

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
November 22, 1913.

Saturday Morning

The State Board of Education was called to order by the President.
Members present: Messrs. Wilson, Wikoff, Duncan, Duff, Hester, Fite and Potterf.

The minutes of the meeting of the Board on October the 24th were presented and approved.

Supt. Frank Read of the School for the Deaf at Sulphur was called before the Board and presented the following recommendations for their consideration:

- First: that the Board take action on the time for the Christmas holidays;
- Second: that the Board approve a requisition for turkeys to be bought by Superintendent Read;
- Third: that a leave of absence without pay for two months be granted Steward W. D. Harmon on account of sickness;
- Fourth: that a horse and carriage be provided for the use of Supt. Read in inspecting the new buildings being erected.

The Board instructed Supt. Read to fix the date of the holidays to suit the convenience of his school and asked him to forward the requisition in regular form for the turkeys.

On motion by Mr. Hester seconded by Mr. Duncan, Supt. Read was authorized to ask the Board of Affairs to buy a horse and carriage for the use of the School for the Deaf; also that a leave of absence be granted to Mr. Harmon for two months without pay.

All voted aye.

The Board then proceeded to consider the sites being offered for the School for the Deaf at Sulphur. Mr. Potterf was appointed to confer with the Attorney General in regard to the law locating the school at Sulphur.

Mr. E. B. Morris of the Board of Public Affairs appeared before the Board and explained the progress that had been made by the contractors to whom the contract had been let for the buildings at Sulphur.

Mr. J. C. Bolend of Sulphur was called before the Board and stated the progress that had been made in securing the site near the water tower in the city of Sulphur.

On motion by Mr. Wikoff seconded by Mr. Hester the following resolution was adopted:

The Board of Education having the matter of the location of the site for the buildings for the School for the Deaf at Sulphur under consideration, it is hereby resolved, that if good and sufficient title is furnished by the people of Sulphur to blocks Nos. 3, 4, 53, 54, 59,

and 60 (six blocks in all) for the sum of \$4759.00 and the streets and alleys embraced in said tract be properly vacated by the City of Sulphur by December 5, 1913, the buildings shall be placed upon such site, and the Board of Affairs are hereby requested to make arrangements to place the buildings upon the site so furnished.

President W. E. Gill of Tahlequah appeared before the Board and presented his resignation as President of the Northeastern State Normal School. He also notified the Board of the resignation of George Norris, Professor of History. He explained the arrangements that had been made to take care of the work of Professor Norris. Mr. Gill requested that his resignation be accepted to take effect immediately.

On motion by Mr. Potterf seconded by Mr. Wikoff the resignation of President Gill was accepted.

All voted aye.

Supt. E. B. Nelson of the Boys' Training School was called before the Board and explained changes which he wished made in the plans of the building being erected at the State Training School. On motion by Mr. Duff seconded by Mr. Potterf the Board of Affairs were requested to make the changes desired by Supt. Nelson in the kitchen and the lavatory on the second floor of the building now being erected.

Motion carried.

Mr. W. T. Enloe of Muskogee whose children are wards of the State Home at Pryor appeared before the Board and asked that Supt. Graham be authorized to release the children into his custody. Mr. Enloe stated that he was prepared to support the children and desired their return. On motion by Mr. Wikoff seconded by Mr. Potterf the matter was referred to Supt. Graham and he was instructed to investigate the request of Mr. Enloe. Authority was given to Supt. Graham to act on behalf of the Board in releasing the children provided that he found Mr. Enloe so situated that the state would be justified in returning them, and he was further notified that the Board desired a full and complete report in writing of his findings and action in the matter.

All voted aye.

The Board recessed at twelve o'clock.

.....

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
November 22, 1913.

Saturday Afternoon

The Board was called to order at one-thirty o'clock. All members were present.

Communications were read from Prof. Edwin DeBarr and County Attorney V. E. Decker concerning the analysis of Dr. DeBarr in the Ella Brown murder case. No action was taken.

A communication from Mrs. Laura Bush accompanied by her resignation as matron in the State Home, with letters of citizens of Pryor, was presented to the Board, also a communication from Supt. Graham concerning Mrs. Bush's resignation.

No action was taken.

The claim of M. M. McGee against the estate of Marvel Adams referred to the Board was read and upon motion by Mr. Potterf seconded by Dr. Fite the Secretary was instructed to notify Mr. Graham that the claim was returned to him for settlement, as suggested in his letter of November the 3rd.

Chairman Lon Frame of the Board of Public Affairs was invited before the Board for a conference concerning the buildings being erected at Pauls Valley.

On motion by Mr. Duncan seconded by Mr. Duff, the Secretary was instructed to write to Supt. Nelson and other superintendents or presidents where buildings are being constructed and ask them to report immediately to the Board any defects in construction or neglect on the part of the contractor or superintendent or any changes in the plans and specifications of the buildings being erected.

All voted aye.

President Stratton D. Brooks appeared before the Board and explained the results of his conference with the Attorney General concerning the money collected by the University as incidental fees, which money is now in the hands of the Financial Clerk of the State University. Pres. Brooks informed the Board of the method which would be pursued in the expenditure of this money under his former recommendation. He also explained to the Board the change that had been made in the payment of service claims.

