

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The October meeting of the Board of Regents of the University of Oklahoma was held on Tuesday, October 6, 1942, in the office of the President of the University at 1:30 p.m.

The following members were present: Regent Wimberly, President, presiding; Regents McBride, Craig, Chambers, Noble, and Deacon.

The minutes of the meeting on September 15 were approved, each member having been furnished a copy previously.

President Brandt called attention to his recommendation at the previous meeting providing for salary adjustments for a number of teachers in the University, mainly in the College of Arts and Sciences. He stated the present balance, or cushion fund, is not sufficient to permit any further salary increases at this time, and for that reason he was withdrawing the recommendation. If we should have a serious decrease in enrolment the second semester, it would reduce the revenues further.

The President's recommendation having been withdrawn, no action was taken.

Regent Noble moved "that the Secretary of the Board be instructed to keep a separate list of all raises in salaries made since the meeting held on June 24, and that this record be kept for the duration."

Motion carried.

The following students who have been approved for loans from the J. Roy Williams Fund by the Student Loan Committee in the amounts specified were approved:

Harry George Newman, Jr.	\$200.00
N. Houston Westenbarger	\$200.00.

President Brandt called attention to a communication from the Association of Governing Boards inviting the Board of Regents of the University of Oklahoma to become a member of the Association, the annual dues being \$60.00. There was a discussion concerning the matter, after which the following motion was made by Regent Noble:

"Mr. Chairman, I move that we join the Association of Governing Boards. Further, that it be the policy of this board to send the President or Vice President of the Board, and the new member of the

Board, until such time as it may seem desirable to change this policy. Also, that any other member of the Board who finds it possible to attend shall be designated as an official delegate of this board."

Unanimously carried.

It was voted to pay the expenses of delegates attending the meetings of the Association. The one this year will be held in Minneapolis the latter part of October.

There was a discussion concerning the broadcasting of football games. President Brandt reported it had been agreed to sell the rights for this year on the following basis: \$50.00 to any station, or \$50.00 to the first station if a network is purchasing and \$25.00 to each additional station of the network. Any station may sell commercial rights except to a beer account. The whole matter will be subject to review after the Kansas game.

Regent Noble made the following motion which was seconded and carried: "That the President of the University be directed before the next football season (February 1) to present to the Board of Regents a plan under which bids for broadcasting games are to be taken for the next football season."

President Brandt reported that he had received a letter from the Regional Director of the Southwestern Region, Federal Works Agency, under date of August 22, from which he read as follows:

"This confirms our telephone conversation yesterday concerning the Oklahoma City Isolation Hospital, Oklahoma 34-117F.

"The U.S. Public Health Service has made arrangements to secure the use of an abandoned CCC Camp as an isolation hospital. In view of the critical material situation, this seems a very sensible solution to the problem."

President Brandt stated he was making this report merely to close the file on this matter.

President Brandt reported that William Schriever, Chairman of the Department of Physics, had been appointed Director of the School of Engineering Physics in place of Homer L. Dodge, who is on leave of absence, the appointment to date from September 1, 1942.

President Brandt stated that an agreement had been reached for the renewal of the lease on the property at 820 Elm Avenue, which for a number of years has been used as a practice house for the School of Home Economics. He recommended that the President of the Board of Regents be authorized to sign the lease for the year 1942-43, which carries provision for renewal on a five-year basis.

Recommendation approved.

Attention was called to the statutes of the State which prohibit the use of state owned cars by state employees except while on official business. Bennie Shultz, Acting Superintendent of University Utilities, reports it is important that Lendon Hunt, Chief Engineer in the Power Plant; L. R. Benning, Plumbing and Heating Foreman; and C. M. Mitchell, Janitor Foreman, be permitted to drive university cars to and from their homes because each one is subject to call at any time. The responsibilities of their positions are such that they must be available for service twenty-four hours a day.

President Brandt recommended that the Board of Regents authorize these men to use the cars as requested and that such use be declared as "official business."

