

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.
Tuesday Morning, May 25th, 1915.

The State Board of Education was called to order at nine o'clock. Members present: Messrs. Wilson, Ralls, Potterf, Hill, Fite, Sandlin, Campbell.

The minutes of the meeting of the State Board of Education on May 12th, 13th and 14th were presented and approved.

Claims of Dr. J. S. Allison and Prof. J. N. Clark for professional service and hospital care for Marie Byrd, ward of the State Home, were presented.

On motion by Mr. Potterf, seconded by Mr. Hill, the claims of Dr. Allison for \$50.00 and Prof. Clark for \$62.60 were approved as submitted by Supt. Gid Graham.

All voted aye.

Presidents Lynn Glover and S. M. Barrett of the University Preparatory Schools at Tonkawa and Claremore appeared before the Board. Communications were presented from these Presidents recommending changes in the courses of study of the University Preparatory Schools. Pres. Barrett explained the present course being offered by the Eastern University Preparatory School and gave reasons for desiring the extension of the course to cover the fifth year's work.

After discussion by the Board, it was moved by Mr. Ralls, seconded by Mr. Hill that Pres. Barrett's recommendation to increase the course of study offered at the Eastern University Preparatory School one year be denied.

All voted aye.

Pres. Glover then proceeded to discuss the work offered at the University Preparatory School and explained at length the purposes of such courses.

The recommendations of Pres. Barrett for faculty of the Eastern University Preparatory School were presented as follows:

W. J. Pointer	History and Spanish	\$1400.00
J. D. Barney	Mathematics	1400.00
J. R. Hale	Latin and English	1200.00
Mary V. Sawyer	Biological Science	1200.00
C. L. Snyder	Manual Arts	1100.00
T. B. Liner	Commercial Department	1200.00
Fannie H. Capshaw	Practice Teaching & Pedagogy	900.00 to begin June 1st.
Mrs. Irene Brown	Librarian and Study Hall	900.00
Helen Records	Household Economics	1100.00
D. Farara	Assistant Commercial Dept.	1200.00

Rose Leacock	Voice and Art	600.00 and fees
Effie Morgan	Piano	600.00 " "
Blanche Lobsitz	Assistant English	900.00
Pearl Buchanan	Expression and Asst. English	900.00
Grace Thacker	Assistant in English	900.00
Richard Sutton	Librarian and Assistant Printer	500.00
Lula E. Reed	Secretary and Teacher of two Classes in Stenography	900.00

Pres. Barrett also recommended the following:

1. That leaves of absence for one year without pay be granted Lee V. Romig, Physics and Chemistry, and Mary Jessie Stone, Household Economics.
2. That he be authorized to employ a janitor and mechanic at \$40.00 per month, a superintendent of buildings and grounds, at \$40.00 per month, and three student janitors at \$15.00 per month each.

On motion by Mr. Ralls, seconded by Mr. Potterf, Mr. Barrett's recommendations of faculty, leaves of absence, and employees were approved. All voted aye.

The Board recessed to meet at one thirty p.m.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.
Tuesday Afternoon, May 25th, 1915.

The State Board of Education met at one thirty. Members present: Messrs. Wilson, Ralls, Hill, Fite, Campbell, Potterf, Sandlin.

Requisition was presented from Pres. Canterbury of the Southeastern State Normal asking for the rental of a tent for an auditorium, one extra laborer and lumber for making seats.

On motion by Mr. Ralls, seconded by Mr. Potterf, the requisition was approved.

Claim of E. B. Nelson for \$4.00 was presented and approved.

Pres. Glover appeared and the Board resumed its consideration of the course of study and the name of the University Preparatory School at Tonkawa.

Moved by Mr. Ralls, seconded by Mr. Sandlin, that the school at Tonkawa be designated as the University Preparatory School from this date. All voted aye.

Moved by Mr. Ralls, seconded by Mr. Sandlin, that the course of instruction at the University Preparatory School at Tonkawa be confined to the purpose as indicated in Section 7990, of Article XXI, Chapter 74, Revised Laws of Oklahoma 1910.

All voted aye.

Pres. Glover was requested to retire and revise the course as submitted to comply with the foregoing motion.

Pres. Stratton D. Brooks of the State University appeared before the Board and presented the following recommendations:

- 1 - (214) That the following schedule of salaries be established for the University of Oklahoma to take effect September 1, 1915, and to continue until otherwise ordered:

Assistants, \$700.00 to \$900.00, as fixed in each individual case;

Instructors, first year \$1,000.00, annual increase \$100.00 to a maximum of \$1300.00;

Assistant Professors, first year \$1400.00, annual increase \$100.00 to a maximum of \$1700.00;

Associate Professors and Professors who are not heads of departments, first year \$1800.00, annual increase \$100.00, maximum \$2100.00;

Professors, who are heads of departments, first year \$1800.00, annual increase \$100.00 to a maximum of \$2500.00;

For the Vice-President and Deans, \$300.00 per year in addition to their scheduled salary as professors, the above schedule not to apply to the teachers in the medical school at Oklahoma City, to the dean of the law school, and to the teachers of the School of Fine Arts.

Further recommended that no change in the salaries of the teachers now employed be made on account of the adoption of this schedule, except when these teachers reach the maximum of the schedule on which they now are.

Approved.

- 2 - (215) That the following schedule of fees and deposits for students in the University of Oklahoma be established:

All fees and deposits are payable strictly in advance at the beginning of each semester. The student's registration is not complete and he will not be permitted to attend classes until this is done.

No credit will be granted or grades reported to students until all fees and deposits are paid, including payment for damage to or loss of equipment or instruments, nor will honorable dismissal be granted to such students.

General Fees

Library deposit \$3.00

One dollar of this is to be deducted for general wear and tear; at the end of the school year or when the student withdraws from the University, such portion of the other two dollars as remains after library charges have been deducted will be refunded to the student.

Clerical fee for registration 2.00

This is not charged if the student completes his registration by the close of the regular registration days. This same fee is charged for registration after withdrawal. It is not charged in case of illness, certified to by the attending physician.

Clerical fee for "Change of Studies" or "Reinstatement,"
Each card 1.00

This does not apply to changes in enrollment made during the first two weeks of a semester.

Clerical fee for duplicate Statement of Credits 1.00

Damage and Loss

All students will be held responsible for damage, to, or loss of equipment and instruments.

Tuition

Tuition is free in all departments of the University of Oklahoma to residents of Oklahoma, except that students taking private lessons in the School of Fine Arts must pay the prescribed fees. The tuition fees for non-residents;

Non-Resident Tuition Fees

All students who are not residents of the State of Oklahoma at the time of registration will be charged tuition at the same rate that would be charged for a resident of Oklahoma taking the same courses in the State University of the State in which said candidate is a resident, said amount to be equivalent to the amount required for tuition fees, incidental and residential fees, of whatever name or nature, except library and laboratory fees.

Non-Resident Fine Arts Students:

Students taking technical (piano, voice, violin, etc.) and academic work will pay one-half the non-resident tuition in addition to the charges for private lessons. Students taking technical work only will not be required to pay any part of the non-resident fee; all others will pay the regular non-resident tuition fee.

