

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.  
Wednesday Morning, May 12th, 1915.

The State Board of Education was called to order at nine o'clock.  
Members present: Messrs. Wilson, Ralls, Potterf, Hill and Campbell.

The minutes of the meeting of the State Board of Education on April 15th and 16th, 1915, were read and approved.

Mr. Ralls reported that the special committee appointed to investigate the claim of David R. Boyd for his pro rata share of rental on the section of land exchanged to him by the University for other land adjoining the campus, had ascertained the facts relating to the claim and recommended the payment of the same.

On motion by Mr. Ralls, seconded by Mr. Potterf, the claim of Dr. Boyd for \$700.00 was approved.

All voted aye.

Mr. Potterf reported the result of his conference with S. F. Parks, Special Probate Attorney for the Orphans' Home and stated that an agreement had been reached whereby Judge Parks is to receive, for actual services, per diem of five dollars and expenses.

Report approved.

Claims of Mr. Parks for \$115.00 for salary and \$23.69 for expenses were approved.

The Board then proceeded to consider claims and requisitions.

Requisition of Supt. E. B. Nelson for button hole, tailor, vamping machines, etc., was considered and action postponed.

Claim of Supt. Gid Graham for railroad fare for himself and Helen Loux from Pryor to Oklahoma City and return was considered. The Secretary was instructed to see Mr. Morley concerning this claim and to notify Supt. Graham that the Board did not approve claims for expenses incurred in taking children away from the Institution for the inspection of anyone desiring to make adoption; that it was the sense of the Board that persons desiring to adopt children should visit the Institution and inspect the children.

Claim of S. M. Barrett for traveling expenses with explanation was read. On motion by Mr. Potterf, seconded by Mr. Campbell, Pres. Barrett's claim was approved.

Claims of the University Preparatory School at Tonkawa for long distance telephone calls with the explanations of Pres. Glover were presented and read. On motion by Mr. Ralls, seconded by Mr. Campbell, the claims were approved.

All voted aye.

Claim of Pres. Grumbine for traveling expenses was presented and on motion by Mr. Ralls, seconded by Mr. Hill, was approved.  
All voted aye.

Requisition of Supt. Gid Graham of the Orphans' Home for a binder and pad-locks was approved.

Requisition from Pres. Glover for posts and a requisition for a National Junior Canning Outfit were approved and the secretary was instructed to notify Pres. Glover to state definitely the purpose for which the items of his requisitions were to be used. The requisition of Pres. Glover for a china kiln was presented and action deferred.

Claim of F. C. Oakes for expenses incurred in taking the Central State Normal Debating Team to Durant was presented. On motion by Mr. Ralls, seconded by Mr. Potterf, the claim was not approved.

Claim of Pres. Glover for postage for the Technical Educator in amount \$12.65 was allowed.

Claims of Pres. Glover for expense incurred in holding conferences with the State Board of Public Affairs were, on motion by Mr. Ralls, seconded by Mr. Potterf, referred to that Board for explanation.

Communication was read from Governor Robert L. Williams concerning the practice of rigid economy in the administration of the schools and institutions under the direction of the State Board of Education.

Claim of E. P. Barrett for expenses incurred in connection with the Fifth session of the Legislature was presented with Pres. Barrett's letter of explanation.

On motion by Mr. Ralls, seconded by Mr. Potterf, the claim of Pres. Barrett was referred to the Chairman of the Appropriations Committee for his opinion as to the necessity of such expense.  
All voted aye.

The Normal Presidents Council appeared before the Board and presented the following recommendations:

1. That permission be granted to each Normal School to subscribe for twenty-five weekly newspapers for the library.
2. That the Board be asked to sanction the expenditure, not to exceed \$250.00 per annum, by each Normal School to pay necessary expenses of Presidents and faculty members in attending teachers' meetings and other proper public gatherings.
3. That the Board be asked to sanction the expenses of the Presidents to the N. E. A. which meets at Oakland, California in August.
4. That a Committee be appointed to formulate a plan for religious education in connection with the Normal Schools, said committee to report at the next meeting of the Council after a conference with Rev. J. L. Alexander, Secretary of the International Sunday School Association.

Pres. Briles outlined at length the suggested plan for the correlation of bible study with the Normal Colleges. Other Presidents spoke of the results which had been attained in the bible study classes.

The Board, after consideration of the recommendations of the Normal Presidents' Council, took the following action:

1. That every Normal School be allowed to subscribe for newspapers necessary to keep the school in touch with the district not to exceed twenty-five such subscriptions to any one Normal School.
2. That the Board approve the expenditure of not to exceed \$250.00 per annum for traveling expenses of Presidents and faculties in attending teachers' meetings and other public gatherings.
3. Action upon the paying of the expenses of the Presidents to the N. E. A. at Oakland, California, was postponed.
4. Pres. Wilson appointed a committee consisting of Presidents Briles and Evans to work out the definite details for the proposed plan of correlation of the Normal Schools and bible study, the committee to report at the next meeting of the Board.

