

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION

Tuesday Morning, January 9, 1912.

The Board was called to order at 10:00 o'clock, A. M. Tuesday, January 9, 1912. Those present were Mr. Wilson, Mr. Dunlop, Mr. Glen, Mr. Scott, Mr. Brandenburg.

The minutes of the former meeting were approved.

On motion by Mr. Dunlop seconded by Mr. Scott, the appointment of Mr. Leslie T. Huffman of McAlester, as Secretary to the State Board of Education was confirmed.

All voted aye.

~~The committee on Course of Study for High Schools made the following report:~~

PROGRAM OF STUDY FOR HIGH SCHOOLS.

We desire to offer the following programs for nine, ten, eleven and twelve grade high schools.

ONE YEAR PROGRAM

For Schools Having Three Teachers for Nine Grades.

First Semester		Second Semester	
Algebra, or Com. Arith.	5 hrs.	Alg., or Okla. Hist. and Civics	5 hrs.
English	5 hrs.	English	5 hrs.
Physical Geography	5 hrs.	Agriculture	5 hrs.
Latin, or General History	5 hrs.	Latin, or General History	5 hrs.

In those schools offering but one year of high school work, one may elect in the first semester, Commercial Arithmetic instead of Algebra, and General History instead of Latin. In the second semester one may elect Oklahoma History and Civics instead of Algebra, and General History instead of Latin.

No school can have its ninth grade work accredited unless it employs three teachers, except in some instances where the number of students in attendance is very small.

TWO YEAR PROGRAM

For Schools Having Four or More Teachers.

Grade Nine		Grade Nine	
First Semester		Second Semester	
Algebra, or Comm. Arith.	5 hrs.	Algebra, or Okla. Hist. and Civics	5 hrs.
English	5 hrs.	English	5 hrs.
Ancient History)two	5 hrs.	Ancient History)two	5 hrs.
Physical Geography)of the	5 hrs.	Agriculture)of the	5 hrs.
Latin)three	5 hrs.	Latin)three	5 hrs.

Grade Ten

First Semester		Second Semester	
Algebra, or Plane Geometry	5 hrs.	Algebra, or Plane Geometry	5 hrs.
English	5 hrs.	English	5 hrs.
Modern History)two	5 hrs.	Modern History)two	5 hrs.
Physiology)of the	5 hrs.	Botany)of the	5 hrs.
Latin)three	5 hrs.	Latin)three	5 hrs.

In schools offering a two year course, Commercial Arithmetic may be substituted for Algebra in the first semester of the ninth grade, and Oklahoma History and Civics may be substituted for Algebra in the second semester.

In the first semester of the ninth grade one may elect any two of the following subjects: Ancient History, Physical Geography, Latin. In the second semester of the ninth grade one may elect any two of the following subjects: Ancient History, Agriculture, Latin.

In the tenth grade Algebra may be elected instead of Plane Geometry, provided it has not been elected in the ninth grade. In the tenth grade one may elect any two of the following subjects: Modern History, Botany, Latin. If it is desired, Latin may be begun in the tenth grade.

THREE YEAR PROGRAM

For Schools Having At Least Two High School Teachers

Grade Nine		Grade Ten	
First Semester		Second Semester	
English	5 hrs.	English	5 hrs.
Algebra	5 hrs.	Algebra	5 hrs.
Latin, German, Commercial Arithmetic, or Physiology	5 hrs.	Latin, German, or Oklahoma History and Civics	5 hrs.
Ancient Hist. or Phys. Geog.	5 hrs.	Ancient History or Botany	5 hrs.

Grade Ten		Grade Eleven	
First Semester		Second Semester	
English	5 hrs.	English	5 hrs.
Plane Geometry	5 hrs.	Plane Geometry	5 hrs.
Latin, German or Comm. Geog.	5 hrs.	Latin, German, or Bookkeeping and Penmanship	5 hrs.
Ancient History, Modern History, or Agriculture	5 hrs.	Ancient Hist. Modern Hist., or Agriculture	5 hrs.

