

MEETING OF THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA IN ADJOURNED SESSION AT THE UNIVERSITY, NORMAN, APR. 29th, 1910.

t Meeting called to order in the office of President Evans at 11:30 a. m. by President Cruce. Present: Cruce, Rowsey, Linebaugh, Perry, Betty and Lydick.

The minutes of last meeting were read and approved. The matter of establishing a Chair of Education was discussed at some length and upon motion of Lydick, seconded by Linebaugh, it was moved and carried that the chair of Science of Teaching be created and that Prof. S. M. Barrett be elected to said position. Upon motion by Betty, seconded by Linebaugh, the salary of Prof. S. M. Barrett was fixed at \$1500.00.

On motion, adjournment was taken for lunch.

Afternoon Session.

Called to order by President Cruce at 2:00 p. m. with same members present. The balance of the report of the Salaries Committee was taken up.

The report as to the Dean of Women was first presented. After a long discussion it was moved by Rowsey, seconded by Perry, that Miss Dora be elected to the Chair of French at a salary of \$1500 and that the matter of Dean of Women be postponed until the June meeting. Carried.

On motion by Linebaugh, seconded by Perry, Dr. A. Grant Evans was elected president of the University for the ensuing year.

Action on the section of the report dealing with the Curator of the Museum was deferred until the June meeting.

The part of the report dealing with the Department of Bacteriology was taken up. After some discussion it was moved by Lydick, seconded by Rowsey, that the work in Bacteriology being done in the University by Professor Turley and Mr Alden, in so far as the same relates to work done for the State Board of Health or other business of health, be placed under the direction of Dr DeBarr. Carried

The report of the Salaries Committee on the work of the Department of University Extension was discussed. On motion by Lydick, seconded by Rowsey, Mr Perry was appointed a committee of one to investigate the conditions and consult with the President of the University and report in detail at the next meeting of the Board of Regents concerning University Extension work.

Other matters in the report of the Salaries Committee were deferred until the reading of President Evans' special report, which was then presented.

Moved by Lydick, seconded by Linebaugh, that the recommendations as to the Department of Geology presented by President Evans and endorsed by Dr. Gould, the present head of the Department of Geology, as to change of title and position of the professors of the department, be adopted, as follows: that Dr.

D. W. Chern be made Professor of Geology and Head of the Department of Geology; that Prof. Chas. Taylor be made Professor of Mineralogy and Director of the School of Mines; and that Dr. Chas. N. Gould be made Professor of Local Geology. Carried.

Moved by Lydick, seconded by Linebaugh, that the raises in salaries for professors in the Department of Geology be refused. Carried.

Moved by Lydick, seconded by Rowsey, that President Evans' recommendation as to the appointment of Miss Myra Williams of Brundage, Alabama, as Instructor in the Preparatory School at a salary of \$900 per annum be adopted. Carried.

Moved by Linebaugh, seconded by Perry, that the request of President Evans to be authorized to employ sufficient additional help for janitor work, etc., about the buildings, be approved. Carried.

Moved by Perry, seconded by Linebaugh, that President Evans' recommendation that the salary of Mr. Gus Cuy, the night watchman, be raised to \$60 a month, be approved. Carried.

The University's printing plant was discussed at some length. On motion by Rowsey, seconded by Linebaugh, President Evans' was authorized to engage a printer by the month at a salary the same as has been paid.

Upon motion by Rowsey, seconded by Betty, the recommendation of the President that the name of the Department of German be changed to the Department of Germanic Languages was approved.

Upon motion by Perry, seconded by Betty,

the President's recommendation that Associate Professor Roy Hadsell be promoted in rank to Professor of the English Language, was approved.

y The President's recommendation that the work in public speaking and debating be connected with the Department of English and that the President be authorized to appoint a fellowship assistant at a salary of \$40 per month to coach teams in debating and give instruction in public speaking under the direction of the head of the Department of English, was presented. Motion made by Lydick, seconded by Rowsey, that the recommendation as above be approved and that Mr. Paul A. Walker be given that position. Carried.

Upon motion by Perry, seconded by Betty, President Evans' recommendation that Robt. Calvert be given the rank of Instructor and required in addition to his present duties to give such assistance as instructor as may be demanded of him by the head of the Department of Chemistry, was approved, his salary being left at \$900.