The Normal School Presidents retired.

Pres. Gable presented requisitions,

1. For tents to be used by the Summer Normal students attending the North Eastern State Normal.
2. For labor and material to be used in the construction of a Detroit Gas Machine for supplying gas in the chemical laboratory and in the domestic science department.
3. For labor and material to build a grand stand for the athletic field.
4. For labor and material to be used in the construction of tennis courts.

On motion by Mr. Hill, seconded by Mr. Potterf, the requisition for the construction of the gas generating plant was approved.

On motion by Mr. Hill, seconded by Mr. Potterf, the requisition of Pres. Gable to purchase twelve tents was approved.

On motion by Mr. Potterf, seconded by Mr. Campbell, the requisition for labor and material for tennis courts was approved.

On motion, requisition for labor and material for grand stand was not approved.

Pres. Gable was authorized by motion to employ a Watchman at \$25.00 per month for the building and campus at the North Eastern State Normal, such employment to continue during the Summer School.

Pres. Briles appeared before the Board and spoke concerning the claim of Miss Emma Ligon for salary for March and April as Critic Teacher in the Model Rural School adjacent to the East Central State Normal.

On motion by Mr. Potterf, seconded by Mr. Campbell, the claims of Miss Ligon for March and April at \$50.00 per month were allowed.  
All voted aye.

The Board recessed at 1:00 p.m.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION  
Wednesday Afternoon, May 12th, 1915.

The State Board of Education met at two o'clock. Members present: Messrs. Wilson, Ralls, Potterf, Campbell and Hill.

The Secretary presented the bids of the following companies proposing to furnish texts in Domestic Science and a system of Penmanship which had been filed on or before January 22, 1915, the date specified in the advertisement for the final day for receiving bids:

O. P. Barnes, Chicago, Ill; Eaton and Company, Chicago, Ill; Little, Brown and Company, Boston, Mass; Row, Peterson and Company, Chicago, Ill; Practical Drawing Publishing Company, Dallas, Texas; Silver, Burdett & Company, Dallas, Texas; Zaner and Blosier Company, Columbus, Ohio; The Webb Publishing Company, Oklahoma City, Oklahoma; and the American Book Company, Chicago, Ill.

Also the bids of the following companies which were filed after January 22nd:

The A. S. Barnes Company, Chicago, Ill; J. E. Dyche Publishing Company, Oklahoma City; The MacMillan Company, Dallas, Texas; and Webb Publishing Company, St. Paul, Minn.

The following resolution was adopted:

RESOLVED, that it is the sense of the State Board of Education that the Board waive that part of the advertisement for bids fixing the final limit for the reception of bids at January 22, 1915, and consider the bids of those companies filing their proposals after such date.

On motion by Mr. Hill, seconded by Mr. Campbell, the resolution was adopted.

The bids of the several companies were opened and the Board proceeded with the hearings of the following agents of the several companies:

Leno Osborne, representing Row, Peterson & Company, presented "Food and Clothing" of which she is the author, for the consideration of the Board.

L. A. Hufford, Little Brown and Company, spoke upon Lincoln's "Boston School Kitchen".

Arthur Stocks, representing the A. S. Barnes Company, appeared before the Board and presented the New Barnes Writing Books.

C. Q. Barton, representing The MacMillan Company, presented Lister's Muscular Movement Writing and the Kinne-Cooley books, "Shelter and Clothing" and "Foods and Household Management".

Stella Brodowsky, representing Zaner and Bloser, presented the Zaner Method of Writing Books.

L. T. Putney of Silver, Burdett and Company, spoke concerning the progressive steps in writing by Farley, Whitehouse and Gunnison.

O. P. Barnes presented the New Outlook Writing System.

C. E. Webb of Webb Publishing Company presented the Craemer System for the consideration of the Board.

F. O. Putnam of the Practical Drawing Publishing Company presented the Practical Writing System.

J. E. Dyche spoke concerning the Rational System of Modern Writing.

The Secretary read the bids of the American Book Company, Eaton and Company and the Webb Publishing Company of St. Paul, Minn.

The Board recessed.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.  
Thursday Morning, May 13th, 1915.

The State Board of Education met at nine o'clock. Members present: Messrs. Wilson, Ralls, Campbell, Potterf, and Hill.

The Board proceeded to the consideration of the bids for texts in Domestic Science and a system of Penmanship.