Grade Eleven		Grade Twelve	
First Semester		Second Semester	
English	5 hrs.	English	5 hrs.
Latin, German, or Solid Geometry	5 hrs.	Latin, German, or Adv. Algebra	5 hrs.
American History and Civics	5 hrs.	American History and Civics	5 hrs.
Physics	5 hrs.	Physics	5 hrs.

In the first semester of the ninth grade one may elect three of the following subjects: Latin, German, Commercial Arithmetic, Ancient History, Physical Geography, Physiology. In the second semester of the ninth grade one may elect three of the following subjects: Latin, German, Oklahoma History and Civics, Ancient History, Botany.

In the tenth grade one may take German, or Commercial Geography instead of Latin, and elect one of the following subjects: Ancient History, Modern History, Agriculture. One year of Agriculture may be given in the tenth grade, and Modern History may be elected, provided the student has studied Ancient History in the ninth grade.

In the first semester of the eleventh grade, German or Solid Geometry may be substituted for Latin. In the second semester of the eleventh grade, German or Advanced Algebra may be substituted for Latin. It is not advisable to offer more than two years of German in the eleventh grade of high school. In the event German is elected in the first two years, Mathematics of some other subject may be substituted for German in the eleventh grade.

FOUR YEAR PROGRAM

For Schools Having At Least Three High School Teachers.

Grade Nine

First Semester		Second Semester	
Algebra	5 hrs.	Algebra	5 hrs.
English	5 hrs.	English	5 hrs.
Physical Geography	5 hrs.	Botany	5 hrs.
Latin, German, or Ancient History	5 hrs.	Latin, German, or Anc. Hist.	5 hrs.

Grade Ten

First Semester		Second Semester	
Plane Geometry	5 hrs.	Plane Geometry	5 hrs.
English	5 hrs.	English	5 hrs.
Latin, German, Modern History, or Agriculture	5 hrs.	Latin, German, Modern History, or Agriculture	5 hrs.

Grade Eleven

First Semester		Second Semester	
Latin, or German	5 hrs.	Latin, or German	5 hrs.
English	5 hrs.	English	5 hrs.
Physics	5 hrs.	Physics	5 hrs.
Elective	5 hrs.	Elective	5 hrs.

Grade Twelve

First Semester		Second Semester	
Latin, or German	5 hrs.	Latin, or German	5 hrs.
Chemistry, English, Shorthand and Typewriting, or Physiology	5 hrs.	Chemistry, English, Shorthand and Typewriting, or Zoology	5 hrs.
American History and Civics	5 hrs.	American History and Civics	5 hrs.
Elective	5 hrs.	Elective	5 hrs.

In the ninth grade one may elect Latin, German, or Ancient History.

In the tenth grade one may elect two of the following subjects: Latin, German, Modern History, or Agriculture.

In the eleventh grade one may elect two of the following subjects: Latin, German, Chemistry, English, Shorthand and Typewriting, Physiology, Zoology, Trigonometry, or Advanced Algebra.

In schools prepared to give a wide range of courses, the following subjects may be offered: Advanced Algebra, Political Economy, Greek, French, Spanish, Manual Training, -Shop-work-, Free Hand Drawing, Domestic Science, Commercial Law, Commercial Geography.

On motion by Mr. Brandenburg seconded by Mr. Scott, the report was accepted subject to remarks to be added by the State Inspector of High Schools.

All voted aye.

The Board adjourned to meet at 2:00 P. M.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Tuesday Afternoon, January 9, 1912.

The Board was called to order at 2:00 o'clock by Pres. R. H. Wilson. Those present were Mr. Dunlop, Mr. Scott, Mr. Brandenburg, Mr. Wilson, Mr. Glen.

On motion by Mr. Scott seconded by Mr. Brandenburg, the President and Secretary were authorized to execute a duplicate deed to Block Twenty-one (21) of the University Addition to the City of Tonkawa in lieu of a deed to said land executed by the former Board of Regents of the University Preparatory School, which deed is reported to be lost.

All voted aye.

