

MEETING OF THE REGENTS OF THE UNIVERSITY OF OKLAHOMA IN REGULAR SESSION AT THE RESIDENCE OF PRESIDENT A. GRANT EVANS, December 15, 1909.

The meeting was called to order at 10:35 a. m. by President Cruce. Present, Cruce, Lydick, Perry, Betty, Hatchett, Gordon and Nelson. In the absence of the Secretary Mr Perry was asked to take his place.

President Evans presented his report, in brief as follows, with the following recommendations:

The Senate of the University recommends the organization of a School of Education. This School will be within the College of Arts and Sciences and will not involve any immediate increase in the faculty, as the course will be merely a systematic arrangement of such courses offered in that college as will make a satisfactory professional preparation.

I recommend that after the present year we do not carry on the preparatory school any longer as a school offering a definite number of years work, but simply as a sub-freshman class to which, for next year, the requirements for admission shall be seven units. The following year, if we desire, we can require eleven units for admission.

In disbanding the preparatory school we lose the opportunity of having a school at hand under our control in which students preparing to teach can do practice work. This disadvantage may be offset by making arrangements by which the city superintendent of Norman or some other person connected with the city schools will give courses in our School of Education in such subjects as school management in secondary or high schools; that such teacher give not more than two lessons a week at the University but that he be allowed, on one other day in each week, to arrange for students needing to do practical work, to teach classes in the local high school under his supervision; that a modest addition to his salary be allowed him.

Our students in the School of Education will need to take courses in manual training, domestic science and agriculture. I would suggest that the students

of the high school be allowed to take these courses at the University. This will give us some actual students with whom methods of instruction may be properly demonstrated and will make it unnecessary for the high school to duplicate equipment, and thus save money to the tax payers of Norman.

The time has come when the University should no longer fail to have representatives at the leading conventions and national association meetings. These conferences are of great value not only to the professor but to the University. Our professors are willing to give their time but can hardly afford to pay their expenses entirely. It might be provided that we should not pay more than a part of the expenses of more than one delegate to any particular meeting, and only in particular cases would we pay more than a fraction of the expense. An appropriation of \$300 would enable us to be represented at seven or eight of these gatherings. The question of any permanent provision might be deferred until a later meeting.

The campus scheme drawn by Messrs Shepley, Rutan & Coolidge, covers the 20 acres lying west of our present campus. We are going to need this land and I would suggest that a committee be appointed, with which some citizens of Norman might be asked to act, to see just what this 20 acres of land can be secured for. This same committee should also look into the possibility of securing possession of the 80 acres which lie between this 20 acres and our section of land, so as to make our campus continuous. This 80 acres might be leased temporarily to good advantage. I hope it will be deemed wise to keep the section of land, for the future development of the University will bring many uses for it.

The method of reappointment of members of the faculty last year was not altogether satisfactory and I would be glad if the Regents would instruct me to bring in a report at the March meeting suggesting changes which seem desirable. Persons affected by any changes decided on by the Regents may then be quietly notified and have an opportunity to resign and find other employment. We would not need to take any action regarding those whose services are satisfactory, though the matter of salaries, at least in those cases where this would affect the remaining with us of any member of the faculty, might be considered.

I would further ask that formal action be taken authorizing us to proceed with arrangements for the summer session.

The report was considered by sections.

Motion made by Lydick, seconded by Hatchett, that that part of President Evans' report relating to the es-

establishment of the School of Education, be adopted, and he be authorized and empowered to proceed accordingly. Carried.

Moved by Perry, seconded by Nelson, that the recommendations of President Evans with regard to the discontinuance of the preparatory school as such and its reorganization as a sub-freshman department be adopted and that the faculty be empowered to prepare the catalog according to this arrangement. Carried.

Moved by Betty, seconded by Gordon, that the recommendations of President Evans with regard to assistance in paying the expenses of delegates from the University to the various national associations and conventions be adopted and the President be empowered to take such action as he deems best, according to his report. Carried.

