

MEETING OF THE REGENTS OF THE UNIVERSITY OF
OKLAHOMA, DECEMBER 12, '10.

The Regents of the University of Oklahoma were called to order at 10:30 a. m. by President Cruce at the home of President Evans in the City of Norman, Oklahoma, on the 12th day of December, 1910.

Present; Cruce, Rowsey, Betty, Perry, Lydick and Hatchett.

The minutes of last meeting were adopted.

President Evans presented his report concerning matters at the University that needed immediate attention.

The matter of the salary intended to be paid Professors Meier and Brewer was taken up and after some discussion it was moved by Hatchett, seconded by Betty, that it be the sense of the Board that the salaries of Professor Meier and Professor Brewer remain at \$1200, that being the amount that the Board thought and intended to pay these two men for their present year's work, and that they be asked to be contented with this salary for the present school

year as the Board feels that is the best they can do on account of the extreme shortage of funds which faces the institution. Carried.

On motion by Betty, seconded by Hatchett, the Board expressed its appreciation of the excellent work these men are doing.

In regard to the motion stating salary for Miss Newby in the minutes of the meeting of the Board for April 13, 1910, "at a salary of \$750 guaranteed and 85% of fees earned," wherein the word "guaranteed" seemed to be superfluous and ambiguous, it was moved by Rowsey, seconded by Hatchett, that the word "guaranteed" be stricken out. Carried.

The resignation of Dr. J. D. MacLaren, Professor of Physiology and Secretary of the Medical School, was presented. On motion by Rowsey seconded by Betty, this resignation was accepted to take effect January 1st.

President Evans suggested that he be authorized, after conference with the Dean of the School of Medicine, to make the best arrangements possible for taking care of Professor MacLaren's classes for the balance of

the year on a basis of a salary estimated by multiplying \$5.00, the price of one lecture, by the number of lectures he will be required to give for the balance of the year. Moved by Hatchett, seconded by Betty, that President Evans' recommendations be adopted. Carried.

President Evans reported that there was need for the University to be represented at several national meetings and conventions during the holidays and recommended that money be set aside for paying expenses of delegates. Moved by Hatchett, seconded by Betty, that we send one representative to be either Dr. Evans or some one named by him, to the meeting of the Southern Educational Association at Chattanooga, Tenn., and to the meeting of the American Geological Society in Pittsburg, Pa., and that that representative make the trip and attend both gatherings and that the money appropriated for this purpose be limited to his travelling and hotel expenses.

An amendment was offered by Lydick, seconded by Perry, that we appropriate not to

exceed \$250 to be used in paying expenses of delegates as follows: Dr. Dowd to the National Economic Association at St. Louis; Dr. Ohern to the American Geological Society at Pittsburg, Pa.; President Evans to Chattanooga to the meeting of the Southern Educational Association, except that Dr. Ohern may be sent to both Pittsburg and Chattanooga if President Evans so desires; and the Dean of Women to Austin, Texas, to look into the manner in which the work of the Dean of Women in that institution is conducted, and if this \$250 does not pay all expenses it is to be pro-rated among the delegates. Carried, and original motion as amended carried.

President Evans recommended that Mr. Tom Ferguson's salary as Superintendent of Buildings and Grounds be raised to \$100 per month. After a brief discussion the matter was dropped without action.

Moved by Lydick, seconded by Hatchett, that the President and Secretary of the Board of Regents and a third member appointed by the President of the Board, act as a committee of the Board in conjunction

with President Evans to draw up a bill to be introduced in the next state legislature appropriating sufficient funds as a deficiency appropriation to cover all the money that the Board shall have expended up to the 1st of January, 1911 and a bill to cover all necessary to spend up to the 1st of July, 1911, and have the said bills properly introduced in the legislature: Provided that these bills be introduced only in case the Supreme Court of the State holds our former appropriation invalid and if they do not hold the former appropriation invalid that a bill be presented for the deficiency only. Carried.

Moved by Lydick, seconded by Betty, that this same committee be requested to draw up immediately a bill to cover the appropriation needed for the next two years, in conjunction with the President of the University, and that this bill be submitted to the Regents for approval before being introduced and that in the event there is not another meeting of the Board before the time to introduce this bill that the Committee be directed to proceed without waiting

to have the bill approved by this Board. Carried.