Refunds:

Students withdrawing prior to November 1st in the first semester or prior to April 1st in the second semester will receive a rebate of one-half the non-resident tuition fee for that semester; students enrolling after November 15th or April 15th will pay one-half the tuition fee indicated.

No refund will be made to any student expelled, suspended or requested to withdraw on account of conduct or poor scholarship.

Residence:

The burden of registering under proper residence is placed upon the student; and it is the duty of each student at matriculation and each subsequent registration, if there be any possible question of his right to residence in Oklahoma, under the rules of the Board of Education, to raise the question with the University and have question passed upon and settled, previous to registration.

Laboratory Fees and Deposits.

In all laboratory courses students must pay the actual cost of material used. The amount of the fee or deposit in each course will be determined by the president of the University of Oklahoma after consultation with the head of the department concerned.

Refunds:

Any unused portion of laboratory deposits will be refunded in cash at the end of the semester or when the student withdraws from the University, provided he secures a rebate order from the department concerned and presents it to the financial clerk; but no such refund will be made after the close of the fiscal year, July 1.

Approved.

- 3 - (216) That authority be granted to the President of the University of Oklahoma to appoint a commencement orator at an expense of not to exceed \$100. and necessary traveling expenses and to provide for the delivering of the Baccalaureate address at an expense of not to exceed \$25. and necessary traveling expenses, for the coming commencement and each succeeding one until otherwise ordered.

Approved.

- 4 - (217) That the President of the University of Oklahoma be authorized to appoint a delegate to represent the University of Oklahoma at the preliminary conference on educational preparation for foreign service, to be held at Washington, October 4th and 5th, 1915, said delegate to attend the meeting at the expense of the University of Oklahoma.

Approved.

- 5 - (218) That the salary of Patricio Gimeno be fixed for July and August, 1915, in accordance with the regular schedule, namely: \$108.33.

Approved.

On motion by Mr. Potterf, seconded by Mr. Campbell, the Board authorized the following regulation:

Students in any of the state schools who are non-residents of Oklahoma shall be charged a fee which shall be the same as the fee charged by similar institutions for like courses in the state in which the student is a resident. ✓

All voted aye.

On motion by Mr. Ralls, seconded by Mr. Campbell, the Presidents were authorized to make emergency appointments where vacancies occur subject to the approval of the President of the State Board of Education.

All voted aye.

Mr. Glover appeared before the Board and presented the outline course of study to be offered in the University Preparatory School as follows:

GENERAL OUTLINE OF COURSE OF STUDY FOR THE
OKLAHOMA INSTITUTE OF TECHNOLOGY.

First Year (Girls)
Required

English
Mathematics, (Arithmetic or
Elementary Algebra)
Household Economics

Electives

Commercial Spanish
Horticulture
Physiography
General History
Household Chemistry
Zoology
Botany
Voice
Piano
Free-hand Drawing
Public Speaking
China Painting
Clay Modeling
Stenography

Second Year (Girls)
Required

English
Mathematics (Arithmetic, Elementary
Algebra or Plane Geometry)
Household Chemistry

First Year (Boys)
Required

English
Mathematics (Arithmetic or
Elementary Algebra)
Manual Training or Printing

Electives

Commercial Spanish
Agriculture
Physiography
Commercial Chemistry
General History
Zoology
Botany
Printing
Manual Training
Voice
Piano
Free-hand Drawing
Public Speaking
Stenography

Second Year (Boys)
Required

English
Mathematics (Arithmetic,
Elementary Algebra or
Plane Geometry)
Agriculture

Electives

*Household Economics
 Commercial Spanish
 Horticulture
 Physiography
 General History
 Zoology
 Botany
 Voice
 Piano
 Free-hand Drawing
 Public Speaking
 China Painting
 Clay Modeling
 Stenography
 *Required, provided not
 taken in the first year

Electives

*Manual Training
 Commercial Spanish
 Agriculture
 Physiography
 Commercial Chemistry
 General History
 Zoology
 Botany
 *Printing
 Voice
 Piano
 Free-hand Drawing
 Public Speaking
 Stenography
 *Required, provided not
 taken in the first year.

Third Year
 Required - English

Three units to be elected from the following groups; not more than one from any one group:

Science

Zoology
 Taxidermy
 Biology
 Physiology
 Agriculture
 Geology
 Chemistry
 Physics

Mathematics

Plane Geometry
 Solid Geometry
 Advanced Algebra

History and Civics

American History
 English History
 Ancient History
 General History
 Mod. and Med. History
 History and Civics of Oklahoma

Fine Arts

Voice
 Expression
 Piano
 Art

Education

Psychology, Elementary and
 Advented Pedagogy
 Theory and Management
 History of Education
 Observation and Practice
 teaching

Foreign Language

Elementary Latin
 Caesar
 Cicero
 Vergil
 German I.
 German II.
 Spanish I.
 Spanish II.

Fourth Year
Required - Physics

Three units to be elected from the foregoing groups - not more than one unit from any one group.

Two hours per week in the gymnasium required of all students for full four years. Spelling to be correlated with English I. Penmanship required as a minor of all students who cannot write a legible hand.

Two units in history and two in science required of all students for graduation from a four year's course.

On motion by Mr. Potterf, seconded by Mr. Ralls, the course as recommended was adopted.

All voted aye.

On motion the following resolution was adopted:

"It is the wish of the State Board of Education that in all cases where charges or complaints are made against the head of any Institution or any employee thereof that such complaints or charges must be made in writing and properly signed, setting forth fully the nature of the complaint and filed with the State Board of Education thereby giving the Board an opportunity to investigate the charges or complaints and of setting a date for hearing at the convenience of the Board, such hearing to be held either at the office of the Board or at the Institution, as in the discretion of the Board may seem best."

The Board recessed until Wednesday morning, May 26th.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.
Wednesday Morning, May 26th, 1915.

The Board convened at 9:15 a.m. Members present: Messrs. Wilson, Campbell, Ralls, Potterf, Fite, Hill and Sandlin.

The Board proceeded to consider the recommendations of Pres. Glover for the faculty of the University Preparatory School for the year 1915-16.

On motion by Mr. Ralls, seconded by Mr. Campbell, the recommendations of Pres. Glover were approved as follows:

E. D. Murdaugh	Head Department of Education and Latin	\$1700.00
Walter G. Hopkins	Head Mathematics Department	1400.00
J. H. Hayman	First Asst. in Mathematics	1100.00
Rose Anne Howe	Second Asst. in Mathematics	1000.00
Elizabeth Hammond	Head of History and Civics Department	1400.00
C. A. Jones	Head of Printing Dept. and Asst. in History and Civics	1200.00

