

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
September Twenty-sixth, 1913.

Morning Session

The State Board of Education was called to order at nine-thirty o'clock. Members present: Messrs. Wilson, Wikoff, Duncan, Potterf, Hester and Duff.

The minutes of the meeting of the Board on August 14th were presented and approved.

President Wilson introduced the following resolution:

BE IT RESOLVED, by the State Board of Education, that it is the sense of this Board that all claims for supplies of any kind whatsoever purchased for any of the state institutions coming under the supervision of this Board be submitted promptly before the end of each month in order that they may be presented to the State Auditor and warrants issued promptly.

Our attention has been called to the fact that in a number of instances claims have been permitted to run for months at a time. We wish all to know that this is contrary to the sense of the Board and a resolution passed by this Board more than a year ago.

BE IT FURTHER RESOLVED that this Board denies any responsibility for the delay of any claims and that a copy of this resolution be sent to the President or Superintendent of each institution and that unless this resolution is complied with by said Superintendent or President, a copy of same will be published in one or more of the papers in the towns in which the institutions are located.

On motion by Mr. Hester seconded by Mr. Duncan, the resolution was adopted. All voting aye.

A communication was read from Messrs. Ledbetter, Stuart and Bell, attorneys for W. H. Wheeler & Company, asking the State Board of Education to approve the contract of that company to furnish text books to the common schools of Oklahoma, in view of the fact that the bond of the aforesaid company had received the approval of Acting-Governor J. J. McAlester. The Board took no action upon the request.

Mr. Duncan presented the following resolution:

BE IT RESOLVED that it is the sense of the State Board of Education that we make a new adoption of text books for the public schools of Oklahoma sometime during the present school year, if not prevented by the Courts; but in case we are permitted to make an adoption, it is not our intention to put the adoption into effect before the beginning of the school year 1914-15.

On motion by Mr. Duncan seconded by Mr. Hester the resolution was adopted. All voted aye.

Mr. W. A. Ledbetter of the firm of Ledbetter, Stuart and Bell, appeared before the Board and asked to be informed concerning the action of the Board upon his request for the approval of the contract of W. H. Wheeler & Company. Mr. Potterf, speaking for the Board, informed him that no action had been taken.

Mr. Henry G. Snyder of the firm of Asp, Snyder, Owen and Lybrand, attorneys, appeared and requested the State Board of Education to approve the contracts of Silver, Burdett & Company; Colonial Book Company; Scott, Foresman & Company; Atkinson, Mentzer and Company; Allyn & Bacon; and Charles Scribner's Sons to furnish text book for the schools of Oklahoma. The Board suggested to Mr. Snyder that he put his request for the approval of the Board in writing and present the same to them. No action was taken upon the request.

Mr. C. C. Hatchett, Attorney, of Durant, appeared before the Board as a representative of the City Board of Education of Durant and presented the case of that Board for the rental of a school building in the city of Durant to the Southeastern State Normal School.

On motion by Mr. Hester seconded by Mr. Duncan, the Secretary was instructed to notify Pres. E. D. Murdaugh that provisions should be made for the settlement of the claim of \$300. for four months' rental of the school building from the City of Durant out of the Section 13 Fund for 1914, it appearing that a contract for the use of the building in that city was made by representatives of the former Board of Normal Regents.

All voted aye.

Communications were presented from the County Attorney of Creek County concerning an analysis in the murder case of Ella Brown made by Dr. E. A. DeBarr as State Chemist at the request of the county officials of that county, and the desirability of securing Dr. DeBarr's return from Europe and attending as a witness in this case, for which the county had paid him a fee of \$1000, expecting such attendance.

On motion by Mr. Duncan seconded by Mr. Hester the Secretary was instructed to write to Dr. DeBarr and inform him of the necessity of his appearance in this case and ask him for an explanation concerning the fee which he had accepted and which had been paid by the county officials with the expectation on their part, that it included his attendance as a witness.

President Wilson introduced the following resolution:

BE IT RESOLVED, by the State Board of Education, that it is the sense of this Board that in none of the institutions coming under the direction and control of this Board shall any of the members of the faculty or employees take work as a student in any of the departments, except in cases where it is specifically understood at the time of employment between the Board and the members of the faculty or employees that such additional work shall be done, or upon written request by such member of faculty or employee to the Board of Education which shall pass on such request at its next regular meeting and approve or disapprove such request.