No action was taken on the recommendation that Associate Professor Guy Williams be advanced in both rank and salary.

Changes in the By-Laws, as follows, were approved:

Section 10 of page 14 of the By-Laws of the University are amended to read as follows:

"Each faculty of such colleges and schools of the University as are governed by Deans shall have general legislative and administrative power over all matters pertaining to its own meetings.

and to the admission requirements, curricula, instruction, examinations, grading, student petitions, and degrees in its own college or school. These powers of each faculty shall be exclusive and final except as otherwise specified in section 11."

And that Section 11 be amended to read as follows:

"The Senate shall have legislative and administrative power over all matters not specifically reserved to a faculty and shall likewise have power to annul by a two-thirds vote any action of a faculty that in the judgment of the Senate seriously affects the general interests of the University."

The matter of the Summer Session was discussed at some length. Moved by Rowsey, seconded by Linebaugh, that President Evans be instructed to go ahead and prepare for the Summer Session and ^{arrange} with the teachers that salaries will be paid out of any available funds in the hands of the Board of Regents and that if no funds are available their pay shall depend on future action of the Legislature. Carried.

President Evans' recommendation that H. H. Foster of Peoria, Illinois, be appointed to the new professorship in Law, at a salary of \$2000 was approved upon motion by Lydick, seconded by Betty.

President Evans' recommendation that Mr. Charles Francois Giard be appointed to the position of first instructor in Piano was approved. Moved by Lydick, seconded by Rowsey, that he be employed at a fixed salary of \$1200. Carried.

To the second position in Piano the President's recommendation that Miss Bessie Brewer be appointed was approved. Upon motion by Linebaugh, seconded by Betty, her salary was fixed at \$1200.

To the third instructorship in Piano the President's recommendation that Miss Pearl Goodrich be appointed, to receive 85% of all fees, was approved upon motion by Perry, seconded by Rowsey.

Upon motion by Rowsey, seconded by Perry, Mr. Samuel Holmberg was reappointed Instructor in Art at a salary of \$500 plus ~~50%~~ all fees.

Moved by Rowsey, seconded by Perry, that President Evans be empowered to employ Mrs. Lyda Robertson Caldwell to teach elocution and direct the work of physical training for women, if she fulfills the requirements of the position satisfactorily to him, or to employ some one else if she is not satisfactory. Carried.

Moved by Perry, seconded by Betty, that the report of the Committee on Salaries be accepted as a whole and that all recommendations approved be adopted except where the Board took other action, and that in all cases where no specific recommendation as to teachers now employed has been adopted, such teacher or other employee be reappointed at the same salary as at present. Carried.

The recommendation of President Evans that \$350 be paid to the Secretary of the Y. M. C. A. on condition that full responsibility for the work of meeting students, listing boarding and rooming houses and locating students during the year be assumed by said Secretary, was approved on motion by Rowsey, seconded by Perry.

The recommendation of President Evans that he be authorized, so far as is possible, after meeting the absolutely necessary expenses of carrying on

the work of the University, to meet the needs of the departments as far as that can possibly be done in the same ratio as was indicated by the estimate of expenditures in the appropriation bill, was approved.

Moved by Linebaugh, seconded by Perry, that in all emergency matters the Executive Committee be given power to act. Carried.

Moved by Linebaugh, seconded by Betty, that the committee appointed to secure an authoritative interpretation of the University's appropriation bill be asked also to secure an authoritative interpretation of the law as to the section of land near the University which the Federal Government gave for the special use of the University and that said committee be empowered to employ such counsel as they may deem necessary. Carried.

The recommendation of the President that Dr DeBarr and Prof. Washburn be sent as delegates from the University to the meeting of the Pharmaceutical Association of America at Washington in July and that their actual travelling expenses be paid by the University, was adopted upon motion by Betty, seconded by Perry.

It was moved by Linebaugh, seconded by Betty, that President Evans be sent as the representative of the University at the National Education Association this year. Carried.

Moved by Linebaugh, seconded by Rowsey, that Mr. Ridley be requested to give full time at the University and that if he declines to do so the President of the University request the Board of Public

Affairs to appoint another man in his place. Carried.

Moved by Lydick, seconded by Betty, that the report of the Salaries Committee recommending that a limited number of fellowships be created, be adopted, with the condition that no one shall be given a fellowship or scholarship until first approved by the Board of Regents or the Executive Committee for the Board. Carried.