S. J. Creswell	Head of Physics & Physiology Departments	1400.00
M. W. Parrish	Head of Manual Training and Forge Work Dept.	1200.00
L. H. Hausam	Head of Commercial Department	1400.00
Vira E. Cass	First Asst. Commercial Dept.	1000.00
Cora B. Clever	Second Asst. Commercial Dept.	1000.00
Ruby S. Williams	Third Asst. Commercial Dept.	720.00
J. Rothenberger	Head of Modern Language Dept.	1400.00
C. E. Johnson	Head of Biology, Agriculture, and Physiology Departments	1400.00
R. O. Courtright	Head of Boys Athletics and teacher of Physiology	1200.00
Willie V. Luck	Head of Voice Department	1000.00
Carrie E. Staggs	Head of Piano Department	1100.00
Lulu K. Willhour	Asst. Piano and Expression	900.00
George A. Landrum	Head of Household Economics	1000.00
Elsa B. Fisher	Head of Oratory & Debating, and Asst. in English & Reading	1400.00
E. A. Rippey	Girls Athletic Director and Asst. in Art	900.00
Ada Belle House	Head of English Department	1400.00
Sarah Gilbert	First Asst. in English	1200.00
Lucy B. Moore	Second Asst. in English	1000.00
Olive M. Searle	Asst. in Modern Language and English	900.00
Lelah Price	Head of Chemistry Department and Asst. in Domestic Science	1000.00
Alberta Wheaton	Librarian	900.00
Audrey Harshberger	Secretary and Registrar	1000.00
Emma Skinner	Piano	Fees not to exceed \$100. per month
	China Painting	Fees not to exceed \$100. per month

Moved by Mr. Ralls, seconded by Mr. Sandlin, that the recommendation for head of Music and Band Department be not approved at this time.
All voted aye.

Moved by Mr. Ralls, seconded by Mr. Potterf, that no additional teachers be employed at the University Preparatory School at Tonkawa without first securing the consent and approval of the State Board of Education.
All voted aye.

Pres. Wilson appointed Mr. Ralls, Dr. Fite and Mr. Hill as a committee to visit Tonkawa and investigate the necessity of employing a Band Instructor. Communication was presented from Alma Miller England concerning the employment of Dr. Sarah L. Montgomery for a series of lectures in the University Preparatory School during the summer term.

On motion by Mr. Ralls, seconded by Mr. Sandlin, the employment of Dr. Sarah Montgomery was not approved.
All voted aye.

Supt. W. L. Kendall of the Institution for Feeble-Minded appeared before the Board and explained the method of employing help for his Institution and the necessity for the frequent changes that occur in such help. He also discussed in detail the classification of the children in his Institution and the methods of treatment for the mental and the physical improvement of the children.

Communications were presented from the Presidents of the several State Schools showing the prices of board and room rent and the laundry prices charged.

Communication was presented from John E. Swain, Assistant State Agent in Charge of Boys' Clubs, asking the Board to establish scholarships for colored boys and girls in the demonstration clubs being conducted by the Federal Department of Agriculture in connection with the A. & M. College.

On motion by Mr. Ralls, seconded by Mr. Potterf, the Board decided to offer two scholarships of \$100.00 each in the Colored Agricultural and Normal University at Langston to be paid from the Morrill Fund; one of these scholarships for the highest scoring colored boy and one for the highest scoring colored girl for work they do during the summer of 1915 in any of the Federal Agricultural Clubs now being conducted by the U. S. Department of Agriculture in co-operation with the Oklahoma A. and M. College.

All voted aye.

The resignation of Supt. Gid Graham of the State Home, to take effect August 1st, was read.

On motion by Mr. Ralls, seconded by Mr. Potterf, the resignation of Supt. Graham was accepted.

The Board recessed until 1:30 p.m.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.
Wednesday Afternoon, May 26th, 1915.

The Board convened at 1:30 p.m. Members present: Messrs. Wilson, Hill, Ralls, Potterf, Campbell, Sandlin and Fite.

Supt. E. B. Nelson of Pauls Valley appeared before the Board and spoke concerning the requisition for tailoring and shoe-making machines upon which action had been deferred at the last meeting.

On motion by Mr. Ralls, seconded by Mr. Potterf, the requisition was approved.

All voted aye.

Supt. Nelson also spoke concerning the methods of instruction and management and care of the boys sent to the State Training School, after which he retired.

On motion by Mr. Ralls, seconded by Dr. Fite, Dora Stewart was re-elected to her present position as teacher of History at \$1400.00.

All voted aye.

The resignation of Earl W. Wiley, head of the English Department at the Southwestern State Normal, was presented.

On motion by Mr. Ralls, seconded by Dr. Fite, the resignation was accepted.

Voting aye: Mr. Sandlin, Mr. Ralls, Dr. Fite, Mr. Campbell, Mr. Hill and Mr. Potterf.

Mr. Potterf stated that he voted for the acceptance of the resignation inasmuch as Mr. Wiley had presented it, but that if Mr. Wiley had not done so he would favor a more thorough investigation before discontinuing his services.

Mr. Wilson voted no.

Pres. Griffith's recommendation of Miss A. E. Lane as Critic Teacher of the Fifth and Sixth Grades was presented.

On motion by Mr. Hill, seconded by Mr. Sandlin, Miss Lane was elected.

The positions of Physical Director for Men and Physical Director for Women at the Southwestern State Normal were considered.

On motion by Mr. Hill, seconded by Mr. Ralls, these positions were created.

All voted aye.

On motion by Mr. Ralls, seconded by Mr. Potterf, Mr. Hill and Dr. Fite were appointed as a committee to investigate the necessity of continuing a Librarian at the Northeastern State Normal at Tahlequah.

All voted aye.

The Board then proceeded to consider the applications for the superintendency of the State Home at Pryor.

Dr. Fite, seconded by Mr. Ralls, nominated Neil B. Gardner of Stigler for the position of Superintendent.

Upon roll call, Mr. Gardner received the unanimous vote of the Board and was declared elected by Pres. Wilson.

Communication was presented from Pres. Grant B. Grumbine recommending that Miss Grace Stegall of the Northwestern State Normal be granted a leave of absence during the summer term on full pay to attend her brother who is ill in a hospital in Oklahoma City.

On motion by Mr. Potterf, seconded by Mr. Ralls, a leave of absence was granted for Miss Stegall.

On motion by Mr. Potterf, seconded by Mr. Ralls, Miss Stells Haines was elected as a substitute for Miss Stegall at a salary of \$40.00 per month.
All voted aye.

On motion by Mr. Campbell, seconded by Mr. Ralls, the Webb Publishing Co. is allowed to use copper half-tones and copper etchings in the printing of the Craemer System of Penmanship during the first year of his contract with the State of Oklahoma.

All voted aye.

On motion by Dr. Fite, seconded by Mr. Campbell, Mary Braly was elected teacher of Domestic Science in the Northeastern State Normal at Tahlequah provided her credentials be found satisfactory and approved by the President of the State Board of Education.

All voted aye.

Communication was presented from Pres. Charles Evans of the Central State Normal recommending Virginia Howard as Critic Teacher at a salary of \$900.00 and Miss Maybelle Howard for assignment in any Department at \$1000.00.

On motion by Mr. Ralls, seconded by Mr. Sandlin, Pres. Evans' nominations were approved.

All voted aye.

Recommendations of Pres. Austin were presented as follows:

Ethel L. Carson, Music \$900.00
Helen Wylie, Music \$900.00
Okla Wood, Science and English, \$1000.00

On motion by Mr. Ralls, seconded by Mr. Potterf, Pres. Austin's recommendations were approved with the exception of the salary of Okla. Wood which was placed at \$900.00 on account of this being her first year.

All voted aye.

Neil B. Gardner, Superintendent-elect of the State Home, appeared before the Board and was notified of his election and given the suggestions of the Board as to the management of the Institution.

