

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
July 25th, 1918.

Morning Session, July 25, 1918.

Members present: Messrs. Wilson, Sandlin, Fite, Brewer, Ralls, Hill and Shepler.

The minutes of the meeting of the State Board of Education on May 13th and 14th, 1918, were presented and approved.

A petition was presented to the Board signed by C. E. Kaiser et al, concerning the loyalty of C. H. Simpson. On motion, petition was received and filed. All members voting aye.

In regard to Teachers' Oath of Office, on motion by Mr. Ralls, seconded by Mr. Sandlin, the President of the State Board of Education was requested to notify all parties protesting that all teachers must take the oath of loyalty regardless of religious sects; all members voting aye.

Motion by Ralls, seconded by Hill, that Doctor J. B. Eskridge, President of the Southwestern State Normal School, be granted thirty days' leave of absence. Approved. All members voting aye.

Motion by Ralls, seconded by Hill, that the President of the Northwestern State Normal School be authorized to defer the opening of school until September 23rd, 1918, and to run the school six days in the week to make up the lost time, so that school will close at the same time of the other state normal schools. All members voting aye.

The following recommendations of Superintendent W. L. Kendall, of the Oklahoma Institution for Feeble Minded, were presented to the Board:

That Earl Miller's salary, my present Engineer, be raised from \$60.00 to \$75.00 per month.

That the salary of John B. Egler, Head Laundryman, be raised from \$60.00 to \$80.00 per month.

That the salary of U. G. Tranter, Dairyman, be raised from \$45.00 to \$60.00 per month.

These men have been working for me for a number of years and have been offered a great deal more by different oil companies. They have promised that they would stay with the Institution if their salaries are increased. It would be hard to replace these three men.

I recommend that the salaries of the girls who work in the high-grade buildings be increased from \$30.00 to \$32.50 per month, and that the salaries of the girls who work with the low-grades and idiots be raised from \$30.00 to \$35.00 per month.

I recommend that our teachers be paid \$45.00 per month instead of \$40.00.

I have been employing a night engineer whom we have been paying \$30.00 per month and also a barber to do the barber work at \$5.00 per week. I have employed a man who is a good barber to do the night work and also the barber work at \$50.00 per month.

I recommend that the Head-Cook's salary be increased from \$50.00 to \$52.50 per month, and that the salaries of the cooks in the other buildings be increased from \$35.00 to \$37.50.

I recommend that the salary of the baker be increased from \$60.00 to \$65.00 per month.

I recommend that the salaries of the Laundry employees be raised from \$30.00 to \$35.00 per month.

Motion by Ralls, seconded by Sandlin, that recommendations of Superintendent Kendall be approved and the increase in salaries recommended to take effect August 1, 1918. All members voting aye.

Motion by Sandlin, seconded by Brewer, that the President of each state school be requested to appoint a committee of which the school librarian should be a member, to make a list of all of the books in the libraries containing German propoganda, and make report to the Board. All members voting aye.

In regard to the recommendations of President T. D. Brooks of the Southeastern State Normal School, on motion by Mr. Ralls the resignation of Professor G. A. Odam, Head of the Department of Education, and Director of the Training School, was accepted and Professor A. Linscheid elected to this position at a salary of \$1980.00 per annum.

Miss Louise Pickens was elected as instructor in Penmanship in Southeastern State Normal School at a salary of \$1100.00 per annum.

The action of President Brooks in regard to the employment of Miss Blanche Fontaine as Special Assistant to the Registrar at a salary of \$10.00 a week for two weeks was approved.

The following recommendation was presented by President G. W. Gable, of the Northeastern State Normal:

Please endorse my action in securing Miss Helen Gallagher as special teacher of penmanship and Gregg shorthand for the summer term, this having been made necessary by the fact that our classes in penmanship proved to be very heavy and by the further fact that our teacher of short hand and type-writing is to leave right away for the army service. This teacher to draw a salary of \$25.00 per week.

Approved on motion by Mr. Ralls, all members voting aye.

