

Annual Session
Norman Okla June 9-1904

The Regents met in annual session pursuant to call at the Office of the University at Norman at 9:00 o'clock am.

Present		J L Wilkin
		R E Wood
		D L Larsh Secty
Absent	Hon	T B Ferguson
		H B Gilstrap
	Dr	R E (sic) Sutton Pt

Upon motion of Regent Larsh Regent J L Wilkin was elected Prest Pro Tem of the meeting.

The minutes of meetings of Feby 20th and Feby 27th were read and approved.

The Secretary reported to the Board that he had secured extension of Bonds of the United States & Fidelity and Guarantee Co. of Baltimore, applying on Library and Science Hall contracts acct contractors T OKeefe & Co, as follows. Bond No #232,682, time extended for completion of contract on Science Building to July 1-1904 Bond #226259, time extended for completion of contract on Library to Sept 9-1904.

Bill of Dr. Sutton Prest of Regents 195.75 for expenses incurred in attendance upon meetings of the Regents for calendar year of 1903 was approved and the action of the Pt & Secty in certifying same to Territorial Auditor was ratified.

The Secty announced the following payments having been made on contracts authorized by the Board, since date of last meeting, towit:

OKeefe & Co	Apr 2-1904	Warrant No #15	Indemnity Fund	Est No 8	Science Building	3426.3
"	May 20	" "	"	" 9	"	2727.6
A J Williams,	" 23	" "	"	8 & 9	"	158.3
Architect	June 1	" "	"	one	" wiring cont	320.0
F W Gillman	June 1	" "	"	"	"	
OKeefe & Co	Apr 22 1904	Warrant No 9	Library Fund	Est No 4	Library	4971.6
A J Williams	May 23	" "	"	" "	"&C "	93.6
"	" "	" "	"	" "	" "	88.1
J C Hamilton	" 28	" "	"	Est No #1	Heating & Plbg	557.5

Upon motion the action of the Prest & Secty in making the aforesaid payments was ratified and confirmed.

Upon motion of Larsh seconded by Wood the President and Secty of the Regents were directed to draw warrants against the 1903 Levy Fund of the University in sufficient number and amounts to cover any balances that remain in said fund for the year 1903, said warrants to be drawn in favor of C W Rambo, Territorial Treasurer and Ex Officio Treas, of the Board, said warrants to show on their face and back that proceeds are to be deposited to the credit of the University General Fund, to re-imburse said fund for amounts of warrants drawn

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against said fund during the year, in error. A list of nos & amts of such warrants thus issued inadvertently (sic) to be shown on the back of each warrant drawn against the "1903 Levy" Fund that may be issued under this order.

Upon motion President Boyd was requested to consult with Governor Ferguson, and prepare for him such estimates and information as he might require to be presented to the Territorial Board of Equalization for its guidance in making levy for the equipment fund for the year 1904.

Profs J S Buchanan and A H Van Vleet presented to the Regents a petition from certain members of the Faculty requesting advances of salaries.

Upon considering said petition the Regents decided that present state of the University funds and its sources of revenue would not permit of granting the request for advances of salaries and the committee was so advised.

Graduate 1904

Upon recommendation of President David R Boyd and the Faculty of the University, Degrees were conferred upon the following graduates for the year 1904.

College of Arts and Sciences

James Ralph Bell	Degree of Bachelor of Arts
Winifred Edith Bennett	Degree of Bachelor of Arts cum laude
Sardis Roy Hadsell	" " " "
Lot Morrill Jones	" " " "
Lillie Kate Miller	" " " "
William Arthur Morter	" " " "
Catherine Sarchet	" " " "
Gladdis Utt	" " " "
Charles Townsend Kirk	" Bachelor or Science

School of Music

Berenice Rice	Degree of Bachelor of Music
Lena Alice Stubblefield	" " "

School of Pharmacy

Eben Elwood Gridley	Degree of Pharmaceutical Chemist
Rosa Dorothea Haddix	
Ben Owens	

Regent Wood offered the following Resolution which was adopted.