Moved by Mr. Ralls, seconded by Mr. Potterf, that "Food and Clothing" by Leno Osborne, published by Row, Peterson and Company of Chicago, be adopted for use in the common schools of Oklahoma at 60¢, exchange price 30¢.

Voting aye, Mr. Wilson, Mr. Ralls, Mr. Hill, Mr. Campbell, and Mr. Potterf.

Pres. Wilson declared "Food and Clothing" adopted.

On motion by Mr. Potterf, seconded by Mr. Ralls, Kinne and Cooley's "Shelter and Clothing" and "Food and Household Management" at a retail price of \$1.00 exchange price 50¢ for use in high schools and normal schools, were adopted.

Voting aye, Mr. Wilson, Mr. Ralls, Mr. Hill, Mr. Potterf and Mr. Campbell.

Pres. Wilson declared the Kinne and Cooley texts adopted for use in the high schools and normal schools.

The Board then proceeded to consider the merits of the several systems of Penmanship offered for use in the common schools.

On motion by Mr. Potterf, seconded by Mr. Hill, Mr. Campbell and Mr. Ralls were appointed to confer with Mr. Webb of the Webb Publishing Company and secure further information as to the provisions of the bid offered by him relating especially to the plan of supervision.

All voted aye.

Pres. Stratton D. Brooks appeared before the Board and presented the following recommendations:

1 - (200) That J. H. Felgar, dean of the School of Engineering, while on his regular annual trip to attend the meeting of the Society for the Promotion of Engineering Education, to be held at Ames, Iowa, beginning June 22nd, be permitted to inspect the University of Iowa and the University of Illinois at the expense of the University of Oklahoma.

Approved.

2 - (201) That Professor Jerome Dowd, Director of the School of Commerce and Industry, be authorized to attend the Southern Sociological Congress at Houston, Texas, May eighth to twelfth, at the expense of the University of Oklahoma.

Approved.

3 - (202) Subject to your approval I have accepted the resignations of the following named persons to take effect September 1, 1915: Louisa Brooks, Assistant Professor of English.

Approved.

4 - (203) That Burton Franklin Tanner, Assistant Professor of Public Speaking, be granted leave of absence without pay from September 1, 1915, to September 1, 1916.

Approved.

- 5 - (204) That the salary of Burton Franklin Tanner be fixed at the rate of \$216.66 per month for July and for August, 1915.  
Approved.
- 6 - (205) That John Begg Cheadle, Professor of Law, be granted leave of absence from September 1, 1915, to September 1, 1916, under the regulation of the Board governing sabbatical leave of absence.  
Approved.
- 7 - (206) That the sabbatical leave of absence granted to the following named persons, be discontinued on May first, 1915:  
Samuel Watson Reaves, Professor of Mathematics,  
Louis Alvin Turley, Professor of Histology and Pathology,  
Roy Gittinger, Professor of English History,  
Sardis Roy Hadsell, Professor of English Language  
Roy Temple House, Professor of the Germanic Languages and Literature,  
Henry Higgins Lane, Professor of Zoology.  
Approved.
- 8 - (207) That the following named persons be given leave of absence without pay from May 1, 1915, to July 1, 1915, and that upon the latter date they be placed upon the salary schedule at their regular salary as provided in the schedule:  
Samuel Watson Reaves, Professor of Mathematics,  
Louis Alvin Turley, Professor of Histology and Pathology,  
Roy Temple House, Professor of the Germanic Languages and Literature,  
Roy Gittinger, Professor of English History,  
Sardis Roy Hadsell, Professor of the English Language,  
Henry Higgins Lane, Professor of Zoology.  
Approved.
- 9 - (208) Subject to your approval I have appointed Metta Kathryn Legler, Assistant Professor of Voice, beginning September 1, 1915. I recommend that her salary be fixed at \$500.00 per year in addition to all fees collected for individual lessons.  
Approved.
- 10 - (209) That Roy Gittinger, in addition to his present rank of Professor of English History, be appointed Dean of Undergraduates to date from September 1, 1915, and that he be placed upon the schedule at \$2100.00 and be annually advanced thereafter in accordance with the schedule.  
Approved.
- 11 - (210) Subject to your approval I have appointed the following named persons at the rank and salary specified, beginning September 1, 1915, with annual advance in accordance with the respective schedule:  
Fowler D. Brooks, Assistant Professor of Psychology and Education \$1200.00

Patricio Gimeno, Associate Professor of Romance Languages	1600.00
Jesse Lee Rader, Librarian, with rank of Associate Professor	1600.00
Howard Storm Browne, Associate Professor of Materia Medica	1600.00
Harold Harvey Herbert, Associate Professor of Journalism	1600.00

Approved.

