

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
 Tuesday Morning, July, 1, 1913.

The State Board of Education met at 9:30 o'clock. The members present were Messrs. Wilson, Duncan, Potterf, Fite, Duff and Hester.

The minutes of the meeting of the State Board of Education on May and 28th and on June 19th and 20th were presented and approved.

President W. E. Gill of the Northeastern State Normal was called by the Board. President Gill presented and explained his report for 1912-13 his estimates for expenditures of the appropriation for 1913-14. On motion Mr. Hester seconded by Mr. Potterf, the Board approved the report and estimates. All voted aye.

President Gill recommended the following faculty members:

Florence McMurtry, Critic Teacher for grammar grade at \$75.00 a month
 Edna M. Jones, Public School Music and German 1200.00 per annum

On motion by Mr. Duncan seconded by Mr. Hester, the recommendations were approved. All voted aye.

President Grant B. Grumbine, Secretary of the Normal Presidents' Council appeared before the Board and read the recommendations of the council as follows:

1st. That the State Board of Education approve the revised Foreign Language Course, the revised English Scientific Course and a new course of study so far as to give persons an opportunity to do work which might be accredited county certificates.

2nd. That penmanship be dropped as an accredited study, but be offered as a drill subject.

3rd. That no credit be given toward graduation for less than two years of foreign language. (in case a student has two years of a foreign language, he may elect one additional year of a different foreign language to receive credit therefor)

4th. That it be optional with a student whether or not he takes two terms of drawing and one of public school music or vice versa, and that he be allowed the same option in domestic science and manual training.

5th. That instrumental and vocal music may be used towards graduation. (This places these subjects in a position equivalent to history, mathematics, etc)

6th. That the two year certificates now issued by State Normals be abolished.

7th. That credits from high schools be accepted and certified to county superintendents in strict conformity to the subjects accredited from high schools by the University.

8th. That the Board of Education pass a resolution to the effect that when students complete the courses enumerated below, they may offer such work in lieu of examination on a county certificate, AND, that a blank be provided by the Department of Education in keeping with this suggestion, in order that the recommendations made by Normal Schools to county superintendents be uniform throughout:

<u>Courses Completed</u>	<u>Grade</u>	<u>Credit on Certificates in</u>
51 Grammar & Composition)		Grammar
52 Grammar & Composition)		
71 Reading & Orthography		Reading and Orthography
251 Domestic Science		Domestic Science
239 Arithmetic		Arithmetic
85 Civics		Civics
1 Psychology		Psychology
58 and 59 American Literature		American Literature
76 and 77 General History		General History
20, 21, and 22 Education		Theory and Practice
206 Agriculture		Agriculture
226, 227, and 228 Algebra		Algebra
151, 152 and 153 Physics		Physics
301, 302 Drawing-327 Music or		Drawing and Music
301 Drawing and 327 and 238 Music		Drawing and Music
53 Composition		Composition
82 Oklahoma History		Oklahoma History
188 and 189 Physiology and Hygiene		Physiology and Hygiene

After discussion of the recommendation, the Board recessed until two o'clock.

Afternoon Session

The State Board of Education was called to order at two o'clock. Members present: Messrs. Wilson, Duncan, Potterf, Fite, Duff, and Hester.

Supt. A. A. Stewart of the School for the Deaf appeared before the Board and presented his resignation and explained his reasons for such action. On motion by Mr. Duff, seconded by Mr. Potterf, the Board passed the following resolution:

RESOLVED by the State Board of Education of Oklahoma, that the resignation of A. A. Stewart, Superintendent of the Deaf and Dumb School at Sulphur be accepted to take effect August 10, 1913, and

BE IT FURTHER RESOLVED that we hereby express full and complete confidence in his integrity and christian virtues and regret that he deems it necessary to retire from the position he has held with our full and complete approval. He has expressed a desire to retire from the active hard work of life and we commend him to new friends and associates wherever he may go.

All voted aye.

Dr. F. B. Fite presented his report upon the condition of the water supply at Tahlequah. Moved by Mr. Potterf, seconded by Mr. Hester, that the report of Dr. F. B. Fite upon the condition of the water supply at Tahlequah be approved, and that a copy of the report be furnished to President W. E. Gill of the Northeastern State Normal School, to the Mayor of Tahlequah, and to the County Health Officer; and further that it is the sense of the Board that unless the suggestions in the report be adopted and acted upon by the city of Tahlequah, in the event that the health of the town and school be impaired, that it is likely to endanger the permanent existence and location of the school.