On motion by Mr. Brandenburg seconded by Mr. Glen, Mr. Dunlop and Mr. Wilson were appointed a committee of the State Board of Education to go to Wilburton with a committee of the State Board of Affairs with power to act for the State Board of Education in regard to arranging for a water supply for that Institution.

All voted aye.

The following resolutions introduced by Supt. R. H. Wilson and seconded by Mr. Glen were passed unanimously:

"BE IT RESOLVED BY THE STATE BOARD OF EDUCATION THAT: The President and Secretary of the Board be instructed to notify the Presidents and Superintendents of the Institutions under control of this Board, that we respectfully ask and insist that all recommendations of said Presidents and Superintendents in the future be submitted to the Board in writing and properly signed by the President or Superintendent of the Institution."

"BE IT RESOLVED BY THE STATE BOARD OF EDUCATION THAT: The Presidents and Superintendents of the State Institutions under the control of this Board be instructed, that in cities where the city council has agreed to furnish a sufficient supply of water for trees and shrubbery, to file at once with the Board of Education a requisition for trees needed and shrubbery for the

grounds of said Institutions; but that in no case will trees or shrubbery be planted where a sufficient supply of water to protect them from drought has not been provided."

On motion by Mr. Dunlop seconded by Mr. Scott, the report of Dr. W. L. Kendall, Superintendent of the Institution for Feeble Minded at Enid, in regard to the dismissal of certain appointees was received and placed on file.

All voted aye.

On motion by Mr. Hayes seconded by Mr. Scott, the recommendation of Dr. Kendall in regard to dispensing with the use of one building, reducing the rent, and dispensing with unnecessary help was accepted and approved.

All voted aye.

The following resolution offered by Mr. Scott and seconded by Mr. Dunlop was passed unanimously:

"I move that the Secretary be instructed to write to the Head of each Institution under the charge of this Board advising him that complaints continue to come to this Board from the State Board of Affairs to the effect that purchases are made in these Institutions without any requisitions having been made therefor, and without the knowledge of either this Board or the State Board of Affairs; that this Board regards such a condition as intolerable, tending as it does to reckless expenditure and to involving the said Institutions in deficits which will not be paid: that this Board fully endorses the requirement of the State Board of Affairs that purchases shall be made only upon requisitions previously made and approved, except in cases of emergencies now recognized by the Board of Affairs, and will regard any violation of this requirement as fundamentally subversive of sound financial administration and as raising a most serious question as to the efficiency of the official so disregarding this requirement; that this Board regrets the necessity of calling the attention of the Heads of these Institutions to this matter in so severe terms, but the gravity of the situation is such that something must be done which will immediately and financially bring about a reformation of the practice of making purchases regardless of the wishes and instructions of the State Board of Affairs and this Board."

On motion by Mr. Glen, seconded by Mr. Dunlop the Secretary was instructed to write the following letter to the President of each Institution where deficiency is likely to occur:

Oklahoma City. January1912.

President.....

.....

From information we have before us, it appears certain that your Institution will have a deficit at the end of the fiscal year. You will understand that it is the desire of this Board to conduct all institutions under its control and within the appropriation provided by law.

We are writing to ask that you put before this Board at once some plan by which the expenses of your Institution may be decreased and a deficiency prevented. The urgency of this matter impels me to request that you give this communication immediate attention.

Sincerely yours,

.....
Secretary State Board of Education.

All voted aye.

On motion by Mr. Scott seconded by Mr. Dunlop, Miss Ethel Jackson was elected on the recommendation of Pres. Charles Evans, to succeed Miss Estaline Wilson as teacher of the Training School at the Central State Normal.

All voted aye.

The reports of Dr. J. C. Mahr, State Commissioner of Health, on the State Institution for Feeble Minded at Enid, The State Training School at Pauls Valley, and the State Home at Pryor, were read by the Secretary.

On motion by Mr. Glen seconded by Mr. Scott, the reports of Dr. Mahr were received and placed on file.