Pres. Charles Evans appeared before the Board and recommended that the Board accept the services of Prof. W. A. Gooddell of Guthrie as Lecturer upon "The Peace Relations of the World" during the summer sessions, his salary to be paid by the Carnegie Peace Foundation of New York City.

On motion by Mr. Ralls, seconded by Mr. Campbell, the recommendation was approved.

All voted aye.

The Board recessed until 9:00 a.m. Thursday morning, May 27th.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Thursday Morning, May 27th, 1915.

The State Board of Education convened at nine o'clock. Members present: Messrs. Wilson, Campbell, Fite, Hill, Potterf, Ralls and Sandlin.

Jasper Sipes of the Jasper Sipes Company of Oklahoma City appeared before the Board and asked for the approval of the Chart on Practical Agriculture by Hubert M. Skinner for sale to the schools of Oklahoma at a price of \$37.50, f.o.b. Oklahoma City.

On motion by Dr. Fite, seconded by Mr. Campbell, the Chart on Practical Agriculture by Hubert M. Skinner, was approved for sale in the schools of Oklahoma.

All voted aye.

On motion by Mr. Potterf, seconded by Mr. Ralls, the State Board of Education approved the contracts for furnishing books for use in the common schools of the MacMillan Company, Row, Peterson and Company and the Webb Publishing Company and ordered them signed on behalf of the State by the Governor.

All voted aye.

The resignation of Wm. F. Moody, Instructor in Physics at the Northwestern State Normal, with letters from Mr. Moody and Pres. Grumbine, were presented and read.

On motion by Mr. Ralls, seconded by Mr. Campbell, the Board approved the action of Pres. Wilson in accepting the resignation of Mr. Moody and approved the payment of his salary to Saturday evening, May 22nd, 1915.

On motion by Mr. Ralls, seconded by Mr. Sandlin, Pres. Wilson was authorized to accept the resignation of faculty members in the State Schools when presented.

All voted aye.

A petition signed by Floyd E. Miller, et al, making charges against the President of the Northwestern State Normal was presented and read. The Secretary was instructed to furnish Pres. Grumbine with a copy of the charges and to ask him, should any of the criticisms be just, to correct the same as the Board did not consider the charges sufficient to warrant an investigation.

Supt. E. B. Nelson appeared before the Board and presented his resignation as Superintendent of the Boys' Training School at Pauls Valley to take effect September 1, 1915. The Board expressed its high appreciation of the service Mr. Nelson has rendered as Superintendent of the Institution and Mr. Nelson offered to be of service in any way possible in familiarizing his successor with the problems of the Institution.

Rev. Wiley and Pres. Charles W. Briles of Ada appeared before the Board and presented a report of a plan for bible study in the public schools and colleges of Oklahoma.

Pres. Briles presented the report of himself and Pres. Evans which had been requested at the last meeting of the Board, with explanations as to the purposes of the different courses agreed upon.

Rev. Wiley spoke concerning the methods of conducting bible study classes in the towns in which it was being carried on and in other states. No action was taken.

The Board recessed until 1:30 p.m.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.
Thursday Afternoon, May 27th, 1915.

The Board met at 1:30 p.m. Members present: Messrs. Wilson, Fite, Campbell, Hill, Potterf, Ralls and Sandlin.

Charges against Pres. Charles W. Briles by J. M. Bolen and C. C. Williams were read.

On motion, the Board fixed June 7th and 8th as the dates upon which the Board would hold a hearing in regard to the charges against Pres. Briles in the district court room at Ada, convening at nine a.m.
All voted aye.

The resignation of Supt. E. B. Nelson of Pauls Valley was accepted to take effect September 1, 1915.
All voted aye.

On motion by Mr. Ralls, seconded by Dr. Fite, C. A. Skeen of Wapanucka was elected Superintendent of the Boys' Training School at Pauls Valley and he was instructed to visit Institutions of similar character in other states and study the methods of management before taking charge of the Institution at Pauls Valley.
All voted aye.

The Board then proceeded to consider the recommendations of Pres. W. C. Canterbury of Durant.

On motion by Mr. Hill, seconded by Mr. Ralls, Mr. J. J. Miller was elected to the Head of the Department of Mathematics in the Southeastern State Normal at a salary of \$1400.00.
All voted aye.

On motion by Mr. Campbell, seconded by Dr. Fite, Harry Brown was elected Director of Physical Education and Assistant in the Department of Mathematics at \$1300.00 per annum.

On motion by Mr. Ralls, seconded by Mr. Potterf, Haydee Ritchie was made assistant in History in addition to her work as Librarian and her salary was raised from \$720.00 per annum to \$900.00 per annum.
All voted aye.

On motion by Mr. Ralls, seconded by Dr. Fite, Gertrude Graham of Okmulgee was elected Primary Critic Teacher in the East Central State Normal at \$900.00 per annum.

On motion by Dr. Fite, seconded by Mr. Hill, Dr. Le Roy Long of McAlester was elected Dean of the University Medical School to succeed Dr. Curtis R. Day, services to begin September 1, 1915.

Communication was read from Pres. G. W. Gable notifying the Board that the leave of absence of Wright A. Gardner, Instructor in Biology and Physiology, in the Northeastern State Normal School would expire September 1st, and recommending that he be placed on the regular salary at that time.

On motion, the recommendation was approved.

Dean J. C. Monnet appeared before the Board and discussed the law course offered at the State University.

The Board proceeded to the consideration of the recommendations of Acting-President E. P. Barrett of the Oklahoma School of Mines at Wilburton.

On motion by Mr. Potterf, seconded by Dr. Fite, the following were elected:

Mead S. Johnson, Instructor in Mining in Lead and
Zinc Extension Work - - - - - \$1400.00

Oscar C. Wemhaner, Assistant Instructor in Mining in
Lead and Zinc Extension Work - - - 1200.00

John Ross Livingston, Instructor in Mining in Coal
Extension Work - - - - - 1200.00

All voted aye.

The Board deferred action on Pres. Barrett's other nominations until the next meeting at which time it was decided that Mr. Barrett is to appear before the Board.

On motion by Mr. Potterf, seconded by Mr. Hill, the "Simplified Index of the Constitution of the United States" by Fletcher M. Johnson was approved for sale to the teachers and schools of Oklahoma.

All voted aye.

On motion by Mr. Wilson, seconded by Mr. Ralls, the Secretary was instructed to write to the A. and M. College at Stillwater, the Tuskegee and Hampton Institutes, and other Negro Normal and Agricultural Schools, and secure catalogs of the courses offered.

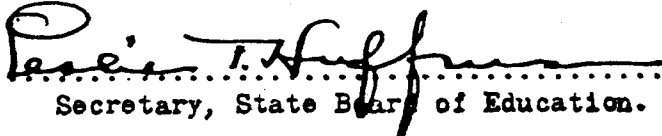
The motion carried.

The Secretary was instructed to write to the President of the Southwestern State Normal and request a roster of the students attending the summer session of that Institution giving age, county, postoffice, experience and indicating any county superintendents or principals that might be in attendance.

The Board adjourned to meet at Ada on June 7th and 8th.


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President, State Board of Education.