President Cruce substituted on the committee in his place Mr. Hatchett and appointed Mr. Lydick as third member of the committee to act with President Evans.

Mr. P. H. Weathers, architect of the State Board of Public Affairs, appeared before the Board regarding expenses for work in connection with the contract for the new building at the University, which involved his making a trip to Chicago. The Board refused to take any action in the matter.

Mr. Cruce in a brief speech referred to this being probably the last meeting of the Regents which he would attend as an appointed member and President of the Board. He thanked the Regents for the support they had given to him in his position as President and for the unanimity with which they had worked in behalf of the University.

On motion by Betty, seconded by Hatchett, the Board extended to Mr. Cruce their thanks for his unflinching courtesy and impartiality in presiding over them.

Adjourned fall 1:15.

Afternoon Session.

The afternoon session was called to order at 1:30 and on motion by Lydick seconded by Perry Mr. Hatchett was elected temporary chairman. Present, Rowsey, Hatchett, Betty, Perry, and Lydick.

Upon request of the Board Mrs. Caldwell, Instructor in Expression, appeared before the Regents and spoke regarding her contract with the Board, especially relating to the fees received from concerts and entertainments given by her department. She understood this was included in the "fees" of which she was to receive 85%. No action was taken by the Regents in the matter.

Dr. E. DeBarr spoke to the Regents, at their request, regarding the work of the State Bacteriologist and his assistant. Mr. Arthur Alden also spoke of his work as assistant to the State Bacteriologist. Later his resignation, to take effect the 1st of January, 1911, was presented. On motion his resignation was accepted to take effect the first of February.

On motion by Lydick, seconded by Betty, the President of the University was empowered to

make a contract with such person as State Bacteriologist as he and Dr. Mahr, State Commissioner of Health, and Dr. DeBarr should think qualified to do the work, with a salary not to exceed \$1200 per annum. Carried.

Mr. Hodgdon appeared before the Board for the architects and recommended for them that certain changes be made in the heating specifications of the new building; viz., that additional fans and coils be placed in the basement instead of putting fans in attic, the sub-contractor who secures the contract for putting in the heating equipment to guarantee that the arrangement as made will produce satisfactory results. If it does not he is to put in the fans in the attic as provided in the original specifications. On motion by Rowsey, seconded by Betty, the Board of Regents recommended to the Board of Public Affairs that if they see fit that this change be made in the heating system for the new building they should act accordingly. Carried.

A petition was presented from a committee consisting of E. B. Johnson, L. A. Ledbetter and S. S. Speakman, of the Pan-Hellenic organization of the University, asking that they be granted the privilege of the use of the gymnas-

ium for parties, dances or other social purposes when in no way conflicting with the regular use of the same. Upon motion by Rowsey seconded by Lydick the petition was granted subject to the approval of each case of the President of the University and the Dean of Women as in their judgment they may deem best. Carried.

Moved by Lydick, seconded by Perry, that a committee of three be appointed to act in conjunction with the President of the University in deciding upon a suitable person to be appointed dean of the School of Medicine. This motion was carried and Dr. Gordon, Mr. Perry and Mr. Betty were appointed members of the committee.

Moved by Lydick, seconded by Betty, that this same committee be requested to look after procuring from the legislature the necessary legislation concerning the medical school. Carried.

Moved by Lydick, seconded by Perry, that until otherwise ordered by the Board, President Evans have the power to call a meeting of the Regents at such time and place as

he may see fit. Carried.

Moved by Betty, seconded by Perry,
that the salary, per diem and expenses of the
Regents for attending this meeting of the
Board be allowed. Carried.

On motion, adjourned.

File 1

REPORT AS TO MATTERS NEEDING IMMEDIATE ATTENTION BY THE REGENTS.

December 12, 1910.

To the Regents of the University of Oklahoma.

Gentlemen:

There are several matters whose adjustment has been in suspense because I could not make a final disposition of them without action by the Board of Regents.

There were some misunderstandings with regard to salaries of certain professors which I tried to get adjusted by correspondence but found that it was the general feeling of the Board that it would be better to defer the settlement of them until the Regents were in session. The particular cases are those of Professor Meier, Professor Brewer and Miss Newby.

