

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION  
Thursday Morning, April 15, 1915.

The State Board of Education was called to order at nine o'clock.  
Members present: Messrs. Wilson, Fite, Potterf, Hill and Ralls.

The minutes of the meeting of the State Board of Education on January 25, 1915, were presented and approved.

Pres. Wilson announced that Mr. Hill would be appointed to the committee positions occupied by Mr. Rowsey which are,

1. Chairman, Certification of Teachers and Examination,
2. Course of Study, High Schools and their Articulation with Higher Educational Institutions, Commercial and Business Colleges.
3. Appropriations and Buildings.

Mr. Ralls was appointed to the committee positions occupied by Mr. J.F. Warren which are,

1. Course of Study, High Schools and their Articulation with Higher Educational Institutions, Commercial and Business Colleges,
2. Rural Schools and Consolidation,
3. Auditing.

Pres. W. C. Canterbury of the Southeastern State Normal School at Durant appeared before the Board and spoke concerning the following:

1. The resignation of A. V. Hamilton which he presented with a statement of the circumstances leading to the resignation.

On motion by Mr. Ralls, seconded by Mr. Potterf, the action of Pres. Canterbury in accepting the resignation of Mr. Hamilton was approved.

All voted aye.

2. The plans for the Summer School at Durant were presented with a statement as to the necessity of additional instructors.

3. The case of A. M. Whorton was discussed, a letter being presented from Mr. Whorton asking permission to complete the required residence work and be graduated from the Southeastern State Normal, although the greater part of this residence work had been previously completed at another Oklahoma Normal School.

On motion by Mr. Ralls, seconded by Dr. Fite, the Board decided to permit Mr. Whorton to finish his work in the Southeastern State Normal and receive his diploma from that Institution; the details of the transfer of Mr. Whorton's credits to be arranged between Pres. Canterbury and the President of the Central State Normal School.

All voted aye.

The Board then proceeded to discuss the appointment of a successor to A. V. Hamilton, head of the Department of Mathematics at Durant. Pres. Canterbury stated that he had appointed A. W. Gilliland to fill the position temporarily.

On motion by Mr. Ralls, seconded by Mr. Potterf, it was decided that as there was no applicant at present for the position of Head of the Department of Mathematics, that Pres. Canterbury be instructed to make temporary arrangements for the conducting of the classes until the regular faculty election. All voted aye.

Supt. O. W. Stewart of the School for the Blind appeared before the Board and spoke concerning the importance of the Biennial Convention of the Instructors of the Blind, which meets during the month of June at Berkley, California, at which meeting a committee appointed to recommend a uniform system of writing for the blind will report. He stated the importance of an adoption of the present system used in the Oklahoma School for the Blind, which will probably be adopted at that meeting, and requested that he be authorized by the Board to attend this meeting at the expense of the state.

On motion by Mr. Potterf, seconded by Dr. Fite, the Board ordered Supt. Stewart to attend the Convention at Berkley, his expenses to be allowed from the funds of the School for the Blind. All voted aye.

The Board recessed at eleven o'clock to confer with Governor Robert L. Williams at the office of the Governor.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION  
Thursday Afternoon, April 15, 1915.

The State Board of Education met at one o'clock. Members present: Messrs. Wilson, Potterf, Ralls, Hill and Fite.

Pres. Stratton D. Brooks of the University appeared before the Board and presented the following recommendations:

- 1 - (185) Subject to your approval I have accepted the resignations of the following named persons to take effect September 1, 1915: Lloyd Burgess Curtis, Assistant Professor of Spanish, Band Instructor; Charles Earnest Hammer, Assistant Professor of Bacteriology; William Richard Bevan, Assistant Professor of Obstetrics; Edgar Elmer Rice, Assistant Professor of Gynecology; Ralph Vernon Smith, Assistant Professor of Surgery.