Oklahoma City


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Secretary, State Board of Education.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Wednesday Morning, July 14, 1915.

The State Board of Education was called to order at nine o'clock. Members present: Messrs. Wilson, Sandlin, Shepler, Campbell, Fite, Ralls, and Hill.

The minutes of the meeting of the State Board of Education on June 7th and 8th were approved.

Governor Williams appeared before the Board and presented recommendations in behalf of Dr. J. W. Blattner to whom the position of Superintendency of the School for the Deaf at Sulphur had been tendered. The Governor explained the conditions under which Dr. Blattner would accept the superintendency after which he retired.

Pres. Stratton D. Brooks of the University of Oklahoma appeared before the Board and presented the following recommendations:

1. (227) I desire to report that Guy Bradford Treat, who was elected to a position as Instructor in Civil Engineering beginning September 1, 1915, has declined to accept the appointment.
2. (228) Subject to your approval I have accepted the resignations of the following named persons, to take effect from September 1, 1915:
Walter Clyde Allee, Assistant Professor of Zoology;
Irving Perrine, Professor of Stratigraphic Geology and Palenontolog
3. (229) Subject to your approval I have appointed Charles Price as assistant in the University of Oklahoma from July 1, 1915 to September 20, 1915, at \$2.00 per day.
4. (230) Subject to your approval I have appointed the following named persons to serve for such portion of the time between July 1, 1915, and July 1, 1916, as their services may be necessary and satisfactory:
Claude Bohrer, General Assistant - - - - \$2.00 per day,
Walter Pruett, Night Watchman and Fireman 65.00 per month.
5. (239) Subject to your approval I have appointed the following named persons to the positions and at the salary named for the school year beginning September 1, 1915:
R. Wesley Brown, Instructor in Geology ----- \$900.00
Clark Snell, Instructor in Piano ----- without salary.
6. (231) Subject to your approval I have appointed Lucian Q. Campbell Instructor in English, and Debating Coach, beginning September 1, 1915, at a salary of \$800.00
7. (233) I desire to report to the State Board of Education that the following emergency appointments have been approved by the Chairman of the State Board of Education:

Clifford Loucks, Stenographer in the Extension Department, from June 15th to September 15th, 1915, at the rate of \$75.00 per month;
 Lowrey Harrell, Assistant in the office of the Financial Clerk, from June 15th to October 1, 1915, at the rate of \$60.00 per month;
 Alvin Moncrief, Assistant in the Registrar's Office, from June 1st to October 1st, 1915, at the rate of \$60.00 per month;
 Howard B. Cross, Instructor in Zoology, beginning September 1, 1915, at an annual salary of \$900.00;
 Oscar B. Jacobson, Assistant Professor of Art, beginning September 1st, 1915, at an annual salary of \$1400.00 with advancement in accordance with the regular salary schedule.

8. (234) I recommend that the regulations governing the temporary State University certificate, be amended so as to read as follows:

STATE UNIVERSITY CERTIFICATE. A person who has finished the first two years' work of the State University of Oklahoma and has had regular courses in Psychology and Education may be granted a certificate by the State Board of Education, valid for two years, of equal standing with a First Grade County Certificate. Such certificates may also, at the option of the Board of Examiners in any independent district, be valid for service in said independent district, after such certificate has been registered with the city superintendent. Such certificate shall not be subject to renewal.

On motion by Mr. Sandlin seconded by Mr. Campbell, the foregoing recommendations and communications of Pres. Brooks were approved.

Pres. Brooks also presented the following recommendations:

1.(235) I attach herewith a communication from George N. Carman, Chairman of the Joint Committee on the Redefinition of Units of the North Central Association of Colleges and Secondary Schools, requesting that the University of Oklahoma pay its share, amounting to \$100.00, of the necessary expenses of said committee. I recommend that the request be granted and that in consideration of the services by this committee the University pay \$100.00 toward the expense of maintenance.

On motion by Mr. Ralls, seconded by Mr. Campbell, the recommendation was approved.

(2) Pres. Brooks asked for information concerning doubtful cases of students under the regulation requiring tuition to be paid by non-resident students.

On motion by Mr. Ralls, seconded by Mr. Sandlin, a committee of three was appointed to take up the questions concerning tuition presented by Pres. Brooks, and recommend a definite policy in the adjustment of such cases to the Board.

All voted aye.

Pres. Wilson appointed Mr. Ralls, Mr. Sandlin and the Secretary of the Board as the committee.

3. (237) That authority be granted to continue during the biennium period the departments and activities now undertaken by the Extension Division, and in addition thereto to conduct such work in Visual Instruction and in Community Music as may be accomplished, the total expense of these last two departments not to exceed Seven Hundred Fifty (\$750.00) dollars for the coming year. It is understood that these departments are to be managed similar to the correspondence work, the participants therein designating some member of the Extension Department as their personal trustee and paying the actual cost of the instruction received. The amount specified above as a probable expense of the State to be expended only in case it is necessary to cover deficits and unavoidable losses that may not properly be charged to individuals.

Approved.

4. Pres. Brooks presented the communication of Miss Metta K. Legler, Assistant Professor of Coice, asking that she be paid \$80.00 for the period from November 15, 1914, to December 1, 1914, with copies of correspondence in the case.

After consideration by the Board, on motion by Mr. Ralls, seconded by Mr. Sandlin, the request of Miss Legler was denied.

Communication was presented from Dr. Walter L. Capshaw, Professor of Anatomy in the School of Medicine in the University of Oklahoma. The Secretary was instructed to notify Dr. Capshaw to appear before the Board at four o'clock.

Dr. Brooks retired.

Mr. S. A. Layton of Layton & Smith, Architects, appeared before the Board and presented plans for the library building at the Central State Normal at Edmond for the approval of the Board.

On motion by Mr. Ralls seconded by Mr. Sandlin, the plan for the children's library on the second floor was changed to make a class room with entrance from the hall, movable partitions to be placed between this class room and library.

All voted aye.

On motion by Mr. Ralls seconded by Mr. Wilson, the rooms on the first floor designated as "Agricultural Laboratory", "Seed-testing Room", and "Store-room" were changed to make four class rooms by placing partition in the center of the store room and dividing the remaining space on each side of this partition into two rooms, with removable partitions between such rooms, making possible four or two class rooms.

All voted aye.

On motion by Mr. Ralls seconded by Mr. Sandlin, the rural school room and the portion designated as "Cloak room" were changed by the taking out of the partition between the cloak room and the main room making one large class room. All voted aye.

On motion by Mr. Ralls seconded by Mr. Sandlin, the plans were approved with the changes as suggested.

Pres. Brooks and Dr. LeRoy Long, the recently elected Dean of the Medical School, appeared before the Board. Dr. Brooks presented the following recommendation:

- 1.(232) Subject to your approval, I have appointed Frank Burner Sorgatz as Assistant Professor of Pathology and Clinical Microscopy. I recommend that his salary be fixed at \$450.00 per year, payable at the rate of \$50.00 per month, from November 1, 1915, to July 1, 1916, both inclusive.

On motion by Mr. Campbell seconded by Mr. Sandlin, the appointment was approved.

All voted aye.