Mr. Holmboe appeared before the Board and spoke about lack of funds to pay his claims. Moved by Betty, seconded by Perry, that Dr. Evans be asked to go with Mr. Holmboe to Guthrie to confer with the Board of Affairs about funds for the new building. Carried.

Moved by Betty, seconded by Linebaugh, that the claims of the members of the Board of Regents for attending this meeting be allowed. Carried.

On motion, adjourned.

Stop here. Do not copy following pages.

REPORT OF PRESIDENT EVANS FOR
ADJOURNED MEETING OF BOARD OF REGENTS APRIL 29, 1910.

A number of members of the faculty have made special requests that I should recommend them for advances in salary at the present time. I have hesitated about making any recommendations along this line as the matter has been in the hands of the Salaries Committee. There are, however, some cases in which the Salaries Committee has taken no special action and in order to comply with the request of the parties concerned I make the following statement of these requests:

1. Professor Haseman feels that he has been only on a trial salary for the past year and that if he has shown himself competent for the position and the University is to retain him as regular professor he should get a substantial advance in salary. I do not think he will be content to remain with the University for the salary of \$1600 recommended by the Committee. I am informed that he is offered a salary of \$2000 in a large normal school, but I believe he would prefer to stay with us if he can make anything like an equal salary here. While he has not said so in set terms I do not believe we can hold him at a salary of less than \$1750 or \$1800.

2. Dr. MacLaren feels very strongly that with the enlargement of our medical work a very considerable amount of the extra duty is devolving upon him. Acting as Secretary for the Medical faculty he is doing a great amount of extra work. He is the only regularly qualified medical practitioner who is giving absolutely his whole time to the work of the medical school. It is exceedingly hard to get well qualified men to do this. Dr MacLaren feels that he should have a salary of \$2000 and I am free to say that in case of our losing him I do not believe that we could replace him with a man of similar

qualifications at any smaller salary than this.

3. Professor Sawtell feels that an injustice is done him in leaving his salary at \$1500. Several men appointed at the same time to parallel positions were given salaries of \$1800 and Professor Sawtell feels that he has given good service and met the requirements of his work and is entitled to at least the same compensation that these men receive. I think he feels that he ought to get at least \$1750 or \$1800 per annum.

4. Jesse Lee Rader, Librarian, asks that his salary be raised from \$1200 to \$1500. Mr Rader proposes taking a special course of study for his work during the summer which he thinks will render him much more valuable to the University, and which will cost him considerably more than the difference in salary.

5. The head of the Department of Geology has asked that Dr D W Ohern have his salary advanced from \$1750 to \$2000 and be made Professor of Geology and head of the department. Also, that Prof. Chas. Taylor be made Professor of Mineralogy and Director of the School of Mines with salary advanced from \$1250 to \$1750. It is also recommended from this department that Dr Chas. N. Gould be made Professor of Local Geology without salary. I recommend that the changes in title asked for by the department be authorized but leave the matter of salaries in the hands of the Regents. Dr Ohern and Professor Taylor are recommended by Dr Gould who is at present at the head of the department, for advances on the ground of the additional work and responsibility which will be thrown upon them in connection with the proposed changes of the department.

6. Professor Fredrik Holmberg asks that his salary as Dean of the School of Fine Arts be advanced from \$1750 to \$2000.

7. The recommendations of the Salaries Committee have practically eliminated all student assistants from work with the preparatory classes. While I regret this because it takes away the opportunity of extending help to a very deserving and desirable class of students I am satisfied that with the reduced number of classes to be provided for the work can be done practically by the different departments interested. I think, however, that it will be desirable for the next year at least to retain two instructors to give their entire time to helping with the preparatory or subfreshman classes under the direction of the principal of the preparatory school who will have to be regarded rather as Director of subfreshman classes than as head of the school any longer. For one of these two positions I recommend that we retain Miss Harmon who has occupied the position for the past two years and for the other position I recommend the appointment of Miss Myra Williams of Brundage, Alabama, at a salary equal to that paid Miss Harmon, \$900 per annum. Miss Williams is a graduate of the Alabama Polytechnic School for girls and is at present teaching in the Brundage high school. She is a sister of Judge R L Williams who is giving a course of very valuable lectures in the Law School absolutely without any remuneration from the University.

