

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

1937

The annual meeting of the Board of Regents of the University of Oklahoma was held on Wednesday, March 30, at 10:00 a. m., in the office of the President of the University, Norman, Oklahoma.

Regent Bowman, president of the board, presided; others present Regents Hatchett, Milburn, Tolbert, Rosser, Looney, Lyons. (Regent Thomas D. Lyons, of Tulsa, Oklahoma, was appointed on March 24, 1932 to succeed John H. Carlock, of Ardmore, whose term expired on that date).

The minutes of the meeting held on Monday, November 30, 1931 were approved as read.

President Bizzell reported on the enrolment for the current school year. His statement showed a total of 7,250 resident students this year as compared to 7,331 for last year, a decrease of 81. Also that every county in the state is represented this year with a total of 6,477 students, 35 other states with a total of 759 students, and 9 foreign countries with 14 students.

President Bizzell reported that fees had been deferred for students enrolling at the beginning of the new semester to the amount of \$8,126.96, but that \$3,008.37 had been collected up to the 29th of March, leaving a balance of \$5,118.59 still due. He stated further that the notes would all become due before the close of the current semester and that no student would be given a statement of his credits until his note was paid in full. President Bizzell stated that it was not the policy of the University to defer fees for students, but that he felt that conditions at the present time justified an extension of time for some students. It was the sense of the Board that it should not become a practice to defer fees, but that circumstances might make it necessary to do so to a limited extent.

President Bizzell reported that the bill concerning the Indian Institute had been introduced in Congress as HR 6397 but that he doubted any action would be taken in this session.

President Bizzell reported that Mr. Rex Harlow had been in Norman with reference to an article concerning the University to appear in Harlow's Weekly, and explained the type of material that would appear. He stated also, that there would be no charge for the write up, but that the University would be expected to pay for approximately 1,000 copies, at 20¢ each, to be sent to influential citizens of the state.

It was the sense of the board that under restricted finances, and the policy of not using University funds for advertising purposes the offer of Mr. Harlow be not accepted.

President Bizzell presented a communication from Judge L. V. Reid, of Oklahoma City, concerning the requirements for admission to the Law School. In this communication Judge Reid gave his reasons why he felt the three year requirement is higher than prescribed by either the American Bar Association, or the American Association of Law Schools. President Bizzell also read a communication from Julien C. Monnet, Dean of the Law School, in which he gave informa-

tion concerning requirements for admission in Law Schools throughout the country. Also, the attitude of the Executive Committee of the Association of American Law Schools. After some discussion Regent Looney made a motion that the requirements for admission as special students be amended as follows:

- Graduates of a standard four year high school course - minimum age 25
- High school graduates with one year of acceptable college work - minimum age 25
- High school graduates two years of acceptable college work - minimum age 21.

The rule which limits the total number of special students to not more than ten per cent of the enrolment to remain the same. The motion was seconded by Regent Lyons. On the vote all members voted "aye" except Regent Rossér who requested that he be recorded as not voting.

President Bizzell presented a petition from the Men's Council concerning an extension of so-called dating hours, on Friday and Saturday nights. The petition calling for an extension from the present regulation 11:30 to 12:30. A motion was made and duly seconded that the time be extended to twelve o'clock. On roll call the following voted "aye": Bowman, Rosser, Milburn, Tolbert and Looney. "No" Hatchett and Lyons.

President Bizzell presented a petition requesting permission to reorganize the two pep organizations known as "Jazz Hounds" and "Ruf Neks". After some discussion a motion was made, duly seconded, that these organizations be reinstated under such conditions, rules and regulations, as the president of the university may prescribe. On the vote all members of the board voted "aye" except Regent Hatchett who requested that he be recorded as "not voting."

President Bizzell presented a petition from students and parents of students living in Norman, requesting that the "No Car Rule" be modified so as to permit the use of cars under the direction of parents rather than under the same rules as apply to students whose parents do not live in Norman.

It was voted that the students whose homes are in Norman should not be given special privileges, but that the same rules apply to all students.