BE IT FURTHER RESOLVED that no employee or member of faculty shall be designated, under any circumstances, by the President to do work away from or off the campus of the institution for any one or under any circumstances, except in the direct interest and for the direct benefit of the institution.

On motion by Mr. Hester seconded by Mr. Duff the resolution was adopted. All voted aye.

The Board recessed at twelve o'clock.

AFTERNOON SESSION

The Board was called to order at one-thirty o'clock. All members were present, except Dr. Fite.

Pres. Stratton D. Brooks of the State University and Dr. David L. former President of the University, appeared and explained the desirability of securing for the University the tract of land lying between the University and the section of land belonging to that institution; also the residence owned by Dr. Boyd as a home for the President of the State University.

On motion by Mr. Duff seconded by Mr. Hester, the President was authorized to appoint a committee of three, including himself, to visit the State University and inspect the land belonging to the institution and the adjoining property, and as far as possible, to determine its value and the advisability of exchanging or purchasing the additional tracts.

All voted aye.

The President appointed Mr. Duff and Mr. Wikoff, who, with himself, should constitute the committee.

President Brooks presented the following recommendations:

(1) That in communication #73, under date of July eighth, 1913, I omitted the name of Samuel Merritt Barrett, who during the summer performed one month of extra service. In order to recompense him for this work, I recommend that previous action, fixing his salary, be rescinded, and that his salary for the fiscal year, July 1, 1913, to July 1, 1914, be fixed as follows:

For July, 1913	- - - - -	\$125.00;
For August, 1913	- - - - -	125.00;
For September, 1913	- - - - -	233.30;
For October, 1913 and each and every following month,		\$133.33.

(2) Subject to your approval, I have appointed James H. Craven as Yard Assistant from September fifteenth, 1913 to September first of 1914, at the rate of \$800. per annum.

(3) That Clarence E. Lee be appointed Instructor in Clinical Pathology in the Medical School at Oklahoma City.

(4) That Harold H. Herbert be appointed Instructor in Journalism for the school year September 1, 1913 to September 1, 1914 at a salary of \$1200.00

(5) That the salary of instructors in University Extension classes be fixed at the rate of \$1.25 per lesson.

(6) That, subject to your approval, I have accepted the resignation of George Seymour Lenox, Associate Professor of Voice, to take effect October 1, 1913.

(7) That the following regulations be passed with reference to the conduct of the correspondence courses in the extension work of the University:

Members of the faculty of the State University, including the Directors of University Extension, shall be permitted to prepare correspondence courses for the use of the Extension Division, such courses to be approved by the Director of Public Information and Welfare; and for any such approved course the person preparing it shall receive not less than \$10. or more than \$100., the amount to be fixed by the Director of Public Information and Welfare according to the difficulty and extent of the work involved. Any member of the faculty so preparing a course shall be permitted to correct the recitation papers submitted therein, and shall receive therefor the sum of twenty cents a paper. Provided, that none of the charges herein shall be paid out of monies appropriated by the state, but shall be borne by the correspondence students as expenses incident to the prosecution of the work of the Extension Division. The President of the University and the Dean of the College of Arts and Science shall determine the amount of such work that may be done by any member of the faculty without prejudice to his regular work.

At the request of the Board, Doctor Brooks explained the methods of giving advanced standing to students from other schools and made comparisons with the methods used in other institutions of like character.

Mr. Henry G. Snyder of the firm of Asp, Snyder, Owen & Lybrand, Attorneys, appeared and presented written requests that the State Board of Education approve the contracts to furnish text books, etc. made July 29, 1912 of Silver, Burdett & Company; Colonial Book Company; Scott, Foresman & Company; Atkinson, Mentzer & Company; Allyn & Bacon; and Charles Scribner's Sons.

On motion by Mr. Hester seconded by Mr. Potter the request for the approval of the contracts made by Messrs. W. A. Ledbetter and Henry G. Snyder were referred to the Attorney General for advice, and the Attorney General was also asked to advise the Board if the contracts of J. E. Dyche Publishing Company for the Common Sense Speller and of the Oklahoma School Herald Publishing Company for registers were affected by the decision of the Supreme Court in the case of W. H. Reeler and Company.