Approved

- 2 - (186) That leave of absence without pay be granted to the following named persons from September 1, 1915, to September 1, 1916, said leave of absence in the case of instructors not to obligate the University to reemploy them at the expiration of such leave, unless suitable vacancies then exist:  
 Kenneth Potter Monroe, Instructor in Chemistry,  
 Arthur Barto Adams, Assistant Professor of Economics,  
 Joseph Bradfield Thoburn, Instructor in History.  
 Approved.
- 3 - (187) That the following named persons be granted leave of absence from September 1, 1915, to September 1, 1916, under the regulations of the Board governing sabbatical leave of absence:  
 Joseph Francis Paxton, Professor of Greek & Classical Archaeology;  
 Theodore Hampton Brewer, Professor of English.  
 Approved, subject to the opinion of the Attorney General as to the legality of such expenditure.
- 4 - (188) Subject to your approval I have appointed the following named persons to the rank specified in each case to date from September 1, 1915. I recommend that they be placed upon the first year of the salary schedule at the amounts indicated and be annually advanced thereafter in accordance with the schedule:  
 Harry Clinton Gossard, Asst. Prof. of Mathematics \$1200.00  
 August Steitz, Asst. Prof. of German 1200.00  
 Approved.
- 5 - (189) Subject to your approval I have appointed Benjamin Gilbert Owen, Assistant Professor of Physical Education on part time to date from September 1, 1915. I recommend that his salary be fixed at \$1100.00 for the first year, and at \$1200.00 for the second and subsequent years.  
 Approved.
- 6 - (190) Subject to your approval I have appointed the following named persons to the rank specified in each case, to date from September 1, 1915. I recommend that until further ordered the salaries be fixed at the amounts indicated in addition to all fees received for individual lessons:  
 Charles Francois Giard, Professor of Piano and Theory of Music \$1200.00  
 Eva Ellsworth Dungan, Professor of Public School Music & Piano 600.00  
 Louis Spencer Salter, Asst. Prof. of Piano and Theory of Music 600.00  
 George F. W. Schmidt, Asst. Prof. of Voice 600.00  
 Paul S. Carpenter, Asst. Prof. of Violin 600.00  
 Approved.
- 7 - (191) Subject to your approval I have appointed Metta Kathryn Legler, Instructor in Voice, for the school year, beginning September 1, 1915, at a salary of \$500.00 in addition to all fees for individual lessons.  
 Approved.

- 8 - (192) Elizabeth Church requests that she be relieved of her duties as Adviser of Women, and retain her position as Assistant Professor of English. I recommend that the request be granted to date from September 1, 1915, and that she be placed upon the second year of the salary schedule for assistant professors, viz: \$1300.00, and be annually advanced thereafter in accordance with the schedule.

Approved.

- 9 - (193) Subject to your approval I have appointed the following named persons to the rank and at the salary specified for such portion of the school year, beginning September 1, 1915, as their services may be necessary and satisfactory:

Edmund Berrigan, Instructor, Extension Division	\$1200.00
Rachel Revell, Instructor in Physical Education	1100.00
Alexander Watts McCoy, Instructor in Geology	1100.00
Edward Everett Dale, Instructor in History	1100.00
Everett Sterling Davis, Instructor in Shop	1000.00
William Harrison Emig, Instructor in Botany	1000.00
Addie Maloy, Instructor in Physics	1000.00
Edgar D. Meacham, Instructor in Mathematics	1000.00
Mollie Anne Peterson, Instructor in Domestic Art	1000.00
Gilbert H. Smith, Instructor in English	1000.00
Guy Bradford Treat, Instructor in Mechanical Engineering	900.00
Renette B. Hill, Superintendent of Hospital, Instructor in Nursing	1200.00

Approved.

- 10 - (195) That Andrew Clarkson Parsons, Professor of Secondary Education and High School Inspector, be placed upon the fourth year of the schedule for professors who are heads of departments, namely: \$2000.00, to date from September 1, 1915, and that he be advanced annually thereafter in accordance with the schedule.

Approved.

- 11 - (196) That the salary of Josiah L. Lindsey, Financial Clerk, be fixed at \$1700.00 per year from September 1, 1915, until otherwise ordered.

Approved.

- 12 - (197) Subject to your approval I have appointed the following named persons to the rank specified in each case, to date from September 1, 1915:

Robert Mayburn Howard, Professor of Surgery,  
 Edmund Sheppard Ferguson, Professor of Ophthalmology,  
 Horace Reed, Professor of Surgery,  
 John Archer Hatchett, Professor of Obstetrics,  
 Abraham Lincoln Blesh, Professor of Surgery  
 Lauren Haynes Buxton, Professor of Otology, Rhinology, and Laryngology,  
 Edward Francis Davis, Associate Professor of Ophthalmology,  
 John Smith Hartford, Professor of Gynecology,  
 Lewis Jefferson Moorman, Professor of Medicine,  
 Henry Coulter Todd, Associate Professor of Otology, Rhinology, and Laryngology,

Antonio DeBord Young, Professor of Nervous and Mental Diseases,  
 Samuel Robert Cunningham, Associate Professor of Gynecology,  
 Robert Lord Hull, Associate Professor of Orthopedic Surgery,  
 Everett Samuel Lain, Associate Professor of Dermatology, Electro-  
 Therapy, and Radiography,

