

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION

Morning session, March 19, 1918.

Members present: Messrs. Wilson, Hill, Ralls and Brewer.

Minutes of the meeting of the State Board of Education on February 6th and 7th were presented and approved.

Hon. W. D. Matthews, Commissioner of Charities and Corrections, appeared before the Board and spoke concerning his trip of inspection to the School for the Deaf at Sulphur. Mr. Matthews stated that it was his opinion that the complaints made against the conditions existing at the institution were much exaggerated.

The Board discussed with Mr. Matthews the matter of water supply at Sulphur, after which he retired.

The Board then convened as a Text Book Commission and the bids of the several companies offering books for adoption were presented and considered. On motion by Mr. Hill, seconded by Mr. Brewer, it was decided to grant public hearings to the agents of the publishers, allowing each fifteen minutes to present his books and five minutes in which to close his argument after all agents had been heard.

The Board then proceeded to discuss methods of securing greater efficiency in the reading circle work; after which it recessed as a Text Book Commission.

President S. D. Brooks of the University of Oklahoma appeared before the Board and presented the plans for the Library building at the University.

On motion by Mr. Ralls, seconded by Mr. Brewer, the plans as presented were approved. All voted aye.

The Board recessed until 2 P. M.

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Afternoon session, March 19, 1918.

Members present: Messrs. Wilson, Hill, Brewer, Ralls.

President Brooks of the University of Oklahoma appeared before the Board and presented the following recommendations:

1. That the salary of Z. V. Austin, Janitor, be fixed at the rate of \$65.00 per month, to date from February 22nd to July 1st, 1918. (529)
Approved.
2. Subject to your approval I have appointed the following named persons at the ranks and salaries indicated:
Miss Alice Wolverton, Assistant in Business, to date from February 18th to September 1st, 1918, at the rate of \$100.00 per month, said salary to include services during the summer school;

Mrs. Alice B. Alexander, Assistant in Latin, to date from February 1st to June 1st, 1918, at the rate of \$62.50 per month;

John P. Torry, Acting Professor of Anatomy, to date from March 1st, 1918, at the rate of \$150.00 per month, said salary to include services during the summer of 1918. (530)

Approved.

3. That indefinite leave of absence, without pay, be granted to Dr. R. M. Hargrove, Professor of Anatomy, for military service, said leave of absence to date from May 20th, 1918. (531)

4. Subject to your approval I have appointed Mary Burks to the position of stenographer in the office of the Director of Extension Lectures, to date from February 18th, to June 1st, 1918, at the rate of \$55.00 per month. (532)

Approved.

5. (533) I recommend that the regulations governing janitor service in the University of Oklahoma be amended by the inclusion of the following:
Amendment to Rule No. 21: Any janitor desiring to resign from his position before the expiration of his term of employment shall give at least thirty days notice in writing to the President of the University to that effect.

Approved.

6. (534) I recommend the passage of the following joint resolution:
RESOLVED, That in accordance with Section 3, Chapter 60, Session Laws of Oklahoma, 1917, transfer of moneys from "Salaries" account No. 1-18 to "Support and Maintenance" account, No. 2-18, in the sum of Seven Thousand Dollars (\$7000.00) be and is hereby authorized.

Approved.

7. (535) I recommend that the President of the University be authorized to arrange for a special course of lectures and demonstrations in the Summer Session, 1918, at a total cost of not to exceed Nine Hundred and Fifty Dollars (\$950.00)

Superintendent A. K. Gossom of the State Training School appeared before the Board and spoke concerning the releasing of certain inmates of the Training School to responsible parties, to work under indenture contract. Mr. Gossom recommended that the following boys be let out under such conditions:

James Eskey, Homer Harvey, Willie Hendrix, Otis Darby, Albert Anderson, Claud Williams, Eddie DuPree, Charles Bradley, Herman Brank, Orville Robinson, Eddie Burkett, Johnnie Knisley, Milos Eslinger, Matthew Burns, Fritz Carroll, Pete Carroll, Ralph Turner.

