

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The March meeting of the Board of Regents of the University of Oklahoma was held on Friday, March 19, 1943, in the Office of the President of the University at 11:00 a.m.

The following members were present: Regent Wimberly, President, presiding; Regents McBride, Noble, Hopper, Craig, and Deacon. Regent Chambers arrived at 12:30 p.m. for the afternoon session.

The minutes of the meeting held on February 25, 1943, were approved, each member having been furnished a copy previously.

The Chair announced that the election of officers of the Board for the ensuing year, beginning March 29, 1943, would be held and called for nominations for the office of President.

Joe McBride was placed in nomination for the office of President. There being no further nominations, Regent McBride was unanimously elected.

Dr. Claude S. Chambers was placed in nomination for the office of Vice President. There being no further nominations, Regent Chambers was unanimously elected.

Emil R. Kraettli was placed in nomination for Secretary. There being no further nominations, Mr. Kraettli was unanimously elected.

Regent Wimberly made the following statement: "My term as a member of the Board expires March 29, so this will be my last meeting. It has been a pleasure to serve as a member of the Board of Regents and I shall always remember it as the most pleasant experience of my life. I regret that I am not continuing, but I am pleased to see that the Governor is going to appoint Don Emery. He is a high type man and is a graduate of and interested in the University. I shall always be interested in the University even though I am no longer on the Board."

The other members of the Board, and President Brandt, expressed appreciation of the associations and the fine work done by Regent Wimberly during his term on the Board and regrets that he is not continuing as a member.

President Brandt reported on his trip to Washington, D.C., accompanied by Dean A. B. Adams and Captain John F. Donelson. There they conferred with Government officials on the question of housing and the War College Training programs of the Army and Navy. On the housing situation, he stated a definite commitment had been given to provide housing for 900 men but that no public announcement should be made at this time. He stated that Government engineers had been on the campus making preliminary investigations and surveys and that if the construction did go forward as planned the buildings would be ready for occupancy by July 1.

President Brandt stated they did not learn anything definite on the training programs but that assurance had been given that both Army and Navy trainees would come to the University between now and the first of July; also that a contingent of the Army might be here early in April.

The President reported that from Washington he went to New York for a conference with officials of the Carnegie Foundation with reference to further development of the Spiro Mound project and also on an economic survey of the State. He stated the Foundation expressed an interest but gave no encouragement for assistance at this time.

In Chicago, President Brandt conferred with Dr. H. G. Weiskotten, Secretary of the Council on Medical Education and Hospitals of the American Medical Association and reported to him on the legislative considerations for the Medical School. Dr. Weiskotten was pleased to have this favorable report, especially concerning the addition of three full time clinical men and the proposed adjustment in salaries for the staff. Dr. Weiskotten also expressed the opinion that the appointment of Dr. Lowry as Dean is the best solution of our problem, but thought it desirable that Dr. Lowry visit some of the other medical schools to study administrative problems. He hopes to come to Oklahoma to visit the Medical School in April.

Dean J. B. Cheadle reported on the legislative program as it had developed during the absence of President Brandt.

Dean Cheadle reported also on the Army inspection which was made earlier in the week and pointed out the desirability of the adoption of a resolution by the Board of Regents in connection with contracts, if and when developments reach that point.

President Brandt recommended the adoption of the following resolution:

"Resolved, that the President of the University of Oklahoma is hereby authorized to sign contracts, on behalf of the University and the Board of Regents, with the Army or ^{the} Navy for training of military personnel under the Specialized Army and Navy Training Programs. In the absence of the President of the University, the President of the Board of Regents shall be authorized to sign such contracts in his place."

The resolution was unanimously adopted.

In the discussion which followed the adoption of the resolution, it was the sense of the Board that Dean John Hervey examine all contracts in advance of signing.

The Board adjourned for lunch in the Union Building at 12:30. Others invited to the lunch were Lieutenant Colonel Charles H. Brammell, Commandant of the R.O.T.C.; E. D. Meacham, Dean of the College of Arts and Sciences; Walter W. Kraft, Superintendent of University Utilities; M. L. Wardell, Professor of History and Director of the Summer Session; John B. Cheadle, Dean of the Faculty; J. L. Lindsey, Comptroller; A. B. Adams, Dean of the College of Business Administration; and Stewart Harral, Director of Press Relations.

During the luncheon, Mr. Kraft reported on the housing situation, arrangements with householders, fraternities, and others who would be involved when military personnel is assigned to the University.

Dean Adams reported on the conferences held in Washington, D.C., with reference to housing.