Robert Elmore Looney, Associate Professor of Obstetrics,  
 Joseph Thomas Martin, Assistant Professor of Medicine,  
 Millington Smith, Associate Professor of Clinical Surgery,  
 William Merritt Taylor, Associate Professor of Pediatrics,  
 Arthur Weaver White, Professor of Medicine,  
 John Mosby Alford, Associate Professor of Medicine,  
 Floyd Jackson Bolend, Assistant Professor of Medicine,  
 Thomas Craig Burns, Assistant Professor of Nervous and Mental  
 Diseases,

Charles Duncan Ferguson, Assistant Professor of Ophthalmology,  
 Leila M. Andrews, Assistant Professor of Pediatrics,  
 John A. Reck, Assistant Professor of Gynecology,  
 W. Eugene Dixon, Assistant Professor of Otolaryngology,  
 and Laryngology.

Approved.

- 13 - (198) Subject to your approval I have appointed the following  
 named persons to the rank specified in each case to serve for  
 such portion of the school year beginning September 1, 1915, as  
 their services may be necessary and satisfactory:  
 Rex George Bolend, Instructor in Medicine, and Hospital Anaesthetist,  
 William Alonzo Fowler, Instructor in Obstetrics,  
 Cyril Ebert Clymer, Instructor in Surgery,  
 Casriel J. Fishman, Instructor in Medicine,  
 George Hunter, Instructor in Obstetrics,  
 Andrew Merriam Young, Instructor in Obstetrics.

Approved.

- 14 - (199) That the monthly salary of the following teachers be fixed  
 for July and August 1915, at the amount specified in each case,  
 and that their respective salaries, beginning with September, 1915,  
 be fixed in accordance with the schedule:

Warren Waverly Phelan	\$325.00
Edwin DeBarr	300.00
James Shannon Buchanan	300.00
Albert Heald Van Vleet	300.00
Frederick Holmberg	288.33
Joseph Francis Paxton	289.33
Jerome Dowd	275.00
William Peter Haseman	266.66
James Wellings Sturgis	266.66
Guy Yandall Williams	258.33
Lucile Dora	241.66
Monroe Allen Floyd	241.66
John Henry Voss	241.66
Edmund Pendleton R. Duval	233.33
William Anton Schmidt	233.33
Angelo C. Scott	233.33
Joseph Whitefield Scroggs	233.33

Jesse Lee Rader	225.00
Howard Storme Browne	216.66
Arthur Barto Adams	208.33
Andrew Robert <del>WALKER</del> RAMEY	200.00
Lawrence Nelson Morgan	191.66
Rosetta Briegel	75.00
Alexander Watts McCoy	183.33
August Steitz	183.33
Edward Everette Dale	\$183.33
Harry Clinton Gossard	183.33
Edgar D. Meacham	175.00
Mollie Anne Peterson	175.00
Herbert Victor Louis Sapper	175.00
Addie Maloy	125.00
Eva Ellsworth Dungan	100.00

Approved.

- 15 - (200) That the salaries in the Medical School at Oklahoma City be fixed for the school year beginning September 1, 1915, at the rate specified below, providing that the total amount expended under this schedule during the year shall not exceed \$4000.

Per Lecture Hour:

Professors and Associate Professors	\$2.50
Assistant Professors	2.00
Instructors	1.50

For clinical or laboratory or dispensary hours:

Professors and Associate Professors	\$1.50
Assistant Professor and Instructors	1.00

Approved.

Pres. Wilson appointed Dr. Fite and Mr. Ralls as a committee to investigate the Boyd claim for \$700.00 as Dr. Boyd's pro rata share of the rent of the section of land exchanged by the University to Dr. Boyd for other land adjoining the University campus and to expedite the payment of this claim.

Pres. Charles Evans of the Central State Normal appeared before the Board and explained the need of his Institution for an auditorium or assembly room for the summer school students. He recommended for this purpose the purchase of a tent at an estimated cost of \$535.00.

On motion by Dr. Fite, seconded by Mr. Ralls, the recommendation of Pres. Evans was approved and the requisition for the tent ordered signed. All voted aye.

Pres. Evans also made a statement concerning the rental of the Central Hall for athletic purposes and entertainments.

On motion by Mr. Ralls, seconded by Dr. Fite, the rental of the Central Hall for \$100.00 per annum was approved. All voted aye.

Pres. Evans also made a statement concerning the progress being made on the plans for the new building; also informed the Board as to the growth of the school, the possible number of seniors and the character of the work of the Institution.

