

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.

Monday Morning, April 23, 1917.

Members present: Messrs. Wilson, Hill, Shepler, Fite, Sandlin, Brewer and Ralls.

The minutes of the meeting of the State Board of Education on March 28th and 29th were presented and approved.

Pres. G. W. Austin of the Oklahoma College for Women appeared before the Board and presented his recommendations for the year 1917-18. President Austin also spoke concerning the progress of the institution and the policies which he desired adopted for the coming year.

On motion by Mr. Hill, seconded by Mr. Ralls, leave of absence, without pay, beginning September the first, 1917, was granted to Maxie Woodring, Instructor in Language in the Oklahoma College for Women.

All voted aye.

The Board then proceeded to consider Pres. Austin's recommendations for the faculty of the Oklahoma College for Women for 1917-18.

The Board recessed until 1:30 p.m.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION

Monday Afternoon, April 23, 1917.

The following resolutions were presented by Mr. Wilson:

WHEREAS, there is no appropriation for the continuance of the Oklahoma School of Mines and Metallurgy at Wilburton, during the next biennial period, and

WHEREAS, an appropriation has been made for carrying on extension work with the miners, and

WHEREAS, it is the desire of the State Board of Education that the extension work among the miners shall in no wise deteriorate on account of the discontinuance of the Oklahoma School of Mines, but that the work shall be conducted in a manner which shall make it most highly valuable to the geological and mining interests of the State;

THEREFORE, BE IT RESOLVED, that the State Board of Education request the University of Oklahoma, through its Department of Geology to take charge of said extension work, and all services in connection therewith to be performed without additional compensation to anyone or additional expense to the State; and pursuant to this plan that we invite President Stratton D. Brooks and Professor M.G.Mehl, Head of the Geological Department of the State University, to be present at the next regular meeting of the State Board of Education and present plans for the continuation of this extension work.

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WHEREAS, there is no appropriation for the maintenance of the University Preparatory School at Tonkawa during the next biennial period, and

WHEREAS, the buildings, equipment and other property belonging to the State will necessarily need care and attention in order to keep them in a good state of preservation, and

WHEREAS, the City of Tonkawa has no high school building for the maintenance of the high school in that community, and the time for the erecting of such building is not sufficient to raise money and erect buildings necessary to equip a high school, and

WHEREAS, it is the desire of the State Board of Education to cooperate to the fullest extent possible in assisting the people of Tonkawa in maintaining a high school, and

WHEREAS, the Tonkawa City Board of Education has expressed a desire to be allowed the use of such buildings and equipment for the purpose of maintaining a high school at Tonkawa;

THEREFORE, BE IT RESOLVED that the State Board of Education grant to the City of Tonkawa for the consideration of \$1.00 per annum, for the biennial period beginning July 1, 1917, the full use and benefit of the grounds, buildings and equipment heretofore used for the conducting of the University Preparatory School, and that the City of Tonkawa through the offices of its Board of Education keep said premises, buildings and equipment insured against loss by fire and tornado, and to keep them in good repair, thus saving the state the expense of up-keep and necessary insurance that may be occasioned because of such property standing vacant.

BE IT FURTHER RESOLVED that the President and Secretary of the State Board of Education are hereby authorized to take such steps as may be necessary on the part of the State Board of Education in granting said lease to the City Board of Education of Tonkawa.

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WHEREAS, there is no appropriation for the maintenance of the Eastern University Preparatory School during the next biennial period, and

WHEREAS, the buildings, equipment and other property belonging to the State will necessarily need care and attention in order to keep them in a good state of preservation, and

WHEREAS, the City of Claremore has no high school building for maintenance of the high school in that community, and the time for the erecting of such building is not sufficient to raise money and erect buildings necessary to equip a high school, and

WHEREAS, the Claremore City Board of Education has expressed a desire to be allowed the use of such buildings and equipment for the purpose of maintaining a high school at Claremore;

THEREFORE, BE IT RESOLVED that the State Board of Education grant to the City of Claremore for the consideration of \$1.00 per annum, for the biennial period beginning July 1, 1917, the full use and benefit of the grounds, buildings and equipment heretofore used for the conducting of the Eastern University Preparatory School, and that the City of Claremore through the office of its Board of Education keep said premises, buildings and equipment insured against loss by fire and tornado, and to keep them in good repair, thus saving the state the expense of up-keep and necessary insurance that may be occasioned because of such property standing vacant.

BE IT FURTHER RESOLVED that the President and Secretary of the State Board of Education are hereby authorized to take such steps as may be necessary on the part of the State Board of Education in granting said lease to the City Board of Education of Claremore.

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On motion by Mr. Ralls, seconded by Dr. Fite, a requisition for repairing the Water tank at the School of Mines, at a cost not to exceed \$20.00, was approved.

Motion carried, Mr. Wilson voting no.