M. L. Wardell reported with reference to the summer school and the third semester.

Dean Meacham reported on essential war courses, including engineering, pre-medicine, physics, chemistry, etc.

J. L. Lindsey reported on the financial situation of the University.

Regents Noble and Chambers expressed appreciation for the work done on the various programs by University officials.

The Board reconvened in the President's Office at 2:00 p.m.

There was further discussion on the summer school and third semester, Dean Cheadle reporting on costs for these sessions. Dean Meacham gave a resume on the details of teaching in each program.

Following the discussion, President Brandt stated:

"In order that the University may fulfill its obligation to the State and to its students, I am asking you to authorize a summer session to take the place of the proposed third semester, but with the following conditions and limitations:

"First, that a summer term of eight weeks be given for the teachers of the State under a plan similar to that adopted in the past.

"Second, that courses be given for additional classes of students. The first class will be those R.O.T.C. and N.R.O.T.C. students who are permitted to stay in school if they can attend continuously.

"In addition, provisions should be made for certain classes of students now enrolled in school but not in special R.O.T.C. work who, under draft regulations, will be required to remain in school in preparation for later intensive training for officer assignments.

"The third class will be the graduates of the high schools of the State who will begin their training and will be permitted to remain in school for varied periods before being called into actual service.

"Our intention is to give a much abbreviated course of study, limited to subjects and treatment of subjects that will help prepare the students for some of the several branches of Army and Navy service. Special stress will be put upon engineering and pre-medical courses, and work in mathematics and the physical sciences. The cost of the summer term will be approximately \$145,000.00, of which \$25,000.00 will be paid by fees.

"I am also requesting you to ask the Governor to advance from the contingent fund part or all of the \$120,000.00 for this modified summer term, since it is now apparent that no financial returns will be received on our military training program before July 1."

The Board unanimously approved the recommendations concerning the summer session and the third semester, including the budget estimates, and asked Dean Cheadle to draw up an appropriate resolution to be presented by President Brandt; Dean Cheadle; and Professor Wardell, Director of the Summer School, to the Governor.

Dean Cheadle presented the following resolution which was on motion by Regent Noble, seconded by Regent McBride, unanimously adopted:

"RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA that in order that the University may fulfill its obligations to the State and to its students a third semester be authorized on the following conditions and limitations:

"The intent of this resolution is to give a continuing course of study that will help prepare the students for some of the several branches of Army and Navy service, special stress to be put upon engineering and pre-medical courses and work in mathematics and the physical sciences. The purpose of this course is to provide for R.O.T.C. and N.R.O.T.C. students who are required to stay in school continuously; also certain classes of students now enrolled in school but not in special R.O.T.C. work who, under draft regulations, will be required to remain in school in preparation for later intensive training for officer assignment. Also, for graduates of the high schools of the State who will begin their training and will be permitted to remain in school for a varied period before being called into actual service.

"This third semester is to run for sixteen weeks beginning after the end of the current semester, May 6, and ending in August. It is understood that the usual eight weeks summer session for teachers will be given but that the expense of this eight weeks session is to be paid out of fees and other available funds. For the sixteen weeks summer term, we ask that the Governor advance from the contingent fund for the present year the sum of \$40,000.00 for the month of June, 1943;

and for each of the months of July and August, the amount of \$40,000.00, making a total of \$120,000.00 in all, the months of July and August to be charged against the contingent fund available after July 1.

Emil R. Kraettli (signed)
Secretary, Board of Regents

Harrington Wimberly (signed)
President, Board of Regents"

The following resignations effective on the date indicated in each case were presented by President Brandt and accepted by the Board:

Samuel Glasstone, Professor of Chemistry, effective at the end of the current semester (June 1, 1943).

Laurance S. Reid, Associate Professor of Chemical Engineering, effective at the end of the current semester (June 1, 1943).

Elsie Ragsdale, Proofreader in the Printing Division of the University Press, March 1, 1943.

Marjorie VanTrump, Secretary and Herbarium Assistant in the Department of Plant Sciences, March 6, 1943.

H. E. Stanley, General Assistant, Department of University Utilities, February 18, 1943.

Clarence Lyda, Janitor, Department of University Utilities, February 28, 1943.

Otis Johnson, Janitor, Department of University Utilities, March 9, 1943.

President Brandt presented the recommendation that Truman Pouncey, Assistant Professor of Journalism, be granted a leave of absence for military service from June 1, 1943 to September 1, 1944.

The recommendation was approved.

President Brandt reported that the following had requested extension of their leaves of absence for military service and recommended that their leaves be extended:

Carl T. Almquist, Associate Professor of Electrical Engineering, from February 26, 1943 to February 26, 1944.