- 12 - (211) Subject to your approval, I have appointed the following named persons to the rank and at the salary specified for the school year beginning, September 1, 1915:
- |   |                |
|---|----------------|
| Meade Frierson, Jr., Instructor in English          | \$800.00       |
| Thomas Bruce Robb, Instructor in Economics          | 900.00         |
| John Paine Torrey, Instructor in Physical Diagnosis | Without salary |
- Approved.

On motion by Mr. Ralls, seconded by Mr. Campbell, the President was authorized to appoint a committee to confer with the Board of Agriculture and the Governor concerning the law passed by the Fifth Legislature relating to the collection of fees from non-resident students of the State Institutions. Mr. Wilson appointed Mr. Ralls, Mr. Potterf and Dr. Brooks.

The Board recessed at 12:15 p.m.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.  
Thursday Afternoon, May 13th, 1915.

The State Board of Education met at two o'clock. Members present: Messrs. Wilson, Ralls, Hill, Potterf, and Campbell.

Pres. Brooks again appeared before the Board and presented the following recommendations:

- 1 - (212) Subject to your approval I have appointed the following named persons to the positions and at the salary specified for such portion of the fiscal year, beginning July 1, 1915, as their services may be necessary and satisfactory:
- |   |                |
|---|----------------|
| Thomas B. Ferguson, Superintendent of Buildings and Grounds     | \$1200.00      |
| James H. Craven, Assistant Superintendent of Bldgs. and Grounds | 1000.00        |
| A. M. Houston, Fireman  | 900.00         |
| Gus L. Huey, Fireman  | 900.00         |
| James Houston, Teamster   | 1100.00        |
| W. K. Vinson, Janitor   | 720.00         |
| A. M. Southern, Night Watch                                     | \$2.00 per day |
| M. Cameron, Carpenter   | .50¢ per hr.   |
| Sam Crawford, Foreman, Print Shop                               | 1200.00        |



Wilhelm Deitz, Printer and Bookbinder	840.00
E. R. Kraettli, Clerk and Stenographer	1020.00
Jennie F. Pickering, Stenographer	900.00
Grace B. Smith, Catalog Clerk	1000.00
Paul H. Fesler, Clerk	1200.00
Approved.	

- 2 - (213) That the title of the Department of Political Science be changed to that of the Department of Government and that the title of John Alley, Professor of Political Science, be made that of Professor of Government, both changes to become effective September 1, 1915.  
Approved.

The Board also discussed the President's home at the University with Dr. Brooks.

Dr. Brooks retired.

The Board then proceeded to a consideration of the systems of Penmanship offered for adoption. On motion by Mr. Ralls, seconded by Mr. Campbell, the bid of the Webb Publishing Company, as follows, was adopted:

"I herewith submit the following prices for state adoption on the Creamer System of Penmanship:

Book I for Grade 1 \$ .04	Pad No. 1 for Grade 1, 50 sheets, \$.05
Book II for Grade 2 .04	
Book III for Grade 3 .04	Pad No. 2 for Grade 2, 45 sheets .05
Book IV for Grade 4 .04	
Book V for Grade 5 .04	Pad No. 3 for Grades 3,4,5,6,7,8,
Book VI for Grade 6 .04	45 sheets, .05
Book VII for Grade 7 .04	
Book VIII for Grade 8 .04	

"Craemer's Teachers' Manual and Correspondence Course given free to all teachers. Plates to be Wax Engraving.

"I agree to furnish supervisors to give special work in every County and State Normal during the summer terms; also a supervisor to travel over the State and supervise the work in Penmanship in public schools during the life of the contract.

"I wish to call your attention to the fact that the Creamer System of Penmanship is now being used in fifty Counties and forty Cities of this State. I have filed with your Secretary letters of recent date from those using our system, for your inspection."

Voting aye, Mr. Wilson, Mr. Ralls, Mr. Potterf, Mr. Hill and Mr. Campbell.

Pres. Wilson declared the Creamer System of Penmanship, bid by the Webb Publishing Company, adopted for use in the common schools of the state.

On motion by Mr. Potterf, seconded by Mr. Ralls, the President was authorized to notify the State Treasurer of the action of the Board in the adoption of books and to instruct him to return the deposits of the companies

failing to receive adoptions at once and to return also the deposits of the Macmillan Company, the Webb Publishing Company and Row, Peterson and Company as soon as bonds were furnished and contracts signed by those companies.

All voted aye.

