

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Wednesday Morning, September 2, 1914.

The State Board of Education was called to order by Pres. Wilson at nine o'clock. Members Present: Messrs Wilson, Rowsey, Warren, Hester, and Duff.

The minutes of the meeting of the State Board of Education on July 16, 1914, were presented and approved.

Communication was read from Supt. W. L. Kendall of the Institute for the Feeble Minded at Enid inviting the Board to be present at the opening of the institution on September the 4th, 1914.

Communication was read from S. Brier of Bluejacket, concerning the rental of farm land belonging to one of the Silversmith heirs, ward of the State Home. Pres. Wilson was authorized to refer the letter of S. Brier to Judge J. E. Bristow of Mayes County.

Communication was read from Supt. F. D. Brooks of Guthrie concerning the adopted Geometry. Pres. Wilson presented copies of a circular issued by him concerning the exchange of text books in the public schools.

Communication was read from Pres. Grant B. Grumbine notifying the Board of the establishment of a high school in the city of Alva.

Pres. Grumbine recommended (1) that a taxidermist be employed to mount the skins belonging to the Northwestern State Normal. Mr. Wilson was authorized to take up the matter of distributing a part of these specimens to other schools.

(2) That a leave of absence be granted to Miss Maud Drake, teacher of Expression and English in the Northwestern State Normal, for the fall term 1914-15. Recommendation approved.

(3) That Miss Hermione Stewart be employed during the fall term as a substitute for Miss Drake at a salary of \$30.00 a month. Approved.

(4) That Frances J. Edmands be elected Physical Director for Girls in the Northwestern State Normal. Approved.

(5) That a leave of absence for five months, beginning September 1st, be granted L. E. Hinkle, and that Prof. Hinkle receive pay for three months during this leave of absence. Approved.

(6) That the resignation of Charles D. Johnson, Professor of Physics and Chemistry, be accepted and that J. H. V. Finey be elected to the position. Approved.

(7) That Mr. Henry H. Williams be elected Physical Director. Approved.

(8) That Nettie A. Maurer be elected Montesorri Instructor in the Northwestern State Normal. Approved.

Recommendations were presented from Supt. Frank Read, Jr., of the Oklahoma School for the Deaf as follows:

Officers and Employees:

Mrs. Anna Mabel L. DeVore	Matron	12 mos. and board	\$600.
Samuel Moreland	Engineer	12 mos. and board	720.
Florence Hartert	Nurse	9 mos. and board	360.
Thomas DeShazo	First Cook	12 mos. and board	420.
Marshall Hinkle	Third Cook	9 mos. and board	180.
(vacant)	Laundry Woman	9 mos. and board	162.
(vacant)	Hall Attendant	9 mos. and board	162.

Teachers - Literary Department

Laura Armstrong	9 mos. and no board	\$ 810.
Margaret Russell	9 mos. and no board	900.
Guard S. Price	9 mos. and no board	765.
Lucy D. Bowman	9 mos. and no board	675.
Louise Curtis	9 mos. and no board	810.
(vacant)	9 mos. and no board	810.

On motion by Mr. Rowsey seconded by Mr. Warren, Supt. Read's recommendations were approved.

Communication was presented from Supt. Frank Read enclosing copies of letters written to the State Board of Public Affairs concerning the absences of the inspector employed by the Board of Affairs in the new building of the School for the Deaf.

On motion by Mr. Duff seconded by Mr. Rowsey, the salary for Clerk hire in the office of the Oklahoma School for the Deaf was fixed at \$1020.00
All voting aye.

Pres. Wilson made a verbal report upon his visit to the School for the Deaf at Sulphur.

On motion by Mr. Potterf seconded by Mr. Warren, it was decided that no claim for the construction of any buildings at institutions under the direction of the State Board of Education which buildings are being erected under the supervision of an architect employed by the Board of Affairs be approved by the State Board of Education or its officers until the Board of Affairs have first approved the claim.

All voted aye.

The Board recessed until two o'clock.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Wednesday Afternoon, September 2, 1914.

The State Board of Education was called to order at two o'clock.
Members present Messrs. Wilson, Warren, Rowsey, Potterf, Hester and Duff.

The following recommendations were presented by Pres. S. M. Barrett of the Eastern University Preparatory School:

Mrs. Mary A. Davis	Head of English Department	\$1200.
C. O. St John	Manual Training and German	1000.
D. Sutton	Librarian and Asst. Printer 10 mos.	400.
Fred Capshaw	Commercial Law and Athletics " "	400.
Lula Reed	Secretary	720.
Ed Stanley	Supt. Buildings and Grounds	480.
Will Boulton	Student Asst. Janitor, 9 months	135.
	3 Student Asst. Janitors	405.