8. The report of the Committee presented no special recommendations with regard to the administrative offices and the care of buildings and grounds. Thus I suppose that the acceptance of this report will authorize me to carry on this work substantially on the present basis. It probably will be necessary in view of the additional buildings to employ some additional janitor help and I ask that I be authorized to make such arrangements as may be necessary.

9. I also ask that I be authorized to advance the salary of the Night Watchman, Mr Gus Huey, to \$60 a month. He has been getting only \$50, is a widower with a family to care for, and his work requires his

presence about the buildings every night of the year. I feel that at the present cost of living we can hardly afford to ask a man to take this work at \$50 per month.

10. With regard to the matter of printing I would point out that we are just now engaged in the heavy work of the year; viz., the getting out of catalogs and bulletins. I believe that the figures given to the Salaries Committee by the printer do not make full allowance for material which we have on hand. I am quite confident also that as the work so far has been entirely for that part of the year when our printing is light, the addition of the next few months when our printing is heavy will show that this department is saving money for the University. It has been in every way much more convenient and satisfactory for us to have the work done on the premises. Last year our catalog work was miserably done under a contract with parties in Ardmore and it involved not only correspondence but a good deal of railroad travelling for the correction of proof, etc. I recommend that I be authorized to engage a printer by the month at a salary the same as has been paid to Mr Carr. I understand that he does not seek reappointment at this time and I think there will be no difficulty in getting a competent man to take his place. In my judgment, however, it will be wisest for his employment to be by the month so that in case of unsatisfactory service we may readily make a change in this department.

GENERAL RECOMMENDATIONS

I recommend that the Board authorize a change of the name of the Department of German to the Department of Germanic Languages.

I recommend that Associate Professor Roy Hadsell be promoted in rank as Professor of ^{the} English Language.

I recommend, as the work in elocution or expression in the School of Fine Arts is to be united with that of Physical Director of Women, according to the recent action of the Regents, until it becomes possible to establish a regular professor of public speaking and debating, that this work be connected with the department of English and the President be authorized to appoint a fellowship assistant at a salary of \$40 per month to coach teams in debating and give instruction in public speaking under the direction of the head of the Department of English.

I recommend that Mr Robt Calvert be given the rank of Instructor and required in addition to his present duties to give such assistance as Instructor as may be demanded of him by the head of the department of Chemistry.

Associate Professor Guy Williams asks for an advance in both rank and salary on the ground of length of his services and efficiency of his work.

CHANGES IN BY LAWS

I recommend that section 10 of page 14 of the By-Laws of the University be amended to read as follows:

"Each faculty of such colleges and schools of the University as are governed by Deans shall have general legislative and administrative power over all matters pertaining to its own meetings, and to the admission requirements, curricula, instruction, examinations, grading, student petitions, and degrees in its own college or school. These powers of each faculty shall be exclusive and final except as otherwise specified in section 11."

And that section 11 be amended to read as follows:

"The Senate shall have legislative and administrative power

over all matters not specifically reserved to a faculty and shall likewise have power to annul by a two-thirds vote any action of a faculty that in the judgment of the Senate seriously affects the general interests of the University."

SUMMER SCHOOL

With regard to the Summer Session, I feel more than ever the great importance to the University of doing this work. The interest in it shown by teachers all over the state has been very marked. It would be a great calamity to the University not to meet the needs of these teachers now. I have hesitated, however, about issuing final notices of the work of the summer school until I could lay the full conditions before the Regents.

At the December meeting I was authorized to arrange for a Summer Session promising payment to such teachers as would be needed to carry it on of \$100 per month. The session will cover just two months. The number of teachers needed as far as we can judge will be about 20 and 18 of these can be drawn from our own faculty. I have hoped that some definite decision as to our finances would give me absolute confidence in going ahead with this work in accordance with the authorization of the Regents, given last December. I feel, however, that it may be advisable in view of the fact that we have no authoritative interpretation of our appropriation bill yet, that we take some steps to prevent the carrying on of the work of the Summer Session involving us in a large expenditure that is absolutely necessary. With regard to the regular members of our faculty who are asked to do this extra work I believe we could have an understanding by which in case the court should decide that our income is as small as the Auditor's interpretation of the bill would make it, the payment of these teachers might be deferred and they might

