

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION

Wednesday Morning, March 28, 1917.

Members present, Messrs. Wilson, Hill, Ralls, Fite, Brewer and Sandlin.

The minutes of the meeting of the State Board of Education on February 19th, 20th, and 26th were presented and on motion by Mr. Ralls, seconded by Mr. Sandlin, were approved.

The Secretary presented a list of the consolidated school districts which had previously received state aid, the list showing the amounts for which the several districts were formerly approved, the amounts which such districts had received, and the balance due them.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the President and Secretary of the Board were instructed to approve the claims of such consolidated districts for the balance due them upon the appropriation made by Senate Bill Number 52 of the Sixth Legislature.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the appointment of a committee on Consolidated and Union Graded Schools was authorized, the committee to consist of the President and two members of the State Board of Education. Mr. Wilson appointed Mr. Hill and Mr. Sandlin.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the Secretary was instructed to have prepared the necessary blank forms for the application of consolidated or union graded schools for a share of the fund.

Superintendents T.T. Lewis of Pittsburg county and Claude B. Norris of LeFlore county appeared before the Board and requested that branch summer schools of the Southeastern State Normal be maintained at McAlester and Poteau. After discussion with the Board they retired.

The resignation of Ada Belle House, Instructor in English at the University Preparatory School at Tonkawa, was presented, together with the recommendation of Pres. French that Lucy B. Green be placed in charge as a substitute for Miss House.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the resignation of Miss House was accepted and Pres. French's action in placing Miss Green as a substitute was approved.

Communication was presented from W. G. Ashton, Commissioner of Labor, concerning the establishment of a teachers' agency in the Free Employment Office of the Labor Department.

On motion by Mr. Ralls, seconded by Dr. Brewer, the Board set 10 o'clock Thursday morning as a time for hearing Mr. Ashton.  
All voted aye.

The following recommendations were presented from Supt. A. K. Gosson of the State Training School:

1. That a parole not be granted to Roy Payne, inmate of the State Training School, for the reason that he had not earned the required number of credits.

On motion by Mr. Sandlin, seconded by Dr. Fite, the Board refused to recommend a parole for Roy Payne.

All voted aye.

2. That the salary of S. R. Sawyer, farmer at the State Training School, be increased from fifty to sixty dollars per month and that the salary of Oscar Stom be increased from twenty to twenty-five dollars per month.

On motion by Mr. Sandlin, seconded by Dr. Fite, the recommendation was approved.

All voted aye.

The Board recessed.

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#### MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.

Wednesday Afternoon, March 28, 1917.

Members present: Messrs. Wilson, Hill, Ralls, Fite, Brewer, Sandlin and Shepler.

Pres. T. D. Brooks of the Southeastern State Normal appeared before the Board and discussed the plan of establishing branch summer schools at McAlester and Poteau.

The resignation of E. M. Watson, teacher of Biology in the C. A. & N. University, to take effect September 1st, 1917, was presented.

On motion by Mr. Hill, seconded by Mr. Ralls, the resignation of E. M. Watson was referred to Pres. J. M. Marquess for his consideration and recommendation.

Pres. T. D. Brooks of the Southeastern State Normal presented the nomination of Zona Evelyn Cox as successor of Alice McKinney, deceased, Instructor in Piano at the Southeastern State Normal.

On motion by Mr. Ralls, seconded by Dr. Fite, Miss Cox was elected Instructor in Piano, her salary to be based upon fees received.

On motion by Mr. Sandlin, seconded by Mr. Hill, Clara Turner was elected Critic Teacher of the seventh and eighth grades of the Southeastern State Normal to succeed Lou Esther Fink, resigned.

All voted aye.

The Council of Normal School Presidents, consisting of Presidents Grumbine, Eskridge, Brooks, Gordon and Gable, appeared before the Board and discussed the matter of diplomas for the graduates of the normal schools.

On motion by Mr. Hill, seconded by Dr. Brewer, the State Board of Education requested the State Board of Public Affairs to have the diplomas for the state institutions made on genuine parchment.

All voted aye.

Recommendations were presented from Pres. Eskridge as follows:

1. That Mrs. Mills be employed as an assistant in the Department of Manual Art to teach one class at ten dollars per month.

Approved, on motion by Mr. Ralls, seconded by Mr. Hill.

2. That D. J. Jackson be elected as student assistant in the office the Southwestern Normal to be paid 25¢ per hour for services rendered.

Approved, on motion by Mr. Ralls, seconded by Mr. Shepler.

The Board went to the office of the Governor to confer with him concerning the appropriations for the state normal schools.

Communications were presented from Pres. G. W. Gable of the Northeastern State Normal as follows:

1. Concerning the resignation of I. H. Needham, teacher of Agriculture.

On motion by Mr. Sandlin, seconded by Dr. Fite, Pres. Gable's action in discharging I. H. Needham summarily on March 2nd, 1917, was approved, Mr. Ralls voting no.