It was voted, on motion by Regent Noble, that the President's recommendation be approved with the understanding that the mileage on each car be reported monthly to the President's Office.

President Brandt reported the following resignations:

Harold V. Huneke, Assistant in Mathematics, October 1, 1942.

Mr. Huneke was ordered to report for military service through Selective Service.

Homer Heck, Director of Radio Station WNAD, November 1, 1942.

Jesse H. Glass, Chief Yeoman, Naval R.O.T.C., September 26, 1942.

Ruby Ragsdale, Secretary, Department of Plant Sciences, September 23, 1942.

Gloria Peters, Secretary, College of Fine Arts, September 23, 1942.

Mabel Chandler, Secretary, School of Home Economics, September 28, 1942.

Alfreda Chapman, Secretary, College of Engineering, October 1, 1942.

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Requests for leaves of absence under the conditions specified in each case were presented by the President, and approval recommended, as follows:

Elizabeth Halbert, Circulation Assistant in the University Library, previously granted a leave of absence to September 1, 1942, because of illness, has requested an extension of her leave to February 1, 1943.

Approved.

J. S. Walton, Professor of Chemical Engineering, is working on an important Government research project and requests a leave of absence until January 1, 1943.

Approved.

Leslie Hewes, Assistant Professor of Geography, desires to make application for a commission in the United States Navy; but before doing so, he has asked whether or not he would be granted a leave of absence. The local draft board has informed him that he may expect an early call through Selective Service. It was voted to grant Mr. Hewes a leave of absence if and when he enters military service, either on a commission in the Navy or through Selective Service.

President Brandt stated he had overlooked William B. Ragan, Assistant Professor of Elementary Education, when he submitted the list of members of the faculty to whom commitments had been made for salary adjustments, the correspondence having been temporarily misplaced. He recommended that Mr. Ragan's salary be fixed, beginning September 1, 1942, at \$2,400.00 for the nine months' school year instead of \$2,160.00.

Approved.

President Brandt recommended that J. Bruce Wiley, who has been serving as Special Instructor in Electrical Engineering, be appointed Assistant Professor of Electrical Engineering, effective September 1, 1942, and that his salary for nine months' service be fixed at \$2,331.00. He explained that Mr. Wiley has been offered a position at the Naval Service Training Base at a much higher salary, but that it is imperative that he remain on the staff. Mr. Wiley is willing to accept on the above basis.

Approved.

President Brandt reported that the budget provides for the appointment of a Museum Assistant in the Department of Anthropology at \$100.00 a month beginning July 1, 1942, and that David A. Baerreis was appointed to this position. Mr. Baerreis has decided to enroll in some courses and has asked that he be placed on a three-fourths time basis - \$75.00 a month - effective October 1, 1942. President Brandt recommended approval of the adjustment in service and salary for Mr. Baerreis.

Approved.

President Brandt reported as follows on the resignation of Dean Patterson:

"I propose that the resignation of Major General Robert U. Patterson, Dean of the School of Medicine, which was submitted in March, 1942, be accepted, effective November 15, 1942. Dean Patterson has served in this position since 1935, and reached the retirement age of 65 in June of this year.

"I further recommend that the members of the Board of Regents express to Dean Patterson their thanks for his great services to the cause of medicine in Oklahoma."

On motion by Regent Chambers, seconded by Regent McBride, the resignation of Dean Patterson was accepted as of November 15, 1942.

The following letter, signed by all members of the Board of Regents, was read and the Secretary was instructed to incorporate a copy in the official minutes of the Board:

"The Board of Regents of the University of Oklahoma regretfully accept the resignation of Robert U. Patterson as of November 15, 1942. In accepting Dean Patterson's resignation, since he has reached the age of retirement, the Board of Regents expresses its unanimous thanks for the many great services which General Patterson has rendered the cause of medicine in Oklahoma.