Pres. Brooks gave a brief history of the negotiations of the University authorities with the Oklahoma City Hospital. He explained the present plan of rental and the purpose of securing such hospital.

Dr. Long spoke concerning the work of the Medical School and the improvements that would be necessary in order to place the school in class "A" of the American Medical Association.

Dr. Brooks and Dr. Long retired.

Mr. J. W. Blattner appeared and spoke to the Board concerning the superintendency of the School for the Deaf at Sulphur.

The Board recessed to meet at 2:15 p. m.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Wednesday Afternoon, July 14, 1915.

The State Board of Education was called to order at 2:15 p. m.
Members present: Messrs Wilson, Shepler, Sandlin, Ralls, Hill, and Fite.

Nominations of Pres. G. W. Austin of the College for Women were presented as follows:

Queen E. Melton	Assistant in Language and History	\$720.	per annum
Mayme Wheeler	Assistant in English	1000.	" "
Laura Finch	Assistant in Dom. Science and Art	720.	" "

On motion by Mr. Sandlin seconded by Dr. Fite, Pres. Austin's nominations were approved.

Communication was presented from Pres. Austin informing the Board of his correspondence in trying to collect the rent on the land belonging to the College for Women due from Judge N. M. Williams.

On motion by Mr. Ralls seconded by Mr. Sandlin, the Attorney General's office was requested to bring suit for the collection of the rent due and the cancellation of the lease.

All voted aye.

The report of the College for Women was read and ordered filed.

The recommendations of Pres. Briles of the East Central State Normal were presented as follows:

First, that Lola M. Champlin, Secretary and Registrar, be given a leave of absence during the month of August and that the President be authorized to employ someone to take her place during that time.
No action taken.

Second, that Miss Hardin, Penmanship Teachers, continue her work of giving instruction in writing during the month of July.

On motion by Mr. Ralls seconded by Mr. Campbell, Miss Hardin's services were continued at an amount not to exceed \$100.00.
All voted aye.

Third, Antonio A. Cruze for the position of Instrumental Music.
No action taken.

Fourth, Will D. Gray, Assistant in Physics and Chemistry at \$600.00 per annum.
Rejected.

Fifth, A. Stauffer, Teacher of Writing, \$600.00

On motion by Mr. Ralls seconded by Mr. Campbell, Mr. Stauffer was elected at a salary of \$400. per annum for not less than two hours' time and not more than three hours' time per day.

Recommendations of Pres. Grant B. Grumbine of the Northwestern State Normal were presented as follows:

First, that Pearl E. Crawford be elected instructor in Reading at a salary of \$900.00 per year. On motion by Mr. Sandlin seconded by Mr. Ralls, Miss Crawford was elected.

Second, that Maud Morris be elected as Assistant in Foreign Languages at a salary of \$900.00 beginning September 1st. On motion by Mr. Sandlin seconded by Mr. Ralls, Miss Morris was elected.

Third, that Vernon C. Sheldon be elected as Instructor in Reading and Gymnasium Work for boys at a salary of \$900. per annum. On motion by Mr. Ralls seconded by Dr. Fite, Mr. Sheldon was elected.

Fourth, that S. C. Percefull be elected as Instructor in Physics and Chemistry at a salary of \$1400.00 per annum, beginning September 1st. On motion by Mr. Ralls seconded by Dr. Fite, Mr. Percefull was elected.

Fifth, that a leave of absence for Miss Pearl Crawford for the school year 1915-16 be granted with full salary for the first three months. On motion by Mr. Ralls seconded by Mr. Campbell, leave of absence was granted to Miss Crawford for full salary for three months.

Sixth, Communication of Pres. Grumbine concerning the granting of a diploma to Irene Boggess was presented and on motion by Mr. Ralls seconded by Mr. Sandlin, the granting of a diploma to Miss Boggess was refused.

Seventh, Recommendations for increase in salaries of members of the faculty of the Northwestern State Normal were presented.
No action was taken.

Eighth, requisitions of Pres. Grumbine were presented and approved as amended.

Dr. Walter L. Capshaw, Professor of Anatomy in the University of Oklahoma, appeared before the Board as requested and the Board discussed with him the advisability of taking a leave of absence in order that he might regain his health, after which he retired.

Mr. J. W. Blattner, the recently appointed Superintendent of the School for the Deaf, appeared before the Board and asked for information concerning the teachers and employees at the School for the Deaf and when services should begin.

On motion by Mr. Ralls seconded by Dr. Fite, Mrs. Lula Blattner was elected Matron of the School for the Deaf at a salary of \$600.00 per annum.

Pres. Stratton D. Brooks and Dr. LeRoy Long appeared before the Board. The following communication was read:

Oklahoma City, Okla.
July 3, 1915.

Supt. R. H. Wilson,
City,
Dear Sir:-

At a meeting held in the College Building a resolution was passed, requiring the following to be signed by all physicians doing work in connection with the University Hospital:

Declaration

I hereby promise upon my honor as a gentleman, that I will not, so long as I am doing work in connection with the University Hospital, practice division of fees in any form; neither by collecting fees for others referring patients to me; nor by permitting them to collect fees for me; nor will I make joint fees with physicians or surgeons referring patients to me for operation or consultation; neither will I in any way, directly or indirectly, compensate any one referring patients to me; nor will I utilize any man as an assistant as a subterfuge for this purpose.

I further agree that in case of violation of the above declaration, my connection with the faculty and my privileges in the University Hospital shall be automatically severed.

Dr. Day has ruled that it will be necessary for the Board of Education to act on this matter before it can be put in effect. We wish to place this in the hands of the Board of Examiners, and the State Journal, for publication, but will not do so until you have acted on the matter.

Respectfully,
COMMITTEE:

R. M. Howard
A. L. Blesh
A. K. West

On motion by Dr. Fite seconded by Mr. Ralls, the action of the faculty of the Medical School was approved.

All voted aye.

At the request of the Board, Governor Williams appeared and the Board took up the questions of the Medical School of the University and the necessary changes that should be made in order that the Medical School might meet the requirements of class "A" schools of the American Medical Association.

Pres. Brooks explained the teaching methods in the Medical School at Norman and informed the Board of the report made by the Secretary of the American Medical Association upon the Oklahoma Medical School, which report set forth the needs of the school in order that it might comply with the requirements of the American Medical Association.

Governor Williams discussed the method by which the necessary equipment for the laboratories of the Medical School could be secured.

On motion by Mr. Ralls seconded by Dr. Fite, it was decided to spend not to exceed \$4000.00 for equipment of the Medical School for the purpose of placing it in class "A" of the American Medical Association.

All voted aye.

Mr. Sam L. Morley of the Board of Affairs outlined the negotiations that have been carried on with Commissioner Highley with a view to renting the City Hospital for the purposes of the Medical School. He stated that Mr. Highley had offered the hospital to the Medical School at an annual rent of \$1800.00 per annum.

The Board recessed until Thursday morning, July 15th.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Thursday Morning, July 15, 1915.

The State Board of Education was called to order at nine o'clock with the following members present: Messrs. Wilson, Shepler, Sandlin, Ralls, Hill, Fite, and Campbell.

Dr. N. H. Lindsey, Physician at the State Training School at Pauls Valley, appeared and informed the Board of the work he was doing at that institution. He explained the methods of treatment employed for the correction of the defectives committed to the institution and the necessity of medical supervision.