2. Recommending C. W. Prier as successor to I. H. Needham as Teacher of Agriculture at \$100.00 per month.

Approved, on motion by Mr. Ralls, seconded by Dr. Fite.

Communications were presented from Pres. Grant B. Brumbine of the Central State Normal as follows:

1. Concerning the voting of bonds for the erection of a high school building at Edmond.

2. Notifying the Board of the resolution of the heads of the departments of the Central State Normal, asking the State Board of Education to limit the number of studies carried by persons of college rank to four and that the same action be taken in regard to subjects offered in the normal preparatory school.

On motion by Mr. Sandlin, seconded by Mr. Ralls, this communication was referred to the Normal School Presidents' Council to be considered by the Council and for their recommendation to the Board at the time the Council should present the revised course of study for the normal schools..

3. Transmitting a copy of the letter of Pres. Stratton D. Brooks regarding the acceptance of normal school credits in the University of Oklahoma.

On motion, this communication was referred to the Normal School Presidents' Council to be reported to the Board at the time the course of study should be reported.

4. Concerning the reduction in the monthly order for Domestic Science supplies made by the State Board of Public Affairs.

The following emergency appointments of Pres. Stratton D. Brooks of the State University were presented.

1. That E. N. Ferris be appointed Assistant Professor of Education to begin March 15th, 1917, salary to be fixed at the rate of \$108.33 per month from March 15th to July 1st; at the rate of \$208.33 from July 1st to September 1st; and at \$1400.00 per annum beginning September 1st, 1917.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the appointment of E. N. Ferris at \$108.33 per month from March 15th to July 1st, was approved, action on the remaining part of the recommendation being deferred, all voting aye.

2. The appointment of P. G. Phelps as Visual Instructor Lecturer in the Extension Department of the University of Oklahoma from January 1st, 1917, to July 1st, 1917, at the salary of \$100.00 per month.

On motion the appointment was approved.

The surety bond of J. L. Lindsay, Financial Secretary of the University of Oklahoma, for \$10,000.00 was presented.

On motion by Mr. Ralls, seconded by Dr. Fite, the bond was approved and ordered filed with the proper custodian.

All voted aye.

The Board recessed until Thursday morning.

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#### MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.

Thursday Morning, March 29, 1917.

Members present: Messrs. Wilson, Ralls, Hill, Shepler, Sandlin and Brewer.

Communications were presented from Pres. Grant B. Grumbine concerning the resignation of Samuel Neff, Assistant in Mathematics at the Central State Normal.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the resignation of Mr. Neff was accepted to take place April 1st, 1917.

All voted aye.

O. L. Hudson, representing the State Free Employment Bureau, appeared before the Board and spoke concerning the efforts of the Department in rendering service to teachers desiring employment.

No action was taken.

The following Presidents of Normal Schools appeared: Grumbine, Gordon, Gable, Brooks and Eskridge. The Board discussed with the Presidents the employment of special instructors for the summer schools.

On motion by Mr. Sandlin, seconded by Mr. Ralls, the Normal School Presidents were instructed to transmit to the Board at its next meeting on April 23rd nominations for additional instructors needed for the summer term, no special instructor to be paid a greater salary than the salary of the head of the department in which such person is employed and the minimum qualifications for such special instructors to be not less than normal school graduation.

On motion by Mr. Ralls, seconded by Mr. Hill, the expenditure of \$30.00 for speakers at commencement for the State Normal Schools was authorized.

On motion, the Presidents were authorized to make arrangements for additional class rooms where needed.

Pres. Grant B. Grumbine spoke concerning the employment of a secretary of the Y.W.C.A. at the Central State Normal

No action was taken.

Pres. T. D. Brooks asked for information concerning the granting of a leave of absence to A. S. Faulkner, head of the Training School at the Southeastern Normal.

No action was taken.

The Board recessed until 4 o'clock.

#### MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION

Thursday Afternoon, March 29, 1917.

Members present: Messrs. Wilson, Ralls, Shepler, Sandlin, and Brewer.

C. E. Webb of the Webb Publishing Company appeared before the Board and asked for the adoption of a resolution endorsing the Creamer System of Penmanship now in use in the schools of Oklahoma.

On motion by Mr. Ralls, seconded by Mr. Shepler, the resolution was adopted, Mr. Sandlin voting no.

Mr. Webb also spoke concerning the employment of special Penmanship Supervisors in the normal schools, a portion of whose salary is paid by the Webb Publishing Company. Mr. Webb was instructed to confer with the presidents of the normal schools concerning the appointment of such teachers.