I give below extract from the report of the Committee on Salaries followed by an extract from the meeting when action was taken on this report:

Report of the Committee: "German Department. We recommend that the salaries remain the same for the ensuing year as they have been for the past year. Prof. Meyer is doing 16 hours per week; Prof. Voss 17, and Prof. Holt twenty, and receive salaries of \$2000.00, \$1350.00 and \$1250.00 respectively. We consider the time given by these professors to their work as being sufficient, and we are of the opinion that those departments where the professors have fewer hours are not properly arranged.

"English Department. Prof. Brewer draws a salary of \$2000.00 and does ten hours work per week. Prof. Hadsell draws a salary of \$1500.00 and does thirteen hours per week; Miss Loomis draws a salary of \$1200.00, and does ten hours per week; Miss Brooke draws a salary of \$1000.00, and does six hours per week. In addition to this work, the department has so arranged its work that each professor has two hours, in addition to the above figures, each week as conference work in the grading of papers and consultation with students. Your committee is fully advised that in teaching English, a great deal of work is required in the examination and grading of theses and other papers. However, after making allowance for all this extra work, your committee is of the opinion that we have now employed in this department more instructors than is necessary, and we therefore recommend that one of the instructors in English be abolished; that the work now being done by her be divided among Professors Brewer and Hadsell and the other instructor, or their successors, and that the salary of Professor Hadsell be, on said account, raised from \$1500.00 to \$1600.00 per year, and that the salary of Miss Loomis be raised from \$1200.00 to \$1300.00 per year."

The minutes of the meeting on April 13th regarding these departments read as follows:

"Therecommendations of the committee with regard to the German Department, that the salaries be \$2000, \$2350, and \$1250 respectively for Professors Meier, Voss and Holt, were accepted. . . .

"Upon presentation of the section of the report with regard to the English Department the recommendation that one professor in this department should be dropped was amended by Hatchett, seconded by Perry, so as to continue the services of the professor and the associate professor at present salaries and fixing the salaries of the two instructors for the ensuing year at \$1000.00 each."

It seems that in some way the committee was mistaken with regard to what had been the salary of three of these teachers. Professor Meier and Professor Brewer were each drawing last year \$1800. Professor Holt was only drawing \$900.00. I sent out inquiries to each member of the Board in regard to this matter and the replies indicated that practically every one fully intended to make Mr. Holt's salary \$1250, but some were of the opinion that settlement of the matter with regard to Professors Meier and Brewer should be left until a meeting of the regents.

The other matter in this connection is with regard to the salary of Miss Newby, the instructor in violin. My recommendation as adopted and as recorded in the minutes reads that she should receive \$750 guaranteed and 85% of all fees from her pupils. I do not know just how the word "guaranteed" came into my recommendation. I did not mean it to be there and it only serves to make it ambiguous. What I meant was that she should get \$750 and 85% of her fees. The word "guaranteed" was unnecessary. If I had meant anything else I should have put it that she should receive 85% of her fees, \$750 being guaranteed.

I had you herewith Professor MacLaren's resignation as Professor of Physiology. This has been presented by Professor MacLaren to me with an explanation of his position. He is offered a position elsewhere which pays a considerably larger salary than he is getting here and he feels that the need of his family and his own circumstances demand his accepting it unless there can be an advance in his salary at the University of Oklahoma which would make it somewhat nearly equally worth his while to stay here. His department is an important one and the man at the head of it should receive a salary of at least \$2,000. He has also done very considerable work as secretary of the medical faculty. It has been necessary in the organization of the complete medical school to keep up a pretty heavy correspondence both between the members of the faculty of both divisions of the school and also to keep in touch with the medical associations. Professor MacLaren has done this work well and if he is to continue to do it it would be fair that he should have some recognition of such service. If such recognition as we can give him in this way is not satisfactory to Professor MacLaren I believe it would be best to accept his resignation as such an advance as he deems necessary would not be in line with our treatment of professors generally who stand in a position of equal merit with him.

I would respectfully recommend that if it is possible the Board should increase the salary of Mr. Ferguson, Superintendent of Buildings and Grounds, to \$100 per month. He has been faithful in the discharge of his duties and is certain to have very largely increased duties and responsibilities in connection with the occupying and care of the new building. I feel that with his very considerable increase in his duties it would be fair and right that some increase in his salary should date from the first of January next.