Charles H. Brown, Instructor in Journalism, from September 1, 1943 to September 1, 1944.

The recommendation was approved.

1319

President Brandt reported that Elizabeth Halbert, Circulation Assistant in the University Library, who has been on leave of absence since February 15, 1942, because of illness, returned to her position on March 15, 1943.

The following adjustments in salary were submitted by President Brandt for approval:

Blanche Spradlin, Secretary, College of Fine Arts, salary increased from \$100.00 to \$133.33 a month, effective April 1, 1943.

H. L. Campbell, General Assistant in the Department of University Utilities, salary increased from \$105.00 to \$110.00 a month, effective March 1, 1943.

The adjustments were approved.

President Brandt submitted the following appointments for the approval of the Board:

Barbara J. Brown, Secretary and Herbarium Assistant in the Department of Plant Sciences, salary at the rate of \$100.00 a month, effective March 15, 1943.

Patricia Pernalet, Proofreader in the Printing Division of the University Press, salary at the rate of \$100.00 a month, effective March 1, 1943.

Lum Williams, Janitor, Department of University Utilities, salary at the rate of \$100.00 a month, effective March 1, 1943.

J. R. Smith, General Assistant, Department of University Utilities, salary at the rate of \$105.00 a month, effective March 1, 1943.

Roy Thompson, General Assistant, Department of University Utilities, salary at the rate of \$105.00 a month, effective March 1, 1943.

Oscar Flinn, General Assistant, Department of University Utilities, salary at the rate of \$105.00 a month, effective March 1, 1943.

The appointments were approved.

President Brandt recommended that Dean Ellsworth Collings be relieved of the duties as Director of the Summer Session and that M. L. Wardell, Professor of History, be appointed Director of the Summer Session, effective with the Summer School of 1943.

The recommendation was approved.

President Brandt recommended that a fee of \$1.00 per credit hour be charged students enrolling in the third semester and a like amount for students enrolling in the eight weeks' summer term, this fee to be in addition to the departmental laboratory fees and the general fees for Infirmary, Library, and Union.

The following resolution was submitted by the President and on motion unanimously adopted:

"WHEREAS the State Regents for Higher Education authorized the University to offer a third semester beginning May 10 and a summer school primarily for teachers beginning May 31; and

"WHEREAS the University is committed to operate on a twelve months' basis to meet the demands of the War Training Program for students in engineering, pre-medical work, and other essential war courses; and

"WHEREAS the Nineteenth Legislature has failed to make an appropriation to pay the salaries of teachers on a twelve months' basis;

"NOW THEREFORE BE IT RESOLVED that the Board of Regents of the University of Oklahoma authorize a fee of \$1.00 per credit hour for the students enrolled during the third semester and a like amount for the students enrolled in the eight weeks' summer term, this fee to be in addition to the departmental laboratory fees and the general fees for Infirmary, Library, and Union."

School of Medicine

President Brandt presented a recommendation that Dr. Tom Lowry, who was appointed Dean of the School of Medicine on November 15, 1942, be placed on the status of a leave of absence from that date because of illness.

President Brandt also recommended that Harold A. Shoemaker, Assistant Dean of the School of Medicine, be designated Acting Dean of the School of Medicine, effective November 15, 1942 and to continue until otherwise ordered.

The recommendations were approved.

Acting Dean Shoemaker reported in a letter to President Brandt, under date of March 18, 1943, that Dr. Russell Moseley, Assistant Professor of Anatomy, had suffered a serious nervous breakdown and, consequently, would be unable to continue his teaching during the remainder of the present academic year.

President Brandt recommended that Dr. Moseley be granted a leave

1320
of absence with full salary for the balance of the current school year and that his appointment terminate on July 1, 1943.

On motion by Regent Chambers, seconded by Regent Hopper, the recommendation was approved.

President Brandt presented the recommendation that Kenneth M. Richter be appointed Assistant Professor of Histology and Embryology at a yearly salary of \$3,000.00 for twelve months' service, effective June 1, 1943.

The recommendation was approved.

The following changes in personnel in the School of Medicine as recommended by H. A. Shoemaker, Acting Dean, were presented and approval recommended by President Brandt:

Resignations

A. L. Wilson, Property Clerk, January 31, 1943, to enter U. S. Navy.
Charles W. Phipps, Maintenance Man, January 31, 1943.
Colson Brewer, Janitor, February 12, 1943.
D. E. Johnson, Janitor, February 22, 1943.

Accepted.

Change in Title

Harry L. Deupree, title changed from Assistant in Medicine to Assistant in Obstetrics, effective March 9, 1943.