President Bizzell reported the following course fees as recommended by the respective departments, which were approved:

Architecture 295 - Architectural Modeling	\$3.00
Architecture 71 - Architectural Elements	5.00
Architecture 72 - Architectural Elements Con't.	5.00
Mech. Eng. 269 - Hydraulics Laboratory	5.00
Mech. Eng. 300 - Undergraduate Research	5.00
Mech. Eng. 372 - Gas Lift Laboratory	5.00
Mech. Eng. 373 - Oil & Gas Measurement Laboratory	3.00
Mech. Eng. 382 - Propeller Design Laboratory	3.00
Civil Eng. 3 - Elementary Surveying Field	3.00
Shop 10 - Pattern Making	5.00

He recommended also that the enrolment fee in the summer school be changed from \$8.00 to \$10.00, the object being to provide additional revenue for maintenance of the summer school. Also, that the non-resident fee be changed from \$12.50 to \$15.00. He stated that this is the lowest fee charged in any other state university, and that in most cases the fees were much higher.

It was voted that the President's recommendation of \$10.00 for resident students, and \$15.00 for non-resident students in the summer school, be approved for this year, ~~and that hereafter the fee for resident students be fixed at \$20.00, and for non-residents \$25.00.~~

President Bizzell recommended that all members of the University band be required to make a deposit of \$5.00 to insure the return of property issued to the members.

APPROVED

President Bizzell presented a communication from Dr. C. E. Decker, Professor of Paleontology concerning the collection of laboratory material during the summer of 1932, requesting that \$600 for two men or \$900 for three men be set aside for that purpose. Owing to restricted finances it was voted not to approve the request.

President Bizzell extended an invitation to the Board to have lunch in the President's home. The invitation was accepted. Regent Bowman, President of the Board, announced that since this was the annual meeting of the board, at which time the election of officers for the ensuing year was to be held that the election would take place following the recess for lunch.

Session resumed at 1:30 p. m.

Mr. Truby, local photographer made a picture of the board in session, to be used in the 1932 "Sooner".

Mr. Bowman declared nominations in order for the office of president of the board. Regent Bowman was nominated. There being no other nominations Mr. Bowman was declared elected President of the Board. The name of C. C. Hatchett was placed in nomination for vice-president of the board, there being no other nominations Mr. Hatchett was declared elected Vice-president of the Board. Emil R. Kreattli was re-elected to serve as Secretary of the Board.

President Bizzell submitted the report of the State Examiner and Inspector, on the condition of financial affairs in the University Hospital, the Crippled Children's Hospital, the School of Medicine, and the University at Norman. The report showed that all accounts were in good condition and the officers were commended for their efficiency and manner of keeping accounts and their assistance to the representatives from the office of the State Examiner.

There was a general discussion on the economic condition of the state with emphasis on the ability of the state to support education, especially in the university and the several colleges. President Bizzell reported that he had

already given considerable thought to the question of elimination of duplication in institutions of higher learning and that in his opinion a considerable sum could be saved if a satisfactory adjustment could be worked out with the several institutions. He called attention to the educational survey that was made in 1922, in which specific recommendations were made and stated that very few of the recommendations, if any, had been carried out.

The following resolution was adopted:

WHEREAS, the financial condition of the state is such that the institutions of higher learning cannot hope to secure the necessary funds to continue on the present basis; and,

WHEREAS, there is need for coordination and cooperation in working out a plan that will reduce to the minimum needless duplication of courses,

NOW THEREFORE BE IT RESOLVED, that the Board of Regents of the University heartily endorse the suggestions of W. B. Bizzell, President of the University; that he call the heads of the respective educational institutions and the state superintendent of public instruction for a conference to discuss ways and means of eliminating duplications in courses and in other ways effecting economies in the schools of higher education.

BE IT RESOLVED FURTHER, that through the efforts of this body a bill be drawn for transmission to the next legislature which will provide for uniform enrolment, matriculation or incidental fees in the several institutions of higher learning, thereby providing additional revenue for the maintenance of said institutions.