"He has been loyal and faithful in the performance of his duty, and he has worked many miracles despite the great lack of money to carry out his objectives, and he can leave his position with the knowledge that he has helped in the advancement of the Medical School of the University of Oklahoma and its hospitals to the high goals held by the medical profession of America. He has resolved many difficulties with tact and courage. He has made the welfare of Oklahoma his interest, and the Board of Regents takes pride in his accomplishments.

Harrington Wimberly (signed)  
President, Board of Regents

- Members: Joe W. McBride (signed)
- Erl E. Deacon (signed)
- Lloyd Noble (signed)
- Claude S. Chambers (signed)
- J. M. Craig (signed)
- E. C. Hopper (signed)"

Emil R. Kraettli (signed)  
Secretary, Board of Regents

President Brandt recommended the appointment of Dr. Tom Lowry as Dean of the School of Medicine and Superintendent of the University and Crippled Children's Hospitals as per the following communication:

"I propose that Dr. Tom Lowry of the Class of 1914, of Oklahoma City, be named Dean of the Medical School to date from November 15, 1942 to July 1, 1943, at an annual salary to be determined by members of the Board. I recommend that the President of the University be instructed to continue his search, in the meantime, for a suitable full-time dean to succeed Dr. Lowry on July 1, 1943.

"Dr. Lowry has been unanimously approved by a faculty advisory committee, and his appointment, I believe, will have the whole-hearted support of the whole state of Oklahoma. Dr. Lowry was in no sense a candidate, and he has accepted the President's invitation to serve as part-time dean with the greatest reluctance and only because of his great loyalty to the University. He has accepted on the condition that his appointment terminate July 1, 1943, and that the University continue its search for a full-time dean. Under no circumstances does he want the position permanently, and if the Board approves the President's recommendation his acceptance will be a personal sacrifice.

"Dr. Lowry has been a loyal member of the medical faculty and has given unstintingly of his time. He is the soul of integrity, kindness and courage. The President considers the University extremely fortunate and honored to have Dr. Lowry's consent to undertake this extremely difficult position."

On motion by Regent McBride, seconded by Regent Craig, the appointment of Dr. Tom Lowry as Dean of the School of Medicine and Superintendent of the University and Crippled Children's Hospitals was approved.

President Brandt stated Dr. Lowry had been invited to meet with the Board and that he was waiting outside. He was called and officially notified of his appointment by the President of the Board.

Mr. Wimberly stated: "Dr. Lowry, the Board appreciates your willingness to assume the responsibilities of the deanship. We pledge you our full cooperation in stressing the importance of the Medical School in Oklahoma and shall do everything possible to increase its usefulness. We realize that the Medical School has suffered a great deal because of lack of funds, but we hope that something can be done during the next session of the Legislature to relieve this situation."

Regent Noble expressed appreciation for the sacrifice Dr. Lowry is making in accepting the position. "The duties in this position are such as require a full-time dean, and we know you will give it all of the time you possibly can, even to the extent of sacrificing your own practice. In

taking over these duties you will be rendering the Medical School and the State a fine service. I can assure you of the full cooperation of this board and we know your appointment meets with the approval of the staff, the doctors in Oklahoma City, and the Medical profession of the State. President Brandt's recommendation on your appointment was unanimously approved by this board."

Dr. Tom Lowry: "I am willing to accept the appointment and I consider it a great honor. I have for many years been vitally interested in the Medical School. In honoring me by this appointment, you are also honoring Dick because we worked together in the school from the time we graduated. At the time of his death, he was Professor of Clinical Obstetrics and my title is that of Professor of Clinical Medicine. The School was always very dear to our hearts. I would not have accepted without the unanimous vote of the Board. I believe my appointment will have the unanimous approval of all the doctors on the staff of the School."