On motion by Mr. Duncan seconded by Mr. Duff the Board passed the following resolution:

In view of the fact that the State Board of Education expects to re-advertise for bids to furnish text books, maps, charts, globes, etc., for the common schools of Oklahoma at a later date, it is the sense of the Board that the bids to supply text books, etc., on file with the State Board of Education be returned un-opened to the bidders and that all certified checks deposited with the State Treasurer be ordered returned to such bidders, and further that due notice will be given when the Board will take up the text book adoption again.

Supt. Gid Graham of the Oklahoma State Home appeared and presented his report with copies of the teachers' contracts for the year 1913-14.

On motion by Mr. Duncan seconded by Mr. Duff, Superintendent Graham's action in abandoning the use of the ice plant was approved.
All voted aye.

On motion by Mr. Duff seconded by Mr. Duncan, the use by the Home of the team of horses, owned by Superintendent Graham, for their feed was approved and the sale or exchange of the old horse belonging to the Home authorized.
All voted aye.

On motion by Mr. Duncan seconded by Mr. Hester, the salary of James H. Oliver, Stenographer and Bookkeeper of the State Home, was increased to \$70. a month, without board. All voted aye.

Pres. U. J. Griffith of the Southwestern State Normal appeared and notified the Board of the vacancies in the faculty of the Southwestern State Normal as follows:

R. E. L. Burks, teacher of Foreign Languages, died September 7th;
Minnie Ostenberg resigned on September first;
R. O. Whitenton, Teacher of Biology, resigned to take effect October first.

President Griffith presented the following nominations:
Dr. J. A. McLaughlin as Teacher of Foreign Languages;
Pearl Wilson as Critic Teacher of the third and fourth grades;
Howard Cross as Acting-Head of the Department of Biology.

On motion by Mr. Potterf seconded by Mr. Hester, President Griffith's recommendations were approved.
All voted aye.

Supt. S. Douglas Russell was called before the Board to reply to charges made against him as Superintendent of the Institution for the Deaf, Blind and Colored Orphans. The petition of the complainants was read and Superintendent Russell explained the cause of the charges. On motion by Mr. Duncan seconded by Mr. Hester, the complaint was tabled indefinitely.

Supt. Frank Read, Jr., of the School for the Deaf appeared and discussed the plans for the new buildings to be erected at Sulphur. No action was taken.

The Board recessed at six o'clock.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Saturday, September 27, 1913.

Morning Session.

The Board was called to order at nine o'clock. Members present: Messrs. Wilson, Duncan, Potterf, Hester, Duff and Wikoff.

A communication of President E. D. Murdaugh concerning the salary of Miss Julia BeaVert for the month of July 1912 was read. The Secretary was instructed to write to Miss BeaVert that the funds from which her salary should be paid were exhausted and that the Board, therefore, could not approve her claim for the month of July 1912.

A letter from Mr. R. C. Meloy, Secretary of the Oklahoma State Conference of Charities and Corrections, asking the Board to advise the heads of the charitable, eleemosynary, and correctional institutions to attend the meeting of the Association at Norman, was read.

On motion by Mr. Hester seconded by Mr. Duncan the Secretary was instructed to advise the heads of these institutions that it is the desire of the Board that they attend the conference but that such attendance should be at their own expense.

All voted aye.

President Murdaugh's recommendation of Miss Edith C. Gabriel as Critic Teacher in the Southeastern State Normal was read. On motion by Mr. Hester seconded by Mr. Duff the recommendation was approved.

All voted aye.

President J. H. Bayes of the Eastern University Preparatory School made the following recommendations:

That Miss Maude Rucker be elected to the position of Teacher of Voice and Art; Blanche Lobsitz, Assistant in English at \$900. per annum; Eldo Witty Head Janitor at \$20. a month; Herman Garst, Assistant Janitor at \$15.00 a month; Thomas Priestly, Assistant Janitor at \$15.00 a month; Virgil Fowler, Assistant Janitor at \$15.00 a month.

On motion, the recommendations were approved.

Recommendations of Pres. Charles Evans of the Central State Normal were presented as follows:

(1) That the September salary of Carrie Burks, Critic Teacher, now on a leave of absence, be allowed.