President Austin again appeared before the Board and presented the following recommendations:

1. That the request made on March 26th, in a communication to Mr. G. W. Austin, President of the Oklahoma College for Women, by Miss Anne Wade O'Neill, head teacher of the History Department of the Oklahoma College for Women, be granted and that the regulations governing the question of Sabbatical Absence now in force in the University of Oklahoma apply in this case.

On motion by Mr. Ralls, seconded by Mr. Sandlin, Anne Wade O'Neill was re-elected head of the History Department at the Oklahoma College for Women and Miss O'Neill's request made on March 26th in a communication to Pres. G.W. Austin asking for a leave of absence beginning September 1st, 1917, on half pay under the regulations governing the sabbatical leave now in force in the University of Oklahoma for the purpose of completing the course of some standard college in order that the Oklahoma College for Women may meet the standards of the North Central Association of Colleges was granted.

Motion carried.

2. That all teachers who are re-elected to positions on the faculty of the Oklahoma College for Women for 1917-18 at a salary of \$900.00 or more, who have not A.M. degrees be required to spend at least ten weeks during this coming summer in study in some leading University or institution and that they be required to take the usual number of hours work that is done by the average student in said institution, and that each teacher be required to file in the office of the President of the Oklahoma College for Women not later than September 1st, 1917, a report made out by the Registrar of the institution in which the teacher may study, giving a complete record of all work done. In the event any teacher fails to comply with these recommendations, such teacher agrees to forfeit the salary for two months.

Approved, on motion by Mr. Sandlin, seconded by Dr. Fite, Mr. Ralls voting no.

3. That the following table of expenses be approved as a conservative estimate of essential expenses during the year 1917-18:

Room and board, payable monthly in advance, approximately \$18.00 per month	
First month's room and board - - - - -	21.25
Free transportation on the street car to and from church each Sunday morning is given to each girl in the boarding department during the first semester, and a ticket given each girl that will entitle her to admission to all lyceum courses during the entire year.	
Laundry, approximately - - - - -	\$18.00 per year
Books and stationery, approximately - - - - -	15.00 " "

A fee of fifty cents per hour is charged those who use the college piano for practice purposes.

A fee of \$2.50 per semester is charged in all Home Economics courses and must be paid in advance.

A monthly fee of fifty cents is charged those who use the college typewriters for practice purposes.

A library charge of fifty cents will be made against every student who enrolls in order to have a fund to replace losses.

No deduction in board will be made for absence of less than two weeks and then only when absence is necessary. The board must be paid monthly in advance.

The service and comforts of the Nellie Sparks Hall and first class. Because of the uncertain conditions of the market of all food supplies, the State Board of Education reserves the right to increase the board at any time circumstances demand it.

Tuition is free. According to Section 12, of the law by which the College was established, all white female citizens of Oklahoma between the ages of twelve and thirty-five, who are known to possess a good moral character, may be admitted to all the privileges of the institution.

Non-resident students of the State of Oklahoma will be charged the tuition fee of \$20.00 per year. The same rate is charged for each special.

One dollar will be added to each fee that is not paid during the two weeks after the beginning of each semester.

Approved on motion by Mr. Balls, seconded by Mr. Sandlin.

On motion by Mr. Hill, seconded by Mr. Sandlin, leaves of absence, beginning September 1st, 1917, without pay, were granted to Anna K. Hanks, Instructor in Domestic Art, and Lula A. Barr, Instructor in Mathematics, at the Oklahoma College for Women.

All voted aye.

On motion by Mr. Balls, seconded by Dr. Brewer, the faculty and employees recommended by President Austin were approved as follows:

Name	Salary
Edgar Cowan	\$.....
Lora L. Garrison
Ola Hart	1200.00
Mary Bell	1200.00
Jane Hill Miller
Anna Lewis, Substitute for Miss O'Neill,	1400.00
Ruth Klinglesmith,	1900.00
Head of Dept. of Education	1400.00

Name	Salary
Zoe Norman
Inez Nelson	1000.00
Olive Eagleton
Mayme Wheeler
Asst. in Eng.	900.00
Asst. in Math.	900.00
Asst. in Hist.	900.00
Julia E. Brekke
Laura Finch
Frances D. Davis
Mary Thompson	360.00
Edna B. Maddox
Asst. Commercial Dept.	360.00
Irene Shaley
Geneva May
Rudolph Richter
Lois Bennett
Anna White
Marguerite Richter	900.00
Romola Drake
Annie Smith	1400.00
Caroline Porter
Carrie Ormerod	1000.00
Eliza J. Rule
Zella Morton
Secretary	675.00
Bookkeeper	685.00
Engineer	960.00
Janitor	780.00
Janitor	450.00
Supervisor of Piano Prac.	300.00

Communication was presented from Supt. A. K. Gossam concerning the number of inmates that could be cared for at the State Training School.

