

Norman Okla Mch 8-1902

The Regents met at the Office of President of Universit at 2PM pursuant to Call of the Secretary.

Present	Dr. G W Sutton President
	H B Gilstrap
	D L Larsh secretary
Absent	Hon T M Ferguson Governor
	C A McBrian
	R E Wood

H. B. Gilstrap filed with the Secretary his Oath of Office as Regent.

The Minutes of the meeting held on January 28-1902 were read and approved.

The Secretary submitted to the Regents, the Bond of Contractors Rowles & Bailey executed by the National Surety Company of New York, to indemnify the Regents under Contract entered into with Rowles & Bailey under date of January 4" 1902, and it appearing that said Bond was executed in form to meet the requirements of the under which said Contract was let, upon motion of Larsh Seconded by Gilstrap the Bond was ordered approved, and said Contract declared to be in effect from this date, and the Secretary directed to return to Rowles & Bailey the Certified Check (\$2000.00) deposited by them with their bid.

Upon Motion President Boyd was authorized to publish five hundred copies of Bulletin describing geological discoveries made by Prof C N Gould. Expense of said Bulletin being estimated at fifteen dollars.

Upon Motion of Gilstrap, the Secretary and President Boyd were authorized to employ a suitable person to perform such labor as may be necessary to keep the University grounds in proper order, plant and cultivate trees and shrubbery.

Landscape plat of grounds was submitted by Architect A J Williams and upon Motion was adopted, and site of Administration Building was located as designated upon said plat.

Upon Motion of Larsh Seconded by Gilstrap Architect Williams was directed to prepare preliminary drawings for Light & Heating plant for the University and submit same at an early meeting of Regents. Cost plant not exceed seven thousand five hundred dollars.

Upon Motion of Larsh Mr Kirk was elected Ass't Librarian to fill the unexpired term caused by resignation of E M Vanderslice

The Chair appointed Comttee consisting of Gilstrap, Larsh & Pres Boyd to Contract for four thousand copies of Catalogue for year 1902-03.

The Regents audited bill of D L Larsh for expenses in year 1901 and recommended that the Auditor of Territory pay the same in sum of \$23.90.

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Bills of Dr G W Sutton for same purposes for years 1900 & 1901 respectively was recommended for payment in sum of \$32.40 and 88.20 respectively.

The following bills accompanied by proper vouchers were audited, allowed and warrants ordered in payment.

A C McClung & Co	Books for Library	71.00
Civic Federation		1.00
G M Winons & Co	Salt for Biol Dept	5.65
W H McCall & Co	Fr & Drayage	19.15
Meyer & Sandmeyer	App for Med Dept	6.25
Barbour & Sons	Chemicals & App Med Dept	11.55
Jas D Maguire	Hdw for Library Cases	4.35
C N Gould	Exp Collecting trip	8.45
University Umpire	Advertising	40.00
J O Blakeney Agt	Insurance Premium	75.00
Render & Cralle "	" "	50.00
Tate Bros "	" "	62.50
Allan & Rixse	Printing	22.85
Do	" newsletter	68.50
Chas A Long	Work on "	1.65
Pierce Larkin	" " "	1.75
Dot Bell	" " "	1.65
Roy Hadsell	" " "	10.00
A J Williams	Exp Locating Bldg Material etc	87.45

Bill of Democrat-Topics for printing was referred to President Boyd with instructions to pay same from music funds.

Upon motion of Gilstrap Secty Larsh and Prest Boyd were authorized to contract for a well upon the University grounds and equip same for use.

Architect A J Williams submitted his Estimate No #1 dated March 8, 1901, (sic) covering material & labor furnished by contractors Rowles & Bailey under their Contract with the Regents dated Janu 4-1902, in which he certifies that the sum of seventeen hundred seventy-eight & 40/100 dollars is due said contractors under the Contract.

Rowles & Bailey present claim for \$1778.40 with Architects estimate No #1 attached, with proper voucher accompanying same, and upon motion of Larsh Seconded by Gilstrap the claim was allowed and warrant ordered drawn upon the University Building Fund, in payment.

The Secty was authorized to call future meetings of the Regents at such times as may be necessary to approve vouchers and make payments upon the Contract entered into with Rowles & Bailey.

Upon Motion the meeting adjourned to meet at the Call of the Secretary.

/s/ D. L. Larsh
Secretary

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