

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION  
November 6, 1917.

Morning Session.

Members present: Messrs. Wilson, Balls, Shepler and Sandlin.

The minutes of the meeting of the State Board of Education on September 26th and 27th were presented and approved.

President Stratton D. Brooks of the University of Oklahoma appeared and presented the following recommendations and communications:

1 - (487) Subject to your approval I have appointed James Hill, General Assistant, at the rate of thirty (.30) cents per hour, for such portion of the time between October 3, 1917, and July 1, 1918, as his services may be necessary and satisfactory. I recommend that the former order fixing the salary of Mr. Ike Jones, General Assistant, at \$2.00 per day, be rescinded and that his salary be fixed at \$65.00 per month for such portion of the time between October 1, 1917, and July 1, 1918, as his services may be necessary and satisfactory.

Approved.

2 - (488) I desire to report the following appointments previously approved as emergency appointments:

Jerome Burnett, Instructor in Geology, to date from October 15, 1917, to September 1, 1918, at the rate of \$1200 per annum on an eleven months' service basis; (484)

Earl Yeakel, Instructor in Bacteriology, to date from October 10, 1917, to June 1, 1918, at the rate of \$100.00 per month; (#485)

Mrs. Clifford Loucks, Instructor in Piano, to date from October 22, 1917, to September 1, 1918, at the rate of \$1000.00 per annum. (#486)

Approved.

3 - (489) I desire to report that the following persons, elected to the positions indicated, declined to accept the appointment:

Leland E. Coon, Assistant Professor of Piano,

Tom Boyd, Instructor in Bacteriology,

Chester H. Westfall, Instructor in Journalism.

Approved.

4 - (490) I recommend that indefinite leave of absence, without pay, be granted to the following persons for military service:

Hughes B. Davis, Asst. Prof. of Secondary Education, to date from October 3, 1917;

Paul S. Carpenter, Associate Professor of Violin,

to date from October 17, 1917;

Ambrose H. Stang, Asst. Professor of Physics,  
to date from October 3, 1917. Approved.

5 - (491) Subject to your approval I have accepted the resignation of Mr. O. K. Wright, General Assistant, to date from October 3, 1917. Approved.

6 - (492) In response to your request for the original report of Prof. Griffith and the original report of Supt. Geo. Morris, in regard to the accrediting of the Colbert high school, I attach hereto said original reports. Filed.

7 - (493) Subject to your approval I have appointed Mary Fulton Gibbons to the position of Asst. Professor of Violin in the University of Oklahoma, to date from Nov. 6, 1917, to Sept. 1, 1918, at the rate of \$1400 per annum. Approved.

8 - (494) In response to the request of the State Board of Education at its meeting on September 26, 1917, I attach hereto the details of the plan for conducting the courses in telegraphy, as submitted by Prof. L. W. Morrow, Director of the School of Electrical Engineering. Approved.

9 - (495) I desire to report that the following high schools have complied with all the conditions necessary to become fully accredited schools with the University of Oklahoma:

Aline High School  
Jet High School  
Lambert High School  
Porum High School  
Supply High School  
Yale High School  
McLoud High School  
Broken Bow High School  
Lamont High School  
Jenks High School.

I recommend that they be so declared.

Approved, the districts to be declared independent districts when they shall comply with the law governing such districts.

10 - (496) I have given consideration to the request of Mr. Newby referred to me by your Board on this date and I recommend that the general regulation governing the employment of employees of the Board in businesses that require solicitation of students be modified by adding the following:

"Specific exceptions to this regulation may be made with the approval of the Board under such regulations and conditions as the Board may establish." I further recommend that in this specific case Mr. Errett R. Newby be permitted to solicit insurance, provided the solicitation shall not take place in the buildings or on the campus of the University and shall be restricted to junior, senior and special students.

Approved.

A communication was presented from J. L. Lindsay, Financial Secretary of the University of Oklahoma, notifying the Board that Prof. H. V. Bozell had paid him \$787.50 as half of the salary paid Professor Bozell under the sabbatical leave contract for the school year 1916-17.

On motion the communication was ordered received and filed.

C. E. Webb of the Webb Publishing Company appeared and spoke concerning the complaint made against his company on account of the failure to maintain the standard of writing pads to accompany the Creamer System of Penmanship as provided in the contract.

On motion by Mr. Shepler, seconded by Mr. Ralls, the Secretary was instructed to notify Superintendent E. S. Monroe of Muskogee, Oklahoma, that the Board understood that he was violating the uniform text book law by failure to use the adopted system of Penmanship and that if this condition was not corrected at once the Board would request the Attorney General at its next meeting to take action in enforcing the law.

The motion carried.

W. H. Martin of the Union School Furnishing Company appeared and spoke concerning the approval of charts, maps, and the library plan offered by his company, and asked that he be permitted to show the Board his maps, etc., at its afternoon session.

The request was granted and Mr. Martin retired.

The following recommendations were presented from President J. W. Graves of the Central State Normal:

1 - That Dewey Hunt be elected printer at the Central State Normal, beginning September 26, 1917, at a salary of \$83.33 per month.

Approved on motion by Mr. Ralls, seconded by Mr. Sandlin.

2 - That a leave of absence, without pay, be granted Margaret Cherry for the school year 1917-18 until August 31, 1918, and that Cora Stroud be appointed substitute for Miss Cherry, services to begin upon her arrival at the Central State Normal.

Approved on motion by Mr. Ralls, seconded by Mr. Sandlin.