On motion by Mr. Hester seconded by Mr. Duff, the request was laid on the table, All voting aye.

(2) That Lorena Hids be elected as Critic Teacher in the place of Carrie Burks.

(3) That Mrs. Lucie Stainbach-Watkins be elected to the position of Music Supervisor in the place of Miss Susan DeGraff.

(4) That P. C. Smith be elected Instructor in Psychology and Education in the place of W. C. French.

On motion by Mr. Duff seconded by Mr. Hester, President Evans' nominations were approved, except as to Mrs. Lucie S. Watkins.

President Evans also recommended the following increases in salary:

Prof. F. C. Oakes from \$1400. to \$1500;
 Prof. B. F. Nihart from \$1700. to \$1800;
 Prof. S. J. Payne from \$1100. to \$1200;
 Miss Hettie Starr from \$1200. to \$1300;
 Mrs. Alice Traver \$900. to \$1000;
 Mrs. Faye Nelson Boone from \$900. to \$1000;
 President Charles Evans from \$2700. to \$3000.

On motion by Mr. Wikoff seconded by Mr. Duff, President Wilson was authorized to appoint a committee to visit the Central State Normal and investigate the enrollment, the number of teachers, the number of class periods per teacher, etc., in order that the Board might determine the advisability of increasing the salaries as recommended.

All voted aye.

President Wilson appointed Mr. Wikoff, Mr. Duncan and Mr. Duff.

The resignation of Miss Cecelia Gilmore, Assistant in Foreign Languages at the Central State Normal was read and on motion was accepted.

All voted aye.

Recommendations of Pres. Lynn Glover of the University Preparatory School were presented as follows:

B. J. Lay, Landscape Gardener;
 Lois Boreland, Head of the Commercial Department at \$1400. per annum;
 Mrs. Emma Skinner, Assistant Art Teacher at \$80. a month

On motion by Mr. Duff seconded by Mr. Hester, President Glover's recommendations were approved.

All voted aye.

The recommendations of Pres. J. B. Eskridge of the Oklahoma College for Women were read as follows:

That Miss Irene Shaley be elected as Instructor in Physical Education for the year 1913-14.
 That Miss Eula McNeill be elected Instructor in English to supply for Miss Mary Lee Emerson.
 That the following instructors be allowed increases in their salaries for September for additional services indicated below:

J. B. Eskridge, President	\$36.20
Olive McClintic, Expression	15.16
Lora Linn Garrison, English	15.16
Lula A. Barr, Mathematics	15.16
Maxie L. Woodring, Language	15.16
Joy Belle Hancock, Domestic Science	15.16
Mary E. Wilson, Art	13.00

Rose Murray, Piano	9.75
Merle M. Stephens, Domestic Art	15.16
Irene Shaley, Physical Director (for Miss Wheeler)	10.83
Mae Belle Day, Piano	13.00
Anne Wade O'Neill, History	15.16
Edna B. Maddox, Commercial Art	13.00
Jessie Roulston, Science	15.16
Eliza J. Rule, Librarian	9.75

On motion, Dr. Eskridge's recommendations were approved.

Communication from Acting-President E. P. Barrett of the School of Mines recommending the appointment of V. B. Hirsch as Professor of Mining was read. On motion, action was deferred on the recommendation.

Pres. Grant B. Grumbine's recommendation of Mr. Ted Tenney as Student Director of Gymnasium at a salary of \$15.00 a month in the Northwestern State Normal, was read. On motion by Mr. Hester seconded by Mr. Duff, Mr. Tenney was elected. All voted aye.

Mr. Sipes of the Jasper Sipes Company of Oklahoma City appeared and requested the Board to approve changes which the new school law made necessary in the clerk's record, teacher's record, and warrant book approved by the State Board of Education on July 27, 1912. He stated that the new combined form of record for warrant book would be sold for \$1.50 each. Mr. Sipes also stated that he was publishing the revised School Law to supply, free of cost, to the schools and school officials of the state and requested that the educational institutions be authorized by the Board to advertise in this book at a price of \$30. a page.

On motion by Mr. Hester seconded by Mr. Duff, Mr. Wilson and Mr. Wikoff were appointed a committee to examine the changes to be made in the record and warrant book of the Jasper Sipes Company, and if satisfactory, approve the same for the Board; and the state educational institutions were authorized to advertise in the Revised School Law.