On motion by Mr. Rowsey seconded by Mr. Duff, Pres. Barrett's recommendations were approved.

On motion by Mr. Rowsey seconded by Mr. Duff, the salary of Mr. J. H. Bays was fixed at \$600. per annum.

Communication was read from Prof. Henry Meier, formerly head of the department of German language and literature at the University of Oklahoma, concerning a claimed balance of \$200.00 on his salary for the year 1911-12 at the University.

On motion by Mr. Warren seconded by Mr. Duff, the Secretary was instructed to notify Mr. Meier that the State Board of Education, after a review of his statement and the notices and excerpts of the minutes of the former Board of Regents filed in connection therewith, was of the opinion that the notification of an increase of salary by the Board of Regents was an error and it was not the intention of that Board as indicated by the minutes to raise the salary of Mr. Meier, and that the State Board of Education refuse to approve his claim for \$200.00 as a balance of the salary for the year in question.

All voted aye.

Pres. G. W. Austin of the Oklahoma College for Women presented the following resignations with the nominations to succeed the faculty members resigning: Resignations: Olive Leaman McClintic, Teacher of Expression; Winifred B. Reininger, Teacher of Domestic Art; Joy Belle Hancock, Teacher of Domestic Science.

Nominations:

Annie H. Banks	Head Teacher of Domestic Art	\$1400.
Zoe Norman	Head Teacher Domestic Science	900.
	(Salary to be paid at the rate of	\$ 100. per month
	for nine months.)	
Rudolph Richter	Head teacher of Piano	\$1400.
Frances D. Davis	Head Teacher of Expression	\$1400.

On motion by Mr. Warren seconded by Mr. Duff, Pres. Austin's recommendations were approved.

Supt. O. W. Stewart of the School for the Blind presented the following:

- (1) The resignation of Mrs. Dona Johnson as Matron;
- (2) That Miss Lucy Griffin, Bookkeeper and Correspondent, had been granted a leave of absence for several months, or the entire year, on account of ill health.

Supt. Stewart recommended as follows:

(1) That he be permitted to use Miss Sallie Puckett, formerly Matron in the State Home, as Matron without election until he should be satisfied of her ability to fill the place of Matron in the School for the Blind;

(2) That he be allowed to use Mrs. Charlotte Nease until the return of Miss Lucy Griffin for the year if necessary.

On motion by Mr. Hester seconded by Mr. Duff, Supt. Stewart's recommendations were approved.

All voted aye.

J. H. Maehr of Guthrie appeared before the Board in behalf of a number device called "The Educator" upon which device his brother, J. W. Maehr, was asking the approval of the State Board of Education for use in the public schools of Oklahoma. Mr. Maehr retired and the Board proceeded to consider the approval of the device.

On roll call Mr. Wilson, Mr. Hester and Mr. Duff voted aye.

Mr. Warren, Mr. Potterf, and Mr. Rowsey voted no. Not receiving a majority, the device failed of approval.

Communication was read from Pres. W. C. Canterbury notifying the Board of the resignation of Grace McIntosh, Critic Teacher, and recommending Miss Louise Oversmith to the position of Fifth and Sixth Grade Critic Teacher at a salary of \$900. per annum.

On motion by Mr. Warren seconded by Mr. Duff, the resignation of Miss McIntosh was accepted and Miss Oversmith was elected as her successor.

Communication was read from Pres. W. C. Canterbury of the Southeastern State Normal recommending that the fees collected for piano tuition after September the 1st be expended as follows: Alice McKinney, Piano Teacher, to receive out of this fund the amount due her as salary above the \$50.00 per month allowed by the State Board of Education, the balance of such fees to be expended for such emergency incidentals as may arise, an accurate account of such fees collected and the expenditures of the same to be reported to the Board.

On motion by Mr. Rowsey seconded by Mr. Duff, Pres. Canterbury's plan for the disposal of the music fees was approved.

On motion by Mr. Warren seconded by Mr. Hester, the Board authorized the payment of 25% of the amount to which each Consolidated or Union Graded District is entitled to those districts which have already received a payment of 40%, and such other districts as have at this date made complete proof of compliance with the provisions of the State Aid Law.

All voted aye.

The Board then proceeded to the consideration of requisitions and claims of the several state institutions.

The Board recessed until Thursday morning.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Thursday Morning, September 3, 1914.

The State Board of Education was called to order at nine o'clock.
Members present: Messrs Wilson, Warren, Rowsey, Potterf, Hester, and Duff.

