

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The regular meeting of the Board of Regents of the University of Oklahoma was held in the office of the President of the University, at Norman, at 2:30 p. m., Tuesday, June 5, 1923, following the Thirty-first Annual Commencement Exercises, which were held beginning at 10:30 a. m.

C. J. Wrightsman, President of the Board presiding; others present: Regents Schwoerke, Bowman, Arnold, Buttram, Scanlan, Clifton.

President Brooks, and Dean J. S. Buchanan, elected acting-president of the University to date from July 1, 1923, were also present at the meeting.

The minutes of the meeting, held on May 10, 1923, under and by virtue of a call from the office of the Governor, J. C. Walton, at the State Capitol, Oklahoma City, were approved as printed.

President Brooks presented the following recommendations, and the action taken was as indicated:

EMERGENCY ITEMS PREVIOUSLY APPROVED BY PRESIDENT OF THE BOARD:

Designated for summer school service:

- Grace Brown
- Grace Ray
- Homer L. Dodge
- Ida Kirk
- Minnaletta Jones White
- Isola Harrison, Special Instructor in Dramatic Art, \$145.00 per month
- Ruth Mackey, Special Instructor in Art, \$120.00 per month
- O. F. Hedrick, Special Instructor in Geology, \$110.00 per month

Appointments:

- Frances Hart, Head of Loan Department, University Library, July 1, 1923, to July 1, 1924, \$1800.00 per year
- Lucille Huggins, Stenographer, March 20 to July 1, 1923, \$90.00 per month
- John Hervey, Assistant in Loan Department, University Library, June 1 to August 1, 1923, \$100.00 per month
- Paul Cullen, Assistant in Loan Department, University Library, June 1 to August 1, 1923, \$100.00 per month
- Katherine Peak, Assistant in Librarian's Office, June 1 to August 1, 1923, \$100.00 per month
- Hortense Burr, Assistant in Catalog Department, June 1 to August 1, 1923, \$100.00 per month

Leave of absence without pay:

- Randall Stewart, Instructor in English, September 1, 1923 to September 1, 1924.

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Extension of leave of absence without pay:

Lawrence Nelson Morgan, Assistant Professor of English to
February 1, 1924

Sabbatical leave of absence:

Lester Clyde Lichty, Associate Professor of Mechanical
Engineering, September 1, 1923 to September 1, 1924

PREVIOUS ACTION CONCURRED IN

Reported that the following individuals, who had been granted leave of absence under the regulation governing sabbatical leaves, had requested that the previous action be rescinded, and recommended that the request be granted:

J. B. Cheadle, Professor of Law
L. B. Nice, Professor of Physiology

APPROVED

Recommended that Theodore H. Brewer, Professor of English and Head of the English Department, be granted leave of absence from September 1, 1923 to September 1, 1924, under the regulations governing sabbatical leaves.

APPROVED

Recommended that Fayette Copeland be transferred from the Extension Department to the School of Journalism and be appointed Assistant Professor of Journalism at an initial salary of \$2200.00 effective September 1, 1923; that he be placed upon tenure with the regular advances in accordance with the schedule.

Recommended further, that Fayette Copeland be granted leave of absence without pay for September 1, 1923 to September 1, 1924.

APPROVED

Recommended that the leave of absence of Gilbert H. Smith, Assistant Professor of Sociology, be extended to September 1, 1924, without pay.

APPROVED

Recommended that Harold H. Herbert, Director of the School of Journalism be granted leave of absence from September 1, 1923, to September 1, 1924, under the regulations governing sabbatical leaves.

APPROVED

Recommended that Arthur Hallam, Instructor in Journalism, be appointed to the position of Assistant Professor of Journalism to date from September 1, 1923; that he be placed upon tenure at the initial salary for assistant professors, namely \$2200.00; and that he be regularly advanced in accordance with the schedule. Recommended further, that he be designated acting director of the School of Journalism during the absence of Professor H. H. Herbert, September 1, 1923 to September 1, 1924.