All voted aye,

Mr. Potterf of the Committee on Rural and Consolidated Schools made the report of the committee upon the distribution of the appropriation for aid to consolidated schools. The Board deferred action until a later hour.

All the members of the Normal Presidents' Council were called before the Board and the Board proceeded with the discussion of the recommendations of the Council. On motion by Mr. Hester seconded by Mr. Potterf, the Board passed the following motion:

That that part of the recommendations in regard to the certifying of credits made in the normal schools to the county superintendents be approved; and that the county superintendents be notified that the State Board of Education suggest that they now accept such credits until the first of January, when such acceptance is made mandatory; that the changes recommended in the course of study be approved; that action upon the acceptance and certification of high school credits and abolishing the two-year normal certificate be deferred until the law in regard to the acceptance of credits be interpreted by the Attorney General.

All voted aye,

The Normal President's Council retired, and President Grant B. Grumbine of the Northwestern State Normal was called before the Board and presented his report for 1912-13, with the estimate of expenditures for 1913-14. On motion by Mr. Duncan seconded by Mr. Duff, President Grumbine's report and estimate were approved.

All voted aye.

President Gill was recalled by the Board and presented the resignation of Prof. E. F. Nelson, head of the Manuel Training Department of the Northeastern State Normal. On motion by Mr. Hester, seconded by Mr. Potterf, the resignation was accepted to take effect the first of August, 1913.

All voted aye.

President Charles Evans of the Central State Normal was called before the Board and presented his report for 1912-13, and estimate of expenditures for 1913-14. On motion by Mr. Hester seconded by Mr. Duncan, the report was approved.

All voted aye..

President Evans also presented his plans to be carried out during the year 1912-13 in the improvement of the Central State Normal. On motion by Mr. Duncan seconded by Mr. Potterf, the plans were approved.

All voted aye.

On motion by Mr. Duncan seconded by Mr. Potterf, President Evans' recommendation of W. C. Jamison as head of the department of biology in the Central State Normal at a salary of \$1400.00, services to begin September 1st, was approved.

All voted aye.

Pres. Charles W. Briles of the East Central State Normal was called before the Board and presented the report of his institution for 1912-13 with the estimated expenditures for 1913-14. On motion by Mr. Potterf, seconded by Mr. Duncan, the report and estimate were approved.

All voted aye.

President Briles made faculty recommendations as follows:

Evelina Messinger, Critic Teacher, 7th and 8th grades,	\$900.00 per annum;
Effie M. Williamson, Critic Teacher, Primary grades,	\$900.00 per annum;
Kathaleen Grant, Intermediate Critic Teacher	\$900.00 per annum;
A. L. Fentem, Psychology and Sociology	\$1400.00 per annum;
A. W. Gilliland, Teacher of Mathematics	\$1400.00 per annum;

On motion by Mr. Duncan seconded by Mr. Potterf, the recommendations were approved. All voted aye.

Pres. E. D. Murdaugh of the Southeastern State Normal appeared before the Board and explained his report and estimate of expenditures for the year 1913-14. On motion by Mr. Duncan seconded by Mr. Potterf, the report and estimate were approved.

All voted aye.

President Murdaugh recommended that Supt. A. V. Hamilton of Coalgate be elected as head of the department of mathematics at a salary of \$1400.00 per annum. On motion by Mr. Potterf seconded by Mr. Duncan the recommendation was approved.

All voted aye.

On motion by Mr. Duncan seconded by Mr. Potterf, President Murdaugh and Chairman R. H. Wilson were authorized to employ a Critic Teacher for the grammar grades at a salary of \$900.00 per annum. All voted aye.

President Griffith of the Southwestern State Normal was called before the Board and presented his financial report for the year 1912-13 with estimated expenditures for 1913-14. The Board recessed at 6:30 o'clock.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION

Wednesday Morning, July 2, 1913.

Members present: Messrs. Wilson, Duncan, Potterf, Fite, and Duff.

President U. J. Griffith of the Southwestern State Normal again appeared before the Board to explain his report and estimate. On motion by Mr. Potterf seconded by Mr. Duff, the report and estimate were approved.

All voted aye.

President Stratton D. Brooks of the State University was called before the Board and presented his financial report and estimate for the year 1913-14. On motion by Mr. Duff, seconded by Mr. Potterf, the report and estimate were approved. All voted aye.