On motion by Mr. Ralls, seconded by Mr. Hill, Superintendent Gossom's recommendation was approved.

Superintendent Gossom also spoke concerning his vacation.

On motion by Mr. Ralls, seconded by Mr. Hill, Superintendent Gossom was allowed a vacation of thirty days and granted authority to employ additional help to take care of the institution during his absence. All voted aye.

A communication was read from the National Security League concerning the loyalty of the officers, professors and instructors under the direction of the State Board of Education.

A communication was presented from President T. D. Brooks, of the Southeastern State Normal, recommending the employment of Jane Markle as instructor in commercial work at the Southeastern State Normal, salary \$1200. per annum.

On motion by Mr. Ralls, seconded by Mr. Brewer, the recommendation was approved.

A communication was also presented from President T. D. Brooks, requesting permission to publish the Southeastern State Normal School Bulletin monthly, except for June and July, instead of quarterly, as it is now appearing.

On motion by Mr. Brewer, seconded by Mr. Ralls, the request of President Brooks was approved.

The bond of Lucy J. Hampton, on sabbatical leave from the Central State Normal, was presented and on motion by Mr. Ralls, seconded by Dr. Brewer, was approved.

Communications were presented from President A. S. Faulkner of the Northwestern State Normal, as follows:

1. That the Board take action in the matter of transferring the balance in the salary fund in order that such balance may be used in the construction of the President's home. Also that the Board authorize repairs to be made in the third floor of the Administration Building at the Northwestern State Normal, in order that that floor may be used for class room purposes.

On motion by Mr. Ralls, seconded by Mr. Brewer, President Faulkner's communication was referred to Mr. Hill to work out with the State Board of Public Affairs.

2. That leaves of absence, on full salary, be granted Minnie Shockley, for three months, and Blanche V. Bussey for six months.

On motion by Mr. Ralls, seconded by Mr. Hill, leaves of absence were granted Minnie Shockley and Blanche V. Bussey for the months of June, July and August, on full pay. All voted aye.

3. The resignation of C. A. Jenner, with communication from President Faulkner, was read.

On motion by Mr. Ralls, seconded by Mr. Brewer, the Secretary was instructed to write President Faulkner and ask for an explanation concerning the resignation and request for reinstatement of Mr. Jenner, and for copies of all correspondence. All voted aye.

4. Recommending that the resignation of Nettie Hardy, Secretary, be accepted and that Olive Stricklen, Assistant Secretary and Bookkeeper, be appointed as Miss Hardy's successor, at \$100.00 per month.

On motion by Mr. Ralls, seconded by Mr. Brewer, the recommendation was approved. All voted aye.

5. That student assistants be appointed in the office and library of the Northwestern State Normal.

On motion by Mr. Ralls, seconded by Mr. Brewer, the recommendation for an office assistant as approved at \$25.00 per month, provided that President Faulkner does not employ a member of his family.

On motion the recommendation for a library assistant was rejected.

Recommendations of President G. W. Gable of the Northeastern State Normal School were presented as follows:

1. That his action in removing Earnest McCurry, janitor, and the appointment of Andrew Kaufman as McCurry's successor, at a salary of \$60.00 per month be approved.

On motion, President Gable's action was endorsed and the Secretary instructed to notify him that in the employment and removal of janitors the endorsement of the Board was not necessary, as he had been granted full authority to make such employments or discharges.

2. That the resignation of Roy C. Hinds, Registrar and Head of the Department of Public Speaking, be accepted.

Approved.

3. That Flora Allison, Librarian, be appointed as Registrar and Head Librarian, at a salary of \$1200.00 per year.

Approved on motion by Mr. Hill, seconded by Mr. Ralls.

4. That Lizzie Bird be appointed Assistant Librarian at a salary of \$50.00 per month.

Approved on motion by Mr. Ralls, seconded by Mr. Brewer.

5. That the Board authorize the payment of summer teachers at the Northeastern State Normal in accordance with the following:

"All summer teachers to be employed and paid for a term of ten weeks as has been formerly the case, it being understood that approximately two weeks of this time be made up by teaching on Saturday. By this plan school will close July 19th, but the teachers will draw their salary until August 2nd. "

On motion by Mr. Ralls, seconded by Mr. Hill, the plan for the payment of the salaries for the summer school teachers was approved for all six State Normals.