On motion by Mr. Balls, seconded by Mr. Hill, the maximum number of boys to be cared for at the State Training School was fixed at 160 until further provisions should be made for the care of inmates, and the Superintendent was instructed to notify the county courts of this action on the part of the State Board of Education and to keep such courts informed as to the ability of the institution to handle any new inmates that may be sentenced to the State Training School.

All voted aye.

Mr. Sandlin presented the following resolution:

BE IT RULED BY THE STATE BOARD OF EDUCATION:

That the State Normal Schools of Oklahoma, their Presidents, faculties, and employees confine their activities, looking toward the procuring of students and increasing of attendance of said schools, to the following territory:

Northeastern State Normal School, located at Tahlequah, the following counties: Adair, Cherokee, Craig, Delaware, Haskell, Mayes, Muskogee, Nowata, Ottawa, Sequoyah, Tulsa, Washington, Wagoner, Rogers, Osage.

Southeastern State Normal School, located at Durant, the following counties: Atoka, Bryan, Choctaw, Love, Latimer, LeFlore, Marshall, McCurtain, Pittsburg, Pushmataha, McIntosh, Carter.

East Central State Normal School, located at Ada, the following counties: Coal, Garvin, Hughes, Johnston, McClain, Murray, Pontotoc, Pottawatomie, Okfuskee, Okmulgee, Seminole.

Northwestern State Normal School, located at Alva, the following counties: Alfalfa, Beaver, Blaine, Cimarron, Ellis, Garfield, Grant, Harper, Texas, Woods, Woodward, Major.

Southwestern State Normal School, located at Weatherford, the following counties: Beckham, Caddo, Comanche, Cotton, Custer, Dewey, Greer, Harmon, Jackson, Kiowa, Roger Mills, Tillman, Washita.

Central State Normal School, located at Edmond, the following counties: Canadian, Cleveland, Creek, Grady, Jefferson, Kay, Kingfisher, Lincoln, Logan, Noble, Oklahoma, Payne, Pawnee, Stephens.

BE IT FURTHER RULED BY THE STATE BOARD OF EDUCATION:

That no normal school shall be permitted to advertise or distribute its literature, advertisement or school publications outside of the counties above designated as being tributary to said school except upon request of those desiring information regarding such normal school.

That no Normal School President, or member of his faculty, shall accept invitations to deliver educational addresses or otherwise visit educational gatherings outside of the counties included within his respective district, except after having advised the President of the Normal School of such other district of his proposed visit and its purpose.

No Normal School President shall nominate as a special instructor in the summer school faculty, any teacher from another normal school district or territory, until he shall have advised the President of the Normal School of the district from which he proposes to nominate such faculty member, and in said nomination shall state fully his reasons.

The purpose of this rule being to the end that each of the six State Normal Schools may work together without friction and to promote the general welfare of education and the training of

teachers in this State, provided, however, that any Normal School may send literature, school publications, etc., to former students and graduates outside territory set forth above.

On motion by Mr. Ralls, seconded by Dr. Fite, the resolution was adopted.

The Board recessed until Tuesday morning at 9 o'clock.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION

Tuesday Morning, April 24th, 1917.

President Stratton D. Brooks of the University of Oklahoma appeared before the Board and presented recommendations as follows:

1. (381) That the following salary schedule be adopted for application to the University of Oklahoma:

Assistants, \$700.00 to \$900.00, as fixed in each individual case;

Instructors, \$1000.00 first year, annual increase \$100.00 to a maximum of \$1300.00;

Assistant Professors, \$1400.00 first year, annual increase \$100.00 to a maximum of \$1700.00;

Associate Professors, \$1800.00 first year, annual increase \$100.00 to a maximum of \$2100.00;

Professors who are not heads of departments, \$1800.00 first year, annual increase \$100.00 to a maximum of \$2400.00;

Professors who are heads of departments, \$1800.00 first year, annual increase \$100.00 to a maximum of \$2700.00;

Vice-President and Deans, \$300.00 in addition to their schedule salary as professor;

the above schedule not to apply to the teachers in the Medical School at Oklahoma City, the Dean of the Law School, and to the teachers in the School of Fine Arts. Approved.

2. (382) That James Shannon Buchanan, Dean of the College of Arts and Sciences, be placed upon the maximum salary of his rank, namely \$3000.00 per year, beginning September 1, 1917. Approved.