On motion by Mr. Ralls seconded by Mr. Campbell, the firm of Drs. Lindsey and Calloway were elected physicians and surgeons to the Training School at Pauls Valley at a salary of \$600.00 per annum, payable monthly.

All voted aye.

On motion by Mr. Ralls, seconded by Mr. Campbell, the following regulation was adopted:

Every boy committed to the State Training School at Pauls Valley shall undergo a physical examination immediately upon arrival and shall submit to such medical treatment as prescribed by the physicians of the Training School; the Superintendent of the Training School; the Superintendent of the Training School is required to notify the physicians immediately upon receiving boys in order that the examination may be made without delay.

All voted aye.

Dr. Lindsey was requested by the Board to make a monthly report upon the sanitary conditions existing at the Training School.

On motion by Mr. Ralls seconded by Mr. Sandlin, Miss Hendricks was elected as a substitute Critic Teacher at the Northwestern State Normal in place of Miss Crawford on leave of absence.

All voted aye.

Pres. G. W. Austin of the Oklahoma College for Women appeared before the Board and presented the following:

First, he requested permission to attend the National Education Association to be held at Oakland, California, expenses to be paid by the College for Women.

Second, after discussion with the Board concerning the management of the dormitory, Pres. Austin suggested that the dormitory force be placed on the regular monthly pay roll and that the rent for rooms in the dormitory be turned into the state treasury in order to show the rate of income upon the investment in the building and equipment.

Pres. Austin retired to formulate his regulations for dormitory employees.

Mr. J. F. Warren, President of the Oklahoma State Fair Association, appeared before the Board and Pres. Wilson presented the question of having the School of Mines at Wilburton give a demonstration of mine rescue work, etc., at the State Fair.

On motion by Mr. Ralls seconded by Dr. Fite, it was decided to give the mine rescus demonstration, etc., at the State Fair, provided it be shown that such demonstration would be beneficial to the School of Mines.

All voted aye.

Recommendations of Pres. Evans were presented. The Secretary was instructed to notify Pres. Evans that the Board did not approve the form in which his recommendation was submitted; that it was the sense of the Board that the Presidents are to make recommendations for faculty and employees in the several state institutions and the Board will make the appointments by its approval.

On motion by Mr. Ralls, seconded by Mr. Sandlin, W. T. Ford was elected head of the Department of Mathematics at the Central State Normal at a salary of \$1600.00 per annum.

On motion by Mr. Sandlin seconded by Mr. Ralls, Miss Mariel Hopkins was elected head of the Department of Domestic Science at \$1200.00 per annum.

Action on other recommendations of Pres. Evans was deferred until the afternoon session.

Pres. Austin of the Oklahoma College for Women presented the following recommendations:

First, that the following salaries be provided for out of the Maintenance Account of the Oklahoma College for Women for the session 1915-16, and that these salaries be paid for nine months, beginning with September 1, 1915:

Matron - - - - -	\$600.00
Manager of Dining Service - -	450.00
Steward - - - - -	450.00
Cook - - - - -	450.00
Assistant Cook - - - - -	360.00
Supervisor of Piano Practice -	360.00
Janitor and Fireman - - - - -	360.00

Second, that all pupils who use the College pianos for practice purposes be required to pay for the same at the rate of fifty cents per month in advance.

Third, that all pupils who take domestic science and domestic art be required to pay in advance a fee of \$1.50 per semester.

On motion by Mr. Sandlin seconded by Mr. Shepler, Pres. Austin's recommendations were approved.

All voted aye.

Recommendations of Pres. S. M. Barrett of the Eastern University Preparatory School were presented as follows:

First, that the calendar and synopsis of the course of study of this institution, submitted herewith, be approved.

On motion by Mr. Sandlin seconded by Mr. Ralls, the calendar and synopsis of the course of study were approved.

Second, that Mrs. Lydia E. Challburg be elected as teacher of Violin and Orchestration at a salary of \$400.00 for ten months plus fees not to exceed \$60.00 per month.

On motion by Mr. Sandlin seconded by Mr. Ralls, the recommendation that Mrs. Lydia E. Challburg be elected as teacher of Violin was rejected.

Third, I have paid out in accordance with requisitions issued and permission granted to expend in this institution the sum of \$212.83, itemized statement of which is transmitted herewith. On account of the error in our Deficiency Bill I am unable to collect these amounts. I, therefore, recommend that my salary for the month of July, 1915 be increased this amount and I shall mark the bills paid and surrender them to the Board.

On motion by Mr. Sandlin seconded by Mr. Ralls, the recommendation that Pres. Barrett's salary be increased to reimburse him for expenditures was rejected. All voted aye.

Moved by Mr. Ralls seconded by Mr. Sandlin, that all complaints of failure to pay debts against members of the faculty or employees of the institutions under the direction of the State Board of Education be returned to the complainants with the statement that the Board was in no way a party to transactions between faculty members or employees and private individuals and would assume no responsibility as to such transactions as the law provides a method of collection of debts.

All voted aye.

The following recommendation of Pres. Brooks was presented:

- 1.(241) That Walter L. Capshaw, Professor of Anatomy, be granted leave of absence from September 1, 1915 to September 1, 1916, under the regular terms covering sabbatical leave of absence.

On motion by Mr. Ralls seconded by Mr. Sandlin, Pres. Wilson was authorized to approve for the Board the recommendations of Supt. J. W. Blattner when submitted.

All voted aye.

The Board recessed until one-thirty p. m.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Thursday Afternoon, July 15, 1915.

The State Board of Education was called to order at 1:30 p. m.
Members present: Messrs. Wilson, Shepler, Sandlin, Ralls, Hill, Fite and Campbell

On motion by Mr. Wilson seconded by Dr. Fite, the following resolution was adopted:

Whereas, Senator Gid Graham has resigned as Superintendent of the Oklahoma State Home at Pryor, effective August 1st, and;

Whereas, during the two years of his administration more than three hundred children have been placed in homes; the farm handled in a most successful manner; and the different cottages maintained in a high state of efficiency, and with the practice of economy more than one thousand dollars per month have been saved of the appropriation for maintaining the Home and turned back to the State Treasury,

Be It Resolved: that we extend to Superintendent Gid Graham a vote of thanks and our high appreciation of his services to the State.

All voted aye.

On motion by Mr. Ralls seconded by Mr. Sandlin, the bond of Neil B. Gardner as Superintendent of the Oklahoma State Home was fixed at \$2500.00, and the Secretary was instructed to notify the bonding company to this effect.

All voted aye.

The report of Supt. O. W. Stewart upon his trip to the Convention of National Instructors for the Blind at Berkeley, California was presented together with a picture of the delegates to the meeting which Supt. Stewart presented to the Board.

On motion, the Board accepted Supt. Stewart's report and expressed the appreciation of the Board for the picture.

Supt. Stewart's recommendation for the employment of James L. Waller during the month of August at \$110.00 was approved.