and they might receive it as an addition to their salary for next year with the definite understanding that the addition is made in recognition of their having done this work. I have also thought that it might be advisable to charge those attending the school a small matriculation fee of possibly \$5.00 and use this to meet the expenses of any additional teachers employed as well as to reimburse the University to some extent for the cost of the Session. I fear this charge might reduce the attendance somewhat but in view of the difficult position in which we find ourselves just now I believe a considerable number of the teachers would be inclined to do their best to meet this expense. I should be glad to have the views of the Regents on this matter so that I may be guided by them in issuing at once the special bulletin for the Summer Session.

RECOMMENDATIONS AS TO NEW APPOINTMENTS.

To fill the vacancies created by resignations and by new positions already authorized by the Regents I make the following recommendations:

In the School of Law I recommend the appointment of _____
H. H. Foster of Peoria at a salary of \$2000.

In the School of Fine Arts I recommend the following appointments: —
 As first ~~asst~~ instructor in piano, I recommend Mr Chas. Francois Giard. Mr Giard would be required to give instruction to all scholarship students sufficiently advanced to receive work from him, to provide accompaniments for Chapel services and for concerts and entertainments arranged by the School of Fine Arts, and for these services I recommend that he receive a salary of \$800. For his individual lessons for which fees are paid he is to receive in addition to his fixed salary 85% of the fees.

1250 ^{aw}

For the second position as piano instructor I recommend Miss Bessie Brewer at present in Northwestern Normal at Alva. She is to take such scholarship students as may be sent to her by the head of the School, to assist as an accompanist and otherwise at concerts and entertainments, and for such general services to receive a salary of \$600 and in addition 85% of fees actually collected. *1200⁰⁰*

For the third position as piano teacher I recommend Miss Pearl Goodrich to receive 85% of all fees for lessons given by her.

For the work in Art I recommend the reappointment of Mr Samuel Holmberg who, for class work in the History and Theory of Art, instruction of scholarship students, for illustrating work in connection with University publications, shall receive a fixed salary of \$800 together with ^{all} 85% of the fees actually collected from his department.

With regard to the Instructor in Expression who; it was decided, should also do the work of Physical Director of Women, I am unable at ~~present to make a definite recommendation.~~ I am in correspondence with several applicants and have been asked particularly by some members of the Board of Regents to give careful consideration to some of these. As far as the work in Expression is concerned Mrs. Lyda Robertson Caldwell seems to be thoroughly well qualified, but I have had to seek further information from her as to her ability to take the position as Physical Director for Women, and her readiness to undertake such work. In case she is both competent and willing I believe I could safely recommend her for this position. In case she is not there are several other applicants who I believe would render very efficient service.

GENERAL RECOMMENDATIONS

I regret the absolute impossibility of figuring upon the expenditure in the various departments for the coming year until we know definitely what income we may have a right to. I recommend that the President be authorized so far as is possible after meeting the absolutely necessary expenses of carrying on the work of the University, to meet the needs of the departments as far as that can possibly be done in the same ratio as was indicated by the estimate of expenditures in the appropriation bill.

I recommend that for services in meeting students, listing boarding and rooming houses and locating students during the year the Regents authorize the expenditure of \$300⁰⁰ to be paid to the Secretary of the Y. M. C. A. on condition that full responsibility for this work is assumed by him.

A number of comparatively small matters of business come up from time to time which it would be very convenient to refer to the Executive Committee. At present we are having some bids for scrap iron and building stone left from the old building and for which we are not likely to have other use. I hesitated to authorize the sale of this material without the approval of some officers of the Board and ask that steps be taken to enable me to refer these matters in some readier manner than keeping them for action by the Board of Regents.

I recommend that ^{the} a committee appointed to secure an authoritative interpretation of our appropriation bill be asked also to secure an authoritative interpretation of the law as to the section ^{near} of land ~~in~~ the University which the Federal Government gave for our

special use.

I recommend that Dr DeBarr and Prof Washburn be sent as delegates from the University to the meeting of the Pharmaceutical Association of America. This Association meets every ten years to prepare the pharmacopoeia for the country. This year the meeting will be in Washington, D. C. I recommend that their ^{actual traveling} expenses be paid by the University.

N. E. C. H.