On motion by Mr. Glen seconded by Mr. Dunlop, the President was instructed to appoint a committee to confer with the Attorney General, the State Commissioner of Health, and Supt. E. B. Nelson of the State Training School for Boys at Pauls Valley, to work out a plan for the reception of inmates into the State Training School, the paroling and indenture of these inmates into private homes, and investigate any other matters concerning the conduct and management of that Institution.

All voted aye.

On motion by Mr. Scott seconded by Mr. Glen, the appointment by Pres. Evans of Mr. Hatcher, as assistant in Physics and Chemistry was ratified, but Pres. Evans to be informed by the Secretary that it is not within the power of the President of an Institution to make an appointment without the approval of the State Board of Education or the President of the Board when the Board is not in session.

Four voted aye. Mr. Dunlop voted No.

On motion by Mr. Glen seconded by Mr. Scott, the communication in regard to salary from members of the faculty at Claremore was referred to Pres. Bayes with instructions that such communications should be presented to

the Board through him, and the Secretary was instructed to write the person who first signed the petition, that it is the opinion of the Board that requests of this kind should be presented through the President of the Institution, and advising that this policy be followed in the future.

All voted aye.

The meeting adjourned.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Wednesday Morning, January 10, 1912.

The State Board of Education was called to order by Pres. R. H. Wilson at 10:00 o'clock A. M. Those present were Mr. Dunlop, Mr. Glen, Mr. Scott, Mr. Wilson, Mr. Brandenburg, Mr. Hayes.

On motion by Mr. Glen, seconded by Mr. Dunlop, the President was instructed to appoint a committee to confer with the Attorney General, the State Commissioner of Health, and Supt. A. L. Malone of the Orphans' Home, to work out a plan for the reception of children into the State Home, and the adoption and indenture of these children in private homes, and the care and control of the children and their estates. Mr. Dunlop and Mr. Glen were appointed as the Committee.

All voted aye.

On motion by Mr. Scott seconded by Mr. Dunlop, the President was instructed to appoint a committee to confer with the Attorney General, the State Commissioner of Health, and Supt. W. L. Kendall to work out a plan for the reception of children into the Institution for Feeble Minded. Mr. Dunlop and Mr. Glen were appointed as this Committee.

All voted aye.

On motion by Mr. Glen seconded by Mr. Dunlop, the President of the Board was made a member of the committees appointed to visit Pauls Valley, Fryor and Enid.

All voted aye.

On motion by Mr. Scott seconded by Mr. Hayes, the communication from Supt. A. A. Stewart was received and referred to the State Board of Public Affairs.

All voted aye.

On motion by Mr. Glen seconded by Mr. Scott, the communication from Supt. S. Douglas Russell of Taft was accepted and placed on file.

All voted aye.

On motion by Mr. Dunlop seconded by Mr. Scott, the communications from Presidents Lynn Glover of the University Preparatory School at Tonkawa, Chas. W. Briles of the East Central State Normal School at Ada, and U. J. Griffith of the Southwestern State Normal School at Weatherford were accepted and ordered placed on file.

Pres. J. Alex. Moore's report was read by the Secretary. It was moved by Mr. Dunlop seconded by Mr. Scott, that the recommendations of Pres. Moore in regard to the appointment of teachers for the Industrial Institute and College be accepted, but on account of Pres. Moore's former report on Miss Annie Wade O'Neill, that her appointment be made only a temporary supply for the rest of the year.

On motion by Mr. Glen seconded by Mr. Hayes the following substitute motion was offered: That the recommendation of Pres. Moore be accepted with the exception of Miss Annie Wade O'Neill.

Two voted aye. Three voted no.

At the request of Mr. Scott the original motion was not put until the afternoon session.

On motion by Mr. Scott seconded by Mr. Dunlop, communications sent to Mr. Scott from parties in Enid were referred to Supt. W. L. Kendell of the Institution for the Feeble Minded for explanation to the Board.

All voted aye.

The Board adjourned to meet at 2:00 P. M.

MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
Wednesday Afternoon, January 10, 1912.

