

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Wednesday Evening, April 1, 1914.

The State Board of Education convened at eight o'clock p. m. in the parlor of the Lee-Huckins Hotel. Members present: Messrs. Wilson, Wikoff, Duff, Duncan, Fite, Hester and Potterf.

Pres. Stratton D. Brooks of the State University presented the following recommendations:

- 1 -(109) State Board of Education,
Oklahoma City, Okla.

Dear Sirs:

I recommend that Prof. William Peter Haseman attend, at the expense of the University, the meeting of the American Physical Society, on April 24th and 25th at the Bureau of Standards in Washington, D. C., for the purpose of examining and reporting with reference to the desirability and the cost of establishing in the University a bureau of standards.

Approved.

- 2 -(110) I recommend that Prof. Theodore Hampton Brewer, Director of the School of Journalism, attend at the expense of the University, the National Newspaper Conference held at Lawrence, Kansas, May 11-14, 1914.

Approved.

- 3 -(111) I recommend that the title of Guy Yandall Williams be changed from that of Associate Professor of Chemistry to that of Professor of Physical Chemistry, to take effect September 1, 1914, and that he be placed upon the schedule for professors not heads of departments, at a salary of \$1900.00, and be regularly advanced in accordance with the schedule.

Approved.

- 4 -(112) I recommend that the following changes in title be made to take effect September 1, 1914:

Roy Temple House, from Professor of Germanic Languages and Literature to Professor of German;

Howard Storm Browne, from Assistant Professor of Pharmacy to Assistant Professor of Materia Medica.

Approved.

- 5 -(113) I recommend that the monthly salary of the following teachers be fixed for July and for August, at the amount specified in each case, and that their respective salaries, beginning with September 1914, be fixed in accordance with the regular schedule as heretofore established:

James Shannon Buchanan	\$291.66
Albert Healt VanVleet	291.66
Fredrik Holmberg	275.00
Joseph Francis Parton	275.00
James Wellings Sturgis	258.36
Henry Higgins Lane	258.36
Jerome Dowd	266.66
Theodore Hampton Brewer	258.36
Lucile Dora	233.36

Monroe Allen Floyd	233.36
John Henry Voss	233.36
John Alley	233.36
Roy Temple House	250.00
Gayfree Ellison	241.66
Warren Waverly Phelan	316.86
Stephen Melvil Barrett	133.33
Louis Alvin Turley	133.33
William Peter Haseman	158.33
Sardis Roy Hadsell	150.00
Angelo C. Scott	225.00
Joseph W. Scroggs	255.00
Jesse Lee Rader	216.66
William Aitkenhead	208.33
Burton Frank Tanher	208.33
Laurence Nelson Morgan	188.33
Earl Sellers Porter	191.66
Joseph Bradford Thoburn	125.00
Rachael Revell	125.00

Approved.

- 6 - (114) I recommend that the salary of Frederick C. Kent be fixed at the rate of \$233.36 per month, for July and August, 1914.

Approved.

- 7 - (115) I recommend that from September 1, 1914, and until further notice, the salaries of the following persons be fixed as specified in each case: Charles Francois Giard, Associate Professor of Piano and Theory of Music \$1200.00 and all fees; Mrs. Eva E. Dungan, Associate Professor of Piano and Public School Music \$600. and all fees; Louis Cogswell, Associate Professor of Voice, \$500. and all fees.

Approved.

- 8 - (116) I recommend that Lester William Wallace Morrow, Assistant Professor of Electrical Engineering, be placed upon the second year of the schedule of his rank, namely, \$1300.00., to date from September 1, 1914, and be regularly advanced thereafter in accordance with the schedule.

Approved.

- 9 - (117) I recommend that the salary of Andrew Clarkson Parsons be fixed for the school year, September 1, 1914, to September 1, 1915, at \$2,000.00 without compensation for summer work.

Approved.

- 10 - (118) I recommend that the regular schedule of salaries for the University be applied to all teachers in the Law School below the rank of dean, and that the persons named below be placed upon the maximum salary of that schedule, namely \$2200.00 per year, to begin September 1, 1914. The names specified are Henry Hubbard Foster, John Begg Gheadle, Victor Henry Kulp, Warren Abner Seavey.

Approved.

11 - (119) Subject to your approval, I have appointed H. V. L. Sapper Assistant in the Health Laboratory from June 15, 1914, to July 15, 1914, at a salary of \$75.00 per month.

All voted aye.

12 - (120) Subject to your approval I have appointed the persons named below in the Department of University Extension at the rank and title specified in each case, and recommend that they be placed upon the first year of the schedule for professors not heads of departments, namely \$1600, to date from September 1, 1914, and that they be regularly advanced in accordance with the schedule:

Angelo C. Scott, Director of Extension Lectures, with rank of Professor.
Joseph Whitefield Scroggs, Director of the Department of Public Information and Welfare, with rank of Professor.

Approved.