On motion by Mr. Potterf, seconded by Dr. Fite, the Secretary was instructed to request the Presidents of the State Normal Schools to report, in writing, at the next meeting of the Board, the results which had been obtained by the Presidents in enforcing the resolution of the Board relating to the segregating of sexes in the boarding houses of the towns in which such schools are located.

All voted aye.

Communication was presented from Pres. Grumbine presenting the resignation of H. H. Williams, Physical Director of the Northwestern State Normal, the resignation to become effective March 31st, and recommended the appointment of Melvin C. Mann as Gymnasium Supervisor from four until six o'clock every day that school is in session and all day Saturday, at a salary of \$15.00 per month.

On motion by Mr. Potterf, seconded by Dr. Fite, the acceptance of Mr. Williams' resignation was approved and Melvin C. Mann was elected Gymnasium Supervisor at \$15.00 per month.

All voted aye.

Supt. Frank Read of the School for the Deaf appeared before the Board and asked for instructions from the Board concerning the following:

1. Plans for the dining room
2. Expenditure of appropriation for grounds in connection with which he stated that the business men of Sulphur were planting trees on Tahlequah Avenue from town to the Institution and they were planning to grade this street.
3. Supt. Read recommended that the salary of the night watch be changed from \$35.00 per month without board to \$28.00 per month with board.

On motion by Mr. Ralls, seconded by Mr. Potterf, the recommendation of Supt. Read changing the salary of the night watch was approved.

All voted aye.

The report of S. P. Parks, State Agent and Special Probate Attorney in guardianship matters for the State Home was presented and read.

Moved by Mr. Wilson, seconded by Dr. Fite, that the monthly salary of Mr. Parks cease, and that Mr. Potterf be appointed as a committee to confer with Mr. Parks and arrange with him to finish the guardianship matters on a basis of per diem and expenses.

All voted aye.

On motion by Mr. Ralls, seconded by Dr. Fite, the report of Judge Parks was accepted and temporarily referred to Judge Potterf.

All voted aye.

The agreement between Pres. Wilson for the Board and W. D. Bentley, Director of Extension and State Agent for the Farmers Co-operative Demonstration Work of the Department of Agriculture and the Oklahoma A & M College for the employment of a woman agent in charge of Home Economics, Canning and Poultry Clubs for colored people, the Board to pay \$12.50 per month salary and traveling expenses and the Farmers Co-operative Demonstration Work of the U. S. Department of Agriculture and the Oklahoma A & M College to pay \$37.50 per month salary; also the employment of a colored agent in charge of farm demonstration work and boys demonstration club work, the Board to pay \$33.33 per month and traveling expenses, the U. S. Department of Agriculture and the A & M College to pay \$50.00 per month, was read.

The Board approved the contracts as read.

The Secretary was instructed to write to city and county superintendents and ask for the recommendation of such superintendents as to the character of the Reading Circle books that should be adopted for the Teachers' Reading Circle for the year 1915-16.

Communication from E. C. Hardin of Welch, Oklahoma, concerning the employment of S. F. Parks as State Agent was read, together with the reply of Pres. Wilson.

No action.

Communication was read from Pres. G. W. Gable asking permission to expend the music fund of the Northeastern State Normal, in amount \$153.50, for the purpose of improving the athletic field of that institution.

The Secretary was instructed to notify Pres. Gable to turn this fund into the state treasury and take a receipt for the same.

On motion by Mr. Wilson, seconded by Mr. Potterf, the secretary was instructed to notify all superintendents and presidents of institutions under the direction of the Board to turn all local or incidental funds in their possession into the state treasury at once and secure receipts for the same.

All voted aye.

Communication from Pres. G. W. Gable requesting permission to send a representative to the Track and Field Meet to be held at Normal on April 24, at the expense of the state was presented, and on motion by Mr. Ralls, seconded by Mr. Wilson, the request was denied.

All voted aye.

Communication from Pres. Gable requesting that a leave of absence on full pay for twelve weeks be granted three members of his faculty to attend school at Chicago University was read.

On motion by Mr. Potterf, seconded by Dr. Fite, the request of Pres. Gable was approved subject to the opinion of the Attorney General, provided the three members of the faculty meet the requirements of the rule of the Board authorizing leave of absence.

All voted aye.



Letters from the Presidents of the six State Normal Schools stating their objections to the ruling concerning traveling expenses of Presidents and members of their faculties were read.

No action.

Bids of the several companies proposing to furnish a text in Domestic Economy, a system of Writing or Reading Circle Books were presented.

On motion by Mr. Hill, seconded by Dr. Fite, the consideration of the bids was postponed until May 12th.

All voted aye.

The Board recessed until nine o'clock Friday, April 16.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION  
Friday Morning, April 16, 1915.