President Bizzell presented a report from Dr. L. J. Moorman, Dean of the School of Medicine, H. C. Smith, Business Manager of the University Hospital, and Mr. B. A. Dillard, Collector, University Hospital, concerning delinquent accounts, represented by notes and open accounts of private patients, and county accounts, with the recommendation that these accounts be charged off.

There was some discussion of the advisability of continuing Mr. Dillard as collector. Motion was made that Mr. Dillard be continued, but that his salary be fixed at the rate of \$150 per month beginning April 1. On this motion all members voted "aye" except Regent Milburn who voted "no". Motion carried.

A motion was made that President Bizzell be authorized to employ an assistant collector and auditor at a salary of \$150 per month for three months trial. The question as to whether either or both of the collectors would be continued beyond that period would depend on circumstances. On this motion all members voted "aye" except Regent Hatchett who voted "no". Regent Hatchett stated that he felt under existing laws any money spent in attempting to force collection from counties or charity patients was wasted. It was voted that a special committee consisting of Regents Looney, Tolbert and Hatchett, be appointed to make a study of the situation and to draft a bill to be submitted to the next legislature which will clarify the question of collections for the University Hospital. Regent Bowman stated he would confer with the Attorney General concerning the advisability of filing a suit to collect on county accounts as a test case.

President Bizzell presented for approval the recommendations on appointments in the University Hospital and Crippled Children's Hospital, Oklahoma City, for the fiscal year beginning July 1, 1932 and ending June 30, 1933. President Bizzell stated that due to the illness of Dr. J. B. Smith, superintendent of the hospitals, he had been unable to go over the budgets and the question of appointments with Dr. Smith, but that he understood the recommendations submitted had been approved by the superintendent. It was voted to defer final action on the recommendations until the June meeting of the board, after President Bizzell has had an opportunity to confer personally with Dr. Smith.

President Bizzell then presented the recommendations on items at the University at Norman which included the following:

Resignations:

Charles V. Bullen, Associate Professor of Electrical Engineering, January 1, 1932.
 Adrian H. Lindsey, Assistant Professor of Physical Education for Men, September 1, 1932.
 Dewey W. Luster, Assistant Professor of Physical Education for Men, September 1, 1932.
 Sarah Frances Cloe, Secretary, College of Fine Arts, January 1, 1932.
 Dorothy Tansel Laughbaum, Assistant to the Dean of the Graduate School, February 15, 1932.
 Dr. John L. Waller, Assistant Professor of History, September 1, 1932.
 Ordered Filed.

That the following are returning from year's leave of absence, and that they be reinstated to their respective positions:

Ernest C. Ross, Assistant Professor of English
 Jewel Wurtzbaugh, Assistant Professor of English
 Cortez A. M. Ewing, Associate Professor of Government
 Della Brunsteter, Assistant Professor of Modern Languages
 Ivar Axelson, Assistant Professor of Economics
 - Mary Virginia Sheppard, Assistant Professor of Bacteriology
 Thomas M. MacDonald, Assistant Professor of Pathology
 Josephine Reavis, Library Assistant.

APPROVED

That the following now on leave of absence, be relieved of their positions in the University:

Mrs. Vera Idol Moore, Associate Professor of Home Economics
 Joseph A. Rieger, Assistant Professor of Materia Medica APPROVED

That the leave of absence for Dr. Jens Rud Nielson, Professor of Physics, be extended to February 1, 1933, without salary.

APPROVED

That the following be granted leave of absence, without salary, from September 1, 1932 to September 1, 1933.

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John W. Hybarger, Assistant Professor of Secretarial Work
Edna Bessent, Assistant in Modern Language

APPROVED

That Dr. F. A. Balyeat, Associate Professor of Secondary Education, be permitted to assist in the work of curriculum construction and revision in the Oklahoma City schools during the period beginning February 1, 1932 to July 1, 1932, at the request of Superintendent C. K. Reiff, and the Board of Education, and receive pay therefor. President Bizzell reported that Dr. Balyeat's work in this connection would not interfere with his duties at the University.

