

Oklahoma City Sept 17th 1904

The Regents met at Office of A J Williams University Architect, pursuant to call of Secty

Present. Dr. G. W Sutton Prest  
 Hon R E Wood  
 D L Larsh Secty  
 David R Boyd Pt of University

Absent. Hon T. B Ferguson Governor  
 H B Gilstrap  
 J L Wilkin

The minutes of meeting of June 29th were read and upon motion duly approved.

The Secretary reported to the Regents that he had received from Mr. Andrew Carnegie 5th and 6th installments of \$5000.00 each and had deposited same to credit of Library Building Fund with Territorial Treasure, making a total of 30000.00 in said fund rec'd from Mr. Carnegie.

Secretary further reported that under authority given by the Regents, the President & Secretary had made payments on building contracts, upon estimates duly furnished by the Architect as follows.

Indemnity Ins Fund

Wt No 20	A J Williams Architect on contract	115.00	July 2nd 1904
" 21	Do " " "	43.00	" "
" 22	F W Gilman on wiring	155.00	" 23 "
" 23	A F Binns " heating & plumbing	1542.00	" 30 "

Library Building Fund

Apr 24-1904	Warrant No #9 to OKeefe & Co Genl Contractors	Est No 4	4971.65
June 11-1904	" #13 " Do "	Est No #5	2045.27
July 16-1904	" #16 " Do "	" " #6	2374.41
Sept 3-1904	" #17 " Do "	" " #7	1500.00
May 23-1904	" #11 " A J Williams Architect & Supt		181.86
July 2-1904	" #14 " Do " on contract		65.10
Sept 17-1904	" #19 " Do " "		202.00
May 28-1904	" #12 " J C Hamilton Heating Contractor	Est No #1	557.50
June 9-1904	" #15 " F W Gilman Wiring	" " No #1	250.00
Sept 17-1904	" 18 " Do Bal "	" " No #2	200.32
July 30-1904	" 2		

Upon motion of Regent Wood the action of the Officers of the Board in making the foregoing payments, was ratified and confirmed and adopted as the action of the Regents as of the dates upon which said payments were made.

The Secretary presented some correspondence had with several members of the Faculty in which they request that they be advised as to manner, the vacation

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period, or time elapsing between the close of the scholastic year and the commencement of a new term would be considered, under the provisions of the Resolution governing the employment and dismissal of members of the Corps of Instruction, adopted on June 9th 1904 they desiring to be informed whether the Regents would be disposed to deprive them of salary covering the vacation period in the event notice of dismissal was given by the Regents 90 days prior to close of scholastic year.

After a thorough consideration of the matter it was determined to be the sense of the Board, that the employment of members of the Corps of Instruction is intended to cover the full year of twelve months, and that the University is entitled to the time of the Instructors during the so called vacation period, if in judgment of the Regents the interests of the University require it.

The custom of the members of the Faculty in spending their vacation in recuperation and making preparation for the succeeding years work or prosecuting work or making investigations in the special lines in which they are interested, is approved by the Regents provided however, that if members of the Faculty make engagements for doing work in the line of their specialties outside of the University, either during term time or during vacation period, for which remuneration is charged, it must be done only after consultation with and approval of the President of the University, and the President in exercising his discretion is directed to keep in view the extent and manner in which the University will be benefitted by reason of the engagements of members of the Faculty outside of their duties as Instructors and he will not hesitate to limit or restrict any such engagements which may clearly not be in the interests of the University.

It will not be the policy of the Regents to give notice of dismissal ninety days prior to close of scholastic year, under the resolution referred to, for the purpose solely of depriving Instructors of salaries during vacation period. If however a member of faculty should give notice at any time of his intention to resign, as provided for in said resolution, his salary would cease in 90 days from date of said notice.

The Secty is directed to prepare a letter embodying the views of the Regents as above outlined and mail a copy of same to each member of the Corps of Instruction and to also transmit a copy thereof to President D R Boyd for his information and guidance in carrying out the wishes of the Regents.

Upon motion of Larsh seconded by Wood the Regents directed that the riding of bicycles upon the cement walk on West side of University Boulevard and other University walks be prohibited and that signs to that effect be erected at appropriate locations giving notice of such action.

In the matter of purchasing book stacks, furniture etc. for the Library, upon motion Pres't D R Boyd and Secty Larsh were appointed as committee to make such purchases.

The claim of C D Bunker for 3 monts (sic) salary for months of Apl, May & June 1904, \$250.00 was upon motion disallowed in full, for the reason no

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services were performed by him for the University during the period for which compensation was claimed.

In the matter of purchasing a grand piano for the Music Department, upon motion President Sutton was appointed as a committee to make the selection and purchase.

President D R Boyd announced to the Regents, that under authority granted by them he had employed additional Instructors for the University, at salaries named, as follows,

C C Major, Prof Physic (sic) & Electricity	Salary	1500.00	per	annum
Dr. E C Bynum " German & French	"	1200.00	"	"
Homer C Washburn Ins't in Pharmacy	"	800.00	"	"

In the matter of the course of study in use at the University, upon motion of Regent Wood, it was unanimously ordered by the Regents that the course of study as outlined in the University Catalogue for the year 1904-5 and in all previous catalogues issued by the University, be formally adopted and approved as of the dates said catalogues were issued.

In the matter of acceptance of Library Building from contractors, it was found that same was practically completed, and upon motion of Woods the Secty was authorized to accept same upon behalf of the Regents, as soon as the remainder of the work required by the Architect was completed, and that the auxilliary contractors for the heating systems and electric wiring be paid in full upon the acceptance of the work by the Architect.