A communication was presented from Superintendent W. W. Pierce of the West Oklahoma Home for White Children, concerning the incorrigible boy from Cheyenne, Oklahoma, committed to his institution.

On motion by Mr. Ralls, seconded by Mr. Hill, Superintendent Pierce was instructed to return the boy to the county from which he had been committed.

1. That the Board elect the list of additional instructors for the summer school submitted, at a salary of \$100.00 per month.
2. That the Board elect Josephine Junius for the summer school work with the understanding that she take charge of the voluntary Sunday School classes in the afternoon and on Sundays, the balance of her time to be given to the literary work of the institution; one month of her salary, at \$100.00 to be paid by the International Sunday School Association.
3. That the Board authorize an expenditure for farm work of \$150.00 per month for the remaining months in the fiscal year.

On motion by Mr. Hill, seconded by Mr. Ralls, President Marquess's recommendations were approved, except as to the election of the summer school instructors, action on which recommendation was deferred until the regular meeting for the election of such employees, on April 17th, 1918.

A communication was read from C. W. Rasure, complaining against the actions of the agent selling "Public School Methods" in Caddo County. On motion the Secretary was instructed to notify the Company publishing "Public School Methods" of the action of their representative, and inform them that the Board would immediately cancel its approval of their books should such action continue.

The Board recessed until Wednesday morning, March 20th.

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Morning Session, March 20th, 1918.

Members present: Messrs. Wilson, Ralls, Hill and Brewer.

On motion by Mr. Ralls, seconded by Mr. Hill, the heads of the History Departments of the University of Oklahoma, the A. & M. College and the six Normal Schools were appointed as a committee to investigate all adopted text books for the purpose of ascertaining if such books contained Pro-German references or any matter of Pro-German character, that would indicate a German propaganda; the committee to report to the State Board of Education at its next meeting.

The motion carried.

A copy of a communication from James P. Munroe, Vice-Chairman of the Federal Board for Vocational Education, notifying Mr. Barrett that the Federal Board could not accept the school at Wilburton for War Education and Training was read.

On motion by Mr. Ralls, seconded by Mr. Hill, the communication was ordered filed.

The report of Mr. Barrett on the extension work was read and approved on motion by Mr. Hill, seconded by Mr. Ralls.

Claims against the Lead and Zinc Extension Plan at the School of Mines at Miami were presented.

On motion by Mr. Brewer, seconded by Mr. Ralls, the approval of all such claims as the Board of Affairs find correct was authorized. The

The Board recessed.

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Afternoon session, March 20th, 1918.

Members present: Messrs. Wilson, Hill, Ralls and Brewer.

The Board instructed the Secretary to call the other members of the Board, Dr. Fite, Mr. Shepler and Mr. Sandlin and find out whether they might not be present the next day, in order to proceed with the adoption of Spelling Book, Registers and Reading Circle Books. The Secretary reported that Dr. Fite and Mr. Shepler would be present and the Board recessed until Thursday morning, March 21st, at nine A. M.

Morning Session, March 21st, 1918.

Members present: Messrs. Wilson, Shepler, Ralls, Hill, Brewer and Fite.

The Board went into session as a Text Book Commission. The bids of the following Companies were presented and opened:

Rand McNally & Company, Webb Publishing Company, American Book Company, World Book Company, Iroquois Publishing Company, Silver Burdett & Company, Newson & Company, Charles E. Merrill Company, Ginn & Company, The Macmillan Company, The University Publishing Company, B. F. Johnson Publishing Company, Scott Foresman & Company, Little, Brown & Company, J. E. Dyche Publishing Company, D. C. Heath & Company, and J. P. Lippincott Company.