The State Board of Education was called to order by Pres. R. H. Wilson at 2:00 o'clock P. M. Those present were Mr. Dunlop, Mr. Glen, Mr. Scott, Mr. Brandenburg, Mr. Wilson, Mr. Hayes.

On motion by Mr. Dunlop seconded by Mr. Hayes, the Secretary was instructed to write Pres. A. Grant Evans, Hon. W. E. Rowsey, Hon. C. C. Hatchett, Actg-Pres. J. C. Monnet, Mr. E. R. Newby, and Governor Lee Cruce to ascertain if the record of the proceedings of the Board of Regents for the State University, Prior to the organization of the present State Board of Education can be located and delivered to this Board.

All voted aye.

Mr. Dunlop's motion on Pres. J. Alex. Moore's recommendation was now put.

Four voted aye. Two voted no.

The following resolution offered by Mr. Scott and seconded by Mr. Dunlop was passed unanimously:

RESOLVED: That the Secretary of this Board be and he is hereby instructed to ascertain at the earliest practicable time what consolidated schools within the State are eligible to State aid under the law passed by the last legislature providing for State aid to consolidated schools; and that he be further instructed to prepare and have printed blank forms upon which proof may be made, as required by law, of compliance with the conditions required on the part of consolidated schools for obtaining said State aid, and to send said blank forms to the proper officers of said eligible consolidated districts for execution.

Further, That the Secretary of the Board be instructed to ascertain the amount of funds now on hand applicable to expenditure under the terms of said State aid law.

Further, That one-half of the funds found to be on hand for said purpose, or so much thereof as may be necessary, be appropriated for payment to such consolidated schools as found eligible under the law on the following basis: to each school entitled to more than one thousand dollars under said law, the sum of one thousand dollars, the same to be specifically stated to be in part payment of the amount ultimately due; to each school entitled under the law to one thousand dollars or less, the entire amount to which such school is entitled, the same to be specifically stated to be in full payment of the amount due, provided, that if said payments should in the aggregate, in any county, exceed the total amount allotted to such county, as shown on page 23 of the bulletin, "Rural School Consolidation", issued by this Board, the said payments within said county shall be proportionately reduced to bring the entire sum within the amount allotted to said county.

Further, That the Board, in order to encourage the further consolidation of rural schools, and bearing in mind the requirement of the law to apportion the entire amount of the Union Graded or Consolidated School District Fund in such manner as shall ultimately result in a fair and equitable distribution of said fund to the different counties of the State, now states its purpose to distribute in a similar manner the remaining half of the amount now on hand among such consolidated schools as show themselves eligible to State aid by January 1, 1913; it being understood that in the event said remaining half of such fund now on hand shall not be exhausted in such further distribution, the schools which are now eligible and which will not be paid in full under the first distribution herein provided for, shall receive the balance due them as far as practicable and subject to the limitations herein set forth."

On motion by Mr. Brandenburg seconded by Mr. Glen, the committee on Rural Consolidated Schools was instructed to carry into execution subject to the approval of the Attorney General the above resolution.

All voted aye.

On motion by Mr. Brandenburg seconded by Mr. Glen, the letter of Pres. Ladd in regard to conditions at Wilburton was referred to the committee appointed to visit that Institution.

All voted aye.

On motion by Mr. Scott seconded by Mr. Brandenburg, the matter of employing a Farmer for the State Orphans' Home at Pryor was referred to the committee appointed to visit that Institution, and it is understood that such committee supersede a committee previously appointed.

All voted aye.

On motion by Mr. Glen seconded by Mr. Scott, the recommendations of Actg-Pres. J. C. Monnet for appointees in the University were approved and elected, except the Dean of Pharmacy; the list follows:

In the Medical School

J. T. Martin, M.D. Physician in charge of children's diseases,)-on the dispensary
 J. W. Alford, M.D. Physician in charge of medical diseases) staff without
) compensation.
 Curt Von Wedel, Jr. M.D. Lecturer on minor surgery and bandaging.
 Miss Minnie Cox, Head Nurse at a salary of \$60. per month.