Motion by Ralls, seconded by Fite, that the President of the Board of Education notify all school authorities, teachers and school boards that military training of all children eight years of age or over will be required in the public schools of Oklahoma during the scholastic year 1918-19, the only exception being children that are not physically fit for this training.

The following recommendations of President Stratton D. Brooks of the University of Oklahoma were presented to the Board and approved on motion of Mr. Sandlin, all members voting aye:

I request the approval of the appointment of the following named persons to the positions and at the salaries indicated:--

Florence Furman, Assistant in the Library, July 1, 1918, to July 1, 1919,.....	per month....	\$100.00
George McEacham, Assistant in Extension Department, June 15 to September 15, 1918,.....	per month....	100.00
September 15, 1918, to June 15, 1919,.....	per month....	50.00
Helen Wall, Stenographer, President's Office, July 1, 1918, to July 1, 1919,.....	per year.....	1200.00
Eleanor Mays, Office Assistant, July 1, 1918, to July 1, 1919,.....	per month....	55.00
A. J. Spicer, Electrician, June 5 to Sept. 15, 1918,	per month....	85.00
Joe Wells, Electrician, June 5 to Sept. 15, 1918, per month....		85.00
George W. Finley, Night Watch, May 20, 1918, to July 1, 1919,.....	per month....	65.00
Alvin Manire, Pressman, University Print Shop, July 1, 1918, to July 1, 1919.....	per month	65.00
Ruth Little, Assistant in Print Shop, July 1, 1918, to July 1, 1919,.....	per month	65.00

I request the approval of the appointment of the following named persons at the ranks and salaries indicated:

David B. R. Johnson, Assistant Professor of Pharmacy, September 1, 1918, to September 1, 1919.....		\$1700.00
Jannie Loucks, Instructor in Piano and Theory of Music, September 1, 1918, to September 1, 1919.....		1200.00
Filomena Plaza, Instructor in Modern Languages, September 1, 1918, to September 1, 1919.....		1200.00
Alice G. Feytens, Instructor in French, September 1, 1918, to September 1, 1919.....		1200.00
Ima James, Assistant in Physical Education, September 1, 1918, to September 1, 1919.....		\$ 900.00
Bennie Shultz, Assistant in Electrical Engineer- ing, September 15, 1918, to June 1, 1919,	per month...	100.00
Lee Hull, Assistant in Pharmacy, September 15, 1918, to February 1, 1919.....	per month...	100.00

Motion by Ralls, seconded by Fite, that the State Agent for the Home at Helena be authorized to make contracts for placing orphan children in homes, subject to final approval of this Board. All members voting aye.

Motion by Ralls, seconded by Hill, that the eight-volume set of books, "The Teachers' and Pupils' Cyclopaedia", published by the Buffton Book Company, of Kansas City, Missouri, be approved to be sold at the price of \$29.75 per set. All members voting aye.

LANGSTON

The following recommendations of President J. M. Marquess of the C. A. & N. University at Langston were presented to the Board. On motion by Hill, seconded by Falls, the recommendations of President Marquess were approved, except as to the salary of the President, which will remain at \$2500.00 per year. All members voting aye. --

1. That Mrs. Susie Houser, whose credentials are herewith submitted, be elected at a salary of \$1100.00 per year, as Head of the Home Economics Department. Mrs. Houser is to take the place of Miss Henrietta Gantz who left us on June 1st in order to get married.

2. Because of the fact that Mrs. L. Lena Sawner, who was elected for a position in our summer school, was unable to report on account of illness, I have put to work, subject to your approval, E. M. Watson of Ardmore, at a salary of \$100.00 per month for the summer session. I did not get the word from Mrs. Sawner until the day before summer school opened and this is the cause of his having been put to work.

3. I recommend Mr. W. H. Thomas as Head of our Agricultural Department at a salary of \$1200.00. This nomination is to fill the vacancy provided by your honorable body at its April meeting. His credentials are herewith attached.