The special committee appointed to prepare a letter to Dean J. C. Monnet as an appreciation for his services as Acting-President of the University for the year 1911-12 presented the following letter:

Dean Julian C. Monnet
University of Oklahoma
Norman, Oklahoma.

Dear Sir:

The members of the State Board of Education desire to express their deep appreciation of the services that you rendered to the University and to the State by serving as Acting-President of the University from September 1, 1911 to May 1, 1912. The tact and skill with which you guided the institution through a troublesome year deserve our highest commendation. We feel that your strength as an executive preserved the University from a deterioration that might easily have occurred, and that your work had made possible the upbuilding of the strong and efficient institution of learning that the University of Oklahoma is becoming.

We understand, of course, that no words of ours can recompense you for the strenuous work of that year, but we hope that we may increase the feeling of satisfaction that comes from a consciousness of an important work well done, which is after all the best reward of service.

On motion by Mr. Potterf seconded by Mr. Duff the report was received and adopted and the President was authorized to deliver the same on behalf of the Board to Dr. Monnet.

All voted aye.

Communication was read from Pres. Lynn Glover concerning the printing being done by the printing department of the University Preparatory School at Tonkawa. No action was taken.

Communication was read from Pres. C. W. Briles concerning the dining room in the East Central State Normal. No action was taken.

President Glover's recommendation that Miss Olive Searle be permitted to take work in French and Piano, in addition to her duties as Instructor in the University Preparatory School, was read. On motion by Mr. Potterf seconded by Mr. Duff the request was granted.

All voted aye.

President Charles Evans' recommendation that Mr. C. M. Boyer be employed as Assistant Engineer in the Central State Normal during the winter months at a salary of \$50. a month was read and on motion by Mr. Duff seconded by Mr. Hester was approved.

All voted aye.

Supt. O. W. Stewart of the School for the Blind presented the following recommendations:

- First, that the salary of the night watchman beginning with the month of November be made \$45.00 a month instead of \$40.00 a month;
 Second, that the school physician be placed upon a salary of \$40. a month for nine months beginning with September and closing with the month of May.

On motion by Mr. Potterf seconded by Mr. Hester, the salary of the night watchman was increased to \$45.00 a month and the recommendation concerning the school physician was referred to Dr. Fite for investigation with authority to act in behalf of the Board.

All voted aye.

Mr. E. B. Howard, Secretary of the Board of Affairs, appeared before the Board and discussed the inspection work being done upon the buildings being erected at Pauls Valley. Mr. Howard stated that the Board of Affairs would welcome any criticisms which the Board of Education had to make upon the work of the inspector or contractor for any of the buildings now being erected.

The Committee upon Certification made the following report:

"We, your committee upon certification, desire to recommend that the following named persons be granted state certificates:

Barker, Josephine	Welch	Grammar Grade, two years
Barton, J. R.	Wainwright	Temporary High School
Broadus, Alice K.	Davis	" Grammar Grade
Brusie, Ida M.	Irwin, Ia.	High School, tenure 5 yrs.
Burrow, Sallie L.	Hanna	Temporary Grammar Grade
Catlett, Necia U.	Ada	Primary Temporary, 1 yr.

Coleman, Mrs. H. A.	McAlester	Temporary Grammar Grade
Crook, J. O.	Afton	High School Temporary
Dumon, Jennie E.	Roff	Temporary Primary
Dunaway, Elizabeth	Bartlesville	Temporary High School
Ellison, John F.	El Reno	Temporary High School
Goble, George W.	Cleveland	Temporary High School
Griffith, Dean	Jefferson	Temporary Primary
Guthrie, Cornelia	Eufaula	Temporary Grammar Grade
Huddleston, W. E.	Konawa	Temporary High School
Hunt, R. D.	Claremore	Temporary Grammar Grade
Hutton, Oscar D.	Stringtown	Temporary High School
Angle, Pansy	Poteau	Temporary High School
Junk, Elta R.	Afton	Temporary Primary
Kidd, T. J.	Wewoka	Temporary High School
Magoffin, Mrs. Mina P.	Savanna	Temporary High School
Moon, J. T.	McAlester	Temporary High School
Moore, Henrietta	Westville	Temporary High School
Oldham, Eva	Ramona	Primary Temporary
Patterson, Alma	Boswell	Temporary High School
Pearson, Stella	Hoffman	Temporary High School
Peters, Mrs. Annie K.	Boley	Temporary High School
Power, Mrs. Rose Mae	Guyton	Temporary Grammar Grade
Powers, A.	Mangum	Temporary Grammar Grade
Puterbaugh, Clara	Ada	Temporary High School
Robbins, Minerva	Wyandotte	Temporary Grammar Grade
Sanford, Pollye	Fairfax	Temporary Primary
Shawnee, LaFayette	Shawnee	Temporary Grammar Grade
Steven, Effie L.	Kildare	Temporary High School
Stevens, O. P.	Bartlesville	Temporary High School
Smith, Lucy B.	Antlers	Temporary High School
Stitzell, Eva	Enid	Temporary Grammar Grade
Swain, Eva L.	Coalgate	Temporary High School
Tarter, S. L.	Stroud	Temporary Grammar Grade
Wall, W. B.	Sallisaw	Temporary High School
Walker, Carlee	Tamaha	Temporary Primary
Weaver, Mrs. Belle E.	Gage	Temporary Primary
Woods, George M.	Shady Point	Temporary Grammar Grade
Wright, Ethelyn E.	Woodward	Temporary High School

On motion by Mr. Potterf seconded by Mr. Wikoff the report was adopted. All voted aye.