Approved.

Salary Adjustments and Promotions

Lelamay Morehead, promoted from Assistant Property Clerk to Property Clerk and salary increased from \$90.00 to \$110.00 a month, February 1, 1943.
Josephine Briceno, Technician, salary increased from \$75.00 to \$90.00 a month, February 1, 1943.

Approved.

Appointments

Beulah Maree Boyer, Assistant Property Clerk, salary \$80.00 a month, effective February 8, 1943. If her services are satisfactory, her salary is to be increased to \$90.00 a month on March 1, 1943.
May Ruth Favor, Technician, salary \$90.00 a month, February 8, 1943.
Napoleon Lewis, Janitor, salary \$75.00 a month, March 2, 1943.
Albert Smart, Yard Man, salary \$75.00 a month, March 1, 1943.

Approved.

School of Nursing

President Brandt presented the recommendation that Kathlyn Krammes be appointed Superintendent of Nurses and Director of the School of Nursing at a yearly salary of \$3,000.00 plus maintenance, effective April 1, 1943.

The recommendation was approved.

University and Crippled Children's Hospitals

President Brandt submitted for the approval of the Board the following changes in personnel in the University and Crippled Children's Hospitals:

Resignations

- Eva Marie Raburn, General Staff Nurse, January 31, 1943.
- Lillian Swain, Head Nurse, February 7, 1943.
- J. D. Lowry, X-Ray Technician, February 14, 1943.
- Ora Dunn, Stenographer, February 7, 1943.
- Irene Ashby, Cashier, February 9, 1943.
- Fern Hill, General Staff Nurse, February 28, 1943.
- Altha Logan Oliver, General Staff Nurse, February 28, 1943.
- Flora Belle Young, General Staff Nurse, February 28, 1943.
- Fred Austin, Janitor, February 26, 1943.
- J. R. Fuzzell, Ambulance Driver, February 28, 1943.
- A. B. Alcott, Electrician, February 28, 1943.
- Betty Boehm, Assistant Dietitian, February 28, 1943.
- Ruth Davis, Record Clerk, March 5, 1943.
- A. W. Hall, Laundryman, February 28, 1943.

Accepted.

Salary Adjustments and Promotions

- Frances Klote, Laboratory Technician, salary increased from \$22.50 for one-fourth time to \$45.00 for one-half time, February 1, 1943.
- Ruth Cleo Dawson, promoted from General Staff Nurse to Head Nurse and salary increased from \$80.00 to \$90.00 a month, February 1, 1943.
- Peggy Virginia Oberhouse, promoted from General Staff Nurse to Assistant Operating Room Supervisor and salary increased from \$80.00 to \$95.00 a month, February 1, 1943.
- Elenora Parrish, promoted from General Staff Nurse to Head Nurse and salary increased from \$80.00 to \$90.00 a month, February 1, 1943.
- Mildred Flynn, Laboratory Technician, salary increased from \$120.00 to \$125.00 a month, March 1, 1943.
- Margaret C. Murphy, Laboratory Technician, salary increased from \$120.00 to \$125.00 a month, March 1, 1943.

1322

Salary Adjustments and Promotions cont.

Betty Burnett, Laboratory Technician, salary increased from \$120.00 to \$125.00 a month, March 1, 1943.

Mary Pindur, Stenographer in Laboratory Department, salary increased from \$100.00 to \$105.00 a month, March 1, 1943.

Anna Walker, promoted from General Staff Nurse to Head Nurse, salary increased from \$80.00 to \$90.00 a month, March 1, 1943.

Charles M. Beilstein, promoted from Senior Intern to Resident in Pediatrics and salary increased from \$35.00 to \$60.00 a month, March 1, 1943.

Daniel L. Tappen, promoted from Senior Intern to Resident in Genito-Urinary and Rectal Surgery, salary increased from \$35.00 to \$60.00 a month, March 1, 1943.

C. F. Miller, transferred from Nightwatchman to Head Yardman and salary increased from \$85.00 to \$90.00 a month, March 1, 1943.

R. E. Osborn, Nightwatchman, salary increased from \$80.00 to \$85.00 a month, March 1, 1943.

James Yell, promoted from Storeroom Clerk to Ambulance Driver and salary increased from \$65.00 to \$75.00 a month, March 1, 1943.

Freedra Housley, transferred from Head Nurse to General Staff Nurse and salary decreased from \$90.00 to \$80.00 a month, March 1, 1943.

Approved.

Appointments

Ernestine I. Newby, X-Ray Technician, salary \$100.00 a month, February 8, 1943.

Hilda Bush, General Staff Nurse, salary \$80.00 a month, February 8, 1943.

