

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Friday Morning, February 28, 1913.

The State Board of Education met at its office in the Mercantile Building Friday morning, February 28th at 10:15 o'clock a. m. Members present: Messrs Wilson, Duncan, Potterf, and Wikoff.

The minutes of the meeting of the State Board of Education on February 4, 1913 were read and approved as corrected.

President Wilson made a statement to the Board concerning the balance of the Miscellaneous Fund of the State Board of Education. The balance at this time is approximately \$2,433.00

The Board then proceeded to the consideration of the claims presented by the Secretary.

Moved by Mr. Duncan seconded by Mr. Wikoff that action upon all unexplained claims be deferred until a statement concerning them is made by the president of the institution.

All voted aye.

The request of Pres. E. D. Murdaugh for a meeting of the Normal School Presidents' Council was read, and upon motion by Mr. Wikoff seconded by Mr. Duncan, the request was granted and the date of the meeting of the Council fixed the day before the next meeting of the State Board of Education.

The Secretary was instructed by the Board to write to several state superintendents in states having a number of normal schools similar to those in Oklahoma outlining the conditions and methods of management in this state, and ask for their plans and experience in managing the normals in their respective states.

A communication from Supt. A. L. Malone of the Orphans' Home, accompanied by the contract of Douglas Lanning, Nurseryman, was read, and upon motion by Mr. Wikoff seconded by Mr. Potterf, Mr. Lanning's proposal was accepted and Pres. Wilson was authorized to make a contract with him in accordance with his proposal and the modifications suggested by the Board.

~~It was also reported by Mr. Wikoff that the~~

~~minutes were read and approved as corrected.~~
of Taklesquah concerning money stolen from Mr. Nelson's desk at the North-eastern State Normal.

Upon motion by Mr. Wikoff seconded by Mr. Duncan the report and affidavits were referred to a committee, and Pres. Gill was asked to give

such information as he had been able to obtain concerning the loss at the next time he appears before the Board.

All voted aye. President Wilson appointed Mr. Wikoff and Mr. Duncan as the committee.

The application of Henry Kendall College of Tulsa for the accrediting of that Institution by the State Board of Education was presented. The Secretary was instructed to notify Henry Kendall College that a committee of the Board would visit that institution at as early a date as practicable and upon the report of such committee the question of accrediting their institution would be considered.

A communication from Pres. Grant B. Grumbine relative to uniform diplomas for the normal schools was read and discussed by the Board.

Moved by Mr. Duncan seconded by Mr. Wikoff that the wording upon the normal school diplomas be made to indicate that such diploma is a life certificate to teach in the public schools of Oklahoma.

All voted aye.

Requisitions for supplies from the several state institutions were presented to the Board for their consideration. The requisition for a team of mules for the State Training School was read and the Secretary was instructed to notify Supt. Nelson that the Board would not consider the purchase of this team until a greater necessity for its use was apparent. All other requisitions were approved.

The Board then proceeded to consider claims of the several state institutions. Moved by Mr. Wikoff seconded by Mr. Duncan that the claims against the Tonkawa Preparatory School be deferred until Pres. Glover has been given an opportunity to inform the Board concerning these claims.

A claim for automobile hire against the Southwestern State Normal was considered and upon motion by Mr. Duncan seconded by Mr. Wikoff the claim was referred to Pres. Griffith for explanation.

All voted aye.

The following resolution was offered by Mr. Wilson:

BE IT RESOLVED by the State Board of Education, that it is the sense of this Board that athletics and physical culture should be encouraged as much as possible in all the institutions under the supervision of the Board, and with this purpose in view departments are being maintained in the several institutions; but the Board further refuses to be bound or obligated to the payment of any expenditures incurred by members of teams or directors of physical culture in their effort to promote interest in athletics unless the necessity of such expenditures be referred to the Board in advance of the incurring of the indebtedness.

On motion by Mr. Duncan seconded by Mr. Wikoff the resolution was approved by the Board.

All voted aye.

The President adjourned the Board to meet at 3:00 o'clock p. m.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Friday Afternoon, February 28, 1913.