Pres. Charles Evans of the Central State Normal School appeared before the Board and presented his recommendations for the faculty of the Central State Normal for 1915-16 as follows:

B. F. Nihart	Pedagogy and Supervisor of Observation Work	\$1750.00
Geo. J. Williams	Principal of Training School	1400.00
M. E. Wood	Pedagogy	1600.00
P. C. Smith	History of Education	1600.00
T. F. Pierce	Psychology	1600.00
F. C. Oakes	English	1600.00
Annie G. Thornton	English Asst.	1150.00
Maude A. Ambrister	" "	1100.00
Mildred Dalzell	" "	1200.00
Margaret J. Mitchell	History	1600.00
Lucy J. Hampton	" "	1100.00
Emma Estill	" "	1100.00
S. J. Payne	Mathematics Asst.	1400.00
O. W. Jeffries	Foreign Language	1600.00
John Davis	Physics and Chemistry	1600.00
C. M. Howell	" " " Asst.	1200.00
Beulah Rickard	" " " "	1000.00
W. C. Jamieson	Biology	1600.00
Fred H. Ives	Agriculture	1600.00
J. C. Adamson	Geography & Commerce	1500.00
A. H. Greene	Supervisor of Music	1400.00
Annie Smith	Drawing	1300.00
C. W. Wantland	Physical Training for Boys	1600.00
Lorena Hindes	Critic Teacher	1000.00
Edna Foster	" "	900.00
Ruby Canton	Librarian	1200.00
Ethel M. Cardiff	Secretary	1200.00
Mrs. A. Watkins	Clerk in Office	900.00
T. F. Thassler	Engineer	1050.00
C. M. Boyer	Asst. Engineer	720.00
John Smith	Custodian of North Bldg.	700.00
Jacob Weisenback	" " South "	700.00

On motion by Mr. Potterf, seconded by Mr. Campbell, the nominations of Pres. Evans were approved.

All voted aye.

Pres. Grant B. Grumbine of the Northwestern State Normal School appeared before the Board and presented the following nominations:

W. H. Wood	Dir. Tr. Sch. and Prof. Psych. and Ped.	\$1700.00
W. E. Sloat	Prof. of English	1400.00
F. S. Wyatt	Prof. of History	1400.00
E. A. Herod	Prof. of Mathematics	1400.00

A. G. Vinson	Prof. of Agriculture	1400.00
O. S. Warren	Prof. of Foreign Languages	1400.00
W. F. Moody	Prof. Phys. and Chemistry	1400.00
C. A. Jenner	Prof. Manual Training	1400.00
T. C. Carter	Prof. of Biology	1400.00
Henrietta Pyle	Prof. Publ. School Music	1200.00
John T. Hughes	Asst. Prof. Mathematics	1100.00
Reed L. Watt	Asst. Prof. English	1100.00
Sarah Crumley	Prof. Domestic Science	1000.00
Minnie Shockley	Asst. in English	1000.00
Grace Stegall	Prof. of Drawing	1000.00
Anna LeCrons	Librarian	900.00
Francis J. Edmonds	Phys. Dir. for Girls	900.00
Maud A. Drake	Asst. in English	900.00
Hettie A. Brown	Asst. in English	900.00
Bertha Mathews	Critic	900.00
Nettie A. Maurer	Prof. of Montessori	900.00
Blahch Bussey	Critic	900.00
Pearl Crawford	Critic	900.00
Florence Fallon	Critic	900.00
Melvin C. Mann	Asst. in Chemistry and Sup. of Gym.	900.00
G. W. Stevens, Prof. of Biology, has asked for another year leave of absence without pay. I recommend same to be granted.		

On motion by Mr. Ralls, seconded by Mr. Potterf, Pres. Grumbine's recommendations were approved.

Pres. Charles W. Briles of Ada appeared before the Board and recommended the following list as the faculty and employees of the East Central State Normal for the year 1915-16:

M. L. Perkins	Prof. of Pedagogy	\$1700.00
C. G. Bradford	Supervisor of Training School	1400.00
A. L. Fentem	Prof. of Psychology & Dir. of Cor. Work	1400.00
R. G. Sears	Prof. of History	1400.00
W. L. Roddie	Asst. Prof. of History	1100.00
M. B. Molloy	Prof. of English	1400.00
Clara Mitchell	Asst. Prof. of English	1100.00
E. C. Wilson	Librarian and Asst. Prof. of English	1400.00
Glenn Clark	Prof. of Mathematics	1400.00
Kate K. Knight	Asst. Prof. of Mathematics	1100.00
E. A. MacMillan	Prof. of Biology & Agriculture	1400.00
O. L. Lackey	Prof. of Physics and Chemistry	1400.00
E. E. Ericson	Prof. of Manual Training	1400.00
Helen A. Turner	Prof. of Drawing	1000.00
Emma K. Keller	Prof. of Public School Music	1200.00
B. Alice Francisco	Prof. of Domestic Science	1000.00
Josephine Clarke	Prof. of Foreign Language	1400.00
Lucy Pepon	7th and 8th Grade Critic Teacher	900.00
Ella McClain	Intermediate Critic Teacher	900.00
Bernard Laird	Rural Critic Teacher	600.00
Lola M. Champlin	Secretary & Registrar	900.00
A. N. Harrison	Engineer & Janitor	900.00
E. O. Rogers	Supervisor of Grounds	720.00
Jake Sloan	Asst. Janitor	600.00

On motion by Mr. Potterf, seconded by Mr. Halls and Mr. Campbell, Pres. Briles' recommendations were approved.