Supt. Gid Graham of the State Home appeared before the Board and presented his report. He also made the following recommendations:

- (1) That Miss Jean Jones be elected Principal of the State Home;
- (2) That Miss Nella Taylor be elected in the place of Miss Herndon, resigned.
- (3) That the roof on the Main Building be repaired on account of leaking;
- (4) That the State Home co-operate with the city authorities of Pryor in building a walk from the Home to town;
- (5) That permission be granted Supt. Graham to purchase butter from the State Agricultural Schools at Broken Arrow, Warner, or Stillwater.

On motion by Mr. Rowsey seconded by Mr. Hester, (1) the report of Supt. Graham was received and adopted and the teachers recommended were elected, Mr. Wilson stating that he was opposed to employing more than four teachers with the present number of children in the Home; and (2) Supt. Graham was authorized to co-operate with the city authorities in building the side-walk if such a plan be approved by the Attorney General and the State Board of Public Affairs; and (3) he was authorized to purchase butter from the Agricultural Schools.

Motion carried.

Pres. Wilson offered the following resolutions:

BE IT RESOLVED, by the State Board of Education, that all schools and colleges under the direction and supervision of the State Board of Education where high school books are used as texts that the books adopted by the State Board of Education to be used in high schools shall be the text used in said schools and colleges, in order that high school students entering said schools shall not be required to buy new books upon entrance and that they may receive the benefit of the exchange when such is given.

On motion by Mr. Rowsey seconded by Mr. Potterf, the resolution was adopted. All voting aye.

BE IT RESOLVED, by the State Board of Education, that after the date of September 1, 1914, all heads of departments, professors, employees and others, drawing a salary from the State or from any institution under control of the State Board of Education, shall devote their entire time and service to the interest of the institution in which they are employed and shall receive no fees for services rendered in connection with or outside of the position to which they have been elected for lectures,

demonstrations, tests, or any other service whatsoever; and in case fees are collected by such heads of departments, professors, employees, or others, all such fees shall be paid into the State Board of Education with an affidavit affixed testifying that the full amount of money so collected has been deposited with the Board; Provided, that this shall not apply to any one connected with the Medical School at Oklahoma City or to any instructor where it has been specifically set forth that the fees collected are to be and become a part of the consideration and employment.

On motion by Mr. Hester seconded by Mr. Duff, the resolution was adopted. All voted aye.

BE IT RESOLVED, by the State Board of Education, that it is the sense of this Board that all presidents and superintendents employed by the State Board of Education shall, when they find it necessary to absent themselves from the state or the institution to which they have been elected president or superintendent, place a request on file with the Secretary of the State Board of Education asking for such leave of absence and setting forth their reasons for such absence, giving postoffice address and the date upon which they expect to return.

On motion by Mr. Duff seconded by Mr. Potterf, the resolution was adopted. All voted aye.

Supt. E. B. Nelson of the State Training School appeared before the Board and explained his plans for industrial work in the Training School. He stated that he had sent in requisitions for shoemaking supplies and tailoring supplies. He explained the method of paroling inmates at the institution, stating that the paroling was necessary on account of the lack of room. 117 inmates were reported now in the institution and 150 could be cared for. Supt. Nelson also gave a brief inventory of the crops that had been harvested by the institution.

Supt. W. L. Kendall of the Institute for the Feeble-Minded appeared before the Board and spoke concerning the necessity of a heating plant being installed. On motion by Mr. Potterf seconded by Mr. Hester, the following resolution was adopted:

BE IT RESOLVED, by the State Board of Education, that in the absence of funds, and in view of the recommendation of Supt. W. L. Kendall, Superintendent of the Institution for the Feeble-Minded, we request that the State Board of Public Affairs install a temporary heating system in the Institution for the Feeble-Minded, until a more permanent arrangement can be made for a heating system.

All voted aye.

Pres. Charles Evans of the Central State Normal appeared before the Board and recommended the following for members of the faculty of the Central State Normal:

Miss Carrie Burks, Critic Teacher
George Williams, Critic Teacher for 7th and 8th grades at a salary of \$1200. per annum;
Arthur Howard Green, Supervisor of Public School Music;
Mary E. Kirk, Domestic Science Teacher, \$1200. per annum.

On motion by Mr. Rowsey seconded by Mr. Warren, Pres. Evans' recommendations were approved.

Pres. Evans explained to the Board that it would be impossible to employ an Assistant Teacher in History on account of the lack of funds in his institution.

The Board recessed.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION.
Thursday Afternoon, September 3, 1914.