APPROVED

That an adjustment had been made in the budget for the Department of Physics for the second semester of the school year 1931-32 on account of the appointment of Dr. Homer L. Dodge, Dean of the Graduate School and Head of the Department of Physics as Field Secretary of the educational survey being conducted by the American Association of University Professors under a grant from the Carnegie Foundation. This adjustment provides for half salary for Dr. Dodge, and a re-arrangement of schedules for several members of the teaching staff, and the appointment of additional graduate assistants, at a total amount of \$230 less than the total salary of Dr. Dodge on a full time basis. President Bizzell stated that a distinction had come to the University in the appointment of Dr. Dodge and a recognition of his ability, and recommended approval on the adjustments made.

APPROVED

President Bizzell submitted a report concerning outside employment by members of the faculty for which they are receiving pay in addition to regular salary. This report covered grading of papers in correspondence study and teaching in extension classes. It was the sense of the board that such service by members of the faculty is not contrary to the spirit of the regulation concerning "outside employment."

President Bizzell then presented the question of similar work being done by members of the regular extension staff, more particularly Dr. J. W. Shepherd, Director of the Department of Educational Cooperation. It was the sense of the board that since employees in the extension division are not on the same schedule as regular teachers; and since correspondence study and extension class work is a part of the extension program, that they should not receive extra compensation for their activities along that line.

That the rank of Ruth Holzapfel be changed from Graduate Assistant in Zoology to Instructor in Zoology, with ^{out} change in salary.

APPROVED

That Joseph E. Smay, Professor of Architectural Engineering be designated Director of the School of Architectural Engineering, as of September 1, 1929;

APPROVED

That Dr. Duane E. Roller be promoted from the rank of assistant professor of physics to associate professor of physics, and that he be placed on the salary schedule at the rate of \$2,660 per annum, to date from September 1, 1932.

APPROVED

That the appointments of the following be confirmed, the position, salary and term of service indicated in each case:

- Clyde L. Farrar, Associate Professor of Electrical Engineering, February 1, 1932 to June 1, 1932, \$380.00 per month
- Ida Lucille Brown, Instructor in Bacteriology, February 1, 1932 to June 1, 1932, \$187.50 per month
- Glenn Rogers, Instructor, Extension Classes in Geography, Extension Division, February 1, 1932, to June 1, 1932, \$135.00 per month
- Ralph Thomas Baker, Assistant, Department of Publications, Extension Division, February 1, 1932 to July 1, 1932, \$100.00 per month
- Erna Margaret Bickett, Secretary to the Dean of the Graduate School, February 16, 1932 to July 1, 1932, \$140.00 per month
- Gloria Peters, Secretary, College of Fine Arts, January 1, 1932 to July 1, 1932, \$100.00 per month.

That the budget submitted for the summer school at the University at Norman and in the School of Medicine at Oklahoma City, for 1932 fixing the salaries for the two months period for those serving on the faculty, be approved.

That Dr. Mary Virginia Sawyer Sheppard, Assistant Professor of Bacteriology in the School of Medicine, Oklahoma City, be granted leave of absence without salary from February 1, to September 1, 1932.

President Bizzell presented a communication from Dr. L. J. Moorman, Dean of the School of Medicine, concerning the question of individual liability in connection with the treatment of clinical and charity cases by members of the faculty of the School of Medicine, and the hospital staff, and called attention to several instances in which members of the University Hospital staff, and one former interne, are now being sued for malpractice by patients who have received free medical service, either in the hospital or out-patient department:

The following resolution was adopted:

WHEREAS, the University Hospital, and its several divisions, is a state institution; and,

WHEREAS, the University Hospital staff is called upon for, and does render, much gratuitous service to charity patients for which the State is either directly or indirectly responsible; and,

WHEREAS, in several instances members of the Hospital Staff have been sued for malpractice by patients who have received such free medical service; and,

WHEREAS, the Board of Regents of the University of Oklahoma, recognizes its responsibility in protecting, so far as possible, the members of the

Hospital Staff in rendering such services; now therefore,

BE IT RESOLVED THAT, the Board of Regents of the University of Oklahoma respectfully request the office of the Attorney General of the State of Oklahoma to represent members of the said Hospital Staff in any suits that may be filed against them in any cases in which they may be involved where the services rendered have been in connection with their work at the University Hospital. (It was agreed that President Bowman consult with the Attorney General concerning this matter).