3. (383) That the title of Jerome Dowd, now Professor of Sociology and Economics, Director of the School of Commerce and Industry, be changed to that of Professor of Sociology and Director of the School of Social Service, to date from September 1, 1917. Approved.
4. (384) That the title of Theodore Hampton Brewer, now Professor of English Literature, Director of the School of Journalism, be changed to that of Professor of English, to date from September 1, 1917. Approved.
5. (385) That the title of Lucile Dora, now Professor of the Romance Languages and Literatures, be changed to that of Professor of French, to date from September 1, 1917. Approved.
6. (386) That the title of Harold Harvey Herbert, now Associate Professor of Journalism, be changed to that of Associate Professor of Journalism and Director of the School of Journalism, to date from September 1, 1917. Approved.
7. (387) That the title of Arthur Barto Adams, now Associate Professor of Economics, be changed to that of Associate Professor of Economics and Director of the School of Public and Private Business, to date from September 1, 1917. Approved.
8. (388) That beginning September 1, 1917, the title of the School of Commerce and Industry, be changed to that of the School of Public and Private Business. Approved.
9. (389) That beginning September 1, 1917, there be established as a part of the College of Arts and Sciences, a School of Social Service. Approved.
10. (390) I desire to report that the Legislature has appropriated \$700.00 for the purpose of continuing the investigation work of Mr. Joseph B. Thoburn, until June 30, 1917. This money has been placed to the credit of the University by the State Auditor.

I have, therefore, subject to your approval, appointed Joseph B. Thoburn, as special investigator in archaeology and local history, at a salary of \$125.00 per month, from April 1, 1917, to July 1, 1917.

I recommend that \$325.00 of this appropriation be apportioned for the purpose of paying for traveling, labor, and other necessary expenses involved in said investigation. Approved.

11. (391) Subject to your approval I have appointed Wann M. Langston to the position of Associate Professor of Clinical Pathology and Microscopy, to date from September 1, 1917.

In consideration of the fact that he will be required to serve during eleven months of the year, and to be responsible for the laboratory during the entire time, I recommend that he be paid each year, \$200 in excess of the regular salary for his rank, namely that his salary begin at \$2000.00, and be regularly advanced at the rate of \$100.00 per year to a maximum of \$2300.00.

Approved.

12. (392) I desire to report that the following high schools have complied with all the conditions necessary to become fully accredited schools with the University:

Hydro High School
 Kiowa High School
 Rush Springs High School
 Carmen High School
 Marshall High School
 Shattuck High School

I recommend that they be so declared. Approved.

13. (393) Subject to your approval I have appointed the following named persons to the rank specified in each case for the school year beginning September 1, 1917, and at the salary specified in the schedule for the Medical School:

George Hunter, Instructor in Obstetrics
 Albert Clifford Hirschfield, Instructor in Obstetrics
 George Davidson McLean, Instructor in Surgery
 Marion Mansfield Roland, Instructor in Dermatology,
 Electro-Therapy, and Radiography
 Lloyd Melville Sackett, Instructor in Gynecology
 Fenton M. Sanger, Instructor in Gynecology
 Marvin Elroy Stout, Instructor in Surgery
 Charles Benjamin Tylor, Instructor in Genito-Urinary
 Diseases and Syphilology
 Walter William Wells, Instructor in Obstetrics
 Leslie M. Westfall, Instructor in Ophthalmology
 A. L. Bathrie, Instructor in Otology, Rhinology, and Laryngology.

Approved..

14. (394) Subject to your approval I have appointed Charles Lincoln White to the position of Clinical Consultant in Dental Surgery, to date from September 1, 1917, to September 1, 1918.

Approved.

15. (395) That indefinite leave of absence, without pay, be granted to John Alley, Professor of Government, for military service from April 1, 1917.

Approved.

16. (396) Subject to your approval I have appointed Howard Stoem Browns to the position of Dean of the School of Pharmacy and Professor of Pharmacy, to date from September 1, 1917; the salary to begin in accordance with the schedule, namely at \$2100.00 for the first year and with the regular advances thereafter.

Approved.

- 17. (397) That the title of Patricio Gimeno, now Associate Professor of Romance Languages, be changed to that of Associate Professor of Spanish, to date from September 1, 1917. Approved.
- 18. (398) That the President of the University be authorized to apply to the United States Government for the establishment of military training in the University of Oklahoma, and that he be further authorized to make all necessary arrangements for the proper conduct thereof. Approved.
- 19. (399) That the title of Maurice Goldsmith Mehl, now professor of Geology, be changed to that of Professor of Geology and Director of the School of Engineering Geology, to date from September 1, 1917. Approved.
- 20. (400) That the President of the University be authorized to establish, beginning in September of 1917, a junior high school, to be used as a school of experimentation, observation, and practice, in connection with the School of Education of the University of Oklahoma. Approved.

21. (401) Subject to your approval I have accepted the following resignations:

- Charles Howard Stocking Dean of the School of Pharmacy, to date from September 1, 1917;
- Abraham Press, Assistant Professor of Electrical Engineering, to date from September 1, 1917;
- Fowler Dell Brooks, Assistant Professor of Psychology and Education, to date from April 1, 1917.