All voted aye.

Pres. G. W. Gable appeared before the Board and presented the recommendations of the faculty members and employees for the Northeastern State Normal for 1915-16 which were approved by the Board, on motion by Mr. Hill, seconded by Mr. Potterf, as follows:

Eula R. Smith	Public School Music	\$1000.00
L. M. Logan	Latin	1400.00
W. T. Ford	Mathematics	1400.00
J. M. Hackler	Mathematics	1400.00
A. K. Gosson	Physics and Chemistry	1400.00
T. L. Ballenger	History	1400.00
Wade H. Shumate	Psychology and Director of Training School	1700.00
H. R. Williams	Registrar and Public Speaking	1400.00
A. M. Rumann	Manual Training	1400.00
E. L. Johnson	English	1400.00
J. N. Clark	English	1400.00
Clare Wirfs	Domestic Science	1000.00
Mary I. Hanna	Drawing and Art	1000.00
Florence McMurtry	Critic, 7th and 8th grades	900.00
Lizzie K. Blackmore	Critic, 5th and 6th grades	900.00
Janana Ballard	Critic, 3rd and 4th grades	900.00
Mary E. Whetsel	Critic, 1st and 2nd grades	900.00
Dr. Emmet Starr	Librarian and Asst. in Okla. History	1100.00
Marie Couter	Secretary	900.00
William Beck	Engineer	900.00
Ed Sharp	Janitor	600.00
Alice Barnett	Janitor	120.00

All voted aye.

Pres. Gable also recommended that leave of absence be granted J. M. Hackler and Janana Ballard on full pay during the Summer Term in order that they might attend the University of Chicago.

On motion by Mr. Potterf, seconded by Mr. Campbell, the recommendation was approved.

Pres. W. C. Canterbury appeared before the Board and presented his recommendations for the faculty of the Southeastern State Normal which were approved as follows:

Paul E. Laird	Physics and Chemistry	\$1400.00
Hallie McKinney	Domestic Science & Domestic Art	1000.00
Wm. T. Dodson	History and Government	1600.00
A. S. Faulkner	Education and Training School	1700.00
E. B. Robbins	Agriculture and Geography	1400.00

Allen Berger	Manual Training	1400.00
Mrs. Joe Lou Adams	Assistant in English	1100.00
M. M. Wickham	Biology	1400.00
J. C. M. Krumtum	Foreign Languages	1400.00
A. Linscheid	English and Literature	1400.00
Hattie Rainey	Critic Teacher, 3d and 4th grades	900.00
Edith Gabriel	Critic Teacher, 7th and 8th grades	900.00
Haydee Ritchey	Librarian	720.00
T. A. Galloway	Secretary-Register & Instructor in Penmanship	1200.00

Motion for approval by Mr. Campbell seconded by Mr. Ralls.  
All voted aye.

Pres. U. J. Griffith of the Southwestern State Normal School appeared before the Board and presented his recommendations as follows:

Wm. Z. Smith	Director of Training School
Earl W. Wiley	Teacher of English
L. S. Stephens	Teacher of Mathematics
John C. Resler	Teacher of Physics and Chemistry
J. W. Bremer	Teacher of Pub. Sch. Music and German
C. H. Simpson	Teacher of Biol. and Agriculture
J. C. McLaughlin	Teacher of Foreign Languages
F. H. McCrea	Teacher of Manual Arts
Dora Stewart	Teacher of History
Sadie Puckett	Teacher of Geog. Assistant in Math.
Mamie B. Davis	Teacher of Domestic Science
M. W. Quigley	Librarian
Myrtle Williams	Assistant in English
Ursula Lamar	Asst. in History and Pedagogy
Verna McQuown	Registrar and Secretary
Mrs. Emma Miller	Critic Teacher
Pearl Wilson	Critic Teacher
Lula Vrooman	Critic Teacher
N. Lacy	Head Janitor and Engineer
W. S. Allen	Second Janitor
J. W. Mathews	Third Janitor

On motion by Mr. Ralls, seconded by Mr. Potterf, the teachers and employees of the Southwestern State Normal School were elected at their present salaries except Wm. Z. Smith, Earl W. Wiley and Dora Stewart.

All voted aye.

A committee of citizens from Ada consisting of J. F. McKeel, R. M. Roddie, Mayor E. S. Ratliff and Robert Wimbish appeared before the Board and spoke in behalf of Pres. Chas. W. Briles of the East Central State Normal.