President Brooks presented the following recommendations:

- (1) George William F. Schmidt Instructor in Voice All fees and \$500.00
- (2) Lester W. W. Morrow Electrical Engineering 1300.00
- (3) Nellie McGinley China Painting, School of Fine Arts, without salary
- (4) Stuart A. Curtis, Consulting Director of department of measurement, efficiency and standardization, without salary.
- (5) That Edwin DeBarr, Vice President of the University and Professor of Chemistry be given a leave of absence upon half pay from September 1, 1913 to September 1, 1914, for the purpose of studying Industrial Chemistry in Germany, said leave of absence to become effective on fulfillment of the conditions prescribed in the regulations covering the same.
- (6) That the School of Education be authorized to establish a department of Measurement, Efficiency and Standardization, to be conducted in co-operation with the school superintendents and principals of the state. The purpose of the department is to devise standard tests for the measurement of educational products; to measure the efficiency of present school procedure, and of such new methods of teaching as may arise; and to determine standards of achievement in the various subjects of the elementary school curriculum as established by state-wide measurements of school products.

On motion by Mr. Potterf seconded by Mr. Duncan, the recommendations of President Brooks were approved.

All voted aye.

Supt. W. L. Kendall of the Institution for the Feeble-Minded was called before the Board and presented his annual report with estimate of expenditures for 1913-14 with the recommendation of Lula Stone, teacher for the institution. Upon motion by Dr. Fite seconded by Mr. Duff, Superintendent Kendall's report, estimate of expenditures for 1913-14 and recommendation of Lula Stone were approved, and Superintendent Kendall's salary was fixed at \$2800.00 per annum and that of Dr. A. L. McGinnis, Chief Clerk and Physician at \$1400.00.

All voted aye.

Supt. E. B. Nelson of the Boys' Training School appeared before the Board and presented his report, estimated expenditures for 1913-14 and recommendation of employees for 1913-14. On motion by Mr. Duncan seconded by Mr. Potterf, the report, estimate and recommendations of Superintendent Nelson were approved and the following employees declared elected:

E. B. Nelson	Superintendent	\$2500.00	per annum
A. M. Robbins	Secretary	720.00	" "
J. F. Austin	Principal	720.00	" "
Mary J. Jordan	Assistant Teacher	600.00	" "
James Bodine	Matron	600.00	" "
	Dining Room Officer	600.00	" "
R. H. Reser	Officer of Company A	600.00	" "
Logan E. Tracy	Officer of Company B	600.00	" "
	Officer of Company C	600.00	" "
	Officer of Company D	600.00	" "
S. R. Sawyer	Farmer	600.00	" "
E. N. Lyday	Night Watch	600.00	" "
I. C. Trosper	Night Watch	600.00	" "
H. H. Lindsey	Physician	600.00	" "
W. D. Matthews	Chaplain	360.00	" "

Superintendent Nelson also explained the parole system at his institution the length of time the boys are held at the institution, punishment, etc.

The Board recessed at 12:30 o'clock.

AFTERNOON SESSION

Wednesday, July 2, 1913.

The Board was called to order at 2:15. Members present: Messrs. Wilson, Duncan, Potterf, Fite, Duff and Hester.

President U. J. Griffith's recommendation of Frank H. McRea, head of the Manual Training Department of the Southwestern State Normal, was read, and on motion by Mr. Duncan seconded by Mr. Hester, was approved.

All voted aye.

President Lynn Glover of the University Preparatory School at Tonkawa was called before the Board and presented the annual report of his institution with the financial estimate of the expenditures, including repairs on buildings, of his institution for 1913-14. On motion by Mr. Hester seconded by Mr. Duff President Glover's report and estimate of expenditures for 1913-14 were approved.

President Glover made the following faculty recommendations:

Olive Searle	Assistant in Dept. of Chemistry	\$ 900.
Lois Borland	Assistant in English	1200.
E. W. Lemasters	Manual Training	1400.
Carrie Williamson	Assistant Domestic Science, per month	75.
Henrietta J. Seigle	Art and Public School Drawing	900.
L. A. Pechstein	Head of Mathematics	1400.

On motion by Mr. Duff seconded by Mr. Hester, President Glover's recommendations were approved.

All voted aye.