The matter of the salaries for work in the Summer Session needs to be adjusted at the present time. We had fully expected that we should have a decision as to our appropriation for the current biennium from the Supreme Court long before this, which would have enabled us to settle the matter. If the Supreme Court should give a decision which rendered it necessary for us to get an interpretive act from the new legislature practically reappropriating the money as they understand we have a right to it, and we can secure the appropriation from the Senate bill with all Governor Haskell's reductions and also get in addition to that the Section 13 money which Attorney-General West informs us officially we have a right to draw, and can also get the \$14,000 in the bill appropriating balances of territorial levies, we shall be in a position to meet all demands upon us for the present year and do something towards the adequate equipment and furnishing of the new building.

My judgment is that by far the best way of arranging for the extra salaries of the Summer Session would be to arrange after appointments are made at the spring meeting of the Regents for the regular work of the year at fixed salaries, to make arrangements with those who are to carry on the work of the Summer Session and add to their entire salary for the year the sum we are going to pay them for doing this extra work. I am inclined to think that there could be no reasonable objection and that it would be the best way just as soon as we know that the regents will have money in hand to meet these obligations for the present year to settle claims on that account that are now outstanding in this way.

REPORT ON BUILDINGS NEEDED.

As indicated in the body of the biennial report the need for additional buildings by the university is most urgent. The fact that the new building now nearing completion only takes the place of one destroyed by fire three years ago and puts us practically just where we were in the matter of accommodations when that building was completed six years ago, in the winter of 1904, except that the regents have added during the present year the Engineering Shop Building without which it is hard to say how we could possibly have managed to do our work this year.

Thus we are plainly, even with the new building completed, six years behindhand in this matter and we have much lost time to make up for. In my judgment the most urgent need is for a largely increased and more efficient heating and power plant properly located with regard to the present plans for the grouping of buildings. He estimates that this can be erected together with a few small buildings that are also urgently needed; viz., a green house, an observatory and an animal house, for \$50,000. I am quite sure that unless a new heating plant is provided it is going to be impossible for us to adequately heat the growing group of buildings.

It will be absolutely necessary also to make provision for the work of the medical school in Oklahoma City. In my judgment it would not be wise yet to enter upon any plan for the permanent group of state hospital and medical school buildings, as we shall probably have to locate these at some point where it would be impossible for us at present to carry on our medical school work. I would recommend that the regents authorize me or appoint a special committee to see if arrangements can not be made for the lease of sufficient land in the block where the city hospital of Oklahoma City is erected to put up a building with accommodations for class rooms, laboratories and a state dispensary. A long lease on this, would enable us to occupy it for a number of years until we might desire to move to a permanent location and it seems to me an equitable arrangement might be made

by which when we withdraw from the building the city should be able to purchase it at the cost of erection less such value as we may be adjudged to have had out of the building in rent. I believe that \$25,000 would be enough to put up such a building for all present purposes if we do not have to make any payment for land.

I recommend further that the regents should seek authority and means to purchase a suitable site for the medical school buildings in Oklahoma City. There should be enough land in this for the campus of the medical school and hospital grounds and in addition to this tract of land it would be very desirable to have some additional apparatus close by which might be leased in the future for occupation by benevolent institutions desiring to take advantage of the medical attendance which can be supplied from the state medical school. I believe if this is done we can get on without further immediate expenditure in Oklahoma City.

It is hard in discussing the needs of general buildings at Norman to indicate the order of urgency of need for them. My own judgement is that if it is at all possible means should be secured next for the erection of an adequate auditorium with sufficient rooms in connection with it for all present purposes and for some time to come of the School of Fine Arts. The auditorium should have a large enough seating capacity to enable us to secure conventions of professional and learned societies, to hold state gatherings of high school students, for assembling and conducting singing and oratorical festivals and matters of that kind. It should also certainly be large enough for our entire student body as it is likely to be in a few years to be accommodated with a number of their friends. I think the advantages of this building will be felt in every department of the university and a special effort should be made to secure it without delay. The room at present used as an auditorium will hold very little more than half our student body and the only available public hall in the city for entertainment purposes is objectionable on account of poor facilities for exit and other faults of construction. Thus it seems to me on all accounts especially ur-

gent that we should move without delay for the auditorium building.

