

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Wednesday Morning, December 16, 1914.

The State Board of Education was called to order at nine o'clock.
Members present: Messrs. Wilson, Warren, Rowsey, Potterf, Hester and Duff.

Minutes of the meeting of the State Board of Education on November 7, 1914 were presented and approved.

Pres. Stratton D. Brooks of the University appeared before the Board and presented his recommendation of the appropriation needed for the support and maintenance of the State University for the fiscal years 1915-16 and 1916-17.

After careful consideration of the items in detail, as presented by Pres. Brooks, the Board, on motion by Mr. Hester seconded by Mr. Rowsey, approved the estimated needs of the University.

All voting aye.

The Board recessed until two o'clock.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Wednesday Afternoon, December 16, 1914.

Members present: Messrs. Wilson, Warren, Rowsey, Potterf, Hester and Duff.

Presidents Lynn Glover of the University Preparatory School at Tonkawa, and S. M. Barrett of the Eastern University Preparatory School at Claremore appeared before the Board. Each explained in detail his recommendation for the appropriation for the biennial period beginning July 1, 1915. Both presidents also discussed with the Board the advisability of changing and modifying the courses of instruction offered in these institutions, and recommended that such courses be made vocational and industrial in character.

Presidents Glover and Barrett retired.

Pres. G. W. Austin of the Oklahoma College for Women at Chickasha appeared before the Board and explained the needs of his institution for the next biennial period. Pres. Austin also reported fully upon the expenditures of his institution during the present year, the conditions existing therein as to enrollment, work being done, etc., and plans for the future betterment of the institution.

On motion by Mr. Rowsey seconded by Mr. Warren, the recommendation for the support and maintenance of the Oklahoma College for Women as agreed upon was approved. All voted aye.

On motion it was decided to recommend to the Legislature that an appropriation be made to reimburse the maintenance fund for 1914-15 for funds used in equipping the dormitory at Chickasha.

The Board recessed until Thursday morning.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Thursday Morning, December 17, 1914.

The State Board of Education was called to order at ten o'clock. Members present: Messrs. Wilson, Warren, Rowsey, Potterf, Hester and Duff.

Pres. Evans appeared before the Board and presented an estimate of the needs of the Central State Normal School for the biennial period beginning July 1, 1915. On motion by Mr. Warren seconded by Mr. Rowsey, the Board approved Pres. Evans' estimate of the appropriation necessary for the biennial period. All voted aye.

Pres. Evans recommended the employment of Miss Beulah Rickard as Assistant in Science in the Central State Normal at a salary of \$75.00 per month, beginning January the 4th.

On motion, the recommendation was approved.

The Normal School Presidents' Council appeared before the Board. The following presidents were present: Presidents Briles, Evans, Grumbine, Griffith, and Canterbury.

Pres. Griffith, Secretary of the Council, presented the following recommendations of the Council:

- 1 - That a committee be appointed to submit two designs in diplomas by an Oklahoma house. Presidents Evans and Griffith, and Secretary Huffman appointed.
- 2 - That each institution have complete charge of the extension work properly belonging to it, examinations included.
- 3 - That the summer term (1915) be of eight weeks, six days per week, with a maximum of four units of work per student; and that the regular number of subjects which students are permitted to take during this term shall be three; however, the faculty may in its discretion permit strong students to take not to exceed four; also that a portion of the faculty of each Normal School be retained to conduct the examination held during the week following the close of the credit work.
- 4 - That we ask the State Board of Education to fix one term of Drawing as a minimum requirement for graduation.
- 5 - That each President prepare and submit to the President of the Council near the close of the winter term a course of study and that the President of the Council be instructed to submit these courses to a committee of three and that this committee be instructed to consider carefully each course in the preparation of a course of study to be finally submitted to this Council for its consideration.

6 - That the Presidents be given permission to employ such additional help for the summer term as may be necessary to conduct the work properly, subject to the approval of the Board.

7 - That the Secretary of the Council be instructed to correspond with desirable lecturers with the view of circuiting said lecturers through the different State Normal Schools during the summer term.

8 - That a fee of \$2.00 per term be charged students for incidentals, lyceum, debate, athletics, etc., and that announcement be made in the literature of all the schools.

9 - That the Normal School administration adhere to the district plan in advertisement and in solicitation of students.

10 - That the Council hereby express its indorsement of the dormitory plan for East Central State Normal as outlined by Pres. Briles.