President Brandt reported that Dean Patterson had just arrived and suggested that he come before the Board. Dean Patterson was called in and informed by the President of the Board that his resignation had been accepted effective November 15, 1942. Mr. Wimberly informed Dean Patterson that Dr. Tom Lowry had been appointed Dean, stating further: "We appreciate the fine service you have rendered and the high standards you have stood for. The Medical School has made progress under your administration and we regret your leaving. We hope your interest in the School will continue." The letter signed by all members of the Board was given to Dean Patterson.

Following the reading of the letter, Dean Patterson stated: "I deeply appreciate what the President of the Board has said, and I appreciate more than I can tell you the letter that you have just handed me. I was responsible for the retirement rule at the age of 65, and I think it is an excellent one. Conditions during the past few years have made me realize that I must take things easier. I am not going to stop, however, during times like these. I shall always be interested in turning out doctors, nurses, and dietitians. I am leaving this position with a great deal of personal regret. I am deeply interested in Oklahoma and shall always have an interest in the University which is near to my heart. My son is now a student in this school."

Dean Patterson and Dr. Lowry retired from the meeting.

President Brandt continued with his recommendations which included appointments as follows:

Cairns K. Smith, Acting Associate Professor of History, salary at the rate of \$250.00 a month for September, October, November, and December, 1942, and January, 1943. Mr. Smith replaces A. B. Sears and H. C. Peterson who have entered military service.

Gladys Quigg LaFon, Special Instructor in Mathematics, salary at the rate of \$200.00 a month for October, November, and December, 1942, and January, 1943 (first semester, 1942-43).

Belle W. Goodman, Assistant in Chemistry, at a salary of \$1,600.00 on a nine months' basis, to date from October 1, 1942 to May 31, 1943.

Leona Holmes Giles, Director of Public Information, Extension Division, salary at the rate of \$125.00 a month, effective September 21, 1942. Mrs. Giles replaces Charlotte Shepherd who has been transferred to the Lecture and Entertainment Bureau.

Alma I. McCasland, Secretary, College of Engineering, salary at the rate of \$135.00 a month, effective September 18, 1942. Mrs. McCasland replaces Mrs. Alfreda Chapman, resigned.

Marjorie Owens Van Trump, Secretary, Department of Plant Sciences, salary at the rate of \$95.00 a month, effective September 24, 1942. Mrs. Van Trump replaces Ruby Ragsdale, resigned.

Blanche Spradlin, Secretary, College of Fine Arts, salary at the rate of \$100.00 a month, effective September 24, 1942. Mrs. Spradlin replaces Mrs. Gloria Peters, resigned.

Approved.

President Brandt recommended that Herschel Elarth, who was granted a leave of absence for military service at the meeting on September 15, be employed to prepare revised plans on the second unit of the Jefferson House group. Mr. Elarth is awaiting appointment to a commission and if this does not materialize, he will be inducted under Selective Service in the near future.

President Brandt recommended further that Mr. Elarth's salary be fixed at \$278.00 a month, which is the amount paid him on the teaching staff as Associate Professor in the School of Architecture, and that his appointment date from October 6, 1942.

President Brandt explained that he had been encouraged in the belief that priorities would be granted for such housing programs. Much of the material for the completion of this unit is on hand. A number of changes in plans will need to be made because some very bad planning was done in the first unit, probably not chargeable to any one, but due to the short time in which plans had to be prepared.

Mr. Elarth's appointment on a monthly basis was approved.



President Brandt recommended as follows:

"In view of the fact that Vernon Parrington, a former member of this faculty, created the plan of the oval which has been such a great asset to the University, I recommend that the Board of Regents name the oval the Vernon Parrington Oval.

"Mr Parrington, as you may recall, was the first football coach of the University and the first chairman of the English Department. He was dismissed from the University because he smoked, and later won the Pulitzer Prize for American Literature for his notable contribution to American literature of Main Currents in American Thought."

The recommendation was approved.

The following changes in the School of Medicine were presented for approval:

Resignations

Beatrice Share, Stenographer, September 22, 1942.