Next in order of urgency to this I believe we must place a medical building here. Such work as anatomy ought not to be done in make-shift quarters of the kind we have to use now. It seems to me that if we are to do fundamental medical work every building ought to be teaching young doctors lessons of the absolute need of every sanitary precaution that can be secured. The rooms should be specially well lighted and ventilated and the floors covered with cement and of such a character that they may be readily kept absolutely clean. This building for the medical school should offer sufficient accommodations for some years to come for anatomy, physiology and other biological sciences.

Very close to this in importance is a new science building for the physical sciences. The present building is showing signs of settling and I am distinctly under the impression that it will not be safe for continued use for many years. If it has to be reconstructed entirely modern conveniences should be put in it for the various laboratories and for the work of all up to date school.

Practically every department of the university is crowded at the present time. The law school should have before long an adequate building. The plan in my own mind for this has been that according to the sketch plans submitted by the architects it should occupy the site of the present library building which should be entirely reconstructed to meet the needs of the law school. My idea was that as Mr. Carnegie contributed \$35,000 for the library building we should have to ask his permission for devoting it to other uses and that possibly it might be considered a wise thing to get our senators to interview Mr. Carnegie on this matter and see if in view of the fact that the University of Oklahoma will very soon be ten times as large as it was when he made this gift he will not be willing now to add a sufficient amount to it to put up a building which would meet the needs of the university and more adequately represent his generosity.

Other buildings for the departments will be needed just as fast

as it is possible for us to secure them for some years to come. The gymnasium is entirely outgrown and has has been shown in the report it is going to be absolutely necessary either to curtail the very essential work of our Department of Physical Training or largely increase the facilities for it.

Very respectfully,

Gentlemen:

I have gone over very carefully with the heads of all departments and the deans of all schools and with those who have had part in the business administration of the university, the question of the needs for the next biennium. I have the detailed statements from each department which I am prepared if the regents think best to do so, to embody in an appendix to my report which is now in the printer's hands. The schedule below is a summary of my estimate of the amounts necessary to conduct the university at all adequately during the next biennium. It does not provide for any larger growth than seems to be absolutely certain at the present time and there are other departments of work which it would be advantageous for the university to take up if larger means were available. I believe that an examination of the estimates will show that they have been kept down as closely as possible and are exceedingly moderate when compared with the estimates for expenditures in universities in other states with no larger population than we have even making all due allowance for the fact that we have not yet made our growth in actual enrollment of students. All the indications are that this growth will not fail to come rapidly. Most of our high schools are only just beginning to turn out their classes and if adequate provision for the needs of the university makes the people of this state confident that the legislature is determined to make the best possible provision for young people to get a complete education without going outside the state it will be found that the estimates, if anything, err in not being liberal enough.

Classified under the various departments of the schools they are as follows:

ESTIMATE FOR BIENNIUM ENDING JUNE 30th, 1913.

	1911-1912	1912-1913
Administration (Salaries)	\$21,410	\$22,515
" (Other expenses)	32,000	32,250
College of Arts and Sciences		
Department of English	11,650	12,850
" " History ,	6,650	6,750
" " Sociology and Economics	2,460	3,400
" " Political Science	2,850	3,050
" " Mathematics	4,850	4,850
" " Chemistry	12,360	13,210
" " Geology	8,070	7,670
" " Physics ,	8,000	5,600
" " Zoology	7,530	4,530
" " Botany	4,360	4,710
" " Pathology	2,750	2,680
" " Physiology	4,250	4,450
" " Germanic Languages	5,000	5,100
" " Romance Languages	2,275	2,475
" " Astronomy	225	100
" " Psychology and Education	5,750	6,250
" " Greek and Classical Archaeology	2,750	2,500
" " Latin	3,000	3,000
Summer Session and Correspondence	6,000	6,500
School of Fine Arts	16,250	16,400
" " Pharmacy	3,110	4,000
" " Law ,	14,250	15,000
" " Medicine	19,000	18,700
College of Engineering	17,820	17,710
Library	11,380	11,380
Physical Training	4,360	4,560
State Laboratories	8,000	8,550
Total	<u>\$248,360</u>	<u>\$250,740</u>