APPROVED

Recommended that Dr. J. W. Scroggs, Director of Public Information and Welfare, who is retiring from active duty July 1, 1923, in accordance with the regulation with regard to age, be appointed Emeritus Professor of Public Information and Welfare, and that the President of the University be authorized to re-employ him for research and investigation from time to time at a total expense of not to exceed \$1,200.00 per year.

APPROVED.

Recommended that Vera Idol Moore, Assistant Professor of Home Economics be reappointed to date from September 1, 1923 to September 1, 1924, at a salary of \$2600.00; and that she be designated acting director of the school of Home Economics.

APPROVED.

Recommended that the following appointments be made:

- J. K. Horner, Instructor in Public Speaking, \$1600.00
- Cordelia Kent, Instructor in Home Economics, \$1600.00
- John Jacobs, Instructor in Physical Education, \$1800.00
- Eula Fullerton, Assistant, Correspondence Department, \$1800.00
- Louise Winn, Assistant, Correspondence Department, \$1600.00
- Mary C. Hart, Library Assistant, \$1600.00
- Francis Hart, Head Loan Department, Library, \$1800.00
- Mary Hughes, Assistant Financial Clerk, \$1800.00
- Helen Hamill, Assistant in Home Economics, \$1400.00 with the understanding that her salary is to be adjusted in proportion to the amount of service rendered.
- Fred Hood, Instructor in Pharmacy, \$1800.00
- Stella Redding, Assistant in Physical Education, \$1400.00
- Florence Grumich, Assistant in Physical Education, \$900.00
- C. Milton Dieterich, Instructor in Cello and Theory, \$1600.00
- Alice C. Wolverton, Instructor in Shorthand and Typewriting, her salary to be fixed at the rate of \$1800.00 per year provided that the total amount of her salary is to be paid from the funds collected in her department.
- Leonard Logan, Assistant Professor of Economics, \$2200.00
- I. J. Sollenberger, Assistant Professor of Economics, \$2200.00

APPROVED.

APPROVED.

Recommended that the following promotions be made, that the individuals be placed upon the schedule for the respective ranks, at the initial salary, to date from September 1, 1923, and be regularly advanced in accordance with the schedule.

- George B. Helmrich, Assistant Professor of Mechanical Engineering to the rank of Associate Professor of Mechanical Engineering
- Nathan A. Court, Assistant Professor of Mathematics to the rank of Associate Professor of Mathematics

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Harold Shoemaker, Instructor in Pharmacy to Assistant
Professor of Pharmacy
Lloyd Harris, Instructor in Pharmacy to Assistant Professor
of Pharmacy

APPROVED

Recommended that the following appointments in the Medical School at
Oklahoma City be made:

George Hunter, Instructor in G. U. Diseases and Syphilology
Albert Clifford Hirshfield, Instructor in Obstetrics
Lloyd M. Sackett, Instructor in Gynecology
Fenton M. Sanger, Instructor in Gynecology
Willis Kelly West, Instructor in Surgery, (Orthopedic)
Ray Morton Balyeat, Instructor in Medicine
Charles Nelson Berry, Instructor in Surgery
John Lewis Day, Instructor in Physical Diagnosis and Minor Surgery
James Jackson Gable, Instructor in Mental Diseases
John E. Heatley, Instructor in Radiology
Tom Lowry, Instructor in Medicine
Walter H. Miles, Instructor in Medicine
Raymond Lester Murdoch, Instructor in Surgery
Dick Lowry, Instructor in Obstetrics
Basil A. Hayes, Instructor in Surgery
Clark H. Hall, Instructor in Medicine (Pediatrics)
Carroll M. Ponders, Instructor in Medicine, (Pediatrics)
Theodore G. Walls, Instructor in Ophthalmology
Merle G. Howard, Instructor in Neurology
J. B. Jenkins, Instructor in Dental Surgery

APPROVED

Recommended that the following promotions in the Medical School at
Oklahoma City be made:

Floyd Jackson Bolend, Assistant Professor of Medicine, to
Associate Professor of Medicine
Austin Lee Guthrie, Assistant Professor of Otology, Rhinology,
and Laryngology, to Associate Professor of the same
Edward P. Allen, Instructor in Medicine to Assistant Professor
of Medicine
Leslie Marshall Westfall, Instructor in Ophthalmology to
Assistant Professor of Ophthalmology