22. (402) Subject to your approval I have appointed the following named persons to the positions and at the salary specified for the fiscal year, beginning July 1, 1917:

Thomas B. Ferguson, Supt. of Buildings and Grounds	- - - - -	\$1300.00
James H. Craven, Asst. Supt. of Buildings and Grounds	- - -	1100.00
James Houston, Teamster	- - - - -	1200.00
Gus L. Huey, Fireman	- - - - -	1000.00
J. M. Southern, Fireman	- - - - -	1000.00
Walter Pruett, Fireman and Nightwatch	- - - - -	900.00
Sam Crawford, Foreman, Print Shop	- - - - -	1300.00
Wilhelm Dietz, Asst. in Print Shop	- - - - -	1000.00
J. B. Jones, General Assistant	- - - - -	780.00
O. K. Wright, General Assistant	- - - - -	\$2.00 per day
Ike Jones, General Assistant	- - - - -	2.00 per day
W. J. Brooks, Carpenter	- - - - -	.50 per hour
William A. Kitchen, Carpenter	- - - - -	.50 per hour

Approved.

23. (403) Subject to your approval I have appointed the following named persons to the rank and at the salary specified for the school year beginning September 1, 1917:

Rosetta Briegel, Instructor in Chemistry - - - - -	\$1000.00
Milton Mack Heath, Instructor in Ancient Languages - - - -	1000.00
David M. Logan, Instructor in Mechanical Drawing - - - - -	1000.00
John Peables McClure, Instructor in English & Library Asst.	1000.00
Clarence Verne Nichols, Instructor in Materia Medica - - -	1000.00
Ernest Weld Scudder, Instructor in Geology - - - - -	1000.00
James Brill, Instructor in Art - - - - -	1000.00

Approved.

24. (404) Subject to your approval I have appointed the following named persons to the positions and at the salary specified for the fiscal year, beginning July 1, 1917:

Paul Hill Wesler, Chief Clerk in the Medical School (Okla. City)	\$1400.00
Grace Binford Smith, Cataloger - - - - -	1200.00
Emil R. Kraettli, Secretary to the President - - - - -	1400.00
Jennie F. Pickering, Assistant Secretary to the President - -	1100.00
Ella Mansfield, Clerk, High School Inspector's Office - - - -	1100.00
Ferne Payne, Stenographer in Registry Office - - - - -	900.00

Approved.

25. (405) That Mollie A. Peterson, Instructor in Domestic Art, be granted leave of absence from September 1, 1917, to February 1, 1918, without pay.

Approved.

26. (406) That Milton Mack Heath, Instructor in Ancient Languages, be granted leave of absence, without pay, from September 1, 1917, to September 1, 1918, for military service.

27. (407) Subject to your approval I have appointed the following named persons to the rank specified, to date from September 1, 1917, The salaries have been fixed in each case at the initial salary of the respective schedules:

Oscar Brousse Jacobson, Associate Professor of Art - - - - -	\$1800.00
Frederick F. Blackly, Associate Professor of Government - - -	1800.00
Ulysses Jackson Griffith, Associate Professor of Secondary Ed.	1800.00
Robert Craig Terrell, Associate Professor of Highway Eng'g. -	1800.00
Lawrence Nelson Morgan, Assistant Professor of English - - - -	1400.00
Arthur J. Williams, Assistant Professor of Geology - - - - -	1400.00
Nathan Altshiller, Assistant Professor of Mathematics - - - -	1400.00
Charles Ernest Decker, Assistant Professor of Geology - - - -	1400.00
Emery N. Ferriss, Assistant Professor of Education - - - - -	1400.00
Sanford Merton Salyer, Assistant Professor of English - - - -	1400.00
Hughes Davis, Assistant Professor of Secondary Education - - -	1400.00
H. E. Cunningham, Assistant Professor of Philosophy - - - - -	1400.00

28. (408) Subject to your approval I have appointed the following named persons to the rank and salary specified in each case, to date from September 1, 1917:

Rachel Revell, Instructor in Physical Education - - - - -	\$1300.00
Everett Sterling Davis, Instructor in Shop Practice - - - - -	1200.00
Edward Everett Dale, Instructor in History - - - - -	1200.00
Edgar D. Meacham, Instructor in Mathematics - - - - -	1200.00
Mollie A. Peterson, Instructor in Domestic Art - - - - -	1200.00
Gilbert H. Smith, Instructor in Sociology - - - - -	1200.00
John Paine Torrey, Instructor in Anatomy and Physical Diagnosis	1100.00
Walter Stanley Campbell, Instructor in English - - - - -	1100.00
Thomas Bruce Robb, Instructor in Economics - - - - -	1100.00
Lucien Quitman Campbell, Instructor in English and Pub. Speaking	1100.00
Edna Holland, Superintendent of Nurses with rank of Instructor	960.00
Royal Edgar Jeffs, Instructor in Botany - - - - -	1100.00
Helen Phipps, Instructor in Spanish - - - - -	1100.00
Chester Harold Westfall, Instructor in Journalism (11 months) -	1200.00
Leon F. Wood, Instructor in Electrical Engineering - - - - -	1100.00

Approved.