In the College of Arts and Science

Prof. Chas. E. Taylor, Head of Department of Geology -- Salary \$1750. per annum.
 Irving Ferrine, Associate Professor of Geology ----- Salary \$1500. " "

The Law School

For the last semester: Mr. George Gessner, one half full work --Salary \$400.

All voted aye.

The matter of electing a President of the University was discussed at length.

On motion by Mr. Brandenburg seconded by Mr. Glen, the Board adjourned to meet at 7:30 P. M. and take up the consideration of candidates for the Presidency and determine if possible, upon certain candidates whom the Board might care to investigate further.

All voted aye.

 MINUTES OF THE MEETING OF THE STATE BOARD OF EDUCATION
 Wednesday Evening, January 10, 1912.

The State Board of Education was called to order by Pres. R. H.

Wilson at 7:30 o'clock. Those present were Mr. Brandenburg, Mr. Dunlop, Mr. Glen, Mr. Hayes, Mr. Wilson.

All applications and letters were read and discussed fully.

On motion by Mr. Glen seconded by Mr. Brandenburg, Mr. A. C. Parsons, State High School Inspector, was authorized to attend the Department of Superintendence Meeting at St. Louis, February 27, 1912.

All voted aye.

On motion by Mr. Brandenburg seconded by Mr. Glen, the Schools for the Blind and Deaf were placed on the list of those schools for which the Board is to provide regularly for reception into the school, and the same committee to have charge.

All voted aye.

On motion by Mr. Glen seconded by Mr. Brandenburg, the Secretary was instructed to write the following men; that several members of the State Board of Education will be in attendance at the meeting of the Department of Superintendence at St. Louis the last week in February, and that if they expect to be present the Members of the Board of Education would be glad to meet them:

I. W. Howerth, University of Chicago.
 Pres. C. H. Rammelkamp, University of Jacksonville, Ill.
 Dr. Herman H. Horn, University of New York
 Dean E. J. Townsend, Urbana, Ill.
 Pres. Robt. J. Aley, Orino Maine.
 Pres. B. F. Shambaugh, Iowa City, Ia.
 Dean. W. F. Barr, Des Moines, Ia.
 Dr. Chas. W. Dabney, University of Cincinnati.
 Dr. John W. Abercrombie, Tuscaloosa, Ala.
 Dr. F. C. Bolton, Iowa City, Ia.

It was moved by Mr. Dunlop seconded by Mr. Glen that the salary of the Financial Clerk at Norman be fixed at \$1200. per annum, and that no provision be made for clerk hire.

This motion was lost.

The matter of business manager at the University was brought up by Pres. R. H. Wilson. Mr. Williams had been serving temporarily since September 1st, and the President Wilson requested that the Board take action in the matter.

On motion by Mr. Hayes seconded by Mr. Glen, Mr. J. L. Lindsey was elected Financial Clerk at the University, and his salary fixed at \$1500. per annum.

Four voted aye. One voted no.

On motion by Mr. Hayes seconded by Mr. Glen, it was order that but one clerk be allowed in the office of the Financial Clerk, and that that one be dispensed with at the earliest possible date.

All voted aye.

On motion by Mr. Brandenburg seconded by Mr. Glen, the Secretary was instructed to notify the Heads of the various schools to be ready to report at the March meeting any change which they may care to recommend in the personnel of their faculty, and to report any teachers whom they do not desire to have retained.

All voted aye.

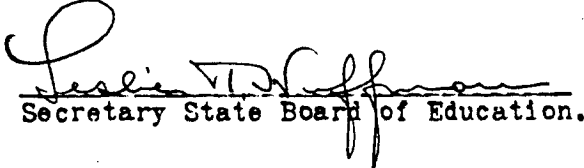
On motion by Mr. Hayes seconded by Mr. Dunlop, the President and Secretary were instructed to ask the Presidents of the various schools to give an itemized statement of all fees and other funds collected in their respective institutions with respect to all money spent and now on hand.

All voted aye.

The Board adjourned.



President State Board of Education.



Secretary State Board of Education.

Oklahoma City.