All voted aye.

Supt. Frank Read, Jr. of Sulphur appeared and asked for instructions first, concerning the approval of building claims to be made by the contractors constructing the new buildings at Sulphur. Second, if the inspector for the buildings should be paid from the maintenance fund of the School for the Deaf. Third, if any balance of the appropriation of \$10,000.00 for sewer could be expended on the building. Fourth, concerning minor changes to be made in the building plans furnished by the architect. Fifth, higher education of students of the School for the Deaf.

The Board instructed Mr. Read, first, that he should not approve any claim made on the building fund until he had investigated most carefully the justness of such claim. Second, that the architect was employed as a building inspector and that no part of the maintenance fund should be spent for such purpose. Third, that the sewer appropriation, if sufficient, should be extended to pay for the plumbing connections in the building. Fourth, that Mr. Read should consult with the architect in regard to the minor changes in the plans which he desires. Fifth, that the Board would pass claims for higher education approved by Mr. Read when the same were in compliance with the law passed by the Legislature.

Communication was presented from County Superintendents, H. C. Fellow, Bettie B. Lynch, Walter Kennedy, and John E. Swain requesting that the Panhandle Agricultural Institute at Goodwell, Oklahoma be made a point where the state examinations are held. On motion by Mr. Duff seconded by Mr. Potterf, the request of the county superintendents was granted and the Panhandle Agricultural Institute fixed as a place for holding state examinations.

All voted aye.

The Board recessed at twelve-twenty o'clock.

- - - - -
AFTERNOON SESSION

The State Board of Education was called to gether at three o'clock. Members present: Messrs. Wilson, Duff, Potterf, Hester and Wikoff.

Judge D. A. McDougal of Sapulpa appeared and related the history of the Ella Brown murder case and the connection of Dr. W. A. DeBarr as State Chemist with that case. He explained the necessity of having Dr. DeBarr's evidence in the trial, and stated that Creek County had paid Dr. DeBarr \$100. for his services as Chemist and believed that this fee had been paid for the purpose of having Dr. DeBarr testify.

The Board requested Judge McDougal to furnish them with a statement of all the facts relating to the employment of Dr. DeBarr at once in order that they might determine if Dr. DeBarr had broken faith with the officials of Creek County.

The requisitions and claims approved by the Auditing Committee were presented. On motion by Mr. Potterf seconded by Mr. Duff all claims passed by the committee were approved by the Board.

The Special Committee appointed to investigate the applications for the Presidency of the School of Mines reported that they had gone over the applications on file and after careful consideration had selected four names for further investigation. The Board instructed the Secretary to notify Mr. H. B. Keller of Pittsburg, Pa.; Mr. W. M. Weigel of Kingston, Ontario; Mr. W. G. King of Grants Pass, Oregon; and Mr. Arthur K. Adams of Socorro, New Mexico that each, with the other three, is being especially considered for the Presidency of the School of Mines and ask them to furnish additional testimonials and references.

The Secretary was instructed to ask Superintendent Graham to furnish each member of the Board a copy of the report upon the institutions visited by him in compliance with the resolution passed by the Board at the time of his election.

A copy of the letter of Attorney General West, to the Board of Education in reply to the request of the Board for advice upon the text book adoption, was read and the Secretary was instructed to secure the bonds of the book companies, requesting the approval of their contracts, from the Secretary of State and deliver them to the Attorney General for his consideration.


The report of the Secretary on the number of non-resident students enrolled in the Oklahoma State Institutions and the fees paid in institutions of like character in other states was read and ordered filed.

A request from Pres. W. E. Gill that he be authorized to employ an assistant janitor at a salary not to exceed \$10. a month was read. On motion by Mr. Duff seconded by Mr. Hester, the request was granted.

Communication was read from Mr. A. C. Haden concerning his salary as Agent of the Oklahoma State Home. On motion by Mr. Hester seconded by Mr. Potter Mr. Haden's salary was fixed at \$125.00 a month.
All voted aye.

On motion by Mr. Hester seconded by Mr. Duff, the Board adjourned to meet October 24, 1913.
All voted aye.

Oklahoma City.


.....
President, State Board of Education.


.....
Secretary, State Board of Education.