G. Owen, Director of Athletics of the University of Oklahoma, beg leave to report, as follows:

We took, with the assistance of an official reporter, the testimony of various and sundry persons at Oklahoma City and Norman, Oklahoma, on March 30, 1932 and March 31, 1932.

We find no evidence of intentional wrongdoing. Certain minor irregularities were brought out which have been satisfactorily explained.

We recommend that the President of the University be requested to discuss with the Athletic Council the submission to this board of the Council's recommendations as to any measures that may be necessary to bring about a more systematic and business like administration of the

of the affairs of said department.

Respectfully submitted,

W. J. Milburn, Chairman (signed)
 Raymond A. Tolbert, Member (signed)
 M. E. Rosser, Jr., Member (signed)"

Accepted and ordered filed.

The salary of Mr. Owen was reported as \$3,230 from state funds and \$2,875 from the athletic association, making a total of \$6,105.00. It was moved, and duly seconded, that Mr. Owen's salary be fixed at \$4,200.00, that \$1,375 be paid from state funds. A vote was taken on the motion but failing to secure a majority vote of the board, the chair ruled the motion lost. A motion was then made to fix Mr. Owen's total salary at \$5,000, \$2125 from state funds and \$2,875 from athletic funds. The motion was duly seconded and on a vote carried. The other appointments in the department of physical education, and athletics, were also approved at the amounts specified.

President Bizzell submitted summaries as follows:

The University
 The Summer School
 The Extension Division
 The School of Medicine, Oklahoma City
 The University Hospital, Oklahoma City
 The Crippled Children's Hospital, Oklahoma City

showing appropriations as made by the Thirteenth Legislature, for the fiscal year beginning July 1, 1932 and ending June 30, 1933, and the expenditures for that period. Also, the amount to revert to the state at the end of the fiscal year.

	APPROPRIATION	REDUCTION
UNIVERSITY OF OKLAHOMA	\$1,305,021.75	\$130,502.17
SUMMER SCHOOL	51,595.00	5,159.50
UNIVERSITY EXTENSION	74,565.52	7,456.55
SCHOOL OF MEDICINE	94,053.90	9,405.39
UNIVERSITY HOSPITAL	283,521.00	28,352.10
SOLDIERS' RELIEF	25,000.00	
CRIPPLED CHILDREN'S HOSPITAL	179,187.50	17,918.75
TOTAL	2,012,944.67	198,794.46

S U M M A R Y
UNIVERSITY OF OKLAHOMA

Appropriation

Salaries	\$1,009,257.15	
Maintenance	295,764.60	
TOTAL		\$1,305,021.75
10% Reduction	130,502.17	
NET FROM APPROPRIATION		1,174,519.58
Expenditure for Salaries	962,355.50	
Expenditure for Maintenance	203,827.00	
TOTAL BUDGET		1,166,182.50
RESERVE		8,337.08

SUMMER SCHOOL

Appropriation	51,595.00	
10% Reduction	\$5,159.50	
NET FROM APPROPRIATION	46,435.50	
Est. available from Fees	21,760.00	
TOTAL REVENUE		68,195.50
TOTAL BUDGET		65,366.25
RESERVE		2,829.25

UNIVERSITY EXTENSION

Appropriation		
Salaries	61,635.52	
Maintenance	12,930.00	
TOTAL		74,565.52

UNIVERSITY EXTENSION
(Continued)

10% Reduction	\$7,456.55	
NET FROM APPROPRIATION		\$67,108.97
Expenditure for Salaries	57,050.40	
Expenditure for Maintenance	10,058.57	
TOTAL BUDGET		67,108.97

SCHOOL OF MEDICINE

Appropriation		
Salaries	77,287.10	
Maintenance	16,786.80	
TOTAL		94,053.90
10% Reduction	9,405.39	
NET FROM APPROPRIATION		84,648.51
Est available from Revolving Fund		18,600.00
TOTAL REVENUE		103,248.51
TOTAL BUDGET		102,096.00
RESERVE		1,152.51

• • - - - - -

UNIVERSITY HOSPITAL

Appropriation

Salaries	\$161,804.00
Maintenance	121,717.00
Soldiers' Relief	25,000.00
TOTAL	\$308,521.00
10% Reduction (Appro. of \$25,000 Soldiers' Relief not included)	28,352.10
NET FROM APPROPRIATION	280,168.90
Est. available from Revolving Fund	109,100.00
TOTAL REVENUE	389,268.90
Cost of Operation	360,500.00
Soldiers' Relief	25,000.00
TOTAL BUDGET	385,500.00
RESERVE	3,768.90

CRIPPLED CHILDREN'S HOSPITAL

Appropriation

Salaries	77,187.50
Maintenance	102,000.00
TOTAL	179,187.50
10% Reduction	17,918.75
NET FROM APPROPRIATION	161,268.75
Est. available from Revolving Fund	79,900.00
TOTAL REVENUE	241,168.75
TOTAL BUDGET	238,500.00
RESERVE	2,668.75

Regent Rosser suggested a possible reduction in the number of employees in the power plant. President Bizzell stated he felt the plant was being economically operated but that he would be glad to make further investigation, and if possible, reduce the number of employees. The president was authorized to take such action as conditions might warrant.

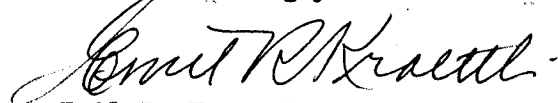
Regent Bowman, President of the Board, asked that the question with reference to Mr. Craven's activities as reported to several members of the board on numerous occasions. After some discussion it was voted to discontinue the services of Mr. Craven at the end of the current fiscal year - June 30, 1932. Following this action President Bizzell recommended that Howard G. Jensen, landscape gardener at the University Hospital, be appointed in Mr. Craven's position. He stated that he thought Mr. Jensen would be willing to come to Norman at considerably less than Mr. Craven is now receiving, but that he had not had an opportunity to consult with him concerning the matter. President Bizzell was authorized to employ Mr. Jensen, and to fix the salary at not to exceed \$2,100 per annum.

Regent Hatchett made inquiry concerning the extension work in Dental Education, for which an appropriation had been made in the Thirteenth Legislature. He expressed disapproval of the program if it followed the plan as outlined in some printed circulars that had come to his attention. President Bizzell was instructed to make an investigation of the matter, and that unless the work undertaken was in line with the proposals to the Legislature, the work be discontinued.

✓ President Bizzell was authorized to notify all appointees, and to send contracts, but with the understanding that should contingencies arise during the fiscal year which might make it necessary to reduce salaries further, this might be done without a violation of a contract at a specific salary.

President Bizzell presented a petition from Alpha Omicron Pi - social sorority - to maintain its identity as a chapter during the next school year while living in the University Residence Halls. It was the sense of the Board it is not desirable to have a separate group in the Residence Halls and President Bizzell was instructed to notify those concerned accordingly.

On motion adjourned.


Emil R. Kraettli, Secretary.