Jesse C. White, Yardman, salary \$75.00 a month, February 18, 1943.

Edith Martindale, General Staff Nurse, salary \$80.00 a month, February 19, 1943.

Pearl De'Lee Craven, X-Ray Technician, salary \$125.00 a month, February 22, 1943.

June Duncanson, Head Nurse, salary \$90.00 a month, February 15, 1943.

Sally D. Jarrott, Stenographer, salary \$70.00 a month for part time, February 22, 1943.

Dardanella Lister, General Staff Nurse, salary \$80.00 a month, February 16, 1943.

C. C. Newton, Electrician, salary \$150.00 a month, March 1, 1943.

Margaret Wolf, Social Service Worker, salary \$110.00 a month, March 1, 1943.

Dorothy F. Peggs, X-Ray Technician, salary \$150.00 a month, March 3, 1943.

E. A. Jones, Assistant Laundryman, salary \$120.00 a month, March 2, 1943.

A. L. Kelly, Maintenance Man, salary \$120.00 a month, March 3, 1943.

John Sabolich, Janitor, salary \$80.00 a month, March 5, 1943.

John A. Warren, Nightwatchman, salary \$80.00 a month, February 16, 1943.

Approved.

President Brandt recommended approval of a loan in the amount of \$150.00 from the J. Roy Williams Fund to Clarence Bruce Taylor, a senior in the University. Mr. Taylor meets all of the requirements for the loan and has been recommended by the Student Loan Committee.

The recommendation was approved.

Regent Hopper reported that Mr. J. T. Griffin of Muskogee, who was appointed a member of the Board of Control of the Will Rogers Memorial Fund, had declined to accept because of the condition of his health.

Dr. Chambers proposed the name of Mr. G. D. Davis of Claremore for membership on the Board of Control of the Will Rogers Memorial Fund. He stated Mr. Davis was a personal friend of Will Rogers and that he thought it was entirely appropriate to appoint a resident of Claremore. Mr. Davis is a banker by profession.

Mr. Davis was unanimously elected.

President Brandt reported that the Attorney General had rendered an opinion on the question of fixing the Infirmary Fee in an amount sufficient to provide funds for the operation and maintenance of the Infirmary, a sinking fund to take care of bond payments on the building, and the interest on bonds, the conclusions being as follows: " * * * In view of the foregoing, it is the opinion of the Attorney General that charges and fees to be fixed by the Board of Regents are governed by House Bill No. 337, Chapter 104, Section 5, Session Laws 1927, and that the fees charged by said Board of Regents are not limited by House Bill No. 419, Title 70, Chapter 45, Section 15, Session Laws 1941."

President Brandt reported that the interest on bonds, in the amount of \$1,170.00, would be due April 1, 1943, and that there are no funds available in the Infirmary account to pay this interest. He recommended that the Commissioners of the Land Office of the State of Oklahoma be notified of this situation and that a request be made that the interest be paid under the provision in Section 5, Chapter 104, House Bill No. 337, Session Laws, 1927, reading as follows: " * * * all credits accruing from the State Public Building Lands, or Fund, not otherwise pledged, or so much thereof as may be required, are hereby irrevocably pledged to the payment of the interest and principal of said bonds."

It was voted to approve President Brandt's recommendation.

There was a discussion on the question of fixing the Infirmary Fee at an amount per semester sufficient to provide funds to meet all

1324

requirements.

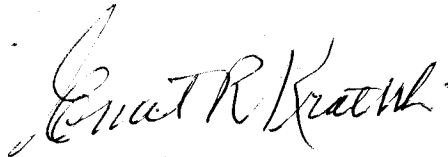
On motion by Regent Chambers, it was voted to fix the Infirmary Fee, beginning with the opening of the third semester, May 10, 1943, at the rate of \$6.50 per student per semester.

President Brandt presented a Lease-Agreement for the property known as Huguen Dormitory, also known as The Normandie, dated March 15, 1943, to become effective April 1, 1943, at a monthly rental of \$375.00 a month. He explained the provisions of the Lease-Agreement, stating that it was necessary to include this building in the housing program looking toward housing of military personnel.

It was voted to approve the Lease-Agreement, and Regent McBride was authorized to sign on behalf of the Board of Regents. The Secretary was instructed to file a copy of the lease in the official files of the Board of Regents.

It was voted to hold regular meetings of the Board of Regents on the second Wednesday of each month in the future. The next meeting is to be held on Wednesday, April 14, 1943.

There being no further business, the meeting was adjourned at 5:00 p.m.



Emil R. Kraettli, Secretary.