APPROVED

Recommended that the following appointments in the Hospital at Oklahoma
City, to date from July 1, 1923 to July 1, 1924, be made:

Kitchen Department:

Esther Grace Bayles, Dietitian, \$1,800
 Guy Foster, Cook, \$1,500
 Arthur DeGraffenReid, Night Cook, \$1,200
 Nell Stephens, Assistant Cook, \$900
 Oscar Hester, Assistant Cook, \$900

Social Service Department:

Viola McNall, Stenographer, \$1,200
 Alberta Webb, School Teacher, \$1,500
 Kitty Shanklin, Social Service Worker, \$1,800

Medical School:

Helen Kendall, Clerk, \$1,500
 J. N. Johnson, Janitor, \$960
 Vernon Dennis, Dispensary Clerk, \$900
 H. E. Jones, Janitor, \$960

Medical Department:

Mary Virginia Sawyer, Bacteriologist, \$2,100
 Ruth Guild, Technician, \$1,500
 Lillie Tucker, Tissue Technician, \$1,500
 Mathille Bjerregaard, Bacteriologist, \$1,500
 Dora Doty, Bacteriologist, \$1,500
 Phil Ashby, Chemist, \$1,500
 Rebecca King, X-Ray Technician, \$1,800
 Lulu Ruth Foster, Basal Metabolism Technician, \$1,800
 Celia Bernheisal, Record Clerk, \$1,260
 Celeste Ross, Assistant Record Clerk, \$1,200
 Lela Fugit, Assistant X-Ray Technician, \$1,200
 Dr. Ralph McGill, Surgical Resident, \$1,200
 Dr. G. K. Dickson, Medical Resident, \$1,200
 Everett Thomas, Druggist, \$1,200

Nursing Department:

Candice Monfort, Superintendent of Nurses, \$2,400
 Una Merryfield, Assistant Superintendent of Nurses, \$1,500
 Julia Rudolph, Instructress of Nurses, \$1,500
 Margaret Finnell, Supervisor of Women's Surgical, \$1,380
 B. Louise Bond, Supervisor, Men's Surgical, \$1,380
 Ruth Neubauer, Supervisor Dispensary, \$1,380
 Della Hansen, Supervisor, Soldiers' Ward, \$1,800
 Grace Crook, Night Supervisor, \$1,200
 Una Ashley, Operating Room Supervisor, \$1,200
 Mayme Reynolds, Supervisor, Women's Medical, \$1,200
 Mattie King, Supervisor, Children's Ward, \$1,200
 Beulah Riley, Supervisor, Obstetrical Ward, \$1,200
 Elberta Caesar, Supervisor, Colored Ward, \$1,200
 Mary Conroy, Graduate Nurse, Soldiers' Ward, \$1,200
 Verla Rushing, Graduate Nurse, Soldiers' Ward, \$1,200
 Beatrice King, Graduate Nurse, Soldiers' Ward, \$1,200
 Mabel Smith, Graduate Nurse, Soldiers' Ward, \$1,200

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Gladya Fox, Graduate Nurse, Soldiers' Ward, \$1,200
 Alma Fuller, Graduate Nurse, Soldiers' Ward, \$1,200
 Hazel Scott, Graduate Nurse, Soldiers' Ward, \$1,200
 Blanche Harris, Graduate Nurse, Soldiers' Ward, \$1,200
 Leona Jenkins, Graduate Nurse, Soldiers' Ward, \$1,200
 Era Turner, Graduate Nurse, Soldiers' Ward, \$1,200

Administration Department:

Ollie Leopard, Secretary, \$1,800
 Demma Morgan, Stenographer, \$1,500
 Mary Milloy, Claim Clerk, \$1,200
 Earl Parker, Bookkeeper, \$1,800
 Daisy Holder, Cashier, \$1,200
 Brunel Faris, Clerk, \$1,200
 Dona Mayes, Information Clerk, \$1,080
 Mrs. Sherer, Information Clerk, \$1,200
 Laura Smith, Admitting Clerk, \$900
 F. A. Comer, Night Telephone Operator, \$900
 Katherine Webb, Clerk, \$1,200

APPROVED

Recommended that the President of the University be instructed to inform Assistant Professor R. E. Jeffs of the Botany Department, that owing to the financial situation of the University the Board desires that he seek employment elsewhere; that such a position may be accepted without rendering Mr. Jeffs or his bondsmen liable for the repayment of the amount received during the sabbatical leave.