3 - That the resignation of Estelle R. Manon, art teacher at Central State Normal, be accepted and that Clara M. Howard be appointed as her successor at \$1100 per annum.

Approved on motion by Mr. Ralls, seconded by Mr. Sandlin.

- 4 - That the salary of Clarissa P. Coudert, Librarian at Central State Normal, be increased on account of Mrs. Coudert's assuming the work of the head of the department in the absence of Miss Canton.  
The request was denied on motion by Mr. Ralls, seconded by Mr. Sandlin.
- 5 - That President Graves be permitted to employ students in the place of the Assistant Engineer, such students to be paid not to exceed \$60 per month.  
Approved on motion by Mr. Sandlin, seconded by Mr. Ralls.
- 6 - The requisition for a job press at Central State Normal was approved on motion by Mr. Ralls, seconded by Mr. Sandlin.

Jasper Sipes of the Jasper Sipes Company appeared before the Board in response to a request for an explanation of the complaint of R. E. Western of Edmond, Oklahoma, concerning the refusal of the Sipes Company to furnish him books for sale to the school children of that city.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the Secretary was instructed to notify Mr. Western that Mr. Sipes had appeared before the Board and had stated that his company had one agent at Edmond at the present time but that they would sell Mr. Western books for cash with order.

The Board recessed until 1:30 P. M.

Afternoon Session.

Members present: Messrs. Wilson, Ralls, Sandlin, Shepler and Hill.

A. R. Hickam of Ginn and Company appeared before the Board and discussed the criticism of the Myer's Mediaeval and Modern History made by the Oklahoma City News.

On motion by Mr. Ralls, seconded by Mr. Hill, the charges against the Myer's History were dismissed as groundless. The motion carried.

Mr. W. H. Martin of the Union School Furnishing Company appeared before the Board and displayed the maps, charts, and library offered by his company for the approval of the State Board of Education.

On motion by Mr. Sandlin, seconded by Mr. Ralls, the consideration of the proposal of Mr. Martin was deferred until the next meeting of the State Board of Education.

J. D. Barnett, A. M. Engel and N. M. Phipps of Jenks, Oklahoma, appeared before the Board as the complainants in the charges against A. C. Elliott, the complaint praying the Board to revoke the teacher's certificate of said A. C. Elliott.

On motion by Mr. Sandlin, seconded by Mr. Ralls, the Secretary was instructed to serve A. C. Elliott with copies of the charges and affidavits, by registered mail, and to notify him to appear at the next meeting of the Board on December 12, 1917, and show cause why his certificate shall not be revoked; the said A. C. Elliott to file an answer to the charges within fifteen days; both parties to the charges to be notified that the hearing will be had either on deposition or oral testimony.

Recommendations of President J. M. Marquess were presented. On motion by Mr. Ralls, seconded by Mr. Sandlin, Joe Taylor of Boley, Oklahoma, was employed as chief engineer at the C. A. & N. University at a salary of \$75 per month.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the President of the State Board of Education was authorized to approve or disapprove, in the absence of the Board, the nominations to fill vacancies in the C. A. & N. University by President Marquess.

Supt. J. R. Johnson's communication recommending the resignation of Mrs. I. M. Jordan attached thereto was approved on motion by Mr. Ralls, seconded by Mr. Sandlin.

A communication from Pres. T. D. Brooks concerning the sureties on the bond of P. E. Laird on sabbatical leave was presented.

On motion by Mr. Hill, seconded by Mr. Sandlin, P. E. Laird's bond was approved, all voting aye.

The resignation of Maude Rogers, critic teacher of the Southwestern State Normal, was read.

On motion by Mr. Hill, seconded by Mr. Ralls, the resignation was referred to President J. B. Eskridge.

A communication from Supt. Neil B. Gardner, concerning the accidental loss of an arm by Dennis Foreman, an inmate of the State Home, was read and ordered filed.

A communication from Pres. J. W. Graves, concerning the salary of Frank S. Wyatt, head of the History Dept. of the Northwestern State Normal, now in the officers' training camp at Camp Funston, Texas, was read.

On motion by Mr. Ralls, seconded by Mr. Hill, the salary of Mr. Wyatt, during his absence, was disallowed.

Requisitions were presented as follows:

- 1 - That of Pres. J. B. Eskridge requesting permission to purchase a china kiln for \$120 was rejected, on motion by Mr. Sandlin, seconded by Mr. Hill.
- 2 - Diplomas for the several state institutions. On motion by Mr. Hill, seconded by Mr. Shepler, all such requisitions were approved.

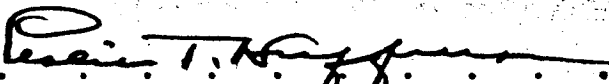
The report of Supt. Neil B. Gardner, concerning the products of the farm at the State Home, was read and ordered filed.

On motion by Mr. Balls, seconded by Mr. Sandlin, the Secretary was instructed to write Mr. C. E. Webb of the Webb Publishing Company as follows: "The State Board of Education directs me to advise you that the said Board heretofore adopted the Creamer writing pads for use in the public schools of Oklahoma. Each pad should have printed thereon the price at which said pads are to be sold and the number of sheets contained therein, according to the terms of your contract with the state, which are as follows:

No. I for Grade 1, 50 sheets, - - - - -	\$ .05
No. II for Grade 2, 45 sheets, - - - - -	.05
No. III for Grades 3,4,5,6,7,8, 45 sheets, - - - - -	.05

On motion the Board adjourned to meet December 12, 1917.

  
President, State Board of Education.

  
Secretary, State Board of Education.