On motion by Mr. Duncan seconded by Mr. Duff, salaries of faculty members were fixed as follows:

J. C. McIntyre	Commandant and Mechanical Drawing	1100
D. L. Holmes	Physical Director	1400
Louise Casoli	Domestic Science	1000
Lucy Green	Assistant Latin and English	1000
Mamie Goodwin	Assistant Physical Director	1000
Oscar J. Lehrer	Head of Music Department	1400
Maizee Bridges	Voice and Piano	800
Walter G. Hopkins	Telegraph and Commercial English	1200

All voted aye.

President J. H. Bayes of the Eastern University Preparatory School at Claremore, Oklahoma was called before the Board and presented his report for 1912-13, and estimated expenditures for 1913-14. On motion by Mr. Duff seconded by Mr. Hester, President Bayes' report and estimated expenditures were approved with the following salary schedule for 1913-14:

J. H. Bayes	\$2400.00
F. D. J. Kaessmann	1400.00
Lee V. Romig	1400.00
James T. Ryan	1400.00
J. D. Barney	1400.00
W. J. Pointer	1400.00
Martha E. Kirtley	1200.00
D. Ferrara	1200.00
Ernest Shank	1200.00
M. Jessie Stone	1100.00
Maud E. Littlefield	900.00
Idress Craig Wallace	900.00
Eva May Brooks	900.00
Secretary	600.00
Janitors	735.00

Pres. J. B. Eskridge of the Oklahoma College for Women, appeared before the Board and presented his annual report with the estimated expenditures for 1913-14. He also recommended that a leave of absence be granted Miss Mary Lee Emerson, Assistant in English, for the year 1913-14. On motion by Mr. Duff seconded by Dr. Fite, President Eskridge's report, estimate of expenditures and recommendation were approved.

All voted aye.

On motion by Mr. Duff seconded by Mr. Hester, salaries of the faculty members of the Oklahoma College for Women were fixed as follows:

J. B. Eskridge	President	\$2700.00
Maxie M. Woodring	Ancient Languages	1400.00
Helen M. Johnson	Modern Languages	1200.00
Lora Linn Garrison	English	1400.00
Mary Lee Emerson	Assistant English	675.00
Annie Wade O'Neill	History and Economics	1400.00
Lula A. Barr	Mathematics	1400.00
Jessie Roulston	Biological Sciences	1400.00
Olive L. McClintic	Expression	1400.00
Mae Belle Day	Piano, Directress	1200.00
Nora E. Cabell	Piano	1000.00
Rose Murray	Piano, Assistant	900.00
Eva M. Weir	Voice	1000.00
Mary E. Wilson	Art	1200.00
Sarah K. Wheeler	Physical Culture	1000.00
Merle M. Stevens	Domestic Art	1400.00
Joy Belle Hancock	Domestic Science	1400.00
Edna B. Maddox	Commercial Science	1400.00
Eliza J. Rule	Librarian	900.00
	Secretary	900.00
	Engineer	900.00
	Janitor	600.00
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		26875.00
Reserve for salaries		1000.00
All voted aye.		

The Recommendation of Frank Parsons for the position of teacher of grades and physical training in the School for the Blind at \$70.00 per month by Supt. O. W. Stewart was read. On motion by Mr. Duff seconded by Mr. Potterf, Supt. Stewart's recommendation was approved.

All voted aye.

On motion by Mr. Hester seconded by Mr. Duff, Dr. Fite was authorized to employ a landscape architect to lay out the plans for the grounds of the Oklahoma School for the Blind at Muskogee.

All voted aye.

House Bill No. 624, authorizing the State Board of Education to transfer part of the zoological collection from the Northwestern Normal School to the State University was read. On motion by Mr. Potterf seconded by Mr. Duff, President Wilson was appointed a Committee to act with President Stratton D. Books and Pres. Grant B. Grumbine in determining what part of the zoological collection should be transferred and the cost thereof, which committee shall report to the Board.

All voted aye.

On motion by Mr. Hester seconded by Mr. Duff, the Secretary was authorized to issue certificates under the authority of the State Board of Education to applicants who are graduates of accredited schools and comply with the rules and regulations of the Board governing the issuance of state certificates.

All voted aye.

The report of Supt. A. A. Stewart of the School for the Deaf for the fiscal year 1912-13 was presented. On motion by Mr. Potterf, seconded by Mr. Duff, the report was approved.

All voted aye.

The following resolution by Mr. Hester and seconded by Mr. Duff, was approved:

"RESOLVED that it is the sense of the State Board of Education that all Presidents and Superintendents of the State Institutions under the direction of this Board be continued under the present tenure."