11 - That the Girls' Reading contest be placed permanently the last Friday night in April.

12 - The triangles for debate were fixed by lot as follows: Edmond, Ada, Durant. Tahlequah, Weatherford, Alva.

13 - RESOLVED, that by reason of the very large increase of enrollment of the summer terms, it becomes necessary to provide an emergency fund to prevent classes from exceeding fifty in number; that conditions unforeseen make it necessary for the Central Normal School to have an emergency appropriation of at least \$3,000.00, each of the other normal schools, \$2,000.00

On motion by Mr. Hester seconded by Mr. Potterf, the recommendations of the Normal School Presidents' Council were approved.

The Board recessed to meet at one-thirty p. m.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Thursday Afternoon, December 17, 1914.

Members present: Messrs Wilson, Warren, Duff, Rowsey, Potterf, and Hester.

Acting-President E. P. Barrett of the School of Mines and Metallurgy at Wilburton appeared before the Board and presented his report and estimates of the needs of his institution for the next biennial period.

After careful consideration of the several items included in the estimate, the Board, on motion by Mr. Potterf seconded by Mr. Hester, approved the recommendation of Pres. Barrett.

The following resolution was presented:

BE IT RESOLVED by the State Board of Education, that the presidents of state schools are directed to perfect, each for his own school, a system of inspection and approval of students' lodgings with a view to provide safe guards against improprieties, as well as criticism against the conduct of the students; that this system provide for segregation of the sexes in all cases where the student is not living with his own family or with relatives; that the duty of inspection be apportioned to the members of the faculties or such a plan as will insure regular visitation; that each school maintain an "approved list" of lodging places, and that students be required to conform to the regulations of the school provided in pursuance of the purpose herein named.

On motion by Mr. Rowsey seconded by Mr. Potterf, the resolution was adopted. All voting aye.

Pres. Grant B. Grumbine appeared before the Board and presented his report and estimate of funds needed for the Northwestern State Normal for the ensuing biennium. After careful consideration, the Board fixed the amount of the appropriation to be asked from the Legislature.

Pres. U. J. Griffith of the Southwestern State Normal appeared before the Board and presented a detailed statement of the needs of his institution for the fiscal year ending July 1, 1915 and 1917.

On motion by Mr. Hester seconded by Mr. Duff, the report was approved with the exception of \$1500. for rural school building.
Motion carried.

Pres. C. W. Briles of the East Central State Normal was called before the Board and the estimate of the needs of his institution for the coming biennium were considered in detail.

On motion by Mr. Warren seconded by Mr. Hester, the appropriation to be recommended was adopted.

All voted aye.

Pres. Briles presented a plan for the construction of dormitories out of certain funds of Daniel Hays, a restricted Chickasaw Indian, through the Department of the Interior.

The Board adopted the following resolution:

"RESOLVED by the State Board of Education that we approve the plan outlined by President Briles for the erection of dormitories from the proceeds of the sale of Indian lands by the Department of the Interior, and that we authorize the State Board of Public Affairs to enter into contract with the Department of the Interior upon completion of the said dormitories for a lease upon the dormitories upon the terms agreed upon by the Department."

All voted aye.

Pres. W. C. Canterbury of the Southeastern State Normal appeared before the Board and presented his recommendations for the appropriation for the maintenance and support of the Southeastern State Normal for the biennial period ending June 30, 1917.

After careful consideration, on motion by Mr. Hester seconded by Mr. Potterf, the amount to be recommended to the Legislature was fixed.
All voting aye.

The needs of the Northeastern State Normal as presented by Pres. G. W. Gable were considered. On motion by Mr. Hester seconded by Mr. Duff, the recommendation to the Legislature for this institution was fixed.
All voted aye.

The Board then proceeded to consider the itemized needs of the University Preparatory Schools at Tonkawa and Claremore.

On motion by Mr. Wilson seconded by Mr. Hester, the appropriation to be recommended for the University Preparatory School at Tonkawa was fixed.
All voting aye.

On motion by Mr. Hester seconded by Mr. Duff, the appropriation to be recommended for the Eastern University Preparatory School at Claremore was fixed.
All voting aye.

The Board recessed to meet at nine o'clock, December 18th,

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.
Friday Morning, December 18, 1914.

Members present: Messrs. Wilson, Warren, Rowsey, Potterf, Hester and Duff.

Supt. Frank Read, of the School for the Deaf at Sulphur, was called before the Board and presented the estimates of the needs of the School for the Deaf for the ensuing biennial period.