That the following be appointed on the faculty of the School of Medicine, each to the rank of instructor, the compensation to be in accordance with the schedule for clinical laboratory and lecture hours.

Fenton Mercer Sanger, Instructor in Gynecology
 Walter Howard Miles, Instructor in Medicine
 Forrest Merle Lingenfelter, Instructor in Surgery
 Ellis Moore, Instructor in Genito-Urinary Disease
 Clarence Edgar Bates, Instructor in Medicine
 James Garfield Binkley, Instructor in Obstetrics
 Herbert Dale Collins, Instructor in Surgery
 Charles Palmer Bondurant, Instructor in Dermatology
 William Edgar Eastland, Instructor in Dermatology
 Norphlette Price Eley, Instructor in Medicine
 Lawrence Chester McHenry, Instructor in Otology, Rhinology and
 Laryngology
 Don Horatio O'Donoghue, Instructor in Orthopedic Surgery
 Francis J. Reichmann, Instructor in Dental Surgery
 James Byron Snow, Instructor in Pediatrics
 Joseph Willard Kelso, Instructor in Gynecology
 George Lumar Borecky, Instructor in Genito-Urinary Diseases
 Leo F. Cailey, Instructor in Otology, Rhinology, and Laryngology
 Ephriam Goldfain, Instructor in Neurology
 Rufus Quitman Goodwin, Instructor in Medicine
 James Patton McGee, Instructor in Ophthalmology
 Charles Ralph Rayburn, Instructor in Neurology
 Charles Ross Rountree, Instructor in Orthopedic Surgery
 Fannie Lou Brittain, Instructor in Pediatrics
 Carl Langley Brundage, Instructor in Dermatology
 George Harry Garrison, Instructor in Pediatrics
 Robert Howe Akin, Instructor in Urology
 Walker Morledge, Instructor in Medicine
 John Alfred Moffett, Instructor in Anesthesia
 Francis Asbury DeMand, Instructor in Obstetrics
 Bert Fletcher Keltz, Instructor in Medicine
 William Marcus Mussil, Instructor in Otology, Rhinology, and Laryngology
 Elmer Ray Musick, Instructor in Medicine
 Derral Gordon Duncan, Instructor in Dermatology
 Ward Shaffer, Instructor in Dental Surgery
 John Flack Burton, Instructor in Surgery

Patrick Sarsfield Nagle, Instructor in Surgery
 Hugh Clifford Jones, Instructor in Gynecology
 Floyd Gray, Instructor in Obstetrics
 John Harrison Robinson, Instructor in Obstetrics
 Fenton Almer Sanger, Instructor in Surgery
 Walter Archibald Lybrand, Lecturer in Medical Jurisprudence
 William Lawrence Bonham, Instructor in Otology, Rhinology, and
 Laryngology
 Edmund Gordon Ferguson, Instructor in Ophthalmology
 Floyd Moorman, Instructor in Medicine
 Frederick Redding Hood, Instructor in Biochemistry and Pharmacology
 Louis Harry Charney, Instructor in Medicine
 Ben H. Nicholson, Instructor in Pediatrics
 W. W. Rucks, Instructor in Medicine
 Herman Fagin, Instructor in Medicine
 Nesbitt L. Miller, Instructor in Medicine
 Herbert J. Rinkle, Instructor in Medicine
 John K. Pickard, Instructor in Oto-Rhino-Laryngology
 F. M. Cooper, Instructor in Ophthalmology
 E. P. Hathaway, Instructor in Genito-Urinary Diseases
 Oscar White, Instructor in Surgery

APPROVED

That Dr. Basil A. Hayes, Assistant Professor of Genito-Urinary Diseases be promoted to the rank of Associate Professor.