Resolved:

That members of the Corps of Instruction of the University shall give the Regents three months notice in cases of resignation, and shall receive three months notice from the Regents in cases of dismissal, except in cases of gross misconduct.

Resolved:

That employees other than members of the Corps of Instruction shall be employed at a fixed monthly salary and that services of such can be terminated at any time without notice by either parties.

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Upon recommendation of President D R Boyd, the following persons were elected as members of the Faculty, Instructors and employees with rank & title as indicated and their salaries fixed as follows,

David R Boyd	President	3000.00	per annum
Edwin DeBarr	Prof of Chemistry	1600.00	" "
J S Buchanan	" " History & Civics	1500.00	" "
J F Paxton	" " Greek & Latin	1500.00	" "
F S Elder	" " Mathematics	1500.00	" "
V L Parrington	" " English Lit	1500.00	" "
A H Van Vleet	" " Biology	1500.00	" "
L W Cole	" " Philosophy & Psychology	1500.00	" "
Ernest T. Bynum	" " German	1200.00	" "
			& expenses of removal to Norman
C N Gould	" " Geology	1500.00	per annum
W R Humphreys	Instructor in English	1000.00	" "
H D Guelich	Director of Music	600.00	& 900.00 in fees
Roy Gittinger	Instructor in History & Civics & Prin of Preparatory Dept.	1000.00	per annum
J W Sturgis	Instructor in Latin & Greek	1000	" "
D C Hall	Physical Director & Instructor in Pharmacology	1080	" "
M J Ferguson	Librarian	1000	" "
G A Bucklin	Instructor in Economics	1000	
Roy Hadsell	Registrar & Instructor in English	900	" "
F E Knowles	Instructor in Mathematics	1000	" "
Kate McBride	Asst Physical Director	250	" "
R P Stoops	Inst in Physiology & Bacteriology (if needed)	(500.00)	" "
Dr J M Finney	Medical	1000	per annum
J N Prickett	Head Janitor & Engineer Power Plant 65.00 per mo.	780	" "
Guy Williams	Dispensing Clerk 9 mos @ 20.00	180	" "
Monroe Osborn	Stenographer	270	" "
Frank Flood	University Carpenter 100.00 per mo	1200	" "
James Colbert	Night Watch & Engineer 40.00 per mo	480	" "
Harry Colbert	Janitor=9 mos 12.50	112.50	
J C Port	" 9 " 12.50	112.50	
J C Darling	" 9 " 20.00	180.00	
Case Milam	Asst Librarian=9 mos	135.00	
	Instructor in Pharmacy		

The President was given authority to recommend three additional Janitors for 9 mos @ 12.50 each, one Instructor in Engineering at 1500.00 per annum, one Asst in Geology if needed at 300.00 per annum, one Asst in Histology at 800.00 per annum, one Bookkeeper, if needed, at 200.00 per annum, and one Instructor in Pharmacy at _____

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Hon C L Botsford appeared before the Board as Attorney for J J Merrill, late Director of Music, and presented claim for two months salary 150.00 claimed to be due his client for months of July and August 1903. The Regents, after considering the case in full, decided that they were legally liable to Mr. Merrill for these two months salary less such amts as Mr. Merrill may have earned for services rendered to persons other than the University during the two months in controversy, and it was ordered that when Mr. Merrill rendered an acct to the Regents showing amount of said earnings with which the University should have credit, the Prest & Secty should draw warrant in favor of J J Merrill for 150.00 less amount of said credits.

The following bills upon duly authenticated vouchers were presented, allowed and warrants ordered drawn for same