Moved by Lydick, seconded by Perry, that a committee of three be appointed to which are referred all matters pertaining to the campus and the enlargements thereto suggested in President Evans' report. Carried.

President Cruce appointed on this committee Mr Lydick, Mr Perry and Mr Hatchett.

Moved by Hatchett, seconded by Gordon, that the part of President Evans' report relating to appointment of faculty be adopted and that he be instructed to bring up a report accordingly at the March meeting. Carried.

The following resolution was offered by Lydick, seconded by Hatchett:

"Be it resolved that we request the Registrar to immediately prepare a statement concerning the work and rank of every person teaching in any department of the University, which statement shall be in form which will substantially give information as fol-

lows:

In the 1st column to appear the name of the employee or member of the faculty;

The 2nd column to give the rank of the employee, showing whether he is a professor, assistant professor, instructor, etc.;

The 3rd column to show the number of years which such employee has been connected with the institution;

The 4th column to give the salary of such employee;

The 5th column to give the number of hours such employee teaches per week;

The 6th column to give a statement of each separate class taught by such employee;

The 7th column to show the number of hours of each class per week;

The 8th column to show the number of students enrolled in each class;

And to furnish immediately copy of this statement to each member of the Board of Regents.

On vote the above resolution carried.

Moved by Lydick, seconded by Hatchett, that we adopt the President's report and suggestions as to the summer session and authorize him to proceed accordingly. Carried.

Adjourned for lunch.

Afternoon Session.

Meeting called to order at 1:30, same place, same persons present.

Mr Chas Hodgdon, representing the firm of Shepley, Rutan & Coolidge, college architects, appeared before the Board and reported on the progress of the buildings. He said the work was not progressing as rapidly as it might because of lack of skilled labor and delays in shipment of material. He said Mr Holmboe was doing good work. He regarded Mr Riner's qualifications for Clerk of the Works doubtful, especially as to electrical and heating equipment. He said Mr Riner had made mistakes in his reports. His reports should

have been made every week, and he is not sufficiently particular in details of construction and architecture.

Moved by Betty, seconded by Perry, that it be the sense of the Board of Regents that the work of Mr W H Riner is unsatisfactory to this Board and it is unsatisfactory to this Board that he be longer retained as inspector or clerk of the works on the Administration Building, and that Mr Rowsey be instructed to take the matter up with the Board of Public Control and endeavor, if possible, to agree on such an inspector as will be satisfactory to all parties. If Mr Rowsey can not do so at once the chairman of this Board shall do so himself or appoint some one else to take the matter up. Carried.

Moved by Nelson, seconded by Lydick, that in case the Board of Public Affairs will agree with us in the discharge of Mr Riner that we pay his salary up to the date of his discharge. Carried.

Moved by Lydick, seconded by Nelson, that the President of the Board of Regents be directed to sign the requisition for \$14,000 for the building for the College of Engineering, providing that any balance left from S. B. 380, 1908 Session Laws, will be used first, and then as much of the \$14,219.32 appropriated by S. B. 358, 1909 Session Laws, will be used as may be necessary to pay for the construction of the building and contractor's percent. Carried.

Moved by Lydick, seconded by Hatchett, that the bills for amounts above the amount allowed by the State Printer for printing in connection with adver-

tising for bids on the new University Hall be laid on the table.

Moved to amend by Betty, seconded by Hatchett, that these claims be disallowed by this Board. Motion as amended carried.

Moved by Lydick, seconded by Betty, that the sum of \$75.00 be allowed Frank H. Randell provided he accepts this amount in full settlement of his bill. Carried.

Moved by Betty, seconded by Perry, that the claims of the members of the Board of Regents present be allowed for attending this meeting of the Board, also the expenses of the members who came to the meeting called for the 16th of November. Carried.

Meeting adjourned.