On motion by Mr. Ralls seconded by Mr. Campbell, the Secretary was instructed to notify the Superintendent of the State Home, A. L. Beckett of Stigler, and S. F. Parks of Vinita that the Board had considered the matter of bringing suit in behalf of the Mann heirs on account of the death of their father and that it was the sense of the Board that action should be brought in behalf of the Mann minors by their next friend or guardian, and that the Board had no objections to Supt. Neil B. Gardner acting as guardian for these wards.

Requisition for manual training supplies for the State Training School was presented and approved.

Attorney C. G. Moore from Purcell and Mr. A. H. Trueblood appeared before the Board and presented charges against I. J. Myers of McClain County, asking that the teacher's certificate of Mr. Myers be revoked.

Mr. E. E. Glascoe, J. J. Myers, and two residents of the school district in which Mr. Myers taught, appeared in behalf of Mr. Myers. Supt. S. M. McCuiston of McClain County also appeared. Attorneys Moore and Glascoe spoke concerning the charges and the answer to such charges.

Moved by Mr. Ralls seconded by Mr. Sandlin, that the question of the Board's jurisdiction in the I. J. Myers certificate matter be referred to the Attorney General in order that the Board might be informed as to its right to hear and determine such cases.

All voted aye.

Acting-President E. P. Barrett of the School of Mines appeared before the Board and discussed the advisability of putting on demonstration of mine rescue work at the Fair, after which he retired.

Pres. Gable's recommendation of Miss Grace Fernandes as teacher of Domestic Science in the Northeastern State Normal at \$1000.00 per annum was read and on motion by Mr. Sandlin seconded by Dr. Fite, Miss Fernandes was elected. All voted aye.

On motion by Mr. Ralls seconded by Dr. Fite, Pres. Wilson was authorized to approve Pres. Gable's nomination for head of the Department of Mathematics. All voted aye.

Requisitions of Pres. Gable were presented and on motion by Mr. Ralls seconded by Mr. Sandlin, were approved.

All voted aye.

Nominations of Pres. W. C. Canterbury for the vacancies in the Southeastern State Normal at Durant were presented and read.

Moved by Mr. Ralls seconded by Mr. Hill, that vacancies be declared in the heads of the State Normal Schools at Ada, Durant, Alva, Weatherford, and in the University Preparatory School at Tonkawa, such vacancies to take effect on September first.

Point of order by Mr. Sandlin that the reasons for creating vacancies in the head of one institution might not be germane to the heads of other institutions.

No action taken.

Moved by Mr. Ralls seconded by Mr. Hill, that vacancies be declared in the head of the Southeastern State Normal at Durant to take effect September first.

No action.

Moved by Mr. Campbell seconded by Mr. Ralls, that Pres. Wilson appoint a committee to visit Durant, Weatherford and Tonkawa and request the resignations of the Presidents of the Institutions at those places, such resignations to take effect September 1, 1915.

No action.

The Board recessed until Friday morning, July 16th.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Friday Morning, July 16, 1915.

The State Board of Education was called to order at nine o'clock
Members present: Messrs. Wilson, Shepler, Sandlin, Ralls, Hill, Fite, and
Campbell.

Communication was read from C. Q. Barton of the MacMillan
Company asking to be released from the bond executed April, 1914, covering book
contract entered into in April 1914, setting forth as a reason therefor that the
bond given in May 1915 covered both the 1914 and the 1915 contracts with his
company. On motion by Mr. Hill seconded by Mr. Ralls, the Board author-
ized the cancellation of the original bond issued in April 1914.

The Board then proceeded to consider the requests of the
presidents desiring to attend the meeting of the National Education Association
at Oakland, California.

Moved by Mr. Sandlin seconded by Mr. Ralls, that presidents
desiring to attend the National Education Association be allowed their railroad
fare from the funds of their respective institutions and that each president who
attends such meeting file a complete report setting forth new ideas gained that
may be of benefit to the schools of Oklahoma; one copy to be filed with the
Secretary of the Board and one with the institution, the report to accompany the
claim for railroad expenses.

All voted aye.

Moved by Mr. Campbell, seconded by Dr. Fite, that the Secretary
of the Board be instructed to write suitable letters expressing the appreciation
of the Board for the services of Mr. E. B. Nelson as Superintendent of the State
Training School, and Mr. Frank Read, Jr., Superintendent of the School for the
Deaf.

All voted aye.

The Secretary was instructed to notify Supt. J. W. Blattner
that the Board desired him to notify personally teachers and employees elected
to positions in the School for the Deaf upon the approval of his nominations by
Pres. Wilson.

The Board proceeded to take up the charges against I. J. Myers
of McClain County. The opinion of the Attorney General to the effect that the
State Board of Education had jurisdiction in the matter of revoking state
certificates was read.

Mr. E. E. Glasco, representing I. J. Myers, protested against
the Board taking jurisdiction in the case and stated that he was ready to pro-
ceed with the hearing. The Secretary read the charges as contained in the
affidavits of A. H. Trueblood and H. M. Wells and presented copies of the
mortgages filed in connection therewith. Mr. Myers denied the truth of the
affidavits and Mr. Glasco spoke, outlining what the defense expected to show,
reading affidavits of R. E. Levett, Mr. Brownell and Mr. A. R. Cain.

Moved by Mr. Sandlin seconded by Mr. Ralls, that the Board go
into executive session.

On motion by Mr. Campbell seconded by Mr. Hill, Mr. Ralls was appointed as a committee to represent the Board in the hearing of the case of I. J. Myers at Purcell, the time for the hearing being fixed at 10:30 o'clock, Saturday morning, and the issues be confined to the charges read in the affidavits of Trueblood and Wells, the testimony to be transcribed at the expense of the parties interested.

All voted aye.

Pres. Charles Evans of the Central State Normal appeared before the Board and spoke concerning his recommendations for faculty members. The members of the Board discussed with Pres. Evans the advisability of placing Miss Marguerite Brown, Piano Teacher, on a fee basis.

On motion by Mr. Sandlin seconded by Dr. Fite, Pres. Evans' recommendations were approved as follows:

		Per
Irene Cullison	Physical Training Director for Girls	\$1100. annum
V. O. Wilson	Head Manual Training Department	1500. "
Mrs. C. P. Coudert	Assistant in the Library	900. "
Jack London	Teacher of Penmanship	1000. "

That Fred H. Ives be granted a leave of absence for the fall term, beginning September 1915, on full pay for the purpose of attending Kansas University College;

Miss Marguerite Brown, teacher of Piano, salary based on fees not to exceed \$1400; the Board guaranteeing to pay the difference should the fees fall below \$900.00.

Motion carried, Mr. Ralls voting no.

Moved by Mr. Ralls seconded by Mr. Hill, that all state school libraries be cataloged as to books by the librarians and that the catalog of every institution be printed by one of the school printing plants and that every pupil entering the institution be furnished with a copy of the catalog of the library of such institution upon entrance.

All voted aye.

The Board recessed until 1:30 p. m.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION Friday Afternoon, July 16, 1915.

The State Board of Education was called to order at 1:30 p. m. Members present: Messrs Wilson, Campbell, Fite, Hill, Ralls, Sandlin, and Shepler.

Recommendations of Pres. U. J. Griffith were presented and action taken as follows:

1. On motion by Mr. Ralls seconded by Mr. Hill, Claude Reeds of Norman was elected Physical Director at a salary of \$1200.00 per annum.