The State Board of Education was called to order at nine o'clock. Members present: Messrs. Wilson, Potterf, Ralls, Hill and Fite.

Judge C. L. Jackson of Muskogee appeared before the Board and spoke concerning the law passed by the Legislature recommending an appropriation of \$100.00 by the county commissioners of each county for the purpose of encouraging poultry raising in Oklahoma. Judge Jackson explained the development in poultry raising being made in other states and compared the value of poultry products in Oklahoma with a number of states.

On motion by Mr. Ralls, seconded by Dr. Fite, the following resolution was passed:

RESOLVED By the OKLAHOMA STATE BOARD OF EDUCATION, that the County Commissioners of each of the Counties of this State are hereby respectfully requested to make the appropriation of ONE HUNDRED DOLLARS (\$100.00) authorized by House Bill No. 510 of the last session of the Oklahoma Legislature, and to arrange for the same to be offered as premiums on different specimens of poultry raised by school children in the respective counties and exhibited by such children at the annual county shows to be held by the various county branches of the Oklahoma State Poultry Federation in said counties, and the various County School Superintendents and School Teachers of the State are respectfully directed to bring this matter to the attention of the school children of the State.

Communication from Pres. Lynn Glover of the University Preparatory School at Tonkawa recommending the appointing of Wasco Clendenning as successor for Curtis Anthony as assistant in the Printing Department at fifteen cents per hour was read and on motion by Mr. Potterf, seconded by Mr. Ralls, the recommendation was approved.

Communication was also read from Pres. Glover setting forth the provisions of the law concerning the adoption of courses of study for the University Preparatory School and recommending that the Board increase the course offered in the school at Tonkawa to the equivalency of that offered in the Oklahoma State Normal Schools.

On motion by Mr. Ralls, seconded by Dr. Fite, the consideration of the recommendation of Pres. Glover was postponed until May 12th, and the President of the Board was authorized to appoint a committee of two to investigate the advisability of making such a change, to confer with the Governor relative thereto, and to visit the University Preparatory School and furnish a report of the conclusions of such committee to the Board at its next meeting.

All voted aye.

Pres. Wilson appointed Mr. Ralls and Dr. Fite as the committee to make the investigation.

Communication was presented from Pres. S. M. Barrett transmitting the resignation of Eva May Brooks, teacher of Expression and English in the University Preparatory School at Claremore.

On motion by Mr. Potterf, seconded by Mr. Ralls, the resignation was accepted.

All voted aye.

Communication was presented from Pres. Grumbine transmitting a letter from the Oklahoma Farmer concerning advertising for the Northwestern Summer School in that paper. Pres. Wilson appointed Mr. Potterf and Mr. Hill as a committee to investigate the advertising and traveling expenses of the several State Schools and to recommend a policy for the approval of these claims at the next meeting of the Board. The meeting of the committee was fixed for May 11th, at which time the meeting of the Normal School Presidents Council was called to confer with the committee.

Supt. Gid Graham of Pryor appeared before the Board and spoke concerning the following:

1. He recommended that four teachers be retained after the regular nine months term of school at his Institution closes, and that the Home would not need a music teacher for the reason that the children who are received are in the Home only for a short time.
2. He recommended that the Board permit the adoption of children by parties outside of the state, when the investigation of such parties asking for adoption be found satisfactory.      Approved.
3. Mr. Graham spoke concerning the progress of the Home both as to the number of children being cared for and the work being done on the farm. He also explained his plans and desires for the building of the side-walk to town.
4. He also informed the Board of the action he had taken in regard to the Lizzie Johnson case.

Recommendations for Summer School employees were presented for the Southeastern State Normal, Northeastern State Normal, Northwestern State Normal and the Central State Normal.

On motion by Mr. Ralls, seconded by Dr. Fite, the recommendations for Summer School employees were referred to Pres. Wilson for investigation and final approval.

All voted aye.

A letter from Mrs. L. C. Clark applying for a position in the Summer School at Muskogee was referred to Pres. I. E. Page.

Claims and requisitions of the several State Institutions under the direction of the Board were presented and read. On motion by Mr. Ralls, seconded by Dr. Fite, action on traveling expenses and telephone service was deferred and the Secretary was instructed to write to the heads of the Institutions presenting such claims for detailed information regarding the trips and also for long distance calls, and that the Presidents be instructed that in the future such explanations be made in the claim.

All voted aye.

The Board adjourned to meet May 12, 1915.

*J. H. Wilson*  
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President, State Board of Education

Oklahoma City

*Robert T. Huffman*  
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Secretary, State Board of Education.