29. (409) Subject to your approval I have appointed the following named persons to the rank specified and at the salary fixed by the schedule for the medical School, the appointment to date from September 1, 1917:

Rex George Bolend, Assistant Professor of Genito Urinary Diseases and Syphilology

Cyril Ebert Clymer, Assistant Professor of Surgery

Frank Bruner Sorgatz, Associate Professor of Clinical Pathology

Approved.

Pres. French of the University Preparatory School at Tonkawa appeared before the Board and presented the following report:

1. That the grade records of all students who have attended this institution will be made in duplicate, one to be left in the files of the institution and one to be given to the pupil. These records will then be copied in ledger to further guarantee their safe keeping.

2. An inventory of all equipment, apparatus, and supplies will be made, one copy will be transmitted to the Board of Affairs, one to the Board of Education, and one will be left in the office and one for my personal file.

On motion by Mr. Shepler, seconded by Dr. Fite, President French's report was approved.

President French also spoke concerning the contracts with himself and the faculty of the University Preparatory School which end September 1, 1917, funds available for paying the salaries under such contracts expiring July 1, 1917.

On motion by Mr. Sandlin, seconded by Mr. Halls, action was deferred on the consideration of the payment of salaries of teachers for the balance of the school year until the next meeting of the Board.

All voted aye.

Pres. French retired.

Pres. Grant B. Grumbine of the Central State Normal School appeared before the Board.

The following resolution was introduced by Mr. Sandlin:

RESOLVED; that in the future no one shall be eligible to a position as head of a department in any of the state normal schools who is not a graduate of a standard college, nor to a position as an assistant in any department whose scholastic training is not clearly the equivalent of that of a graduate of the Oklahoma state normals; provided nothing herein shall be construed as affecting the status of teachers now employed in these schools.

On motion by Mr. Sandlin, seconded by Mr. Hill, the resolution was adopted. Voting aye, Messrs. Sandlin, Hill, Brewer, and Fite. Voting no, Messrs. Ralls, Shepler, and Wilson.

The Board then proceeded to consider nominations of Pres. Grumbine for additional summer school teachers.

The Board recessed until 1:30.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.

Tuesday Afternoon, April 24th, 1917.

Members present: Messrs. Wilson, Sandlin, Shepler, Ralls, Fite, Brewer and Hill.

On motion by Mr. Sandlin, seconded by Mr. Hill, the resignation of Isabelle Bennett, Assistant in Foreign Languages in the Central State Normal School, was accepted.

On motion by Mr. Ralls, seconded by Mr. Hill, the following summer school instructors were elected for the summer term of the Central State Normal School:

E. H. Black	\$250.00
Carrie Burks	250.00
Eight Boys @ \$4.00	
per week.	320.00
Hughes B. Davis	250.00
Ethel Shanafelt	250.00
Supt. Hill	250.00
J. E. Belcher	200.00
E. S. McCabe	250.00
E. G. Green	300.00
Susan Fordyce	250.00
Supt. Provines	250.00
C. M. Lieb	300.00
D. E. Porter	330.00

C. P. Howell	250.00
Tom Scott	300.00
Miss R. J. Rhat	300.00
J. S. Westhafer	250.00
E. A. Irvine	300.00
H. O. Shuff	250.00
Clen Tope	300.00
R.R. Robinson	300.00
S. K. Caldwell	300.00
S. H. Culwell	250.00
A. E. Wickizer	250.00
Mary Cruce	240.00
John Payne	300.00
Kieth Carter, 5 weeks	
@ \$1400.60 per year	
Rothenberger, 5 weeks	
@ \$1400.00 per year	
J. W. Morgan	250.00
Dovie Eberly, 5 weeks	
@ \$1100.00 per year	
E. E. Crabb	80.00
Dorothy Watkins	25.00 per month
Ortrude Meier	25.00 " "
Louise Watkins	25.00 " "
H. S. Bates	17.00 " "
A. J. Robinson	17.00 " "
Frank Wilson	17.00 " "

It was moved by Mr. Ralls, seconded by Mr. Wilson, that branch summer normal schools of the Southeastern State Normal School be conducted at McAlester and Poteau under the direction of the President of the Southeastern State Normal, provided that such branch summer schools be conducted without cost of more than one dollar each to the state, except that the director in charge of each branch be furnished by the Southeastern State Normal.

Motion lost. Voting aye: Messrs. Ralls, Brewer, Wilson. Voting no: Messrs. Hill, Fite, Sandlin, Shepler.