On motion by Mr. Hill, seconded by Dr. Fite, the adoption of a Speller was fixed as the first order of business and the presentation of books by the representatives of the publishers was determined by lot. The order of presentation of the Companies was as follows:

1. B. F. Johnson Publishing Company
2. World Book Company
3. American Book Company
4. Iroquois Publishing Company
5. The Macmillan Company
6. Newson & Company
7. J. E. Dyche Publishing Company
8. Webb Publishing Company
9. Charles E. Merrill Company

The following representatives of Book Companies appeared and spoke concerning the merit of the books offered:

1. C. S. Reimold--World Book Company
2. E. E. Hoenshel--American Book Company

The Board recessed.

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Afternoon session, March 21st, 1918.

Members present: Messrs. Wilson, Shepler, Hill, Ralls, Brewer, Fite.

Representatives of the publishers continued their arguments and the following appeared:

1. G. F. Southworth, Iroquois Publishing Company
2. Frank Buck, The MacMillan Company
3. J. E. Dyche, Dyche Publishing Company
4. W. C. French, Webb Publishing Company
5. W. W. Robertson, Charles E. Merrill Company

At the conclusion of the first arguments each company was allowed five minutes to discuss any statement or criticism made concerning the book offered, and the following spoke:

1. John E. Mosser and C. S. Reimold, for the World Book Company
2. G. F. Southworth for the Iroquois Publishing Company
3. C. Q. Barton for the MacMillan Company
4. J. E. Dyche for the Dyche Publishing Company
5. W. C. French for the Webb Publishing Company
6. J. H. Thach for the Charles E. Merrill Company.

The representatives for the publishers retired.

The Board then proceeded to consider a communication from Roach & Fowler, Publishers, asking the approval of the Board of the "World Book", a modern educational reference work for school and library use. The same to be sold at \$32.00 cash or \$34.50 on payments.

On motion by Mr. Ralls, seconded by Mr. Brewer, the "World Book" was approved. All voted aye.

The Board then proceeded to ballot on Speller for use in the public schools for the five-year period beginning August 1, 1918:

1.	2.	3.
Shepler.....Webb	Hill....Iroquois	Brewer.....World
RallsWebb-1 book	Ralls...Webb-one book	Fite.....World
HillIroquois	Shepler.Webb	Shepler..... Webb
Fite..Every Day World-World	Fite....World	Ralls.....Webb
Brewer.....Merrill	Brewer..Merrill	Hill.....Iroquois
Wilson.....Dyche	Wilson..Dyche	Wilson.....Webb