The following claims against their respective funds were presented upon duly authenticated vouchers, audited and allowed and warrants ordered drawn in payment.

Old Tax Levy Fund

Warrant

No's.			
3363	J J Baker	Freight	\$ 491.84
3364	David R Boyd	Cash advanced commencement speakers	110.00
3365	W. C. Smith	Xpress charges	58.00
3366	J. J. Burke, PM.	Postage	304.80
3367	Norman Milling Co	Coal and electric supplies	170.55
3368	Norman Milling Co	Electric current	22.05
3369	So. Texas Lbr Co.	Lumber supplies	811.55
3370	F W Gilman	Electric supplies	269.43
3371	R. A. Butterfield	Carpenter Work	97.75
3372	W. A. Kitchen	Do Do	74.25
3373	Barbour & Sons	Drug and Book Supplies	178.95
3374	Tom Ferguson	Carpenter Work	76.50
3375	J W Field	Advertising Expenses	52.00
3376	J W Field	Do Do	55.05
3377	John Krueger	Work on grounds	93.75
3378	Clinton Post	Do Do	39.00
3379	Henry H. Force	Do Do	34.50

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3380	Adelaide Loomis	Work in office	52.00
3381	Laura Hutton	Do Do	33.00
3382	G. A Bucklin	Expense for advertising	29.46
3383	The University	Cash advanced for advertising	68.00
3384	Clarence Reeds	Work on grounds	24.75
3385	W F Flood	Cash advanced for supplies	132.96
3386	Chester Reeds	Work at University	65.75
3387	Clarence Storm	Advertising expense at St Louis	20.00
3388	C W Davis	Work on grounds	63.30
3389	Roy Hadsell	Expense for advertising trips	35.00
3390	Democrat-Topic	Printing	128.00
3391	Martin O Lewis	Painting	21.00
3392	Transcript	Printing	36.50
3393	Guy Baker	Work on grounds	97.50
3394	M. M. Daugherty	Carpenter	65.50
3395	Ed Martin	Work on grounds	20.50
3396	Sam Martin	Do Do	134.25
3397	State Capital Prtg Co.	Printing supplies	375.70
3398	Kansas City Journal	Advertising	50.40
3399	Allan & Rixse	Printing	165.75
3400	J W Field	Umpire commencement edition	55.00
3401	Tate & Clement	Insurance	30.00
3402	E. L. Cralle	Do	58.25
3403	W H Frye	Do	30.00
3404	J F Norman	Insurance	30.00
3405	E K Himes	Do	30.00
3406	E F Nesbitt	Do	30.00
3407	W T Walker	Do	30.00
3408	E K Himes	Do	61.50
3409	E. M. Vanderslice	Do	125.00

New Equipment Fund

1	F W Gilman	Elect fixts for Library	\$ 283.05
2	A S Purcell	Tree pruner	4.50
3	Jasper Sipes	Blackboard in Science Hall	161.95
4	Geo D Barnard & Co	Office books	9.00
5	Emerson Electric Mfg	Exhaust fans	110.00
6	The Curtis Gartside Co.	Moulding	1.25
7	Eimer & Amend	Supplies Chem Lab	113.40
8	Carey Lombard Lbr Co.	Hardware etc	6.92
9	Miller & Minter	Hardware Fixts etc	22.50
10	Hullum & Taylor	Do Do	10.90
11	Meyer & Meyer	Furniture polish	1.30
12	Library Bureau	Oak cabinet & cards	17.38
13	Jas D Maguire	Hardware & fixts	44.15
14	F H Laker	Office book and supplies	22.60
15	U. S Water & Steam Sup Co.	Pipe fittings	296.14
16	J. M Olcott & Co.	Supplies for Latin and Greek Depts	17.50

17	S K McCall	Domestics for Lab's	4.60
18	Noonan Kocian Co.	Replacing picture frame	8.00
19	The Curtis Gartside Co.	Chalk trough moulding	16.00
20	Densmore Typewriter Co.	Two typewriters	105.00
21	Montgomery Ward & Co.	Equipment for Eng Dept.	193.92
22	R A Woolridge	Rope	3.45
23	Baker & Adamson Chem Co.	Supplies Chem. Dep't	184.44
24	U.S. Water & Steam Sup Co.	Pipe fittings	2.25
25	A F Binns	Do	8.27
26	Ward's Nat. Science Estab.	Collection Geol. Dept.	66.55

1904 Tax Levy Fund

Densmore Typewriter Co.	Office supplies	27.90
John Golobie	Copies of register	5.00
E W Cook	Work on grounds	4.50
Norman Transfer Co.	Drayage	7.50
Kingkade Book & News Co	Mdse	1.75
Sam Hurd	Mowing grounds	10.00
Clarence Morgan	Work on news letter	6.00
J P Monroe	Drayage	3.75
Daniels & Fischer	Plumbing work and supplies	39.70
Allen O Tucker	Blacksmith work	6.20
David R. Boyd	Cash advanced for NASU dues	10.00
H E Smythe	Photos fair exhibit	15.25
H. J Lewis	Painting	13.75
Bartheldes & Co	Seeds	30.70
Tom O'Keefe	Lumber	3.78
E Wallace by E B Marchant	Lettering cards for fair	8.00
Blanche Morgan	Work on news letter	3.40
Leota K. Wintin	Do Do	2.80
C H McElhaney	Bus charges	3.00
J. C Post	Work on grounds	37.50
John S. Whiteham	Work on ditch	4.50
Blanche Morgan	Work on news letter	4.40
W W Jones	Work on grounds	19.50
M M Burnett	Plowing on grounds	8.75
Wm Goodbody	Envelopes	15.33

Adjourned.

/s/ D L. Larsh  
Secty

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