Pres. J. B. Eskridge of the Southwestern State Normal School appeared before the Board and presented recommendations for additional summer school teachers for the Southwestern State Normal as follows:

J. R. Campbell	\$350.00
A. L. Richards	250.00
J. G. Ward	250.00
J. Hale Edwards	250.00
M. L. Cotton	250.00
R. M. Caldwell	250.00
W. B. Burke	250.00
Cliff Otto	250.00
Mrs. J. C. Crosby	250.00

D. C. Adamson	250.00
E. E. Brown	250.00
E. B. Nelms	250.00
E. J. Meacham	250.00
J. M. Wallace	250.00
J. W. Wheat	200.00

On motion by Mr. Ralls, seconded by Mr. Sandlin, Pres. Eskridge's recommendations were approved.

Pres. T. D. Brooks of the Southeastern State Normal School appeared before the Board and presented recommendations for additional teachers for the summer school of the Southeastern State Normal as follows:

J. P. Battenberg	\$31.25 per week
M. P. Hammond	30.00 " "
J. B. Johnson	31.25 " "
Silas Laws	30.00 " "
T. T. Montgomery	31.25 " "
M. A. Nash	31.25 " "
O. E. Parris	31.25 " "
E. L. Rodman	31.25 " "
G. C. Rorie	30.00 " "
J. S. Vaughan	31.25 " "
Bessie L. Keller	25.00 " "
C. D. Norris	30.00 " "
R. L. McPheron	30.00 " "
A. A. Rogers	31.25 " "
T. B. Liner, 5 weeks at	\$1300. per annum

On motion by Mr. Ralls, seconded by Mr. Sandlin, Pres. Brooks' recommendations were approved, Mr. Wilson voting no.

Pres. J. M. Gordon appeared before the Board and presented recommendations as follows:

N. S. Cowart	\$300.00
A. P. Lever	300.00
F. M. Kimes	300.00
J. F. Harris	250.00
R. G. Creekmore	275.00
E. T. Smith	250.00
E. P. Downing	250.00
E. E. Knack	250.00
W. O. Cralle	250.00
T. D. D. Quaid	250.00
R. E. West	250.00
P. W. Swartz	300.00
W. A. Henderson	250.00
Thos. Abbott	250.00
J. D. Rives	250.00
Helen Zener	225.00
A. C. Liddy	225.00
Lena Maxey	140.00
Iva McAlester	140.00
..... Permanship	200.00

On motion by Mr. Ralls, seconded by Mr. Hill, the summer school faculty as presented was elected and the President of the State Board of Education was authorized to approve Pres. Gordon's recommendation for a permannship instructor.

On motion by Mr. Sandlin, seconded by Mr. Ralls, B. Alice Francisco, Instructor in Domestic Science in the East Central Normal School, was granted a leave of absence on full pay for the summer term for the purpose of studying.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the resignation of A. L. Fentem, Instructor in Psychology at the East Central State Normal, was accepted, to take effect August 31st, 1917, and Mr. Fentem was granted a leave of absence for the summer term on full pay.

On motion by Mr. Ralls, seconded by Mr. Brewer, Emma Keller, Instructor in Public School Music, was granted a leave of absence for the summer term without pay and Miss Ringer was elected as substitute for Miss Keller.

On motion by Mr. Ralls, seconded by Mr. Sandlin, Esca Rogers was elected Assistant in English in the East Central State Normal School at \$1100.00 per annum.

On motion by Mr. Ralls, seconded by Mr. Shepler, Pres. Gordon was authorized to arrange for the maintenance of a cafeteria in the basement of the East Central State Normal building, requisitions for necessary expenditures to be approved by the President of the State Board of Education.

Recommendations of Pres. G. W. Gable of the Northeastern State Normal School for additional summer school employees were presented as follows:

Stella Barton	\$25.00 per week
Chas. English	25.00 " "
C. B. Clift	25.00 " "
Letha Smith	18.75 " "
Sylvia Allen	20.00 " "
W. A. Stackable	25.00 " "
E. B. Gardner	30.00 " "
C. N. Peak	30.00 " "
S. W. Black	25.00 " "
M. R. Floyd	30.00 " "
J. B. Monical	25.00 " "
Leonard Logan	25.00 " "
C. H. Murlin	25.00 " "
D. P. Trent	25.00 " "
V. I. Correll	25.00 " "
F. L. Stewart	25.00 " "
F. O. Seymour	25.00 " "
A. K. Ross	25.00 " "
Chas. Comstock	25.00 " "
B. P. Lewis

Lecturers to be indorsed by Board but no part of salary or expenses to be paid by State

Richard Henry Wyche, Pres. Nat'l Story Tellers' League
 Dr. Ralph H. Johnson, Gerard College, Philadelphia,
 Expert in Clinical Psychology
 Judge E. C. McMichael,
 Dr. Abbie Holmes, Special lecturer for the National
 Commission on Social Morality.

Approved, on motion by Mr. Ralls, seconded by Mr. Hill.