On motion by Mr. Warren seconded by Mr. Hester, Supt. Read's estimates of needs of his institution, after careful scrutiny by the Board, was approved.

On motion by Mr. Hester seconded by Mr. Duff, \$100. per month without board was offered to Mr. Harmon from January 1st, if he would do the work of Stewart, Bookkeeper and Stenographer, provided Mr. Harmon signifies his acceptance before January 1st.

Supt. Gid Graham of the State Home appeared before the Board and presented his estimates of the appropriation needed for the Oklahoma State Home for the fiscal years ending June 30, 1916 and 1917. On motion by Mr. Warren seconded by Mr. Rowsey, the Board approved the estimate as submitted by Supt. Graham.

Special Probate Attorney and State Agent S. F. Parks appeared before the Board and presented his report of the action taken by himself in the guardianship matters of the wards of the Oklahoma State Home. He also presented a bill

and three amendments to the laws of Oklahoma which he suggested should be presented to the coming session of the Legislature in order to properly dispose of such guardianship matters in the future. He informed the Board of the action taken in a number of individual cases, and the amounts of money and land belonging to these wards.

The Board recessed to meet at two o'clock p. m.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Friday Afternoon, December 18, 1914.

Members present: Messrs. Wilson, Warren, Rowsey, Potterf, Hester and Duff.

The Board proceeded to the consideration of the application of James F. McCullough of Vinita, Oklahoma, for a state certificate. Mr. McCullough appeared before the Board and explained his case in detail. On motion by Mr. Warren seconded by Mr. Duff, the application was referred to the President and Secretary of the Board for investigation and final action.

All voted aye.

Supt. E. B. Nelson of the State Training School at Pauls Valley appeared before the Board and presented estimates of the needs of his institution for salaries and maintenance during the biennial period ending June 30, 1917.

After considerable discussion, the Board approved the estimates with the reductions made. All voted aye.

Supt. O. W. Stewart of the School for the Blind presented the estimates of the needs of his institution for the next biennial period. Supt. Stewart explained to the Board that the furnishing of the new buildings had depleted his maintenance fund until it would be necessary for him to ask for the reimbursement of this fund if he maintained the full term of school. On motion by Mr. Warren seconded by Mr. Rowsey, the recommendation of such reimbursement was approved.

On motion by Mr. Duff seconded by Mr. Hester, the appropriation as estimated by Supt. Stewart for salaries and maintenance was approved.

All voting aye.

Supt. W. L. Kendall of the Institute for the Feeble-Minded appeared before the Board and submitted his estimate of the needs of the institution for Feeble Minded for the next biennium.

On motion by Mr. Warren seconded by Mr. Potterf, the Board decided to recommend that the appropriation for this institution be the same as that of last year unless additional buildings be erected and the institution be able to take care of a greater number of inmates, in which case it was recommended that the appropriation be increased accordingly.

Pres. I. E. Page of the Colored A. and M. University at Langston appeared before the Board and presented his recommendation for appropriation for the fiscal years ending June 30, 1916-17.

On motion by Mr. Hester seconded by Mr. Warren, the estimate was approved subject to the reduction made by the Board.

Pres. Page discussed at length to the Board the conditions existing in the Agricultural Department and on the farm at the C. A. and M. University. He presented the resignations of C. S. Woodard and H. C. Ray. On motion by Mr. Rowsey, the resignations were accepted.

Pres. Page also presented the resignation of Charles F. Sneed with a request for a leave of absence. On motion by Mr. Rowsey seconded by Mr. Warren the resignation of Prof. Sneed was accepted and the leave of absence denied.

Supt. J. R. Johnson of the Institute for the Deaf, Blind and Colored Orphans at Taft appeared before the Board and presented his recommendations for the support of his institution for the ensuing biennium.

On motion by Mr. Rowsey seconded by Mr. Duff, the recommendations were approved, and Supt. Johnson was instructed to make requisition for repairs on the main building at Taft in an amount not to exceed \$2,000.

The Board recessed to meet Saturday morning, December 19th.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Saturday Morning, December 19, 1914.

The State Board of Education was called to order at nine o'clock. Members present: Messrs Wilson, Warren, Rowsey, Potterf, Hester and Duff.

The Board proceeded to consider the charges of drunkenness and conduct unbecoming a teacher filed against J. B. Vandiver of Antlers, Oklahoma. After careful consideration of the affidavits and statements filed, the Board, on motion by Mr. Hester seconded by Mr. Duff, revoked the certificate of J. B. Vandiver. All voting aye.

