

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A meeting of the Board of Regents was held on Monday, July 27, 1925, at 10:00 a. m., in the office of the President of the University at Norman, Oklahoma.

Chairman McDonald presided. Others present: Regents Bowman, Busby, Carlock.

The minutes of the meeting held on June 9, were approved as printed.

President Bizzell presented the financial report of the University for the fiscal year ending June 30, 1925, to Chairman McDonald to be transmitted to the Governor.

The President of the University recommended that the following teachers be appointed to the position and at the salary indicated in each case, to date from September 1, 1925, to June 1, 1926:

Adrian Wynnoble, Associate Professor of Voice, \$2,800;  
 J. H. Leek, Assistant Professor of Government, \$2,600;  
 Clara Lou Siros, Assistant in Spanish, \$1,500;  
 Helen McNeeley, Instructor in Dramatic Art, \$1,600.

APPROVED

The President of the University recommended the appointment of the following individuals to the position and at the salary indicated in each case:

Ben Long, previously appointed as General Assistant, to the position of Assistant Fireman, to date from July 1, 1925 to July 1, 1926, salary at the rate of \$135 per month;  
 James Hill, Truck Driver, to date from July 13, 1925, to July 1, 1926, salary at the rate of \$125 per month;  
 J. H. Roane, Janitor, Science Hall, July 1, 1925 to July 1, 1926, salary at the rate of \$80 per month;  
 G. W. Wilson, Janitor, Women's Building, July 1, 1925 to July 1, 1926, salary at the rate of \$80 per month;  
 W. B. Corbin, formerly appointed as General Assistant, to the position of Janitor, Engineering Laboratory and Genetics Laboratory, to date from July 1, 1925 to July 1, 1926, salary at the rate of \$100 per month;  
 A. F. McGuffin, Janitor, Library Building, to date from July 10, 1925 to July 1, 1926, salary at the rate of \$80 per month.

APPROVED

The President of the University made the recommendation that Samuel W. Reaves, Acting Dean of the College of Arts and Sciences and Professor of Mathematics, be appointed to the positions of Dean of the College of Arts and

224  
80  
Sciences, to date from September 1, 1925.

APPROVED

The following resolution concerning the death of A. H. VanVleet was unanimously adopted. The Secretary was instructed to send a copy to Mrs. VanVleet and include the resolution in the minutes of the Board.

WHEREAS, Dr. A. H. VanVleet has for so many years been connected with the Faculty of the University of Oklahoma, and

WHEREAS, his many years of service have been a source of constant satisfaction to the University administration and a joy to the student body, and

WHEREAS, his unquestioned character has made him a brother friend and example to all who knew him, and

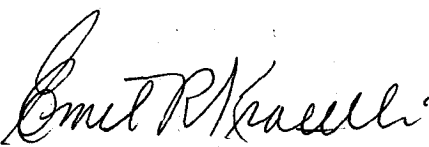
WHEREAS, we find his absence a keen loss in example and counsel upon the campus:

BE IT RESOLVED, that, we, the Board of Regents of the University of Oklahoma in session on this the twenty-seventh day of July, Nineteen Hundred twenty-five, do most heartily congratulate the University of Oklahoma upon such faithful and constant services so cheerfully and effectively given by Dr. VanVleet during his life with the University of Oklahoma, and furthermore,

That we extend to Mrs. VanVleet our heartfelt sympathy in her bereavement, and express the wish that she may find joy in her sorrow through the memories of a life well lived and well spent for humanity.

Adopted by the Board of Regents of the University of Oklahoma at its meeting on Monday, July 27th, 1925.

A. A. McDonald  
President, Board of Regents  
of the University of Oklahoma.

  
Emil R. Kraettli,  
Secretary, Board of Regents.

President and Members of the Board of Regents,  
University of Oklahoma.

REPORT OF THE EXTENSION SERVICE OF THE  
UNIVERSITY.

I have given some consideration to the present activities of the Extension organization of the University and I wish to submit some information and recommendations for your consideration.

PRESENT ORGANIZATION OF EXTENSION WORK.

The Extension activities of the University at the present time are organized as follows:

1. Public Information
2. Visual Education
3. Community Institutes
4. Correspondence Instruction
5. Workers Educational Bureau

I have not had sufficient time to thoroughly investigate all aspects of the extension work of the University, but I am convinced from what investigation I have made that the following criticism of the work is valid.

- (1) The extension program does not seem to be well balanced.
- (2) The efficiency and effectiveness of the work in the several divisions is far from uniform.
- (3) The distribution of funds for the several divisions is inequitable from the standpoint of service rendered.

As an illustration of the above criticism I suggest the following:

One division of the present organization of extension work is that of Visual Education. I am advised that while there is a large amount of equipment on hands in the form of slides and moving pictures films, little or no use is being made of this material. The manager of this division is devoting all of his time to educational measurements and other activities.

The Community Institute work is not all of uniform value. Approximately half of the total expenditure for extension is used to maintain this one extension activity. This seems to be an undue proportion of the extension funds devoted to the maintenance of this one activity.

RECOMMENDATIONS

After as careful consideration as I have been able to make of the Extension organization and policy in this University, I wish to make the following recommendations:

1. That a complete re-organization of the activities be made as follows:

1. Public Information
2. Home Welfare
3. Community Welfare
4. Extension teaching
  - (1) Correspondence Instruction
  - (2) Residence Instruction of non-resident students
    - a. Credited courses
    - b. Non-credited courses.
5. Visual Instruction

II. That Dr. Scroggs be relieved of the work of Director of Extension and that he be employed in the Public Information division with an appropriate title, at a salary of \$2,400 per annum.

III. That the "follow-up work" of the Community Institutes, now being done by Dr. Dean Dutton, be discontinued.

IV. That a new Extension Director be employed at a salary of \$4,000 per annum.

If these recommendations are adopted the expenditures on Community Institutes will be reduced from \$19,820 to \$15,320 and the net saving on all the Extension activities will be \$2,500.

I submit these recommendations with the firm conviction that the re-organization contemplated will not only result in economy, but greatly increase the effectiveness of the Extension activities in the University.

Respectfully submitted,

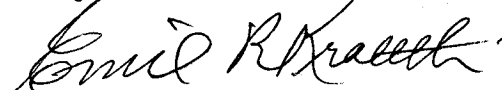
(s) W. B. Bizzell,  
President of the University

Moved by Regent Garlock, seconded by Regent Busby, that the President's recommendation be approved. Regent Bowman voted No, giving as his reason that under this recommendation the appropriation for the Extension Department would be reduced and the work curtailed.

President Bizzell presented the plans for the new class room building which were approved.

The plans for the new dormitories were also discussed. It was decided that since the dormitories could not be completed until after the beginning of school it would be advisable to wait with the construction and make plans to have the dormitories ready for occupancy by the opening of school in the fall of 1926. No final action was taken on the plans as submitted by the architects.

Adjourned.



Emil R. Kraettli, Secretary.