The Board was called to order at two o'clock. Members present: Messrs. Wilson, Rowsey, Potterf, Hester, and Duff.

The following recommendations were presented by Acting-Superintendent J. R. Johnson of the School for the Deaf, Blind and Colored Orphans:

Mabel M. White, Assistant in Grammar School Department
Flossie D. Bills, Assistant in Grammar School Department
Annie M. Campbell, Assistant in Grammar School Department
Carrie I. Booker, Assistant in Grammar School Department.

On motion by Mr. Rowsey seconded by Mr. Duff, the recommendations for the employees of the Institution for the Deaf, Blind and Colored Orphans were approved. All voted aye.

On motion by Mr. Duff seconded by Mr. Rowsey, J. R. Johnson was elected Superintendent of the Institution for the Deaf, Blind and Colored Orphans. All voted aye.

The Board proceeded to the consideration of claims and requisitions. On motion by Mr. Duff seconded by Mr. Potterf, the Secretary of the Board was instructed to write to the schools under the direction of the Board of Education that it was the sense of the Board that the list of magazines ordered for the library should not exceed twenty in number. All voted aye.

On motion by Mr. Duff seconded by Mr. Potterf, the President was authorized to appoint a committee to investigate the advisability of purchasing a printing plant for the State Training School at Pauls Valley, and also to investigate the desirability of providing training in stone masonry work for the boys of that institution. All voted aye.

President Wilson appointed Mr. Duff and Mr. Hester as the committee.

The following recommendations of Pres. U. J. Griffith for the faculty members of the Southwestern State Normal were read:

W. E. Taylor, Biology and Agriculture, \$1400.00 per annum;
Sadie Puckett, Geography and Assistant in Mathematics, \$1200. per annum

On motion by Mr. Duff seconded by Mr. Potterf, the recommendation of Pres. Griffith was approved.

Actg-Pres. E. P. Barrett of the School of Mines presented the following

- (1) The resignation of M. S. Bowen as Prof. of Practical Mechanics;
- (2) Nomination of Woodson Imel as Prof. of Practical Mechanics to succeed M. S. Bowen.

On motion by Mr. Rowsey seconded by Mr. Potterf, the resignation of Mr. Bowen was accepted and the nomination of Mr. Woodson C. Imel was approved. All voted aye.

The following recommendations of Pres. G. W. Gable of the Northeastern State Normal were read:

- (1) That a leave of absence for one year be granted to Wright A. Gardner to take special work in Science and Botany in the University of Michigan;
- (2) That W. C. LeVan be elected to fill Mr. Gardner's place during his leave of absence at a salary of \$1200. per annum;
- (3) C. E. Ragsdale, Modern Language and Assistant in Psychology and Education at a salary of \$1200. per annum;
- (4) Eula Smith, Public School Music, Salary \$1000. per annum;
- (5) Mrs. Lizzie K. Blackmore, Critic Teacher, \$900. per annum.

On motion by Mr. Duff seconded by Mr. Rowsey, Pres. Gable's nominations were approved.

Mr. Warren entered.

The following recommendations were presented from Pres. Lynn Glover of the University Preparatory School at Tonkawa:

(1) That the Engineer in the University Preparatory School be retained at his present salary of \$78.00 per month, time of service to continue from the time when the weather is sufficiently cold to require his services in the fall until the weather is sufficiently warm to dispense with his services in the spring, and that he be allowed an Assistant at \$12.00 a month, and that a Head Janitor be employed at \$78.00 per month.

On motion by Mr. Hester seconded by Mr. Duff the salary of the Engineer at Tonkawa was fixed at \$78.00 per month under the conditions as proposed by Mr. Glover, and the employment of two janitors at \$50.00 per month was authorized.

- (2) Mr. J. H. Hayman, Assistant in Mathematics at \$1100. per annum, as successor to Miss Myrtle Potter;
- (3) Curtis Anthony, Assistant in Printing Department at 25¢ per hour;
- (4) E. D. Murdaugh, Head of Pedagogy Department, \$1800.00 per annum;
- (5) O. J. Lehrer, Band and Orchestra Teacher, \$1400.00 per annum;
- (6) Elizabeth Butler, Voice Teacher, \$800. per annum;
- (7) L. H. Hausam, Head of Commercial Department, \$1400. per annum;
- (8) E. W. Lemasters, Teacher of Mechanical Drawing and Assistant in Mathematics to succeed J. C. McIntyre, resigned;
- (9) C. H. Scherburn, Head Manual Training to succeed E. W. Lemasters, \$1200. per annum.