4.
 Brewer.....World
 Hill.....World
 Ralls.....Webb
 Shepler.....Webb
 Wilson.....Webb
 Fite.....World

7.
 Ralls.....Webb
 Shepler.....Webb
 Hill.....American
 Fite.....World
 Brewer.....World
 Wilson.....Webb

10.
 Ralls.....Dyche
 Hill.....Dyche
 Fite.....World
 Brewer.....World
 Shepler.....Webb
 Wilson.....Dyche

13.
 Hill.....World
 Brewer.....World
 Fite.....World
 Ralls.....Webb
 Shepler.....Webb
 Wilson.....Webb

16.
 Hill.....Merrill
 Shepler.....Webb
 Wilson.....Webb
 Ralls.....Webb
 Fite.....Merrill
 Brewer.....Merrill

19.
 Fite.....Merrill
 Ralls.....Webb
 Brewer.....Merrill
 Hill.....Iroquois
 Shepler.....Webb
 Wilson.....Webb

22.
 Fite.....Merrill
 Ralls.....Webb
 Brewer.....Merrill
 Hill.....Merrill
 Shepler.....Webb
 Wilson.....Webb

5.
 Hill....World
 Ralls...Webb
 Brewer..World
 Fite....World
 Wilson..Webb
 Shepler..Webb

8.
 Ralls...Webb
 Hill....Dyche
 Fite....World
 Brewer..World
 Shepler..Webb
 Wilson..Webb

11.
 Wilson..Dyche
 Fite....World
 Ralls...Webb
 Hill....Dyche
 Brewer..World
 Shepler..Webb

14.
 Ralls...Webb
 Hill....Merrill
 Fite....Merrill
 Shepler..Webb
 Wilson..Webb
 Brewer..Merrill

17.
 Hill....Merrill
 Shepler..Webb
 Wilson..Webb
 Ralls...Webb
 Fite...MacMillan
 Brewer..Merrill

20.
 Fite....Webb
 Ralls...Dyche
 Brewer..MacMillan
 Hill....Iroquois
 Shepler..Webb
 Wilson..Dyche

23.
 Shepler..Webb
 Wilson..Dyche
 Ralls...Dyche
 Hill....Merrill
 Fite....Merrill
 Brewer..Merrill

6.
 Ralls.....Webb
 Shepler.....Webb
 Hill.....MacMillan
 Brewer.....World
 Fite.....World
 Wilson.....Webb

9.
 Ralls.....Webb
 Hill.....Dyche
 Fite.....World
 Brewer.....World
 Shepler.....Webb
 Wilson.....Webb

12.
 Hill.....Merrill
 Brewer.....Merrill
 Fite.....World
 Ralls.....Webb
 Shepler.....Webb
 Wilson.....Webb

15.
 Ralls.....Webb
 Hill.....Iroquois
 Fite.....Merrill
 Shepler.....Webb
 Wilson.....Webb
 Brewer.....Merrill

18.
 Hill.....MacMillan
 Shepler.....Webb
 Wilson.....Webb
 Ralls.....Webb
 Fite.....MacMillan
 Brewer.....MacMillan

21.
 Fite.....MacMillan
 Ralls.....Webb
 Brewer.....Merrill
 Hill.....Merrill
 Shepler.....Webb
 Wilson.....Webb

24.
 Shepler.....Webb
 Wilson.....Webb
 Ralls.....Webb
 Hill.....Dyche
 Fite.....World
 Brewer.....Merrill

25.

Shepler.....Webb
 Wilson.....Webb
 Ralls.....MacMillan
 Hill.....MacMillan
 Fite.....MacMillan
 Brewer.....MacMillan

The "Modern Speller", by Van Wagenen, published by the MacMillan Company, was declared adopted.

The Board then considered the number of books of the Modern Speller to be used in the common schools and the ballots were as follows:

1st Ballot: Shepler Three Books
 Wilson Two Books
 Ralls One Book
 Hill Two Books
 Fite Three Books
 Brewer One Book

There being no selection, the Board proceeded to ballot again as follows:

2nd Ballot: Ralls One book series
 Hill Two book series
 Fite Two book series
 Brewer Two book series
 Wilson Two book series
 Shepler Two book series

Wilson declared adopted the following:

Van Wagenen: Modern Speller, Book I (Second to Fourth Years inclusive)
 Retail Price 15 cents, Exchange Price 9 cents.
 Van Wagenen: Modern Speller, Book II (Fifth to Eighth Years inclusive)
 Retail Price 20 cents, Exchange Price 10 cents.

The bids of the publishers on Registers were considered. The following companies offered Registers for adoption:

The World Book Company, offering the "McAllister Teachers' Register"
 Webb Publishing Company, offering "Stewart's System of School Registers and Records".

On roll call, the vote was as follows:

Ralls Stewart System
 Hill Stewart System
 Fite Stewart System
 Brewer Stewart System
 Wilson Stewart System
 Shepler Stewart System

The bid of the Webb Publishing Company was declared adopted as follows:

✓ Stewart's Practical School Register, bound edition	\$0.65
Teachers' Monthly Reports	.15
Pocket Class Record	.30
50 Grade Cards	.50
✓ Stewart's Register--Loose Leaf System:	
Covers	.35
Register Sheets per hundred	.75
✓ Grade Cards per hundred	1.00

On motion by Mr. Ralls, seconded by Mr. Hill, the "Story of the Old World", published by the World Book Company, against which text charges were filed on account of Pro-German references, was referred to a committee of the Heads of the History Departments in the State Schools for their consideration and report. On motion by Mr. Hill, seconded by Mr. Ralls, the Secretary was instructed to notify the World Book Company that the new material which that Company proposed to substitute in the "Story of the Old World" would be referred to the Board for its consideration. All voted aye.