Chas. Ricketts of the Colonial Book Company appeared and asked for the approval of Howland's Elementary Lessons in English at 35¢ for use in the schools of Oklahoma.

On motion by Mr. Ralls, seconded by Mr. Shepler, Howland's Elementary Lessons in English at 35¢ was approved, Mr. C. E. Webb, holder of the basic contract for this subject, having appeared in person and having filed in writing the statement that such approval was not in conflict with the contract held by him.

The motion carried, Mr. Sandlin voting no.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the Secretary was instructed to request the Presidents and superintendents of the state institutions, under direction of the Board to have the flag displayed daily at the institutions under their charge.

All voted aye.

BE IT RESOLVED by the State Board of Education that as the times demand the loyalty and patriotism of all true American citizens interested in the welfare and future of the United States, the Board requests that every public school in the State display the Flag of our Country and teach to the public the lessons of patriotism inspired by the Flag.

On motion by Mr. Wilson, seconded by Mr. Ralls, the foregoing resolution was unanimously adopted.

V. E. Danner, Editor of the Oklahoma Journal of Education, appeared before the Board and spoke concerning the approval of Logan's Oklahoma History Map Book offered by him for sale to the schools of Oklahoma.

On motion by Mr. Ralls, seconded by Mr. Sandlin, action was deferred on Mr. Danner's proposal until the first meeting of the State Board of Education in May.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the first meeting of the State Board of Education in May was fixed as the date for the adoption of books for the Teachers' Reading Circles of Oklahoma.

All voted aye.

On motion by Mr. Ralls, seconded by Mr. Brewer, action on the proposal to establish branch summer schools at McAlester and Poteau was postponed until the next meeting of the Board on April 23rd.

The motion carried, Mr. Shepler and Mr. Sandlin voting no.

Communication was presented from Jno. E. Swaim, Assistant State Boys' Club Agent of the A. and M. College, asking the Board to continue the granting of two scholarships of \$100.00 each in the C. A. & N. University at Langston to the two most successful colored club members. These scholarships to be given to the highest scoring colored boy and the highest scoring colored girl in the club work.

On motion by Mr. Ralls, seconded by Dr. Brewer, the Board decided to continue to offer the scholarships for 1917-18

On motion by Mr. Ralls, seconded by Mr. Hill, the appointment of Emma E. McClure as substitute for Kate K. Knight for the remainder of the spring term at the East Central State Normal was approved, all voting aye.

Communication was presented from Pres. Lynn Glover of the School of Mines recommending that V. C. Walling, Assistant Instructor and Librarian, be continued in such position for the months of April and May.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the recommendation was disapproved.

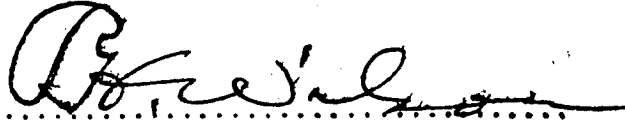
Communication from B. F. Brown, Colored Extension Agent for the C. A. & N. University, concerning the payment of his expenses, provided he furnished his own conveyance, was presented and action deferred until the next meeting of the Board.

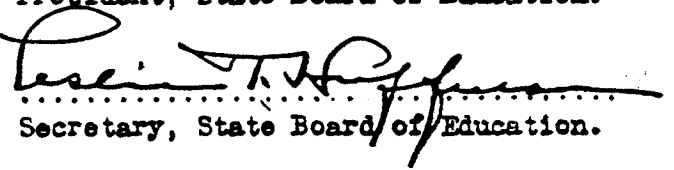
Requisitions from the Oklahoma School of Mines and Metallurgy were presented as follows:

1. Permission to pay painter for services rendered - - \$146.80.  
No action.
2. Permission to pay W. H. Quigley for two days' work \$7.16.  
No action.
3. Requisition for wire and shovel - - - - - 7.60.  
No action.
4. Requisition for lineoleum - - - - - 45.50.  
No action.
5. Requisition for schedule blanks, etc - - - - - 13.75  
No action.
6. Requisition for materials for toilets - - - - - 10.90  
Approved, Mr. Wilson voting no.
7. Requisition for kalsomine and paint - - - - - 6.10  
No action.
8. Requisition for horse brush, etc. - - - - - 6.65  
No action.

- 9. Requisition for painting windows - - - - - 11.00  
Action postponed.
- 10. Requisitions for rat traps, etc. - - - - - 2.50  
Approved, Mr. Wilson and Mr. Sandlin voting no.
- 11. Permission to pay Clarence Tedford thirty-five dollars for firing the furnace.  
Approved on motion by Mr. Ralls, seconded by Mr. Hill, Mr. Wilson voting no.

On motion the Board adjourned to meet April 22nd.

  
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 President, State Board of Education.

  
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 Secretary, State Board of Education.