Pres. G. W. Austin appeared before the Board and presented his nominations for the faculty of the Oklahoma College for Women for 1915-16:

Edgar Cowan	Science	\$1800.00
Lora L. Garrison	English	1400.00
Lula A. Barr	Mathematics	1400.00
Anne W. O'Keill	History	1400.00
Maxie N. Woodring	Language	1400.00
Helen M. Johnson	Language	1200.00
Zoe Norman	Domestic Science	1400.00
Anna K. Banks	Domestic Art	1400.00
Mary E. Wilson	Art	1200.00
Frances D. Davis	Expression	1400.00
Edna B. Maddox	Commercial	1400.00
Irene Shaley	Physical Education	1100.00
Caroline Porter	Voice	1400.00
Lois Bennett	Music	1100.00
Ethel L. Carson	Music	900.00
Helen Wylie	Music	900.00
Rudolf Richter	Music	1400.00
Eliza J. Rule	Librarian	900.00
Okla Wood	Science & English	1000.00

On motion by Mr. Hill, seconded by Mr. Ralls, Pres. Austin's recommendations were approved with the exception of Ethel L. Carson, Helen Wylie and Okla Wood, new teachers upon whom action was deferred.

Pres. Austin also spoke concerning the advisability of conducting a Summer School in the Oklahoma College for Women. After consideration by the Board, on motion by Mr. Ralls, seconded by Mr. Hill, it was voted not to conduct a Summer School in that Institution but to use the teachers in the Summer Institutes where they might be needed.

The Board recessed.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.  
Friday Morning, May 14, 1915.

The Board was called to order at nine o'clock. Members present: Messrs. Wilson, Ralls, Potterf, Campbell and Hill.

Pres. Wilson made a statement concerning his trip to Chattanooga to confer with the Secretary of the General Education Board in regard to the securing of rural school inspectors for Oklahoma to be paid by the General Education Board. He read a letter from the Assistant Secretary concerning the placing of inspectors in Oklahoma and stated that he desired an endorsement of the plan. Action on the matter was deferred until the afternoon session.

Pres. Wilson presented the following resolution:

It is the opinion of the State Board of Education that the best interests of the State Institutions under the supervision and control of this Board can be administered with more satisfaction and to the better general interest of the State by not employing in any Institution as teacher or secretary any person whose place of residence is in such city or who has any near relatives residing in the city or town where the Institution is located.

It is further understood that this provision is not to be interpreted as retroactive; therefore, will not apply to persons now employed in the Institutions so long as they continue to give satisfactory service.

Resolution was approved on motion by Mr. Ralls, seconded by Mr. Potterf.

Supt. O. W. Stewart appeared before the Board and presented recommendations for the teachers and employees for the School for the Blind for the year 1915-16 as follows:

Sara D. Atwood	Bookkeeper & Correspondent	\$780.00	(12 mo.)
Sallie Puckett	Matron	600.00	(12 mo.)
N. E. Bodenheimer	Girls Supervisor	360.00	( 9 mo.)
Dora Revis	Boys "	400.00	(12 mo.)
M. K. Thompson	Oculist & Aurist	405.00	( 9 mo.)
Sessler Hoss	Physician	405.00	( 9 mo.)
	Night Watchman	600.00	(12 mo.)
	Engineer	720.00	(12 mo.)
James Waller	Principal Teacher	990.00	( 9 mo.)
	Teacher, 7th and 8th Grades	630.00	( 9 mo.)
Venia Reece	Teacher, 5th and 6th Grades	540.00	( 9 mo.)
Alda Lemons	Teacher, 3rd and 4th Grades	540.00	( 9 mo.)
Maude Hicks	Primary Teacher	540.00	( 9 mo.)
Gordon Hicks	Director of Music	900.00	( 9 mo.)
Grace Fagan	Assistant Teacher, Music	585.00	( 9 mo.)
Raymond Reasor	Teacher of Piano Tuning	540.00	( 9 mo.)
	Industrial Department (Broom-making, etc.)	650.00	(10 mo.)
	Sewing and other Domestic Arts	585.00	( 9 mo.)

That the resignation of Jesse Warrington be accepted, and that, as it is very desirable to secure as his successor one well fitted for the peculiar work required in a school of this kind, I be given ample time in which to locate such a person, whose name, with credentials, will be submitted to the Board at a later date.

In recommending that Mr. Warrington's resignation be accepted, I desire to commend his work, and I refer you to a copy of his resignation, which states his reasons for leaving the School.

That I be authorized to locate a man qualified to teach broom-making and kindred trades; a woman qualified to teach sewing, basketry and kindred arts, the names of the two together with their credentials, to be filed with the Board at a later date.