13 - (121) Subject to your approval I have appointed the following named persons to the ranks and at the salary specified in each case, for the school year, September 1, 1914, to September 1, 1915:

Benj. Gilbert Owen, Assistant Director of Physical Training and Coach, with the rank of Instructor	\$1000.00
Laurence N. Morgan, Instructor in English	1100.00
Kenneth Potter Monroe, Instructor in Chemistry	1000.00
Rachel Revell, Instructor in Physical Training	1000.00
Joseph Bradfield Thoburn, Instructor in History	1000.00
Frank Lloyd Weaver, Instructor in Civil Engineering	1000.00
Joseph Leslie Riley, Instructor in Physics	1000.00
Alexander Watts McCoy, Instructor in Geology	1000.00
August Steitz, Instructor in German	1000.00
Edward Everett Dale, Instructor in History	1000.00
Morris Thurman Meyers, Analyst Pure Food Laboratory	1000.00
George Frederick William Schmidt, Instructor in Voice	500.00 and all fees
* Louis Spencer Salter, Instructor in Piano & Theory of Music	500.00 and all fees
Nellie May McGinley, Instructor in China Painting	without salary
Josiah W. Gain, Instructor in Mathematics	1000.00

Approved.

14 - (123) Subject to your approval, I have appointed the following named persons to the rank and salaries specified in each case, to begin September 1, 1914; I recommend that they be advanced upon their respective salary schedules each year thereafter, in accordance with the established rate:

Earl Sellers Porter, Assistant Professor of Chemistry	\$1200.00
Harold Harvey Herbert, Assistant Professor of Journalism	1300.00
Edmund Pendleton Randolph Duval, Assoc. Prof. of Mathematics	1600.00

Approved.

15 - (124) I recommend that the salaries in the Medical School at Oklahoma City be fixed for the school year, beginning September 1, 1914, at the rate specified below, providing that the total amount expended under this schedule during the year shall not exceed \$4,000.00:

* Paul S. Carpenter, Inst in Violin, \$500 & all fees. Inadvertently omitted. See Recommendation #122.

Per Lecture hour
 Professors and Associate Professors \$2.50
 Assistant Professors 2.00
 Instructors 1.50
 Per Clinical or Laboratory or Dispensary Hour
 Professors and Associate Professors 1.50
 Assistant Professors and Instructors 1.00

Approved.

16 - (125) Subject to your approval, I have made the following appointments in the Medical School at Oklahoma City for the school year beginning September 1, 1914, the salaries unless otherwise specified to be in accordance with the schedule provided for the Medical School:

Annette B. Cowles, Supt. of Hospital with rank of Instructor \$1200.

Thomas Bell Winningham, Clerk 1000.

John Mosby Alford, Instructor in Therapeutics

Floyd Jackson Boland, Instructor in Childrens' Diseases and Hospital Anaesthetist.

Rex George Boland, Instructor in Medicine & Hospital Anaesthetist

Thomas Craig Burns, Instructor in Nervous Diseases

Charles Duncan Ferguson, Instructor in Eye, Ear, Nose & Throat Diseases

William Alonso Fowler, Instructor in Obstetrics

Andrew Merriman Young, Instructor in Obstetrics

Cyril Ebert Clymer, Instructor in Surgery

Casriel J. Fishman, Instructor in Medicine

George Hunter, Instructor in Obstetrics

Approved.

17 - (126) I attach herewith a copy of a letter received from Mrs. Merle Newby Buttram. Mrs. Buttram's salary for the school year, beginning September 1, 1913 and ending September 1, 1914, was fixed at \$732.00 or at the rate of \$62.50 per month. She ceased work on the 15th day of February; consequently, received a total of \$343.75, or \$388.25 less than half of the year's salary.

I believe that the Board should establish a general policy which should be applied to all teachers ceasing work during the school year.

Letter:

Pres. Stratton D. Brooks, Norman, Okla.

Previous to my resignation as violin instructor on the 15th day of February, I had taught a full half year and received five months pay. Since part of the salary for nine months' work is retained in order to make twelve payments through the year, I feel that another month's salary, \$62.50, is justly due me so that my half year's work may draw a full half year's pay.

Trusting that you may be able to adjust this matter satisfactorily, I am,

Very sincerely,

Mrs. Merle Newby-Buttram

The following resolution was adopted by the Board:

BE IT RESOLVED by the State Board of Education that all employees in the state institutions be paid from the day their services begin until the day they resign.

All voted aye.

18 - (127) Subject to your approval, I have accepted the resignation of persons named below, to take effect on the dates specified:
Martha Zimmerman, Assistant Supt. of the University Hospital, 3-1-14
Robert Peyton Calver, Asst. Prof. of Chemistry, September 1, 1914
Richard Leland Foster, Asst. Prof. of Medicine, Sept. 1, 1914;
Approved.

19 - (128) Subject to your approval, I have appointed Ransel Eugene Andrew Assistant Analyst in the State Health Laboratories from June 15, 1914 to September 15, 1914, at a salary of \$75.00 per month. Approved.

20 - (129) Subject to your approval, I have appointed Edmund Berrigan Assistant in the Extension Department with the rank of Instructor and with a salary of \$1200.00 the appointment to date from July 1, 1914 to July 1, 1915. Approved.

The following resolution was adopted by the Board:

BE IT RESOLVED by the State Board of Education that the President of the University be directed to secure bids on chemicals and such apparatus as is to be purchased from the local funds and report to the Board.

All voted aye.

The Board adjourned.

Oklahoma City

R. W. Williams
.....
President, State Board of Education

Paul V. Goff
.....
Secretary, State Board of Education