Stewart Bell, Assistant Property Clerk in the Property Office, October 5, 1942.

Appointments

Samuel A. Corson, Assistant Professor of Physiology, at a salary of \$2,700.00 for ten months' service, effective September 15, 1942.

Mary Ellen Kilfoy, Clerk in the Office of the Registrar, at a salary of \$80.00 a month, effective October 5, 1942. If her services are satisfactory, her salary will be increased to \$90.00 a month on January 1, 1943, on a twelve months' basis.

Lelamay Morehead, Assistant Property Clerk in the Property Office, at a salary of \$80.00 a month, effective October 5, 1942.

Approved.

The following changes in the University and Crippled Children's Hospitals were presented for approval:

Appointments

George N. Barry, Medical Director on a part time basis at a salary of \$300.00 a month, effective October 1, 1942.

✓ H. Thompson Avey, Director of the Outpatient and Admitting Departments at a salary of \$200.00 a month from October 1, 1942 to January 1, 1943; after January 1, his salary will be at the rate of \$250.00 a month.

A. L. Swenson, Assistant, Department of Orthopaedic Surgery on a full time basis, salary at the rate of \$350.00 a month, to date from October 1, 1942 to July 1, 1943.

#### Salary Adjustment

Mary Frances Thweatt, Assistant Superintendent of Nurses in the Crippled Children's Hospital, salary increased from \$125.00 to \$135.00 a month, effective October 1, 1942.

President Brandt called attention to a violation of the regulation concerning the appointment of two members of the same family. Mrs. Winnie Mae Avey has been a Nurse on the General Staff of the Outpatient Department of the University Hospital and with the appointment of Dr. H. Thompson Avey, her husband, we have a situation that is very difficult to remedy. It is practically impossible to secure nurses, and President Brandt recommended that the Board authorize continuing Mrs. Avey in her present position as an emergency.

The above recommendations were approved.

President Brandt reported that the War Production Board had requested the University to release approximately 25% of its typewriters to the Government and that a survey had been made to ascertain how many machines could be spared. It was found that 50 typewriters could be turned in, and President Brandt recommended adoption of the following resolution, listing the serial number and make of each typewriter:

"WHEREAS, the War Production Board has requested that the University release approximately twenty-five per cent of its typewriters to the Government; and

"WHEREAS, upon investigation the Board of Regents finds that typewriters with the following serial numbers are not absolutely necessary:

<u>Underwood</u>	<u>Royal</u>	<u>L. C. Smith</u>	<u>Remington</u>
5081324	2297531	1459845	JDL38758
5087172	2299640	1459832	JDL38759
5081323	2294837	1459786	JDL38760
5081325	2297428	1460533	
4710226	2300295	1460019	
5087166	2294175	1460558	
5083101	2300796	1460135	
5081322	2299729	1460063	
5081265	2299677	1460523	
5087195	2294187	1460041	
5081321		1457570-14	
5081319		1463888	
5087164		1460073	
5086947		1459998	
4523721		1423992	
N5076180		1460511	
		1460416	
		1460396	
		1457531	
		1459880	
		1459137	

"NOW THEREFORE BE IT RESOLVED that the President of the University be authorized to instruct the State Board of Public Affairs of the availability of these typewriters and that arrangements be made to turn the same over to the Government."

Unanimously adopted.

President Brandt recommended the adoption of the following resolution in connection with the appropriation for the Research Institute Building:

"WHEREAS, the Eighteenth Legislature appropriated \$407,500.00 to be used in the construction of a Research Institute-Physical Sciences Building during the current biennium; and

"WHEREAS, due to war conditions, it has been impossible to construct said building;

"NOW THEREFORE BE IT RESOLVED by the Board of Regents of the University of Oklahoma on this sixth day of October, 1942, that we respectfully request the Oklahoma State Regents for Higher Education to ask the Nineteenth Legislature to reappropriate the above amount from the Public Building Fund, to become available during the biennium beginning July 1, 1943."