APPROVED

That James Jackson Caviness, Instructor in Ophthalmology be promoted to the rank of Associate Professor. (*Asst Prof.*)

APPROVED

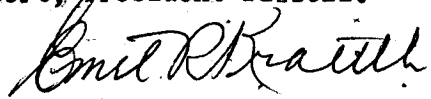
President Bizzell submitted the budget of the Medical School for the next scholastic year, and recommended appointments of individuals as listed, to the position and salary specified in each case. He stated that the total expenditure estimated were within the amount appropriated less the reduction made by the Board of Regents for the current year. It was voted to approve appointments as recommended, and at the amounts specified, but that it be definitely understood that should contingencies arise during the year which might make it necessary to reduce salaries, this might be done without violating contracts at specific amounts.

President Bizzell submitted a salary chart showing the distribution of the faculty at the University at Norman in the respective ranks, pointing out that the largest number of teachers were in the lower ranks, and not overloaded with high salaries in the higher ranks. He also submitted a statement compiled from a report of the United States Department of Education showing that the salary scale at the University of Oklahoma is practically the lowest in any other state university; that the per capita cost for instruction is the lowest in any other state university.

* The budget was presented and approved, with the exception of the Department of Physical Education for Men, subject to the same restrictions as on the budget of the Medical School, namely that it be definitely understood that should contingencies arise during the year which might make it necessary to reduce salaries, this might be done without violating contracts at specific amounts.

With reference to the Department of Physical Education for Men, several members of the board reported that they had heard criticisms on the administration of the department, more particularly with reference to the activities of Ben G. Owen, the Director of the Department. It was voted that a committee be appointed to make an investigation of these reports. The following were appointed on the committee by President Bowman: Regent Milburn, Chairman; Regent Rosser; Regent Tolbert; President Bizzell.

On motion adjourned.



Emil R. Kraettli, Secretary.

* The following promotions in rank and changes in salary were approved in adopting the 1932-33 budget:

Promotions

- Gustav Mueller, promoted from Assistant Professor of Philosophy to Associate Professor of Philosophy
- Kate C. Barbour, promoted from Instructor in School Supervision to Assistant Professor of School Supervision
- Sylvan Cromer, promoted from Assistant in Mechanical Engineering to Instructor in Mechanical Engineering
- A. Clarence Smith, Grad. Asst. in Journalism promoted to Asst. Prof. of Journalism

Changes in Salaries

	<u>1931-32</u>	<u>1932-33</u>	
Royal E. Jeffs, Asso. Prof. of Botany & Bacteriology	\$3,040	\$2,440	(Illness)
Duane E. Roller, Asso. Prof. of Physics (Promotion)	2,470	2,680	
Harrison L. Chance, Asst. Prof. of Botany & Bacteriology	2,150	2,280	
Ralph H. Records, Asst. Prof. of History	2,280	2,470	
A. Clarence Smith, Asst. Prof. of Journalism	1,200	2,150	(Grad. Asst)
M. Lynden Mannen, Instructor in Government	600	1,600	
Sylvan Cromer, Instructor in Mechanical Engineering	1,500	1,800	(Promotion)
Clement B. Waterfield, Assistant in English (part time)	1,400	1,000	
Mary C. Welch, Dental Instructor, Extension Division	3,000	1,200	(part time)
Alberta McCann, Stenographer, Dept. of History	1,125	1,215	
Maurine Cunningham, Clerk, Registrar's Office	1,000	1,200	
F. C. Dickinson, Janitor, Library	1,000	1,200	

Promotions

- Lee K. Emenhiser from Instructor in Anatomy to Asst. Prof. of Anatomy
- Carmen R. Salisbury from Asso. Prof. of Anatomy to Professor of Anatomy
- Karl J. Haig from Asst. Prof. of Anatomy to Asso. Prof. of Anatomy
- Harold A. Shoemaker from Asst. Prof. of Biochemistry & Pharmacology to Asso. Prof. of Biochemistry and Pharmacology
- ~~Joseph B. Goldsmith from Asst. Prof. of Histology to Asso. Prof. of Histology~~