It is my plan to have four of our pupils attend the Muskogee High School, next year. The merits of this plan need not be discussed here; but I would observe that if we advance our 10th grade pupils, and instruct them in our schools, it will be necessary to employ a high school teacher. I recommend that I be authorized to employ some resident of Muskogee, at a salary not to exceed \$50.00 per month, to read for and otherwise assist the pupils who are to attend the high school.

I recommend that the employing of the cook, janitor, nightwatchman and dining room maids be left to the Superintendent.

On motion by Mr. Ralls, seconded by Mr. Campbell, Supt. Stewart's recommendations were approved.

All voted aye.

Supt. Frank Read appeared before the Board and presented his recommendations for teachers and employees of the School for the Deaf for 1915-16.

On motion by Mr. Ralls, seconded by Mr. Hill, action was deferred on Mr. Read's recommendations until the Governor had appointed a Superintendent for the School for the Deaf.

All voted aye.

Pres. Wilson appointed Mr. Ralls and Mr. Potterf as a committee to review the contracts made with the book companies who had secured adoptions.

The Board recessed at noon.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.  
Friday Afternoon, May 14th, 1915.

The Board met at two o'clock. Members present: Messrs. Wilson, Ralls, Hill, Campbell, and Potterf.

Prof. J. I. Tucker of the State University appeared before the Board and spoke concerning the advisability of establishing a course for the training engineers appointed to positions established by the new road law passed by the Fifth Legislature.

The Board then proceeded to the consideration of the Reading Circle books, offered for adoption.



Mr. A. R. Hickam of Ginn and Company appeared before the Board and presented the books offered by his company for Reading Circle adoption.

C. Q. Barton appeared before the Board and presented the books offered by the MacMillan Company.

The letters of the superintendents who had been asked to give suggestions as to the character of the books desired by the Reading Circles were read.

Moved by Mr. Potterf, seconded by Mr. Ralls, that Morehouse's "The Discipline of the School" published by D. C. Heath and Company, bid at 90¢ be adopted.

All voted aye.

Moved by Mr. Wilson, seconded by Mr. Ralls, that Colvin and Bagley's "Human Behavior" at 90¢ published by the MacMillan Company, Carver's "Principles of Rural Economics" at \$1.05 published by Ginn and Company and Pace's "American Literature with Readings" published by Allyn and Bacon at \$1.35, be adopted for Reading Circle work.

All voted aye.

Communications were presented as follows:

1. From Supt. Gid Graham concerning the teachers of his institution for 1915-16.
2. From Dr. F. B. Fite.
3. From W. W. Hastings, L. C. Ross, etc., concerning Mrs. Rachel C. Eaton who is applying for a position in the State University.

On motion by Mr. Ralls, seconded by Mr. Hill, it was decided to add one month to the school term of the State Home.

All voted aye.

The recommendations of Pres. S. M. Barrett of the Eastern University Preparatory School were presented. No action was taken

A list of the graduates of the Eastern University Preparatory School were submitted by Pres. Barrett.

On motion by Mr. Campbell, seconded by Mr. Ralls, the President and Secretary of the Board were authorized to sign the diplomas of the graduates of the several State Schools upon presentation of proper credentials and recommendations by the Presidents.

All voted aye.

Communications were read from the Presidents regarding the segregation of the sexes in the boarding houses of the towns in which State Schools are located.

On motion by Mr. Ralls, seconded by Mr. Hill, the Secretary was instructed to request the Presidents and Superintendents of the several State Institutions to report the cost of board and room rent and the laundry prices charged in the several towns in which State Schools are located.

All voted aye.

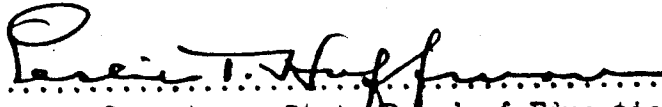
Moved by Mr. Ralls, seconded by Mr. Hill, that when permission is granted the professors or instructors in any of the State Schools to visit an educational meeting or attend another school that a written report be made of such visit or attendance, a copy to be filed in the Institution from which such permission is granted and a copy transmitted to the State Board of Education.

All voted aye.

The State Board of Education of the State of Oklahoma, after hearing an explanation by Superintendent R. H. Wilson with reference to the work and policies of the General Education Board, 61 Broadway, New York, do hereby endorse this plan and petition said General Education Board to extend to the State Superintendent of Oklahoma the same assistance and co-operation extended to other State Superintendents of the southern states and do hereby promise their co-operation and assistance in the furtherance of this plan.

The Board adjourned to meet May 25th.

  
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President, State Board of Education.

  
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Secretary, State Board of Education.

Oklahoma City.