Unanimously adopted.

President Brandt reported the appointment of the Regents Committee on Curriculum Revision and recommended approval of the following to serve:

John B. Cheadle, Chairman, Professor of Law  
George Wadsack, Registrar  
Royden J. Dangerfield, Dean of the Faculty and Professor  
of Government  
Samuel Glasstone, Professor of Chemistry  
J. H. Marshburn, Professor of English.

On motion by Regent McBride, seconded by Regent Deacon, the appointments were approved.

President Brandt stated that the question of the twelve-month plan, as approved by the State Regents for Higher Education, would need to be settled before the Committee on Curriculum Revision could reach definite conclusions but that preliminary studies were being made. He emphasized the importance of the Committee and that its findings and recommendations would affect the future of the University.

President Brandt reported also concerning the outlook for American education under the war program, stating it is not unlikely that the colleges would soon be called upon to give emphasis to courses particularly essential to the war effort and that the humanities and cultural subjects would be put in the background. Engineering would in all probability be limited to two years of intensive training. Many colleges have already adjusted their work to an accelerated program on a twelve months' basis, and the plan of the State Regents for Higher Education is to change to a three-semester plan of sixteen weeks each, or two semesters and two eight weeks terms.

This plan will require additional funds, about one-fourth more, for the teaching staff; also additional funds for maintenance. President Brandt stated that in conference with President Bennett of Oklahoma A. and M. College it was agreed to ask for a 10% increase to cover higher living costs.

Returning to the deanship of the School of Medicine, the question was raised as to the salary to be paid Dr. Lowry while serving on a part time basis. President Brandt recommended that Dr. Lowry's salary be fixed at \$6,500.00 on an annual basis "in view of the sacrifice that he is making."

On motion by Regent Chambers, seconded by Regent Deacon, it was voted to fix Dr. Lowry's salary at \$6,500.00 on an annual basis.

President Brandt asked that Dean Dangerfield and Mr. Lindsey discuss the biennial budget program with the Board. Dean Dangerfield spoke on the plan of the organization on the twelve-month plan, the adoption of a salary schedule for members of the teaching staff on the basis of the schedule adopted by the Board in 1936 but never put into effect, and other points that must be taken into consideration.

Mr. Lindsey reported that revolving fund incomes had decreased in proportion to the reduction in the enrolment and that, in his opinion, it would not be safe to count on a large amount from nonresident fees next year; also that in going to the twelve-month plan the income which has in the past been realized through summer school fees would no longer be available.

There was a discussion on the various points raised, after which Regent Noble made the following motion:

"That considering the magnitude of the present emergency it be the Board's policy to put the University of Oklahoma on a twelve-month basis. That the President and his executive assistants be asked to prepare the necessary budget information for presentation by this board to the State Regents for Higher Education, to be considered by them and recommended to the next legislature."

It was the sense of the Board that the biennial budget be prepared to include the following:

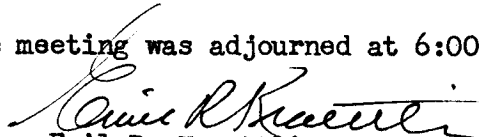
1. Additional requirements for the twelve-month plan
2. 10% for increase in living costs
3. Adjust to salary schedule
4. Take into consideration loss to revolving fund because of probable decrease in nonresident fees, and elimination of summer school fees.

The biennial budget for the Oklahoma Geological Survey, which provides for an increase of 10%, was presented by President Brandt. It was voted to submit this budget to the State Regents for Higher Education with the University budgets.

President Brandt reported that the University was organizing, at the request of Navy personnel, special night classes. He stated those enrolling would be required to pay fees and that the classes would be self-sustaining. Approval was expressed on this work.

It was voted to hold the next meeting of the Board at 12:00m. on Wednesday, November 11, 1942.

There being no further business the meeting was adjourned at 6:00 p.m.

  
Emil R. Kraettli, Secretary.