Report of W. E. Butler, State Agent of the Oklahoma State Home, was presented and ordered filed.

The resignation of Annette B. Cowles, Superintendent of the University Medical Hospital, was presented.

On motion by Mr. Hester seconded by Mr. Duff, the resignation was accepted subject to the approval of Pres. Brooks of the State University. All voted aye.

Pres. U. J. Griffith's recommendation of Charles H. Simpson as Head of the Department of Biology and Agriculture of the Southwestern State Normal was presented. On motion by Mr. Duff seconded by Mr. Hester, the recommendation was approved.

Communication was presented from Pres. W. C. Canterbury of the Southeastern State Normal and Mrs. J. Lou Adams concerning the illness of Mrs. Adams and the employment of a substitute during her illness. On motion by Mr. Rowsey seconded by Mr. Duff, it was ordered that the warrant for the salary of Mrs. Adams be made in her favor and that it be sent to Pres. Canterbury and that Mrs. Adams pay the substitute such an amount as might be fixed by Pres. Canterbury.

All voted aye.

Communication was presented from Mrs. Mina Jackson concerning the employment of instructors to accompany the county teachers to the state normals when the county normals are held in connection therewith.

No action was taken.

On motion by Mr. Duff seconded by Mr. Hester, the Board decided to require two terms' work in Drawing for graduation in the State Normal Schools.

All voted aye.

The case of W. D. Davis, graduate of the Central State Normal School, for conduct unbecoming a teacher, was presented and on motion was ordered investigated. All voting aye.

A communication from Supt. W. F. Ramey protesting against the criticism made by Richard G. Soutar, Professor of Physical Education at the University of Oklahoma, against the foot ball team of the Chickasha High School, with correspondence in connection therewith, was read.

Mr. Wilson explained in detail that he had taken up the matter with the President of the University and with Supt. Ramey and presented correspondence in connection therewith. On motion by Mr. Hester seconded by Mr. Rowsey, the Board voted to sustain Mr. Wilson in his action in demanding an explanation of Prof. Soutar.

Pres. Wilson presented correspondence which he had from the A. N. Palmer Company concerning the adoption of the Palmer Penmanship System in Oklahoma and the charges made in connection therewith.

The Board recessed.

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MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Saturday Afternoon, December 19, 1914.

Members present: Messrs. Wilson, Warren, Duff, Hester, Potterf, and Rowsey.

Mr. Duff presented the following resolution:

Whereas, the State Board of Education approved a certain system of Penmanship for unsupervised schools and left Penmanship on the open list for supervised schools, and

Whereas, great confusion and much dissatisfaction have arisen in all the schools on account of this approval and open list augmented by the activity of the advocates of a variety of systems, and

Whereas, there are now two approved texts in Home Economics and much confusion has arisen as to the use of these texts,

Therefore, Be It Resolved that the State Board of Education shall hereby proceed to take the necessary steps according to law to adopt a system of Penmanship and a text in Home Economics for all the schools of the state with the intention of having the adoption take effect on and after August 1, 1915, and

Be It Further Resolved that the President and Secretary be instructed to advertise for bids for supplying such a system of Penmanship and text in Home Economics to the schools of Oklahoma, which bids are to be opened by the State Board of Education on January 25, 1915.

On motion by Mr. Duff seconded by Mr. Hester, the resolution was adopted. All voting aye.

The claims of presidents of the state institutions for attendance at the State Teachers' Meeting were presented and the Secretary was instructed to write the Presidents to the effect that the Board disapproved such claims.

Requisitions and claims from the state institutions were presented and considered.

On motion by Mr. Hester seconded by Mr. Rowsey, Supt. Gid Graham of the State Home was granted a leave of absence for ten days. All voted aye.

The Board then proceeded to consider the building recommendations to be made to the Legislature; After careful consideration, on motion by Mr. Warren seconded by Mr. Duff, the estimate of the needs for such buildings was approved. All voted aye.

Pres. Wilson, Chairman of the Committee, appointed to visit Tonkawa and investigate the charges against President Glover, made a verbal report. He stated that the complainants reported that they were not ready for the investigation on such notice and insisted on attorneys.

The Board took no action.

On motion, the Board adjourned.

P. H. Wilson
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President, State Board of Education

Robert T. Hulman
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Oklahoma City.