The State Board of Education met Friday afternoon, February 28th at 3:00 o'clock. Members present: Mr. Wilson, Mr. Duncan, Mr. Wikoff, Mr. Potterf.

President Stratton D. Brooks of the University was called before the Board and made the following recommendations:

State Board of Education,
Oklahoma City, Okla.

Dear Sirs:

Subject to your approval, I have, as an emergency case, appointed Dr. W. J. Jolly as Acting Dean of the School of Medicine, to date from February first until other arrangements are made, his salary to be at the rate of \$1500.00 per annum.

Approved.

(2) Subject to your approval, I have appointed Prof. W. W. Phelan Director of the Summer School at a salary of \$300.00 (Three Hundred Dollars).

Approved.

(3) I recommend that the salaries of teachers, and of the librarian, in the Summer School be fixed at the rate of \$200.00 for the session.

Approved.

(4) I recommend that the salary of J. N. Houston, Teamster, be fixed at the rate of \$1100.00 per annum, dating from March 1st. Mr. Houston furnishes at his own expense two horses, a wagon, a plow, a scraper, and other tools. The basis of the above recommendation is as follows:

For labor at \$60.00 per month - - - - -	\$720.00
For interest on investment, depreciation and risk of loss per year - - - - -	80.00
For feed and care of two horses at \$25.00 per mo.	<u>300.00</u>
Total - - - - -	-\$ 1100.00

Approved.

(5) I recommend that Robert Payton Calvert, Assistant Professor of Chemistry, be granted leave of absence without pay for the school years 1912-1913 and 1913-1914.

Approved.

(6) I desire to report that the following resignations have been received, and recommend that they be accepted to take effect on the dates set opposite each name:

Walter Clifton Erwin, Professor of Psychology and Philosophy and Director of the School of Teaching, to take effect Sept. 1, 1913;
 Robert Findlater Williams, Professor of Clinical Medicine and Dean of School of Medicine, to take effect February 1, 1913;
 Elva Ellen McFerron, Instructor in Piano, to take effect January 1, 1913;
 John Davison Rue, Associate Professor of Chemistry, to take effect March 1, 1913.

Approved.

(7) Subject to your approval, I have appointed H. B. Gorton, Instructor in Chemistry, from March 1, 1913 to September 1, 1913, at a salary of \$1200.00 per annum,

Approved.

(8) I recommend that the President of the University be given authority to arrange for a special course of lectures and demonstrations in the Summer Session, at the total cost of not to exceed \$750.00

Approved.

(9) I recommend that the President of the University be given authority to fix fees and deposits for courses in the University at the exact cost of the material used, in so far as this can be accurately determined.

Approved.

Dr. Brooks also presented a statement showing cash on hand in the various land funds of the state educational institutions as shown by the School Land Commissioners. The report was accepted and filed.

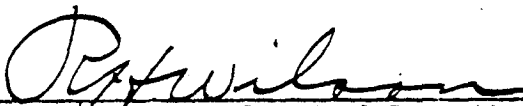
The Board instructed the Secretary to notify the President and Superintendents that all expense and emergency claims must be accompanied by a definite statement of the necessity of such indebtedness being incurred.

A communication from Pres. E. D. Murdaugh of the Southeastern State Normal concerning lectures for the summer school courses was read and the Secretary was instructed to notify President Murdaugh that the Board would consider the request of the Normal School Presidents at its next meeting.

A letter from Mrs. Lillian Frantz, Critic Teacher in the Northeastern State Normal, with the communication of J. M. French concerning Mrs. Frantz, was read. The Board deferred action pending the recommendation of Pres. W. E. Gill.

✓ Mr. Potterf presented a communication from F. E. Riddle, Atty. of Chickasha, Oklahoma, with claims for salary and expenses of J. Alexander Moore, former President of the Industrial Institute and College for Girls. No action was taken. The communication and claims were filed with the Secretary.

The Board adjourned to meet at the call of the President.



President, State Board of Education.

Oklahoma City,
Oklahoma.



Secretary, State Board of Education.

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