4. I had a conference some time ago with Mr. James Wilson, Head of the Extension work, and we jointly agreed to recommend to your honorable body, commencing July 1st, that instead of paying the travel of two Demonstrators, as is now the custom, \$1200.00 be set aside from our salary fund with the understanding that each of the twelve Negro Demonstrators will receive \$100.00 per year salary and become members of the faculty of the University, and bear to it the same relation that the White Demonstration Agents do to the A. & M. College at Stillwater.

5. Because of a typographical error, the salary of Juanita Saddler at the April meeting of the Board appeared in my recommendations, for \$60 per month on a twelve months basis. My intention was to have made it \$70 on a twelve months basis, and I respectfully recommend this change, effective September 1st.

6. At your April meeting, when I submitted my recommendations, I named no salary for myself, and in my communication requested your honorable body, since you had gone on record for increases, to name my yearly salary. The certified copy from the Secretary's office sent me shows my reelection but with no salary named. From what I see in the press, it seems reasonable that a salary of \$3000 a year should be acceptable to your honorable body for this is in line with the percentage of increases announced for those on the educational pay rolls of the State. I therefore respectfully request that the President's salary, C. A. & N. University, be placed at \$3000.00 a year, effective September 1st.

Motion by Dr. Fite that beginning August 1, 1918, the salary of Miss Lucy J. Hampton, Assistant in the Department of History at the Central State

Normal School shall be \$1600.00 per annum. The motion carried.

Motion by Ralls that President Graves of the Central State Normal School be given leave of absence for sixty days, dating from July 16th, 1918.

Approved.

Motion by Ralls that the Secretary write Miss Marguerite Brown and ask her to notify the Board at once as to whether she wishes to return to the position in the Central State Normal School on the same salary as heretofore. Motion carried.

President T. D. Brooks of the Southeastern State Normal School presented the 1918-19 calendar for the normal schools as approved by the several normal school presidents, as follows:

Fall Term opens Monday, September 9, 1918.

Fall Term closes Friday, November 29, 1918.

Thanksgiving Holidays, Thursday and Friday, November 28 and 29, 1918.

Winter Term opens Monday, December 2, 1918.

Christmas Holidays, December 21 to 30, 1918.

Winter Term closes, Friday, February 28, 1919.

Spring Term opens Monday, March 3, 1919.

Spring Term closes Friday, May 23, 1919.

Summer Term opens Saturday May 24, 1919.

Summer Term closes Friday, July 17, 1919.

Approved.

The appointment of L. H. Morrisett as Secretary of the State Board of Education from May 25th to July 1, 1918, was confirmed. Voting aye: Shepler, Hill, Ralls, Fite, Brewer, Sandlin, Wilson.

On motion by Mr. Ralls, the appointment of T. T. Montgomery as Secretary of the State Board of Education from date of July 1, 1918, was confirmed. Voting aye: Shepler, Hill, Ralls, Fite, Brewer, Wilson, Sandlin.

Motion by Mr. Ralls that the printing of the present course of study be authorized with the proper changes in regard to spelling, military training and additional war work, and that the Macmillan Company be requested to furnish an outline of the course of study in spelling and that the President of the State

Board of Education be authorized to arrange for the publication and sale of the course of study at a price not to exceed thirty-five cents (35¢) per copy. The motion carried.

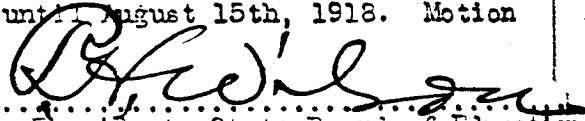
Motion by Mr. Ralls that the President of the State Board of Education be authorized to appoint a committee to prepare course of study as to the war work.

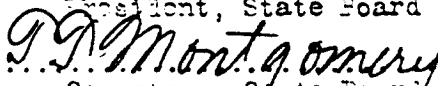
Approved.

Motion by Mr. Ralls that the President of the Board appoint a committee of three to confer with the Governor and President of the University of Oklahoma as to the discontinuance of the law school during the war. Motion carried. The President appointed the following committee:

Mr. Ralls, Mr. Fite, Mr. Hill.

Motion by Mr. Ralls that the Board adjourn until August 15th, 1918. Motion carried.



 President, State Board of Education.


 Secretary, State Board of Education.