Communication was read from the American Surety Company concerning the bond of the B. F. Johnson Publishing Company to the State of Oklahoma. The Company asked for a release upon the bond which covered the five-year period ending September 4, 1913. The Secretary was instructed to notify the American Surety Company that while there had been no complaint filed with the Board that it was not the policy of the Board to cancel the bonds of the book companies.

The auditing committee presented claims and requisitions passed by them. On motion, such claims and requisitions were approved.

On motion by Mr. Potterf seconded by Mr. Wikoff the claim for supplies against the University Preparatory School at Tonkawa were referred to a committee appointed to visit that institution.

All voted aye.

Communication was read from W. H. Pattie, Managing Editor of "The Investor" asking the Board to authorize the state normals to advertise in the December number of the Journal. No action was taken.

On motion by Mr. Duncan seconded by Mr. Hester, the following resolution was adopted:

RESOLVED that the State Board of Education make all the proceedings and do all things necessary by advertisement or otherwise, as required by law, to adopt text books, maps, charts, globes, etc., for the schools of the State of Oklahoma, and to enter into contracts with publishers and book companies for furnishing same.

Motion carried.

On motion by Dr. Fite seconded by Mr. Duncan, January 14, 1914 was fixed as the date for the Board to meet to adopt text books, maps, globes, charts, apparatus, etc., for the schools of Oklahoma.

Motion carried.

On motion by Mr. Duncan seconded by Mr. Duff copies of the following notice of the adoption were ordered to be furnished to publishing houses:

N O T I C E

Oklahoma City, Oklahoma, November 22, 1913.

Notice is hereby given that the State Board of Education - ex-officio State Text Book Commission - will convene in Oklahoma City, Oklahoma, at the office of the State Board of Education on Wednesday, January 14, 1914, at nine o'clock a. m. to consider bids or proposals to furnish for a term of five years beginning August 1, 1914, to the schools of Oklahoma under the provisions of Chapter 74, Article 6 of the Revised Laws of Oklahoma, 1910, a uniform system or series of school text books, maps, charts, globes and other school apparatus for use in all the studies taught in the common schools of the state up to and including the twelfth grade. (Speller excepted).

All bids to furnish such text books, records and supplies shall be sealed and deposited with R. H. Wilson, Chairman of the State Board of Education, not later than January 8, 1914, the Board reserving the right to reject any and all bids.

Contracts and bonds as provided under this act must be executed within thirty days after contracts are awarded.

All companies desiring to submit books for adoption are requested to furnish each member of the State Board of Education with copies of such books offered for adoption by December 15, 1913.

They are further requested to prohibit their representatives, agents or attorneys from interviewing or communicating with any member of the State Board of Education, directly or indirectly except the President of the Board until the Board is in session for adoption on January 14, 1914.

Companies submitting maps, charts, and other supplies for adoption are requested to leave samples in the office of the Board of Education and to observe the terms of the above requests.

Book companies and others failing to observe the terms of this advertisement, or failing to fully comply with the provisions of Chapter 74, Article 6, of the Revised Laws of Oklahoma, 1910, in the submission of their respective bids, will thereby forfeit all claim to consideration.

Each bid shall state specifically and clearly the retail price at which each book, map, globe, chart and apparatus will be furnished,

Each bid or proposal shall be accompanied with specimen copies of each and all books offered in said bid.

Such bidder will be required to deposit with the treasurer of the State of Oklahoma such sum of money as the State Board of Education shall require, not less than five hundred dollars nor more than twenty-five hundred dollars, according to the value of the books and apparatus each bidder may propose to supply. Such deposit shall be forfeited to the State if such bidder so depositing shall fail to make and execute the contract and bond provided by law within the time herein prescribed.

Each bid shall be accompanied with a sworn statement, showing the ownership of such publishing house, with the interest, names and addresses of such owners, and specially stating whether or not the said publishers or the owners of any interest or share of any such publishing house is the owner of any interest or share of any other publishing house, and if so, giving the name and address thereof and further stating that no member of the commission is in any manner interested, directly or indirectly in such firm or corporation submitting such bid.

R. H. Wilson
President, State Board of Education.

Motion carried.

On motion by Mr. Duncan seconded by Dr. Fite the President was authorized to appoint a committee to prepare rules and regulations for the text book adoption.

Motion carried.

The President appointed Mr. Potterf, Mr. Duncan and Mr. Hester.

On motion the Board adjourned to meet December 12, 1913.


.....
President, State Board of Education.


.....
Secretary, State Board of Education.