On motion by Mr. Hester seconded by Mr. Duff, Pres. Glover's recommendations for members of the University Preparatory School faculty were approved with the exception of E. D. Murdaugh's salary which was fixed at \$1700.00 per annum, and the transfer of E. W. Lemasters to Mechanical Drawing and Assistant in Mathematics, and the nomination of C. H. Scherburn as Teacher of Manual Training, which recommendations were rejected.

Snowden Parlette of the Oklahoma Book Company and Jasper Sipes of the Jasper Sipes Company appeared before the Board and explained the establishment of local depositories in the several counties of the state. They also explained the difficulty of establishing a depository in Cimarron County, and requested that the Board authorize them to handle the exchange of books in that county by parcel post.

On motion by Mr. Rowsey seconded by Mr. Duff, in order to secure distribution of books to the schools of Cimarron County, the Oklahoma Book Company and Jasper Sipes Company were given permission to furnish school books by parcel post. Also exchange to be made by the same method.

All voted aye.

Pres. Stratton D. Brooks of the State University appeared before the Board and presented the following recommendations:

- 1 (153) Subject to your approval I have appointed William A. Schmidt, Professor of History and the Administration of Education, to begin September 1, 1914, at a salary of \$1600. per annum, with annual advances in accordance with the salary schedule established for professors who are not heads of departments.
- 2 (154) I recommend that leave of absence without pay be granted for the school year, September 1, 1914 to September 1, 1915, to John Begg Cheadle, Professor of Law.
- 3 (155) Subject to your approval, I have appointed the following named persons to the ranks and at the salaries specified in each case for the school year September 1, 1914 to September 1, 1915:

Guy B. Treat, Instructor in Civil Engineering,	\$900.00
Addie Maloy, Instructor in Physics	\$900.00
- 4 (156) Subject to your approval, I have appointed Richard G. Soutar, Professor of Physical Education to begin September 1, 1914, at a salary of \$1700. per annum, with annual advances in accordance with the salary schedule established for professors who are heads of departments.

- 5 (157) Subject to your approval, I have accepted the following resignations:
William Aitkenhead, Asst. Prof. of Mechanical Engineering,
Warren Abner Seavey, Professor of Law,
Samuel Melvil Barrett, Professor of Education.
- 6 (158) I desire to report that Mr. Fred Larery, elected to the position of Instructor in Shop Work, has declined to accept the appointment.
- 7 (159) Professor Lucile Dora desires to withdraw her leave of absence previously granted by this Board. I recommend that her request be approved.
- 8 (160) I desire to report that Osmond F. Field, elected to the position of Professor of Physical Education, has declined to accept the appointment.
- 9 (161) Subject to your approval, I have appointed C. C. Winn, Assistant Professor in Mechanical Engineering, to begin September 1, 1914 at a salary of \$1200. per annum, with annual advances in accordance with the salary schedule.
- 10 (162) Subject to your approval I have appointed E. S. Davis, Instructor in Shop Practice, for the school year beginning September 1, 1914 at an annual salary of \$900.00
- 11 (163) I attach herewith a copy of a communication from Julien C. Monnet, Dean of the Law School, stating the extreme urgency for the appointment of a Professor of Law at the maximum of the present schedule instead of at the minimum. I recommend that this action be taken, and subject to your approval, I have appointed Lyman P. Wilson, Professor of Law, beginning September 1, 1914, at an annual salary of \$2000.00

On motion by Mr. Warren seconded by Mr. Rowsey, Pres. Brooks' recommendations were approved.
All voted aye.

Mr. A. W. Franning of Norman appeared before the Board and spoke concerning the lease of the theatre. He explained that the Board of Affairs and the President of the University had notified him that they desired the contract to be cancelled, which cancelling is permitted under the lease to the Board of Affairs. He stated that the contract had been made for four years, two of which had expired. He also informed the Board of the changes and repairs of the building which had been made before entrance into the contract. Mr. Franning asked that the lease run its full course in order that the holder might be repaid for making the expenditures to put the building in shape for the use of the University.

On motion by Mr. Potterf seconded by Mr. Warren, the question of continuing the lease was referred to President Brooks and the Board of Affairs.
Motion carried.

I. C. Trospen, formerly employed at the State Training School, appeared before the Board and stated that he desired to protest against the management of that institution.

Acting-Chairman Rowsey instructed Mr. Trosper to file his complaint in writing for the consideration of the Board.

The Board adjourned.

O. H. Wilson
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President, State Board of Education

Paul T. Huffman
.....
Secretary, State Board of Education

Oklahoma City.