On motion by Mr. Ralls, seconded by Mr. Hill, the resignation of
 F. Park Geyer, Director of Athletics in the Northwestern State Normal School,
 was accepted to take effect April 30, 1917.

All voted aye.

On motion by Mr. Ralls, seconded by Mr. Hill, a leave of absence, without
 pay, from June 1st to September 1st, 1917, was granted to Ruby I. Williams,
 Physical Director in the Northwestern State Normal School.

All voted aye.

Recommendations of Pres. J. W. Graves were presented and, on motion by
 Dr. Fite, seconded by Mr. Hill, the nominations for additional summer school
 employees were approved as follows, with the understanding that all special
 teachers be paid by the State.

Miss Lucile Kellerman	\$83.33	per month.
Miss Ila Cranmer	83.33	" "
W. T. Crosswhite	100.00	" "
T. A. Siebert	100.00	" "
R. L. Clifton	100.00	" "

On motion by Mr. Ralls, seconded by Mr. Brewer, the salary of the janitor
 at the Northeastern State Normal School was increased from fifty to sixty dollars
 per month and Ernest McCurry was elected janitor.

All voted aye.

Recommendations of Pres. S. M. Barrett of the Eastern University Preparatory
 School were presented.

Action was deferred.

On motion by Mr. Ralls, seconded by Mr. Hill, President Wilson's resolution
 concerning the method of conducting the extension department of the School of
 Mines was referred to Pres. Stratton D. Brooks of the University of Oklahoma for
 his consideration and recommendation.

On motion by Mr. Ralls, seconded by Mr. Hill, Pres. Wilson's resolution
 concerning the use of the University Preparatory School buildings at Claremore
 and Tonkawa for local high schools was deferred until the next meeting of the
 State Board of Education and Mr. Wilson was requested to ask the Attorney General
 the authority of the State Board of Education in leasing such school buildings to
 the local districts.

Motion carried.

The pardon of Archibald Butts, student of the Central State Normal School, was presented, and on motion by Mr. Ralls, seconded by Mr. Brewer, the pardon was referred to Pres. Grumbine for his recommendation.

All voted aye.

Requisitions from the School of Mines at Wilburton were presented, and, on motion, were referred to a Committee consisting of Mr. Hill and Mr. Sandlin.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the requisition of Pres. Grumbine for supplementary readers was rejected.

All voted aye.

Communication was presented from Mrs. Emma K. Skinner concerning her china kiln which is now in use at the University Preparatory School at Tonkawa.

On motion by Mr. Hill, seconded by Dr. Fite, the Secretary was instructed to notify Mrs. Skinner that the Board had authorized the payment of rent on the kiln for the time it has been in use.

All voted aye.

Communication was presented from Mead S. Johnson, instructor in extension work in Miami, asking for a leave of absence for April, without pay, on account of the poisoning of his eyes.

No action.

Dr. W. S. Wiley of Muskogee appeared before the Board and spoke concerning the introduction of Bible Study in the state schools.

No action.

On motion by Mr. Ralls, seconded by Mr. Hill, the Board authorized the Eastern University Preparatory School to extend to the students who have joined the army or navy all the credits they would have earned during the remainder of the school year had they not entered the service.

All voted aye.

On motion by Mr. Ralls, seconded by Dr. Fite, the next meeting of the State Board of Education was fixed for May 15th, at which meeting the Board will elect faculties for state institutions under its direction, adopt reading circle books and make approvals for books to be sold to schools of Oklahoma.

All voted aye.

Pres. J. M. Marquess appeared before the State Board of Education and presented the following recommendations:

1. That the Board authorize a summer school for the C. A. & N. University beginning June 4, and that the following additional instructors be elected at a salary of \$100.00 per month: E. H. Hall, N. J. Cassas, Mrs. L. L. Sawner, C. B. Bryant, D. G. Horton. In addition hereto, I ask permission to keep on during the summer school one of the lady teachers in the Department of Home Economics and who is now on a nine months basis.

Approved on motion by Mr. Ralls, seconded by Mr. Sandlin, Mr. Wilson voting no.

2. That the resignation of E. M. Watson as teacher of Biology be accepted effective September 1st.

Approved on motion by Mr. Ralls, seconded by Mr. Sandlin.

3. That you authorize the expenditure of \$125.00 or so much thereof as may be needed for the expenses of our Commencement exercises.

Approved on motion by Mr. Ralls, seconded by Dr. Fite.

On motion by Mr. Ralls, seconded by Mr. Brewer, O. H. Bradley was notified that the Board of Education would not authorize the conducting of a Negro branch normal at Boley for the reason that the finances of the C. A. & N. University and the changes in the law concerning the holding of normals does not justify such a branch normal.

All voted aye.

The Board adjourned to meet May 15th.

R. Wilson

.....
President, State Board of Education

Robert T. Huffman
.....
Secretary, State Board of Education.