All voted aye.

Mr. Layton of the firm of Layton & Smith, Architects, presented plans for the improvement of the Central building at the University Preparatory School at Tonkawa. On motion by Mr. Hester seconded by Mr. Duff, the plans were approved subject to the approval of President Glover.

All voted aye.

The Board recessed at 7:00 o'clock.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION OF OKLAHOMA
July 3, 1913.

Members present: Messrs. Wilson, Fite, Potterf, Duff, Hester.

Mr. Potterf reported the result of the conference regarding the status of the injunction suits in the text bookcases with Mr. A. C. Cruce, representing the Attorney General's office.

Mr. Potterf presented the report of the committee on Rural and Consolidated schools, which report recommended the immediate distribution of 40% of the total amount applied for by those districts furnishing complete proof of compliance with the State Aid Law. On motion by Mr. Duff, seconded by Mr. Hester the report was adopted.

All voted aye.

President George E. Ladd of the School of Mines at Wilburton was called before the Board and presented his report for the fiscal year ending June 30, 1913, and recommended the employment of James Stivers, Mechanic, at a salary of \$75.00 per month. On motion by Mr. Hester seconded by Mr. Duff, Dr. Ladd's report was approved and Mr. Stivers declared elected.

All voted aye.

Acting-Supt. D. A. Bennett of the Oklahoma State Home was called before the Board and presented his estimate of expenditures for the year 1913-14. On motion by Mr. Hester seconded by Mr. Duff the report was approved.

All voted aye.

Pres. I. E. Bage of the C. A. and N. University was called before the Board and presented his report for the fiscal year ending June 30, 1913, the estimate of expenditures for the year 1913-14, the resignation of Margaret Richey, teacher in the department of Home Economics and the nomination of Virginia Smith, as the successor of Margaret Richey. On motion by Mr. Hester seconded by Mr. Duff, President Page's report and estimate of expenditures were approved and Margaret Richey's resignation accepted and Virginia Smith elected as her successor.

All voted aye.

President Page also recommended: First, the repairing and enlarging of certain buildings for the use of department of Agriculture and for other purposes; Second, that the department of Mechanic Arts be authorized to construct a partial water works sewerage system. On motion by Mr. Duff seconded by Mr. Potterf, the recommendations were approved.

All voted aye.

Supt. S. Douglas Russell of the Institute for the Deaf, Blind and Colored Orphans, appeared before the Board and presented his estimate of expenditures for the year 1913-14. On motion by Mr. Potterf seconded by Mr. Duff, the estimate was approved.

All voted aye.

President Charles Evans recommended the following leaves of absence:

Miss Ruby Canton to take library work at the University at Wisconsin, salary to be paid through months of July and August;

Miss Marguerite Brown, teacher of piano, ill in hospital, to be given leave until September 1st on full pay;

Miss Maude Ambrister, to take an educational trip abroad for six months, full salary to be given until September 1st;

Miss Elsa B. Fisher, Physical Director for Girls, to take summer school work in University of Tennessee, salary to be paid for July and August.

On motion by Mr. Potterf seconded by Mr. Hester, The Board approved the recommendations of President Evans for leaves of absence.

All voted aye.

Pres. Grant B. Grumbine reported the following leaves of absence:

Pearl Crawford, Critic Teacher, attending the Colorado State Normal, has provided substitute;

George W. Stevens, gathering biological specimens, to be paid full salary;

Henrietta Pyle on leave of absence, has provided substitute;

Frank S. Wyatt, attending Oklahoma University, has provided substitute;

E. A. Herrod, doing lecture, and to the work in and about the school, full pay;

Chas. B. Johnson, Physics and Chemistry, leave of absence from September 1 1913 to June 1, 1914 without salary.

On motion by Mr. Duff seconded by Mr. Hester, President Grumbine's recommendations for leaves of absence were approved.

All voted aye.

The Board considered Pres. E. B. Murdaugh's recommendations for increases in the salaries of three of the members of his faculty. On motion by Mr. Hester seconded by Mr. Duff, the recommendations were approved as follows:

W. T. Dodson	Department of History and Civics	\$1600.00
M. M. Wickham	Department Biology and Agriculture	1400.00
J. C. M. Kruntum	Department Foreign Language	1400.00

All voted aye.

The Board adjourned.

Oklahoma City.

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President, State Board of Education.

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Secretary, State Board of Education.