APPROVED

Recommended that the President of the University be instructed to inform Associate Professor A. J. Williams of the Geology Department that owing to the financial situation of the University the Board desires that he seek employment elsewhere; that such a position may be accepted without rendering Mr. Williams or his bondsmen liable for the repayment of the amount received during the sabbatical leave.

APPROVED

Recommended that the name of the School of Public and Private Business be changed to that of the School of Business and that it be established as a separate school to date from September 1, 1923, with a requirement of two years in the College of Arts and Sciences for admission to the School of Business; that the School be authorized to prepare students for the Degree of Bachelor of Science qualified by the department in which the major work is done; that Arthur Barto Adams, now Director of the School of Public and Private Business and Professor of Economics, be made Dean of the School of Business and Professor of Economics, and that his salary be fixed beginning September 1, 1923, at the rate of:

\$4200.00 for nine months service
 \$4450.00 for ten months service
 \$4700.00 for eleven months service

until otherwise ordered by the Board.

APPROVED

Recommended the following appointments in the summer school, 1923:

Loren D. Stark, Director of the Summer School of Life Insurance Salesmanship and Special Instructor in Life Insurance Salesmanship, \$600.00 per month
 George H. Dogget, Special Instructor in Life Insurance Salesmanship, \$600.00 per month
 Willie Chapman, Library Assistant, \$100.00 per month
 D. M. Marvin, Special Instructor in Education, \$175.00 per month

APPROVED

Recommended that Assistant Professor J. M. Hernandez be granted leave of absence from September 1, 1923 to September 1, 1924, under the regulation governing sabbatical leaves; that as a part of his contract for leave of absence it is understood that Mrs. J. M. Hernandez is to teach in the University at a salary equal to the difference of the amount received by Professor Hernandez and his entire salary.

APPROVED

Requested authority to adjust the salaries in the months of June and July, 1923, for the teachers employed during the summer school in proportion to the available funds for the respective months.

APPROVED

Recommended that the salary of Dean J. S. Buchanan, as acting-president of the University of Oklahoma, be fixed at the rate of \$750.00 per month to date from June 1, 1923, until otherwise ordered by the Board.

APPROVED

Reported that Arthur Hallam, designated for service in the summer school had declined to accept.

ORDERED FILED

Reported the following resignations:

- Arthur Curry, Reference Librarian, July 1, 1923
- Maurice Neuberg, Assistant Professor of Education, July 1, 1923
- Victor Hoersch, Assistant Professor Physics, July 1, 1923
- M. J. Stone, Associate Professor of Anatomy, July 1, 1923
- J. Ray Cable, Assistant Professor of Economics, February 1, 1923
- Lyman Stanley, Assistant Professor of Piano, July 1, 1923
- Paul Campbell, Assistant Professor of Education, July 1, 1923
- Constance Arbaugh, Assistant in Physical Education, July 1, 1923
- Hazelle Crawford, Assistant in Physical Education, July 1, 1923
- Hugh Gray Leiber, Instructor in Mathematics, July 1, 1923

ORDERED FILED.

The Board in executive session, took the following action:

It was moved, and unanimously carried, that Dr. Edwin DeBarr, Vice-President, Director of the School of Chemical Engineering, Professor of Chemistry, be and is hereby removed from tenure appointment, and that he be given leave of absence without pay, for the term of one year from July 1, 1923.

It was moved, and unanimously carried, that the office of vice-president of the University of Oklahoma be abolished as of this date, - June 5, 1925.

On motion adjourned.

Emil R. Kraettli, Secretary.