The Board recessed until March 22nd, 1918.

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Morning Session, March 22nd, 1918.

Members present: Messrs, Wilson, Shepler, Hill, Brewer, Ralls.

The Board proceeded with the hearings of the Companies offering Reading Circle Books for adoption for the Teachers' Reading Circle of Oklahoma. The following companies were represented by agents:

The MacMillan Company.....Frank Buck
 D. C. Heath & Company.....Carl McGannon
 American Book Company.....E. E. Hoenshel
 Ginn & Company.....A. R. Hickam
 Silver, Burdett & Company....J. S. Cheek
 Scott, Foresman & Co.....H. W. Ervine
 The University Publishing Co....G. W. Ohler

The bids of the following Companies not having representatives were also presented:

Newson & Company,-Little, Brown & Company,-Rand McNally & Company,
 -J. P. Lippincott & Company.

F. S. Davis, representing Kirby Fitzpatrick, appeared and spoke concerning the adoption of Mr. Fitzpatrick's military primer for teachers' reading circle work.

On motion by Mr. Brewer, seconded by Mr. Hill, Farmer & Huntington's "Food Problems", published by Ginn & Company, was approved for supplementary use in the sixth, seventh and eighth grades of the common schools of Oklahoma, the Board recommending that this text be placed in immediate use this spring.

On motion by Mr. Ralls, seconded by Mr. Hill, J. L. McBrien's "America First", published by the American Book Company, was approved for supplementary use in connection with history classes in the seventh and eighth grades, with the recommendation that this book be placed in immediate use in the public schools.

The Board recessed until 1:30 P. M.

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Afternoon Session, March 22nd, 1918.

Members present: Messrs. Wilson, Ralls, Hill, Shepler.

President J. W. Graves, of the Central State Normal, appeared before the Board and spoke concerning military training in the schools.

Mr. Ralls offered the following motion:

"BE IT RESOLVED BY THE STATE BOARD OF EDUCATION, that all schools under the jurisdiction of this Board shall give military training, using Lieutenant Kirby Fitzpatrick's Military Primer, approved by the State Board of Education on the 27th day of September, 1917.

All teachers of public schools, including all Rural Schools, all High Schools, all State Normal Schools, The State University, State Training School, and Oklahoma State Homes for dependent or orphan children, shall require all students, over eight years of age, to take military training at least one period each day."

On motion by Mr. Ralls, seconded by Mr. Brewer, the resolution was adopted, all voting aye.

On motion by Mr. Hill, seconded by Mr. Ralls, the question of credits for military work in lieu of physical culture in the Normal Schools was referred to the Normal School Presidents' Council for report to the Board at its next meeting. The motion carried.

On motion by Mr. Ralls, seconded by Mr. Hill, the president of the University of Oklahoma, and the presidents of the six normal schools were appointed as a committee to work out a plan for the establishment of the

Teachers' Reading Circle work in order that credit for such work may be given in the State Schools. All voted aye.

On motion by Mr. Ralls, seconded by Mr. Brewer, the adoption of reading circle books was postponed until the next meeting, in order that the Board might consider the plan as outlined by the committee.

The contracts and bonds with the Webb Publishing Company and the MacMillan Company were presented.

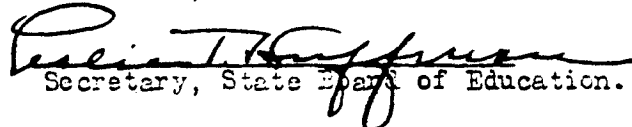
On motion by Mr. Ralls, seconded by Mr. Hill, the contracts were approved and ordered signed on behalf of the State by the Governor. All voted aye.

On motion by Mr. Ralls, seconded by Mr. Brewer, the Secretary was instructed to notify the State Treasurer to return the deposits of the unsuccessful bidders and also those of the Webb Publishing Company and the MacMillan Company, as soon as the bonds were approved and contracts signed by the Governor.

On motion, the Board adjourned to meet April 17th, 1918.

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President, State Board of Education.


Secretary, State Board of Education.