(Equipment Fund)		
Chas Scribners Sons	Books	1.48
Baush & Lomb Optical Co	Lab supplies	390.74
Armstrong, Bryd & Co	Piano rent	42.00
J J Baker	Freight	6.68
Gavitt & Co	Cuts	6.02
Barbour & Sons	Carpenter supplies	28.70
Ashbrook & Co	Drayage	2.92
Chas Scribners Sons	Books	17.09
Daniels & Fischer	Plumbing	16.80
Burkett & Co	Grocer supplies	10.00
J J Baker	Freight	14.94
Edwin E Howell	Geology supplies	12.00
Henry Basch Co	Ladders	12.20
E R Le	Anatomy supplies	100.00
Merritt & Co	Lockers gym	342.00
Wm Goodbody	Envelopes, catalogue	13.10
B N Matthews	Rubber stamps	5.90
N Y University Library	Xpress	2.40
U S Blg Material Mfg Co	Cement	8.00
Ashbrook & Co	Freight	1.20
Kirby Prickett	Do	2.92
U S Water & Steam Sup Co	Hose etc	7.27
Do Do	Pump supplies	4.35
Barbour & Sons	Office supplies	30.20
F W Gilman	Light supplies	287.20
C H Stoelting & Co	Physics "	3.61
Ashbrook & Co	Freight	27.37
1903 Tax Levy Fund		
Monroe Ash ^h one	Typewriting	13.75
Norman Tel. Co.	Phone Chgs	27.90
M M Maynard	Teaching	15.00
Roy Kingkade	Advertising H S annual	5.00
Wm Clark	Work on grounds	2.10
J E Bridgewater	Do	1.35
Norman Transcript	Printing	20.00

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W A Fuqua	Newsletter work	19.32
Norman Milling & Grain Co	Light	70.70
Do	Coal, Lamps etc	194.02
John Franing	Opera House	75.00
Democrat-Topic	Printing	75.70
Selbe & Schader	Blacksmithing	2.10
Jesse Best	Work on grounds	2.20
J R Bridgewater	Do	.70
Jno S Prickett	Do	45.00
R J Morgan	Rent Rice Bldg	4.00
School Herald	Advertising	7.50
F A Balyeat	Work on grounds	2.25
W F & Co Express	Xpress charges	13.04
Adelaide Loomis	Work in office	5.75
Chester A Reeds	Drafting	3.00
Western Union Tel Co	Messages	1.62
R H Ewing	List of Teachers	5.00
J J Burke	Postage	10.00
Do	Do	15.00
Nellie V Goodrich	Piano playing gym	15.29
M M Maynard	Teaching	30.00
Royal Blue	Advertising	8.00
Carrie Rice	Work in office	5.00
F S Elder	Expense to Guthrie, Cat	10.80
R S Anderson	Work on grounds	1.50
Ashbrook & Co	Freight	5.50
Wells Fargo Ex Co	Xpress	15.15
J J Burke	Postage	10.00
Kansas Robe & Rug Co	Tanning Hides	2.50
Constance Minter	Planing Piano, Gym	30.00
H E Smythe	Photographs	19.00
Jno Skaggs	Hauling	.75
Newell Menefee	Work on grounds	4.35
J J Baker	Freight	3.32
Chas A Long	Janitor	11.40
F Holmberg	Tuning piano	3.00
W A Tucker	Hauling	2.50
J W Field	Athletic Pro ad	5.00
Do	Umpire "	20.00
Allan & Rixse	Printing	89.15
Do	News letter	73.20
Carey Lombard Lb Co	Sewer pipes	240.93
Edgar L. Cralle	Insurance	120.00
Tate & Clement	Do	60.00
E F Nesbitt	Do	60.00
E K Himes	Do	60.00
State Capital	Dailies with write up	50.00
F A Cherry	Work on news letter	1.25
Ashbrook & Co	Freight	10.00
R M Graham	Rent on Arline	18.18

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J J Burke	Postage	20.00
Guy Baker	Work on grounds	7.20
R V Beymer	Do	31.80
Sam Martin	Do	54.15
R V Beymer	Do	81.30
R A Woolridge	Ginning	5.00
H D Force	Work on grounds	8.25
J A Fox	Scavenger work	5.00
Sam Hurd	Work on grounds	18.25
Elizabeth Taylor	Correcting themes	2.20
Adelaide Loomis	Work in office	5.45
Univ Press Assn	Fields	60.00
Do	Do	30.00
Do	Do	30.00
Geo H Holt	Work on grounds	1.50
Sam Martin	Do	19.50
James Waller	Do	.75
Chas J Kirk	Drafting	6.00

Adjourned.

/s/ D. L. Larsh
Secty